

NOTICE OF PUBLIC MEETING & AGENDA

TRAFFIC SAFETY COMMISSION

6:00 PM, **MONDAY**, April 8, 2024

Newberg Public Safety Building

401 E Third Street

Denise Bacon Community Room

&

VIA Zoom

Join Zoom Webinar

<https://us06web.zoom.us/j/87045285666>

Phone:+1 669 900 6833

Webinar ID:870 4528 5666

For Public Comment sign up in person at the meeting or online:

<https://www.newbergoregon.gov/citycouncil/webform/public-comment-city-me...>

To request documents in Spanish please email

trafficsafety@newbergoregon.gov

“Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community.”

I. CALL MEETING TO ORDER

II. ROLL CALL

Dan Kizer	Brett Adkins	Michael Rossman	Jesse Cadd
Branden Dross	Gabrielle Humlie	Roger Kuhlman	Rick Marshall

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

V. CONSENT CALENDAR

- a. Traffic Safety Commission Meeting Minutes January 8, 2024.

VI. ODOT Presentation

- a. Newberg Urban Design Verification (UDV) Study Project

ACCOMMODATION OF PHYSICAL IMPAIRMENTS: In order to accommodate persons with physical impairments, please notify the Engineering Department of any special physical or language accommodations you may need as far in advance of the meeting as possible, and no later than two business days prior to the meeting. To request these arrangements, please contact the Engineering Department at (503) 537-1273. For TTY services please dial 711.

VII. STAFF REPORTS & GENERAL INFORMATION

- a. Police
 - i. 2022-2024 NDPD 3-Month Traffic Crash Location Sampling
- b. Engineering
 - i. Active Issues Log
 - ii. Capital Improvement Projects
 - 1. N Main at Illinois Intersection Study
 - 2. Red Light Running Camera Installations

VIII. OLD BUSINESS

- a. TSC Work Plan

IX. NEW BUSINESS

- a. Discussion on public outreach options.

X. COMMISSIONER COMMENTS

XI. REFERENCE INFORMATION/TRAFFIC SAFETY INFORMATION

- a. ODOT OR18: Newberg-Dundee Bypass Phase 2 – Design Phase
 - i. [Oregon Department of Transportation : Project-Details : Projects : State of Oregon](#)
- b. [Traffic Safety Commission](#)
- c. ODOT Newberg Urban Design Verification Study – Planning Phase
 - i. [Oregon Department of Transportation : Project-Details : Projects : State of Oregon](#)

XII. ADJOURNMENT – Next Meeting: July 8, 2024

**City of Newberg
Traffic Safety Commission
January 8, 2024**

Meeting called to order at 7:01 p.m.

Commissioners Present: Dan Kizer (Vice Chair 2023)
Bret Adkins
Michael Rossman
Jesse Cadd
Gabrielle Humlie
Roger Kuhlman
Rick Marshall
Mike McBride (Ex-officio)

Staff Present: Brett Musick, City of Newberg PE Senior Engineer
Fatin Abdullah, City of Newberg Project Coordinator
Preston Langeliers, City of Newberg, Maintenance
Superintendent
Sgt. Brian Hagan, Newberg-Dundee Police Department
Fe Bates, City of Newberg Administrative Assistant

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

No public comments submitted.

INTRODUCTIONS

Introduction of Attendees: including Dan Kizer, Michael Rossman, Gabrielle Humlie, Rick Marshall, Bret Adkins, Roger Kuhlman, Jesse Cadd, Councilor Mike McBride (Ex-officio), Brett Musick, Brian Hagan, Preston Langeliers, Fe Bates, and Fatin Abdullah.

ELECTION OF CHAIR AND VICE-CHAIR:

Action:	Dan Kizer was nominated as the Newberg Traffic Safety Commission Chair for a term effective from January 8, 2024, to December 31, 2024
Motion:	Commissioner Rick Marshall
Second:	Commissioner Roger Kuhlman
Vote:	Unanimous Yes

Action: Rick Marshall was nominated as the Newberg Traffic Safety Commission Vice Chair for a term effective from January 8, 2024 to December 31, 2024

Motion: Commissioner Jesse Cadd
Second: Commissioner Roger Kuhlman
Vote: Unanimous Yes

ACTION ITEMS- Consent Calendar

1. a) 2024 Meeting Dates
 - o January 8, 2024
 - o April 8, 2024
 - o July 8, 2024
 - o October 14, 2024

Action: Motion to approve meeting dates

Motion: Commissioner Michael Rossman
Second: Commissioner Roger Kuhlman
Vote: Unanimously Approved

- b) Traffic Safety Commission Meeting Minutes April 10, July 24, and October 2023.

A Commissioner raised concerns about the minutes from July regarding nuisance vehicles surrounding the definition of “we” in the minutes to delegate responsibility. It was decided that the “we” was TSC.

Action: Approve consent calendar items as presented, and address the definition as discussed.

Motion: Commissioner Rick Marshall
Second: Commissioner Michael Rossman
Vote: Unanimously Approved

STAFF REPORTS & GENERAL INFORMATION

- a. Police
 - i. NDPD representative Sgt. Brian Hagan said the department is planning to engage in a pedestrian safety operation around the downtown corridor in the first week of February.
- b. Engineering

- i. City of Newberg Senior Engineer Brett Musick, PE provided an update on local projects including ODOT surveying for a future ADA ramp upgrade project, the delay of the City’s N Main and Illinois Street intersection study, and the ODOT red light cameras.

OLD BUSINESS:

1. Future Tasks for TSC

The Traffic Safety Commission discussed future tasks, particularly focusing on items related to traffic calming, the master plan, the municipal code, and the transportation system plan update.

Commissioners discussed the Future Tasks for the Traffic Safety Commission goal list and addressed each goal, finding opportunities to merge and consolidate efforts. They also discussed forming sub-committees to accomplish dedicated goals.

Action: Motion to review Future Tasks for the Traffic Safety Commission list for tasks to keep, drop, or merge.

Motion: Commissioner Jesse Cadd
Second: Commissioner Rick Marshall
Vote: No Vote

Action: Motion to strike #4
Motion: Commissioner Jesse Cadd
Second: Commissioner Rick Marshall
Vote: Passed Unanimously

Action: Motion to merge items #1, #3, #5, #11
Motion: Commissioner Jesse Cadd
Second: Commissioner Rick Marshall
Vote: Passed Unanimously

Action: Motion to strike #2 from the list
Motion: Commissioner Bret Adkins
Second: Commissioner Gabrielle Humlie
Vote: Passed Unanimously

Action: Motion to strike #6 from the list
Motion: Commissioner Jesse Cadd
Second: Commissioner Bret Adkins
Vote: Passed Unanimously

Action: Motion to strike #7 from the list
Motion: Commissioner Rick Marshall

Second: Commissioner Gabrielle Humlie
Vote: Passed Unanimously

Action: Motion to table #8 until nuisance rules are finalized
Motion: Commissioner Jesse Cadd
Second: Commissioner Rick Marshall
Vote: Passed Unanimously

Action: Motion to revisit #9 and create an action item
Motion: Commissioner Dan Kizer
Second: Commissioner Bret Adkins
Vote: Passed Unanimously

Action: Motion to strike #10 from the list
Motion: Commissioner Rick Marshall
Second: Commissioner Jesse Cadd
Vote: Passed Unanimously

2. Meeting Frequency

Commissioners talked about the frequency of the TSC meetings debating between every other month and every three months. The meeting frequency will remain the same at every three months.

Action: Move the Traffic Safety Commission meetings from starting at 7 p.m. to 6 p.m.

Motion: Commissioner Roger Kuhlman
Second: Commissioner Dan Kizer
Vote: Approved Unanimously

NEW BUSINESS:

3. TSC involvement with future Transportation System Plan Updates

Commissioners agreed this action item was addressed with the previous conversation and motions.

COMMISSIONER COMMENTS:

City of Newberg Commissioner Mike McBride addressed concerns around the intersection of College Street and OR 99W and encouraged persistence when calling on ODOT to address safety concerns around the intersection.

REFERENCE INFORMATION/TRAFFIC SAFETY INFORMATION

Meeting adjourned at 8:50 p.m.

Name of Staff Liaison, Title

ATTEST:

Name of Chair, Chair

DRAFT

A NDPD sampling of 3 months of crash data between 2022 and 2024 revealed the following list of locations.

Portland & Springbrook,	ODOT Jurisdiction	4
Portland & Providence,	ODOT Jurisdiction	3
Portland & Brutscher,	ODOT Jurisdiction	2
Portland & Elliott,	ODOT Jurisdiction	3
Portland & Vittoria,	ODOT Jurisdiction	1
Portland & Everest,	ODOT Jurisdiction	1
W Second & Hwy 99,	ODOT Jurisdiction	2
First & Main,	ODOT Jurisdiction	2
Second & Main,	ODOT Jurisdiction	1
First & Blaine,	ODOT Jurisdiction	1
First & Meridian,	ODOT Jurisdiction	1
First & Everest,	ODOT Jurisdiction	1
Hancock & Meridian,	ODOT Jurisdiction	1
Springbrook & McKern,	ODOT Jurisdiction	2
Springbrook & Hwy 219,	ODOT Jurisdiction	1
Springbrook & Hayes,	ODOT Jurisdiction	1
Springbrook & E Second,	ODOT Jurisdiction	1
Hwy 219 & Hwy 18,	ODOT Jurisdiction	2
Hwy 219 & Wynooski,	ODOT Jurisdiction	1
Hwy 219 & E Second,	ODOT Jurisdiction	1
Hwy 219 & Sitka,	ODOT Jurisdiction	1
College & First,	ODOT Jurisdiction	2
College & E North,	ODOT Jurisdiction	1
College & Oxford,	ODOT Jurisdiction	1
College & Franklin,	ODOT Jurisdiction	1
College & Sheridan,	ODOT Jurisdiction	2
College & Sierra Vista,	ODOT Jurisdiction	1
College & Mountainview,	ODOT Jurisdiction	1
Mountainview & Zimri,	City Jurisdiction	1
2300 Block of E Hancock	City Jurisdiction	1
3900 Block of Aquarius,	City Jurisdiction	1



Traffic Safety Commission

City Engineer's Office
Tel: 503.537.1273
www.newbergoregon.gov

Date Received	Issue Description	Comments	Status	Updated	Filter
9/3/2022	Request for a painted crosswalk at Fernwood & Brutscher	Traffic counts will need to be taken to determine if it is warranted.	Non Started		
2/6/2023	I work for PPM Technologies @ 500 E Illinois St and we have an issue when cars and trucks need to park on the street in front of the business. When the cars and trucks park near the entrance/exit it obstructs the view of the drivers exiting the parking lot. We would like to paint the curb yellow on either side of the exit or we would like to put up traffic mirrors so that exiting vehicles can see traffic coming in either direction. We have had several close calls and one actual accident because it is hard to see around the cars or trucks unless you pull out far enough into the street and then you are in danger of being hit yet again. Could you please contact me to see what PPM could do to keep our employees and the public safe?	Contacted 11/9/2023 to ask about installing the no parking signs	Request for Paint or No Parking signage submitted to Maintenance by Sarah Wilson 11/2023. Signs Installed February 2024.	4/1/2024	Completed
2/8/2023	<p>They could start by making the north bound speed limit sign more visible. The speed limit is 45 coming from the highway, dropping to 25 as you get to Wyooski. There is one sign before you get to Wyooski. There's another on Wyooski, but it's completely hidden by trees. I'd never want to take out trees, so another sign in a more visible spot would help.</p> <p>A stop sign at 7th and Wyooski should slow things down a lot. The problem is it's a long open stretch and cars just build up speed with nothing to stop them. Making them stop at 7th should make a big difference.</p> <p>It depends on the time of day. At some times there's so little traffic on Wyooski it could be considered a non-problem, even though most of those cars are speeding. I was walking the dogs yesterday, not many cars, but most of them were going too fast, some had to be going 40 mph or more.</p> <p>Some sections have no sidewalk or inadequate sidewalks, so speeding poses a particular danger to pedestrians. Walking on the curve just before Wyooski becomes 4th is alarming because there's only a tiny sliver of grass verge between the sidewalk and the road, and cars come barreling around the curve.</p>	<p>The morning rush hour time really sees an increase in speeds. We've also got some young folks in the neighborhood who use Wyooski for racing.</p> <p>Very little enforcement to speak of and virtually none in the evenings.</p> <p>*Should be noted that stopsigns are NOT a safe or effective means of slowing down traffic.</p>	Not Started	2/8/2023	
2/13/2023	<p>Traffic Safety Issue</p> <p>E 3rd St & S Meridian St Newberg, OR, 97132, USA</p> <p>A stop sign at this 4 way intersection would be/should be placed. There are cars commonly speeding by, accidents occurring and pedestrians nearly getting hit. This road is only two blocks from 99 and gets a lot of traffic.</p>	<p>Made through See Chick Fix.</p> <p>mailto:higginsmichelle23@yahoo.com</p> <p>*Should be noted that stopsigns are NOT a safe or effective means of slowing down traffic.</p>	Not Started	2/23/2023	
4/10/2023	<p>Neal B wrote:</p> <p>Request No Parking on the east side of Villa Road north of Fulton Street for a distance that allows visibility to turn onto Villa from Fulton. There is a very short distance to get onto the street at the four way stop and it is dangerous if there is no visibility of traffic headed south on Villa. Many emergency vehicles use this intersection and also occasional wheelchair patients from the rehab center.</p> <p>Reply</p>		Request for Paint or No Parking signage submitted to Maintenance by Sarah Wilson 11/2023.		



Traffic Safety Commission

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Date Received	Issue Description	Comments	Status	Updated	Filter
5/16/2023	Is there a plan for a crosswalk and sidewalk entrances on the corner of Brutscher and Fernwood? Entrance of the Gettman loop trail by PCC has continues pedestrian traffic. Dozens per day cross Fernwood at that corner without any indication to drivers of that popular crossing. As it stands now folks are crossing a drainage ditch and mindfully crossing Fernwood in order to enter the Gettman loop trail. A few painted lines and a sign at the very least would be beneficial.		Responded to inquiry to let them know that the issue has been logged in the TSC log.	5/16/2023	
5/23/2023	This is an uncontrolled intersection feeding into GFU. We see a lot of on-street parking during school hours, University events, and Cultural Center events. Many visitors don't realize this is an uncontrolled intersection so speed through to get from College to Meridian (or vice versa). If there IS oncoming traffic, many people don't know the rules for uncontrolled intersections. The biggest issue is people often don't even slow down to look and we have a lot of pedestrian traffic from students and local events in addition to the traffic. For the last few years the best thing has been the awful condition of the road, which makes it uncomfortable to speed, to be honest. I doubt stop signs are the answer, but possibly yield signs or speed bumps would help	East Sherman Street and North Edwards Street Intersection--all between College Street and Meridan Street	Responded to inquiry to let them know that the issue has been logged in the TSC log.	5/23/2023	
7/17/2023	E 3rd St & Meridian A stop sign at this 4 way intersection would be/should be placed. There are cars commonly speeding by, accidents occurring and pedestrians nearly getting hit. This road is only two blocks from 99 and gets a lot of traffic	Submitted by See-Click Fix			
	Resident called to report a safety and visibility issues on Renfuro way and Mission. There is a crosswalk there that is used by the elderly and children in the neighborhood but parked cars right next to the ADA crosswalk block visibility for both drivers and pedestrains. There is a firehydrant close to this loction. The proposal is to paint the curb yellow from the crosswalk to the firehydrant.	Research on Ramp and intersection painting. Request to be main to Maintenance for painting this area	Information	9/20/2023	
11/3/2023	Gail Modovan reaced out to me to provide information about another incident along 1st street (HWY 219) and Everest.	e-mail and photo from Gail has been provided to the ODOT rep preparing a study for this intersection complex. Jenna.BERMAN@odot.oregon.gov			Completed
11/3/2023	Sarget Biran Hagen reacoed out to me to provide infomratoin about a separate incident along 1st street and Everest	Infomration regarding the incident has been provided to the ODOT rep preparing a study for this intersection complex. Jenna.BERMAN@odot.oregon.gov			Completed



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Date Received	Issue Description	Comments	Status	Updated	Filter
11/6/2023	<p>Speeding issues reported on Dayton Ave. Resident is concerned about general neighborhood safety. Resident has requested speed bumps if possible. TSC staff liaison directed them to the traffic calming policy on the city website.</p> <p>Sarah, Thank you again for your time today. This is the overall review of my concern in which we spoke about today. My family and I have lived at 607 South Dayton Avenue for the last 3 years. Our home is towards the edge of the city limits. The road out of city limits has a decent decline as it heads downhill to the bridge over Chehalem Creek. For the past few years I have noticed more often the amount of speeding vehicles going past our house. This is a 25 mph zone and I would guess there are vehicles and motorcycles easily traveling at 50 to 60 mph either coming in from the higher limit outside the city and up the hill or speeding up to be out of the city and flying down the hill. The police departments speed detecting unit was placed there 2 plus years ago however I think the amount of speeders and the speeds have greatly increased since then. I would love to see large speedbumps or an added stop sign at the top of the hill just past the creek perhaps. I realize added patrol may be helpful however there is not really any areas for patrol to park and radar. My biggest concern aside from driving safely is the number of younger children living directly off this part of Dayton Avenue. It saddens me when things change only after a tragedy. Anything I can do to help be part of the solution I am more than happy to help. Please let me know what I can do.</p> <p>Thank you for considering my request,</p>	<p>TSC staff liaison to request speed radar trailers out on Dayton Ave. The resident may come into the January 2024 TSC meeting to bring awareness to issue. Request for Radar trailers along Dayton Ave sent 11/6/2023</p>	Ongoing		
1/22/2024	Resident expressed concern with street lighting along E Fourteenth Street and NE Waterfront Street near the Riverrun Phase 3 development.	<p>Although within the city limits of Newberg, E Fourteenth Street and NE Waterfront Street are among several streets that are still under the jurisdiction of Yamhill County. Street lights within the Riverrun Phase 3 development are owned and maintained by PGE. Provided resident with contact information for Yamhill County and PGE.</p>	No further action.	1/30/2024	Completed
2/26/2024	Resident expressed concerns with speeding along Dayton Avenue and proposed speed bumps to address speeding.	Requested NDPD to include the area of S Dayton between W Fifth Street and Chehalem Creek for deployment of a radar trailer to collect speed data and for additional patrols.	Ongoing	2/27/2024	
3/6/2024	Resident expressed concerns with the intersection of First Street (HWY 219) and Everest and proposed a roundabout be installed.	Highway 219 is under ODOT jurisdiction. The resident was directed to ODOT rep, ODOT rep preparing a study for this intersection. The ODOT rep responded with approximate costs and requirements, including right-of-way acquisitions, for a typical ODOT roundabout (\$5million) and the general process that would be required. The city has no funding for any improvements to state facilities.	Ongoing	3/15/2024	

Traffic Safety Commission

3/29/2024

Work Plan 2024

1. Operational traffic safety –
 - a. Police
 - i. Crash statistics and other traffic safety data.
 - b. Engineering
 - i. Active Issues Log
 - c. Maintenance – as applicable
 - i. Maintenance activities
 - d. Public Outreach – as applicable, *note TSC to identify what to publicize.*
 - i. Specific issues to publicize.
 - ii. Ongoing public awareness activities

2. Long-range planning – TSC Work Item No. 1

TSC Work Item No.1 is a combination of previously identified future tasks including identifying recommendations for the next Transportation System Plan update, review and identify recommendations for prioritization of bike-ped plan routes, review and identify recommendations for traffic calming guidelines, including recommendations for Newberg Municipal Code (NMC) amendments for traffic calming requirements for new developments.

 - a. Review current planning and code documents.
 - i. [Transportation System Master Plan](#)
 - ii. [ADA/Pedestrian/Bike Route Improvement Plan](#)
 - iii. [Newberg Downtown Improvement Plan](#)
 - iv. [Riverfront Master Plan](#)
 - v. [2018 Traffic Calming Policy.](#)
 - vi. [City of Newberg Municipal Code \(NMC\)](#)

- b. Evaluate need and recommendations for updates –
 - i. Request incorporation of TSC recommendations into overall master plan update process (~2 years out) – *note TSC to identify any recommendations for updates/amendments to master plans and/or the NMC.*
 - ii. Identify updates to be requested sooner as an independent effort. – *note TSC to identify any recommendations for updates/amendments to master plans, the NMC and/or other documents..*
 - iii. Review and update the Traffic Calming Policy – *note 2018 Traffic Calming Policy has not been adopted by the City Council. TSC to identify any recommendations for updates including any recommendations for requirements for new development.*

Future Tasks for the Traffic Safety Commission – From the 1/08/2024 TSC Discussion

- ~~1) Review bike-ped plan and ADA route and consider prioritizing access routes~~
- ~~2) Adding street lights to high crime areas to make them safer~~
- ~~3) Next Transportation Master Plan preparation~~
- ~~4) Elevated crosswalks for Brutscher and Fernwood presented by Toby~~
- ~~5) Traffic calming guidelines. TSC to find and revive the current document and add elevated crosswalks. Propose a fire truck and emergency response vehicle-friendly elevated crosswalk.~~
- ~~6) TSC could refresh the “Worst intersection list” previously created by the TSC~~
- ~~7) Look at the complaint log and address resident concerns. Neal Klein expressed concern about Villa road.~~
- ~~8) Sarah Wilson proposes a TSC awareness poster created by Emily to share with the public as a response to the types of calls and outcomes that don't qualify as official issues but still create a problem.~~
- ~~9) TSC social media presence as a resource for the public to come and talk to.~~
- ~~10) RLR Presentation~~
- ~~11) Push to integrate traffic calming into the Master plan or municipal code for new developments. Toby suggests a subcommittee for Traffic calming. TSC Chair Lesley Woodruff says yes, after we have a presentation and have a shared understanding of Traffic calming.~~

ITEMS TO COMBINE: - **TSC Work Item No. 1**

- 1) Review bike-ped plan and ADA route and consider prioritizing access routes
- 3) Next Transportation Master Plan preparation
- 5) Traffic calming guidelines. TSC to find and revive the current document and add elevated crosswalks. Propose a fire truck and emergency response vehicle-friendly elevated crosswalk.
- 11) Push to integrate traffic calming into the Master plan or municipal code for new developments. Toby suggests a subcommittee for Traffic calming. TSC Chair Lesley Woodruff says yes, after we have a presentation and have a shared understanding of Traffic calming.

ITEM TO TABLE: - *TSC Future Task or Work Item*

Bring back when, if, TSC recommended code revisions for nuisance vehicles are incorporated into the Newberg Municipal Code (NMC). White paper with City Manager.

- 8) Sarah Wilson proposes a TSC awareness poster created by Emily to share with the public as a response to the types of calls and outcomes that don't qualify as official issues but still create a problem.

ITEM TO REVISIT AND CREATE ACTION ITEM: - *TSC Future Task or Work Item*

- 9) TSC social media presence as a resource for the public to come and talk to.
-