

CITY OF NEWBERG TRAFFIC SAFETY COMMISSION MINUTES
MONDAY, July 24, 2023 7:00 PM

“Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community.”

I. CALL MEETING TO ORDER

Chair Woodruff called the meeting to order at 7:04 PM.

II. ROLL CALL

Members Present:	Lesley Woodruff	Neal Klein	Jess Cadd
	Michael Rossman	Tony Roos	Toby Linhart
	Bret Adkins	Mike McBride	

Members Absent: Neal Klein and Greg Stiffler

Staff Present: Sarah Wilson, Assistant City Engineer
Brian Hagen, Police Sergeant

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was performed.

IV. PUBLIC COMMENTS

None

V. CONSENT CALENDAR

Chair Woodruff noted that the last meeting minutes from the previous TSC meeting was not present to be approved. Staff Liaison to acquire meeting minutes and provide them at the next meeting.

VI. STAFF REPORTS & GENERAL INFORMATION

Staff Liaison/Assistant City Engineer Wilson was not able to complete the public meeting hybrid room setup as they were missing the domain for the Newberg Zoom login information. Staff Liaison to get the safety building key and Zoom domain to finish the correct room set up.

As the typical recording for the meeting minutes was not occurring at this meeting, TSC Staff Liaison is Taking notes by hand.

VII. OLD BUSINESS

A. ODOT Project

TSC Commission asks if there's an ODOT Liaison that Newberg can talk to about the ODOT Project. Assistant City Engineer Wilson will ask Kaaren Hoffman if she had an ODOT Correspondent tied to this project. TSC Committee asks if Newberg had any design input into the ODOT Bypass project. Assistant City Engineer Wilson relays that ODOT may have included Newberg in some design updates and land use decisions but Newberg did not have significant design input into the Bypass project and that design of the project is beyond making comments.

B. Nuisance Vehicles

TSC committee reviews the white paper write up and flow chart for the Effective Response to Nuisance Vehicles and Repeat Non-Emergency Calls to Vehicles Stored in the Right of Way. TSC Commissioners suggest fixing the flow chart to clarify that the 300 ft requirement is what eliminates the malicious compliance to the current vague “moved” terminology in the current code.

Sergeant Hagan suggests adding a comment to the write-up that following up on nuisance vehicle calls often falls to the night crew but that the night crew go knocking on doors at 2:00am. To move the code recommendation with the council, we wanted to make sure the conversation didn’t center around re-defining an abandoned vehicle. We wanted to present the process that the TSC had created.

MOTION: Commissioner Rossman moved to approve the white paper for the recommendation of code change as presented by the white paper for the Effective Response to Nuisance Vehicles and Repeat Non-Emergency Calls to Vehicles Stored in the Right of Way and to present to the City Manager. **Commissioner Roos** seconds motion.

VIII. COMMISSIONER COMMENTS

Commissioner Klein suggests that a member from the TSC and Sargent Hagen be present at the Council Meeting when the white paper is presented. Commissioners Roos and Rossman suggest a photo library of abandoned cars around town be presented as well to serve as a reference for the code recommendation.

The Commissioners request more information on how RLR will be communicated to the citizens. How can the TSC help the council move this information forward? Can Will come and talk to the TSC and maybe talk about how the TSC can help these move forward?

Commissioners asks Assistant City Engineer Wilson to share with TSC the report that was submitted to ODOT for RLR. Wilson will bring this to the next meeting.

The TSC Commission considers a few options for TSC efforts moving forward.

1. Review bike-pad plan and ADA route and consider prioritizing access routes.
2. Adding streetlights to high crime areas to make them safer.
3. Next Transportation Master Plan preparation.
4. Elevated crosswalks for Brutscher and Fernwood presented by Student Commission, Linhart.
5. Traffic calming guidelines. TSC and revive the current document and add elevated crosswalks. Propose a fire truck and emergency response vehicle-friendly elevated crosswalk
6. TSC could refresh the “Worst Intersection List” previously created by the TSC.
7. Look at the complaint log and address resident concerns. Commissioner Klein expressed concern about Villa Road.
8. Assistant City Engineer Wilson proposes a TSC awareness poster created by Emily to share with the public as a response to the types of calls and outcomes that don’t qualify as official issues but still create a problem.
9. TSC social media presence as a resource for the public to come and talk to.
10. TSC Chair Woodruff to ask Will to give an information presentation to the TSC on the RLR project.
11. Push to integrate traffic calming into the Master Plan or Municipal code for new developments.
12. Student Commissioner Linhart suggests a subcommittee for the Traffic Calming. Chair Woodruff says yes, after we have a presentation and have a shared understanding of Traffic Calming
13. Chair Woodruff agrees to talk to City Manager Worthy to ask for RLR presentation.

Commissioners suggest that the TSC meet more often, perhaps once a month.

Chair Woodruff informs the committee that she will not be able to attend the next planned meeting on October 23, 2023.

Commissioner Kizer to lead the next meeting in October if Chair Woodruff is not present.

Chair Woodruff informs the committee that she will not be able to continue as TSC Chair in 2024.

Staff Liaison/Assistant City Engineer Wilson to look at the terms of the committee members to see how many spots need to be filled.

The next Traffic Safety Commission meeting would be held on October 23, 2023.

IX. REFERENCE INFORMATION/TRAFFIC SAFETY INFORMATION

X. ADJOURNMENT

The meeting was adjourned at 9:18 PM.

Approved by the Newberg Traffic Safety Commission on this 23rd day of October, 2023.

Minutes Recorder

Lesley Woodruff
Traffic Safety Commission Chair