

NOTICE OF PUBLIC MEETING & AGENDA
TRAFFIC SAFETY COMMISSION
7:00 PM, MONDAY, April 10, 2023
Newberg Public Safety Building
401 E Third Street
Denise Bacon Community Room

&

VIA Zoom

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To request documents in Spanish please email

trafficsafety@newbergoregon.gov

“Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community.”

I. CALL MEETING TO ORDER

II. ROLL CALL

Tony Roos	Dan Carpenter	Michael Rossman	Bret Adkins
Dan Kizer	Neal Klein	Lesley Woodruff	
Toby Linhart	Greg Stiffler	Jesse Cadd	

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

ACCOMMODATION OF PHYSICAL IMPAIRMENTS: In order to accommodate persons with physical impairments, please notify the Engineering Department of any special physical or language accommodations you may need as far in advance of the meeting as possible, and no later than two business days prior to the meeting. To request these arrangements, please contact the Engineering Department at (503) 537-1273. For TTY services please dial 711.

V. CONSENT CALENDAR

- a. Traffic Safety Commission Meeting Minutes September 12, 2022
- b. Traffic Safety Commission Meeting Minutes January 9, 2023

VI. STAFF REPORTS & GENERAL INFORMATION

- a. Police
- b. Engineering
 - i. Active Issues Log updates – Attached
 - ii. General Information
 - 1. Project Updates

VII. OLD BUSINESS

- a. Abandoned Vehicles
 - i. Update from Police
 - ii. Update from Engineering

VIII. COMMISSIONER COMMENTS

IX. REFERENCE INFORMATION/TRAFFIC SAFETY INFORMATION

- a. Worst Intersection List – Attached
- b. Previous Meeting Minutes
- c. Citizen TSC Log
- d. [Newberg-Dundee Bypass Phase 2A](#)
- e. [Traffic Safety Commission](#)

X. ADJOURNMENT – July 10, 2023

CITY OF NEWBERG TRAFFIC SAFETY COMMISSION MINUTES
MONDAY, September 12, 2022 7:00 PM
Zoom Meeting

“Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community.”

I. CALL MEETING TO ORDER

Chair Roos called the meeting to order at 7:04 PM.

II. ROLL CALL

Members Present: Tony Roos Mark Carleton Greg Stiffler
Roger Kuhlman Jesse Cadd Neal Klein

Members Absent: Jeff Grider, Lesley Woodruff, and Bret Adkins

Staff Present: Kaaren Hofmann, City Engineer

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was performed.

IV. PUBLIC COMMENTS

None

V. CONSENT CALENDAR

A. Traffic Safety Commission Meeting Minutes April 11, 2022

MOTION: Klein/Carleton moved to approve the April 11, 2022 minutes. Motion carried (6 Yes/0 No).

VI. STAFF REPORTS & GENERAL INFORMATION

City Engineer Hofmann reviewed the active issues log and gave project updates.

There was discussion regarding the street lights and sight distance at Villa Road and Mountainview, Springbrook Master Plan, and sidewalks.

VII. OLD BUSINESS

A. Mission Statement

This item was not discussed.

B. Distracted Driving Update

City Engineer Hofmann said the City had pushed out the message about distracted driving on the City's and Library's website and Facebook. She was not sure if there had been any messaging at the high school. She would reach out to the high school and George Fox.

C. Complete Streets

Chair Roos said he had reached out to the Planning Commission Chair to make complete streets a priority for the Planning Commission.

City Engineer Hofmann reported on the Sheridan Street Open House and the alternatives that were suggested. More public input would be needed before any action was taken. She also discussed recent ODOT pavement maintenance without upgrading ADA ramps.

VIII. NEW BUSINESS

A. Stop Sign Decision

City Engineer Hofmann discussed the new stop signs at Franklin and North School Street.

There was discussion regarding Franklin and Howard which did not have stop signs.

MOTION: Stiffler/Kuhlman moved to approve the limited traffic decision. Motion carried (6 Yes/0 No).

B. Bike Lane Options

City Engineer Hofmann said this was brought up by Commissioner Woodruff regarding building bike lanes piecemeal with developments. She had looked at what other jurisdictions did and explained the options available.

There was discussion regarding whether to build and stripe them as bike lanes now or not stripe them, waiting for development, complete streets, fee in lieu, bike lanes vs. parking, 2021 bicycle accident data, and providing input on applications.

There was consensus to table the discussion for a year while they worked on complete streets with the Planning Commission and in the interim have developers build and stripe the bike lanes.

IX. COMMISSIONER COMMENTS

Commissioner Carleton discussed traffic by Safeway around 4 p.m. on weekdays.

The next Traffic Safety Commission meeting would be held on November 14, 2022.

X. ADJOURNMENT

The meeting was adjourned at 8:04 PM.

Approved by the Newberg Traffic Safety Commission on this ____ day of _____ 2022.

Minutes Recorder

Tony Roos
Traffic Safety Commission Chair

CITY OF NEWBERG TRAFFIC SAFETY COMMISSION MINUTES
MONDAY, January 9, 2023 7:00 PM
Zoom Meeting

“Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community.”

I. CALL MEETING TO ORDER

Chair Roos called the meeting to order at 7:00 PM.

II. ROLL CALL

Members Present:	Tony Roos	Bret Adkins	Greg Stiffler
	Dan Kizer	Jesse Cadd	Neal Klein
	Michael Rossman	Lesley Woodruff	

Members Absent: Dan Carpenter

Staff Present: Kaaren Hofmann, City Engineer
Sarah Wilson, Assistant City Engineer
Brian Hagen, Police Sergeant
Zen Buganan, Engineering Administrative Assistant

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was performed.

IV. PUBLIC COMMENTS

Mr. Grier discussed the issue of derelict vehicles, especially on the south side of town. The code was not being enforced for these traffic hazards. He also thought traffic cameras should be used for people running red lights at intersections.

Commissioner Rossman said the City Manager was actively pursuing traffic cameras. City Engineer Hofmann explained the City was working with ODOT, who had to approve the cameras.

There was discussion regarding possible code changes for derelict vehicles and whether they were causing issues.

V. INTRODUCTIONS

The Commission and staff introduced themselves.

VI. ELECT CHAIR/VICE CHAIR

The Commission elected Leslie Woodruff as Chair and Dan Kizer as Vice Chair for 2023.

VII. CONSENT CALENDAR

A. 2023 Meeting Dates

B. Traffic Safety Commission Meeting Minutes September 12, 2022

City Engineer Hofmann noted the minutes were not in the packet and could be approved at the next meeting.

MOTION: Woodruff/Klein moved to approve the 2023 meeting dates. Motion carried (9 Yes/0 No).

VIII. STAFF REPORTS & GENERAL INFORMATION

Sergeant Hagen gave traffic statistics from 2022 and 2021. They were down one radar trailer.

City Engineer Hofmann reviewed the active issues log and gave project updates.

IX. OLD BUSINESS

A. Complete Streets

City Engineer Hofmann said the Commission had wanted to start a discussion about what Complete Streets in Newberg should look like. They had talked about putting together a subcommittee of the Traffic Safety and Planning Commissions to work on it in preparation for the Transportation System Plan update.

There was discussion regarding what was meant by Complete Streets and the benefits as well as potential objections.

Commissioner Roos said the next step was to schedule a kick off/introductory meeting with the Planning Commission.

B. Bike Lane Update

City Engineer Hofmann explained the process for putting in new bike lanes.

Commissioner Roos thought they should require developers to build and stripe bike lanes instead of a fee in lieu. City Engineer Hofmann said in most cases they were not allowed to do a fee in lieu.

Chair Woodruff said the issue for her was not developers putting in bike lanes, but that cars were parking in the bike lanes. She suggested using sharrows. City Engineer Hofmann said the TSP dictated which streets required bike lanes and which allowed sharrows. All of these ideas could be part of the TSP update.

X. NEW BUSINESS

A. In-street Crosswalk Signs

City Engineer Hofmann said these signs had been installed through the Safe Routes to Schools program, but were taken out for construction. Once the construction was done, they would be put back in. The signs would be evaluated over the next couple years to see if they helped.

B. Historical Stamps

Chair Woodruff discussed the need for coordination between preserving historical sidewalks and replacing curbs for ADA.

City Engineer Hofmann said there was no coordination right now.

There was discussion regarding reaching out to the Historic Commission and restamping the curbs.

C. Abandoned Vehicles

There was discussion regarding changing the rules for better enforcement, what other cities did, whether cars were licensed or not, street sweeper and abandoned vehicles, purview of the Commission, process to make a recommendation to Council, need for a summary of the current code and to clarify the goals they wanted to achieve, and getting a recommendation from the Police Department.

Staff would bring back the information requested.

XI. COMMISSIONER COMMENTS

Commissioner Cadd asked about an article he sent to staff. City Engineer Hofmann clarified as of January, the authority for setting speed limits could be delegated to the City instead of the state. Traffic investigations would still need to be done, and currently staff does not have the resources to take that on.

Commissioner Cadd asked about the process to slow down traffic on 99W. City Engineer Hofmann said it would be done through the state. She thought the chances of reducing the speed on 99W were slim.

MOTION: Klein/Roos moved to direct staff to add reducing neighborhood street speeds to 20 mph on a future agenda. Motion passed (8 Yes/1 No [Rossman]).

Commissioner Rossman wanted to know more about bringing County roads up to standards with development. City Engineer Hofmann explained the process.

Chair Woodruff noted there was still an open student Commissioner position.

There was discussion regarding the worst intersection list and Bypass construction.

The next Traffic Safety Commission meeting would be held on April 10, 2023.

XII. ADJOURNMENT

The meeting was adjourned at 8:49 PM.

Approved by the Newberg Traffic Safety Commission on this 10th day of April, 2023.

Minutes Recorder

Leslie Woodruff
Traffic Safety Commission Chair

Date Received	Issue Description	Comments	Status	Updated	Filter
1/3/2022	Complaint about visibility at Villa Road and Mountainview Drive. The request was for the installation of a pedestrian crossing system.	The installation of a pedestrian crossing system is outside of the City's budget. Stage one will be to install a street light on the north side of Mountainview to see if that helps with the visibility.	Light was installed. Completed.		
5/18/2022	Stop sign request	Request granted - limited decision issued. TSC to affirm decision.	Completed.	NA	Completed
6/24/2022	Complaint about pedestrian safety at College & First Street.	This is an ODOT facility. ODOT Traffic responded. Without completely rebuilding the signal there is not much they can do at this time.	Completed.	NA	Completed
9/4/2022	Complaints about speed at OR219 near First Street. - Several neighbors all made the same complaint.	This is an ODOT facility. ODOT Traffic responded. They offered up some lower impact options - widening the stop bar and installing a bike lane. These would be to help make the road	The work ODOT offered has been completed.	NA	Completed
3/16/2022	Complaint about lack of crosswalks on College Street - in particular near CS Lewis	This an ODOT facility. ODOT Responded, that they will not install a crosswalk.	Completed.		
9/12/2022	Request for yellow paint on Brutscher near Marquis	After investigation several vehicles were parked within ADA ramps, driveway wings and too close to driveways. Additional yellow paint was installed per Vehicle Code.	Completed.	2/8/2023	Completed
12/14/2022	Request for a Deer Crossing Sign	The request was made to install a deer crossing sign on Mountainview near Hess Creek.	The signs have been ordered. Work will be completed once they arrive.	2/8/2023	Completed
9/3/2022	Request for a painted crosswalk at Fernwood & Brutscher	Traffic counts will need to be taken to determine if it is warranted.	Ongoing.		



Traffic Safety Commission

City Engineer's Office
Tel: 503.537.1273
www.newbergoregon.gov

Date Received	Issue Description	Comments	Status	Updated	Filter
2/6/2023	I work for PPM Technologies @ 500 E Illinois St and we have an issue when cars and trucks need to park on the street in front of the business. When the cars and trucks park near the entrance/exit it obstructs the view of the drivers exiting the parking lot. We would like to paint the curb yellow on either side of the exit or we would like to put up traffic mirrors so that exiting vehicles can see traffic coming in either direction. We have had several close calls and one actual accident because it is hard to see around the cars or trucks unless you pull out far enough into the street and then you are in danger of being hit yet again. Could you please contact me to see what PPM could do to keep our employees and the public safe?		Not Started	2/8/2023	

Date Received	Issue Description	Comments	Status	Updated	Filter
2/8/2023	<p>They could start by making the north bound speed limit sign more visible. The speed limit is 45 coming from the highway, dropping to 25 as you get to Wynooski. There is one sign before you get to Wynooski. There's another on Wynooski, but it's completely hidden by trees. I'd never want to take out trees, so another sign in a more visible spot would help.</p> <p>A stop sign at 7th and Wynooski should slow things down a lot. The problem is it's a long open stretch and cars just build up speed with nothing to stop them. Making them stop at 7th should make a big difference.</p> <p>It depends on the time of day. At some times there's so little traffic on Wynooski it could be considered a non-problem, even though most of those cars are speeding. I was walking the dogs yesterday, not many cars, but most of them were going too fast, some had to be going 40 mph or more.</p> <p>Some sections have no sidewalk or inadequate sidewalks, so speeding poses a particular danger to pedestrians. Walking on the curve just before Wynooski becomes 4th is alarming because there's only a tiny sliver of grass verge between the sidewalk and the road, and cars come barreling around the curve.</p>	<p>The morning rush hour time really sees an increase in speeds. We've also got some young folks in the neighborhood who use Wynooski for racing.</p> <p>Very little enforcement to speak of and virtually none in the evenings.</p>	Not Started	2/8/2023	
2/13/2023	<p>Traffic Safety Issue E 3rd St & S Meridian St Newberg, OR, 97132, USA A stop sign at this 4 way intersection would be/should be placed. There are cars commonly speeding by, accidents occurring and pedestrians nearly getting hit. This road is only two blocks from 99 and gets a lot of traffic.</p>	<p>Made through See Chick Fix. -Initially, I agree with them. I think that stop signs are very inconsistently used in this part of town. mailto:higginsmichelle23@yahoo.com</p>	Not Started	2/23/2023	

Date Received	Issue Description	Comments	Status	Updated	Filter
3/9/2023	Lisa Joyce (works at newberg highschool) called to discuss the possibility of adding marked crosswalks for the pedestrain crossings for the N/S pathways at Douglas Ave and N Emery Street.	<p>I confirmed with Lisa the street intersection she was talking about. 3-9-2023</p> <p>I emailed Lisa my fact finding investigation into the newberg marked cross walks memo and the MUTCD.</p>	<p>Completed</p> <p>Preliminatry investigation with the MUTCD and newberg standards completed.</p> <p>Replied back to Lisa 3/10/2023 and 3/14/2023 with my fact finding and my preliminary recommendations. The School owns the section of Douglas east of Emery road and can paint it as they wish. I gave further ideas on how the intersection can be improved if concerns still exist.</p>	3/14/2023	

WORST INTERSECTION LIST

1. College & Hancock
 - Concerns with pedestrians crossing Hancock
2. College & First
 - Concerns with pedestrians crossing Hancock
3. Villa & Mountainview
 - Sight distance & speeding concerns
 - Also pedestrians crossing the intersection and walking on Mountainview from Villa towards Springbrook
4. Meridian & Hancock -??
5. Pedestrian Crossing at Howard & 99W
6. Second & Everest
 - This is actually the intersection of 1st and Everest, this is the only full access out of the neighborhood and with traffic on OR219 it is a challenge to get out of the neighborhood.
 - There are also concerns with pedestrians crossing OR219 in this location.
7. Villa & OR219
 - Multiple crashes noted, red light running
8. Springbrook & 99W
 - Multiple crashes noted, red light running
9. Hwy 240/Main Street/Illinois Street
 - Speeding, blocking the streets while waiting to enter Hwy 240, who has the right-of-way