

## **NOTICE OF PUBLIC MEETING & AGENDA**

### **TRAFFIC SAFETY COMMISSION MONDAY, DECEMBER 8, 2014**

### **PUBLIC SAFETY BUILDING, 401 E THIRD STREET, NEWBERG**

“Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community.”

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC COMMENTS**

**V. CONSENT CALENDAR**

A. Approval of minutes from the October 13, 2014 Traffic Safety Meeting

**VI. NEW BUSINESS**

A. TSC-14-006 / Traffic Calming Request – Knoll Drive

B. TSC-14-007 / Foothills Dr & Center St No Parking Request

C. TSC 14-008 / Church St and 2<sup>nd</sup> St No Parking Request

D. Review of 2014 Log of Decisions

**VII. OLD BUSINESS**

**VIII. STAFF REPORTS – GENERAL INFORMATION**

A. Engineering

B. Police

C. Commissioners

**IX. ADJOURNMENT – Next meeting January 12, 2015**

**ACCOMMODATION OF PHYSICAL IMPAIRMENTS:** In order to accommodate persons with physical impairments, please notify the City Recorder's office of any special physical or language accommodations you may need as far in advance of the meeting as possible and no later than two business days prior to the meeting. To request these arrangements, please contact the City Recorder at (503) 537-1283. For TTY services please dial 711.

Posted: December 1, 2014

**CITY OF NEWBERG TRAFFIC SAFETY COMMISSION MINUTES**  
**MONDAY OCTOBER 13, 2014 7:00 PM**  
**Public Safety Building, 401 E. Third Street, Newberg**

*"Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community."*

**I. CALL MEETING TO ORDER**

Chair Neal Klein called the meeting to order at 7: 05PM.

**II. ROLL CALL**

Members Present:	Neal Klein, Chair	Ron Johns, Vice Chair	David Venable
	Kari Lawson	Chris Kelley	
	David Hostetler	Mayor Bob Andrews, Ex-officio	

Members Absent: Tony Roos (excused), Karl Birky

Staff Present:	Brian Casey, Chief of Police	Mary Newell, Support Services Manager
	Jason Wuertz, Civil Engineer	Nicole Tannler, Minutes Recorder
	Jacque Betz, City Manager	

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**IV. PUBLIC COMMENTS**

Chair Klein opened and closed the public testimony; no citizens appeared.

**V. CONSENT CALENDAR**

A. Approval of minutes from the July 14, 2014 Traffic Safety Commission meeting

<b>MOTION:</b> Hostetler/Lawson to approve consent calendar including the minutes from July, 14, 2014. Motion carried (6 Yes/0 No/ 2 Absent [Roos, Birky])
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B. Approval of minutes from the August 11, 2014 Traffic Safety Commission meeting

<b>MOTION:</b> Hostetler/Lawson to approve consent calendar including the minutes from August 11, 2014. Motion carried (6 Yes/0 No/ 2 Absent [Roos, Birky])
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**VI. NEW BUSINESS - No Discussion**

**VII. OLD BUSINESS**

A. TSC-14-004 \ Stop sign request at 5<sup>th</sup> Street and S Meridian Street

Mr. Jason Wuertz, civil engineer, presented the staff report with handout (see official meeting packet for full report). He said leaving the obstructions is not a preferred option from engineering standpoint because of expectations which could cause some rear end collisions.

Mr. Ron Johns asked if there is any issues with cutting down the trees. Mr. Jason Wuertz said they are street trees within the city's right of way.

Mr. Jason Wuertz said since the time the study was done previously there have been more accidents. Chair Klein said Meridian Street is a bike path and 5<sup>th</sup> Street moves along because of the school. I think my preference is the two way stop on Meridian. But I am worried we will have some issues with the residents removing the tree. Mr. Jason Wuertz said there will be additional warnings for the new stop sign for a time period.

**MOTION:** Hostetler/Lawson to approve Case B1 to remove trees and put a stop control East and West on 5<sup>th</sup> Street at S Meridian Street. Motion carried (6 Yes/0 No/2 Absent [Roos, Birky])

## VIII. STAFF REPORTS – GENERAL INFORMATION

### A. Engineering

#### a. Information Memo: TSC-005 – Remove all 15 MPH signs

Mr. Jason Wuertz said he is doing some research on the complaints of speeding in a 15 mph speed zone. The places that the zones exist are not legal. The City has begun to remove the signs and they are only legally allowed on a narrow street or an alley.

#### b. other

Mr. Jason Wuertz said a project of safe routes to school is getting started, which includes school zone signs that will monitor speed limits and bike shelters at Mable Rush. There has been a number of requests for traffic related studies including traffic calming on Wynooski and complaints about visibility at intersections. The Blaine Street speeding issue is still being looked at and speeds were actually lower with the second study. There are two other intersections being considered for stop signs.

### B. Police

Chief Casey said the Police Department continues to receive complaints from a resident regarding Blaine Street and other calls for speeding on Morton Street. The City is getting a lot of complaints from Dundee with the ODOT bike path construction and trucks, so we are anticipating local complaints once Bypass construction begins in Newberg.

### C. Commissioners

City Manager Jacque Betz stated that the red light running camera on Springbrook will be removed with the Bypass construction. The public works director and I will be meeting with ODOT to go over the Springbrook intersection and I think it would be good for you to be aware of what is happening with that.

## IX. ADJOURNMENT

The meeting adjourned at 8:03 PM.

**Approved** by the Newberg Traffic Safety Commission on this \_\_\_\_ day of November, 2014.

\_\_\_\_\_  
Minutes Recorder

\_\_\_\_\_  
Neal S. Klein  
Traffic Safety Commission Chair

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**MEMORANDUM**

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ENGINEERING SERVICES  
DEPARTMENT

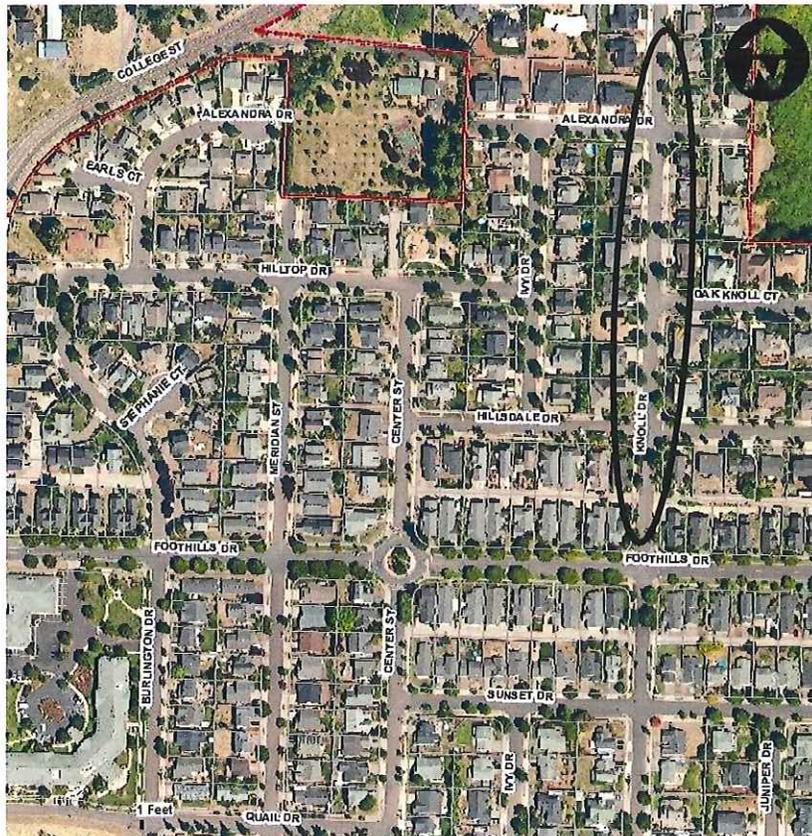
P.O. Box 970 • 414 E. First Street • Newberg, Oregon 97132  
Tel 503.537.1240 • Fax 503.537.1277

December 1, 2014

**To:** Newberg Traffic Safety Commission  
**Cc:** Gerald Fisher, PE, Interim City Engineer; Brian Casey, PD Chief; Mary Newell, PD Support Services Manager  
**From:** Jason Wuertz, PE, Civil Engineer  
**RE:** TSC-14-006 / Traffic Calming Request – Knoll Drive

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On August 3, 2014, Don Sasse, the vice president of the Oak Knoll Home Owners Association sent a request to look into the possibility of adding permanent traffic calming devices along Knoll Drive because of speeding concerns. While this is a residential street, it is a main outlet for the subdivision, leading to Foothills Drive, and it is on a fairly steep grade.



*Figure 1 - Vicinity Map*

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**“Working Together for a Better Community – Serious About Service”**

**“Traffic Safety Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community.”**

The Engineering Services Department conducted a vehicle speed study to determine the existing speeds and volumes on Knoll Drive. The results of the speed study, and the engineering recommendation is shown below.

**TRAFFIC SPEED STUDY**

A traffic study was conducted between September 22, 2014 and September 29, 2014. A summary of the results are shown in the table below:

Traffic Data on Knoll Drive near Aldersgate Ln		
85% Speed	Southbound	Northbound
		27.0 MPH
ADT =	181	192
AM Peak =	16	14
PM Peak =	14	22

Upon review, the 85<sup>th</sup> percentile speeds are not significantly above the speed limit of 25 MPH. However, there were on average, approximately 19 vehicles per day traveling over 30 MPH. This is about 5% of the total traffic on Knoll Drive.

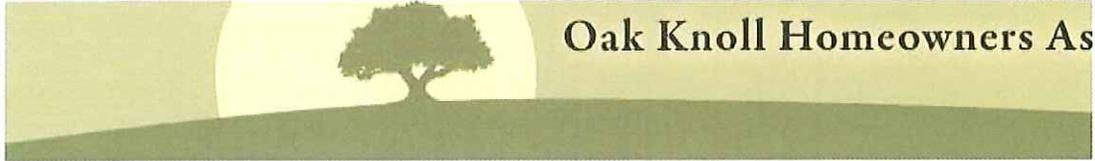
**ENGINEERING RECOMMENDATION**

The Engineering Services Department recommends that no permanent traffic calming devices be installed, due to the 85% speeds not excessively exceeding the speed limit. The recommendation is to increase traffic speed enforcement during strategic times to encourage those drivers speeding, to comply with the speed limit.

**Jason Wuertz**

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**From:** Don [sasse.don@gmail.com]  
**Sent:** Sunday, August 03, 2014 10:10 PM  
**To:** Jason Wuertz; Mary Newell; Bob Andrews; Angela D Shinn; 448 Linda Hanson; 448 Sarah Wilkinson; 448 Joseph Bonaventura; sasse.don@gmail.com  
**Subject:** Oak Knoll Traffic issues



Mr. Jason Wuertz, PE

Newberg Traffic Safety Commission

PO Box 970

Newberg, OR 97132

Dear Mr. Wuertz;

I represent the Oak Knoll Homeowners Association. We are located east of College Street on generally centered on Foothills Drive. We have two issues with the roads within our subdivision that are affecting safety and would like the City to address.

First: As construction of The Summit at Oak Knoll as continued, we have recognized a growing problem with speeds on Knoll Drive. The main outlet for this subdivision is Knoll Drive, leading to Foothills Drive and eventually to College Street. Given the steep gradient of Knoll Drive, drivers are racing down the hill to Foothills Drive. This applies to both the residential traffic as well as the heavy duty construction traffic.

We are requesting that the City conduct a study and construct permanent traffic calming measures to reduce the excessive speeding.

Second: As our Association matures, households are adding vehicles; these additional vehicles are not fitting in the available parking on their lots and are spilling into the on-street parking. This becomes an issue when the on-street parking encroaches into the intersections; especially at the traffic circle located at Foothills Drive and Center Street.

We are requesting that the City mark the no-parking areas on Foothills Drive with a combination of signage and curb painting.

For the safety of our homeowners and children, please consider these requests. We invite you to attend one of our monthly association meetings to discuss in greater detail.

Thank you for your consideration.

Sincerely,

Don Sasse

Vice President

Oak Knoll Home Owners Association

(503)554-0377

[sasse.don@gmail.com](mailto:sasse.don@gmail.com)

cc: OKHOA Board of Directors, Superior Community Management

Description 1: Knoll btw Oak Knoll Ct & Aldersgate 2nd Attempt 9.22.14  
 Description 2:  
 Description 3:

Site: Knoll btw Oak Knoll Ct & A  
 Monday, 09/22/2014, 3:28:21 PM -  
 Monday, 09/29/2014, 2:51:29 PM

Speed Grand Totals  
 South Bound

mph	Hourly Averages											ADT		
	Total	0 - <15	15 - <20	20 - <25	25 - <30	30 - <35	35 - <40	40 - <45	45 - <50	50 - <55	55 - <60		60 - <65	65 - <70
12:00 AM	0.9	0.0	0.0	0.4	0.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
1:00 AM	0.1	0.0	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2:00 AM	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
3:00 AM	0.6	0.0	0.0	0.3	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
4:00 AM	1.1	0.4	0.4	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
5:00 AM	5.7	0.6	1.7	1.4	1.4	0.6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
6:00 AM	9.0	0.3	1.1	4.7	2.9	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
7:00 AM	16.3	1.1	2.6	6.3	5.3	0.9	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0
8:00 AM	16.4	0.6	3.3	7.0	4.6	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
9:00 AM	9.4	0.9	2.1	3.9	1.9	0.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
10:00 AM	10.7	1.1	3.1	5.0	1.0	0.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
11:00 AM	12.9	1.3	2.9	5.4	3.0	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
12:00 PM	9.6	0.6	2.9	3.6	2.3	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
1:00 PM	9.9	0.4	3.1	3.1	2.4	0.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2:00 PM	10.7	1.6	2.4	3.6	2.4	0.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
3:00 PM	9.9	1.0	2.0	2.4	3.1	1.0	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0
4:00 PM	12.9	0.7	2.9	5.3	3.0	0.7	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0
5:00 PM	14.3	0.9	1.9	7.6	3.9	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
6:00 PM	10.4	0.4	2.4	5.7	1.9	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
7:00 PM	7.9	0.0	1.7	4.1	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
8:00 PM	4.1	0.4	0.7	2.3	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
9:00 PM	5.3	0.6	1.3	2.4	0.7	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
10:00 PM	1.6	0.0	0.6	0.7	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
11:00 PM	0.6	0.0	0.3	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
ADT	180.6	12.9	39.6	75.9	43.7	7.9	0.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0

Percentile Speeds (mph)  
 10% 15% 50% 85% 90%  
 16.3 17.6 22.4 27.0 28.3

10 mph Pace Speed Number In Pace  
 17.4 - 27.4  
 935 (74.0%)  
 Average Minimum Maximum  
 22.3 mph 5.6 mph 36.3 mph

Speeds Exceeded Count  
 45 mph 55 mph 65 mph  
 0.0% 0.0% 0.0%  
 0 0 0

mph	Study Grand Totals													
	Total	0 - <15	15 - <20	20 - <25	25 - <30	30 - <35	35 - <40	40 - <45	45 - <50	50 - <55	55 - <60	60 - <65	65 - <70	70 - <200
South Bound	1264	90	277	531	306	55	5	0	0	0	0	0	0	0
	7.1%	21.9%	42.0%	24.2%	4.4%	0.4%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

"Traffic Safety Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community."

Description 1: Knoll btw Oak Knoll Ct & Aldersgate 2nd Attempt 9.22.14  
 Description 2:  
 Description 3:

Site: Knoll btw Oak Knoll Ct & A  
 Monday, 09/22/2014, 3:28:21 PM -  
 Monday, 09/29/2014, 2:51:29 PM

Speed Grand Totals  
 North Bound

mph	Hourly Averages													
	Total	0 - <15	15 - <20	20 - <25	25 - <30	30 - <35	35 - <40	40 - <45	45 - <50	50 - <55	55 - <60	60 - <65	65 - <70	70 - <200
12:00 AM	1.6	0.0	0.0	0.3	0.7	0.3	0.0	0.3	0.0	0.0	0.0	0.0	0.0	0.0
1:00 AM	0.3	0.0	0.0	0.1	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2:00 AM	0.6	0.0	0.0	0.3	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
3:00 AM	0.6	0.0	0.1	0.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
4:00 AM	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
5:00 AM	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
6:00 AM	1.0	0.0	0.0	0.6	0.3	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
7:00 AM	4.1	0.6	0.4	1.9	1.0	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
8:00 AM	5.9	0.0	1.7	2.1	1.7	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
9:00 AM	5.6	0.6	0.6	2.1	1.9	0.1	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0
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11:00 AM	14.3	1.9	2.1	5.4	3.9	0.9	0.0	0.1	0.0	0.0	0.0	0.0	0.0	0.0
12:00 PM	12.7	0.9	2.6	5.0	4.1	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
1:00 PM	12.0	0.4	2.0	6.4	2.7	0.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2:00 PM	10.4	1.0	1.1	3.7	3.6	0.9	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0
3:00 PM	14.6	1.0	1.1	5.9	6.0	0.6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
4:00 PM	21.4	0.6	2.0	7.0	10.3	1.4	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0
5:00 PM	22.3	0.1	2.6	8.9	9.4	1.1	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0
6:00 PM	17.6	0.3	3.1	7.0	6.0	1.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
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10:00 PM	5.7	0.0	0.3	1.4	3.7	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
11:00 PM	2.3	0.0	0.1	1.1	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
ADT	191.9	7.9	26.7	76.9	69.6	9.6	0.7	0.4	0.1	0.0	0.0	0.0	0.0	0.0

Percentile Speeds (mph)  
 10% 15% 50% 85% 90%  
 18.1 19.3 24.4 28.2 29.0

10 mph Pace Speed Number in Pace  
 19.4 - 29.4  
 1031 (76.8%)  
 Average Minimum 23.9 mph  
 Maximum 45.2 mph

Speeds Exceeded Count  
 45 mph 55 mph 65 mph  
 0.1% 0.0% 0.0%  
 1 0 0

mph	Study Grand Totals													
	Total	0 - <15	15 - <20	20 - <25	25 - <30	30 - <35	35 - <40	40 - <45	45 - <50	50 - <55	55 - <60	60 - <65	65 - <70	70 - <200
North Bound	1343	55	187	538	487	67	5	3	1	0	0	0	0	0
	4.1%	13.9%	40.1%	36.3%	5.0%	0.4%	0.2%	0.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

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Speed Grand Totals  
 Combined

mph	Total	0 - <15	15 - <20	20 - <25	25 - <30	30 - <35	35 - <40	40 - <45	45 - <50	50 - <55	55 - <60	60 - <65	65 - <70	70 - <200
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3:00 AM	1.1	0.0	0.1	0.7	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
4:00 AM	1.1	0.4	0.4	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
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6:00 AM	10.0	0.3	1.1	5.3	3.1	1.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
7:00 AM	20.4	1.7	3.0	8.1	6.3	1.1	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0
8:00 AM	22.3	0.6	5.0	9.1	6.3	1.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
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11:00 AM	27.1	3.1	5.0	10.9	6.9	1.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
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1:00 PM	21.9	0.9	5.1	9.6	5.1	1.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2:00 PM	21.1	2.6	3.6	7.3	6.0	1.6	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0
3:00 PM	24.4	2.0	3.1	8.3	9.1	1.6	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0
4:00 PM	34.3	1.3	4.9	12.3	13.3	2.1	0.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0
5:00 PM	36.6	1.0	4.4	16.4	13.3	1.3	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0
6:00 PM	28.0	0.7	5.6	12.7	7.9	1.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
7:00 PM	18.0	0.0	3.6	8.7	5.4	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
8:00 PM	15.9	0.6	1.7	8.0	4.9	0.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
9:00 PM	15.4	0.6	3.1	6.3	4.6	0.7	0.0	0.0	0.1	0.0	0.0	0.0	0.0	0.0
10:00 PM	7.3	0.0	0.9	2.1	4.0	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
11:00 PM	2.9	0.0	0.4	1.4	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
ADT	372.4	20.7	66.3	152.7	113.3	17.4	1.4	0.4	0.1	0.0	0.0	0.0	0.0	0.0

Percentile Speeds  
 (mph)

10% 15% 50% 85% 90%  
 17.2 18.4 23.4 27.8 28.7

10 mph Pace Speed  
 Number in Pace

18.6 - 28.6  
 1925 (73.8%)  
 Average  
 Minimum 23.1 mph  
 Maximum 45.2 mph

Speeds Exceeded

45 mph 55 mph 65 mph  
 0.0% 0.0% 0.0%  
 Count  
 1 0 0

Study Grand Totals

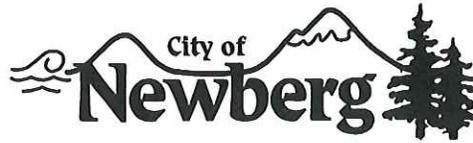
mph	Total	0 - <15	15 - <20	20 - <25	25 - <30	30 - <35	35 - <40	40 - <45	45 - <50	50 - <55	55 - <60	60 - <65	65 - <70	70 - <200
South Bound	1264	60	377	531	306	35	5	0	0	0	0	0	0	0
North Bound	1343	7.1%	21.5%	42.0%	24.2%	4.4%	0.4%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Combined	2607	4.1%	13.9%	40.1%	36.3%	5.0%	0.4%	0.2%	0.1%	0.0%	0.0%	0.0%	0.0%	0.0%

“Traffic Safety Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community.”

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**“Working Together for a Better Community – Serious About Service”**

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## MEMORANDUM

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ENGINEERING SERVICES  
DEPARTMENT

P.O. Box 970 • 414 E. First Street • Newberg, Oregon 97132  
Tel 503.537.1240 • Fax 503.537.1277

December 1, 2014

**To:** Newberg Traffic Safety Commission  
**Cc:** Gerald Fisher, PE, Interim City Engineer; Brian Casey, PD Chief; Mary Newell, PD Support Services Manager  
**From:** Jason Wuertz, PE, Civil Engineer  
**RE:** TSC-14-007 / Foothills Dr & Center St No Parking Request

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On August 3, 2014, Don Sasse, the vice president of the Oak Knoll Home Owners Association sent a request to the Engineering Services Department, requesting that markings for no parking be installed at all legs of the intersection of Foothills Dr, and Center St. He noted that vehicles have been parking very close to the intersection which is creating a safety concern. Foothills Dr is classified as a major collector, and Center St is classified as a residential street

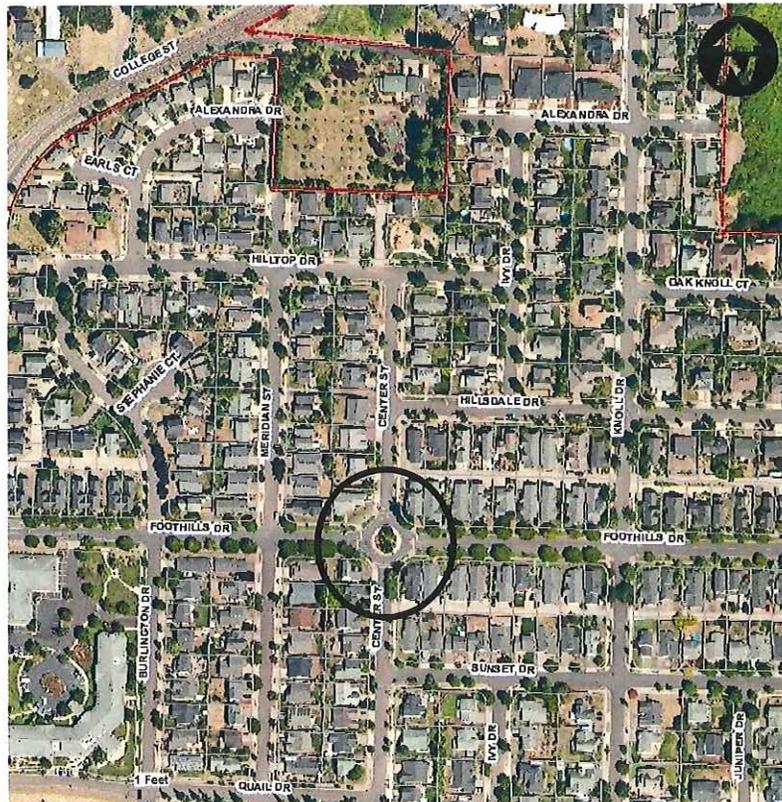


Figure 1 - Vicinity Map

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The Engineering Services Department evaluated the request. The Oregon Revised Statutes specifies that parking is not allowed within 20 feet of a crosswalk at an intersection. This is a requirement that already exists at this intersection, but it appears that the requirement is not being complied with.

There are no accidents on record at this intersection.

### **ENGINEERING RECOMMENDATION**

There are two options to improve the safety of this intersection due to vehicles being parked too close to the intersection.

Option 1 is to increase education, through the Oak Knoll Homeowners Association. The engineering services department would provide some information about the laws about parking, and residents can be informed to contact the police department to request enforcement. There is no cost for this option.

Option 2 is to paint the curb yellow at all legs of the intersection, indicating no parking allowed within 20 feet of the crosswalk. The cost for this improvement would be approximately \$300.

### **DECISION:**

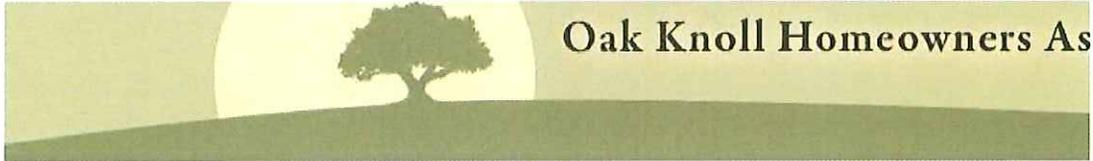
Option 1: Directing the Engineering Services Department staff to work with the Oak Knoll Homeowners Association, to education and inform residents on the current parking laws, and the contact information for the police department for enforcement when necessary.

Option 2: Directing the Public Works Maintenance Department staff to paint the curb yellow at all legs of the intersection of Foothills Dr and Center St, indicating no parking within 20' of the crosswalks of the intersection.

**Jason Wuertz**

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**From:** Don [sasse.don@gmail.com]  
**Sent:** Sunday, August 03, 2014 10:10 PM  
**To:** Jason Wuertz; Mary Newell; Bob Andrews; Angela D Shinn; 448 Linda Hanson; 448 Sarah Wilkinson; 448 Joseph Bonaventura; sasse.don@gmail.com  
**Subject:** Oak Knoll Traffic issues



Mr. Jason Wuertz, PE

Newberg Traffic Safety Commission

PO Box 970

Newberg, OR 97132

Dear Mr. Wuertz;

I represent the Oak Knoll Homeowners Association. We are located east of College Street on generally centered on Foothills Drive. We have two issues with the roads within our subdivision that are affecting safety and would like the City to address.

First: As construction of The Summit at Oak Knoll as continued, we have recognized a growing problem with speeds on Knoll Drive. The main outlet for this subdivision is Knoll Drive, leading to Foothills Drive and eventually to College Street. Given the steep gradient of Knoll Drive, drivers are racing down the hill to Foothills Drive. This applies to both the residential traffic as well as the heavy duty construction traffic.

We are requesting that the City conduct a study and construct permanent traffic calming measures to reduce the excessive speeding.

Second: As our Association matures, households are adding vehicles; these additional vehicles are not fitting in the available parking on their lots and are spilling into the on-street parking. This becomes an issue when the on-street parking encroaches into the intersections; especially at the traffic circle located at Foothills Drive and Center Street.

We are requesting that the City mark the no-parking areas on Foothills Drive with a combination of signage and curb painting.

For the safety of our homeowners and children, please consider these requests. We invite you to attend one of our monthly association meetings to discuss in greater detail.

Thank you for your consideration.

Sincerely,

Don Sasse

Vice President

Oak Knoll Home Owners Association

(503)554-0377

[sasse.don@gmail.com](mailto:sasse.don@gmail.com)

cc: OKHOA Board of Directors, Superior Community Management

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**MEMORANDUM**

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ENGINEERING SERVICES  
DEPARTMENT

P.O. Box 970 • 414 E. First Street • Newberg, Oregon 97132  
Tel 503.537.1240 • Fax 503.537.1277

December 1, 2014

**To:** Newberg Traffic Safety Commission  
**Cc:** Gerald Fisher, PE, Interim City Engineer; Brian Casey, PD Chief; Mary Newell, PD Support Services Manager  
**From:** Jason Wuertz, PE, Civil Engineer  
**RE:** TSC-14-008 / Church St and 2<sup>nd</sup> St No Parking Request

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A resident living near the intersection of 2<sup>nd</sup> Street and Church Street called to request that no parking be marked along Church Street at the intersection of Church Street and 2<sup>nd</sup> Street. He noted that vehicles have been parking very close to the intersection which is creating a safety concern. There has been development in the area which has increased the number of residents parking on the street. 2<sup>nd</sup> Street and Church Street are both classified as residential streets.



*Figure 1 - Vicinity Map*

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The Engineering Services Department evaluated the request. The Oregon Revised Statutes specifies that parking is not allowed within 20 feet of a crosswalk at an intersection. This is a requirement that already exists at this intersection, but it appears that the requirement is not being complied with. Without crosswalk markings at the street, it is possible that residents do not know where the no parking requirement begins.

There are no accidents on record at this intersection.

### **ENGINEERING RECOMMENDATION**

There are two options to improve the safety of this intersection due to vehicles being parked too close to the intersection.

Option 1 is to increase education. Informational letters could be distributed to the nearby residents, informing them about the laws regarding parking adjacent to an intersection, and residents can be informed to contact the police department to request enforcement. There is no cost for this option.

Option 2 is to paint the curb yellow on the north and south legs of the intersection, along Church Street, indicating no parking allowed within 20 feet of the crosswalk. The cost for this improvement would be approximately \$150. There is not a marked crosswalk in this location. The curb painting would extend 20' beyond the implied crosswalk.

### **DECISION:**

Option 1: Directing the Engineering Services Department staff to distribute an educational letter informing residents on the current parking laws, and the contact information for the police department for enforcement when necessary.

Option 2: Directing the Public Works Maintenance Department staff to paint the curb yellow along the North and South Legs of the intersection of Church Street and 2<sup>nd</sup> Street, indicating no parking within 20' of the implied crosswalks of the intersection.

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## TRAFFIC SAFETY COMMISSION – 2014 LOG OF DECISIONS

DATE	MOTION/ACTION
1/13/2014	<b>MOTION</b> Johns/Lawson approving and closing the nomination of Neal Klein as Chairman of the Traffic Safety Commission. Motion carried (8 Yes/0 No/1 Absent[Cotter])
	<b>MOTION</b> Lawson/Roos approving and closing the nomination of Karl Birky to continue as Vice Chairman of the Traffic Safety Commission. Motion carried (8 Yes/0 No/1 Absent [Cotter])
2/10/2014	Appeal of Limited Decision to limit parking on Tukwila Street <b>MOTION</b> Birky/Venable to rescind the limited decision to limit parking on Tukwila Street. Motion carried (5 yes/0 No/2 Absent [Kelly, Johns]/1 Abstain [Cotter])
	Consider installing stop signs at the Natalie Drive/Morris Street intersection, and potential improvements to the Terrace Drive/College Street intersections, including potential right-of-way expansion. <b>MOTION 1:</b> Venable/Birky to adopt the recommendation from engineering staff that a stop sign is not warranted at Morris Street and Natalie Drive at this point. Motion carried (8 Yes/0 No/1 Absent [Johns]). <b>MOTION 2:</b> Birky/Cotter to adopt the recommendation from the engineering department to have city staff begin the process of looking into the feasibility of right-of-way acquisition for a future intersection realignment. Motion carried (8 Yes/0 No/1 Absent [Johns]) <b>MOTION 3:</b> Birky/Venable to recommend the developer extend the culvert and fills the ditch to fulfill the conditions of approval. Motion carried (8 Yes/0 No/1 Absent [Johns])
3/10/2014	<b>CANCELLED</b>
4/14/2014	<b>No decisions.</b>
5/12/2014	<b>CANCELLED</b>
6/9/2014	<b>CANCELLED</b>
7/14/2014	Consent calendar – Approve Tunes on Tuesday events. <b>MOTION:</b> Birky/Cotter approving the General Traffic Order of the TSC allowing temporary closures for Tunes on Tuesday during July and August. Motion carried (8 Yes/0 No/1 Absent/0 Abstain/0 Vacant).
8/11/2014	No decisions.
9/8/2014	<b>CANCELLED</b>
10/13/2014	TSC-14-004\Stop sign request at 5 <sup>th</sup> Street and S Meridian Street. <b>MOTION:</b> Hostetler/Lawson to approve Case B1 to remove trees and put a stop control East and West on 5 <sup>th</sup> Street at S Meridian Street. Motion carried (6 Yes/0No/2 Absent [Roos, Birky]).
11/10/2014	