



**NOTICE OF PUBLIC MEETING & AGENDA
TRAFFIC SAFETY COMMISSION
7:00 PM, MONDAY, January 13, 2020
PUBLIC SAFETY BUILDING, 401 E THIRD STREET, NEWBERG**

“Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community.”

I. CALL MEETING TO ORDER

II. ROLL CALL

Tony Roos	Sarah Sand	Chris Kelley	Jeff Grider
Mark Carleton	Neal Klein	Lesley Woodruff	Gregory Tompkins

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

V. ELECT CHAIR AND VICE-CHAIR

VI. CONSENT CALENDAR

- a. October 14, 2019 Meeting Minutes

VII. STAFF REPORTS & GENERAL INFORMATION

- a. Police
- b. Engineering
 - i. Active Issues Log
 - ii. Limited Traffic Decisions – in progress
 - iii. General Information

VIII. NEW BUSINESS

- a. Set Meeting Dates for 2020

IX. OLD BUSINESS

- a. Collector Roadway Discussion

X. COMMISSIONER COMMENTS

XI. ADJOURNMENT – April 13, 2020

ACCOMMODATION OF PHYSICAL IMPAIRMENTS: In order to accommodate persons with physical impairments, please notify the Engineering Department of any special physical or language accommodations you may need as far in advance of the meeting as possible, and no later than two business days prior to the meeting. To request these arrangements, please contact the Engineering Department at (503) 537-1273. For TTY services please dial 711.

CITY OF NEWBERG TRAFFIC SAFETY COMMISSION MINUTES
MONDAY, October 14, 2019 7:00 PM
Public Safety Building, 401 E. Third Street, Newberg

“Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community.”

I. CALL MEETING TO ORDER

Vice Chair Woodruff called the meeting to order at 7:00 PM.

II. ROLL CALL

Members Present: Karl Birky Mark Carleton Sarah Sand
Lesley Woodruff Jeff Grider

Members Absent: Tony Roos, Chris Kelley, Neal Klein, and Greg Tompkins

Staff Present: Brett Musick, Senior Engineer

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was performed.

IV. PUBLIC COMMENTS

None

V. CONSENT CALENDAR

A. July 22, 2019 Meeting Minutes

MOTION: Grider/Sand moved to approve the July 22, 2019, minutes as presented. Motion carried (5 Yes/0 No).

VI. STAFF REPORTS & GENERAL INFORMATION

Senior Engineer Musick said the Police Department was working on the radar trailer deployments and providing reports on crashes. He reviewed the Active Issues Log and the continuing issues at 6th and River, Sheridan and College Streets, Park Lane and Trestle View Court, Everest and Highway 219 signal, Villa Road, marked crosswalks at Meridian, right turn only onto Deborah Road and 99W, parking violations by George Fox students, Park Lane parking change request, stop sign request on old Highway 99, deer crossing sign request on Mountain View Drive, illegal parking on Columbia Drive, and site distance issues on 6th Street.

There was discussion regarding tracking how complaints were received.

SE Musick discussed the limited traffic decision made by staff for E Park Lane at Trestle View Court. Staff would be painting a “no parking” yellow curb for 20 feet east of Trestle View Court. This was to address the issues when the new apartment complex went in and people were parking and blocking driveways. Notices had gone out letting people know that this work would soon be occurring.

Jamie Berry, Newberg resident, lived in this area. The neighbors had not been in favor of the apartment complex going in. This was a busy access and the neighbors were concerned about the additional traffic

and parking. They had been told that the complex would have more than adequate parking, but she thought with college students living there, there were more cars than anticipated. Many people were parking on both sides of the street instead of the parking area. Sometimes the cars were blocking part of the road and two cars could not pass each other. It would be extremely difficult for school buses, garbage trucks, and fire engines to get through. It was also difficult to get onto Villa Road.

Judy Turpin, Newberg resident, said it was difficult to get in and out of her apartment complex because of the cars that were parked on the street. She thought the yellow no parking strip was not enough. She suggested no parking on one side of the street. The school buses blocked the street because there was no space due to the parked cars and she was concerned about children getting on and off of the buses. Fire engines had gone down the street and they had to maneuver tightly to get in. At night cars were parked bumper to bumper on both sides of the street and two cars could not drive through at the same time.

Commissioner Sand asked if there were problems with vehicles getting up and down the street and in the apartment complex. Ms. Turpin said yes, it was both.

David Dehaven, Newberg resident, walked this area often. He thought the problem was the parking on the north side of the street. The street had a curve to it which caused issues. Morning and the afternoon seemed to be the peak times for back ups on the street. Commercial vehicles were not able to park there, and instead were parking too close to the stop sign on Johnson Drive and it impaired sight distance. He thought there should be no parking on both sides of Johnson Drive near the stop signs and no parking on the corner of Park Lane and Villa. There had been a no parking sign on one side of the street that was removed.

Commissioner Birky asked if people parked on Park Lane before the apartment complex went in. Mr. Dehaven said it was a narrower street and only a few people parked there.

SE Musick explained there were no parking signs when the street was narrower, but they were taken out when the street was widened. There was one no parking sign that had accidentally been left up, and when Public Works realized it, the sign was taken down.

Doris Brandt, Newberg resident, passed around pictures of the parking problems on Park Lane. She thought there should be no parking on the north side of the street, and especially no parking on the curve. The current conditions were a hazard, and people were parking up to the stop signs. People from the apartment complex came barreling out of the complex and sped up the road as well. A lot more traffic and speeding was happening on Aldersgate too.

Vice Chair Woodruff said they had heard that the proposed striping would only solve the issue of accessing Trestle View Court, but the neighbors were requesting additional no parking.

SE Musick said staff would be looking at the options and there had been a parking change request made. There was a tendency for drivers on Villa to swing wide to turn onto Park Lane which added to the lack of space on the street. Also the crown of the road was not at the center of the road and that made people want to drive more to the north than in the center. Other options were center line striping and educating the tenants in the apartment complex about where to park. It was the first time he heard about the speeding on Aldersgate and staff would look into that as well.

There was discussion regarding the parking issues and possible solutions. Staff would bring back options to the Commission and unless appealed the striping at Trestle View Court would move forward.

SE Musick said Blaine and 6th Street would be reviewed as part of a spring project through an ODOT Safe Routes to Schools Project Identification Program Grant. Staff would be working with Edwards Elementary and consultants. There would be a walk audit to know what infrastructure projects would be needed. He reviewed the CIP projects that were in progress including Elliot Road, E Crestview Drive and Crestview Crossing, and pavement preservation projects.

VII. NEW BUSINESS

A. Sheridan, College to Meridian Parking Issues

SE Musick discussed the staff memo recommending the Commission hold a public hearing at a future meeting to present options for addressing parking and access issues on Sheridan. Currently there was parking on both sides of this narrow street and people were parking up into the planter strips. Many years ago there was a decision to eliminate parking on the north side of the street, and it was appealed. Through the appeal, parking on the north side was allowed again with a provision that the City Engineer could institute areas of refuge spaces. The City Engineer was not comfortable making this decision and the request was to move forward with a public hearing.

There was discussion regarding the results of the public hearing and the hearing procedure.

MOTION: Grider/Birky moved to hold a public hearing as requested. Motion carried (5 Yes/0 No).

VIII. OLD BUSINESS

A. Collector Roadway Discussion

This was tabled until Chair Roos could give a report on the discussion.

IX. COMMISSIONER COMMENTS

Commissioner Birky announced he was not planning to renew his position on the Commission.

The Commission thanked him for his contributions to the City.

The next Traffic Safety Commission meeting would be held on January 13, 2020.

X. ADJOURNMENT

The meeting was adjourned at 8:17 PM.

Approved by the Newberg Traffic Safety Commission on this ?? day of ?? 2020.

Minutes Recorder

Tony Roos
Traffic Safety Commission Chair



TRAFFIC SAFETY COMMISSION
CITIZEN ISSUE LOG

City Engineer's Office
 Tel: 503.537.1273
 www.newbergoregon.gov

Date Received	Issue Description	Comments	Status
8/21/2019	Resident expressed concern school crosswalk at the corner of Sunset Drive and Morris Street. The crosswalk is at the corner of a Cul-de-sac intersection with the two streets. The primary concern is with a vehicle parked adjacent to the corner, that it can obscure the vision of students in the marked crosswalk by vehicles traveling southbound on Morris Street, and turning right onto Sunset Drive.	Looking into issues. Provided resident with link to the TSC webpage and Parking Change Request Policy form.	No Further Action Taken
9/6/2019	Resident expressed concern with intersection of W First Street with W Second Way at the intersection with Old Highway 99W. Primary concerns are with WB cars on W First through stop sign and cars on Second Way, with no stop sign, travelling fast and not paying attention to pedestrians.	Looking into issues. Provided resident with link to the TSC webpage and Stop Sign request form.	No Further Action Taken
9/17/2019	Resident expressed need for "Deer Crossing" warning sign on E Mountainview Drive between Alice Way and Esther Street.	Looking into issues. Provided resident with link to the TSC webpage and the Traffic Safety Issue Report form with a request for additional details.	No Further Action Taken
9/18/2019	Residents expressed concern with parking on E Columbia Drive in vicinity of N Page Court/N Page Drive restricting visibility for exiting N Page Court/N Page Drive.	Looking into issues. NDPD asked to review area for enforcement actions.	No Further Action Taken
9/26/2019	Representative of First Student submitted request to review parking at Deborah Street and Haworth, concerned that cars are parking too close to intersection.	Looking into issues. NDPD asked to review area for enforcement actions.	No Further Action Taken
10/1/2019	Resident expressed concern with vehicles speeding on E Ninth in area of Meridian and not stopping for pedestrians in the marked crosswalk at Meridian.	Looking into issues. NDPD asked to review area for enforcement actions.	No Further Action Taken



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10/2/2019	Resident submitted a Traffic Safety Issue Report form providing observations of a pedestrian safety issue at S Blaine Street and E Sixth Street.	Looking into issues. This area to be looked at as part of the SRTS Project Identification Program in spring 2020.	No Further Action Taken
10/30/2019	Business owner expressed concerns with illegal u-turns in the area of S Springbrook Road and NE Wilsonville Road - asked for additional NDPD patrols in area.	Notified NDPD of request for additional patrols.	No Further Action Taken
11/3/2019	Resident expressed concern with lighting at the marked crosswalk at N College Street (HWY219) and Foothills Drive.	Looking into issues. Informed resident that N College (HWY 219) is ODOT jurisdiction. A field review of the site identified that at least one street light at that location was not working. PGE has repaired the lights.	No Further Action Taken
11/13/2019	Resident expressed concerns with pedestrian safety at the intersection of N Springbrook Road and Haworth Avenue.	Informed resident that the 2016 City of Newberg Transportation System identified a project at this intersection that includes a traffic signal and that this traffic signal is included in the City's 2019-2024 Capital Improvement Program.	No Further Action Taken
11/15/2019	Resident expressed concerns with the N-S marked crosswalk on E Mountainview Drive at Villa Road. Requested crosswalk warning system be installed.	Looking into issues. Informed resident that the 2016 City of Newberg Transportation System identified a developer led project at this intersection that includes a traffic signal. This project is to be included with development of properties along the north side of E Mountainview Drive.	No Further Action Taken
12/7/2019	Resident expressed concern with vehicles speeding on S Blaine Street in the area of Memorial Park.	Notified NDPD of concern with request to review the area. NDPD also placed a radar trailer in the area.	No Further Action Taken



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1/14/2019	Resident spoke at the January 2019 TSC meeting expressing concerns with crashes on College Street at Sheridan. Resident believes problem is cars going east not seeing oncoming traffic to go left or straight due to backed up traffic from the light at College and Hwy 99.	Looking into issues. College is ODOT jurisdiction. Per request at TSC meeting NDPD provided summary of crashes reported in 2018. Full reports for the 2018 crashes requested from NDPD. Reports received and being reviewed. ODOT crash data for 2013 through 2017 and 2008 through 2012 have also been obtained and being reviewed. ODOT has also been contacted to review this. ODOT states that the Sheridan Street intersection was first identified as a top 10% SPIS (Safety Priority Index System) site in 2017. ODOT Region 2 is currently in the process of doing a desk investigation of all Region 2 SPIS sites Since this is a first time SPIS site, ODOT has also stated that a field investigation is intended for late August/early September to finalize their recommendations. ODOT has been requested to keep us apprised of the status and results of their investigation. No additional information from ODOT as of 1/02/2020.	No Further Action Taken - Pending Results of ODOT investigation results
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10/9/2017	Question regarding timing for installation of traffic signal at Everest and E. First St. Concerns with increased traffic at this intersection related to improvements on 219 associated with the Bypass.	Notified that, per the IGA between the City and ODOT, ODOT is to install the signal within 3 years. ODOT has been requested to begin counts for the warrant analysis. ODOT's January 2019 Newberg/Dundee Bypass Quarterly update states that an updated signal warrant analysis determined that the OR219 @ Everest intersection does not meet any traffic control signal warrants. ODOT contacted about possible interim improvements such as changing the ped crossing to include an rectangular rapid flashing beacon. ODOT indicated that if funding could be identified this could be considered. Other interim ideas expressed by resident include; 1) If space allows, stripe Everest at HWY 219 to create right turn lanes, 2) Install larger sign at Everest/Second intersection recommending Church Street as an alternate route.	Ongoing
5/30/2019	Resident expressed concern with parking violations in the area of Doris, Donna. Lair, Sam Parrett, and Corinne Drives.	Looking into issues. Working with NDPD on enforcement and education.	Ongoing
9/26/2019	Representative of First Student submitted request for "No Parking" curb painting on E Eighth Street east of the east driveway to Edwards Elementary.	Looking into issues.	Ongoing
7/9/2018	Planning Commission received written comments for file No. CPMA 18-0002/ZMA 18-0001, 1109 S River Street Comp Plan and Zoning amendments. 1) Concern with stop sign on River and not on Sixth at intersection of River St. and Sixth St. Suggests having stop signs on Sixth rather than River or making it a 4-way stop.	Comments discussed at 7/12/18 Planning Commission meeting. Connected with other concern regarding increased traffic along 6th by Edwards Elementary. Looking into issues, including bike and pedestrian travel, crosswalk markings MUTCD guidelines etc. to see if a 4-way stop is warranted. Issue specific traffic count data has been obtained and a consultant has been requested to provide an analysis proposal. Engineering staff is reviewing the consultant's report.	Ongoing



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1/30/2019	Waste Management has expressed concern with their trucks getting through Sheridan and Sherman Streets between College and Meridian Streets. When cars are parked on both sides of the street the available travel lane is reduced to only allow minimal clearance between the trucks and parked cars.	Looking into issues. This segment of Sheridan identified as being 24-feet wide with Sherman being 28-feet wide. Staff Memo to TSC prepared recommending TSC hold a public hearing to review options to address parking and access issues. TSC has requested a hearing at a future TSC meeting. Engineering staff is working on a Staff Memo to TSC outlining options.	Ongoing
2/14/2019	Resident has asked to consider adding marked crosswalks on Meridian in front GFU.	Informed resident that this is similar to other requests received previously. Issues to resolve include avoiding a congestion of marked crosswalks. City engineering met with GFU representatives to discuss identifying if an appropriate location can be identified. Potential locations identified as Sherman or North. Next steps are to collect ped vs vehicle crash history and traffic counts this fall. Traffic counts have been obtained and a consultant has been requested to provide an analysis and recommendations.	Ongoing



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10/13/2017	Concern with parking along north side of Park Lane west of Villa when apartment project completed on south side of Park. Asked if north side of park lane could remain no parking.	Looking into concern. With the new development, parking on both sides of Park is required per TSP. Waiting for the apartment project's Public Improvement plan submittal and review to determine if any segments along Park should be identified as no parking. Review of Public Improvement plans did not identify areas to mark as No Parking at this time. Will review conditions after the new development is completed and occupied. Apartment project complete. From field investigations it appears that drivers have not fully adjusted to the widened road and parking. Will continue to monitor. Engineering staff is working on a Limited Decision memo to have yellow center line striping installed in coordination with a pavement preservation crack and slurry seal project planned for Park Lane in spring/summer 2020.	Ongoing
8/30/2019	Residents have provided observations and concerns with parking along the north side of Park Lane.	Looking into concern. With the new development, parking on both sides of Park is required per TSP. NDPD have reviewed the area for enforcement activities. From field investigations it appears that drivers have not fully adjusted to the widened road and parking. Will continue to monitor. Engineering staff is working on a Limited Decision memo to have yellow center line striping installed in coordination with a pavement preservation crack and slurry seal project planned for Park Lane in spring/summer 2020.	Ongoing
10/17/2019	Resident has expressed concerns regarding the width, vegetation, utility poles, road side ditches and lack of sidewalks along Sierra Vista between N College Street and N Meridian Street.	Looking into issues. Code Enforcement asked to review the area for enforcement actions. Other things being considered include evaluation of existing street lighting and potentially striping to delineate travel lanes.	Ongoing



MEMORANDUM

ENGINEERING SERVICES
DEPARTMENT

P.O. Box 970 • 414 E. First Street • Newberg, Oregon
97132

Tel 503.537.1240 • Fax 503.537.1277

January 13, 2020

To: Newberg Traffic Safety Commission
Cc: Brian Casey, PD Chief
From: Brett Musick, PE, Senior Engineer
RE: Motion on Meeting Dates and Location for 2020

RECOMMENDATION:

Staff recommends that the Traffic Safety Commission make a motion setting the meeting location for 2020 as the Public Safety Building unless otherwise noted and that the meeting dates are as follows: April 13, 2020; July 13, 2020; and October 12, 2020.

EXECUTIVE SUMMARY:

The Newberg Municipal Code states:

2.15.390 Meetings, quorum, and official action.

Meetings of the commission will be called and conducted in the following manner:

A. Regular Meetings. The commission will hold regular meetings at a time and place designated by the commission. The commission will meet whenever business warrants but, in no event, not less than quarterly. Notice of meetings and the agenda will be published in accordance with Oregon Public Meetings Law.

The Code indicates that the Commission must meet quarterly and can meet more often.

“Working Together for a Better Community – Serious About Service”

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