

**NEWBERG CITY COUNCIL and PLANNING COMMISSION  
MINUTES  
TRANSPORTATION SYSTEM PLAN WORKSHOP  
SEPTEMBER 28, 2015, 6:00 PM  
PUBLIC SAFETY BUILDING (401 E. THIRD STREET)**

**CALL MEETING TO ORDER**

The Mayor and Planning Commission Chairman called the meeting to order at 6:00 p.m.

**ROLL CALL**

Council Members Present:

Mayor Bob Andrews	Scott Essin	Stephen McKinney	Lesley Woodruff
Denise Bacon	Mike Corey	Tony Rourke	

Planning Commission Members Present:

Chair Gary Bliss	Jason Dale	Matthew Fortner	Patrick Johnson
Philip Smith	Cathy Stuhr		

Staff Present: Stephen Rhodes, City Manager Pro Tem	Kaaren Hofmann, City Engineer
Sue Ryan, City Recorder	Truman Stone, City Attorney
Doug Rux, Community Development Director	Garth Appanaitis, DKS Associates
Jessica Pelz, Associate Planner	Carl Springer, DKS Associates
Terry Cole, ODOT	

**PUBLIC COMMENTS:** None

**TRANSPORTATION SYSTEM PLAN UPDATE WORKSHOP:**

CDD Rux said tonight was about the update to the Transportation System Plan and not on the Council's action on September 21 regarding Wilsonville Road. There had been discussions between ODOT and DKS Associates and the contract would be extended until the end of June 2016 instead of February.

**PRESENTATION – TSP OVERVIEW:**

AP Pelz introduced DKS Associate Garth Appanaitis who would lead the discussion on the TSP update. She said this evening was meant to be a discussion on the goals, overall TSP draft, project list, project maps, and draft Code amendments. All transportation related issues would be resolved before the TSP would be adopted.

Mr. Appanaitis, DKS Associates, gave an overview of the process that had taken place so far, major elements and key assumptions of the Plan, and project list. Stakeholder interviews were done as well as holding an Open House and people could continue to submit comments. In general people liked the mix of projects, wanted staff to revisit the project costs, the CPRD projects were likely not going to be funded as they did not have funding, they should look at downtown opportunities, and map the future bypass phases.

Councilor McKinney asked if right-of-way had been purchased for the aspirational bypass? Terry Cole, ODOT, said no protective right-of-way had been purchased outside of the Phase 1 corridor and it was not in the budget within the planning horizon. Four lanes had been acquired for Phase 1.

PC Stuhr asked how this plan interfaced with the County plan for projects outside of the UGB. Mr. Appanaitis discussed how the projects could be put in the plan and would require ongoing staff coordination between the agencies. Project E-19 was an example, and could come off the map.

PC Stuhr suggested putting it on a separate map and any other projects like it.

Councilor Essin asked about the likely and unlikely funding, was the City going to be responsible for the funding sources? How did they know what was likely and unlikely?

Mr. Appanaitis said by being on the list it did not require or commit any entity to fund a project. It was looking at opportunities and what would most likely occur. Mr. Cole said the funding estimates had been developed with the help of city staff based on historical expenditures. They had looked at resources around the region and what share might come to Newberg. It was based on the current revenue stream, and was a conservative estimate for the future.

Councilor Essin said the bypass map ended at Highway 219, was there no consideration of where the traffic would go until Phase 2? Mr. Cole said this was to show the Phase 1 segment, the rest of the corridor had been analyzed and the alignment up to 99W had been identified.

**CODE AMENDMENT DISCUSSION:**

AP Pelz reviewed the Development Code amendments proposed that would refine the language to provide clarity and modernization and would reorganize the layout of Chapter 15. Sections were added to address existing policies and the public utilities and storm water sections had been bulked up. The Comprehensive Plan amendments removed redundancy and also reflected the current bypass and outdated policies were removed.

PC Stuhr suggested adding words “provide for safe, efficient, and equitable” in the street standards purpose. Under construction of new streets it stated “the adjoining land abutting the opposite side of the street was in the city limits and Urban Growth Boundary” and she thought they should say “or Urban Growth Boundary”. Regarding the Comprehensive Plan, some of the “shoulds” had been changed to “shalls” and vice versa in Comprehensive plan. AP Pelz thought it should be “should” in the Comprehensive Plan.

CDD Rux said the general rule of thumb was for the Comprehensive Plan the word “should” was used and for the implementing regulations the word “shall” was used. Staff was trying to correct any broken links among the documents and streamline the language to make it easier to understand and be more transparent.

PC Stuhr thought all the “shoulds” and “shalls” should be corrected.

**WRAP UP AND NEXT STEPS:**

AP Pelz said staff would take Council comments as they reviewed the materials. The draft would be finalized and brought to the Planning Commission first, and then the Council. It would not be brought back until the Wilsonville Road issue was resolved.

Mayor Andrews asked for an update on the bicycle and pedestrian project on College Street. CE Hofmann said the next phase of the bicycle and pedestrian project on N College Street was scheduled to start design in 2017.

Councilor Rourke said some charts did not have dollar signs attached to them. Mr. Appanaitis said they would go through and review those charts.

**ADJOURNMENT:** The meeting was adjourned at 7:00 p.m.

**ADOPTED** by the Newberg City Council this 19th day of October, 2015.

  
Sue Ryan, City Recorder

**ATTESTED** by the Mayor this 22<sup>nd</sup> day of October, 2015.

  
Bob Andrews, Mayor