

**CITY OF NEWBERG PLANNING COMMISSION MINUTES**  
**APRIL 10, 2014, 7:00 PM**  
**NEWBERG PUBLIC SAFETY BUILDING (401 E. THIRD STREET)**

**I. CALL MEETING TO ORDER**

Chair Art Smith called the meeting to order at 7:00 PM.

**II. ROLL CALL**

Members Present:	Art Smith, Chair	Jason Dale	Allyn Edwards
	Matt Fortner	Philip Smith	Cathy Stuhr
	Gary Bliss	Mayor Bob Andrews, ex-officio	

Members Absent: Sulamita Barbiyeru, Student Commissioner (excused)

Staff Present: Steve Olson, Interim Planning & Building Director Mandy Dillman, Minutes Recorder

**III. PUBLIC COMMENTS**

Mayor Bob Andrews informed the commission the city council has declared the week of April 6-12, 2014, to be national volunteer week. He encouraged the city to recognize, support and commend those who volunteer for the city and provide countless hours to the betterment of our community. Mayor Andrews praised the members of the planning commission and thanked them for serving.

**IV. CONSENT CALENDAR**

Approval of January 9 and February 13, 2014 Planning Commission Meeting Minutes

<b>MOTION:</b> <b>Stuhr/Fortner</b> approving the Consent Calendar including the Planning Commission minutes for January 9, 2014, and February 13, 2014. Motion carried (7 Yes/0 No).
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**V. PLANNING COMMISSIONER TRAINING SESSION WORKSHOP**

Mr. Steve Olson, interim planning & building director, presented a Jeopardy type game of planning commission topics for the training session. The discussion included ethics issues, public participation, the elements of the statewide planning system, and the status of the city's urban growth boundary (UGB) process.

**VI. ITEMS FROM STAFF**

TIME – 8:24 PM

1. Update on Council items

Mr. Steve Olson reported Mr. Barton Brierley, planning and building director, gave his thanks and appreciation to the members of the planning commission as he is moving to California for a new job opportunity. Mr. Olson also mentioned Ms. DawnKaren Bevill, minutes recorder, has taken a job with the City of Tillamook and expressed her appreciation to the Planning Commission. On Monday night the city council passed a one year ban on medical marijuana dispensaries. Mr. Olson is looking into rules regarding dispensaries and explained they cannot be located within 1,000 feet of schools that primarily serve minors. The city manager position will hopefully be filled in May, and the process of hiring a new public works director and a new planning and building director will follow shortly after.

2. Other reports, letters, or correspondence

Mr. Olson mentioned that the planning commission will hear an update soon on the TSP (transportation system plan) update. This is being funded by ODOT because of the revisions needed to incorporate the bypass changes, and because the last full update of the TSP was in 2005. Mr. Olson concluded his report by asking if the commission would consider a second meeting in May to allow ODOT to come speak about the TSP update.

The commission unofficially agreed upon adding an additional meeting if needed.

Commissioner Cathy Stuhr mentioned she heard ODOT has no intention of building phase one of the Bypass, which would be the eastern leg. Mr. Olson explained it currently is not funded; however, the city will keep working to get the project completed.

3. Next Planning Commission Meeting: May 8, 2014

**VII. ITEMS FROM COMMISSIONERS**

There were no items from commissioners.

**VIII. ADJOURN**

The meeting adjourned at 8:41 PM.

**Approved** by the Newberg Planning Commission this 8<sup>th</sup> day of May, 2014.

**AYES:** 7                      **NO:** 0                      **ABSENT:**                      **ABSTAIN:**

  
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**Minutes Recorder** For Mandy  
Dillmann

  
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**Planning Commission Chair**