

**NEWBERG PLANNING COMMISSION MINUTES
DECEMBER 12, 2014 7:00 PM**

Chair Art Smith called the meeting to order at 7:00 p.m.

Members Present:	Art Smith, Chair	Philip Smith	Gary Bliss
	Cathy Stuhr	Jason Dale	Allyn Edwards
	Mayor Andrews, ex-officio	Luis Saavedra, Student Commissioner	

Members Absent: Matt Fortner (excused)

Staff Present:	Steve Olson, Interim Planning & Building Director	David Beam, Associate Planner
	Nicole Tannler, Minutes Recorder	Brad Allen, Code Compliance Officer

Others Present: Robert Soppe

CONSENT CALENDAR: Minutes from the November 13, 2014 meeting

<p>MOTION: Stuhr/Dale approving the November 13, 2014 Planning Commission minutes. Motion carried (6 Yes/0 No/1 Absent [Fortner])</p>
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LEGISLATIVE PUBLIC HEARINGS

Development Code Amendment regarding temporary and portable signs was continued from the November 13th meeting.

Chair Art Smith introduced the legislative hearing and called for any conflicts of interest or abstentions; none were declared.

The proposal:

- Adds a new section for a temporary sign permit program that will allow additional temporary and portable signs with a coordinated appearance in the C-2, C3, and Institutional zones.
 - Adds new language to address the use of pennants, streamers, and inflatable objects.
 - Adds new language to clarify the definition of a flag display and flag use on holidays.
- File no.: DCA-14-001 Resolution no.: 2014-305

Associate Planner David Beam presented the staff report. Interim Building and Planning Director Steve Olson said that one of the issues that came up is how quickly the Code Compliance officer could respond, which is 1 to 2 days. Commissioner Edwards stated the committee wants consistency.

Chair Art Smith opened public testimony.

Robert Soppe stated code compliance response is business days not weekend days, which could cause a problem. He said consistency seems to be an enforcement problem. There was discussion and consensus about putting umbrellas under the awning regulations.

Commissioner Phillip Smith stated this regulation says you cannot affix signs to any utility poles. Code Compliance Officer Brad Allen said there are sign citations that can be handed out for around \$100, but individuals have not been cited to date. He has removed several hundred signs during the past year. There was discussion on educating the community about the regulations. There was discussion about holidays and which to include.

There was discussion on Mr. Soppe's recommendations including sign permits for properties especially where there are multiple tenants, sign sizes, some of the wording, and when signs can be put up.

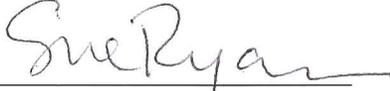
<p>MOTION: Art Smith/Bliss moved to continue the hearing for the Newberg Development Code regarding the use of temporary and portable signs to January 8, 2014. Motion carried (6 Yes/0 No/1 Absent [Fortner])</p>

ITEMS FROM STAFF

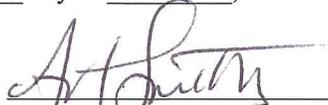
IBPD Olson reported the Planning Department was able to close out a grant for rental rehabilitation loans.

The meeting adjourned at 9:52PM.

Approved by the Newberg Planning Commission this ___ day of _____, 2015.



**Sue Ryan, City Recorder
for Minutes Recorder
Nicole Tannler**



Planning Commission Chair