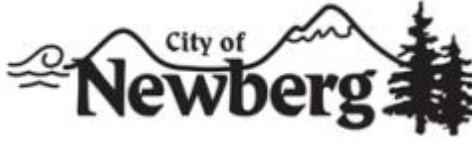


City of Newberg
414 E. First Street
P.O. Box 970
Newberg, OR 97132



City Manager
(503) 537-1261
(503) 537-5013 Fax

Code Compliance Division

P.O. Box 970 - 414 E. First Street - Newberg, Oregon 97132 - (503) 554-7709 - Fax (503) 537-1272

April, 2014

Re: Newberg sign ordinances and election signs – Election Day May 20, 2014

Dear Candidate for Public Office or Property Owner(s):

The City of Newberg anticipates that during the campaign season, candidates may use a variety of methods to promote their candidacy. A common campaign method is the use of “portable signs.” Because of the popularity of these signs, the City would like candidates and their supporters to be aware of the Newberg Municipal Code (NMC) regulations regarding “portable” and “temporary signs for events” (see NMC Section 15.435.090 et seq. at www.codepublishing.com/OR/Newberg).

Please consider the following:

- 1. Elections Events:** During an election event a lot may contain 1 portable sign per street frontage plus 2 additional temporary portable signs. An election event begins 90 days prior to and ends 14 days after any public election. The City does not distinguish signs based on content; therefore, this limit applies to all portable signs (e.g., for sale signs, business signs, directional signs, etc.) Please take into consideration signs already existing on a lot or property before placing a sign.
- 2. Size Limit:**
 - Residential zones with residential uses: 6 square feet.
 - Residential zones with non-residential uses: 6 square feet in the front yard (generally 15 feet from the property line), or 16 square feet elsewhere.
 - Non-residential zones: 12 square feet in the front yard (generally 10 feet from the property line), or 40 square feet elsewhere.
 - During an election event the total area for the additional temporary signs may not exceed 12 square feet.
- 3. Location:** No signs are permitted in the right-of-way, except in the C-3 District (downtown). The right-of-way is typically the area that includes the sidewalk, planter strip, and street. Please contact the Code Compliance Division for placing signs in the C-3 District right-of-way.
- 4. Permits:** No permit is required for a portable sign. A portable sign is any sign not permanently attached to the ground or structure (e.g., A-frames, yard signs, balloons, banners, etc.). Signs may not be attached to trees or utility poles.
- 5. Code Enforcement:** Any illegally placed sign in the public right-of-way may be removed without notice by the Newberg Code Compliance Officer.

Should you have any questions, or if your sign is removed, you may contact the code compliance officer by phone at (503) 554-7709 or by e-mail at brad.allen@newbergoregon.gov. Thank you in advance for your cooperation in this matter.

Sincerely,

Brad Allen
Code Compliance Officer