



SURFACE WORK
PERMIT TO PERFORM OPERATIONS IN
PUBLIC RIGHT-OF-WAY

OFFICE USE ONLY:
Permit Fee: \$10:00 Receipts No.: _____
Issue Date: _____ Expiration Date: _____

APPLICANT INFORMATION:

APPLICANT: _____
ADDRESS: _____
PHONE: _____ MOBILE: _____ FAX: _____
OWNER:
ADDRESS: _____ CITY: _____ STATE _____ ZIP _____

GENERAL INFORMATION:

SITE ADDRESS: _____
(Location of operation)

REQUEST: _____

(Please be specific)

THE UNDERSIGNED DOES HEREBY AGREE TO THE FOLLOWING:

1. This permit may be revoked at any time;
2. Any structure, construction activity or other activity will not interfere with the health and safety of the public;
3. The area will be maintained in a safe manner at all times;
4. The owner will hold the city harmless for any damage or injuries caused by the permitted use;
5. The permitted use will be for a specific time period as stated on this permit;
6. Plans shall be submitted with any application to demonstrate that the above conditions can be met;
7. Use of the sidewalk or parking strip for merchandise will be limited to special events.
8. Notify Police dispatch if you will be blocking the streets: Call 503-538-8321.
9. If public R-O-W is going to be obstructed during evening hours you must use lighted barricades.
10. _____
11. _____
12. _____

Owners Signature _____ Date _____

Approved this _____ day of _____

Approval Signature (City Manager or Designee)

CITY OF NEWBERG BEAUTIFICATION

Where **PLANTER BOXES** are installed adjacent to wood frame walls, a 2-inch-wide (51 mm) air space shall be provided between the planter and the wall. Flashings shall be installed when the air space is less than 6 inches (152 mm) in width. Where flashing is used, provisions shall be made to permit circulation of air in the air space. Wood-frame wall shall be provided with an exterior wall covering conforming to the provisions of Chapter 23.

Chapter 23- BALCONIES, SUN-CONTROL DEVICES AND APPENDAGES Oriel windows, balconies, sun-control devices, unroofed porches, cornices, belt courses and appendages such as water tables, sills, capitals, bases and architectural projections may project over the public property of the building site a distance as determined by the clearance of the lowest point of the projection above the grade immediately below, as follows:

- Clearance above grade less than 8 feet (2438 mm)-no projection is permitted.
- Clearance above grade over 8 feet (2438 mm)-1 inch (25 mm) of projection is permitted for each additional inch of clearance, provided that no such projection shall exceed a distance of 4 feet (2319 mm)

PLANTER BOXES BUILDING DIVISION REQUIREMENTS

- A. We need 2 sets of plans showing:
 1. Weight of planter.
 2. Size and number of bolts (fasteners) and their locations.
 3. Show what type of material (brick, wood, etc.) And depth of embedment.
- B. Planters **shall** comply with Chapter 23 - wood and earth separator and Chapter 32 - construction in a public way - 055C98 (8 foot min. height) - if in public way.
- C. If drip watering systems are used, a vacuum breaker shall be installed.

STORAGE CONTAINERS PLACED IN THE PUBLIC RIGHT OF WAY

- A. Any individual who places a Storage Container, POD, Garbage Receptacle or related item in the Public Right of Way must first obtain a permit to do so.
- B. Containers placed in the Public Right of Way will be allowed for a period of two weeks or less, and must comply with items 1-12 on the front page of this permit application. Failure to do so may result in revocation of this permit.
- C. Failure to follow the regulations of this permit may result in court action in the form of a uniform citation. Violation of City Municipal Code Section 96.55 is a \$500 fine.