



## Community Development Department

P.O. Box 970 ▪ 414 E First Street ▪ Newberg, Oregon 97132

503-537-1240. Fax 503-537-1272 [www.newbergoregon.gov](http://www.newbergoregon.gov)

### NOTICE OF A HISTORIC PRESERVATION COMMISSION HEARING ON A HISTORIC REVIEW

A property owner (City of Newberg) in your neighborhood submitted an application for a Historic Review at 414 E First Street. The Newberg Historic Preservation Commission will hold a hearing on **May 28, 2024**, at 7pm at the Newberg Public Safety Building, 401 E. Third Street, Newberg, OR, to evaluate the proposal. You are invited to take part in the City's review of this project by sending in your written comments or testifying before the Historic Preservation Commission. For more details about giving comments, please see the back of this sheet.

The application would: Alter exterior portions of Newberg City Hall, a designated historic landmark, by removing and replacing doors and windows, adding gutter and downspouts, and repairing the buildings crown (modillion). The Historic Preservation Commission will evaluate whether the historic character of the property is preserved.

APPLICANT: *City of Newberg*  
TELEPHONE: *503-537-1240*  
PROPERTY OWNER: *City of Newberg*  
LOCATION: *414 E First Street., Newberg*  
TAX LOT NUMBER: *R3219AB 08700*



We are mailing you information about this project because you own land within 500 feet of the proposed historic review site. We invite you to participate in the land use hearing scheduled before the Historic Preservation Commission. If you wish to participate in the hearing, you may do so in person or be represented by someone else. You may also submit written comments. Oral testimony is typically limited to five minutes per speaker.

If you mail your comments to the City, please put the following information on the outside of the envelope:

Written Comments: File No. HIS24-0001  
City of Newberg, Community Development Department  
PO Box 970  
Newberg, OR 97132

All written comments must be received by 12:00 p.m. on **May 24, 2024**. Written information received after this time will be read out loud at the hearing subject to time limits for speakers, and will be included in the record if there are further proceedings. The public may sign up to speak at the meeting or register to speak online at <https://www.newbergoregon.gov/hpc/page/historic-preservation-commission-2>.

You can look over all the information about this project or drop comments off at Newberg City Hall, 414 E. First Street. A copy of the application is available on the city website at [www.newbergoregon.gov/planning](http://www.newbergoregon.gov/planning). You can also buy copies of the information for a cost of 25 cents a page. A staff report relating to the proposal will be available for inspection at no cost seven days prior to the public hearing. If you have any questions about the project, you can call the Newberg Planning Division at 503-537-1240.

Any issue which might be raised in an appeal of this case to the Land Use Board of Appeals (LUBA) must be raised during the public hearing process. You must include enough detail to enable the decision maker an opportunity to respond. The applicable criteria used to make a decision on this application for a historic review are found in Newberg Development Code Section 15.344.030(A)(3).

Prior to the conclusion of the initial evidentiary hearing, any participant may request an opportunity to present additional evidence, arguments or testimony regarding the application through a continuance or extension of the record. Failure of an issue to be raised in the hearing, in person or by letter, or failure to provide statements or evidence sufficient to afford the decision maker an opportunity to respond to the issue precludes appeal to the State Land Use Board of Appeals based on that issue.

The Historic Preservation Commission will make a decision at the end of the public hearing process. If you participate in the public hearing process, either by testifying at the public hearing, or by sending in written comments, we will send you information about any decision made by the City relating to this project.

Date Mailed: **May 1, 2024**

**ACCOMMODATION OF PHYSICAL IMPAIRMENTS:**

*In order to accommodate persons with physical impairments, please notify the City Recorder's office of any special physical or language accommodations you may need as far in advance of the meeting as possible and no later than 48 hours prior to the meeting. To request these arrangements, please contact the City Recorder at 503-537-1283. For TTY services please dial 711.*