



AFFIDAVIT OF ROUTING

FILE #: CUP23-0014

REFERRAL OF APPLICATION

INFO: Vacation Rental

CITY OF NEWBERG AFFIDAVIT OF ROUTING

REFERENCE ATTACHED LIST(S)/NOTICE(S)

I, Fé Bates, for the City of Newberg, Oregon, do hereby certify that the attached referral was;

- A. Routed/mailed referral to the following list, by Email or United States mail, postage prepaid & interoffice mail Sep 5, 2023.

Office Assistant II

9/5/23

Signature

Title

Date



COMMUNITY DEVELOPMENT LAND USE APPLICATION REFERRAL

Doug Auk

The enclosed material has been referred to you for your information and comment. Any comments you wish to make should be returned to the Community Development Department prior to: September 20, 2023
Please refer questions and comments to: James Dingwall

NOTE: Full size plans are available at the Community Development Department Office.

APPLICANT: Julie Foster Giffin
REQUEST: Vacation Rental
SITE ADDRESS: 3841 N Shelly Ct
LOCATION: N/A
TAX LOT: R3207AC 00118
FILE NO: CUP23-0014
ZONE: R-1(Residential Low Density Zoning)
HEARING DATE: 10/12/2023

Project Information is Attached:

- Reviewed, no conflict.
- Reviewed; recommend denial for the following reasons:
- Require additional information to review. (Please list information required)
- Meeting requested.
- Comments. (Attach additional pages as needed)

Reviewed By: _____

Date: _____

Organization: _____



COMMUNITY DEVELOPMENT
LAND USE APPLICATION REFERRAL

Brooks Bateman

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Date: _____

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Fe Bates

From: Fe Bates
Sent: Tuesday, September 5, 2023 5:09 PM
Cc: Fe Bates; James Dingwall; Jeremiah Cromie
Subject: City of Newberg 3-Referral Request: CUP23-0013/ CUP23-0014/ DR123-0008

Good Day,

Below are 3 links to Referral request for your review:

Referral CUP23-0013 for a Vacation Rental:

 [Referral - CUP23-0013.pdf](#)

Referral CUP23-0014 for a Vacation Rental:

 [Referral - CUP23-0014.pdf](#)

Referral DR123-0008 for a new accessory bld at George Fox Athletic Field Complex:

 [Referral - DR123-0008.pdf](#)

Please fill out the Referral Sign Off sheet and email it back no later than **September 20, 2023** to Planning@newbergoregon.gov.

Please reach out if you have any questions.

Thank you,

Fé Bates

Community Development

Administrative Assistant

City of Newberg

City Hall: 503-537-1240

Direct: 503-554-7788

Members:

April Catan	april.catan@newbergoregon.gov
Barbara Davis	barbara.davis@newbergoregon.gov
Brett Musick	Brett.Musick@newbergoregon.gov
Carl Ramseyer	carl.ramseyer@newbergoregon.gov
Craig Pack	craig.pack@newbergoregon.gov
Dan Wilson	dan.wilson@newbergoregon.gov
Jeff Kosmicki	jeff.kosmicki@newbergoregon.gov
Karyn Hanson	karyn.hanson@newbergoregon.gov
Karyn Hanson - personal email	kghkeatingeng@gmail.com
Preston Langeliers	Preston.Langeliers@newbergoregon.gov
Russ Thomas	russ.thomas@newbergoregon.gov
Vance Barton	vance.barton@newbergoregon.gov
Will Worthey	Will.Worthey@newbergoregon.gov

Members:

adress@newberg.k12.or.us

Comcast Business (Jason_carroll@cable.comcast.com)

Don Clements

Newberg Postmaster

NW Nat-Brian Kelley

ODOT - Planing

ODOT Rail-Manager Rail Safety

PGE-Service & Design

Sportsman Airpark-Jason

Sportsman Airpark-Jerry

thompsonc@co.yamhill.or.us

TVFR Deputy Fire Marshall-Ty Darby

Waste Management

Yamhill County Planning-Ken Friday

Yamhill County Roads Dept

Zipty Fiber Engineering

adress@newberg.k12.or.us

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tcarter4@wm.com

fridayk@co.yamhill.or.us

haffnerg@co.yamhill.or.us

scott.albert@zipty.com



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Brooks Bateman

Reviewed By:

9-8-23

Date:

BUILDING

Organization:



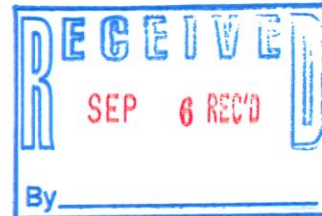
COMMUNITY DEVELOPMENT
LAND USE APPLICATION REFERRAL

Doug Rux

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Doug Rux
Reviewed By:

9/6/23
Date:

City of Newberg
Organization



COMMUNITY DEVELOPMENT LAND USE APPLICATION REFERRAL

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Digitally signed by Will
DNE, CN=US, OU=Will Worthey, O=City of Newberg, CN=Will,
E=will.worthey@newbergoregon.gov
Reason: I am the author of this document
Location: your signing location here
Date: 2023.09.07 12:01:10-07'00'
Foxit PhantomPDF, Version: 10.1.10

9/7/23

Reviewed By:

Date:

Will Worthey CM

Organization:



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9/13/23

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Brett Musick

Digitally signed by Brett Musick
DN: CN=Brett Musick, E=brett.musick@newbergoregon.gov
Reason: I have reviewed this document
Location: your signing location here
Date: 2023.09.13 15:53:13-07'00"
Foxit PhantomPDF Version: 10.1.10

9/13/23

Reviewed By:

Date:

CON PW Engineering

Organization:



COMMUNITY DEVELOPMENT LAND USE APPLICATION REFERRAL

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[Signature]
Reviewed By:

9/11/23
Date:

Finance
Organization:

Save changes

Referral - CUP23-001... - Editing



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Reviewed By:

Newberg-Dundee Police Dept.

Organization:

09/08/2023

Date:



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April Catan

Digitally signed by April Catan
DN: cn=US, ou=Operations, o=City of Newberg, cn=April Catan,
E=april.catan@newbergoregon.gov
Reason: I am the author of this document
Location: your signing location here
Date: 2023.09.06 06:29:39-07'00'
Foxit PhantomPDF, Version: 10.1.10

9/6/23

Reviewed By:

Date:

City of Newberg

Organization:



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Date:

Organization:



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RECEIVED

9/7/2023

batesf

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Reviewed By:

9/6/23

Date:

Maintenance Superintendent

Organization:



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City of Newberg - Operations

Organization:

9/6/23

Date: