

March 6, 2023

J.T. Smith Companies, LLC
Attn: Jesse Nemec
5285 Meadows Road, Suite 171
Lake Oswego, OR 97035
Sent via email to jnemec@jtsmithco.com

Re: Completeness Notice for MAMD323-0001 - OR Hwy 99W and E Crestview Drive

This letter is to inform you that the above referenced application submitted on February 14, 2023, for a Type III Major Modification to a Type III Planned Unit Development is **deemed complete**. We have tentatively scheduled your Planning Commission Public Hearing for **May 11, 2023**.

Please provide 3 hardcopies of your application for review by referral agencies. Staff will send out the newspaper notice and post in four public places the hearing notice on April 27, 2023. All postings must stay up until after the final decision is issued.

Attached is a revised mailer and approved notice posting. Once you have mailed and posted your notice you must provide the attached affidavit within two days of the mailing and posting no later than April 21, 2023. Your land use posting must be waterproof, measuring a minimum of two feet by three feet, and placed on each frontage of the property including two (2) posted notices on E Crestview Drive and one (1) facing Highway 99W. If possible, the notice shall be posted within 10 feet of a street lot line and shall be visible to pedestrians and motorists. Notices shall not be posted in a public right-of-way or on trees.

Please feel free to contact me at clay.downing@newbergoregon.gov or 503-554-7728 if you have any further questions.

Regards,

A handwritten signature in black ink, appearing to read "Clay Downing".

Clay Downing, Planning Manager
City of Newberg, Community Development Department

Attachments: Revised Mailer Notice
Revised Posted Notice
Affidavit of Routing