# RESOLUTION NO. 2013-3087

**A RESOLUTION APPROVING THE APPOINTMENT OF STACY MARTIN AS A PART-TIME HELP DESK TECHNICIAN IN THE INFORMATION TECHNOLOGY DEPARTMENT**

## RECITALS:

1. Reason for Vacancy: This position was established in the 2013-2014 Budget to address IT staffing shortfalls.

2. Posting: A job advertisement was posted within the city on the City of Newberg website and advertised on Craigslist and IT job websites. This position opened June 25, 2013, and closed July 15, 2013, then was re-opened August 26, 2013, and closed September 6, 2013.

3. Number of Applications: 15.

4. Recommendation: The IT Director recommends Stacy Martin for the position.

5. Funding: Position funding is within the budget.

6. Manager Pro Tem Appointment: Assistant city manager Lee Elliott was appointed Manager Pro Tem on August 26, 2013, by the City Council. He reviewed the material and appoints Jason Dorrell subject to Council approval. The City Charter, Chapter VIII, Section 34 (h) provides that the Manager Pro Tem "has the authority and duties of manager, except that a Manager Pro Tem may appoint or remove employees only with council approval".

## THE CITY OF NEWBERG RESOLVES AS FOLLOWS:

The city council approves the appointment by the City Manager Pro tem of Jason Dorrell as a part-time help desk technician in the information technology department.

- **EFFECTIVE DATE** of this resolution is the day after the adoption date, which is: October 8, 2013.

**ADOPTED** by the City Council of the City of Newberg, Oregon, this 7th day of October, 2013.

Norma I. Alley

Norma I. Alley, MMC, City Recorder

**ATTEST** by the Mayor this 10th day of October, 2013.

Bob Andrews, Mayor