Newberg Public Library **Advisory Board**	**MISSION STATEMENT:** *Newberg Public Library enriches and nourishes the life of our community, providing countless opportunities for the integration of people and knowledge.*

DATE: Sept. 22, 2011 **TIME:** 7:00 pm **PLACE:** Newberg Public Library

Advisory Board: Geoff Godfrey, Barry Horn, Kathleen Jones, Cody Ridenour

Guests: **Staff:** Leah Griffith **Absent**: Charlie Kamilos

Minutes:

The meeting was called to order at 7:00 pm by chair Geoff Godfrey.

The minutes of the July, 2011 meeting were approved. No meeting was held in August. The statistical reports for July and August, 2011 were reviewed and approved. Circulation for the year was steady, but children's checkouts were up almost 5%. Hours open were down 3.9%. This resulted in a checkouts per open hour increase of 4.4% (153 items checked out per hour last year to 159 items per hour checked out this year). Data base usage is up 250% due to additional databases purchased by CCRLS and the library.

The Board formally, and with regret, accepted the resignation of Charlie Kamilos. The opening has been advertised and the board will interview at the October 20th meeting.

The children's remodel project was discussed. The new plan needs $270,000 and there is $140,000 already raised. The plan is to put the project out for bid when the money in hand reaches $190,000-$200,000.

The Cultural District project is moving forward. The director is meeting with the planning group later in September. There will be a public meeting in October to share the preliminary plans.

The Strategic Plan 2011-2014 was reviewed and with the correction of a couple of typographical errors, the plan was approved by the Board. It will go to the City Council on November 7th and Geoff will attend to assist Leah in making the presentation.

The Library Foundation will be meeting later this fall. Leah reviewed some information from the IRS regarding the relationship the Foundation has to the Library. There should be a more formal relationship with the Library and it would be a good idea for someone from the Board to always be on the Foundation. The board appointed Geoff Godfrey as their representative to the Foundation.

The work plan was reviewed. It is in a new format that will hopefully share the library story more easily. The blue book "donation" bins have made the news in Marin County California for the same reason as in Oregon. The Oregon Dept. of Justice hasn't completed their report yet.

Next month's agenda will include: Interviews for library board, children's remodel report, and cultural district report.

The meeting was adjourned at 8:09 pm

Submitted:
Leah Griffith, Board Secretary/Library Director Approved: _____