

# Policy

## Newberg Public Library

Approved by Newberg Library Advisory Board

February 10, 2004

Revised March 18, 2010

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### Personal Communication Devices

In order to provide an optimum environment for using the library, patrons are asked to lower the volume on ringers, use the vibrate mode while in the library and speak softly if they need to use their personal communication device (cell phone, etc) in the library.

While using a personal communication device is not prohibited, users will be asked to keep their voices at a level that is expected of anyone in the library, whether they are on a phone, talking to another individual or talking with a staff member. Staff reserves the right to require patrons to end their call or take the call outside if their use is disturbing others.

It is recommended that personal communication devices be used in the entryway of the building (between the two front doors), not the lobby. The high ceiling in the lobby transmits conversations and disturb other users on both floors.