



**NEWBERG PUBLIC LIBRARY ADVISORY BOARD**

**MINUTES**

**July 20, 2017 7:00 P.M.**

- I. CALL MEETING TO ORDER** at 7:00 pm by chair, Kerrie Allen
- II. ROLL CALL** Members: Crystal Garcia, Kerrie Allen, Suzanne Meenahan, Paul Headley  
Excused: Shane Corsetti Staff: Leah M. Griffith, director
- III. CONSENT CALENDAR**
- a. The Minutes of the June 15, 2017 meeting were accepted.
  - b. Statistical Reports: The June, 2017 Library Use Report was accepted.
- IV. PUBLIC COMMENTS** None
- V. BOARD COMMENTS** Kerri reported on the Mayor's cabinet meeting. She especially liked learning more about some of the activities of the Newberg Dundee Police Department, especially how they are dealing with mental health, drug and suicide issues in our community. She related information about the upcoming TVF&R vote and it was discussed about the limitations that will be placed on board members advocating for the measure once it is submitted to the ballot. Leah will get that information to the board as soon as it is available.
- IV. BUSINESS**
- Election of Officers:** Paul Headley was elected chair. Suzanne Meenahan was selected vice-chair. Suzanne will also represent the board on the Library Foundation. Leah will inform the city recorder of these changes.
- VII. REPORTS**
- Library Foundation:** No meeting has been held since their last one on June 14<sup>th</sup>. They will be working towards their projects over the summer until their next meeting on August 23<sup>rd</sup>.
- Strategic Plan Work Plan:** It was distributed. Paul asked about the Annex and Leah related it is used for storage by the Library and the city as well as a couple of groups that use the Cultural District (Lavender Festival and Tunes on Tuesday). Farmers Market and Newberg Downtown Coalition will be moving out as soon as they have occupancy in their new home, the grey "house" adjacent to the Annex. Some day the plan is for the annex to come down and a better stage and storage areas developed as well as a green room and restrooms for performers.
- RFID & Library Reorganization:** Things are pretty settled with RFID. Reorganization of staff tasks is also pretty settled down. The workroom rearrangements upstairs will start this Monday.
- VIII. NEXT MEETINGS:**
- Library Advisory Board:** April 17th at 7 pm  
**Library Foundation:** August 23rd at 5:30 pm  
**Board Chair report to City Council:** November 6<sup>th</sup> at 6 pm.
- IX. ADJOURNMENT** The Board adjourned at 8:00 pm.

Submitted: Leah Griffith, Board Secretary/ Library Director

Approved: \_\_\_\_\_