



**NEWBERG PUBLIC LIBRARY ADVISORY BOARD**

**MINUTES**

**January 19, 2017 7:00 P.M.**

- I. CALL MEETING TO ORDER** at 6:55 pm by chair, Kerrie Allen
- II. ROLL CALL** Members: Crystal Garcia, Kerrie Allen, Suzanne Meenahan, Geoff Godfrey  
Excused: Paul Headley Staff: Leah M. Griffith, director
- III. CONSENT CALENDAR**
- a. The Minutes of the October, 2016 meeting were accepted. No meeting in Nov. or Dec.
  - b. Statistical Reports: The October, November and December 2016 and the Final Use report for 2015-16 Library Use Reports were accepted.
- IV. PUBLIC COMMENTS** No comments
- V. BOARD COMMENTS** Geoff commented that the books at the FISH lobby were being used and appreciated. Geoff attended the Mayor's Cabinet. Kerri mentioned that while the Tree Lighting was successful, the sound system needed improvement. Leah reported that has been a continuing problem and she's looking again for solutions.
- IV. BUSINESS**
- Long Range Financial:** The City Finance Director, Matt Zook, is working on developing a 5 year or more financial plan for the city that will help in knowing where we are going in the future. He has a committee of financial and community representatives working on it.
- VII. REPORTS**
- Library Foundation:** Geoff and Leah reported that things are looking good for the Foundation. They have met and added 6 members (including former advisory board member Corina Kanen) to their 5 person board. Geoff was selected as chair. They are planning a retreat with a facilitator to develop a work plan to increase activity.
- RFID:** RFID is complete except for some DVDs. We hope to start checking in with RFID soon
- Strategic Plan Work Plan:** It was distributed.
- Library Reorganization:** We've posted the Latino Services position and will be posting the library/office assistant position soon. Hopefully by February/March those positions will be filled. Rea Andrew will be retiring February 20<sup>th</sup>.
- VIII. NEXT MEETING:** February 16, 2017
- IX. ADJOURNMENT** The Board adjourned at 8:15 pm.

Submitted: Leah Griffith, Board Secretary/ Library Director

Approved: \_\_\_\_\_