



NEWBERG PUBLIC LIBRARY ADVISORY BOARD

MINUTES

October 20, 2016 7:00 P.M.

- I. CALL MEETING TO ORDER** at 7:00 pm by chair, Kerrie Allen
- II. ROLL CALL** Members: Crystal Garcia, Kerrie Allen, Suzanne Meehahan, Paul Headley
Excused: Geoff Godfrey Staff: Leah M. Griffith, director
- III. CONSENT CALENDAR**
- a. The Minutes of the September 21, 2016 meeting were accepted as changed (Adopted the Board Operating Procedures with changes).
 - b. Statistical Reports: The September Library Use Reports were accepted.
- IV. PUBLIC COMMENTS** No comments
- V. BOARD COMMENTS** Kerrie went to the Mayor's Breakfast where she shared about the upcoming changes to the Library Foundation.
- IV. BUSINESS**
- Review of Policies: Equipment Policy:** The policy was approved as presented.
- VII. REPORTS**
- Committee Chair Report to City Council:** Kerrie made the presentation to the city council and she conveyed the library board's activities. Suzanne Meenahan also attended.
- Library Foundation Meeting:** The Foundation added 8 new members and agreed to take on the financial responsibility for the Library Friends. They will continue on the this process with making the needed changes. It's a huge change for the Foundation.
- RFID:** RFID tagging still happening for AV and some books. It's a continuing process.
- Strategic Plan Work Plan:** It was distributed.
- VIII. NEXT MEETING:** December 15, 2016 The November meeting was cancelled due to a conflict for a number of members.
- IX. ADJOURNMENT** The Board adjourned at 8:35 pm.

Submitted: Leah Griffith, Board Secretary/ Library Director

Approved: _____