



NEWBERG PUBLIC LIBRARY ADVISORY BOARD

MINUTES

September 15, 2016 7:00 P.M.

- I. CALL MEETING TO ORDER** at 7:01 pm by chair, Kerrie Allen
- II. ROLL CALL** Members: Crystal Garcia, Kerrie Allen, Suzanne Meehahan, Paul Headley
Excused: Geoff Godfrey Staff: Leah M. Griffith, director
- III. CONSENT CALENDAR**
 - a. The Minutes of the August, 2016 meeting were accepted.
 - b. Statistical Reports: The August Library Use Reports were accepted.
- IV. PUBLIC COMMENTS** No comments
- V. BOARD COMMENTS** No Comments
- IV. BUSINESS**
 - Committee Chair report to City Council 9/19/16:** Kerrie Allen will present a short report for the Council.
 - Review of Policies: Library Board Operating Procedures:** The policy was approved with changes.
 - Review of Policies: List of Policies with review timelines:** The list was reviewed and Leah will bring policies to the Board in order of need.
 - Library Foundation:** Will meet on September 21st. There are 6 prospective board members at this time. The Foundation is also working with the Friends to “merge” which basically means the Foundation would hold the bank account for the book sales.
- VII. REPORTS**
 - RFID:** RFID tagging is pretty much complete for books. It will be awhile for AV, but the system won’t go live until fall, 2017.
 - Strategic Plan Work Plan:** It was distributed.
- VIII. NEXT MEETING:** October 20, 2016
- IX. ADJOURNMENT** The Board adjourned at 8:15 pm.

Submitted: Leah Griffith, Board Secretary/ Library Director

Approved: _____