



NEWBERG PUBLIC LIBRARY ADVISORY BOARD

Newberg Public Library enriches and nourishes the life of our community, providing countless opportunities for the integration of people and knowledge.

MINUTES

November 19, 2015 7:00 P.M.

I. CALL MEETING TO ORDER at 7:04 pm by Chair Corina Kanen

II. ROLL CALL

Members Present: Corina Kanen, Crystal Garcia, Kerrie Allen, Geoff Godfrey

Excused: Chris Koch Staff Present: Leah M. Griffith

III. CONSENT CALENDAR

- a. The Minutes of the September 17, 2015 and October 15, 2015 meetings were approved.
- b. Statistical Reports: The September and October Library Use Reports were approved.

IV. PUBLIC COMMENTS None

V. BOARD COMMENTS Geoff reported on the Mayor's Cabinet meeting.

Kerri and Corina reported on the fundraising training session they attended (along with the director) that was presented by the Public Library Division of the Oregon Library Association in October. They came out with a number of ideas on how to get people involved, especially thoughts on keeping the members of the Planning Committee connected to the library. Corina will work on a draft letter thanking the Planning Committee and encouraging them to continue their connection to the library. They also gained some ideas on fundraising and want to present that information to the Library Foundation. Other members of the Board were invited to attend that meeting by Foundation member Geoff Godfrey. It will likely be on Wednesday, February 17, 2016 at the library.

V. BUSINESS

- a. The City has provided city e-mail accounts to all city board and commission members for communication. This is a protection for board members as if there was a complaint on the actions of a board, it is conceivable that your personal computer could be taken to research any e-mails. By having city e-mail that the city backup, your personal computer is not involved.
- b. The Strategic Plan was approved by the Council on November 16th. Kerrie was the lead on presenting it with Geoff and Leah as support.
- c. Leah is developing a work plan format to report on Strategic Plan actions.

VI. REPORTS

- a. The Library is working on a separate technology plan as part of a state library initiative.
- b. The 31st annual Holiday Tree Lighting is Friday December 4th.
- c.

VIII. NEXT MEETING/STEPS Next meeting is December 17, 2015

IX. ADJOURNMENT

The Board adjourned at 8:15 pm.

Submitted: Leah Griffith, Board Secretary/ Library Director

Approved: _____