

Newberg Public Library Advisory Board	MISSION STATEMENT: <i>Newberg Public Library enriches and nourishes the life of our community, providing countless opportunities for the integration of people and knowledge.</i>
DATE: January 21, 2010 TIME: 7:00 pm PLACE: Newberg Public Library	
Advisory Board: Geoff Godfrey, Susan Ludwig, Charlie Kamilos, Amy Danicic, Alan Meyer Staff: Leah Griffith	
Minutes:	
<p>The meeting was called to order at 7:01 pm by chair Susan Ludwig. The minutes of the January, 2010 meeting were approved. The statistical report for January, 2010 was approved. Circulation continues to be about 8% above last year.</p> <p>The Library's 2010-2011 city budget request was discussed. Leah is drafting the budget at this time. All city departments have been told to put in a roll over budget. Leah's is making some modifications within the total to increase the materials budget. Board members will be invited to the Budget Town Hall Meeting scheduled for May 11, 2010</p> <p>The work plan for January, 2010 was reviewed. There have been lots of activities, but some of the most rewarding are the children's staff outreach to parents as part of the early literacy efforts. They are seeing these parents return to the library in greater numbers than before. The library's web site continues to be the city's most popular location. The staffing changes implemented last month continue to work out well. K'Lyn Hann was presented the library's Webster Award (employee of the year) award at last week's city luncheon. The Library Foundation met last evening and they invited Charlie and Amy to attend their May 19th meeting. They provided the library with \$4,300 in funding for 2010 which is their earnings for 2009. There were no grants in 2009 and they just provided half the grants in 2008. This is down considerably from their gifts of \$7,500 each year in 2007 and before. Their endowment had gone down from \$180,000 to \$140,000 and is now back up to \$176,000. Circulation staff visited Tigard and Tualatin libraries last week to see how they organize their circulation and checkin areas. It was very informative and will lead to some changes here.</p> <p>The Board reviewed the progress on the 2004-2010 Long Range Plan. Most activities were met, however the areas that were not were in expanding the library to serve all of the Chehalem Valley and in getting the Children's room remodeled. The Board discussed what the next cycle should be. They determined that a more strategic, shorter effort would be appropriate with the Board and Staff being the primary people involved, however public surveys would be employed to get input from library users and citizens. They recommended that a facilitator be brought in to conduct a session with board and staff to develop the library vision and culture and strategic moves as well as plans to respond to situations. Leah will talk to the city manager about a survey and look for a facilitator. She will also have staff start researching the background demographics and community scan information.</p> <p>The next meeting is March 18, 2010</p> <p>The meeting was adjourned at 8:39 pm.</p> <p>Submitted: Leah Griffith, Board Secretary/Library Director</p> <p style="text-align: right;">Approved: _____</p>	