Newberg Public Library **Advisory Board**	**MISSION STATEMENT:** *Newberg Public Library enriches and nourishes the life of our community, providing countless opportunities for the integration of people and knowledge.*

DATE: January 21, 2010 **TIME:** 7:00 pm **PLACE:** Newberg Public Library

Advisory Board: Geoff Godfrey, Susan Ludwig, Charlie Kamilos, Amy Danicic **Absent:** Alan Meyer,

Staff: Leah Griffith

Minutes:

The meeting was called to order at 7:05 pm by chair Susan Ludwig. The minutes of the November, 2009 meeting were approved (no meeting was held December, 2009). The statistical reports for November and December, 2009 were approved.

The Library's 2010-2011 city budget request was discussed. Board members recommended the director emphasize how important maintaining a good book and materials budget is to the quality of library services. Board members will be invited to the Budget Town Hall Meeting scheduled for May 11, 2010

It is time to develop a new planning document for the library. The previous plan went until 2010. The thoughts this time are to look at more of a strategic plan that allows the library to "take advantage of opportunities and to weather the storms that arrive". February's meeting will focus developing the plan for planning.

The work plan for December was reviewed. The web site continues to be heavily used and the library pages are visited more than any other city department. Cynthia Swanson was hired as the Cataloging Assistant. Jackie Napora resigned in January. No new staff are being hired right now; hours are simply being reapportioned to other part-time staff when there is a departure. Those staff have been informed that if there are cutbacks in hours, their "extra" hours would be the first to go. Staffing is still 13.14 FTE, but now with 19 people, rather than the 22 people we had before. The Library will be opening at 1:30 (closed from 10 am to 1:30 pm) on Wednesday, February 10th to allow staff to attend the City Employees luncheon. The City Council gave approval for the library to be closed on March 26, 2010 for all staff to attend the national Public Library Association conference in Portland. Board members are also invited to attend.

The next meeting is February 18, 2010

The meeting was adjourned at 8:05 pm.

Submitted:
Leah Griffith, Board Secretary/Library Director Approved: _____