



NEWBERG PUBLIC LIBRARY ADVISORY BOARD

Newberg Public Library enriches and nourishes the life of our community, providing countless opportunities for the integration of people and knowledge.

MINUTES

AUGUST 28, 2014* 7:00 P.M.
NEWBERG PUBLIC LIBRARY

**The August meeting was moved to the 4th Thursday due to conflicts with the regular 3rd Thursday date.*

I. CALL MEETING TO ORDER at 7:04 pm by chair Corina Kanen

II. ROLL CALL

Members Present: Bob McCombs, Chris Koch, Geoff Godfrey, Crystal Garcia, Corina Kanen
Staff Present: Leah M. Griffith

III. CONSENT CALENDAR

1. Minutes of the July 17, 2014 meeting were approved.
2. Statistical Report for July, 2014 was approved. The June, 2014 report was approved as revised.

IV. PUBLIC COMMENTS none

V. BOARD COMMENTS Leah will check into the Fred Meyer Rewards Program. Geoff Godfrey related that at the Mayor's Cabinet meeting, the city manager, Jacque Betz, praised the library board and staff on their reaction to the fire alarm/evacuation that occurred during our last meeting. The Mayor's Cabinet will be discussing emergency plans at their next meeting. The Board voted to have Geoff Godfrey continue as the library board representative to the Mayor's Cabinet.

VI. BUSINESS

1. **Strategic Planning:** The proposed timeline was discussed. November 6th was selected as the date for the "Possibilities" session with outside speakers (*Note: after the meeting, the date was changed to Wednesday, November 5th so more staff could attend*). We'll also look at the ability to add a Saturday library tour of some metro area libraries to the mix. The meetings will be held on the 3rd Thursday of the month at 7:00 pm with the Board meeting at 6:30 pm to conduct their business. The basic timeline looked workable and Leah will continue to refine with dates.

Possibilities for the citizen members were discussed. It was determined that it would be good to have members from different age groups and perspectives. The types of representation desired would be a teen, a business person, a non-profit representative, someone from the schools and a parent of young children. Library staff will work on finding these citizen members. A start date would be either September 18th or October 16th.

Chris Koch will work to find someone from GFU to act as facilitator.

The survey was discussed and while it doesn't have as many responses as would be best, Chris Koch will bring in a report for the next meeting.

Leah related that our public computer situation is very difficult as we only have five good computers and the remaining five are very old and don't work properly. It was suggested we look at the Ford Family Foundation for funding.

VII. REPORTS

1. Library Director: The director shared that summer reading has had the highest registration ever and that over 1,600 children signed up and over 300 of those read for over 70 days during the summer. Training will start in September for select staff regarding the new library computer system. The library has been editing the collection and has deleted over 3,000 items in preparation for the new system. It is set to go live in December.

VIII. NEXT MEETING/STEPS

1. The next meeting is scheduled for September 18, 2014

IX. ADJOURNMENT at 8:30 pm

Submitted:

Leah Griffith, Board Secretary/ Library Director

Approved: _____