



## NEWBERG PUBLIC LIBRARY ADVISORY BOARD

*Newberg Public Library enriches and nourishes the life of our community, providing countless opportunities for the integration of people and knowledge.*

### MINUTES

**June 19, 2014 7:00 P.M.**

### NEWBERG PUBLIC LIBRARY

#### I. CALL MEETING TO ORDER at 7:07 pm by Chair Barry Horn

#### II. ROLL CALL

Members Present: Barry Horn, Bob McCombs, Chris Koch, Geoff Godfrey, Crystal Garcia  
Staff Present: Leah M. Griffith Others Present: Corina Kanan

Barry Horn was thanked for his four years of service to the City and the Library Board and presented with a certificate and a library pen. In honor of the occasion, Geoff Godfrey brought cheesecake with berries and Barry gave a gift of his Soapy Bear soaps to each board member.

#### III. CONSENT CALENDAR

1. Minutes of the May 14, 2014 meeting were approved.
2. Statistical Report for May, 2014 was approved.

#### IV. PUBLIC COMMENTS None

#### V. BOARD COMMENTS

The Board asked why volunteer hours have gone down. Griffith explained that while the hours have gone down the work performed has still been at capacity. Some of the changes in hours are with the Tuesday morning Library Friends group that have been working fewer hours on their book sales, but making more money as they have made the process more efficient in their new space. There are plenty of volunteers and at times almost more than staff can manage. There hasn't been a need to advertise or recruit additional volunteers.

#### VI. BUSINESS

1. **Strategic Planning:** The survey by GFU students could use more entries. Library staff are promoting it with a book mark in the library, with it on the main page of the web site and on the Facebook page. It was suggested to have it available at the Farmer's Market or Tunes. Griffith will look into that.
2. **Strategic Planning:** The Board discussed options for the process including asking a GFU professor to act as a facilitator. Griffith has a call in to the State Library to discover their services. It was suggested that it might be worth doing a tour of libraries in the metro area to get some ideas about what Newberg Library could become.
3. **State of the Library Report:** Griffith shared the report she had prepared for incoming City Manager, Jacque Betz with the Board.

**VII. REPORTS**

1. Library Director The library has been dealing with vandalism in the restrooms and is working with the Newberg/Dundee Police Department. A grant has been secured to install security cameras in the library as well.

**VIII. NEXT MEETING/STEPS**

1. July 17, 2014 Election of Officers Strategic Planning

**IX. ADJOURNMENT at 8:25 pm**

Submitted:

Leah Griffith, Board Secretary/ Library Director

Approved: \_\_\_\_\_