



## NEWBERG PUBLIC LIBRARY ADVISORY BOARD

*Newberg Public Library enriches and nourishes the life of our community, providing countless opportunities for the integration of people and knowledge.*

### MINUTES February 20, 2014 7:00 P.M.

#### I. CALL MEETING TO ORDER at 7:05 pm by Chair Barry Horn

#### II. ROLL CALL

Members Present: Barry Horn, Bob McCombs, Chris Koch, Geoff Godfrey  
Staff Present: Leah M. Griffith

#### III. CONSENT CALENDAR

1. Minutes of the January 16, 2014 meeting were approved.
2. Library use Report for January, 2014 was approved. The Director explained the reductions in volunteer hours as reflective of the processes and the retirements of some of the Library Friends. They have streamlined many of their processes and a number of volunteers haven't been putting in as many hours with illness or have retired completely from volunteering. The number of volunteers is still considerable and they accomplish a tremendous amount of work.

#### IV. PUBLIC COMMENTS None

#### V. BOARD COMMENTS None

#### VI. BUSINESS

1. **Children's Expansion:** The grand opening was delayed due to the snow storm of February 6-10. The events for the Kiwanis and Rotary clubs were able to be held, but the Snowflake Bentley program, the Chamber greeters and the Grand Opening celebration on Saturday were all rescheduled. Snowflake Bentley was held the following Thursday and the Chamber Greeters will be on June 13<sup>th</sup>. The Grand Opening will be on March 1<sup>st</sup> from 12 to 3 with remarks at 1 pm. There are still some loose ends with the project. We are refinishing the floor in the family restroom and the column in the meeting room and had some problems with the signage. We're hoping to have them all completed by the "new" grand opening.
2. **Strategic Planning:** The Oregon Library Association draft standards were reviewed. They will be adopted by the Oregon Library Association at their April 18, 2014 meeting. Chris went over what his GFU class is working on for surveys. He'll keep Leah and the board apprised of the next steps.
3. **Advertising for Board Openings:** The notices have gone out to the city, posted at the library and also to Graphic. They are on the city and library web sites as well. The position closes on April 4<sup>th</sup> and the board will interview candidates on April 10<sup>th</sup>.

**VI. REPORTS**

1. Library Director: The city asked all departments to cut back 5% in this year's budget and Leah shared those results for the Library. It is primarily affecting the materials/book budget. It won't require changes in open hours or staffing. Barry asked about the city board and commission member training on Monday, February 24<sup>th</sup>. Geoff and Leah will be attending and will be able to bring back any materials to the rest of the board.

**V. NEXT MEETING/STEPS**

1. March 20, 2014

**VI. ADJOURNMENT at 8:22 pm**

Submitted:

Leah Griffith, Board Secretary/ Library Director

Approved: \_\_\_\_\_