



NEWBERG PUBLIC LIBRARY ADVISORY BOARD

MINUTES

November 16, 2017 7:00 P.M.

I. CALL MEETING TO ORDER at 7:00 pm by Chair Paul Headley.

II. ROLL CALL Members: Crystal Garcia, Kerrie Allen, Paul Headley, Shane Corsetti, Suzanne Meenahan Staff: Leah M. Griffith, director

III. CONSENT CALENDAR

- a. The Minutes of the October 19, 2017 meeting were approved with the change of the November Board meeting listed incorrectly as November 15 and it is November 16.
- b. Statistical Reports: The October, 2017 Library Use Reports were accepted.

IV. PUBLIC COMMENTS None

V. BOARD COMMENTS Paul reported his presentation to the City Council on November 6th. It was well received and Suzanne Meenahan was also in attendance.

IV. BUSINESS

1. **Scholarship Cards:** The fundraising is proceeding and the income level was set at 60% of the median household income for Newberg in 2015, which is \$30,023. It does not require an applicant to bring in a tax return, it is on the honor system.
2. A survey for user and non-users with the Project Outcome model will be done in 2018. Shane will assist with his background in the area.

VII. REPORTS

Library Foundation: The Foundation is working on their author event for November 29th. They will have refreshments and are getting the word out on a variety of forums including advertisements in the Graphic, an article in the Graphic, Facebook, library web page and word of mouth. This is an event to get the Foundation's name into the public mind set.

Strategic Plan Work Plan Report: Leah will be bringing this every other month.

Library Construction Projects: The remodel of the circulation workroom continues and recarpeting the Children's Room due to the water damage last fall is being planned and set for January.

VIII. NEXT MEETINGS:

Library Advisory Board: December 21, 2017 at 7 pm

Board Chair report to City Council: April/May, 2018 6 pm

IX. ADJOURNMENT The Board adjourned at 8:00 pm.

Submitted: Leah Griffith, Board Secretary/ Library Director

Approved: _____