



**NEWBERG PUBLIC LIBRARY ADVISORY BOARD**

**MINUTES**

**January 18, 2018 7:00 P.M.**

**I. CALL MEETING TO ORDER** at 7:00 pm by Vice Chair Suzanne Meenahan

**II. ROLL CALL** Members: Crystal Garcia, Kerrie Allen, Shane Corsetti, Suzanne Meenahan Excused: Paul Headley Staff: Leah Griffith, director

**III. CONSENT CALENDAR**

- a. The Minutes of the November 16, 2017 meeting were approved. There was no board meeting in December.
- b. Statistical Reports: The November, 2017 Library Use Report was accepted.

**IV. PUBLIC COMMENTS** None

**V. BOARD COMMENTS** None

**IV. BUSINESS**

1. **Scholarship Cards:** The fundraising is proceeding and when reported at the city council meeting, Councilor Denise Bacon pledged a \$200 gift which will be matched by her employer (Ford Family Foundation) for a total pledge of \$600.
2. **A survey for user and non-users** with the Project Outcome model will be done in 2018. Shane will assist with his background in the area.
3. **Try Us Out/Discover the Library Program:** The library board approved a 30 day trial card for non-residents to check out 1-3 items (Newberg materials only) and use online resources (Newberg and CCRLS). It will be low key offering to those who aren't sure about purchasing a card to have them try it first. The parameters fit within the online card application and use allowed that CCRLS offers patrons. We'll follow up with those who try it out, especially those who don't get a card.

**VII. REPORTS**

**Library Foundation:** The Foundation held their author event on November 29<sup>th</sup>. They had a good crowd and seemed to be successful.

**Strategic Plan Work Plan Report:** No report this month

**Library Construction Projects:** The remodel of the circulation workroom continues and carpet for the children's room has been selected and the project is out for quote.

**VIII. NEXT MEETINGS:**

**Library Advisory Board:** February 15, 2018 7 pm

**Board Chair report to City Council:** April/May, 2018 6 pm

**Library Foundation Meeting:** February XX, 2018

**IX. ADJOURNMENT** The Board adjourned at 8:10 pm.

Submitted: Leah Griffith, Board Secretary/ Library Director

Approved: \_\_\_\_\_