



NEWBERG PUBLIC LIBRARY ADVISORY BOARD

MINUTES

September 21, 2017 7:00 P.M.

- I. CALL MEETING TO ORDER** at 7:00 pm by chair, Paul Headley
- II. ROLL CALL** Members: Crystal Garcia, Kerrie Allen, Suzanne Meenahan, Paul Headley, Shane Corsetti Staff: Leah M. Griffith, director
- III. CONSENT CALENDAR**
- a. The Minutes of the August 17, 2017 meeting were accepted with a change in section V. The Mayor's cabinet meeting was discussing, not reported upon.
 - b. Statistical Reports: The June, 2017 final Library Use Report was accepted. The August report wasn't available.
- IV. PUBLIC COMMENTS** None
- V. BOARD COMMENTS** Paul reported on the Mayor's cabinet meeting. The Cultural District was the topic as shared by Leah Griffith.
- IV. BUSINESS**
- Library Board Workplan for 2017-18**
- 1. **Scholarship Cards:** The board discussed the idea of reestablishing the scholarship program for scholarship library cards for non-residents (Dundee and rural Newberg) and committed to funding the first \$500 as a board. They talked about the idea of setting up a pilot project to look at the idea of providing those non-residents with a one item checkout card for them to try out and then see if they would then purchase a card. Leah will work on a plan.
 - 2. Survey of users and non-users/Project Outcomes evaluation: Korie Buerkle is at a Project Outcomes training and Shane Corsetti has background in this area. We will work on this project next.
- VII. REPORTS**
- Library Foundation:** The board is looking to produce 3 newsletters a year
- Strategic Plan Work Plan Report:** The report was shared and reviewed by the board
- Library Construction Projects:** The remodel of the circulation workroom will start in October and recarpeting the Children's Room due to the water damage last fall is being planned and set for January.
- VIII. NEXT MEETINGS:**
- Library Advisory Board:** November 15, at 7 pm
- Library Foundation:** October 11, 2017 at 5:30 pm
- Board Chair report to City Council:** November 6th at 6 pm.
- IX. ADJOURNMENT** The Board adjourned at 8:20 pm.

Submitted: Leah Griffith, Board Secretary/ Library Director

Approved: _____