



**NEWBERG PUBLIC LIBRARY ADVISORY BOARD**

**MINUTES**

**August 17, 2017 7:00 P.M.**

- I. CALL MEETING TO ORDER** at 6:57 pm by chair, Paul Headley
- II. ROLL CALL** Members: Crystal Garcia, Kerrie Allen, Suzanne Meenahan, Paul Headley, Shane Corsetti Staff: Leah M. Griffith, director  
Board members introduced themselves to new member Shane Corsetti.
- III. CONSENT CALENDAR**
- a. The Minutes of the July 20, 2017 meeting were accepted.
  - b. Statistical Reports: The July, 2017 Library Use Report was accepted.
- IV. PUBLIC COMMENTS** None
- V. BOARD COMMENTS** Paul discussed the Mayor's cabinet meeting.
- IV. BUSINESS**  
**Review Strategic Plan:** The 2015-2020 Strategic Plan has reached its mid-point. The board reviewed what has been accomplished, what is left to accomplish and what has been revised. The board discussed items that specifically related to their activities and developed a work plan for the board for 2017-18. They looked at fundraising for non-resident scholarship library cards, conducting a community/patron survey and evaluation of projects, using the nationally recognized library method, Project Outcome. Leah will bring further information to the September meeting.
- VII. REPORTS**  
**Library Foundation:** The board is set to meet on August 23<sup>rd</sup>.  
**Library Reorganization:** Staffing is pretty much complete, now we'll be starting on the remodel of the circulation workroom and recarpeting the Children's Room due to the water damage last fall.
- VIII. NEXT MEETINGS:**  
**Library Advisory Board:** October 19 at 7 pm  
**Library Foundation:** August 23<sup>rd</sup> at 5:30 pm  
**Board Chair report to City Council:** November 6<sup>th</sup> at 6 pm.
- IX. ADJOURNMENT** The Board adjourned at 8:20 pm.

Submitted: Leah Griffith, Board Secretary/ Library Director

Approved: \_\_\_\_\_