



**PUBLIC WORKS DEPARTMENT, OPERATIONS DIVISION INVITES APPLICATIONS FOR:
OPERATOR I – WATER & WASTEWATER TREATMENT PLANTS
Compensation (132): \$3,560 to \$4,558 per month with full benefit package
Non-Exempt, AFSCME represented position**

RECRUITMENT CLOSES: July 1, 2016

THE POSITION

This position is a member of a team responsible for monitoring, operating and maintaining the City's (WTS) Water Treatment System (well field, treatment plant, booster station, reservoirs and springs) and/or (WWTS) Wastewater Treatment System (remote pump stations, composter and treatment plant) (WWTS). This is an **entry-level** position with expected progress toward, and eventual achievement of, a Treatment System Operator II position. Working schedule will be varied and flexible, with initial training covering five eight-hour days.

An employee in this position may: encounter exposure to biological, chemical, electrical, mechanical and noise hazards; work in confined space areas and, must be able to wear the hazard appropriate personal protective equipment. The use of personal protective equipment appropriate to the hazard will be provided. An employee in this position must have: skill in the utilization of MS Office products (word, excel, outlook, etc.) and database software; and, the ability to train and develop skills in the use of computer work stations with specialized software to log, retrieve, manipulate and interpret various types of information in differing formats.

MINIMUM QUALIFICATIONS

Must be a high school graduate or have GED equivalency. Valid United States Driver's License is required as is the ability to work legally within the United States. Must have skills in hand and power tool use. Must be able and willing to work indoors and outdoors in all types of weather conditions and physical surroundings and must be able to wear the required personal protective equipment appropriate for the task. Must be able to interact well with the public and other employees. Must be able to take direction, comply with policy and instructions and work independently without close supervision. Position Description attached for additional information.

SELECTION PROCESS

City application is required and must be received by Human Resources no later than 4:30 pm on July 1, 2016. Formal application rating on education, training and experience; oral interview and reference check; and job related tests will be required. A successful drug screen, criminal background check, national fingerprint-based record check and a pre-placement "Physical Capacity" exam will be required as a condition of new employment. **Applications are available from:**

City of Newberg Human Resources Department; online application:

<https://www.newbergoregon.gov/citymanager/page/city-newberg-job-application>

Mail: P.O. Box 970, 414 E. First Street
Newberg, OR 97132

The City of Newberg is an Equal Opportunity /Affirmative Action Employer and a Drug & Violence Free Workplace. Veterans are encouraged to apply. This employment opportunity is open to all persons without regard to race, color, religion, national origin, age, sex, marital status, political affiliation, veterans' status, physical or mental disability, sexual orientation, gender identity or any other status protected by federal, state or local laws.