



**NEWBERG HISTORIC  
PRESERVATION COMMISSION  
MEETING MINUTES  
Tuesday, April 19, 2016  
7:00 p.m., Newberg City Hall  
Permit Center Conference Room  
414 E. First Street, Newberg, OR**

- I. Open Meeting** – 7:01 p.m.
- II. Roll Call** - Commissioner attendees included Chair Rick Fieldhouse, Vice-Chair Chuck Zickefoose, Barbara Doyle, and Geary Linhart. Ryan Howard and Isamar Ramirez had excused absences.
- Staff present: Senior Planner Steve Olson; Community Development Director Doug Rux. Kenny Gunn from Summit Solutions Group, the historic preservation consultant, was also present.
- III. Approval of March 1, 2016 meeting minutes** – Commissioner Doyle moved to approve the minutes, and Commissioner Linhart seconded the motion. The commissioners approved the motion unanimously.
- IV. Downtown Historic Inventory update** – Staff introduced consultant Kenny Gunn, who described the RLS work that had been done, and the sites he felt were good ILS candidates. The commissioners then had a discussion about the criteria for inclusion on the local Historic Landmark list and the National Register. The fourteen potential ILS candidates were discussed at some length, and commissioners shared information about the sites. The commissioners and Kenny Gunn worked together to rank the top-ten ILS candidate sites. City staff agreed to contact the building owners and try to obtain their agreement to be ILS candidates. Kenny Gunn agreed to draft some talking points to assist staff in explaining the ILS process and the potential National Register benefits. Staff would then contact building owners, based on the ILS rankings, and notify Gunn when agreement had been reached on allowing an ILS inventory, so Gunn could begin the ILS inventory.
- V. Other business:** Director Rux mentioned that it was Historic Preservation Month.
- VI. Next meeting:** June 21, 2016
- VIII. Adjourn** – 8:30 p.m.

**Approved by the Newberg Historic Preservation Commission this 21<sup>st</sup> day of June, 2016.**

**AYES:**

5

**NO:**

0

**ABSENT:**

0

**ABSTAIN:**

0

  
\_\_\_\_\_  
Steve Olson  
Minutes Recorder

  
\_\_\_\_\_  
Rick Fieldhouse,  
Historic Preservation Commission Chair