



**NEWBERG HISTORIC
PRESERVATION COMMISSION
MEETING MINUTES
Tuesday, September 15, 2015
7:00 p.m., Newberg City Hall
Permit Center Conference Room
414 E. First Street, Newberg, OR**

I. Open Meeting – 7:00 p.m.

II. Roll Call - Commissioner attendees included Chairman Rick Fieldhouse, Vice-Chairman Chuck Zickefoose, Barbara Doyle, Geary Linhart, and Isamar Ramirez. Ryan Howard had an excused absence.

Staff present: Associate Planner Steve Olson; Community Development Director Doug Rux

III. Approval of July 21, 2015 meeting minutes – Commissioner Doyle moved to approve the minutes, and Commissioner Zickefoose seconded the motion. The commissioners approved the motion unanimously.

IV. Review: Quasi-judicial process - The commissioners discussed the quasi-judicial hearing process, and how it compared to administrative and legislative processes. One key difference was the timeline, and the legal requirement to complete the land use decision process within 120 days. A general discussion followed about the quasi-judicial hearings the Commission had recently held, and what the Commissioners learned about holding hearings.

V. Update on the Downtown Improvement Plan – Staff gave an update on the Downtown Improvement Plan goals and project schedule.

VI. Other Business – None.

VII. Adjourn – 8:15 p.m.

Approved by the Newberg Historic Preservation Commission this 1st day of March, 2016.

AYES: 4 NO: 0 ABSENT: 1 (Fieldhouse) ABSTAIN:


Steve Olson
Minutes Recorder


Rick Fieldhouse,
Historic Preservation Commission Chair