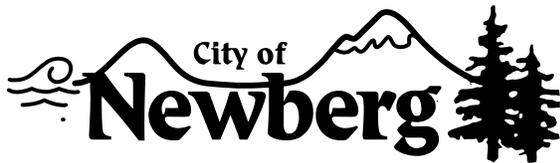


**NEWBERG HISTORIC  
PRESERVATION COMMISSION  
Tuesday, August 19, 2014  
7:00 p.m., Newberg City Hall  
Permit Center Conference Room  
414 E. First Street, Newberg, OR**

- I. Open Meeting**
- II. Roll Call**
- III. Develop/Prioritize Task List**
- IV. Identify Project for Grant Application**
- V. Next Meeting – September 16, 2014**
- VI. Other Business**
- VII. Adjourn**

**ATTACHMENTS**

- A. Meeting Summary for July 21, 2014 ..... Page 2 - 3
- B. Task Proposal List ..... Page 4 - 5



**NEWBERG HISTORIC  
PRESERVATION COMMISSION  
Meeting Summary  
Monday, July 21, 2014  
7:00 p.m., Newberg City Hall  
Permit Center Conference Room  
414 E. First Street, Newberg, OR**

- I. Open Meeting - 7:03 pm**
- II. Roll Call** – Commissioner attendees included Barbara Doyle, George Edmunston, Rick Fieldhouse, and Chuck Zickefoose. Absent were Geary Linhart and Isamar Ramirez (both excused). David Beam attended as city staff.
- III. Introductions** – All attendees introduced themselves, gave a brief summary of their experience in history related activities and what they hoped to accomplish while serving on the Commission.
- IV. Election of Chair and Vice Chair** – Rick Fieldhouse was elected Chair (Zickefoose/Doyle) and Chuck Zickefoose was elected Vice Chair (Edmunston/Fieldhouse), both unanimously.
- V. Background - Historic Preservation Commission (HPC)**
  - A. Why a Certified Local Government
  - B. Establishment of HPC
  - C. HPC Roles and Duties

Mr. Beam highlighted the important points of the meeting packet materials and responded to questions by the commissioners.
- VI. Work plan discussion** – The Commission decided to delay this action to a future meeting. Mr. Beam emphasized that two issues should be acted upon sooner rather than later: determining what project we would like to request grant funding for in the upcoming CLG application process due in late February 2015; and, training in the quasi-judicial process for any future applications for changes to city designated landmarks. Mr. Edmunston would also like to have a discussion about the bypass and its potential impacts upon the historic downtown area.
- VII. Meeting schedule** – Mr. Beam recommended that the Commission meet monthly for the first few months to get the Commission on a firm footing. The commission came up with two alternative meeting times to explore: the 2<sup>nd</sup> Monday of the month and the

3<sup>rd</sup> Tuesday of the month. Mr. Beam will contact Commissioners Linhart and Rameriz to see if either of these days works well with them too.

**VIII. Other Business - None**

**IX. Adjourn – 8:35 pm**

MEETING PACKET ATTACHMENTS

- A. Certified Local Government.....page 2 - 6
- B. CLG Grant Funding.....page 7 - 12
- C. Ordinance No. 2013-2764.....page 13 - 24
- D. HPC Membership List.....page 25

**Draft List of Tasks - August 19, 2014**  
**Newberg Historic Commission**

<b>Proposed Task</b>	<b>Proposer</b>
Continue our goal of placing historically related signs on 1st Street buildings.	Chuck Zickefoose
Preserve historical items on 1st Street such as horse rings, "post posts", sidewalk name & dates during bypass street reorientation.	Chuck Zickefoose
Continue research on historical downtown area using grants, interested students, knowledgeable "old timers, etc.	Chuck Zickefoose
Find ways to improve business climate in downtown post-bypass	George Edmunston
Launch some kind of educational program (tours, brochures, lectures, guest appearances at the meetings of local civic organizations, stories in the <i>Graphic</i> and on the Newberg Downtown Coalition website, building and location signage) to help raise the awareness and appreciation of the Newberg citizenry as to the importance of the history of this town and the eastern tip of Yamhill County.	George Edmunston
Get a public face – make this commission and its goals well known in community	Barbara Doyle
Emphasis existing historic facilities	Barbara Doyle
Create historic districts, identify structures within, develop a brochure for each district	Barbara Doyle
Concentrate on the currently recognized sites, then expand to newly identified sites, go slowly (after all, this is a permanent commission)	Barbara Doyle
Perhaps have a monthly site listed on Newberg's website, a column in the <i>Graphic</i>	Barbara Doyle
Receive some training from SHPO, etc. Get some guidelines for identifying/developing a well-thought-out program	Barbara Doyle
Research other communities that have had a bypass developed around them. How did these communities adjust/thrive/fail?	Barbara Doyle
Create walking tours – maybe have a person lead them, maybe charge a small fee, tie it in with tourism marketing	Barbara Doyle
Seek out sites (and their owners) that might lead to placement on National Register	Barbara Doyle
Emphasize historic value of a site, not just its age.	Barbara Doyle
Concentrate our time and work to settle on a project, worthy of time spent on a grant application, that is realistic in terms of time required, expertise needed and a carefully thought out budget	Barbara Doyle
Establish a downtown historical sign project similar to Forest Grove	Geary Linhart
Help downtown owners keep or restore the facades of historic architecture	Geary Linhart

***Draft List of Tasks - August 19, 2014***  
***Newberg Historic Commission***

Help out the Hoover Minthorn Museum and help it become a museum for Newberg's history too	Geary Linhart
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