



City of Newberg

2014-15

Annual Budget

June 17, 2014

CITY OF NEWBERG

2014-15 CITY BUDGET

Members of the Budget Committee

Mayor & Council Members:

Bob Andrews (Mayor)
Denise Bacon
Mike Corey
Ryan Howard
Stephen McKinney
Bart Rierson
Lesley Woodruff

Public Members:

Pete Anthony
Beth Koschmann
Helen Brown
Patrick Johnson
Megan Morris
Jack Reardon
Lon Wall (Chair)

City Manager Pro-tem

Lee Elliott

Department Heads

David Brooks, Information Technology Director
Brian Casey, Police Chief
Leah Griffith, Library Director
Les Hallman, Fire Chief
Jay Harris, Interim Public Works Director
Janelle Nordyke, Finance Director
Steven Olson, Interim Planning & Building Director
Truman Stone, City Attorney

April 2014

**WORKING TOGETHER FOR A BETTER COMMUNITY --
SERIOUS ABOUT SERVICE**

Welcome,

The public is encouraged to become involved in the City's budget process.

Notices of Budget Committee and Council meetings are published in the Public Notice section of the **Newberg Graphic**.

Public comments are welcome at Budget Committee or Council meetings. Comments may be submitted at any time to the City Manager Pro-tem by mail (PO Box 970, Newberg, OR 97132), hand delivered to 414 East First Street, by calling (503) 538-9421, or by e-mail to lee.elliott@newbergoregon.gov.

Copies of the budget are located at the City Library (503 E Hancock Street) and at City Hall (414 E First Street), Newberg, OR 97132. They may be viewed during the hours of operation for each location.

Visit our Web site: www.newbergoregon.gov



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Mission Statement

The City of Newberg serves its citizens, promotes safety, and maintains a healthy community.

Vision Statement

Newberg will cultivate a healthy, safe environment where citizens can work, play, and grow in a friendly, dynamic and diverse community valuing partnerships and opportunity.

City Philosophy Statement

We, the staff, Mayor and City Council, are committed to quality leadership for the benefit of our residents. We will:

- ✓ be professional in our attitude and proficient in our tasks.
- ✓ encourage a spirit of cooperation in dealing with the mutual problems and challenges facing our community.
- ✓ expect and demonstrate courtesy and respect in all interactions.
- ✓ commit to total quality in all services we provide.
- ✓ be accountable and effective stewards of the public trust and resources.
- ✓ display innovation and initiative in responding to the needs of our community.
- ✓ participate in and promote the exchange of ideas through open communications.
- ✓ recognize that all individuals living and working in the community are essential resources for achieving the City's mission and goals.

City of Newberg Composition

The City of Newberg was incorporated in 1889 and currently has a population of 22,580. Newberg provides basic services such as police, fire, library, water, wastewater service, stormwater management, and other public works responsibilities, such as streets, traffic control, and sidewalks¹. Park and recreational services are provided by the Chehalem Park and Recreation District. The Newberg School District provides educational services for grades K through 12. Both the park district and school district incorporate the cities of Newberg and Dundee, and surrounding county area by serving approximately 40,000 people.

The **Mayor** is elected every four years and acts as the chief elected officer of the City. The Mayor is responsible for providing political and policy leadership for the community. The Mayor has executive powers, presides at Council meetings, votes at all meetings, and serves as the ceremonial head of the City.

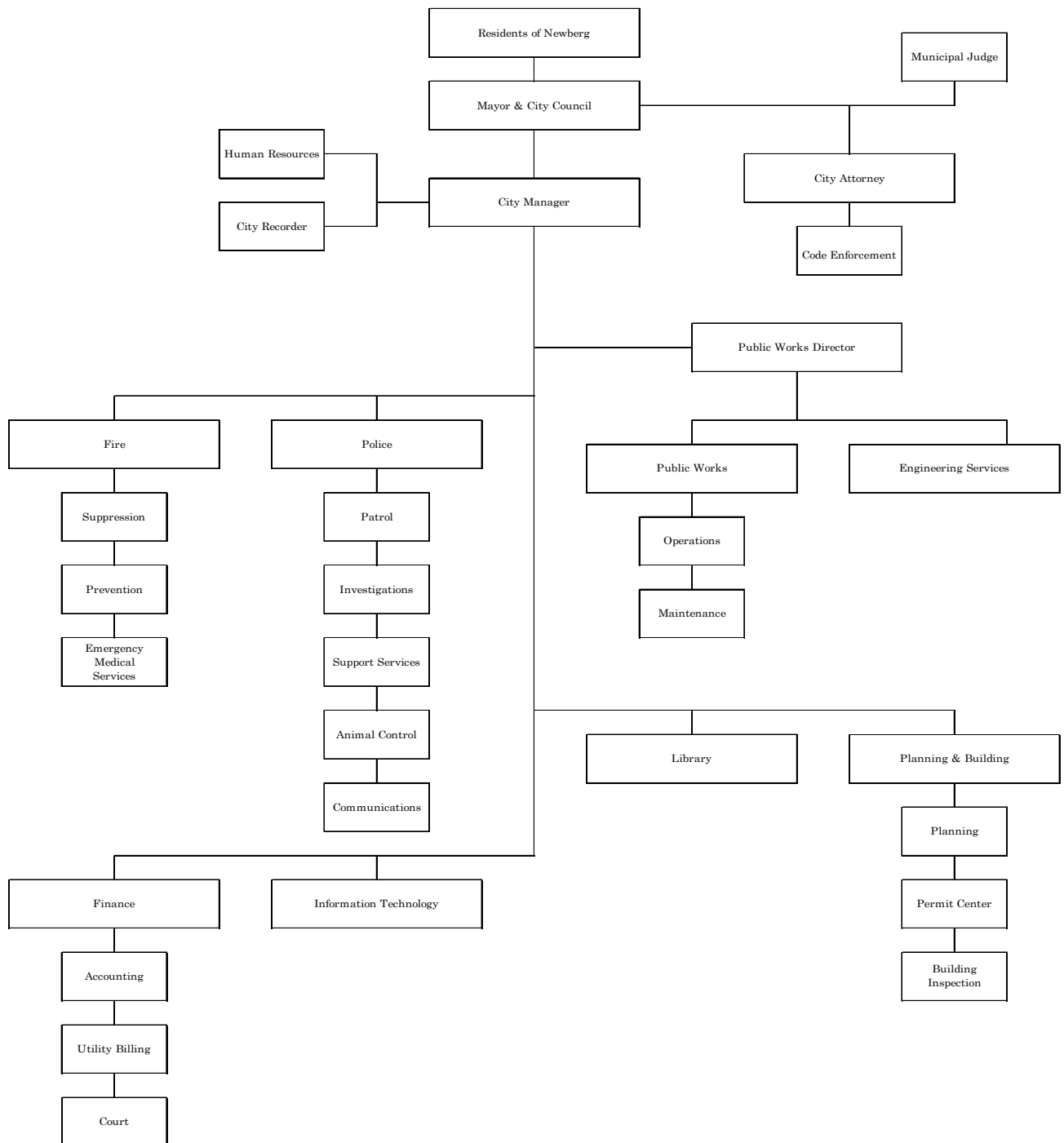
The City has a council-manager form of government. The Mayor and six-member **Council** sets the overall policy and goals of the City. The Council also passes all laws or ordinances of the City. Every year the Council selects from its membership a president who serves as Mayor in the Mayor's absence.

The **City Manager** is appointed by the Council to supervise the operations of the City. The Council also appoints the **Municipal Judge** and a full-time **City Attorney**. The City Attorney advises the Council and departments on all legal matters. The Municipal Judge presides over Municipal Court, which is held on Tuesdays.

Finally, the City is served by various citizen boards, committees, and commissions. These important groups, which are appointed by the Mayor and Council, include the Budget Committee, Planning Commission, Library Board, Traffic Safety Commission, and Citizens' Rate Review Committee. The City is also assisted by many volunteers, especially at the Library, Police, and Fire Departments.

¹ Garbage Service is provided by Waste Management under a franchise arrangement.

City of Newberg, Oregon



Newberg at a Glance²

Date of Incorporation	1889
Governing Body	Mayor and 6 Councilors
Form of Government	City Manager
Area in Square Miles	5.8
Annexations	2013-None
Urban Growth Boundary in Square Miles	7.0
Elevation in Feet	175
Annual precipitation	42"
Newspapers	Newberg Graphic & Oregonian
Radio Stations	KLYC-AM 1260 (McMinnville)
Average Residential Housing Permit Value	\$204,160
Sales Tax	0%; room tax =from 6% to 9% in 2014
2013 Population	22,580
Institutions of Higher Education	George Fox University Portland Community College
Public Primary & Secondary Education (within City boundaries)	Newberg School District 29J Newberg High, Mountain View Middle, Chehalem Middle, Antonia Crater Elementary, Joan Austin Elementary, Mabel Rush Elementary, and Edwards Elementary
Private Primary & Secondary Schools	Veritas School, CS Lewis Academy
Yamhill County Unemployment Rate	6.6% (December 2013)
Miles of Paved Streets	65.5
Miles of Gravel Streets	4.6
Traffic Counts (2007)	99W at Springbrook Rd 38,500 99W at Villa Intersections 34,900
Commuters leaving Yamhill Co. daily	51.0%
Commuters staying in Yamhill Co. daily	49.0%
Mean travel time	23 minutes
Fire Stations	2
Police Stations	1
Public Library	1
Public In-City Parks	21 (151 acres)

² These facts are gathered from the Newberg Chamber of Commerce, ODOT, Oregon Blue Book, American Community Survey 5-yr Estimates, US Census Bureau, and City Offices.

Ten Year Picture of the City's Growth

<u>Fiscal</u> <u>Year</u>	<u>Population</u>	<u>Assessed</u> <u>Value</u>	<u>Percent</u> <u>Change</u>	<u>Unemployment</u> <u>Rate</u>
2004	19,530	857,177,655	6.13%	7.00
2005	20,565	908,510,978	5.99%	6.70
2006	20,570	988,525,040	8.81%	5.40
2007	21,675	1,110,866,040	12.38%	4.80
2008	22,645	1,193,170,105	7.41%	5.40
2009	23,150	1,271,921,638	6.60%	13.20
2010	22,068	1,364,210,006	7.26%	10.50
2011	22,230	1,441,923,513	5.70%	9.30
2012	22,300	1,479,778,703	2.63%	8.40
2013	22,580	1,529,465,962	3.36%	7.60

2010 Census Data³

	<u>2000</u>		<u>2010</u>	
Male	11,794	48.8%	10,732	48.6%
Female	12,353	51.2%	11,336	51.4%
Median Age	33 years		33 years	
Average Household Size	2.78		2.66	
Average Family Size	3.16		3.12	
Median Household Income	\$44,206		\$55,330	
Owner Occupied Units	66.2%		62.9%	
Renter Occupied Units	33.8%		37.1%	
Rental Vacancy Rate	9.0%		7.6%	

2010 Average Income:

Newberg	\$60,534
State Average	\$49,260

³ Average Income: Department of Revenue, Oregon Personal Income Tax Annual Statistics, Tax Year 2010.

Comparisons with Surrounding Cities

The following information is provided to illustrate how Newberg compares to other Portland / Metropolitan Area cities. It should be noted that each city provides different services and this fact can result in significant differences in the tax information. As the last table indicates, these services may be provided by an overlapping special taxing district, such as a fire district or park district. It is important to keep this point in mind when comparing property tax information.

Population⁴

<u>City</u>	<u>County</u>	2010 <u>Population</u>	2013 <u>Population</u>	Percent <u>Change</u>
Oregon City	Clackamas	31,859	33,390	5%
McMinnville	Yamhill	32,187	32,510	1%
Tualatin	Washington	26,054	26,510	2%
West Linn	Clackamas	25,109	25,425	1%
Woodburn	Marion	24,080	24,330	1%
Newberg	Yamhill	22,068	22,580	2%
Forest Grove	Washington	21,083	22,340	6%
Milwaukie	Clackamas	20,291	20,500	1%

2013-14 Property Tax Data ⁵

<u>City</u>	Levy Inside <u>Tax Limit</u>	Levy Outside <u>Tax Limit</u>	Total <u>Levy</u>	Total <u>Per Capita*</u>
McMinnville	11,224,622	1,558,700	12,783,322	393.21
Tualatin	8,005,073	995,000	9,000,074	339.50
Forest Grove	7,158,113	515,013	7,673,126	343.47
Milwaukie	7,155,953	-	7,155,953	349.07
Woodburn	7,249,360	-	7,249,360	297.96
Newberg	\$ 6,777,876	\$ 425,000	\$ 7,202,876	\$ 318.99
Oregon City	10,738,412	294,203	11,032,614	330.42
West Linn	6,662,871	1,379,717	8,042,588	316.33
<i>Average</i>	<i>\$ 8,121,535</i>	<i>\$ 645,954</i>	<i>\$ 8,767,489</i>	<i>\$ 336.12</i>

* Note: Per capita is based on 2013 population.

⁴ 2010 Census, 2013 Portland State University Population Estimates.

⁵ County Taxation and Assessment websites for Counties of: Clackamas, Marion, Washington, Yamhill.

2013-14 Assessed Values and Tax Rates ^{6,7}

<u>City</u>	<u>Assessed Value (\$1,000)</u>	<u>Permanent Tax Rate</u>	<u>Debt Tax Rate</u>	<u>Total Tax Rate</u>
Woodburn	1,269,677	6.0534	-	6.0534
Forest Grove	1,288,496	5.5554	0.3997	5.9551
McMinnville	2,233,167	5.0200	0.6979	5.7179
Newberg	\$ 1,546,167	\$ 4.3827	\$ 0.2748	\$ 4.6575
Oregon City	2,440,898	4.4090	0.1142	4.5232
Milwaukie	1,761,027	4.0744	-	4.0744
West Linn	3,142,864	2.1200	0.4390	2.5590
Tualatin	3,531,911	2.2665	0.2817	2.5482
<i>Average</i>	<i>2,151,776</i>	<i>4.2352</i>	<i>0.2759</i>	<i>4.5111</i>

General Fund Type Service Comparisons

<u>City</u>	<u>Police</u>	<u>Fire</u>	<u>EMS</u>	<u>Dispatch</u>	<u>Parks/Rec</u>	<u>Permitting</u>	<u>Library</u>
Newberg	✓	✓	✓	✓	district	✓	✓
McMinnville	✓	✓	✓	county	✓	✓	✓
Forest Grove	✓	✓	private	county	✓	✓	district*
Milwaukie	✓	district	private	contract	✓	✓	district*
Oregon City	✓	district	private	county	✓	✓	district*
Tualatin	✓	district	private	county	✓	✓	district*
West Linn	✓	district	private	contract	✓	✓	district*
Woodburn	✓	district	private	contract	✓	✓	✓

* The majority of funding comes from district funds for these libraries.

⁶ Forest Grove includes a local option levy of \$1.60 per \$1,000 of assessed value and this amount is included in the rate amount. The total tax rate includes this levy.

⁷ Permanent Rates were set by Ballot Measure 50 in 1997.

FISCAL POLICIES

The City of Newberg has an important responsibility to its citizens to carefully account for public funds, manage municipal finances wisely, and plan adequate funding of services and facilities desired and needed by the community.

The purpose in establishing a set of fiscal policies is to ensure that the public's trust is upheld. With such fiscal policies, the City establishes the framework under which it will conduct its fiscal affairs, ensuring that it is and will continue to be capable of funding and providing excellent local government services. These fiscal policies are used to develop long-range financial projections and annual budget assumptions.

The Finance Committee of the City Council reviewed and approved these policies.

The objectives of Newberg's fiscal policies are as follows:

- ✓ To enhance the City Council's policy making ability by providing accurate information on program and operating costs.
- ✓ To assist sound management of the City government by providing accurate and timely information on current and anticipated financial conditions.
- ✓ To provide sound principles to guide important decisions of the Council, Budget Committee, and management which have significant fiscal impact.
- ✓ To set forth operational principles which minimize the cost and financial risk of local government consistent with services desired by the citizens.
- ✓ Distribute the cost of municipal services fairly and provide adequate funds to operate desired programs.
- ✓ To provide and maintain essential public facilities, utilities, infrastructure, and capital equipment.
- ✓ To protect and enhance the City's credit rating.
- ✓ To provide public confidence in the handling of City financial matters.

Revenue Policy

- ✓ A diversified and stable revenue system will be maintained to shelter the City from short-run fluctuations in any one revenue source.
- ✓ One time revenues will be used for one-time expenditures. The City will avoid using temporary revenues to fund ongoing operating expenditures.
- ✓ All revenue forecasts shall be conservative.
- ✓ All City funds will be safely invested, in accordance with the adopted investment policy and Oregon State law, to provide a sufficient level of liquidity to meet cash flow needs and to provide the maximum yield possible.⁸
- ✓ The City will provide for an equitable sharing of the costs of services by charging the direct beneficiaries fees, which will recover all or a portion of the cost to provide those services. User fees, such as those for water, wastewater, stormwater, ambulance and community development, will be reviewed periodically to ensure that related costs are recovered in accordance with City policy.
- ✓ The City will consider the possibility of overlapping tax burdens created by multiple taxing districts on City property owners when establishing property tax levels, as required by Oregon State law.

Operating Budget Policy

- ✓ The City Manager will prepare a balanced budget each year on a modified accrual basis where revenues equal or exceed expenses in accordance with state law.
- ✓ The Finance Director will prepare regular reports comparing actual to budget for the City Manager and City Council.
- ✓ Departmental goals, objectives, and work load indicators will be integrated into the budget.
- ✓ Before the City undertakes any agreements which create fixed costs, both operating and capital, the long-term fiscal implications of such agreements will be fully determined for current and future years.

⁸ The City Council has adopted more detailed policies on investments and debt management.

- ✓ All costs related to personnel will be estimated and included in long-range forecasts. Cost analysis of salary increases will include the effect of such increases on the City's share of related fringe benefits.
- ✓ Assets, which are not part of a major infrastructure system or building and land, including vehicles, computers, major software, and other specialized equipment required for normal work, will be tracked by each department with replacement plans and will depreciate in an equipment replacement fund that results in a stable annual spending level.
- ✓ The City will set aside funds annually to replace major assets of general buildings (City Hall, Library, Public Safety Building, Fire Stations). Assets may include carpets, heat pumps, structural repairs, and re-roofing.
- ✓ The City will routinely evaluate its service delivery system in terms of establishing efficiency and effectiveness to determine whether a service or program should be provided by City staff or by contract.

Capital Improvement Policy

- ✓ The City will prepare multi-year capital improvement plans and a one-year capital improvement budget which will be segregated from the operating budget.
- ✓ Future operating costs associated with new capital improvements will be projected and included in the capital and operating budget forecasts.
- ✓ The City will determine and use the most effective and efficient method of financing all new capital projects.
- ✓ Special funds dedicated for capital improvements will be segregated in the accounting system and used only for the intended capital purposes.

Accounting Policy

- ✓ The City will maintain high standards of accounting in order to (1) promote an atmosphere of trust in its financial management system and (2) provide full disclosure of its financial condition. Generally accepted accounting principles (GAAP) will be used in accordance with the standards developed by the Governmental Accounting Standards Board and endorsed by the Government Finance Officers Association (GFOA).

- ✓ In accordance with Oregon State law, an independent annual audit will be performed by a public accounting firm which will issue an official opinion on the annual financial statements.
- ✓ As required by law, full disclosure will be provided in the financial statements and bond presentations.
- ✓ Financial systems will be maintained to monitor expenditures and revenues on a monthly basis.
- ✓ The accounting system will provide monthly information about the cash position and investment performance.
- ✓ The City will submit documentation annually to obtain the Certificate of Achievement for Excellence in Financial Reporting from GFOA.

Debt Policy

- ✓ The City will communicate with the bond rating agencies on a regular basis about its financial condition in order to maintain and improve its ability to borrow money at the most favorable interest rates.
- ✓ Capital projects financed through bond proceeds will be financed for a period not to exceed the useful life of the project.
- ✓ Long-term borrowing will be confined to capital improvements too large to be financed from current revenues and to avoid depleting the capital reserve funds.
- ✓ In accordance with ORS 287.004, outstanding general obligation debt of the City at any time is limited to three (3) percent of real market value. This limitation does not include self-supporting debt, revenue bonds, full faith and credit obligations, or water and wastewater bonds.
- ✓ Issuance of assessment bonds will be pursued to finance local improvement districts approved by the City Council.
- ✓ The City will pursue collection of all assessment payments to protect the general obligation of the City.
- ✓ Debt will not be used to pay for current operating expenses unless borrowed funds can be obtained at an interest rate which is lower than the City could earn on its own invested funds (arbitrage).

Reserve Policy

- ✓ The City will maintain a cash working capital equal to or greater than that necessary to cover general operating expenditures or expenses. The reserve will be calculated based on the adopted annual operating budget. These funds will be used to avoid short-term borrowing, generate interest income, and assist maintaining an investment grade bond rating capacity.
- ✓ The General Fund shall maintain a 120 day cash reserve including contingency and an unappropriated fund balance.
- ✓ Other operating funds reliant on user fees or monthly intergovernmental revenues shall maintain 60 days cash.

Budget Message

To: Budget Committee
From: Lee Elliott, City Manager Pro-Tem
Date: April 18, 2014
RE: Newberg City Budget Fiscal Year 2014-2015

Per state statute, I respectfully submit to you for your consideration the City of Newberg's proposed Fiscal Year (FY) 2014-2015 Budget. FY 2014-2015 will begin July 1, 2014 and end June 30, 2015.

Currently, while the world, national, Oregon and local economies are recovering from the Great Recession, General Fund (GF) revenue growth is still lagging behind inflation. This is generating immense pressure on sustaining our GF services without using our reserve to smooth over our shortfalls.

Unlike our utilities, which are becoming healthier due to being able to be adjusted to cost increases more readily, our GF is limited primarily to property taxes (approximately 56%) and is facing fiscal stress. Property taxes have severe growth limitations placed upon them. Also, with property taxes as your primary GF revenue source, while they decline slower than other revenue sources, they also increase slower than other revenue sources like sales taxes or income taxes. Needless to say, we entered the Great Recession revenue decline later and are coming out later.

For the last several years the GF budget expenditures were very conservative and deferred a lot of needed maintenance, materials, and services. These were deferred to keep from using our reserves to balance the GF. These actions were able to increase our reserve marginally.

However, after multiple years of deferring, revenue growth slowly increasing and inflationary pressures, we can no longer provide services without using our reserve to smooth out the slowly recovering revenue stream. In FY 2013-2014, we are forecasted to deficit spend (\$586,438). In FY 2014-2015, we are forecasted to deficit spend (\$313,267). Our 3 year forecast shows a shortfall for the forecasted period.

With 76% of our GF budget comprised of personnel expenses, and having reduced GF employee numbers to a level where continuing to provide the current high-level quality and quantity of services our citizens rightfully expect is becoming more and more difficult, no further reductions can be made to personnel without impacting GF services.

Therefore, to reduce the use of our reserve funds to balance the shortfall, the proposed FY 2014-2015 Budget is predicated upon some small strategic reductions (which affect services relatively less than other options) and revenue enhancements. The following is an overview of current actions or proposed predicated budget actions to generate a more “sustainable” GF fiscal state:

- **End the Assistant City Manager Position:** who manages Public Works, oversees the Human Resources Director and Emergency Operations. This position is budgeted in the FY 2013-2014 Budget. This position is funded partly in the GF and Public Works funds. *The City Council recently approved ending this position June 30th*, and hiring a Public Works Director instead in the new FY. The Human Resources Director will report directly to the City Manager, and Emergency Operations management will move to the Fire Department. These actions will save the GF \$44, 000.
- **End the Animal Control Officer position:** *On June 30th, this position will cease to be funded*, and is not in this proposed budget per City Council direction. Yamhill County is statutorily required to provide this service and currently, we are the only city in Oregon who has its own animal control personnel. Police Chief Casey is working with the Newberg Animal Shelter Friends and Yamhill County to lease or take over management of the shelter. We do propose to fund the utilities to the shelter. These actions save the GF \$80,000.
- **Do not fund the Deputy City Recorder position:** This saves the GF \$12,000.
- **Do not fund the Economic Development Coordinator position:** This action saves the GF \$90,000. These duties can be spread around to the 3 other planning positions and, if needed, can be outsourced to the Council of Governments or other consulting firms.
- **Increase the TLT tax from 6% to 9%:** This will generate \$115,000 more per year.
- **Increase planning fees 7.5%:** this will generate \$13,000 more per year.
- **Adopt a 5% Stormwater Franchise Fee:** This will generate \$53,000 per year.
- **Adjust the EMS Fee:** to the last 2-years’ CPI. Also, consider adjusting our EMS Fee to compare more closely with McMinnville’s rates.
- **Adjust Public Safety Fee (PSF) \$2.67:** To relieve pressure on our GF taxes, we need to move 1 existing dispatcher into the current \$3 PSF fund which provides for 3 police officers. To pay for this move, we need to increase the PSF by \$1. Currently, we are paying enough overtime in dispatch to hire another full-time dispatcher. The amount of overtime here, in an extremely stressful position, is concerning. We need to hire 1 new full-time dispatcher. This action requires a \$1 PSF increase. The remaining .67 cents will support increased costs of the 3 police officers.
- **Adjust Waste Management Franchise Fee:** currently, this franchise fee is at 3%. All other franchise fees charged by the City are at 5%. Adjusting from 3% to 5% will generate \$55,000 more per year.

A forthcoming challenge in FY 2015-2016 will be the PERS retirement contribution increase. This will increase the City's contribution a minimum of a couple hundred thousand dollars and will have a significant impact. Therefore, a current moderate approach of strategic reductions, revenue enhancements, and the use of the reserve fund to smooth out this current downtime are imperative. This prescription will allow us to provide the GF service level required by our citizens, to "buy some time" for our revenue sources to catch up and exceed inflation without negatively affecting the local economic recovery.

The following is an overview of other key elements of the proposed FY 2014-2015 Budget:

- Property tax revenue is projected to increase from 1.01% to 2.33% with a collection rate of 92%.
- Cost of living adjustments (COLA) are proposed to be 2% for all non-public works union members. The Public Works union employees COLA will be established after negotiations in January 2015.
- Merit increases are proposed for Police and Fire union members. All non-represented employees will not receive merit increases.
- There will be no 1% performance bonus provided for department heads.
- We will be continuing to upgrade our IT/computer infrastructure due to the FBI security mandate.
- We will begin to internally perform crack-sealing of our streets. By performing this action internally and allocating more resources to this action, we will experience a larger return-on-investment in slowing down the depreciation of our street infrastructure.
- We will overlay a portion of two streets - a cumulative 2,000 ft. The two street portions which will be overlaid are N. Springbrook Rd, North of Hwy 99W and Villa Road, north of Hwy 99W.
- We will have a new stormwater maintenance technician position in Public Works Maintenance. This is needed to maintain our stormwater system and the new stormwater infrastructure coming on-board due to our stormwater requirements.
- Water well #8 will be upsized to two-times its current capacity. This is due to well #4 producing less water capacity due to age.
- We will be improving the headwork walls and the influent lift station as part of the Wastewater Treatment Plant upgrade.
- The Infiltration and Inflow (I&I) report will be completed this summer. To implement our I&I reduction plan, \$500,000 has been appropriated. Lowering I&I levels in our system is the best economic action we can perform to improve the efficiency of the wastewater system.
- We will be paying interest only payments for debt service payment for the Hwy 99W By-pass project for the next couple of years.
- Our street assessment study should be completed this summer. We need to begin discussions of an adequate street revenue funding source to implement street repairs.

- There should be a generation of a physical plan and revenue plan for the 2nd Street Parking lot improvement.
- We will be negotiating the public works union contract towards the end of 2014.
- The Planning and Building department will be moving to the state of Oregon's free E-Permit software. This is a huge savings since our current software is at the point of not functioning. Other options are expensive.
- It is recommended to generate a Public Facilities Plan to maximize limited funds and public facilities for the present and future growth.
- We need to continue discussion of the Springs System divestiture.

Please review the proposed FY 2014-2015 Budget. If you have any questions you need answered before our first meeting, either contact me via phone (971) 732-6664 or e-mail at lee.elliott@newbergoregon.gov. We will attempt to answer these questions before our meeting. If unable to perform it before, we will have the answer for you at the meeting. I look forward to an in-depth discussion of the merits of the proposals. We all will generate an approved budget which will maximize our citizens' funds and services provided by our city government.

Respectfully submitted,

Lee Elliott
City Manager Pro-Tem

Changes to the Approved & Adopted 2014-15 Budget

On May 27, 2014, the Newberg Budget Committee approved the City Manager Protem's proposed budget with the following amendments. The City Council adopted the budget on June 16, 2014 as recommended by the Budget Committee.

The Budget Committee passed a motion that when the Transient Lodging Tax increase is approved by the City Council, that the Newberg Old Fashion Festival will receive the balance of the requested \$10,000.00 in the amount of \$2,000.00 and that the Newberg Downtown Coalition will receive the balance of the requested \$10,000.00 in the amount of \$1,500.00.

The Budget Committee passed a motion to increase Judge Larry Blake's compensation to include a 2% cost of living adjustment and a 2% merit increase for a total of 4% increase in compensation for the Judge.

The Budget Committee approved the estimated reduction in the Transient Lodging Tax Revenue of \$57,500.00 due to the delayed adoption of the TLT increase going before the City Council.

The Budget Committee approved the estimated reduction in the payment to the Chamber of Commerce for the Visitor's Center due to the reduction in the estimated Transient Lodging Tax revenue.

The Budget Committee approved the inclusion of the first debt payment for the Mobile Data Terminal equipment for Police and Fire.

The Budget Committee approved the inclusion of the health insurance portion for the IT secretary position that was not included in the 2014-2015 Proposed Budget.

The Budget Committee approved increasing the Contingency in the Admin Support Services to cash flow the Liability Insurance Payment due in July of the 2014-2015 fiscal year.

	Proposed	Approved	Adopted	Change
<u>Fund 01 - General Fund</u>				
Expenses				
Tourism Promotion	\$ 280,801	\$ 240,551	\$ 240,551	\$ (40,250)
Municipal Court-Internal Chrg-Admin Support	\$ 153,365	\$ 154,403	\$ 154,403	\$ 1,038
Police Admin-Internal Chrg-Admin Support	\$ 738,816	\$ 749,543	\$ 749,543	\$ 10,727
Fire Admin - Internal Chrg-Admin Support	\$ 379,204	\$ 384,394	\$ 384,394	\$ 5,190
Communications-Internal Chrg-Admin Support	\$ 243,943	\$ 250,863	\$ 250,863	\$ 6,920
Library Admin-Internal Chrg-Admin Support	\$ 167,519	\$ 168,557	\$ 168,557	\$ 1,038
Planning Admin-Internal Chrg-Admin Support	\$ 188,693	\$ 191,461	\$ 191,461	\$ 2,768
Transfer Out - Vehicle/Equipment Replacement	\$ -	\$ 17,128	\$ 17,128	\$ 17,128
Contingency	\$ 814,102	\$ 752,042	\$ 752,042	\$ (62,060)
Total General Fund	\$ 14,703,488	\$ 14,645,988	\$ 14,645,988	\$ (57,500)
<u>Fund 02 - Street Fund</u>				
Expenses				
Street Admin-Internal Chrg-Admin Support	\$ 137,907	\$ 138,564	\$ 138,564	\$ 657
Contingency	\$ 764,829	\$ 764,172	\$ 764,172	\$ (657)
Total Street Fund	\$ 1,988,891	\$ 1,988,891	\$ 1,988,891	\$ -
<u>Fund 06 - Wastewater Fund</u>				
Expenses				
Wastewater Admin-Internal Chrg-Admin Support	\$ 605,662	\$ 608,153	\$ 608,153	\$ 2,491
Operations Health/Life/LTD	\$ 135,333	\$ 135,334	\$ 135,334	\$ 1
Contingency	\$ 1,131,689	\$ 1,129,197	\$ 1,129,197	\$ (2,492)
Total Wastewater Fund	\$ 11,219,169	\$ 11,219,169	\$ 11,219,169	\$ -
<u>Fund 07 - Water Fund</u>				
Expenses				
Water Admin-Internal Chrg-Admin Support	\$ 561,095	\$ 563,586	\$ 563,586	\$ 2,491
Operations Health/Life/LTD	\$ 135,333	\$ 135,334	\$ 135,334	\$ 1
Contingency	\$ 1,310,185	\$ 1,295,693	\$ 1,295,693	\$ (14,492)
Total Water Fund	\$ 7,633,161	\$ 7,621,161	\$ 7,621,161	\$ (12,000)
<u>Fund 08 - Building Inspection Fund</u>				
Expenses				
Building Insp-Internal Chrg-Admin Support	\$ 36,145	\$ 36,491	\$ 36,491	\$ 346
Contingency	\$ 253,873	\$ 253,527	\$ 253,527	\$ (346)
Total Building Inspection Fund	\$ 681,483	\$ 681,483	\$ 681,483	\$ -
<u>Fund 17 - Stormwater Fund</u>				
Expenses				
Stormwater Admin-Internal Chrg-Admin Support	\$ 157,780	\$ 158,714	\$ 158,714	\$ 934
Contingency	\$ 298,691	\$ 297,757	\$ 297,757	\$ (934)
Total Stormwater Fund	\$ 1,333,870	\$ 1,333,870	\$ 1,333,870	\$ -

	Proposed	Approved	Adopted	Change
<hr/>				
Fund 31 - Admin Support Services Fund				
Expenses				
IT - Health/Life/LTD	\$ 46,051	\$ 55,651	\$ 55,651	\$ 9,600
Contingency	\$ 175,823	\$ 200,823	\$ 200,823	\$ 25,000
Total Admin Support Services Fund	<u>\$ 4,333,855</u>	<u>\$ 4,638,455</u>	<u>\$ 4,368,455</u>	<u>\$ 34,600</u>
<hr/>				
Fund 32 - Vehicle/Equipment Replacement Fund				
Expenses				
Police Capital Outlay-MDT	\$ -	\$ 13,017	\$ 13,017	\$ 13,017
Fire Capital Outlay-MDT	\$ -	\$ 4,111	\$ 4,111	\$ 4,111
Total Vehicle/Equip Replacement Fund	<u>\$ 2,359,046</u>	<u>\$ 2,376,174</u>	<u>\$ 2,376,174</u>	<u>\$ 17,128</u>
<hr/>				
Changes in Total Appropriations				<u><u>\$ (17,772)</u></u>
<hr/>				

Budget Standards and Purpose

Accounting Standards

The City of Newberg manages its finances according to generally accepted accounting principles. The City operates on a July 1 through June 30 fiscal year. Revenues and expenditures are monitored carefully during each fiscal year to ensure compliance with the adopted budget and state and federal laws. The City's accounting records are maintained on a basis consistent with recommendations by the Governmental Accounting Standards Board. Governmental type funds are kept on a modified accrual basis while the business type and internal service funds are on a full accrual basis. The City publishes a comprehensive annual financial report (CAFR) that documents the City's budgetary performance and financial health. This report includes budget to actual comparisons, thus documenting the City's budgetary compliance.

Purpose of the Annual Budget

The budget represents the financial plan of the City. It is a policy tool for the Mayor and City Council to express the goals and priorities for the next fiscal year and an implementation tool that translates the goals into action plans.

The budget serves other functions as well. It is a financial tool which enables the City to allocate its resources. As a public document, it serves as a communication tool for elected officials and for the administration to communicate decisions to the citizens and staff. As a decision-making document, staff uses the budget both as an accounting tool to ensure financial integrity and as a management audit tool to measure performance. In summary, the budget serves a variety of purposes.

Budget Process Overview

Oregon law (ORS chapter 294) requires local governments to prepare and adopt an annual budget by July 1 of each year. The law establishes standard procedures for preparing, presenting and administering the budget. It requires citizen involvement and public disclosure of the budget before final adoption.

January through March the department heads prepare a budget which the City Manager presents to the Budget Committee in late spring. The Budget Committee consists of the governing body (Mayor and six City Council members) and an equal number of citizens appointed by the Council for three-year staggered terms. The Budget Committee reviews and revises the budget as necessary during a series of public meetings. After the Budget Committee approves the budget, it is forwarded to the City Council for a public hearing and final adoption. The approved budget is published in an Executive Summary format in the **Newberg Graphic** prior to the City Council hearing.

2014-15 Budget Preparation and Adoption Calendar

February	Estimates for 2013-2014 Year End
March	Departments and City Manager Prepare Proposed Budget
April 16	Publish First Budget Committee meeting notice
April 19	Proposed Budget distributed to Committee members
April 29	Budget Message / Town Hall Budget Meeting
May 6	Budget Committee Meeting*
May 13	Budget Committee Meeting*
May 20	Budget Committee Meeting*
May 27	Budget Committee Meeting*
June 16	City Council adopts 2014-2015 Budget

* The Budget Committee may choose to meet at other times to review budget issues.

The City Council has final authority to change the approved budget. However, if a change increases a fund's approved expenditures by more than 10%, the budget must be referred back to the Budget Committee. The City Council may not change the property tax levy above that approved by the Budget Committee.



RESOLUTION No. 2014-3145

**A RESOLUTION ADOPTING THE CITY OF NEWBERG, OREGON
BUDGET FOR THE 2014-2015 FISCAL YEAR, MAKING
APPROPRIATIONS, LEVYING A PROPERTY TAX, AND APPROVING THE
CITY OF NEWBERG'S PARTICIPATION IN THE STATE REVENUE
SHARING PROGRAM**

RECITALS:

1. Starting April 29, 2014, and ending May 27, 2014, the city budget committee met and reviewed the city manager pro tem's proposed 2014-2015 city budget.
2. The city of Newberg provides seven of the seven municipal services enumerated in ORS 221.760.
3. The city budget committee and city council held public hearings on the uses of state revenue sharing funds pursuant to ORS 221.770 and on the proposed budget.

THE CITY OF NEWBERG RESOLVES AS FOLLOWS:

1. Pursuant to ORS 221.770, the city of Newberg elects to participate in the State Revenue Sharing Program for the fiscal year beginning July 1, 2014 and ending June 30, 2015 by allocating the funds received on a 50/50 percent basis to Police and Fire. The city finance director is directed to file a certified copy of this resolution with the state of Oregon Department of Administrative Services, prior to July 31, 2014.
2. The city council adopts the city of Newberg budget for the fiscal year beginning July 1, 2014, and ending June 30, 2015, as approved by the city budget committee and as adjusted by the city council, in the aggregate amount of \$86,960,251.00.
3. That the amounts for the fiscal year beginning July 1, 2014, and for the purposes shown below are hereby appropriated:

<u>General Fund</u>		
	General Government	543,314.00
	Municipal Court	364,698.00
	Police	5,682,181.00
	Fire	3,354,089.00
	Communications	1,041,640.00
	Library	1,182,802.00
	Planning	586,154.00
	Transfers	39,068.00
	Contingency	752,042.00
	Total General Fund	13,545,988.00
<u>Street Fund</u>		
	Public Works	1,026,666.00
	Transfers	198,053.00
	Contingency	764,172.00
	Total Street Fund	1,988,891.00
<u>Civil Forfeiture Fund</u>		
	Police	5,045.00
	Total Civil Forfeiture Fund	5,045.00
<u>Capital Projects Fund</u>		
	Capital Projects	4,705,000.00
	Total Capital Projects Fund	4,705,000.00
<u>Emergency Medical Services Fund</u>		
	Fire	1,829,741.00
	Contingency	289,325.00
	Total Emergency Medical Services Fund	2,119,066.00
<u>Wastewater Fund</u>		
	Public Works	4,515,867.00
	Debt Service	1,405,088.00
	Transfers	1,000,000.00
	Contingency	4,298,214.00
	Total Wastewater Fund	11,219,169.00

<u>Water Fund</u>		
	Public Works	3,075,652.00
	Debt Service	409,082.00
	Transfers	1,443,852.00
	Contingency	2,704,575.00
	Total Water Fund	7,633,161.00
<u>Building Inspection Fund</u>		
	Building Inspection	427,956.00
	Contingency	253,527.00
	Total Building Inspection Fund	681,483.00
<u>Debt Service Fund</u>		
	Debt Service	889,332.00
	Total Debt Service Fund	889,332.00
<u>City Hall Fund</u>		
	Transfers	108,342.00
	Total City Hall Fund	108,342.00
<u>9-1-1 Emergency Fund</u>		
	Communications	223,409.00
	Contingency	30,481.00
	Total 9-1-1 Emergency Fund	253,890.00
<u>Economic Development Fund</u>		
	Planning	512,559.00
	Transfers	1,870.00
	Contingency	281,894.00
	Total Economic Development Fund	796,323.00
<u>Public Safety Fee Fund</u>		
	Police	337,815.00
	Communications	169,376.00
	Contingency	181,485.00
	Total Public Safety Fee Fund	688,676.00
<u>Stormwater Fund</u>		
	Public Works	986,113.00
	Transfer	50,000.00
	Contingency	297,757.00
	Total Stormwater Fund	1,333,870.00

<u>Street Capital Projects Fund</u>		
	Capital Projects	1,180,000.00
	Contingency	158,493.00
	Total Street Capital Projects Fund	1,338,493.00
<u>Library Gift & Memorial Fund</u>		
	Library	135,500.00
	Contingency	23,662.00
	Total Library Gift & Memorial Fund	159,162.00
<u>Cable TV Trust Fund</u>		
	General Government	15,000.00
	Contingency	12,045.00
	Total Cable TV Trust Fund	27,045.00
<u>Wastewater CIP Reserve Fund</u>		
	Public Works	-
	Transfers	1,468,500.00
	Total Wastewater Replacement Fund	1,468,500.00
<u>Water CIP Reserve Fund</u>		
	Public Works	-
	Transfers	707,500.00
	Total Water Replacement Fund	707,500.00
<u>Stormwater Replacement Fund</u>		
	Public Works	
	Transfers	217,500.00
	Total Stormwater Replacement Fund	217,500.00
<u>Admin / Support Services Fund</u>		
	City Manager's Office	584,326.00
	Finance	807,525.00
	General Office	155,000.00
	Information Technology	882,357.00
	Legal	431,011.00
	Public Works	512,413.00
	Insurance	295,000.00
	Transfers	500,000.00
	Contingency	200,823.00
	Total Admin / Support Services Fund	4,368,455.00

<u>Vehicles / Equipment Replacement Fund</u>		
	Information Technology	384,172.00
	Police	123,017.00
	Fire	543,111.00
	Communications	15,000.00
	Planning	11,548.00
	Public Works	175,051.00
	Facilities Repair / Maintenance	75,000.00
	Contingency	1,049,275.00
	Total Vehicle / Equipment Replacement Fund	2,376,174.00
<u>Fire & EMS Equipment Fee Fund</u>		
	Capital Outlay	23,179.00
	Contingency	218,192.00
	Total Fire & EMS Equipment Fee Fund	241,371.00
<u>Wastewater Financed CIP's Fund</u>		
	Capital Projects	21,088,728.00
	Total Wastewater Financed CIPs Fund	21,088,728.00
<u>Street System Development Fund</u>		
	Transfers	1,005,000.00
	Contingency	1,964,554.00
	Total Street System Development Fund	2,969,554.00
<u>Stormwater System Development Fund</u>		
	Transfers	102,500.00
	Contingency	131,222.00
	Total Stormwater System Development Fund	233,722.00
<u>Wastewater System Development Fund</u>		
	Debt Service	283,279.00
	Transfers	1,396,500.00
	Contingency	2,231,442.00
	Total Wastewater System Development Fund	3,911,221.00
<u>Water System Development Fund</u>		
	Debt Service	843,852.00
	Transfers	1,037,500.00
	Contingency	3,238.00
	Total Water System Development Fund	1,884,590.00
	Total Appropriated Budget	86,960,251.00

Unappropriated Fund Balance - General Fund	1,100,000.00
Unappropriated Fund Balance - Debt Service	200,684.00
Unappropriated Fund Balance - City Hall Fund	527,095.00
Reserves	10,330,478.00
Total Budget	99,118,508.00

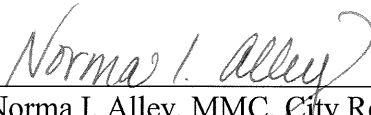
5. The city council of the city of Newberg imposes the taxes provided for in the adopted budget at the rate of \$4.3827 per \$1,000.00 of assessed value for general operating purposes and \$425,000.00 for Debt Service, and that these taxes are hereby imposed and categorized for the tax year 2014-2015 upon the assessed value of all taxable property within the City.

	<u>General Government Limitation</u>	<u>Excluded from the Limitation</u>
General Fund	\$4.3827 per \$1,000.00 AV	
Debt Service Fund		\$425,000.00

6. The finance director is authorized and directed to certify the levy with the Yamhill county assessor and Yamhill county clerk.

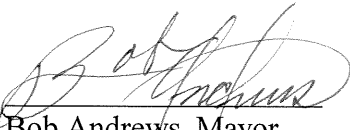
➤ **EFFECTIVE DATE** of this resolution is the day after the adoption date, which is June 17, 2014.

ADOPTED by the City Council of the City of Newberg, Oregon, this 16th day of June, 2014.



 Norma I. Alley, MMC, City Recorder

ATTEST by the Mayor this 19th day of June, 2014.



 Bob Andrews, Mayor

FUND PURPOSE AND REVENUE SOURCES

GOVERNMENTAL TYPE ACTIVITIES

Governmental Funds: Major Funds

General Fund (Fund 01)

\$14,645,988

Major resources for the General Fund include taxes from property, franchise, and transient lodging tax, planning and community development permits, intergovernmental revenue agreements, licenses and fees, library fees, and traffic fines.

The property tax receipts assume the tax rate of \$4.3827 per \$1,000 of assessed value which is the permanent rate given to the City as a result of Ballot Measure 50 (Oregon Constitution, Article XI, section 11(1)(a)). The tax rate is applied to the assessed value. Any increase over 3% represents new growth in Newberg. The average assessed value increase for the past 3 years has been 2.36%.

Measure 5 and 50:

Measure 5: Tax Limits and Compression

- Limited the tax rate per \$1,000 of Real Market Value for Education to \$5.
- Limited the tax rate per \$1,000 of Real Market Value for General Government districts to \$10. The City of Newberg is subject to the \$10 cap.
- Other entities in the General Government Category in Newberg's taxing area are:
 - Chehalem Park & Recreation District, Yamhill County, Yamhill County Extension Service, Yamhill County Soil & Water.

Measure 50: Assessed Value Limits and Capping

- Properties in Oregon are taxed on assessed value
- The assessed value (AV) was derived by using the 1995-96 real market value (RMV) of the property and taking 90% of that value.
- Limits the growth to 3% per year based on AV of the adjusted 1995-96 value, unless there is new construction.
- When AV increases to the point of equaling RMV, RMV is used instead.

The Perfect Fiscal Storm: Real market values have declined as a result of the housing market's collapse. The City is now subject to capping of assessed values by real market values, which translates into decreasing property tax revenues. Costs have continued to increase and demands for services have only grown as the economy has worsened. The City has suffered under these tax measures for several years and is now approaching the point of no longer being able to provide even basic

services at the level the City's residents are accustomed to. Staff and service reductions at City Hall over the years have been the result of these revenue shortfalls. The City is beginning to see some increases in construction; therefore the 2014-15 budget assumes a 2.33% increase in property taxes, less an allowance for discounts and delinquent accounts.

Property Taxes make up 54.2% of the current revenue in the General Fund. Franchise Fees and Transient Lodging Tax represent an additional 17.9% of current revenues. Franchise Fees continue for the electrical, telephone, natural gas, garbage and cable TV industries during the fiscal year.



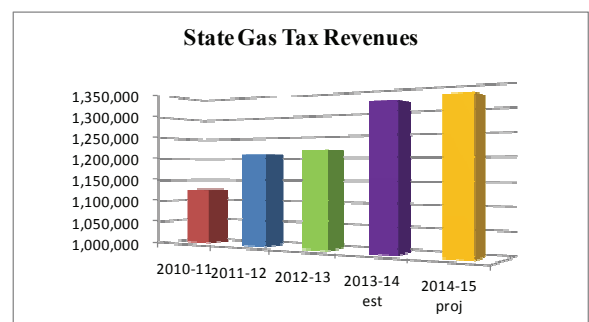
Intergovernmental revenues include grants for specific projects and state shared revenues (liquor, cigarette and state revenue sharing) which are based on per capita and formula distributions. Other intergovernmental revenues are based on contracts with the City of Dundee for communications, police services, and planning services, with the cities of Lafayette, Dundee and Dayton for building inspection services, and with the Newberg Rural Fire Protection District.

The Community Development fee is collected at time of building permit issuance, and is equal to 0.75% of the valuation of new construction. The Community Development fee is intended to cover the cost of community development services beyond those associated with a specific permit application, such as the costs of comprehensive planning, zoning, and creating development ordinances so that development may occur. The revenues are based on approximately 60 new single family home permits, a potential new small commercial complex, and various commercial and residential additions, remodels, and new projects. The total forecasted valuation of construction is \$35 million.

Street Fund (Fund 02) **\$1,988,891**

The primary revenue source for this fund is the State gas tax. Revenues are received monthly from DMV, Highway Division, and Motor Carrier Transportation Branch net receipts collected. This resource, based on a per capita formula, must be used to build

and maintain City streets, sidewalks, and bikeways in accordance with the State Constitution. Funds from the State remain low for a city the size of Newberg in order to maintain its current street system and to meet its growing needs. An increase of \$0.06 in state gas tax implemented in January 2011 has not resulted in additional revenues allocated to the City as initially anticipated. Other resources include engineering fees and interest earnings.



Building Inspection Fund (Fund 08)

\$681,483

State law requires that fees collected to enforce the State Building Codes be dedicated to the Building Inspection program. The Building Inspection program is kept in a separate fund to ensure compliance with the law. The revenues are based on approximately 60 new single family home permits, a potential new small commercial complex, and various commercial and residential additions, remodels, and new projects. The City also earns additional revenue for providing Building Inspection services to neighboring cities. The City anticipates revenues from this service of \$70,000. Construction activity is picking up, the ongoing revenues are enough to be able to bring back staff full time.

Governmental Funds: Special Revenue Funds

Civil Forfeiture Fund (Fund 03)

\$5,045

The major revenue source for this fund is forfeiture funds. The activity in this fund has decreased over the years, primarily due to changes in the laws dealing with drug forfeitures. The fund will remain open for future revenues and regulated uses.

9-1-1 Emergency Fund (Fund 13)

\$253,890

The State 9-1-1 telephone tax is dedicated to establish, enhance or maintain the City's 9-1-1 system. As a designated primary answering point (PSAP), the City is receiving money directly from the State, instead of through Yamhill County, for portions of the City's system that serves areas in the northeast part of Yamhill County, outside the City limits.

Economic Development Fund (Fund 14)

\$796,323

In the past, the primary revenue source for this fund has been loan principal and interest payments from businesses who borrowed funds from the City to either build or expand their business. The fund also includes the City's business license fee to help support general economic development activities. As the economy turns around, the City has seen an increased interest in small businesses asking about loan possibilities. The 2014-15 budget is allowing for the opportunity of several new loans being provided. A small portion of staff is in this fund to manage the business license activity.

Public Safety Fee Fund (Fund 16)

\$688,676

The City Council adopted a Public Safety Fee in 2009-10 to provide additional police services to the community. In addition to the three police officer positions that have been supported by this resource, this budget proposes an increase of \$2.67 for two communications officer positions. The fee of \$5.67 per equivalent dwelling unit per month is charged via utility billing.

Library Gift & Memorial Fund (Fund 22)

\$169,162

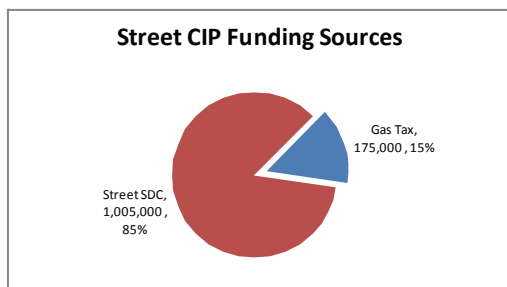
This fund accounts for gifts the City receives for the Library. The Children's Library remodel is mostly complete, but gifts and grants will continue to be received for the Library.

Cable TV Fund (Fund 23)

\$27,045

This fund accounts for money received from the closing of the office of the local cable TV company in 2000-01. The balance in the fund will be used for communication-type services.

Governmental Funds: Capital Projects



Street Capital Projects Fund (Fund 18)

\$1,338,493

This fund is supported by grants and transfers from the Street Fund and the Street Systems Development Fund.

Fire & EMS Equip Fee Fund (Fund 33)

\$241,371

In May of 1996 a fire fee was established for the purpose of replacing rolling stock and rescue equipment for the Newberg Fire Department and was continued by the Council in June 2004. The revenues are collected monthly from all in-city utility customers based on water meter size.

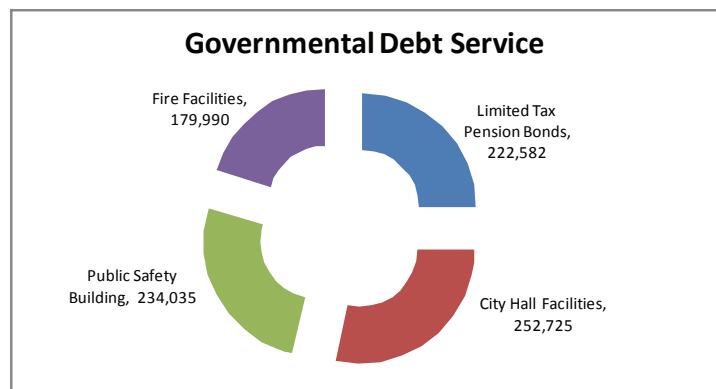
Street Systems Development Fund (Fund 42)
\$2,969,554

Street systems development charges are reviewed periodically in conjunction with a review of street capital project plans and the Transportation System Plan. The charge is based on the Transportation System Plan for expansion of the system which is required because of new development. Systems development revenue projections are based on anticipated new development. The Street SDC charge is adjusted annually for inflation.

Governmental Funds: Debt Service

Debt Service Fund (Fund 09)
\$1,090,016

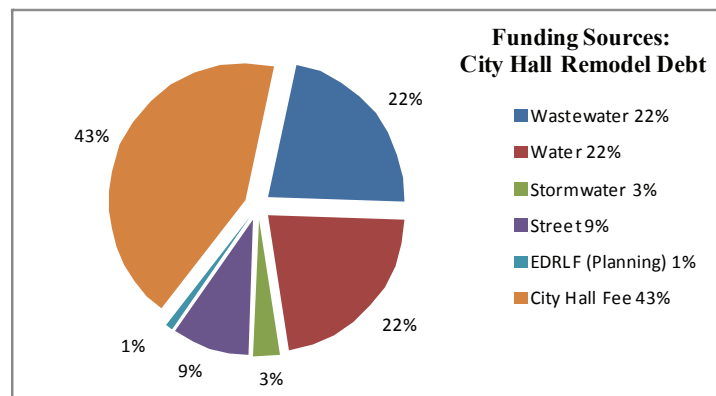
Property Taxes collected for debt cover the current principal and interest payments for the Public Safety Building Bond and Fire Facilities Bond. The debt service payments for the Certificates Of Participation, which financed the City Hall remodel, are supported



by a fee on development permits and facility space rent (See City Hall Fund). Internal Charges to each department based on PERS eligible wages are collected for the PERS Pension Bond. The chapter on Debt Service explains this fund in more detail.

City Hall Fund (Fund 10)
\$635,437

The purpose of the City Hall fund is to collect revenues for the repayment of the City Hall bonded debt. There are two resources for funding the debt. 1) A City Hall fee is charged as a percentage (.25%) on estimated value at the time of building permit issuance. For



budgeting purposes, revenue budgeted is based on the anticipated value of future building permits. 2) A facility charge is collected from several departments within City Hall. They are the Wastewater, Water, Stormwater, and Street Funds. These charges are dedicated to the repayment of the City Hall bonded debt.

BUSINESS-TYPE ACTIVITIES

Business-Type Activities: Operating Funds

Emergency Medical Services Fund (Fund 05)

\$2,119,066

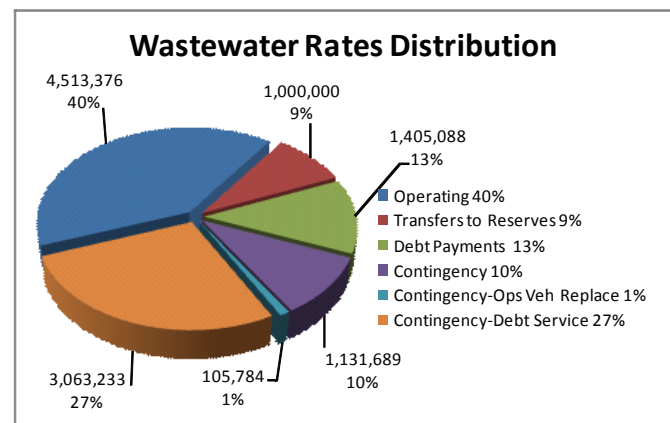
As of July 1, 1994, the City assumed the ambulance service that had been provided by the local hospital. Revenues to support this service come from user fees and membership services. Call volume and number of transported patients affect this fund and service (see statistics under Fire). Major changes in Medicare went into effect several years ago which have negatively impacted revenues. The City closely monitors these rules and their effect on ambulance receipts. Increased rates are included in this budget and will be adjusted annually for inflation.

Wastewater Fund (Fund 06)

\$11,219,169

The major resource for the Wastewater Fund is monthly user fees. The Citizens' Rate Review Committee meets biannually to review rates. Expected revenues reflect a fee schedule sufficient to cover all costs, including debt service and replacement reserves (depreciation). The Citizens' Rate review committee

met in 2013-14 to study all utility rates to make recommendations for the next two fiscal years. The budget for this fund is based upon a proposed 7% rate increase for 2014-15 effective January 1, 2015. Periodic rate increases are necessary to ensure funding for debt repayments and to commence projects on the City's Capital Improvement Projects list from the adopted Facilities Master Plan.

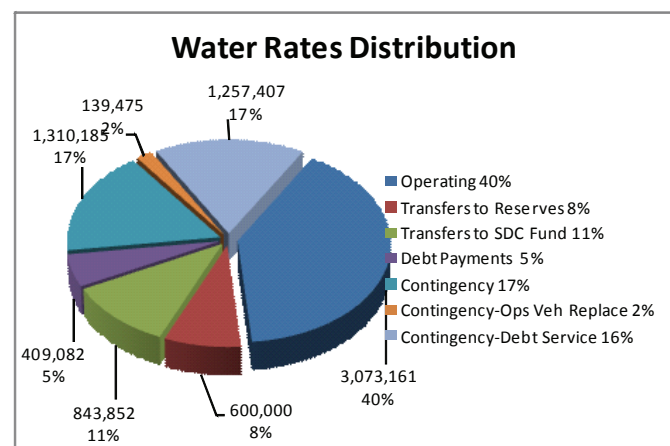


Water Fund (Fund 07)

\$7,621,161

The major resource for the Water Fund is monthly user fees. The Citizens' Rate Review Committee meets biannually to review rates. Expected revenues reflect sufficient revenues to cover all expenses, including debt service and replacement reserves (depreciation). The Citizens' Rate review committee

met in 2013-14 to study all utility rates to make recommendations for the next two

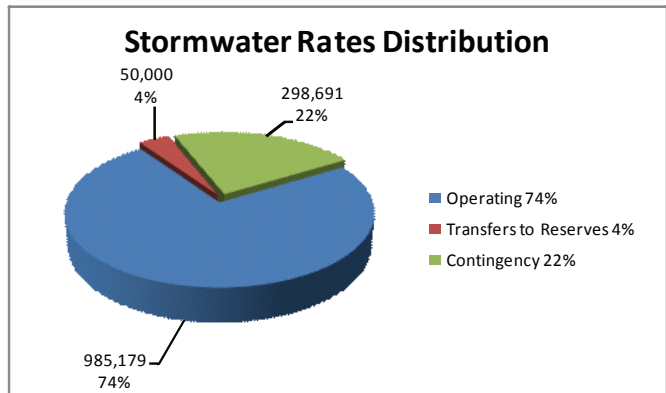


fiscal years. The budget for this fund is based upon a proposed 5.75% rate increase for 2014-15 effective January 1, 2015. Periodic rate increases are necessary to ensure funding for debt repayments and to commence projects on the City's Capital Improvement Projects list from the adopted Facilities Master Plan.

Stormwater Fund (Fund 17)

\$1,333,870

In August 2003 the Stormwater fee was instituted. This fee is used to maintain the City's Stormwater drainage system. The Citizens' Rate Review Committee meets biannually to review rates. Expected revenues will cover all maintenance expenses and limited capital improvement projects.



The Citizens' Rate review committee met in 2013-14 to study all utility rates to make recommendations for the next two fiscal years. The budget for this fund is based upon a proposed 9% rate increase for 2014-15 effective January 1, 2015. Periodic rate increases are necessary to ensure funding to commence projects on the City's Capital Improvement Projects list from the adopted Facilities Master Plan.

Wastewater Rates Reserve Fund (Fund 26)

\$6,525,301

The Wastewater Reserve fund is supported by wastewater utility user fees through transfers. Funds are moved to the reserve to save for future capital projects relating to the wastewater system. During 2014-15, funds are budgeted to be used for Capital Projects in Fund 04.

Water Rates Reserve Fund (Fund 27)

\$5,324,677

The Water Reserve fund is supported by water utility user fees through transfers. Funds are moved to the reserve to save for future capital projects relating to the water system. During 2014-15, funds are budgeted to be used for Capital Projects in Fund 04.

Stormwater Rates Reserve Fund (Fund 28)

\$864,000

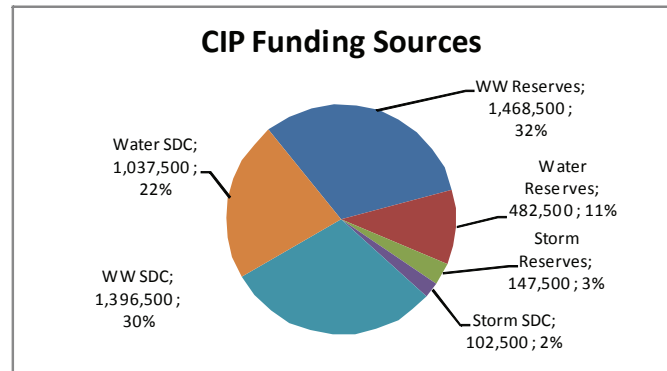
The Stormwater Reserve fund is supported by stormwater utility user fees through transfers. Funds will be moved to the reserve to save for future capital projects relating to the water system. During 2014-15, funds are budgeted to be used for Capital Projects in Fund 04.

Business-Type Activities: Capital Project Funds

Capital Projects Fund (Fund 04)

\$4,705,000

The fund is supported through transfers as projects progress to completion. These transfers are from Water, Wastewater and Stormwater rates, systems development charges, with some grants and contributions.



Wastewater Financed CIP's (Fund 36)

\$21,088,728

This fund is designed to account for wastewater Capital Projects that require outside funding. For fiscal year 2010-11, the City received a loan from the Department of Environmental Quality to engineer and construct a portion of the wastewater treatment plant repair, renovation and expansion. The engineering and construction will continue into 2014-15.

Stormwater Systems Development Fund (Fund 43)

\$233,722

The development charges are based on capital improvement master plans for expansion of the systems due to new development. Systems development revenue projections are based on anticipated new development. The Stormwater SDC charge is adjusted annually for inflation.

Wastewater Systems Development Fund (Fund 46)

\$3,911,221

The development charges are based on capital improvement master plans for expansion of the systems due to new development. Systems development revenue projections are based on anticipated new development. The Wastewater SDC charge is adjusted annually for inflation.

Water Systems Development Fund (Fund 47)

\$1,884,590

The development charges are based on capital improvement master plans for expansion of the systems due to new development. Systems development revenue projections are based on anticipated new development. The Water SDC charge is adjusted annually for inflation.

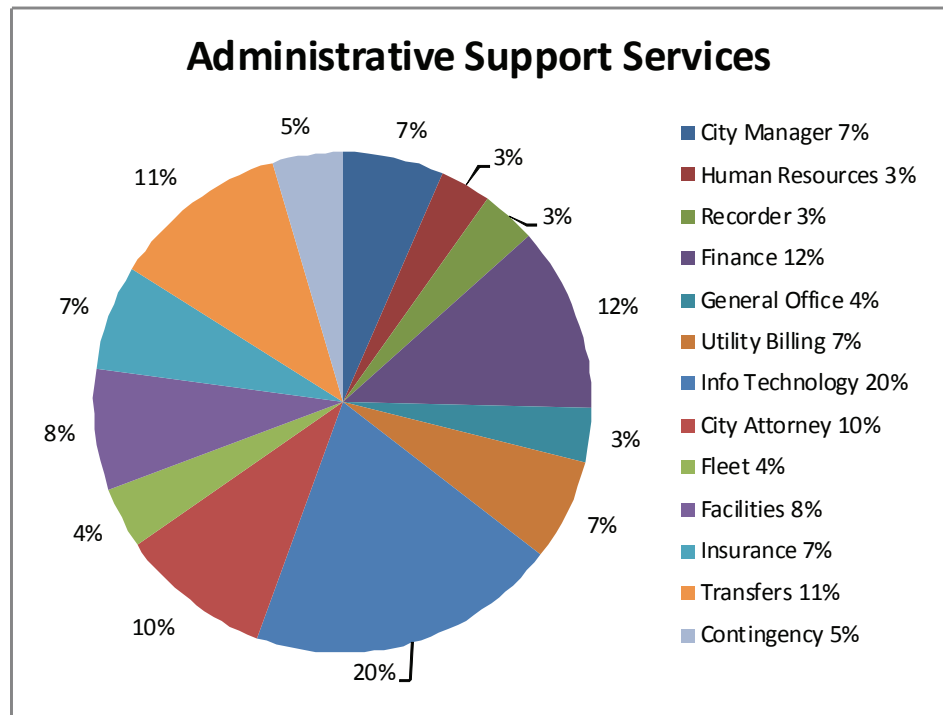
INTERNAL SERVICE FUNDS

Administrative Support Services (Fund 31)

\$4,368,455

This fund provides services internally to City departments. Revenues are reimbursements based on services used. Charges for the City Manager's Office are based on percent of budget; charges for Human Resources are based on departmental FTE; Finance is based on percent of operating budget; Information Technology is based on the percentage of

service calls; Legal is based on the City Attorney's time; Fleet is based on the number of department vehicles serviced by the Fleet staff; and Facilities is based on several factors including square footage.



Vehicle/Equipment Replacement Fund (Fund 32)

\$2,376,174

Replacement schedules for vehicles and major equipment are based on the City's depreciation schedule. Funds are transferred annually from the corresponding departments based on future needs. In FY 2014-15, a major security upgrade to the IT department is budgeted.

2014-15 Budget Summary

			Resources		Less Expenses				
Fund	Fund No.	Beginning Fund Balance	Revenues	Transfers	Expenditures	Transfers	Ending Fund Balance		
				In		Out	Contingencies	Reserves *	
Governmental Funds									
<u>Major Governmental Funds</u>									
General	1	\$ 2,249,309	\$ 12,396,679	\$ -	\$ 12,754,878	\$ 39,068	\$ 752,042	\$ 1,100,000	
Street	2	638,391	1,325,500	25,000	1,026,666	198,053	764,172	-	
Building Inspection	8	296,733	384,750	-	427,956	-	253,527	-	
<u>Special Revenue Funds</u>									
Civil Forfeiture	3	45	5,000	-	5,045	-	-	-	
9-1-1 Emergency	13	57,640	196,250	-	223,409	-	30,481	-	
Economic Development	14	529,678	266,645	-	512,559	1,870	281,894	-	
Public Safety	16	156,030	532,646	-	507,191	-	181,485	-	
Library Gift/Memorial	22	30,062	139,100	-	135,500	-	23,662	10,000	
Cable TV	23	26,895	150	-	15,000	-	12,045	-	
<u>Capital Projects Funds</u>									
Street Capital Projects	18	158,192	301	1,180,000	1,180,000	-	158,493	-	
Fire & EMS Equipment Fee	33	100,371	141,000	-	23,179	-	218,192	-	
Street Systems Development	42	2,207,054	762,500	-	-	1,005,000	1,964,554	-	
<u>Debt Service Funds</u>									
Debt Service	9	197,349	759,402	133,265	889,332	-	-	200,684	
City Hall	10	545,937	89,500	-	-	108,342	-	527,095	
Business-Type Activity Funds									
<u>Operating Funds</u>									
Emergency Medical Services	5	510,066	1,609,000	-	1,829,741	-	289,325	-	
Wastewater	6	4,188,939	6,908,290	121,940	5,920,955	1,000,000	4,298,214	-	
Water	7	2,741,790	4,779,371	100,000	3,484,734	1,443,852	2,692,575	-	
Stormwater	17	236,855	1,072,015	25,000	986,113	50,000	297,757	-	
Wastewater CIP Reserve	26	5,510,301	15,000	1,000,000	-	1,468,500	-	5,056,801	
Water CIP Reserve	27	4,709,677	15,000	600,000	-	707,500	-	4,617,177	
Stormwater CIP Reserve	28	811,500	2,500	50,000	-	217,500	-	646,500	
<u>Capital Projects Funds</u>									
Utility Capital Projects	4	-	-	4,705,000	4,705,000	-	-	-	
Wastewater Financed CIP's	36	-	21,088,728	-	21,088,728	-	-	-	
Stormwater Systems Development	43	166,722	67,000	-	-	102,500	131,222	-	
Wastewater Systems Development	46	3,219,421	691,800	-	283,279	1,396,500	2,231,442	-	
Water Systems Development	47	298,188	517,550	1,068,852	843,852	1,037,500	3,238	-	
Internal Service Type Funds									
Administrative Support Services	31	740,869	3,627,586	-	3,667,632	500,000	200,823	-	
Vehicle/Equipment Replacement	32	1,133,710	975,336	267,128	1,326,899	-	1,049,275	-	
Total		\$ 31,461,724	\$ 58,368,599	\$ 9,276,185	\$ 61,837,648	\$ 9,276,185	\$ 15,834,418	\$ 12,158,257	

* Fund 1, 9, and 10 Reserves include Unappropriated Fund Balances of \$1,100,000, \$200,684, and \$527,095 respectively.

Total Budget \$ 99,106,508

City Wide Financial Overview

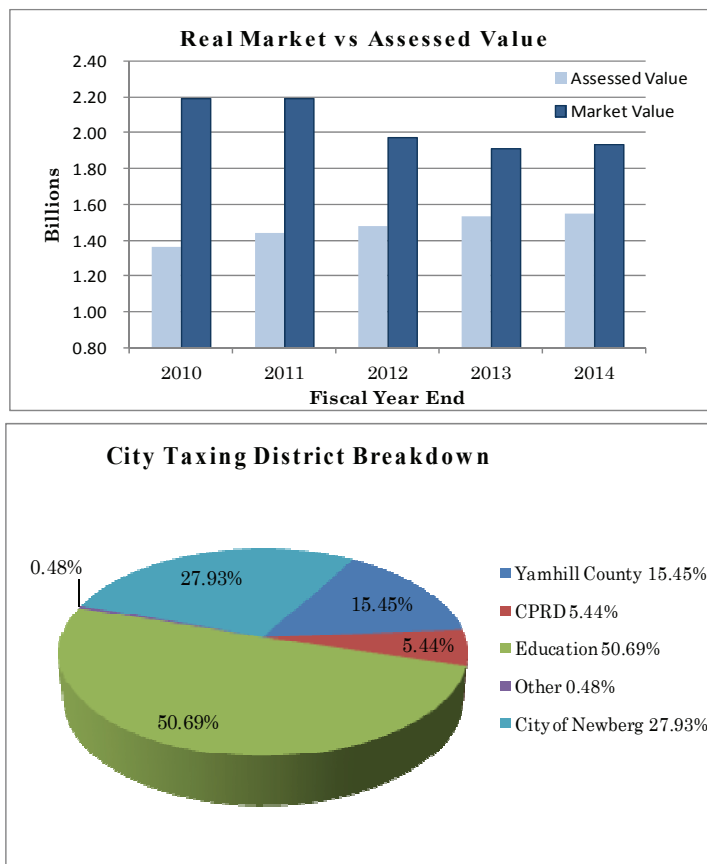
DESCRIPTION	BUDGET 2013-14	BUDGET 2014-15	PERCENT CHANGE
RESOURCES			
Working Capital	\$ 31,493,673	\$ 31,461,724	-0.10%
Property Taxes	6,989,274	7,125,334	1.95%
Other Taxes	1,927,500	2,204,313	14.36%
Licenses & Fees	3,274,957	3,800,288	16.04%
Charges for Services	13,432,727	14,251,840	6.10%
Intergovernmental	4,099,429	3,819,922	-6.82%
Fines & Forfeitures	607,000	728,115	19.95%
Loan Payments	13,576	25,993	91.46%
Financing Agreements	11,360,000	21,088,728	85.64%
Interest Earnings	100,745	124,073	23.16%
Donations	183,000	50,000	-72.68%
Miscellaneous	2,281,094	92,970	-95.92%
Current Revenue	44,269,302	53,311,576	20.43%
Internal Charges	4,808,393	5,057,023	5.17%
Operating Transfers	15,018,223	9,276,185	-38.23%
Internal Resources	19,826,616	14,333,208	-27.71%
TOTAL ALL RESOURCES	\$ 95,589,591	\$ 99,106,508	3.68%
EXPENSES			
Personal Services	\$ 17,241,860	\$ 17,606,546	2.12%
Materials & Services	10,478,796	10,657,114	1.70%
Capital Outlay	2,927,544	2,474,627	-15.47%
Operating Budget	30,648,200	30,738,287	0.29%
Capital Projects	20,447,888	26,973,728	31.91%
Debt Service	3,375,898	3,830,633	13.47%
Insurance	295,000	295,000	0.00%
Transfers	15,016,223	9,276,185	-38.23%
Non-operating Budget	39,135,009	40,375,546	3.17%
Contingency	15,488,392	15,834,418	2.23%
Reserves	8,507,866	10,330,478	21.42%
TOTAL EXPENSES	\$ 93,779,467	\$ 97,278,729	3.73%
Unappropriated Fund Balance	1,810,124	1,827,779	0.98%
TOTAL	\$ 95,589,591	\$ 99,106,508	3.68%
Difference Between Resources & Expenses	-	-	
Total FTE	153.88	158.45	2.97%

Property Tax Revenues

The City's permanent tax rate is \$4.3827 per \$1,000 of assessed valuation without any outstanding local initiatives. Taxes from the permanent rate are recorded in the General Fund as discretionary revenues to support General Fund programs such as Public Safety, Library, and Planning Services. A debt service levy is collected for outstanding general obligation bonds. The effective debt service tax rate for FY 2014-15 is \$0.2748.

In May 1997, voters approved Measure 50 which separated real market value from assessed value, rolled back assessed values to 90% of 1995-96 and limited future increases of taxable assessed values to 3% per year, except for major improvements. Tax rates are now fixed and not subject to change. Voters may approve local initiatives above the fixed rate provided a majority approves the levy. Local option levies held during the months of March and September require a double majority vote in order to pass. The current downturn in property values has caused some properties within the City to experience a convergence of real market value and assessed value.

The State of Oregon has a constitutional limit on property taxes for governmental operations. Under the limitation, tax revenue is separated into those for public schools and those for local governments other than public schools. The limitation specifies a maximum rate for all local government operations of \$10.00 per \$1,000 of real market value, while schools are similarly limited to a \$5.00 maximum rate. Local government taxes in the City currently do not exceed the \$10.00 rate limit; however, this limitation may affect the availability of future tax revenues for the City.



Property Tax Summary

PROPERTY DATA	Property Values and Taxes			
	Real Market Value per Yamhill County			
	Actual 2011-12	Actual 2012-13	Actual 2013-14	Budget 2014-15
City of Newberg	\$ 1,956,379,200	\$ 1,912,302,698	\$ 1,929,918,978	\$ 1,969,671,779
Assessed Values				
Prior Year	\$ 1,441,923,513	\$ 1,479,778,703	\$ 1,529,465,962	\$ 1,546,167,978
Change in Value	37,855,190	49,687,259	16,702,016	36,025,714
Total Assessed	\$ 1,479,778,703	\$ 1,529,465,962	\$ 1,546,167,978	\$ 1,582,193,692
LEVY INFORMATION				
Tax Rate per \$1,000 of Assessed Value				
General Taxes	\$ 4.3827	\$ 4.3827	\$ 4.3827	\$ 4.3827
Bonded Debt	0.2872	0.2778	0.2748	0.2748
Total	\$ 4.6699	\$ 4.6605	\$ 4.6575	\$ 4.6575
Taxes Levied				
General Taxes	\$ 6,598,545	\$ 6,703,492	\$ 6,777,876	\$ 6,934,280
Bonded Debt	425,000	425,000	425,000	425,000
Total Taxes Levied	\$ 7,023,545	\$ 7,128,492	\$ 7,202,876	\$ 7,359,280
COLLECTION DATA				
Current Year Taxes Paid (net of discounts, delinquencies)*				
General Taxes	\$ 6,110,175	\$ 6,192,156	\$ 6,269,101	\$ 6,414,209
Bonded Debt	400,400	392,442	393,125	393,125
Total Taxes Paid	\$ 6,510,575	\$ 6,584,598	\$ 6,662,226	\$ 6,807,334
% paid vs levied	92.7%	92.4%	92.5%	92.5%
Delinquent Taxes Collected*				
General Taxes	\$ 282,900	\$ 326,125	\$ 391,413	\$ 300,000
Bonded Debt	20,801	22,576	18,000	18,000
Total Taxes Paid	\$ 303,701	\$ 348,701	\$ 409,413	\$ 318,000

* 2013-14 and 2014-15 are estimated

City of Newberg Multi-Fund Transfer Matrix

Transfers In Transfers Out		02	04	06	07	09	17	18	26	27	28	32	47
		Street	Capital Projects	Wastewater	Water	Governmental Debt Service	Stormwater	Street Capital Projects	Wastewater Rate Reserves	Water Rate Reserves	Stormwater Rate Reserves	Vehicle/Equip Replacement	Water SDC
		(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)
01	General			21,940								17,128	
02	Street					23,053		175,000					
05	EMS												
06	Wastewater			-			-		1,000,000				
07	Water			-			-			600,000			843,852
10	City Hall					108,342							
14	Economic Development					1,870		-					
17	Stormwater			-							50,000		
26	Wastewater Replacement & Reserve		1,468,500	-								-	
27	Water Replacement & Reserve		482,500		-							-	225,000
28	Stormwater Rate Reserve		217,500										
31	Administrative Services	25,000		100,000	100,000		25,000					250,000	
42	Street Systems Development							1,005,000					
43	Stormwater Systems Development		102,500										
46	Wastewater Systems Development		1,396,500				-						
47	Water Systems Development		1,037,500				-						
Total		25,000	\$ 4,705,000	\$ 121,940	\$ 100,000	\$ 133,265	\$ 25,000	\$ 1,180,000	\$ 1,000,000	\$ 600,000	\$ 50,000	\$ 267,128	\$ 1,068,852

- (a) Transfer for FBI Mandate for Information Security Systems Upgrades
- (b) See Capital Projects Section
- (c) Transfer for FBI Mandate for Information Security Systems Upgrades and Interfund Loan Payment for the Animal Shelter Building
- (d) Transfer for FBI Mandate for Information Security Systems Upgrades
- (e) See Debt Section
- (f) Transfer for FBI Mandate for Information Security Systems Upgrades
- (g) See Capital Projects Section
- (h) Transfer from Rates to Reserves
- (i) Transfer from Rates to Reserves
- (j) Transfer from Rates to Reserves
- (k) Transfer for FBI Mandate for Information Security Systems Upgrades
- (l) Transfer for Debt Payments in SDC Fund and Transfer from Reserves to SDC's for Capital Projects

DEBT SERVICE FUNDS

OVERVIEW

Uses of Debt

Debt shall not be used for operating purposes unless borrowed funds can be obtained at an interest rate which is lower than the City could earn on its own invested funds (arbitrage). No debt shall be in existence for longer than the useful life of the capital investment for which the debt was incurred.

Financing Alternatives

The City will examine all financial alternatives in addition to long-term debt. These alternatives will include pay-as-you go, reserve funds, lease-purchase, local improvement districts, and special assessments, borrowing from other funds, system development charges, and developer contributions. Before a decision is made, a cost benefit analysis will be performed for each alternative being considered with the goal of minimizing the cost of financing to the City. The Finance Director shall review all financial analyses prior to any final decision.

Credit Ratings and Disclosure

The City will adhere to recommended disclosures by the Public Securities Association, the Government Finance Officers Association, the Municipal Securities Rulemaking Board and the Governmental Accounting Standard Board. The City maintains an A1 bond rating from Moody's. This rating reflects Moody's Global Scale Rating implementation.

Bond Issuance Advisory Fees and Costs

The City shall be actively involved in the selection of all financial advisors, underwriters, paying agents and bond counsel. The City will evaluate the merits of rotating professional advisors and consultants and the various services and fee structures available from independent financial advisors, investment banking firms, and commercial banks. The City shall carefully review and keep to a minimum all costs associated with the issuance of debt. The City will balance its need to keep these costs to a minimum with its goal of conducting business with stable, low risk, and credit worthy firms.

Debt Service Fund

The City has one debt service fund. The Debt Service Fund makes payments on all debt relating to governmental activities (services which are primarily supported from property taxes and other fees). The debt related to business-type activities is paid out of the individual funds (services supported via user charges such as EMS, Water, Wastewater, and Stormwater).

GOVERNMENTAL ACTIVITY DEBT

The following types of debt are accounted for in a single fund called the Debt Service Fund.

Property Tax Supported

General Obligation – General obligation bonds are voter approved debt sold to finance major projects that will benefit all citizens in the City. The City levies property taxes to generate revenue to pay the annual debt payments.

Limited Tax Pension Bonds – In May of 2004, the City issued Limited Tax Pension Bonds to finance a portion of the estimated unfunded actuarial liability with the Oregon Public Employees Retirement System (OPERS). The bonds are scheduled to be repaid from internal operating charges to departments that have employees who participate in the OPERS plan. The majority of these employees are compensated from General Fund resources.

Dedicated Resources

Certificates of Participation – In 1999, the City issued Certificates of Participation (COPs) to fund improvements to the City Hall facility. COPs are scheduled to be repaid from a City Hall fee of .25% on estimated value of new construction at the time of building permit issuance. Additional resources to pay for this debt come from internal charges to the departments that have offices within the facility.

BUSINESS-TYPE ACTIVITY DEBT

The City has other debt recorded within the Proprietary Funds relating to business-type activities.

Operating Revenue Supported

Notes Payable – In 2002, the City entered into a loan agreement with the State of Oregon for \$4,700,000 to construct an additional water reservoir and related transmission line. Water user fees are dedicated to pay the debt service on this obligation.

In 2003, the City obtained a \$2,810,000 loan from the State of Oregon to make substantial improvements to the composter odor control mechanism and headworks at the Wastewater Treatment Plant. Proceeds were also used to make improvements to the College Street wastewater line. This debt is to be repaid from user fees from the Wastewater Fund.

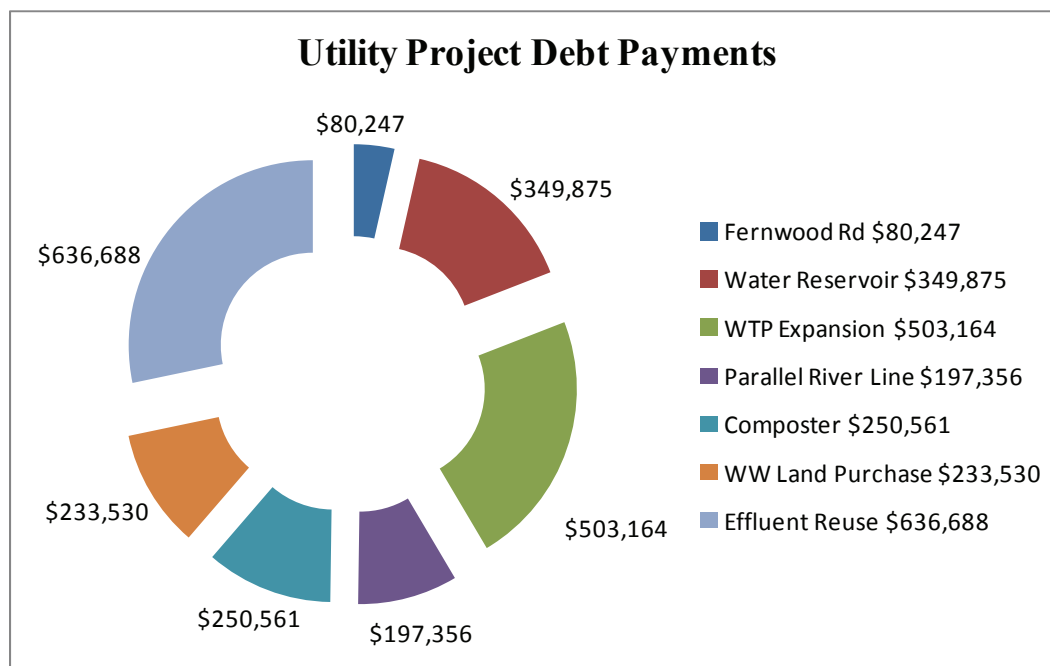
During July of 2009, the City obtained a \$1,930,000 loan with US Bank to purchase land for future expansion of the wastewater treatment plant and other City facilities. The City's full faith and credit is pledged to pay the loan, however, wastewater rates are the anticipated repayment source.

SDC Revenue Supported

Notes Payable – In 1999, the City entered into a loan agreement with the State of Oregon for \$1,000,000 to improve the water and wastewater systems on vacant land in the Fernwood Road area. The loan is scheduled to be repaid 65% out of wastewater system development revenues and 35% out of water system development revenues.

In April of 2007, the City obtained two loans from the State of Oregon for water system improvements. The first loan of \$6,670,000 was used to make capacity improvements at the Water Treatment Plant and to drill an additional well. This obligation is scheduled to be repaid from water system development revenues. The second loan of \$2,640,000 was used to install an additional water pipeline to the Water Treatment Plant. The resources for this debt repayment will be derived 70% from water system development revenues and 30% from water user fees.

During May of 2009, a loan was executed with the State of Oregon for \$8,525,632. The proceeds were used to construct a treatment facility to process wastewater for irrigation purposes. Repayment will be made with 27.4% from water system development charges, 36.3% from wastewater system development charges, and 36.3% from wastewater user fees.



SUMMARY OF DEBT SERVICE OBLIGATIONS

The following table summarizes the City's outstanding debt as of July 1, 2014 by debt type and debt service requirements during fiscal year 2014-15. Different types of debt are paid from different funding sources.

DEBT AND FUNDING SOURCES

Type of Debt	Principal Outstanding 7/1/2014	Debt Service 2014-15	Fund Resource Used
General Obligation	\$ 950,000	\$ 414,025	Debt Service - Property Tax
Certificates of Participation	1,280,000	252,725	City Hall Fee & Operating Charges
Limited Tax Pension Bonds	2,530,000	222,581	Operating Charges - all funds w/ OPERS
State of Oregon Loans (Water):			
Fernwood Rd Water Improvements	99,073	28,086	Water SDCs
Water Reservoir and Transmission Line	2,554,117	349,875	Water Operating
WTP Expansion & Well #8	4,952,215	503,164	Water SDCs
Parallel River Line	1,963,781	197,356	30% Water Operating, 70% Water SDCs
Effluent Reuse	1,845,522	174,452	27.4% Water SDCs
State of Oregon Loans (Wastewater):			
Fernwood Rd Wastewater Improvements	183,993	52,161	Wastewater SDCs
Composter, Headworks and College St	1,108,698	250,562	Wastewater Operating
Effluent Reuse	4,892,120	462,235	36.3% Wastewater SDCs, 36.3% Wastewater Rates
WWTP Land Expansion-Bank Loan	965,000	233,530	Wastewater Operating
Total Debt	<u>\$ 23,324,519</u>	<u>\$ 3,140,752</u>	

Legal Debt Limits

Under Oregon statutes, the City is limited in the amount of outstanding general obligation bonded debt to three percent of real market value. The statutory limit specifically excludes full faith and credit obligations, water, wastewater, and storm water debts.

The following schedule depicts the City's legal debt capacity and indicates the amount of marginal capacity available:

Statutory Debt Limitation Estimated as of June 30, 2014	
Real Market Value	<u>\$ 1,969,671,779</u>
Debt capacity at 3%	59,090,153
Less outstanding debt	\$ (950,000)
Plus cash on hand ¹	<u>197,349</u>
Net debt subject to 3% limit	<u>(752,651)</u>
Marginal capacity	<u>\$ 58,337,502</u>

¹ Estimated cash in debt service fund at June 30, 2014

Summary of Future Debt Service

The following summary shows the future debt service requirements (scheduled principal and interest) by each debt type. Detail about each individual borrowing follows the summary:

Fiscal Year	Principal by Debt Type				Total Principal	Total Future Interest
	General Obligation Debt	Certificates of Participation	Limited Tax Pension Bonds	Loans		
2014-15	\$ 370,000	\$ 185,000	\$ 70,000	\$ 1,437,773	\$ 2,062,773	\$ 1,077,979
2015-16	390,000	195,000	80,000	1,486,465	2,151,465	985,472
2016-17	190,000	205,000	95,000	1,550,563	2,040,563	893,855
2017-18	-	220,000	110,000	1,605,135	1,935,135	802,744
2018-19	-	230,000	130,000	1,581,647	1,941,647	716,312
2019-29	-	245,000	2,045,000	10,902,936	13,192,936	3,207,490
	<u>\$ 950,000</u>	<u>\$ 1,280,000</u>	<u>\$ 2,530,000</u>	<u>\$ 18,564,519</u>	<u>\$ 23,324,519</u>	<u>\$ 7,683,852</u>

DEBT SERVICE OBLIGATIONS BY ISSUANCE

General Obligation Debt

In June 1997, public safety bonds totaling \$2,950,000 were issued to construct the Public Safety Building. This facility houses the police department, court, and 911 communications. Interest rates on the bonds vary between 3.7%-5.4%, with a final maturity due in December of 2016.

In March 1998, fire facility bonds totaling \$2,395,000 were issued to construct a new fire substation on the East side of the City (Station 21). The interest rate on this obligation varies between 4.0%-5.1%, with a final maturity due in March of 2017.

The tax rate levied to fund this debt was 27.48 cents per \$1,000 of assessed valuation in fiscal year 2013-14.

Funding Source:

Property Taxes

FY	Principal	Interest	Total
2014-15	\$ 370,000	\$ 44,025	\$ 414,025
2015-16	390,000	24,240	414,240
2016-17	190,000	9,210	199,210
Total	<u>\$ 950,000</u>	<u>\$ 77,475</u>	<u>\$ 1,027,475</u>

Certificates of Participation (COPs)

Proceeds from Certificates of Participation sold in December of 1999 were used to completely remodel City Hall. City Hall houses the City's administrative staff, planning, building, and engineering divisions. The debt is repaid from the City Hall Fee of 0.25% on assessed value of all new construction. This fee is collected when a building permit is issued. The remaining debt obligation is charged to the departments that occupy the facility. Wastewater, Water, Economic Development and Street Fund all contribute annually. The interest rate on the obligation varies between 4.0% and 5.35% and final maturity is November of 2019.

Funding Source:

City Hall Fee and Operating Charges

FY	Principal	Interest	Total
2014-15	\$ 185,000	\$ 67,725	\$ 252,725
2015-16	195,000	57,465	252,465
2016-17	205,000	46,255	251,255
2017-18	220,000	33,930	253,930
2018-19	230,000	20,880	250,880
2019-20	245,000	7,105	252,105
Total	\$ 1,280,000	\$ 233,360	\$ 1,513,360

Limited Tax Pension Bonds

During May 2004, the City issued Limited Tax Pension Bonds totaling \$2,720,000 to finance a portion of the estimated unfunded actuarial liability with the Oregon Public Employees Retirement System (OPERS). The debt is scheduled to be repaid via payroll charges to departments that employ staff participating in OPERS. The majority of these employees are funded by the General Fund. The bonds reach final maturity in June 2028 with interest rates ranging from 4.596%-6.095% over the life of the obligation.

Funding Source:

Operating Charges

FY	Principal	Interest	Total
2014-15	\$ 70,000	\$ 152,581	\$ 222,581
2015-16	80,000	148,611	228,611
2016-17	95,000	143,994	238,994
2017-18	110,000	138,418	248,418
2018-19	130,000	131,882	261,882
2019-28	2,045,000	674,706	2,719,706
Total	\$ 2,530,000	\$ 1,390,192	\$ 3,920,192

Water Notes Payable

To provide funding to construct a new water reservoir and transmission line, the City entered into a \$4,700,000 loan agreement with the State of Oregon in December of 2002. The note carries a varying interest rate of 3.0%-4.75% over its 20 year term. Principal and interest are paid from water system net operating revenues. Final maturity is in December 2022.

Funding Source:

Water Revenues

FY	Principal	Interest	Total
2014-15	\$ 235,540	\$ 114,335	\$ 349,875
2015-16	247,161	104,913	352,074
2016-17	258,890	94,780	353,670
2017-18	270,755	83,777	354,532
2018-19	282,757	71,931	354,688
2019-23	1,259,014	152,071	1,411,085
Total	\$ 2,554,117	\$ 621,807	\$ 3,175,924

The City borrowed \$6,670,000 from the State of Oregon during fiscal year 2006-07 to expand the capacity of the Water Treatment Plant and to drill a new well. The note carries a varying interest rate of 4.0%-4.375% over a 20 year term. Principal and interest are paid from water system development charges. Final maturity is in December 2026.

Funding Source:

Water System Development Charges

FY	Principal	Interest	Total
2014-15	\$ 295,375	\$ 207,789	\$ 503,164
2015-16	307,390	195,974	503,364
2016-17	319,486	183,678	503,164
2017-18	331,665	170,899	502,564
2018-19	343,932	157,632	501,564
2019-26	3,354,367	685,322	4,039,689
Total	\$ 4,952,215	\$ 1,601,294	\$ 6,553,509

Water Notes Payable (continued)

In addition, during fiscal year 2006-07, the City constructed a new water supply pipeline to the Water Treatment Plant using loan proceeds from the State of Oregon in the amount of \$2,640,000. Water rates and system development fees will provide funding for future debt service payments over the 20 year term. The note carries a varying interest rate of 4.0%-4.375% and will mature in December of 2026.

Funding Source:

Water Operating/Water System Development Charges

FY	Principal	Interest	Total
2014-15	\$ 114,964	\$ 82,392	\$ 197,356
2015-16	120,763	77,794	198,557
2016-17	126,593	72,963	199,556
2017-18	132,457	67,900	200,357
2018-19	138,355	62,601	200,956
2019-26	1,330,649	271,171	1,601,820
Total	<u>\$ 1,963,781</u>	<u>\$ 634,821</u>	<u>\$ 2,598,602</u>

Wastewater Notes Payable

To provide funding for substantial improvements to the composter odor control mechanism and headworks system at the Wastewater Treatment Plant, the City entered into a \$2,810,000 loan agreement with the State of Oregon in December of 2003. This funding also allowed the City to make improvements to the College Street wastewater system. The note carries a varying interest rate of 3.0%-4.30% over its 15 year term. Principal and interest are paid from wastewater net operating revenues.

Funding Source:

Wastewater Revenues

FY	Principal	Interest	Total
2014-15	\$ 204,810	\$ 45,752	\$ 250,562
2015-16	211,203	37,559	248,762
2016-17	222,651	29,111	251,762
2017-18	229,194	19,982	249,176
2018-19	240,840	10,356	251,196
Total	<u>\$ 1,108,698</u>	<u>\$ 142,760</u>	<u>\$ 1,251,458</u>

Wastewater Notes Payable (continued)

The City financed the purchase of land for future expansion of the wastewater treatment plant and other facilities in July of 2009. The loan was with US Bank in the amount of \$1,930,000 for a 10 year term. A full faith pledge of General Fund revenues backs this obligation, however, wastewater operating revenues are making the debt payments. The loan carries an interest rate of 4.2% annual and matures in April 2019.

Funding Source:

Wastewater Operating

FY	Principal	Interest	Total
2014-15	\$ 193,000	\$ 40,530	\$ 233,530
2015-16	193,000	32,424	225,424
2016-17	193,000	24,318	217,318
2017-18	193,000	16,212	209,212
2018-19	193,000	8,106	201,106
Total	\$ 965,000	\$ 121,590	\$ 1,086,590

Split Funding Water/Wastewater Notes Payable

To improve the water and wastewater systems on vacant land in the Fernwood Road area, the City entered into a loan agreement with the State of Oregon for \$1 million in December of 1999. The loan is scheduled to be repaid by wastewater and water system development charges, however, a pledge of General Fund resources backs the obligation. The note carries an interest rate of 4.74 % with final maturity December 2017.

Funding Source:

Water/Wastewater System Development Revenues

FY	Principal	Interest	Total
2014-15	\$ 66,160	\$ 14,087	\$ 80,247
2015-16	66,707	10,846	77,553
2016-17	72,292	7,510	79,802
2017-18	77,907	3,896	81,803
Total	\$ 283,066	\$ 36,339	\$ 319,405

Split Funding Water/Wastewater Notes Payable (continued)

During fiscal year 2007-08, the City began to construct a facility to treat wastewater for irrigation purposes. The project also involved obtaining a new generator for emergency power at the Wastewater Treatment Plant. The total cost of the project was \$8,525,632 million and was financed by a loan with the State of Oregon. The term of the loan is 20 years and interest rates range between 3%-5.25%. Loan payments are made from both water and wastewater system development revenues and wastewater operating funds. Final maturity is December of 2028.

Funding Source:

Wastewater Operating/WW/Water System Development

FY	Principal	Interest	Total
2014-15	\$ 327,924	\$ 308,763	\$ 636,687
2015-16	340,241	295,646	635,887
2016-17	357,651	282,036	639,687
2017-18	370,157	267,730	637,887
2018-19	382,763	252,924	635,687
2019-29	4,958,906	1,417,115	6,376,021
Total	\$ 6,737,642	\$ 2,824,214	\$ 9,561,856

FUTURE DEBT PLANS

During fiscal year 2010-11, the City Council approved a loan from Clean Water State Revolving Loan Fund for \$11,409,645 to make urgent repairs to the wastewater treatment plant and to construct an additional clarifier. Project expenditures commenced in fiscal year 2010-11 and are projected to continue into fiscal year 2014-15. The City made an interest only payment on April 1, 2014 in the amount of \$237,067. Upon completion of the project, regular debt service payments will commence. The interest rate for the loan ranges between 2.88%-3.38% annually. The balance of the loan at June 30, 2014 will be \$11,409,645. The City has received estimated amounts for two payments due for fiscal year 2014-15 in the amounts of \$357,279 and \$332,599. The payments are due October 1, 2014 and April 1, 2015, respectively.

During fiscal year 2011-12, the City Council approved a loan from Clean Water State Revolving Loan Fund for \$14,484,130 to expand and renovate the wastewater treatment plant. Project expenditures are expected to continue in fiscal year 2014-15. Upon completion of the project, debt service payments will commence. The interest rate for the loan will be 2.45% annually. The estimated balance of the loan at June 30, 2014 will be around \$2-3 million.

At the end of fiscal year 2013, the City entered into an agreement with Oregon Department of Transportation (ODOT) to fund a portion of the Newberg Dundee bypass construction project. The City's portion of this commitment is \$2,211,200. Payments will be made to ODOT on an annual basis of interest (2.58% annually)

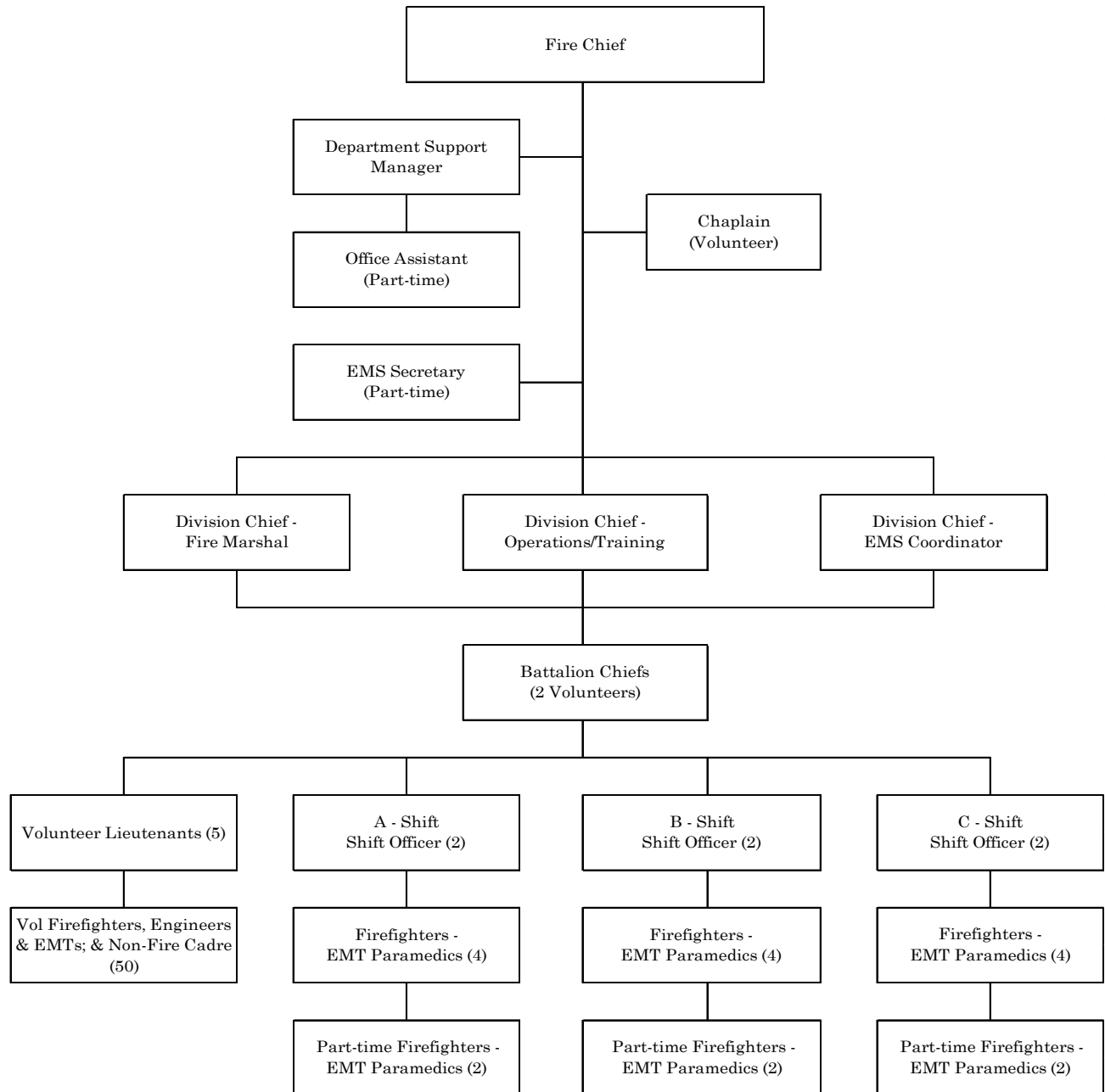
only for the first three years of the project. Funding for the interest payments shall come from the City's federal surface transportation program allocations money being exchanged for state funding on a dollar for dollar basis (FAU money). If this funding is insufficient to cover the interest, the City must make payment to ODOT for any difference. In fiscal year 2017-18, the construction is anticipated to be complete and the City must make installment payments of interest and principal of \$142,916 annually until January of 2036.

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FIRE & EMERGENCY MEDICAL SERVICES

Fire Department



Fire Department

Mission Statement

To preserve and protect lives and property in the most effective and efficient manner possible.

Vision Statement

Serious about service.

Value Statements

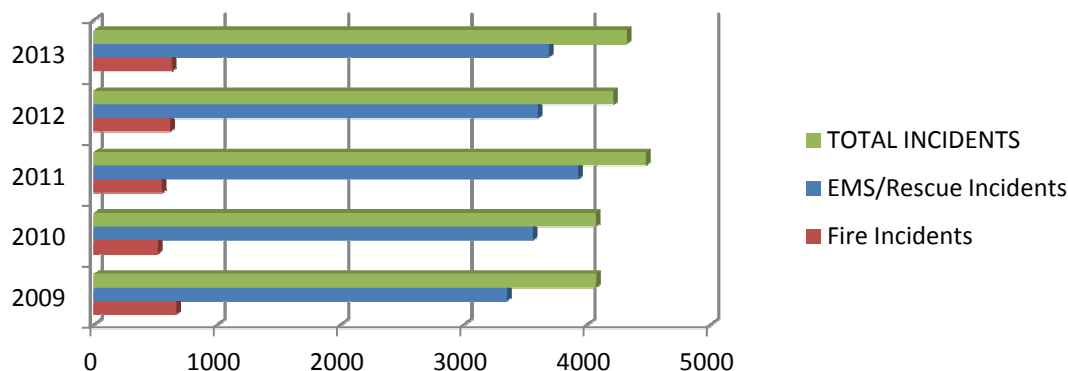
- We value ethical and open-minded attitudes that foster innovation, new ideas, risk-taking, and actively seek to understand others' viewpoints while remaining accountable for our own actions.
- We value a positive, respectful, and a professional image in the community.
- We value ongoing, open, honest, two-way communication with all segments of our internal and external community.
- We value high quality training and effective education of our team members.
- We value teamwork and cooperation in accomplishing our mission and vision.
- We value the fostering of proactive and positive relationships within our community.
- We value the ability to successfully empower individuals within the organization to carry out our mission.

Program Description

The Newberg Fire Department (NFD) is an all hazard emergency response service with primary responsibilities of fire suppression, rescue, emergency medical services, fire prevention, and life safety education. Fire services are provided to an approximately 60 square mile area that includes the City of Newberg and the Newberg Rural Fire Protection District. Emergency Medical Services are provided to an approximately 100 square mile area that makes up Yamhill County Ambulance Service Area #1.

NFD has had no increase in staff (FTEs) over the last seven years, yet there has been an 18% increase in call volume during that same timeframe (2006 – 2013). Annual call volume over the last five years has exceeded 4,000 incidents. The current call volume averages 12 incidents per day, for an average of one incident occurring every two hours. With NFD's minimal staffing, this means on-duty crews are given limited time for other required duties such as equipment/facility maintenance and training.

Below is the NFD past five years incident response trend chart:



NFD operates through four major divisions: Administration, Suppression, Prevention, and Emergency Medical Services. However, the department is fully integrated with each department member having responsibilities in all four divisions and any action taken by a single division, affects all the other divisions. NFD staffing is provided through a combination model that utilizes both career and volunteer personnel.

Emergency Medical Services (EMS) receives funding primarily through user fees. Following a Fire-based EMS model (the most common model utilized in the U.S.), all NFD career staff are cross trained, dual role personnel (firefighter-paramedics) allowing for integrated staffing and the best use of resources. In others words, EMS supports fire suppression and fire suppression supports EMS. Without the funds provided by EMS, NFD would not be able to provide the current level of both fire protection and EMS to the community. Due to projected budget shortfalls in the General Fund, one position (Firefighter/Paramedic) is being moved from funding by General Fund to funding by the EMS fund. The goal of the EMS fund was to fund “new” positions due to growth and to fund future EMS capital needs, so as the General Fund becomes stabilized, the future goal should be to return the position back under the General Fund.

The Newberg Volunteer Firefighters Association (NVFA) is a civic organization made up of the members of NFD. The non-profit organization allows NFD members to contribute to the community through many civic activities. The primary NVFA activity each year is the “Toy & Joy” program that delivers Christmas presents to over 900 less fortunate children in our community. Numerous community events are held by NVFA to support Toy & Joy such as: the NFD Pancake Breakfast; managing vendors in Memorial Park during the Old Fashioned Festival; and the Toy & Joy Golf Scramble. NVFA also owns, maintains, and installs Newberg’s downtown Christmas decorations each year as well as co-sponsors the annual Community Easter Egg Hunt with the Chehalem Park and Recreation District.

Future Challenges:

- Keeping up with increasing demands for services without increased staffing will continue to be a major challenge.
- Compounding the staffing issue, without improved funding for overtime, taking units out of service due to staffing shortages (“brown outs”) will become more prevalent and threaten service levels.
- In addition to brown outs, overtime restraints negatively impact training, especially the ability to train career and volunteer personnel together which is critical to a successful combination staffing model and imperative for safe and efficient operations.
- Growth within the NFD response area will have to be closely monitored as any significant growth could greatly impact NFD service levels.
- Newberg has become home to multiple senior living communities with additional growth anticipated. Approximately 55% of patients currently transported by NFD are 65 years or older. Senior populations tend to require a higher need for EMS and the impact of growth in this area will need to be monitored closely.
- EMS revenue is crucial for NFD to maintain current Fire and EMS service levels. Routine inter-facility patient transfers are a major source of EMS revenue. Metro West Ambulance, a private ambulance company from Washington County, has been conducting patient transfers out of Providence Newberg Medical Center (PNMC) in direct violation of the Yamhill County Ambulance Service Area (ASA) Ordinance. The City Attorney and Yamhill County Attorney have been working to cease this Metro West Ambulance activity. Any further threats to this revenue source, such as loss of our ability to do routine inter-facility transfers must be closely monitored.
- Even though all NFD members assist in the area of fire prevention, we currently have only one FTE with this primary responsibility. For a community of our size, additional staffing for fire prevention is truly needed to be proactive.
- Funding reductions over the last few years are now affecting the area of materials and services. This trend has begun to impact NFD response readiness by causing delays in needed equipment purchases and delays in needed vehicle and equipment repairs. It has also impacted the availability of funds needed for providing advanced training.

Why is Fire-Based EMS Essential to Newberg's Service Delivery?

Emergency Medical Services (EMS) receives funding primarily through user fees. Following a Fire-based EMS model (the most common model utilized in the U.S.), all NFD career staff are crossed trained, dual role personnel (firefighter-paramedics) allowing for integrated staffing and the best use of resources. In others words, EMS supports fire suppression and fire suppression supports EMS. Without the funds provided by EMS, NFD would not be able to provide the current level of both fire protection and EMS to the community.

EMS funds 8.88 FTEs that work in conjunction with the 17.88 FTEs provided by the General Fund to Fire. Loss of EMS would simply result in a reduction of 8.88 FTEs and provide no gain to the General Fund.

NFD staffing is based on two mandates and a nationally recognized industry standard. Loss of EMS funds would require additional General Funds to Fire in order to keep staffing at the levels necessary to meet these mandates and industry standard:

Mandated: Oregon Occupational Safety and Health Division (OAR437-002-0182(5)(d)) – Requires a minimal of four (4) firefighters be on scene of a structure fire before interior firefighting may take place. EMS funding allows NFD to staff each station with four (4) firefighters. Without EMS funding, only one station could be staffed with four (4) firefighters, meaning the entire NFD service area (60 square miles) would have to be covered with a single crew on duty.

Mandated: Yamhill County Ordinance 723 – Establishes Yamhill County Ambulance Service Areas (ASA) and requires the Yamhill County Commission to create an ASA Plan. The Yamhill County ASA Plan mandates that first response units (non-ambulances) must be on scene of medical emergencies within six (6) minutes, 90% of the time. Current NFD staffing allows this mandate to be met. Any reductions in staffing would threaten NFD's ability to meet this mandate.

Industry Standard: National Fire Protection Association Standard (NFPA) #1710 –

Fires: Requires initial engine company with a minimal of four (4) firefighters to arrive within four (4) minutes 90% of the time. Further requires additional units and a minimum of an additional ten (10) firefighters to arrive within eight (8) minutes 90% of the time.

EMS: All emergency medical incidents shall have a first responder on scene with an automatic external defibrillator (AED) within four (4) minutes 90% of the time. For advanced life support (paramedic) level calls, requires a minimum of four (4) personnel – at least two (2) trained to emergency medical technician (EMT) level and at least two (2) trained to paramedic level. This total team must be assembled on scene within eight (8) minutes 90% of the time. These requirements are the same whether a fire department operates a fire-based EMS system or not.

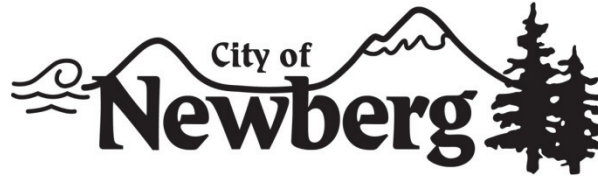
FIRE DEPARTMENT 22XX

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
					FIRE ADMINISTRATION				
255,589	265,372	284,444	2.60		Total Personnel Services	2.60	284,632	284,632	284,632
378,689	357,429	407,086			Total Materials and Services		486,620	491,810	491,810
-	-	-			Total Capital Outlay		539,000	543,111	543,111
634,278	622,801	691,530			TOTAL FIRE ADMINISTRATION		1,310,252	1,319,553	1,319,553
					FIRE SUPPRESSION				
1,910,345	2,026,938	2,278,028	15.92		Total Personnel Services	14.28	2,180,612	2,180,612	2,180,612
202,606	193,136	237,946			Total Materials and Services		233,246	233,246	233,246
754,806	45,560	21,165			Total Capital Outlay		-	-	-
2,867,757	2,265,634	2,537,139			TOTAL FIRE SUPPRESSION		2,413,858	2,413,858	2,413,858
					FIRE PREVENTION				
144,891	149,183	166,704	1.00		Total Personnel Services	1.00	164,908	164,908	164,908
11,447	9,910	10,110			Total Materials and Services		10,060	10,060	10,060
156,338	159,093	176,814			TOTAL FIRE PREVENTION		174,968	174,968	174,968
					EQUIPMENT RESERVES				
4,400	-	10,000			Total Capital Outlay		12,000	12,000	12,000
4,400	-	10,000			TOTAL RESERVES		12,000	12,000	12,000
3,662,773	3,047,528	3,415,483	19.52		TOTAL FIRE DEPARTMENT	17.88	3,911,078	3,920,379	3,920,379

EMERGENCY MEDICAL SERVICES 2250

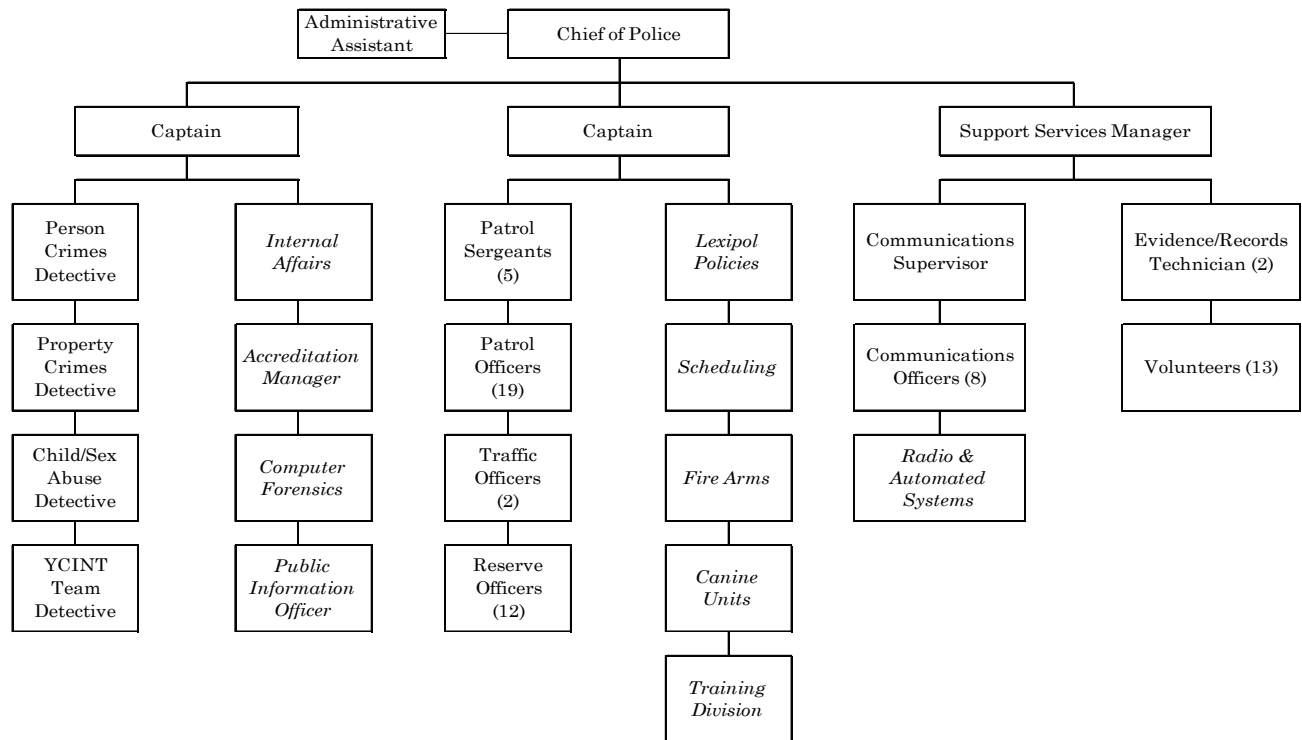
ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
					EMERGENCY MEDICAL SERVICES				
882,751	901,161	1,071,837	7.24		Total Personnel Services	8.88	1,250,272	1,250,272	1,250,272
371,294	368,523	458,139			Total Materials and Services		501,469	501,469	501,469
5,950	7,521	100,248			Total Capital Outlay		78,000	78,000	78,000
1,259,995	1,277,205	1,630,224	7.24		TOTAL EMERGENCY MEDICAL SERVICES	8.88	1,829,741	1,829,741	1,829,741

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POLICE

Police Department



Police Department

Mission Statement

The Mission of the Newberg-Dundee Police Department is to promote individual responsibility and work in partnership with our communities to reduce crime, fear of crime, and to enhance the livability of Newberg and Dundee.

Value Statement

Policing Excellence: The members of the Newberg-Dundee Police Department, both sworn and civilian, value its citizens and through our community policing efforts will maintain policing excellence.

Professionalism: Members of the Newberg-Dundee Police Department are ethical, dedicated professionals who place their highest priority on protecting human life, rights and property.

Partnerships: The Newberg-Dundee Police Department delivers the highest standard of service to our community through a partnership with citizens to resolve problems and improve their quality of life.

Communication: The Newberg-Dundee Police Department promotes courteous, positive communications with each other and its citizens, establishing mutual trust and respect.

Commitment: The Newberg-Dundee Police Department is committed to the prevention of crime, is empathetic to the victims of crime, and pursues criminal violators until they are apprehended and prosecuted.

Program Description

The Newberg-Dundee Police Department is extremely pleased to announce that the combined cities of Newberg and Dundee have been ranked the 4th safest place in Oregon by Movoto Real Estate. Movoto is an online real estate brokerage based in San Mateo California, which has been recognized for its unique approach to city-based research by major news organizations such as Forbes and CBS News.

National recognition as the 4th safest place in Oregon is an unquestionable benefit not only for our citizens, but for all facets of Newberg and Dundee such as, local businesses, prospective businesses, George Fox University, the Newberg School District, the Chamber of Commerce, tourism, and the real estate market.

Without adequate staffing a police department cannot fully implement enforcement programs and processes which reduce crime and the fear of crime. The police department recognizes its success in making Newberg and Dundee a safe place to live, raise a family, own a business, visit or attend school is to some extent made possible because of the Newberg and Dundee City Councils' commitment to Public Safety. Both City Councils' as well as Mayor Andrews and Mayor Crawford have positioned police

officer staffing as a top priority which is a contributing factor in making Newberg and Dundee an attractive, safe place to live.

Additionally, the police department would like to thank the Newberg-Dundee citizens, businesses, George Fox University, and the school district for their support and contributions.

“The Newberg-Dundee Police is an excellent and very well run police department. The agency is accredited through the Oregon Accreditation Alliance and is using the Lexipol model policies and procedures that have been adapted to the unique operations of the Newberg-Dundee Police Department. If every agency followed this model and lead, the profession would be much further ahead”.

- Les Stiles-

City County Services (CIS)

Law Enforcement Best Practices

Retired Deschutes County Sheriff

“I wanted to take a minute to congratulate you on the formation of your Domestic Violence Resource Team (DVRT) along with acknowledging the good work the team is doing. As you may recall, one of my highest priorities when taking office some 15 years ago was to more adequately address the issues presented by domestic violence.

These cases pose significant difficulties for law enforcement and for prosecution. They affect all levels of our society and have a major impact on the children residing in these families. Having specially trained officers aids in good solid investigations which end in holding offenders accountable and your officers to do follow up on these cases often makes the difference between a weak and a strong case”.

-Brad Berry-

Yamhill County District Attorney

“The assessor carefully evaluated all aspects of the Newberg-Dundee Police Department and is satisfied that the agency is in compliance with all applicable standards. It is the opinion and recommendation of the assessor that the Newberg-Dundee Police Department be favorably nominated for state re-accreditation to the Board of Directors of the Oregon Association Chiefs of Police at their next regularly scheduled meeting”.

-Joe Simon-

Executive Director

Oregon Accreditation Alliance for Law Enforcement

Retired Chief of Police, Albany Oregon

POLICE DEPARTMENT 21XX

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
				2110	POLICE ADMINISTRATION				
167,787	258,987	274,991	2.00		Total Personnel Services	2.00	274,664	274,664	274,664
646,355	653,406	689,753			Total Materials and Services		790,968	801,695	801,695
814,142	912,393	964,744		2110	TOTAL POLICE ADMINISTRATION		1,065,632	1,076,359	1,076,359
				2120	PATROL				
3,120,765	3,247,194	3,562,807	29.00		Total Personnel Services	29.00	3,559,818	3,559,818	3,559,818
278,745	281,091	317,990			Total Materials and Services		361,446	361,446	361,446
39,608	63,926	28,426			Total Capital Outlay		24,253	24,253	24,253
3,439,119	3,592,211	3,909,223		2120	TOTAL PATROL		3,945,517	3,945,517	3,945,517
				2130	INVESTIGATIONS				
592,759	611,340	685,464	5.00		Total Personnel Services	5.00	684,834	684,834	684,834
50,045	43,139	42,400			Total Materials and Services		42,400	42,400	42,400
6,500	-	-			Total Capital Outlay		-	-	-
649,303	654,479	727,864		2130	TOTAL INVESTIGATIONS		727,234	727,234	727,234
				2150	SUPPORT SERVICES				
365,096	205,343	224,222	2.50		Total Personnel Services	2.50	223,999	223,999	223,999
48,214	38,154	43,392			Total Materials and Services		43,392	43,392	43,392
413,311	243,497	267,614		2150	TOTAL SUPPORT SERVICES		267,391	267,391	267,391
				2160	ANIMAL CONTROL				
-	95,555	98,643	1.00		Total Personnel Services	-	-	-	-
-	5,418	13,440			Total Materials and Services		8,540	8,540	8,540
-	24,690	5,000			Total Capital Outlay		-	-	-
-	125,663	117,083		2160	TOTAL ANIMAL CONTROL		8,540	8,540	8,540
					EQUIPMENT RESERVES				
130,308	105,292	220,500			Total Capital Outlay		110,000	123,017	123,017
130,308	105,292	220,500			TOTAL RESERVES		110,000	123,017	123,017
5,446,182	5,633,535	6,207,028	39.50		TOTAL POLICE DEPARTMENT	38.50	6,124,314	6,148,058	6,148,058

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COMMUNICATIONS

Communications

Mission Statement

The mission of Newberg-Dundee 9-1-1 Communications is to enhance the quality of life of citizens of the cities of Newberg and Dundee, and rural fire and EMS (Emergency Medical Services) service areas by efficiently and accurately receiving and processing 9-1-1 emergency and non-emergency calls for service.

Vision

We are committed to saving lives, protecting property, assisting the public in their time of need, and ensuring the safety of our first responders through prompt, accurate, impartial and professional call taking, dispatch and support services.

Value Statement

The Newberg-Dundee 9-1-1 Communications values excellence and professionalism of service, open communication, and personal commitment. Through these values we seek to ensure that our dispatch service area is a safe and enjoyable place to work, live and visit. These values are expressed through:

- Competent and proficient dispatching through the application of the industry's best standards, and operational guidelines and practices;
- Development of highly trained, dedicated and compassionate personnel;
- Utilization of technology to enhance rapid and accurate dispatch services, recordkeeping, and database management; and
- Treating our customers and responders with dignity and respect, while striving to meet their needs.

Program Description

Newberg-Dundee Communications is the primary answering point (PSAP) for all 9-1-1 emergency calls in east Yamhill County. Some specific duties include:

- Answer all E9-1-1 calls, dispatching police, fire, and medical personnel.
- Answer police department non-emergency telephone calls 24-hours a day.
- Monitor officers' and firefighters' location, document all activities, and monitor responder safety by checking status.
- Dispatch cover units, fire apparatus, and other needed resources for field units, such as PGE, NW Natural Gas, ODOT, tow trucks, etc; acting as liaison between field units and other public safety agencies.
- Provide historical activities and other contact information maintained on the computer-aided dispatch (CAD) system.
- Provide all authorized police units with local, state and national law enforcement data relating to LEDS, NCIC, and criminal history.
- Verify and confirm all stolen vehicles, warrants, and other hits by telephone and teletype.

- Maintain warrant file for municipal court service.
- Dispatch and data entry for Animal Control.
- Dispatch for public works for cities of Newberg and Dundee after hours.
- Maintain CodeRED system, activating as needed.
- Background checks and other records activities as assigned.

Achievements 2013-2014

- Replaced Uninterrupted Power Supply (UPS) for the City.
- Installed a Motorola 800 MHz radio console at third workstation, creating fully operational workstation with radio, 9-1-1 telephone, and CAD/Mobile/RMS.
- Significant progress on rewrite of Standards of Operations (SOPs) and Field Training Manual.
- Evaluation and update of Fire Department tiered response (APCO EMD cards) first implemented in 2009.
- WCCCA Ambassador Switch upgrade – part of the continuing Motorola 800 MHz radio system upgrade from analog to digital system.

Phone Statistics:

Communication Center Telephone Statistics – 1/1/2013 through 12/31/2013:

- 54,936 incoming calls.
- 18,651 outbound calls
- 73,587 total, of which 11,414 were 9-1-1 and emergency alarm calls
- 96% of all 9-1-1 calls were answered within 10 seconds

CAD Statistics:

- 39,126 Total CAD entries, resulting in 3,236 police case reports and 4,329 fire/EMS reports
 - 14,143 general police: alarms, assaults, thefts, fights, disturbances, etc.
 - 1,520 animal related: lost, found, animal abuse, etc.
 - 12,791 traffic related: traffic stops, abandoned cars, motor vehicle crashes, reckless drivers, etc.
 - 6,374 community policing: area checks, follow up, meetings, special assignments, etc.
 - 872 Fire: fire alarms, burning complaints, working fires, etc.
 - 3,330 EMS: all medical calls, including transfers and move-ups
 - 8 Fire rescue: rescue from water, elevators, etc.
 - 88 test/tech problem: documented problems related to operations, testing, etc.
- 578 Dundee Fire Runs.
- 1,079 NGO (Newberg-other) case numbers; any outside agency calls transferred to another dispatch center.
- CAD Calls in Newberg: 33,048 (30,235 within the city limits; 2,813 outside city limits).
- CAD Calls in Dundee: 3,954 (3,293 within city limits; 661 outside city limits).

- Other top CAD Call cities: McMinnville (754), Dayton (518), Sherwood (204), Portland (43), Lafayette (28), Yamhill (24), Carlton (16).
- 110 Probation home checks.

Staff Time:

Dispatch personnel work five 8-hour shifts per week, with frequent overtime shifts. Excessive overtime was a trend which continued through 2013.

<u>2011</u>	<u>2012</u>	<u>2013</u>	
1,757	2,114	2,336	Total hours required to cover staffing shortages due to vacancy, training, vacation, comp, illness, et cetera.

Future Challenges 2014-2015

- Develop APCO Fire guide cards, probable deployment FY 2014-2015. Cost estimated at \$2,000. Software interface between APCO guide cards and VisionAIR/TriTech CAD may be utilized to facilitate the automatic insertion of APCO EMD and the new fire guide card answers directly into CAD, saving time, effort and improved entry accuracy by dispatchers; Cost TBD.
- Computer replacement: Three CAD computer workstations are due for replacement in FY 2014-2015. Systems to eventually become integrated into the City's virtual computer system.
- VisionAIR CAD, Mobile, and RMS (records management system) upgrade anticipated summer-fall 2014, bringing all dispatch and police records software to current software levels. Anticipated \$4,000-8,000 cost, if data transfer to new server(s) is required.
- TriTech CAD/Mobile/RMS installation FY 2015-2016. New software platform due to acquisition of VisionAIR, Inc. by TriTech Software Systems, melding product lines. No cost for software, but anticipated costs for installation, training, and police, fire, and dispatch staff overtime to train and learn the new CAD, mobile and RMS products. Costs TBD.
- Increase dispatch staffing by two or more dispatchers. In 2013, funds paid out to cover shifts was equivalent to the cost of one full-time dispatcher:

	2011	2012	2013
Avg OT rate	1,438.00	2,008.50	1,771.50
	33.04	35.70	36.52
	47,511.52	71,703.45	64,695.18
Records Tech Reg Pay Hours	318.50	105.50	564.00
	22.03	22.66	23.18
	7,016.56	2,390.63	13,073.52
Total OT	<u>\$ 54,528.08</u>	<u>\$ 74,094.08</u>	<u>\$ 77,768.70</u>
Cost of 1 FTE at PO1F	\$76,941.00	\$ 76,941.00	\$ 77,251.00

- Current staffing requires mandatory overtime and reliance on records personnel to cover shifts. Excessive overtime leads to liability for the City of Newberg due to potential mistakes as a result of fatigue, insufficient training, and lack of adequate supervision. Recent research shows that lack of sleep for shift workers has a negative effect, and that stress-related PTSD among dispatch staff is a significant problem. Stress among workers rise, leading to irritability, heart disease, weight gain, and other illness. Because the Dispatch Supervisor must cover shifts, quality assurance review is complaint-driven instead of proactive.
- A dispatch workload analysis completed in January 2010 recommended adding two dispatchers, and up to four if pulling Supervisor and records person from daily dispatch duties. Study was validated through four analysis models, with methodology based on employee availability, workload, turnover rate, and hourly call processing capability. A Records Technician has been pulled away from her job for several years, thus not allowing her to perform her job duties.
- New E9-1-1 phone system update or replacement estimated between 2015-2017. Our current Cassidian Vesta Pallas 9-1-1 phone system is five years old. The State of Oregon is moving towards Next Gen 9-1-1, which will be an IP-based system capable of handling text messages, images, data and video. PSAPs will be tied together, offering easy transfer of 9-1-1 calls regardless of location. The phone system will be provided by Frontier Communications through Oregon Emergency Management, funded by 9-1-1 taxes collected by the State of Oregon. Our anticipated costs will be in the form of overtime required to train on the new phone system, and developing guidelines for appropriate call handling of the advanced features.
- Radio system upgrade. As a user of the WCCCA radio system, Newberg will upgrade software and/or replace dispatch radio consoles, portable and mobile radios as we continue to utilize and dispatch on the WCCCA Motorola 800 MHz radio system as they move from an analog to a digital system. Estimated full-implementation in 2018.

COMMUNICATIONS DEPT 2310

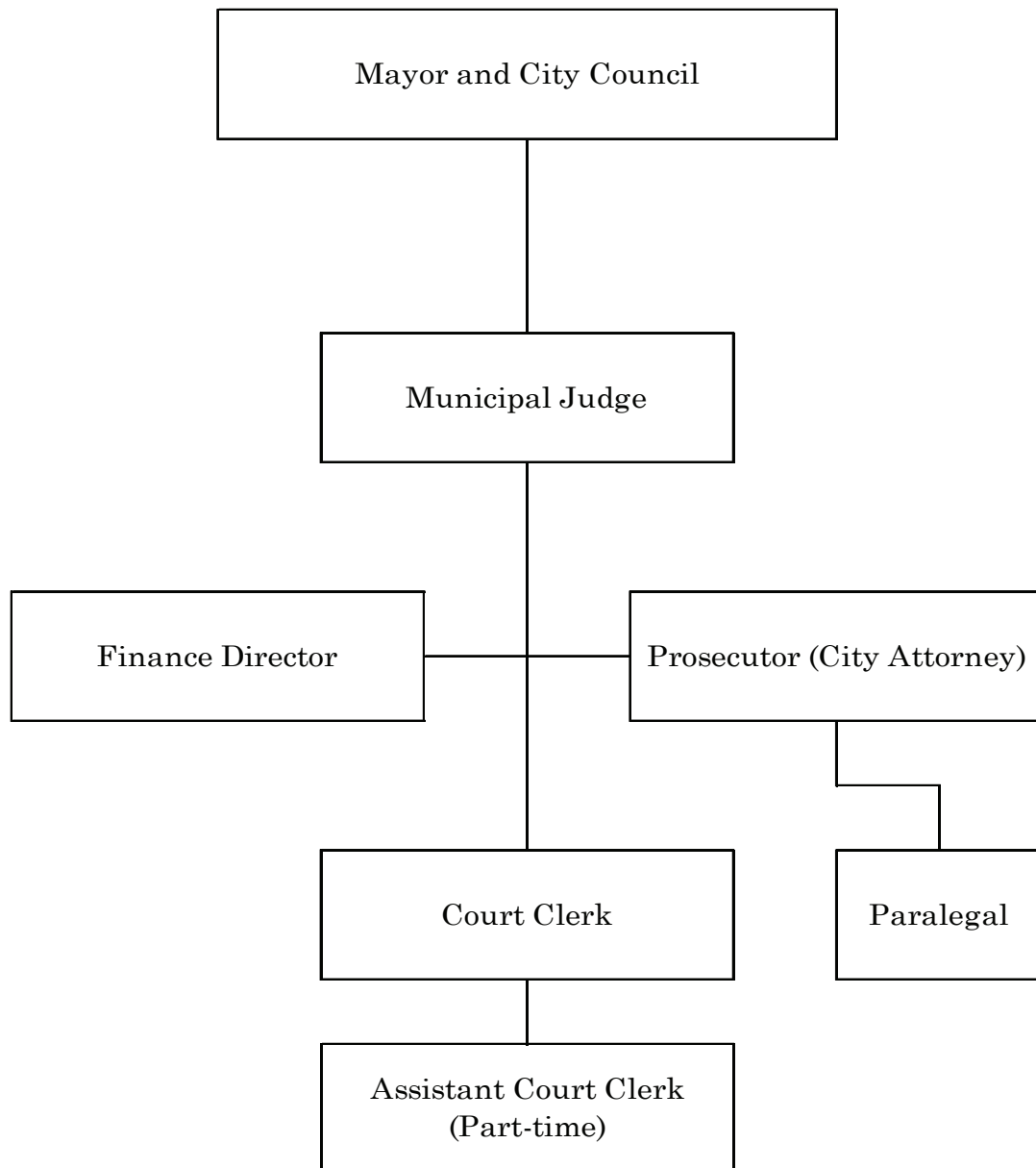
ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
				2310	COMMUNICATIONS				
823,380	823,334	881,062	9.50		Total Personnel Services	10.50	979,140	979,140	979,140
247,440	280,958	335,087			Total Materials and Services		448,365	455,285	455,285
-	-	-			Total Capital Outlay		-	-	-
1,070,820	1,104,292	1,216,149			TOTAL COMMUNICATIONS		1,427,505	1,434,425	1,434,425
					EQUIPMENT RESERVES				
-	7,019	19,000			Total Capital Outlay		15,000	15,000	15,000
-	7,019	19,000			TOTAL RESERVES		15,000	15,000	15,000
1,070,820	1,111,311	1,235,149	9.50	2310	TOTAL COMMUNICATIONS	10.50	1,442,505	1,449,425	1,449,425

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MUNICIPAL COURT

Municipal Court



Municipal Court Department

Value Statement

To ensure that each person accused of a violation, infraction or crime be guaranteed and provided all the constitutional rights to a fair and speedy judicial process in such a manner that it preserves both the dignity and rights of the defendant, as well as the citizens of Newberg.

Program Description

The Municipal Court acts as the judicial function of the City and has original jurisdiction over all 3,800 municipal code offenses, minor misdemeanor crimes and traffic violations cited by the Newberg-Dundee Police Department. The City also provides interpretation services at every court session.

Goals for 2014-2015

- All clients of the court shall have their cases adjudicated efficiently and timely.
- The Judge and staff will continue to improve the Court's system in record keeping, including the setting of trials, recovery of fines and assessments owed to the City and the administration of traffic school.
- Ongoing research of all past Court files to audit for accuracy and to take action where necessary.
- The Judge, Court staff and Legal Staff will continue "in-house" educational training on a regular basis.
- The staff will provide accurate and timely financial information and continue with an active collections program.

Future Challenges

- Collecting past due Court fines is an ongoing challenge. The Judge and court staff continue to implement new ways to collect revenues. The Municipal Court is in the General Fund so reductions have been required. This makes it very difficult since much of the non-personnel cost is court appointed attorneys, which is beyond the City's control.

MUNICIPAL COURT 1510

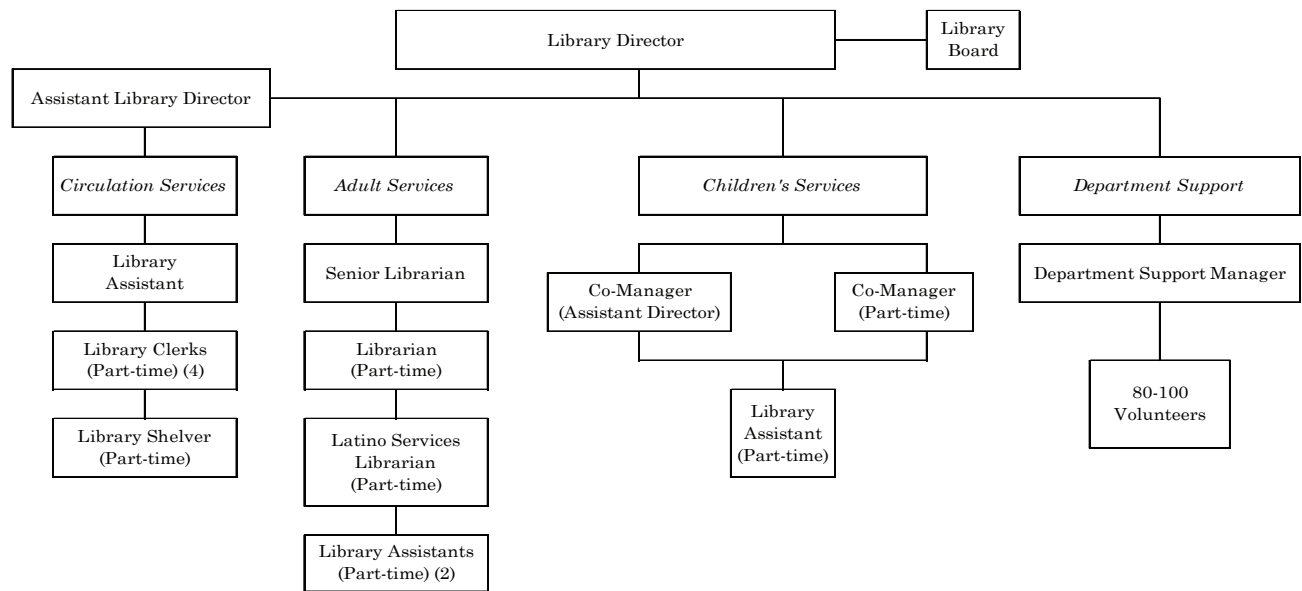
ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
				2310	MUNICIPAL COURT				
112,000	119,536	160,249	1.70		Total Personnel Services	1.70	152,971	152,971	152,971
108,515	105,117	127,606			Total Materials and Services		210,689	211,727	211,727
220,515	224,653	287,855			TOTAL MUNICIPAL COURT		363,660	364,698	364,698
					EQUIPMENT RESERVES				
-	-	-			Total Capital Outlay		-	-	-
					TOTAL RESERVES				
220,515	224,653	287,855	1.70	2310	TOTAL MUNICIPAL COURT	1.70	363,660	364,698	364,698

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LIBRARY

Library



Library Program

Mission Statement

Newberg Public Library enriches and nourishes the life of our community, providing countless opportunities for the integration of people and knowledge.

Program Description

The Library is divided into two divisions. **Administration** is responsible for the overall performance of the Library. The Director, Assistant Director and Department Support Manager staff this segment of operations. **Public Services** provides for the needs of adults, young adults, children and families. It includes reference services for all ages, classes and events for children, young adults and adults, and book, video, audio and e-book collections, and online resources for all ages and languages. The essential link of check-out, check-in and re-shelving of library materials is provided through the circulation section of Public Services. All remaining personnel staff this segment.

Did You Know?

The library provides...

- Access to over 2 million items in our catalog, through our partnership with the Chemeketa Cooperative Regional Library Service (CCRLS).
- A mobile app for your smart phone or tablet where you can place holds, check to see if we have the book you're thinking about buying or access audio books to listen to on the go.
- Computers, printers and WiFi access for applying for jobs, completing resumes, e-mail, plane tickets, research, and more .
- Early Literacy classes for preschoolers for readiness for school .
- Test proctoring for student in online or remote education courses.
- Chilton's Auto Repair guides available free online to card holders.
- Learning Express which provides test practice (GED, etc) online and is free to card holders.
- Access to libraries throughout Oregon (the coast, Washington County, eastern Oregon, etc) through the Oregon Library Passport Program.
- Free, or reduced, admission to Evergreen Museums, Portland Children's Museum, Portland Art Museum and other venues to local library card holders.
- Ebooks you can download to your reader, iPhone, iPad or more.
- Book clubs for adults and kids on a regular basis.
- Books and storytimes in Spanish.
- Access to books in almost every library in the country, even world, through interlibrary loan.
- Ancestry.com and other genealogical research.
- Books, DVDs, CDs and magazines on a wide variety of topics for you to check out.

Challenges

Reduced Book and Materials budget

- *Situation:* The budget for books and materials (AV, magazines, databases, etc.) is only \$39,200 for 2014-15. In 2013-14, the budget was \$64,260, but was reduced to \$38,834 in winter 2014 as part of the revisions needed for balancing the budget. This compares to a high of \$84,698 in 2008-09 and an average of \$115,662 for comparable libraries in 2012-13.
- *Solution:* This is a priority for future budgets. Books and other materials are the life blood of a library. In the interim, the library is looking at some fundraising activities to replace some of the lost revenues.

Access to the Library

- *Situation:* The library is open just 37 hours a week, considerably lower than comparable libraries at 54 hours a week and the Oregon Library Association standards of 40 hours deemed essential/minimal. The standards list 55 hours per week as enhanced and 70 hours per week is considered exemplary. This is for libraries serving up to 24,999. The next level of population takes those standards to 50, 60 and 75 hours per week.
- *Solution:* The cost to add an hour a week to the library is \$7,000 to \$10,000 per hour (depending if additional days are opened). This would require additional city funds for staffing and utilities.

Repairs to Facility

- *Situation:* The library is 29 years old and the facility needs continued maintenance. The most critical issue is replacement of the roof. Last winter a large section (10' x 20') failed and water poured into the northeast corner of the library. It was repaired, but could fail again.
- *Solution:* The roof repair is a priority for the city.

Internet resources for the public

- *Situation:* The current computers are outdated (some 7/8 years old) and fail frequently. There were 12 computers for internet access, now just 7. Our comparable libraries have an average of 19 computers. A combination of grants and city funds will be needed to bring the service up to an appropriate standard. On a positive side, WiFi has been expanded to the entire building.
- *Solution:* The library is using gift funds to replace five of the computers in 2013-14. Additional funding is needed to purchase new equipment. These computers get tremendous use and used computers require too much staff time to maintain.

New Integrated Library System is planned for 2014-15

- *Situation:* The Chemeketa Cooperative Regional Library System (CCRLS) is working towards replacing the current computer system that manages all check in and out functions, cataloging of new materials, online catalog and other functions relating to library activities. CCRLS is funding this upgrade,

however, Newberg library staff will need training on this new software which will include additional hours for part-time staff to participate in that training.

- *Solution:* Funds have been budgeted in 2014-15 to allow for this critical training to occur as staff will need to relearn 90% of their day to day tasks.

Strategic Plan Process beginning in 2014

- *Situation:* The current strategic plan covers the years 2011-2014.
- *Solution:* The Board and staff are working on the strategic plan with the timeline of bringing it to Council for approval in late 2014-15.

Statistics and comparisons with other cities

Newberg continues to have great participation in classes and activities at the library. The early literacy and early learning activities are a very popular part of service with hundreds attending the storytime classes each week. Class and event attendance is greater than the average for comparable libraries with Newberg ranked in the top quarter statewide.

Checkouts are lower than most other libraries due to the fact that Newberg charges for a library card for those living outside the city limits. The other libraries are all part of cooperatives or county systems that provide library service at no charge for those living close by, but outside the city limits. Many of the libraries are in the metro area with large numbers of people residing just outside the city limits and, due to county funding for those libraries, these residents receive free service. Newberg charges \$79 annually for a library card to those in Dundee and rural Newberg, which obviously limits use. In addition, some who live outside CCRLS cities are limited to one check out at a time.

Newberg is still below average for number of librarians with a Masters in Library Science degree.

City	Registered Borrowers	Total Program Attendance	Total Check outs	Librarians with MLS	Hours Open
<i>Newberg</i>	<i>19,372</i>	<i>14,648</i>	<i>270,974</i>	<i>2.00</i>	<i>37</i>
Woodburn	17,773	5,875	152,272	3.75	45
McMinnville	27,688	12,664	352,211	4.50	45
Sherwood	11,536	15,246	397,406	3.60	60
Forest Grove	13,526	6,735	389,340	3.80	51
Tualatin	20,188	18,598	789,650	7.00	65
West Linn	17,709	16,334	686,894	7.20	53
Wilsonville	17,298	27,896	515,595	4.84	61
Milwaukie	19,364	15,650	720,951	5.55	66
<u>Oregon City</u>	<u>19,830</u>	<u>6,362</u>	<u>880,250</u>	<u>3.30</u>	<u>56</u>
Average	18,428	14,001	515,554	5	54

(Statistics from 2012-13, the last full year of statistics for Oregon libraries)

Library Gift, Memorial & Grant Fund

Program Description

The Gift, Memorial, and Grant Fund allows for donations and grants to be dedicated to library projects and expended throughout the year as they are received or placed in reserve for future projects. All funds received are dedicated for specific projects or services. No General Fund, local tax funds, or other city monies are part of this Fund.

The Library Friends continue to support the programs and classes for the library with grants in the neighborhood of \$8,000 each year. These cover summer reading, programs throughout the year, the distribution and printing of the newsletter, and other projects.

The Library Foundation also supports the library annually with grants to support the “Kindergarten Cards for All” program, purchasing of classic novels, rebinding historic copies of the Newberg Graphic, and its latest project, supporting the refurbishing of the interior of the library with new furniture and refinished wood furniture.

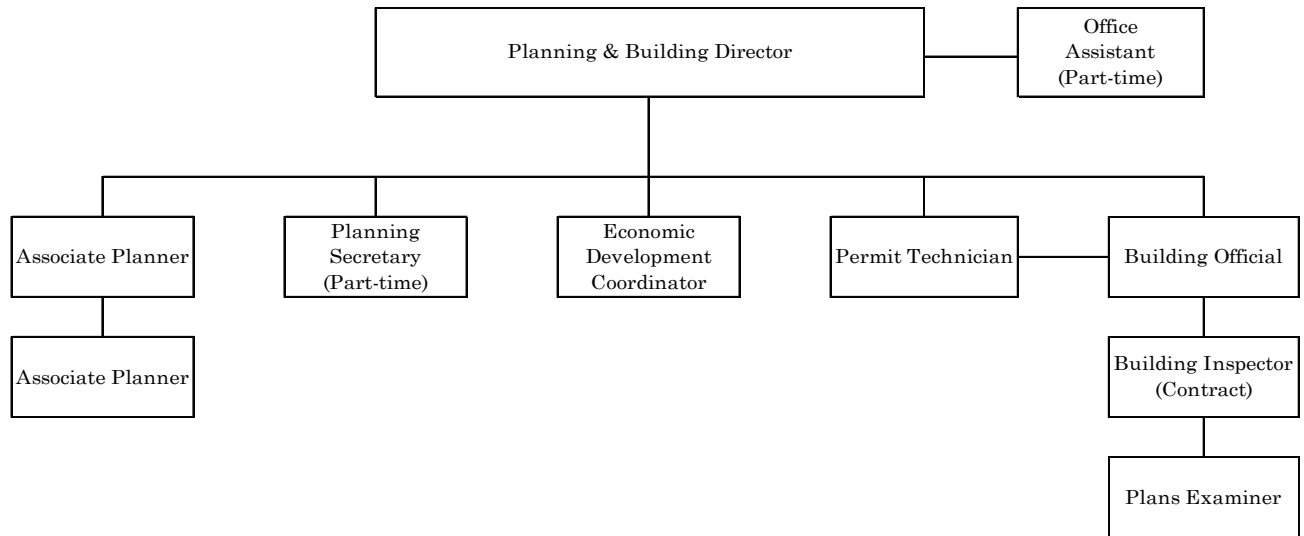
Any fundraising for materials and books would go into this fund.

LIBRARY 31XX									
ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
					LIBRARY ADMINISTRATION				
273,719	285,337	305,622	3.00		Total Personnel Services	3.00	305,714	305,714	305,714
338,216	315,674	328,813			Total Materials and Services		325,538	326,576	326,576
611,934	601,011	634,435			TOTAL LIBRARY ADMINISTRATION		631,252	632,290	632,290
					PUBLIC SERVICES				
410,462	423,650	462,077	8.34		Total Personnel Services	8.94	502,752	502,752	502,752
83,568	74,876	74,910			Total Materials and Services		47,760	47,760	47,760
135,057	-	5,000			Total Capital Outlay		-	-	-
629,087	498,526	541,987			TOTAL PUBLIC SERVICES		550,512	550,512	550,512
					LIBRARY GIFT, MEMORIAL & GRANT				
22,122	25,089	63,600			Total Materials and Services		85,500	85,500	85,500
5,606	233,028	200,000			Total Capital Outlay		50,000	50,000	50,000
27,728	258,117	263,600			TOTAL LIBRARY GIFT		135,500	135,500	135,500
					EQUIPMENT RESERVES				
-	-	-			Total Capital Outlay		-	-	-
-	-	-			TOTAL RESERVES		-	-	-
1,268,749	1,357,654	1,440,022	11.34		TOTAL LIBRARY DEPARTMENT	11.94	1,317,264	1,318,302	1,318,302



PLANNING & BUILDING INSPECTION

Planning & Building Inspection



Planning Department

Mission Statement

Help shape a well-rounded community.

Vision Statement

Newberg has a comprehensive plan that captures the community's desires for the future, and establishes a road map of how to get there. Newberg has development codes and processes that insure that development and other changes achieve the vision of the comprehensive plan. Newberg achieves the plan through partnerships and seizing opportunities. Newberg attracts economic development that brings prosperity to the community.

Value Statements

- Through comprehensive planning, Newberg consciously chooses its future.
- Planners actively seek citizen involvement, and look for creative ways to make citizen involvement effective and meaningful.
- Planning staff act as teachers, not just regulators, when providing prompt and courteous service to those seeking information, development review, or other services.
- Planners find creative solutions to community issues that will benefit the public interest.
- Newberg partners with citizens, the business community, and other government agencies to achieve our common goals, and make Newberg a great place to live, work, and play.

Program Description

The Planning Division provides current planning and long range planning services. The division also provides these services by contract to the City of Dundee. The Planning Division serves as staff to the Planning Commission, Newberg Urban Area Management Commission, and various other ad hoc committees. The economic development planner position will be cut in FY 2014-15, so each member of the Planning staff will work on a mix of current planning, long range planning, and economic development projects. The division will also establish a contract with the Mid-Willamette Valley Council of Governments' planning staff for assistance on specific projects.

Current Planning

Current planning services include processing applications for land divisions, new developments, variances, zone changes, and related permits.

Current planning activity is likely to increase over the next fiscal year, as the community rebounds from the recession. This is projected to include several new

residential subdivisions, potential development in the Springbrook area, and development in the commercial area across from Providence Hospital.

Long Range Planning

Long range planning services include examining needs for housing, commercial and industrial development, transportation, recreation, environmental protection, and public facilities, as well as creating plans to meet these needs. The division strives to ensure that the City meets the Statewide Planning Goals and planning programs.

Specific long range planning projects for FY14-15 include:

- ***Transportation System Plan Update:*** update our Transportation Plan to extend future year traffic forecasts and to reflect Phase I of the Newberg-Dundee bypass.
- ***Housing Element Update:*** update our Comprehensive Plan Housing Element to reflect current population projections and housing needs.
- ***Urban Reserve and Future Growth Planning:*** continue to examine future land use needs and to implement Council's direction regarding the urban reserve and future growth.
- ***Development Code upgrades:*** Newberg's Development Code is in need of several upgrades to keep current, including a subdivision code update.

Economic Development Planning

Economic development activities will have a narrower focus in FY 2014-15. Planning staff will actively engage with citizens, the business community and the Council, and will prioritize the economic development projects that are deemed the most critical and that have the greatest impact in the near term and long term. Activities will include adding industrial land, revitalizing downtown, and obtaining grants for strategic projects.

- ***Industrial land:*** implement Council's direction on the Economic Opportunities Analysis and South Industrial UGB expansion, and continue to pursue providing adequate industrial land for the community.
- ***Downtown Revitalization:*** continue to work with the Newberg Downtown Coalition to complete the **Downtown Vision** project, to determine the physical improvements needed for downtown post-bypass. Pursue a **Downtown Revitalization Plan** grant (TGM), to take the Downtown Vision project to the next step.

Future Challenges

Determining our future

Newberg has developed a clear vision of its future through the Comprehensive Plan, "Recommendations for Newberg's Future," the Affordable Housing Action Plan, the Transportation System Plan, and other plans. Achieving those visions will take persistent action by the city, citizens, and community partners.

Keeping pace with development

The FY 2014-15 planning budget will be reduced from past levels and should now be on a sustainable footing. If development levels increase, planning will need to have adequate staff to insure that development conforms to the city's visions. Major developments expected to begin in the next few years include the Springbrook community and the commercial area across from Providence Medical Center.

Newberg-Dundee Bypass construction

As the initial phase of the Newberg-Dundee bypass is constructed, we will need to continue to work with ODOT and others on the future full construction of the bypass.

Budget Changes

The economic development coordinator position was cut.

PLANNING DEPARTMENT 4110

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
					PLANNING				
362,340	360,064	455,283	4.60		Total Personnel Services	3.55	348,061	348,061	348,061
150,455	186,576	190,321			Total Materials and Services		235,325	238,093	238,093
-	11,288	-			Total Capital Outlay		-	-	-
512,796	557,928	645,604			TOTAL PLANNING		583,386	586,154	586,154
					ECONOMIC DEVELOPMENT				
62,470	11,886	14,637	0.20		Total Personnel Services	0.10	3,959	3,959	3,959
41,007	7,031	13,911			Total Materials and Services		51,800	51,800	51,800
-	37,541	647,340			Total Capital Outlay		456,800	456,800	456,800
103,477	56,458	675,888			TOTAL ECONOMIC DEVELOPMENT		512,559	512,559	512,559
					EQUIPMENT RESERVES				
-	-	-			Total Capital Outlay		11,548	11,548	11,548
-	-	-			TOTAL RESERVES		11,548	11,548	11,548
616,272	614,386	1,321,492	4.80		TOTAL PLANNING DEPARTMENT	3.65	1,107,493	1,110,261	1,110,261

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Building Inspection

Mission Statement

To ensure buildings are safe for the citizens of Newberg.

Vision Statement

Our five-year plan for the City of Newberg Building Division is to regain our full-time knowledgeable and professional staff, streamline our programs while keeping them user friendly for our citizens, and provide exceptional permitting and inspection services to the community.

Value Statement

To provide a high level of customer service while abiding by federal, state, and local ordinances and maintaining the highest level of integrity.

Program Description

The Building Division issues permits and performs inspections to ensure safe buildings. The Division also provides plan review and inspection services for Dayton, Dundee and Lafayette.

Programs provided by the Building Division are minor labels and ePermitting. The Division also participates with the International Code Council, Oregon Building Official Association, Oregon Permit Technicians Association, and Oregon Mechanical Official Association.

Future Challenges

Staff levels

The primary challenge is matching building division staffing levels with work needs. The Building Division budget has improved due to a gradually recovering economy, so we are able to maintain a full time plans examiner position this year and return the permit technician position to full time. If development continues to increase we will need to increase staff levels to match.

Building fund balance

The Building Division operates in a separate fund. The goal is to keep a positive balance in the building fund with enough reserves to cover 6-12 months of operation. During the recession the building division operated on reserves. The objective will be to maintain an appropriate level of reserves.

Keeping with the pace of technology

Technological change affects the building division in two main ways:

1. As building construction technology changes, building inspection staff must be trained and kept current in order to know how to correctly review and inspect new buildings.
2. Newberg operates with a specialized permit software program, which is no longer supported by the company that developed it. We will transition the building permit program to the state ePermitting system in the fall of 2014. We are currently exploring if this program can also accommodate general receipts and Planning/Engineering development permits.

Budget Changes

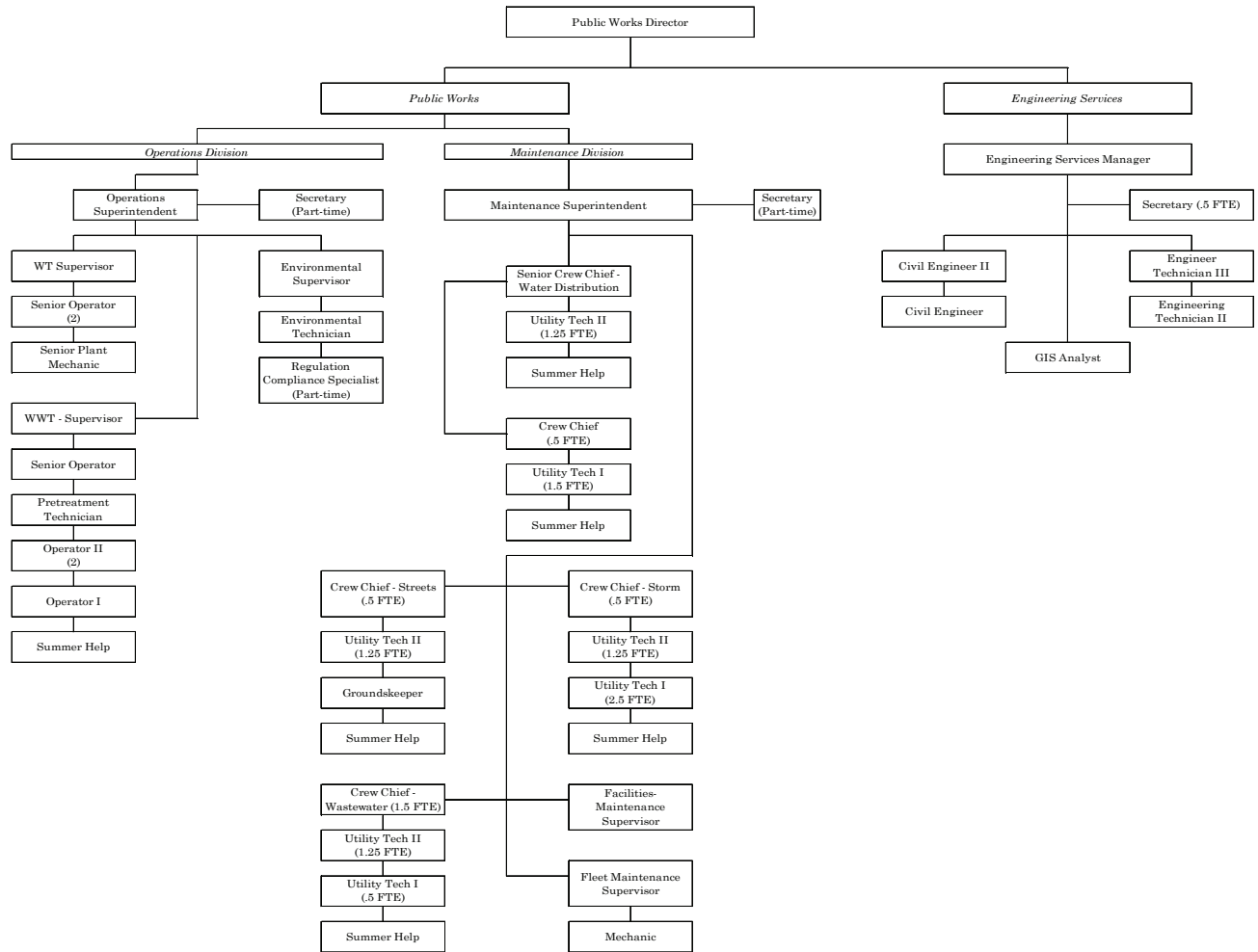
The permit technician position was returned to full-time status.

BUILDING INSPECTION 4210									
ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
237,560	258,170	307,191	1.80		BUILDING INSPECTION				
66,575	72,045	62,436			Total Personnel Services	3.15	368,429	368,429	368,429
-	3,763	-			Total Materials and Services		59,181	59,527	59,527
304,135	333,978	369,627			Total Capital Outlay		-	-	-
					TOTAL BUILDING INSPECTION		427,610	427,956	427,956
					EQUIPMENT RESERVES				
11,000	-	-			Total Capital Outlay		-	-	-
11,000	-	-			TOTAL RESERVES		-	-	-
315,135	333,978	369,627	1.80		TOTAL BUILDING INSPECTION	3.15	427,610	427,956	427,956



PUBLIC WORKS & ENGINEERING SERVICES

Public Works & Engineering Services



Public Works Department

The Public Works Department is responsible for operating and maintaining the City's public infrastructure. Public infrastructure is the foundation of our lifestyles as it delivers clean water to our homes and businesses, carries away our wastewater, provides us passage from one place to another, and prevents stormwater and runoff from flooding our streets. Because these social necessities are so basic, we rarely think of what it takes to meet these needs. It is the duty of the Public Works Department to make sure these needs are met, now, and in the future.

PUBLIC WORKS DEPARTMENT

OPERATIONS

MAINTENANCE

The Operations and Maintenance Divisions contribute their functional expertise to the overall mission of the Department.

Mission Statement

Our mission is to operate, maintain and improve the City's significant investment in public infrastructure in the most efficient manner possible, while being accountable and effective stewards of the public trust and resources.

Values Statement

- We will provide excellent services.
- We will provide transparency in every action.
- We will be very responsive to all service demands.
- We will use cost effective measures.
- We will be proactive.
- We will vigilantly perform preventive maintenance of our physical infrastructure.
- We will be innovative and cutting edge.

Goals for 2014 – 2015

- We will continue to review structure and efficiency of the Public Works Department to meet service demands and financial challenges.
- We will aggressively work to reduce Infiltration & Inflow (I&I) into our wastewater collection system. This action will help reduce treatment and maintenance costs.
- We will develop a right-of-way plan, addressing the declining condition of our most expensive asset, revenue challenges, and develop an action and financing plan.
- We will implement asset management software which will allow us to become more efficient in managing our physical assets.

- We will continue to keep our water loss at less than 10%, which keeps our utility rates lower.
- We will begin the conversion of our existing street lighting system to cost saving dark sky compliant LED fixtures.
- We will continue to be a positive and creative corporate culture.
- We will continue to implement the City's Utility Master Plans in our actions.

Overview

The following pages present an overview of the infrastructure programs and discuss the key elements of the two divisions within Public Works: Operations and Maintenance.

Infrastructure

The infrastructure systems which comprise the foundation of our City are the water system, wastewater system, stormwater system, and transportation system. The water system consists of the well field, water treatment plant, storage reservoirs, and distribution network. The wastewater system consists of collection piping, pump stations, wastewater treatment plant, composter, and a recycled water reuse system which re-distributes filtered treated wastewater for irrigation and industrial uses. The stormwater runoff collection system consists of detention basins, water quality facilities, catch basins, manholes, ditches, and pipes that convey flows to the natural drainage channels and streams. The transportation system consists of streets, bike lanes, sidewalks, ADA ramps, signage, and signaling. The approximate replacement value of these aforementioned systems in today's dollars is:

- Water System \$112 Million
- Wastewater System \$145 Million
- Stormwater System \$ 66 Million
- Transportation System \$168 Million

The Public Works Department operates and maintains this \$491 million public asset. The systems are continually upgraded to meet the needs of the City as it grows, as well as improvements necessary to remain in compliance with changes in State and Federal regulations.

To Operate:

The Operations Division operates the water and wastewater conveyance and treatment facilities.



Water Treatment Plant



Wastewater Treatment Plant

The water treatment and conveyance facilities managed by the Operations Division consist of the water treatment plant, well fields, springs, reservoirs, water pressure boosting stations, a backflow prevention program, and water quality testing.



Operations

- Produce high quality drinking water
- Treat and recycle wastewater to protect the public health and the environment

In order to meet the growing water needs of the City, the water treatment plant was expanded to increase the sustained hydraulic capacity to 8.0 million gallons per day. Currently a project is underway to upgrade the pumping capacity of well #8 to add additional capacity during periods of high

summertime demand. Planning and design work for the future well #9 is proposed to begin in FY 14/15.

The goal of the Public Works Operations Division will be to keep ahead as new growth occurs in the City and drinking water standards continue to become more stringent.

Future Challenges

The challenges of the future for the Operations Division include the relocation and expansion of the water treatment plant, which is currently scheduled for 2028. Purchase of property for the new water treatment plant was completed in February, 2013.

The Water Distribution Master Plan recommends that a fourth water storage reservoir be constructed to assist in balancing out distribution system flows and to provide increased capacity for emergencies and operational flexibility. A design report for the cost/location/timing of the fourth reservoir is proposed in the FY 14/15 budget.

The wastewater treatment and conveyance facilities managed by the Operations Division consist of the wastewater treatment plant and pump stations. The focus over

the next five years to the wastewater treatment and conveyance systems will mainly consist of upgrades to the wastewater treatment plant, and the influent pump station.

A Wastewater Treatment Plant Facilities Plan Update was completed in 2009. The purpose of this plan was to identify required system modifications to meet projected growth and maintain compliance with the City's National Pollutant Discharge Elimination System Permit (NPDES) and any potential future regulations. The plan also identified immediate improvements which are required due to the fact that the plant is currently operating beyond its design age and capacity. The immediate necessary improvements include addressing capacity limitations and reliability at the influent pump station, disinfection systems, additional clarifier and oxidation ditch, headworks expansion, solids handling and compost facilities improvements, as well as an administration building re-model to accommodate current usage needs. The identified improvements to the wastewater treatment plant are expected to be completed by 2018.

To Maintain:

The Maintenance Division is responsible for maintaining the City's public transportation, water, wastewater, storm drainage, landscape improvements, and property assets.



Transportation



Water



Wastewater



Storm Drainage



Park Improvements



Snow removal & sanding



Building



Landscaping



Street Sweeping

The Public Works Maintenance Division manages the equipment, systems and facilities to clean and repair the transportation system, water distribution system, wastewater collection system, and storm drainage system. The Maintenance Division also maintains City owned buildings and green-spaces through its facilities section and City owned vehicles through its fleet maintenance section. Specific functional objectives corresponding to each of the public infrastructure systems are as follows:

Stormwater (84 miles of stormwater lines and ditches): Maintain pipes, ditches, and detention basins to limit flooding and improve water quality in local streams.

Water (110 miles of waterlines and 6,579 water customers): Install and read water meters, repair and maintain fire hydrants, pipes, and valves, upgrade substandard pipes, and flush and disinfect waterlines.

Wastewater (84 miles of wastewater lines and 6,561 wastewater customers): Maintain and replace lines to limit blockages and system overflows. Limit excessive introduction of fats, oils and grease into the system.

Transportation (141 lane miles of roads): Repair and overlay road surfaces, install and reconstruct ADA ramps, grade and maintain gravel roads, repair curbs and sidewalks, sweep streets, install and maintain traffic control devices such as street signs and cross walks.

Future Challenges

The Maintenance Division is currently facing two major challenges. The first is road maintenance. Of the 141 lane miles of City roadway, 40 are in need of an immediate overlay and seven miles of roadways have degraded to the point of requiring complete reconstruction.

Another challenge is the need for expansion of the maintenance yard. The maintenance yard location was originally purchased in the 1960's and the Maintenance Division has outgrown the site. The property purchased a few years ago for the wastewater treatment plant expansion is potentially large enough to accommodate the space needs for the maintenance division, after removing the right of way needed by ODOT for the future bypass interchange at Springbrook Road, and the new animal shelter improvements. Staff is also in conversation with the owners of the Cal Portland concrete plant adjacent to the west property line of the maintenance yard in leasing or purchasing a portion of their property, allowing for the needed yard expansion. In the next few years, a feasibility study will be prepared that plans for the ultimate improvements for a new Public Works Maintenance compound that will serve the City for the next 50+ years.

Inflow and infiltration (I&I) of surface water and ground water into the City wastewater collection systems during large rainfall events is causing overflows in the wastewater system at manholes and pump stations. This spring the I&I study for the Wyooski collection basin will be completed by Keller and Associates. The study will include a prioritized list of projects and costs for the City to begin pipe rehabilitation work and removal of storm drainage cross connection disconnects from the wastewater system. Yearly I&I reduction projects are planned to be completed for the next 5+ years to reduce the volume of surface water and groundwater flowing into the wastewater system, which will in turn reduce operating costs at the wastewater treatment plant, reduce maintenance costs in the system pump stations and pipes, and minimize the potential for DEQ fines on overflow events.

Engineering Services Department

The Engineering Services Department was created in March, 2013, when the group was separated from the existing Public Works Department. Although the name has changed, the responsibilities remain the same. Engineering Services staff will continue to evaluate current utility and roadway system needs, manage capital improvement projects, and plan for future public infrastructure needs by adhering to the Mission, Vision and Values Statements of the Department.

Mission Statement

Our mission is to provide professional engineering, inspection, and administration services for planning, design, construction, and maintenance of the City's infrastructure.

Vision Statement

To ensure that all public infrastructure and improvements are designed and built in accordance with City standards and accepted engineering and construction practices. Staff will further commit to providing a safe and healthy community through:

- Well-maintained streets and rights-of-way.
- An exceptional water storage and distribution system.
- An aggressive program to reduce the amount of inflow/infiltration entering the wastewater system.
- Effective stormwater management practices.
- Well-constructed and environmentally conscience City facilities.

Value Statement

The Newberg Engineering Services Department:

- Is a group of highly technical, knowledgeable and experienced individuals.
- Will efficiently and confidently assist both internal and external customers.
- Will assist in a helpful, responsible, cooperative, and creative way.

Program Description

The Engineering Services Department is responsible for planning and improving the City of Newberg's infrastructure through master planning, project management, design and construction, infrastructure information gathering analysis and storage, and the inspection and regulation of private development.

Program Goals for 2014 – 2015

- We will implement the City's Capital Improvement Projects.
- We will continue to review structure and efficiency of the Engineering Services Department to meet service demands and financial challenges.
- We will continue to be a positive and creative corporate culture.
- We will continue to implement our Transportation, Wastewater, Water, and Storm Drainage Master Plans in our actions.



Transportation

The “State of Our Streets” is an important topic for our City and will be further addressed throughout the year. The Engineering Services Department will lead the effort to inform the City Council, as well as the public, about the condition of our existing street/sidewalk/street tree system, and the overall plan to maintain and upgrade the public right of way improvements to protect our largest asset for years to come.

Springbrook Road, south of Highway 99W, will provide access to the first phase of the Newberg/Dundee Bypass soon to be constructed by Oregon Department of Transportation (ODOT). As such, the Engineering Services Department staff will spend the next few years designing and constructing wastewater, reuse, and water mainlines within Springbrook Road, ahead of the bypass construction.



Water



Wastewater

Engineering Project Managers play a significant role in managing large improvement projects for the City, such as the Wastewater Treatment Plant Upgrade. The first phase of this \$50 million investment is the construction of the fourth clarifier and emergency repairs, which was completed last year. The next phase of work is currently underway that includes renovation and upsizing the existing influent pump station, a new headworks building, replacement of the outdated chlorination system, and installation of a Huber screw press dewatering system for improved solids handling.

The Oregon Department of Environmental Quality required the City to develop a Stormwater Total Maximum Daily Load (TMDL) Plan. The City Engineering Services Department, in coordination with the Operations and Maintenance Divisions, recently completed the required stormwater and ESC design manuals, setting forth the standards for all new development to follow in the future.



Stormwater



GIS

As Newberg's public infrastructure assets grow, the Geographic Information System (GIS) is responsible for reliable and retrievable public infrastructure and property information. The data input, analysis, and mapping/retrieval functions are utilized City-wide.

The Engineering Services Department is the lead on implementing the Capital Improvement Program for the City, by working closely with the Public Works Department. The Capital Improvement Program document included later in the budget primarily focuses on the planned fiscal year 2014-15 projects, while also briefly explaining some of the financial obstacles and challenges for the coming years.

PUBLIC WORKS & ENGINEERING SERVICES 51XX

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
					ADMINISTRATION				
112,608	89,677	180,137	1.50		Total Personnel Services	1.00	129,190	129,190	129,190
1,888,681	1,963,420	2,533,576	-		Total Materials and Services	-	2,264,988	2,271,561	2,271,561
2,001,289	2,053,097	2,713,713			TOTAL ADMINISTRATION		2,394,178	2,400,751	2,400,751
					ENGINEERING SERVICES				
653,049	660,237	711,690	6.00		Total Personnel Services	7.00	745,770	745,770	745,770
103,378	72,993	157,331			Total Materials and Services		167,985	167,985	167,985
3,344	13,426	-			Total Capital Outlay		58,675	58,675	58,675
759,771	746,656	869,021			TOTAL ENGINEERING SERVICES		972,430	972,430	972,430
					PLANT OPERATIONS				
1,100,162	1,291,183	1,324,472	13.76		Total Personnel Services	14.75	1,419,425	1,419,426	1,419,426
1,243,926	1,211,423	1,520,008			Total Materials and Services		1,458,950	1,458,950	1,458,950
56,104	259,409	328,000			Total Capital Outlay		345,000	345,000	345,000
2,400,192	2,762,015	3,172,480			TOTAL PLANT OPERATIONS		3,223,375	3,223,376	3,223,376
					MAINTENANCE				
1,426,880	1,406,981	1,526,203	16.27		Total Personnel Services	17.25	1,656,846	1,656,846	1,656,846
1,249,540	973,522	1,272,195			Total Materials and Services		1,350,895	1,350,895	1,350,895
-	-	-			Total Capital Outlay		-	-	-
2,676,419	2,380,503	2,798,398			TOTAL MAINTENANCE		3,007,741	3,007,741	3,007,741
					FLEET				
132,688	140,194	147,325	1.50		Total Personnel Services	1.50	146,823	146,823	146,823
17,743	15,198	22,700			Total Materials and Services		21,600	21,600	21,600
-	-	-			Total Capital Outlay		-	-	-
150,432	155,392	170,025			TOTAL FLEET		168,423	168,423	168,423
					FACILITIES				
48,941	37,941	55,472	0.75		Total Personnel Services	0.75	57,790	57,790	57,790
297,523	294,490	302,850			Total Materials and Services		286,200	286,200	286,200
-	-	-			Total Capital Outlay		-	-	-
346,464	332,431	358,322			TOTAL FACILITIES		343,990	343,990	343,990
					EQUIPMENT RESERVES				
11,000	-	27,152			Total Capital Outlay-Engineering		13,148	13,148	13,148
3,622	-	-			Total Capital Outlay-Plant Operations		-	-	-
532,259	98,371	645,000			Total Capital Outlay-Maintenance		149,403	149,403	149,403
-	-	-			Total Capital Outlay-Fleet		-	-	-
2,250	49,900	30,000			Total Capital Outlay-Facilities		75,000	75,000	75,000
549,131	148,271	702,152			TOTAL RESERVES		237,551	237,551	237,551
8,883,698	8,578,365	10,784,111	39.78		TOTAL PUBLIC WORKS	42.25	10,347,688	10,354,262	10,354,262



GENERAL GOVERNMENT:

COUNCIL

CABLE TV

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General Government

Mission Statement

The City of Newberg serves its citizens, promotes safety, and maintains a healthy community.

Vision Statement

Newberg will cultivate a healthy, safe environment where citizens can work, play and grow in a friendly, dynamic and diverse community valuing partnerships and opportunity.

Program Description

General Government provides the resources for the Mayor and City Council to lead the City through goal development, policy discussion and decisions, and community consensus building. The budget also includes expenses for general non-departmental operating expenses, such as City dues to the League of Oregon Cities, Visitor's Information Center support, and contributions to the Old Fashioned Festival.

Highlights of 2014 – 2015 Budget

The Council continues contributions to local government agencies to support community efforts such as to Chehalem Valley Visitor Information Center, Yamhill County Transit providing bus service, Newberg Downtown Coalition, Newberg Old Fashioned Festival, and Your Community Mediators.

Even with continuing to contribute to valuable community organizations, the general government budget has made a 7% reduction in controllable materials and services expenses.

Future Challenges

Despite the nation's significant recession, Newberg has continued to grow in population and diversity. In addition, the need for services has not decreased in all areas. The start of the Newberg-Dundee Bypass construction and the shift towards wine country tourist economy will change the nature of Newberg.

Over the winter the Council went through a goal setting session establishing goals, objectives, and priorities. In order to maintain a vision and direction for Newberg, the Council will review these and formally approve their decision in the coming year.

As the general fund continues to face challenges with maintaining revenue equal to expenditures, staff will work with Council to make every effort in limiting expenditures to necessary items.

GENERAL GOVERNMENT

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
					CITY COUNCIL				
8,131	8,686	10,766	-		Total Personnel Services	-	10,834	10,834	10,834
317,821	330,143	466,088			Total Materials and Services		572,730	532,480	532,480
-	-	2,848			Total Capital Outlay		-	-	-
325,951	338,829	479,702	-		TOTAL CITY COUNCIL	-	583,564	543,314	543,314
					CABLE TV				
5,000	-	15,000			Total Materials and Services		15,000	15,000	15,000
5,000	-	15,000			TOTAL CABLE TV		15,000	15,000	15,000
330,951	338,829	494,702	-		TOTAL GENERAL GOVERNMENT	-	598,564	558,314	558,314

Administrative Support Service Charge Analysis 2014-15 Budget Year

General Information of Changes:

City Manager's Office

This department includes the City Manager's expenses as well as for the City Recorder and Human Resources. The Assistant City Manager position has been restructured back to being the Public Works Director under Public Works. The Emergency Management department has been restructured and is now under the Fire department.

Finance Department

The Finance department budget includes *utility billing* as well as *general office* functions. Utility billing costs are reimbursed 100% from the water, wastewater and stormwater funds via an administrative service charge. The utility billing department underwent a turnover in staffing due to the uncertainty of the future of the utility billing department. This budget reflects the permanent funding of two new personnel instead of through contract labor.

Information Technology Department

Because the City was audited by the State security department, the IT department will be required to make several significant changes that will require large capital expenditures. This budget includes these capital expenditures.

Legal

A new attorney was hired in October to replace the city attorney who retired after 27 years with the city.

Administrative Services costs are funded by City Service Departments. The allocation is based upon a variety of factors.

Factors include:

- Full Time Equivalent Employees
 - Human Resources
- Percent of Budget
 - Finance
 - City Manager
 - City Recorder
- Equipment Count
 - General Office, IT, Fleet, and Facilities are funded by other departments based on use, number of phones, services calls, and repair needs.
- Prior Fiscal Year Experience
 - Code Enforcement - based on time spent resolving code compliance issues for departments.
 - General Office, IT, Fleet, and Facilities are funded by other departments based on use, number of phones, services calls, and repair needs.
 - Legal is funded by allocation of time spent based upon areas in prior year experience.



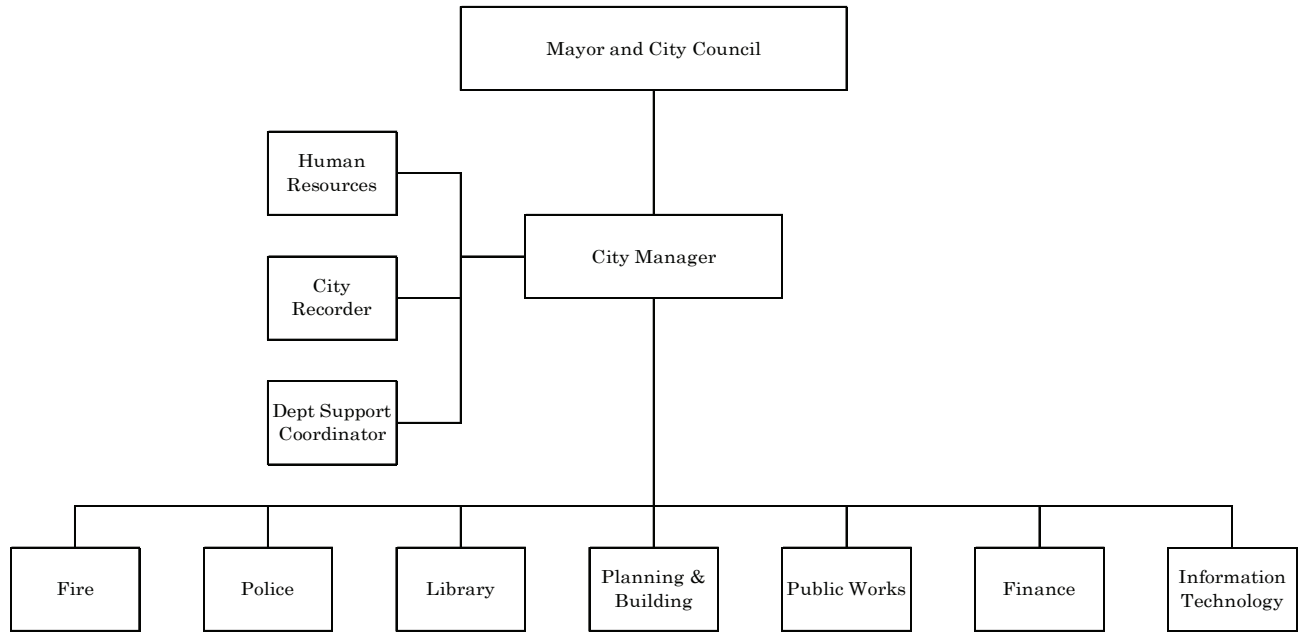
CITY MANAGER'S OFFICE:

CITY MANAGER

HUMAN RESOURCES

CITY RECORDER

City Manager's Office



City Manager's Office

City Manager and City Recorder

Program Description

The City Manager's Office provides staff support for the Mayor and Council for tasks such as preparatory actions for Council meetings, working with the Mayor to establish Council agendas, training for newly elected Councilors and coordinating subcommittees of the Council.

The City Manager is the chief administrative officer for the city and is responsible for the management of all city activities and all aspects of city services. The Mayor and City Council appoint the city manager. The city manager also acts as the official budget officer. The city manager plays a unique role positioned between the Mayor/Council, Staff and the Public seeking to engage and assist each of these constituents as best as possible.

The City Recorder manages public records requests, documents storage and destruction, serves as the city's elections officer, and ensures the city is adhering to the legal requirements of public records and meetings laws. With the retirement of the City Attorney and the promotion of the senior paralegal, the task of Elections Officer has now been transferred to the City Recorder.

Value Statement

Keep the community informed on local government affairs; encourage communication between the citizens and all local government officers; emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.

Highlights and Accomplishments of 2013 - 2014

- Conducted a community survey to assess citizen satisfaction with city services.
- Lead the Council in an annual goal setting session.
- Lead the Council in a discussion to review options for revenue increases so that the budget may keep pace with rising personnel and material costs.
- Changes in the Legal Department have resulted in the delegation of the Elections Officer duties to the City Recorder's Office.
- City Recorder served on Oregon Association of Municipal Records (OAMR) committees. Recognition for her hard work on these committees, she was elected by her colleagues to serve as the OAMR President.
- City Recorder continued progress on auditing, indexing, and preserving historical records.

Program Goals for 2014 – 2015

- Provide high quality and professional services to the City of Newberg.
- With the hiring of a new City Manager, the city manager's office will be working diligently to bring that person up to speed and ensure a successful first year.
- It is the goal of the City Recorder's Office to purge old records and get the city's archived records caught up.
- Continue to scan and make historical records available to the public via the website ensuring a transparent government.

Statistics of Services

Indicators:	2009-10	2010-11	2011-12	2012-13
Records Requests (Traceable through Recorder's Office)	41	57	81	Not Avail.
Action Items before Council (Ordinances/resolutions/orders)	68	39	64	50
Average Council Meeting Length (in hours)	3	3.75	3.5	1.94
Number of Public Meetings (Council/committee/commissions)	111	95	73	58

Future Challenges

Tough budget times have called for a paradigm shift in city management. This coming year the office will have to balance the expectations of the public for services and increased involvement along with creating a desirable and effective work environment for staff. All with very limited funding.

City Manager's Office cont'd.

Human Resources

Mission Statement

Growing and retaining employees while using creativeness and flexibility for happiness, a healthy workplace, and strengthening our corporate culture.

Vision Statement

Develop such strong intercommunication and relationships with the employees and the organization to where we all are an innovative network.

Value Statement

- Ensure that multi-layers and mediums of communication and integrity are the backbone of the organization.
- Nurture intellectual flexibility of all employees and the public by integrating assessments, learning, and employees' innovativeness to promote continuous improvement of municipal services, as well as ensuring that employees are interested and motivated.
- Ensure that pursuing excellence in everything becomes innate to employees.
- Embrace continuous improvement through training for good risk management, efficiency, and engaged employees.
- Make certain that the public will always be treated with dignity and respect.
- Use goal-setting to ensure accountability of employees, as a measurement tool for performance and to accomplish the organization's mission and goals.
- To see the community evolve with population growth, jobs, and tourism is a measurement of employees making a difference.
- Ensure that our citizens are provided a safe physical environment.

Program Description

The focus of the human resources department is on: retaining employees through non-compensatory motivation and rewards through open communication and healthy organizational values; coordinating and encouraging training; participation in benefit/plan reviews and potential changes; risk management prevention; collective bargaining and labor relations; recruitment of new employees, employee orientations and exit interviews; maintenance of personnel activity including retirement processing, disciplinary actions, general inquiries, yearly insurance enrollment and employee recognition; serving as the Safety Committee liaison; and overseeing personnel rules with updates, compliance, and cross-referencing.

Program Goals for 2014-15

- We will update and revise our Personnel Policies.
- We will continue to provide on-site mid-level management training.
- We will continue to be a positive and creative corporate culture.

Statistics of Services

- Thirteen new hires in 2013, which includes the new city attorney.
- Seven new hires in 2014.

Future Challenges:

With the desire to “go electronic,” in Human Resources, there’s a fiscal concern that there will not be funds available to afford staff time to have the personnel files prepared for scanning, then scanned and indexed for reference and retention.

With human resources facing the deferments listed below, employee morale may be jeopardized; employee retention may be reduced—and thus vital institutional knowledge would be lost; additional training may be incurred for new employees; the H/R director may not afford to be out of the office to receive critical legal updates and training or take necessary rejuvenating vacations.

Additionally, with employment claims on the rise and grievances being filed; as human resources becomes more and more financially depleted, employee recognition is significantly reduced while the workload becomes greater with the lack of staff to support it.

Consequently, there is major concern for the seemingly endangered Human Resources Department. Without supporting and growing our employees, the City cannot continue to provide quality services.

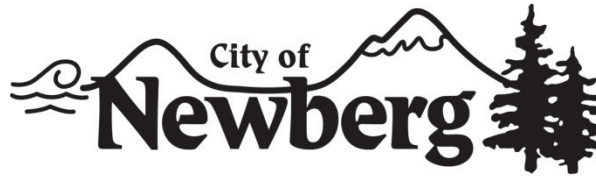
H/R Deferments:

- Reduced budget by 32% (nearly \$15,000), which includes employee recognition.
- The expectations of the employees for the new H/R director are immensely greater than that of the predecessor.
- Employee recognition programs.
- Employee empowerment.
- H/R improvements: policies, procedures, programs, and benefits.
- H/R director critical employment and labor law updates and necessary continuous training.
- H/R vacation for rejuvenation.
- Organization for retrieval and reference purposes.

CITY MANAGER'S OFFICE

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
					MANAGER				
186,450	188,597	234,168	1.50		Total Personnel Services	2.00	271,538	271,538	271,538
7,047	7,942	16,054			Total Materials and Services		16,054	16,054	16,054
193,497	196,539	250,222			TOTAL MANAGER		287,592	287,592	287,592
					CITY RECORDER				
119,636	137,033	134,815	1.00		Total Personnel Services	1.00	125,912	125,912	125,912
19,793	11,021	26,150			Total Materials and Services		24,948	24,948	24,948
139,429	148,054	160,965			TOTAL CITY RECORDER		150,860	150,860	150,860
					HUMAN RESOURCES				
104,018	109,513	103,615	1.00		Total Personnel Services	1.00	115,484	115,484	115,484
21,443	21,521	44,576			Total Materials and Services		30,390	30,390	30,390
125,460	131,034	148,191			TOTAL HUMAN RESOURCES		145,874	145,874	145,874
					EMERGENCY MANAGEMENT				
7,250.00	7,638	8,500			Total Materials and Services		-	-	-
7,250	7,638	8,500			TOTAL EMERGENCY MANAGEMENT		-	-	-
465,636	483,265	569,243	3.50		TOTAL CITY MANAGER'S OFFICE	4.00	584,326	584,326	584,326

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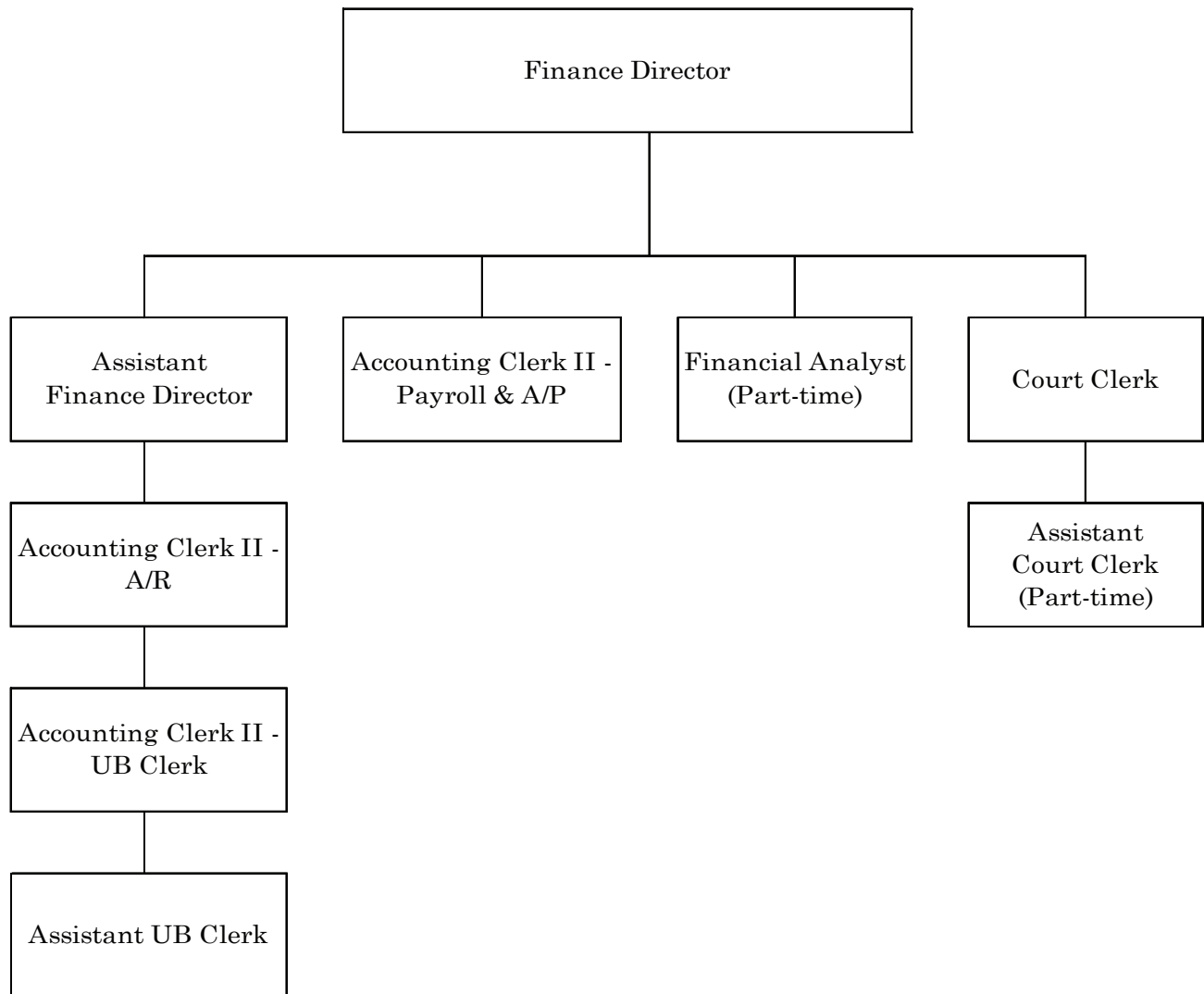
FINANCE:

FINANCE

UTILITY BILLING

GENERAL OFFICE

Finance Department



Finance Department

Mission Statement

The mission of the Finance Department is to maintain all financial records in keeping with the Generally Accepting Accounting Principles (GAAP), Governmental Accounting Standard Practices, and Oregon Local Budget Law. Integrity and creditability is our character and we strive to provide current, accurate and timely information.

Value Statement

- **Commitment:** Members of the Newberg Finance Department are committed to the highest standards of governmental accounting and budgeting.
- **Professionalism:** Members of the Newberg Finance Department are ethical, dedicated employees who place their highest priority on providing sound financial information to the public and other departments.
- **Partnership:** Members of the Newberg Finance Department partner with other City departments to provide information and products that are useful and timely.
- **Communication:** Members of the Newberg Finance Department strive to provide timely information to the public.

Program Description

The Finance Department provides a variety of financial services to the City Council, City departments, Budget Committee, and citizens. These services include accounting, payroll, cash management and investments, debt service management, annual audit preparation, capital improvement financing, financial forecasting, annual budget preparation and administration, and utility billing (Water, Wastewater, Stormwater, Fire & EMS Equipment Fee, and Public Safety Fee). The Finance Department budget also includes the centralized costs of telephones and postage. The Finance Director serves as staff liaison to the Budget Committee and the Citizens' Rate Review Committee.

Goals and Objectives for 2014-2015

In addition to its regular responsibilities of accounts payable, accounts receivable, utility billing, payroll, cash management, purchasing, mail, lien management, and banking, the Finance Department will:

- Continue to maintain the comprehensive annual financial report award by conforming to the highest standards issued by the industry.
- Continue to work with all other departments and appropriate citizen committees, including the Budget Committee and Citizens' Rate Review Committee, to develop sound financial practices and processes.
- Continue to ensure internal monthly reports are out in a timely manner.
- Continue to ensure proper internal controls are in place and working effectively.

- Maintain the highest bond rating possible by the rating agencies.
- Coordinate with the City Manager to prepare the annual City Budget.
- Partner with Human Resources to maintain appropriate personnel and payroll practices.
- Implement and use technology to enhance its services to citizens and City employees.
- Enhance financial transparency, by providing more information on the City's website related to the City's finances.
- Participate on statewide and regional committees through our accounting software and membership in the Oregon Municipal Finance Officers Association.

Future Challenges

With reductions in staff over the years, it is necessary to lean more on technology. Having more efficient software and computers will help us reach that goal.

GFOA Financial Reporting Award – City of Newberg

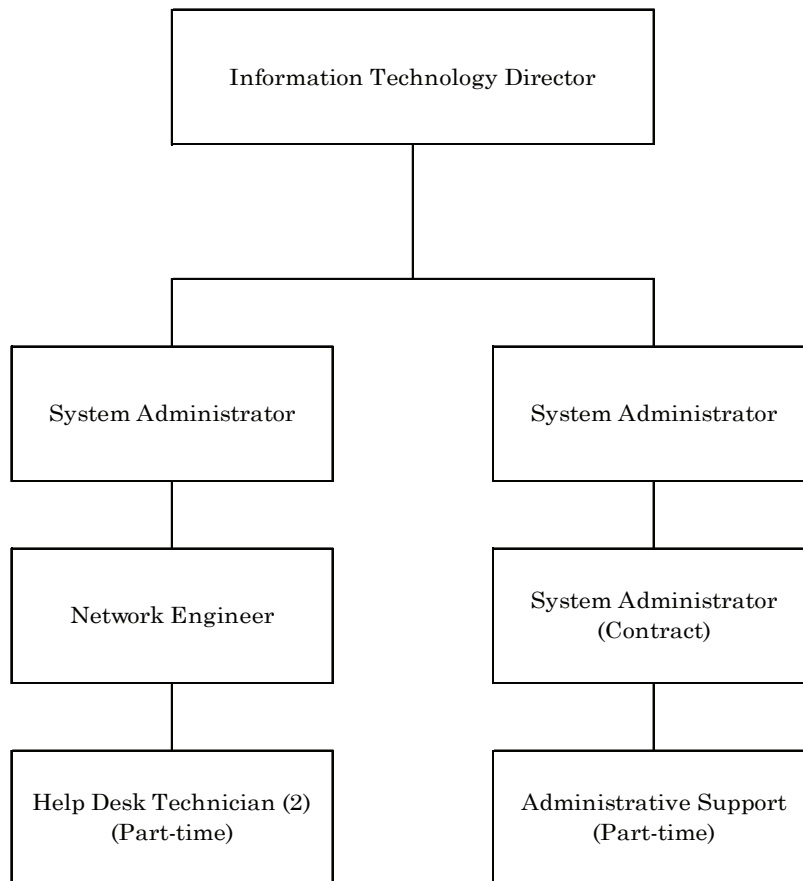
The City of Newberg continues to receive the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for FY 2012-13! This Comprehensive Financial Reporting Award is a huge achievement and honors go to Elaina Canutt, Financial Analyst. Elaina works diligently year-long to keep the City's accounting records accurate and the City has been recognized again through her high work ethic.

FINANCIAL SERVICES									
ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
					FINANCE				
394,197	410,610	447,460	4.50		Total Personnel Services	4.50	450,871	450,871	450,871
56,108	58,055	67,095			Total Materials and Services		67,715	67,715	67,715
-	-	-			Total Capital Outlay		1,000	1,000	1,000
450,305	468,665	514,555			TOTAL FINANCE		519,586	519,586	519,586
					UTILITY BILLING				
131,734	145,363	150,135	2.00		Total Personnel Services	2.00	147,829	147,829	147,829
103,820	117,712	134,250			Total Materials and Services		139,110	139,110	139,110
167	-	500			Total Capital Outlay		1,000	1,000	1,000
235,721	263,075	284,885			TOTAL UTILITY BILLING		287,939	287,939	287,939
					GENERAL OFFICE				
221,562	135,923	153,000			Total Materials and Services		155,000	155,000	155,000
221,562	135,923	153,000			TOTAL GENERAL OFFICE		155,000	155,000	155,000
					EQUIPMENT RESERVES				
2,396	-	5,000			Total Capital Outlay		-	-	-
2,396	-	5,000			TOTAL RESERVES		-	-	-
909,984	867,663	957,440	6.50		TOTAL FINANCIAL SERVICES	6.50	962,525	962,525	962,525



INFORMATION TECHNOLOGY

Information Technology Department



Information Technology Department

Program Description

The IT Department supports the City-wide area network, office applications, and hardware, including the e-mail system, data backup, and website. IT provides computer, network, and telephone support for all departments and divisions, including the 9-1-1 Center.

The help desk is open fifty-six hours a week. The IT Department provides 24 hour on-call support for the City to include Police, Fire and the 9-1-1 Center.

Highlights of the 2013-14 Budget

- The IT Department is in the final stages of implementing new computer software that replaces all servers and desktops with thin client virtual terminals. This project includes current Microsoft operating systems and office software.
- The IT Department restructured staff in 2013 to align job descriptions and classifications with the IT Industry.

Goals for 2014-2015

- The goal of the IT Department for the 14-15 FY is Information Security upgrades. The City was audited in 2013 and several deficiencies were reported. Enhancements will be made to physical, network, and computer security.

Future Challenges

- Maintain existing inventory.
- Increase service levels for staff response time and project completion.
- Maintain sufficient staffing levels to complete calls for service.

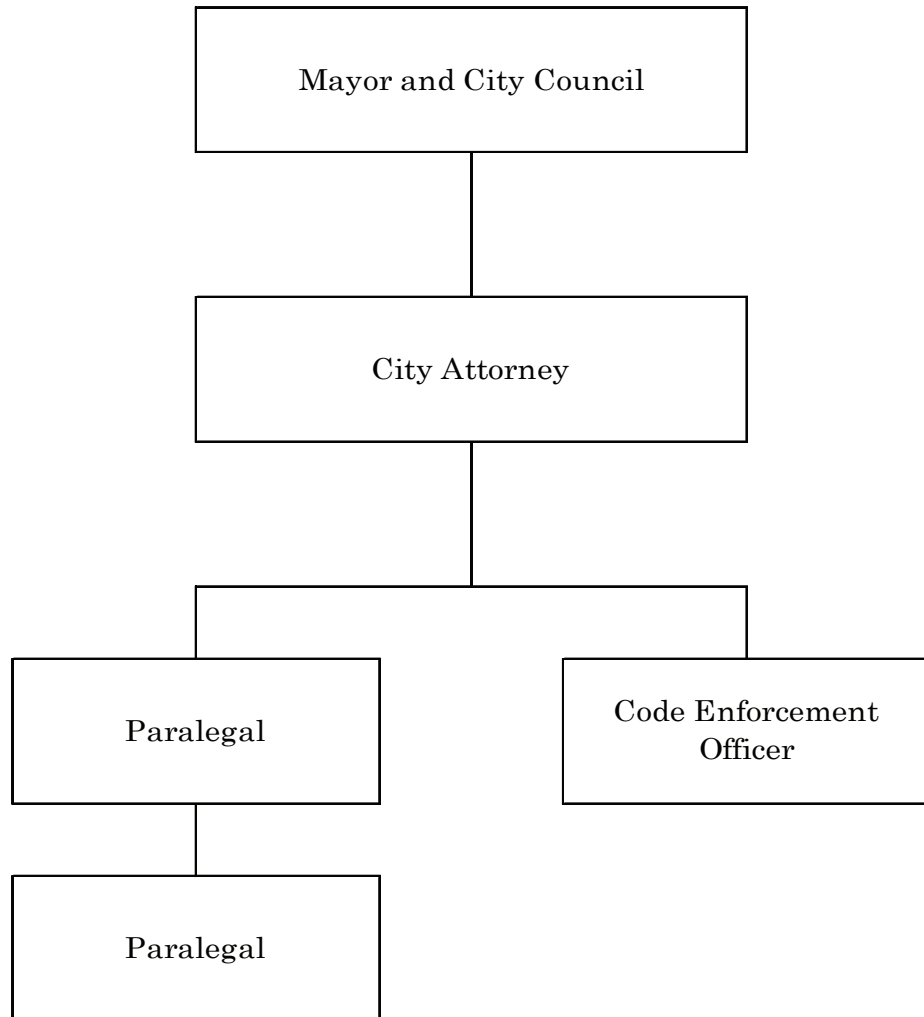
INFORMATION TECHNOLOGY									
ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
INFORMATION TECHNOLOGY									
390,471	363,273	561,213	5.00		Total Personnel Services	5.50	633,157	642,757	642,757
43,486	77,629	88,600			Total Materials and Services		118,600	118,600	118,600
39,833	-	50,000			Total Capital Outlay		121,000	121,000	121,000
473,790	440,902	699,813			TOTAL INFORMATION TECHNOLOGY		872,757	882,357	882,357
EQUIPMENT RESERVES									
4,178	55,875	581,000			Total Capital Outlay		384,172	384,172	384,172
4,178	55,875	581,000			TOTAL RESERVES		384,172	384,172	384,172
477,968	496,777	1,280,813	5.00		TOTAL INFORMATION TECHNOLOGY	5.50	1,256,929	1,266,529	1,266,529

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LEGAL

Legal Department



Legal Department

The City saw a major change in the Legal Department with the retirement of Terry Mahr, a transition period where Mr. Mahr worked as a contract employee, and the hiring of Truman Stone. Brad Allen was hired to replace Cody Gardner as code enforcement officer.

Mission

The mission of the Legal Department is to assist and facilitate the City in providing services to the citizens by advising the City in a timely manner as to the laws, rules, legal options, and best practices governing the actions of the City.

Vision

The Legal Department shall work as an integral part of the legislative and administrative branches of the City in order to ensure that the City operates in a legally acceptable manner as well as to advise the branches of the various legal options before taking any action. The Legal Department acts as the enforcement department for the codes and laws of the City to ensure the citizens enjoy the protection of the law and the quality of life that the codes of the City envision.

Value

The Legal Department shall strive to give the best legal advice available, respect the proper role of the policy makers, help facilitate the decisions of the administration and respect the dignity of each citizen.

Program Description

The Legal Department consists of the city attorney, a paralegal, a code enforcement officer and a prosecution paralegal. Two additional positions are currently unfilled due to budget constraints, the legal secretary position (part-time) and contract city prosecutor. The city attorney reassumed prosecution duties.

The city attorney is the chief legal officer appointed by a majority of the city council. The city attorney appoints and supervises the employees of the Legal Department. The duties of the members of the Legal Department are as follows:

- ***City Attorney***

The city attorney acts as general legal counsel to the City on all legal matters and works closely with the city manager, department heads, and staff. The city attorney advises city council, staff, and volunteers on ethical issues. The city attorney assists with labor relations, negotiations, personnel issues, investigations, and hearings.

- ***Paralegal for City Attorney***

The paralegal is the Legal Department's lead person in risk management. The paralegal issues insurance coverage changes to vehicles, equipment, property, and manages all insurance claims. The paralegal assists city attorney in preparation of legal documents, legal memos, and reports.

- ***Code Enforcement Officer***

The code enforcement officer assists and investigates the public questions concerning the code.

- ***Prosecution Paralegal***

The prosecution paralegal works with city prosecutor in prosecuting cases in municipal court and supports the civil paralegal.

Departmental Goal for 2014-15

- To continue efficient and aggressive prosecution of municipal court cases.
- To complete project of clearing old court cases.
- To complete review of municipal code.
- To negotiate contract with new city manager.
- To provide clear and competent legal service to the Mayor, city council, city manager and staff.
- To continue provision of internships to supplement paid staff.
- Maintain controls on budget for outside counsel.
- Compile list of local resources to assist property owners in becoming and remaining code compliant.
- Create an inventory of vacant and/or abandoned properties to proactively prevent nuisances.

Budget Changes for 2014-15

The prosecution paralegal position was previously budgeted as part time, however work load demanded additional hours and some over-time. The position was changed to full time in January 2014 and the 2014-15 budget reflects this change.

LEGAL									
ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
LEGAL									
408,810	563,662	421,128	3.70		Total Personnel Services	4.00	400,711	400,711	400,711
22,015	25,901	33,400			Total Materials and Services		30,300	30,300	30,300
430,825	589,563	454,528			TOTAL LEGAL		431,011	431,011	431,011
EQUIPMENT RESERVES									
-	-	-			Total Capital Outlay		-	-	-
					TOTAL RESERVES		-	-	-
430,825	589,563	454,528	3.70		TOTAL LEGAL	4.00	431,011	431,011	431,011



2014-2015 CAPITAL IMPROVEMENT PROGRAM

April 2014



Transportation



Water



Wastewater



Stormwater

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CAPITAL IMPROVEMENT PROGRAM

Transportation / Water / Wastewater / Stormwater

The Capital Improvement Program (CIP) is the Engineering Services Department's implementation plan for identified transportation, storm drainage, water, and wastewater projects. The capital infrastructure needs within the CIP are identified through a variety of sources, including Master Plans. The drainage master plan is expected to be complete in June of 2014. Updates to the water and wastewater master plans will be needed within the next two to four years. Other sources used to identify capital projects are: City Council goals, operational needs, and regulatory obligations.

In keeping with the Department's Vision Statement, Engineering Staff will begin a program to reduce the amount of inflow and infiltration, or I&I, that enters the wastewater system. I&I is the term used to describe surface and subsurface water that enters the wastewater piping system, caused primarily by aging infrastructure that needs to be repaired or replaced. The water enters into the wastewater pipes through cracks, holes, joint failures, faulty connections, and through holes in manhole covers. During large storm events I&I can create an overflow situation as the system is not built to handle the additional water. Although I&I is essentially 'clean water', the additional water flows to the wastewater treatment plant and must be treated with the normal wastewater flows. Normal dry weather processing at the wastewater treatment plant is approximately 3 million gallons per day, whereas, during heavy rainfall events the peak flows at the wastewater treatment plant are in excess of 20 million gallons per day. This additional flows due to excessive I&I create added operational and maintenance costs to the wastewater system.

An I&I reduction plan is expected to be completed in 2014 by Keller Associates. Projects based on this reduction plan will be proposed for the next 5 fiscal years to aggressively repair and/or replace the inadequate portions of the system. Although the costs to repair the aging wastewater collection system will be significant, it can no longer be postponed.

The Engineering Services Department is also committed to providing well maintained streets to our citizens. This was evidenced with the recent Pavement Rehabilitation Programs completed in August of 2012 and September 2013. The 2012 project spanned 1.3 miles of streets and included total reconstruction of some of the worst streets in the City. The 2013 project focused on Pavement Maintenance which consisted primarily of crack and slurry seal. There is a substantial amount of road repair yet to be completed, and unfortunately, the road maintenance program budget continues to be under-funded.

The primary funding source for the roadway maintenance budget is the City's share of the state gas tax revenue. This revenue source has been in decline since 2005-06 due to the public's response to increased fuel prices, higher mile per gallon vehicles, and only moderate economic

growth. A secondary funding source for roadway improvements is federal funding distributed by ODOT through the Surface Transportation Program (STP), and can only be used for new roadway construction or full reconstruction of existing roadways, not maintenance projects.

Oregon Department of Transportation (ODOT) remains committed to constructing the Newberg/Dundee Bypass. Since this state highway system runs through our City, Newberg is required to pay a share of the cost of the bypass. ODOT has agreed to loan the money to the City and interest only payments begin in 2014, and full payments begin in 2017. These payments will be made using the STP funding allocations described above; therefore, significantly reducing the available funds for new and reconstruction of roadways.

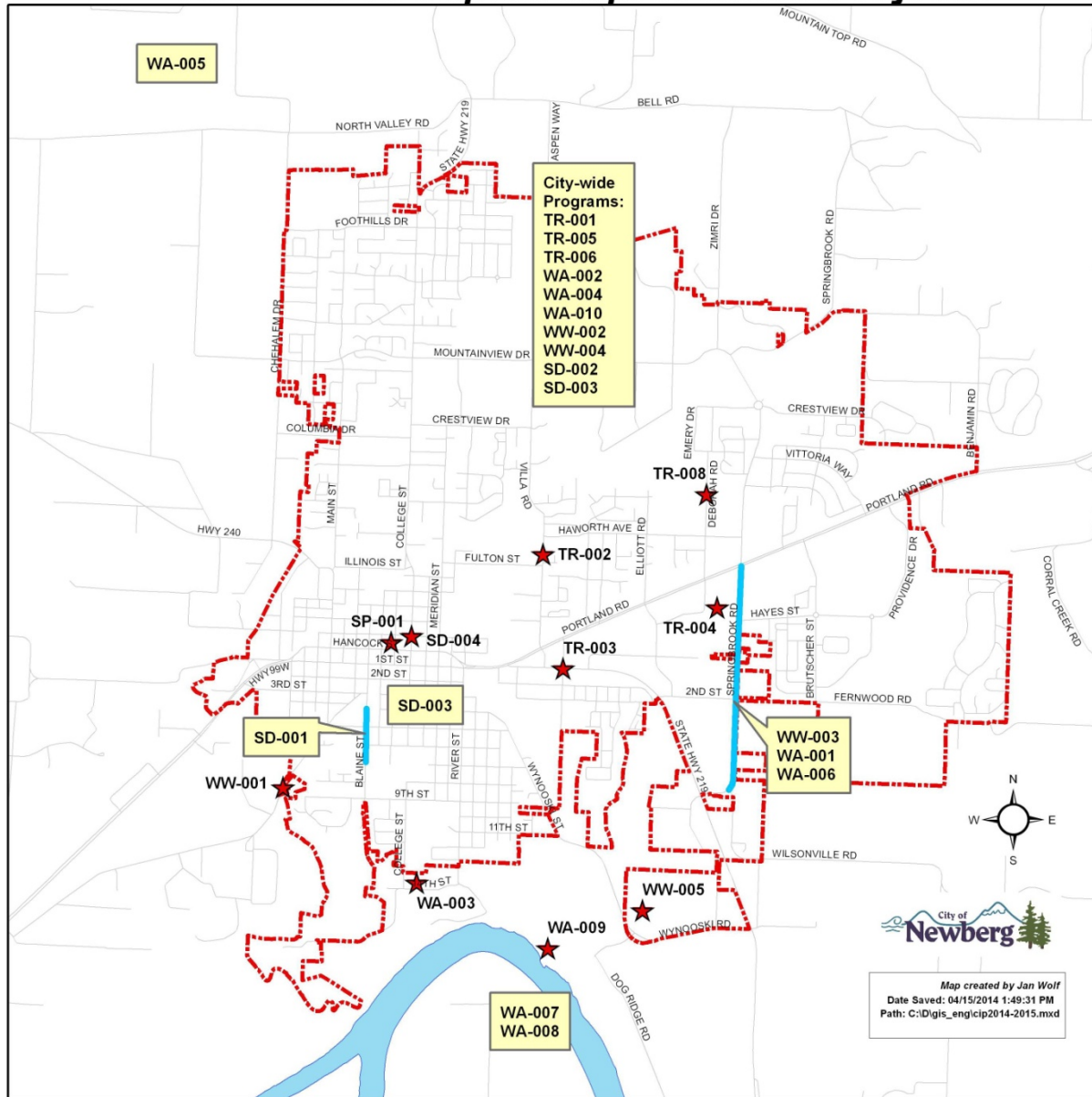
Over the past few years, ideas have been discussed as to how to increase maintenance funding for our roadways. Possible funding methods identified by the Transportation Task Force Report, completed by a committee formed in 2002, was to establish a maintenance fee on the monthly utility bill, create a property tax levy, or establish a local gas tax. As the City Council continues to complete their identified goals, securing stable long-term revenue for the maintenance of the street system needs to be completed.

Since 2000, the City has focused its efforts towards establishing a high quality and adequate potable water supply, storage, and distribution system. An item that remains to be addressed is the water quality and ownership of the Springs Water Supply System. A significant financial investment will need to be made in the near future to bring the springs system up to state water quality corrosion control standards. City staff has been meeting with the Springs Executive Users Group to begin negotiations for the users to acquire the Springs System, and complete the needed capital upgrade project.

The Engineering Services Department works closely with the Public Works Operations and Maintenance Departments to complete the identified projects on an annual basis. The fiscal year 2014-2015 Capital Improvement Program implements the planning, design, and construction of the capital infrastructure needs of the City by prioritizing projects based on an analysis of the master plans and other studies in combination with the available of funding. The scheduled projects in the years beyond FY 2014-15 are not intended to be a spending commitment, but are included to show a proposed plan for the projects that are considered to be a priority at this particular snapshot in time.

The Capital Improvement Projects for FY 2014-15 are shown on the following pages.

2014 - 2015 Capital Improvement Projects



	Transportation		Water		Wastewater
TR-001	Bikeway/ ADA Sidewalk	WA-001	Bypass Construction Miscellaneous	WW-001	Dayton Ave PS Upsize/ Replacement Report
TR-002	Villa Rd Pedestrian Improvements	WA-002	Non-Potable Water Storage Distribution Plan	WW-002	Inflow & Infiltration Construction
TR-003	Everest Road & OR219 Signalization Warrant Study	WA-003	Riverfront Master Plan Extension	WW-003	Springbrook Road (bypass) Sewerline
TR-004	Hayes Street Extension	WA-004	Reservoir Improvements Design & Construction	WW-004	Wastewater LID Reserve Fund
TR-005	Pavement Maintenance	WA-005	Springs Water System Divestiture and/or Improvement	WW-005	Waste Water Treatment Plant Repair, Renovation & Expansion
TR-006	Pavement Rehabilitation	WA-006	Springbrook Road (bypass) Waterline		Stormwater
TR-007	College St Improvements	WA-007	Wellfield Pump #8 Upsizing	SD-001	S. Blaine Street 24" Storm Pipe
TR-008	Deborah Rd SRTS	WA-008	Wellfield, New Well #9 Design	SD-002	2014 Stormwater Master Plan SDC Rate Consultant Study
	Special Projects	WA-009	Waterline Bridge Removal Consultant Study	SD-003	99W to 2nd Street Parking Lot Pipe Rehabilitation
SP-001	School Street Building Removal	WA-010	Water Reservoir, Zone 1 Report	SD-004	Sheridan St Storm Upgrades

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2014-2015

CAPITAL IMPROVEMENT PROGRAM

TRANSPORTATION

The Transportation Program provides for the planning, engineering, and construction of improvements to the City's transportation systems that safely preserve existing infrastructure, increase roadway capacity, improve mobility and/or enhance neighborhood livability.

The following project list was developed from the Transportation System Master Plan and associated studies while considering the available funds from state gas tax revenue, surface transportation program (federal funds exchange) and system development charges.

<u>Current Projects</u>	<u>Timeframe</u>
Sidewalk, ADA, & Bikeway Improvements	2014-2015
Villa Road Improvements	2014-2016
Everest Road & OR219 Intersection Signalization	2014-2017
Hayes Street Extension	2014-2016
Pavement Maintenance	2014-2015
Pavement Rehabilitation	2014-2015
College Street Improvements	2014-2016
Deborah Safe Routes to School	2014-2015

Transportation Program

Project Summary Sheet

FY 14-15

TR-001 Sidewalk, Bikeway, & ADA Improvements

\$5,000

City Council established a comprehensive bicycle program in 2011 to implement the policies and recommended improvements in the ADA/Pedestrian/Bike Route Improvement Plan. The bicycle program consists of marked and signed bicycle routes, a printed bicycle route map, and a downtown bike rack cost share program. Annual funding will be allocated for continuation of the bicycle program with \$5,000 planned for the 2014-2015 FY.

Projects are selected based on the City's need and available funding for each fiscal year. The ADA/Pedestrian/Bike Route Improvement Plan is a resource the City often utilizes in selecting improvement projects. Currently the City is receiving bids for the construction of ADA spot improvements along Blaine Street, from 9th street to 2nd street. Construction of ADA spot improvements is also planned for the front entrance of the City Hall building.

The ADA/Pedestrian/Bike Route Improvement Plan can be found on the city website in Departments/Planning/Plans/ADA Bike Ped Plan



Existing Sidewalk Conditions along Blaine Street prior to ADA Ramp Installation

Transportation Program

Project Summary Sheet

FY 14-15

TR-002 Villa Road Improvements

\$250,000

Villa Road north of 99W is a two lane major collector roadway that has intermittent sections of curb and sidewalk improvements. The proposed roadway improvement project is to construct a full width street improvement project consisting of curbs, sidewalk, and bike lanes, from Fulton Street to Crestview Drive.

The 2007 ADA/Pedestrian/Bike Route Improvement Plan identified the project as a primary critical pedestrian and bikeway route. The incomplete sidewalk connections are unsafe as it forces pedestrians onto the roadway shoulders.

The City Engineering Services Department is planning on a consultant to complete the design of the project and right of way acquisition in the fall/winter of 2014, at a cost of \$250,000. Construction is currently scheduled for the summer 2015.

The project is to be funded by stormwater funds, gas tax revenue, and system development charges.



Villa Road Looking North at Carol Ann Dr.



Villa Road Looking North at Park Ln.

Transportation Program

Project Summary Sheet

FY 14-15

TR-003 Everest Road & OR219 Signalization Warrant Study

\$25,000

Safety concerns, including a pedestrian casualty, led to a 2007 traffic study report prepared by Kittleson and Associates, Inc. for the intersection of Hwy 219 and Everest Road. The report recommended the installation of a pedestrian signal at the intersection, completion of access control improvements near the intersection, and the full signalization of the intersection, which remains uncompleted.

According to the Kittleson report, a traffic signal at the intersection would result in acceptable operating conditions if combined with the addition of turning lanes. A concern is that a full traffic signal would cause traffic queuing into other intersections upon completion of the bypass improvements. The study found that traffic queuing at the 219/Everest signal would have minimal impact at nearby intersections, namely Villa and 99W.

A study and funding report is proposed for the FY 14/15 budget. The signal study will consider the increase in traffic at the intersection with forthcoming restrictions to through and left turn movements at the intersection of OR-219 and 2nd Street (Sportsman Airpark entrance), that will be constructed as a part of the Newberg-Dundee Bypass improvements.



OR219 Looking West at Everest Road Intersection
(After Completion of Pedestrian Signalization)

Transportation Program

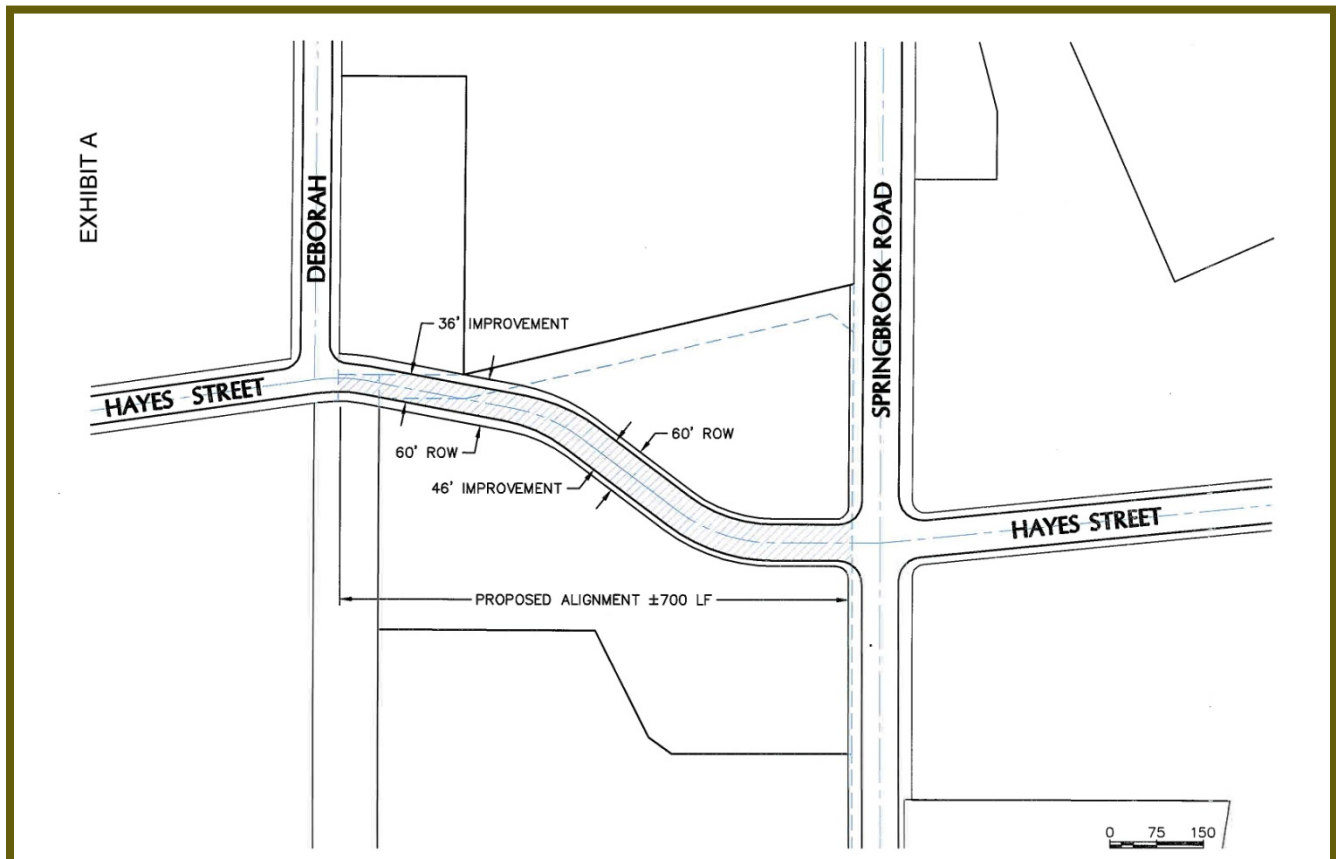
Project Summary Sheet

FY 14-15

TR-004 Hayes Street Extension

\$165,000

The 2005 Transportation Master Plan includes the construction of this segment of Hayes Street as a capacity improvement project. With the interim phase of the bypass utilizing South Springbrook Road, completing this missing segment of Hayes Street will allow improved mobility for east-west traffic. The proposed improvements will also increase access to the proposed bypass and to commercial business including the drive-in theater. The City of Newberg will need to negotiate with PGE on the acquisition of the necessary right of way for the project. Design work and right of way acquisition are proposed to be completed FY 2014-2015, and the project is proposed to be constructed in the summer of 2015.



Conceptual Hayes Street Extension Sketch

Transportation Program

Project Summary Sheet

TR-005 Pavement Maintenance

FY 14-15

\$60,000

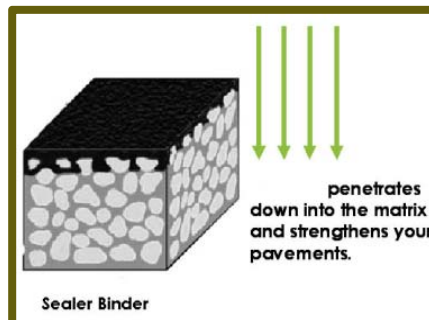
Yearly maintenance of the pavement surfaces in the City is needed to minimize water intrusion and damage to the pavement structure. Studies have shown that it is much more cost effective to regularly seal the pavement surface every 5-7 years, than it is to overlay or grind/inlay the pavement every 15-20 years.

Major cracks are sealed in the pavement surfaces every 2-4 years, and a fog or slurry sealant is normally applied to the pavement surface every 5-7 years, depending on traffic volume, speed, condition of underlying pavement structure, etc.

Per the pavement study completed in 2009, City of Newberg has 70.1 miles of roadways of which 22 miles (31%) is in very good condition, 12.8 miles (18%) is in good condition, 18.4 miles (26%) is in fair condition, 10.7 miles (15%) is in poor condition, 1.6 miles (3%) in very poor condition, and 4.6 miles (7%) are unpaved (gravel). The proposed roadway maintenance measures are mainly targeted to the roadways in good/fair/poor condition in the City to preserve the surface from water intrusion and premature pavement failure.



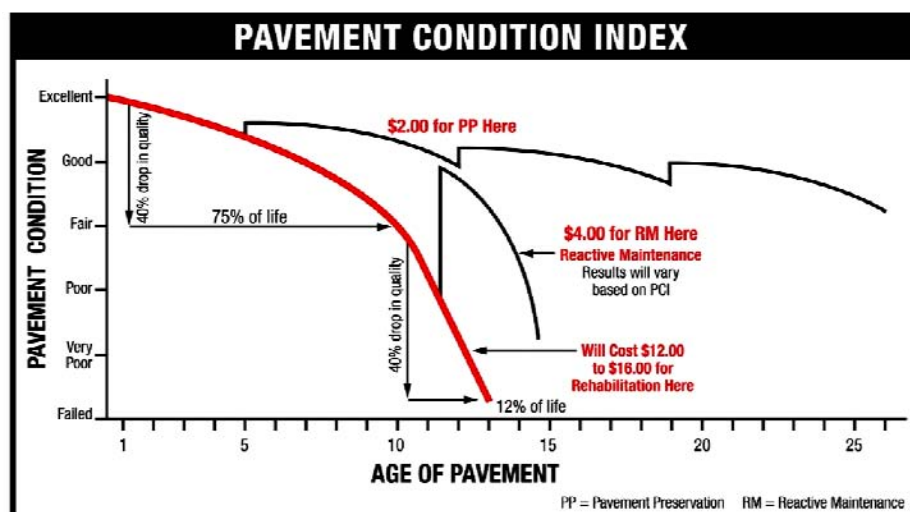
Crack Seal



Fog Seal



Slurry Seal



Transportation Program

Project Summary Sheet

FY 14-15

TR-006 Pavement Rehabilitation

\$120,000

The 2014-2015 Budget includes pavement rehabilitation which is funded by the City's share of the State Gas Tax and Federal Funding provided through ODOT. Rehabilitation is required when pavement condition is considered beyond repair using standard maintenance techniques. The City plans to perform rehabilitation work in heavily damaged sections of Springbrook Road, Villa Road, and Sherman Street, north of 99W, as budget allows.



2012: Removal of existing Pavement on Blaine St.



2013: Completed Thin Pave on Victoria Way

Transportation Program

Project Summary Sheet

FY 14-15

TR-007 College Street Improvements

\$580,000

This project is funded primarily through ODOT's Transportation Enhancement Program with the City providing the required matching funds. The project will extend sidewalks on the west side and bike lanes on both sides of N. College Street from Vermillion Street to Aldercrest Drive. ODOT has completed the right-of-way services and OTAK Inc. has completed the project design. Construction bidding is to occur in June of 2014 for construction commencing this summer.

Council adopted the formation of a local improvement district in the spring of 2013 to fund part of the project costs borne by the City.



Project Location



College Street Sidewalk -West (looking north)



College Street Sidewalk -East (looking north)

Transportation Program

Project Summary Sheet

FY 14-15

TR-008 Deborah Road, Safe Routes to School

\$35,000

The identified traffic/pedestrian safety issue along Deborah Road in front of Mabel Rush Elementary School will be addressed by installing two flashing school zone signs with speed feedback displays. ODOT has approved this project to be paid for with federal funding. It is currently listed by ODOT as a design-bid-build project. The required matching funds by the City are budgeted as the project is moving forward.



Project Location



Similar Sign (at Joan Austin School)



Deborah Rd. Street View (looking north)

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2014-2015

CAPITAL IMPROVEMENT PROGRAM

WATER

The Water Program provides for the planning, design and construction of improvements to the City's public water utility system. This program area includes the well field, storage reservoirs, water treatment plant, and water distribution system.

The following project list was developed from the Water Master Plan and other associated studies while considering the available funds from the water utility rates and system development charges.

<u>Current Projects</u>	<u>Timeframe</u>
Bypass Construction Misc. Projects	2014-2015
Non-Potable Water Storage/ Distribution Plan	2014-2015
Riverfront Master Plan Extension (College & Bypass Xing's)	2014-2015
Reservoir Improvements, Design & Construction	2014-2015
Springs Improvements and/or Divestiture	2014-2015
S. Springbrook Road (Bypass) Waterline Design & Construction	2012-2015
Wellfield Pump #8 Upsizing	2014-2015
Wellfield , New Well #9 Design and Construction	2014-2016
Waterline Bridge Removal Consultant Study & Coordination	2014-2015
Water Reservoir, Zone 1 Report and Property Purchase	2014-2015

Water Program

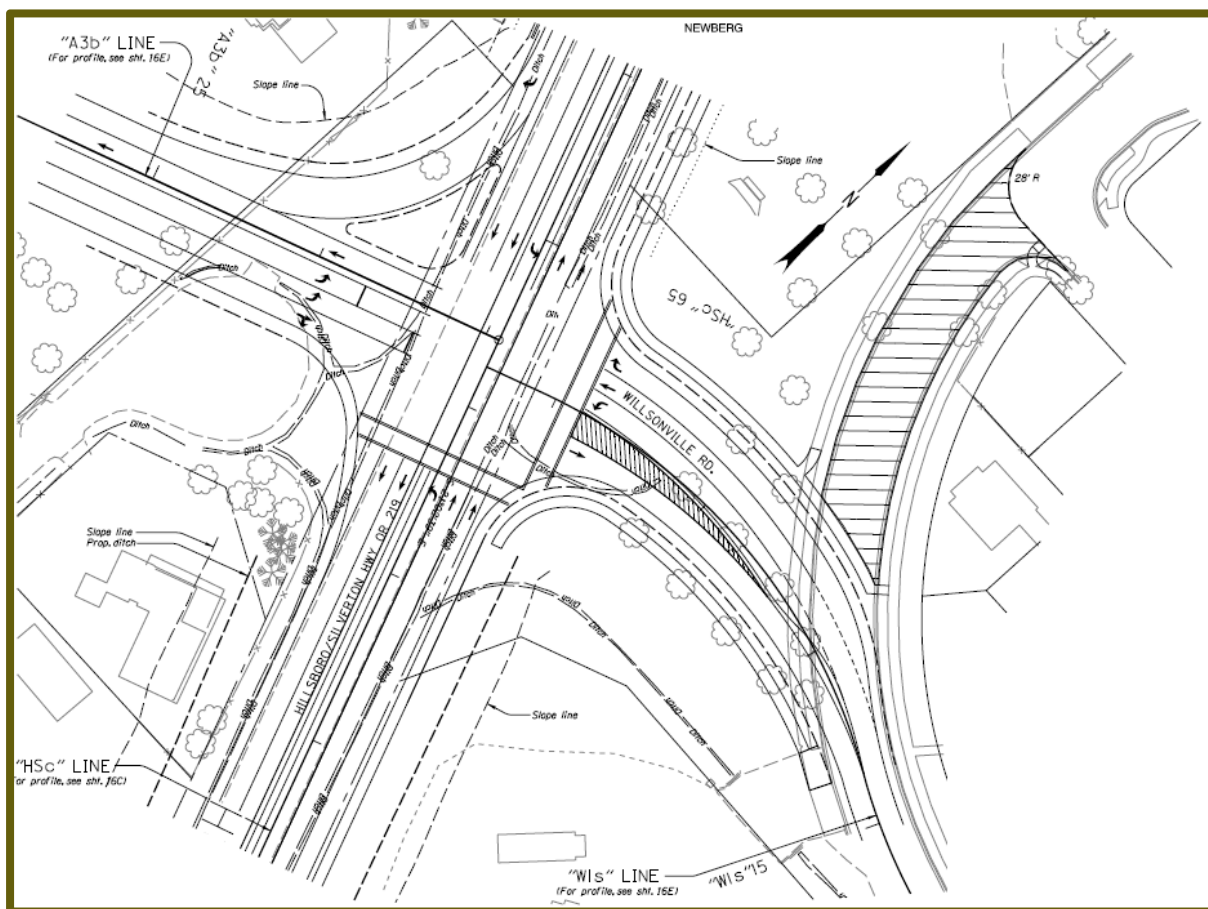
Project Summary Sheet

FY 14-15

WA-001 Bypass Construction (miscellaneous projects)

\$90,000

This is a reserve account setting funds aside for potential miscellaneous costs related to now undetermined projects related with the construction of the Newberg-Dundee bypass project through developed sections of the City.



Sketch of the Bypass at OR-219/Sandoz/Wilsonville Rd.

Water Program

Project Summary Sheet

FY 14-15

WA-002 Non-Potable Water Storage-Distribution Plan

\$40,000

The Wastewater Treatment Plant is currently able to reprocess approximately 1.0 million gallons of non-potable water per day (MGD) through the reuse water system reverse osmosis filters. This water can be used for multiple applications such as industrial and/or irrigation as currently used at Chehalem Glen Golf Course, and potentially at The Allison Resort and Spa. The Reuse water saves the City operational costs compared to using potable water pumped from the well field, treated at the water plant, pumped into the distribution system, and stored in a closed reservoir. The reuse water also reduces the volume of wastewater discharged from the plant into the Willamette River. The goal is to update the preliminary studies that were completed for the installation of the reuse system in 2007 to better identify future potential users and to evaluate the system filter, pumping, distribution line, and storage costs vs. the benefits of the reuse system.



Chehalem Glenn Golf Course Uses City Reuse Water for Irrigation

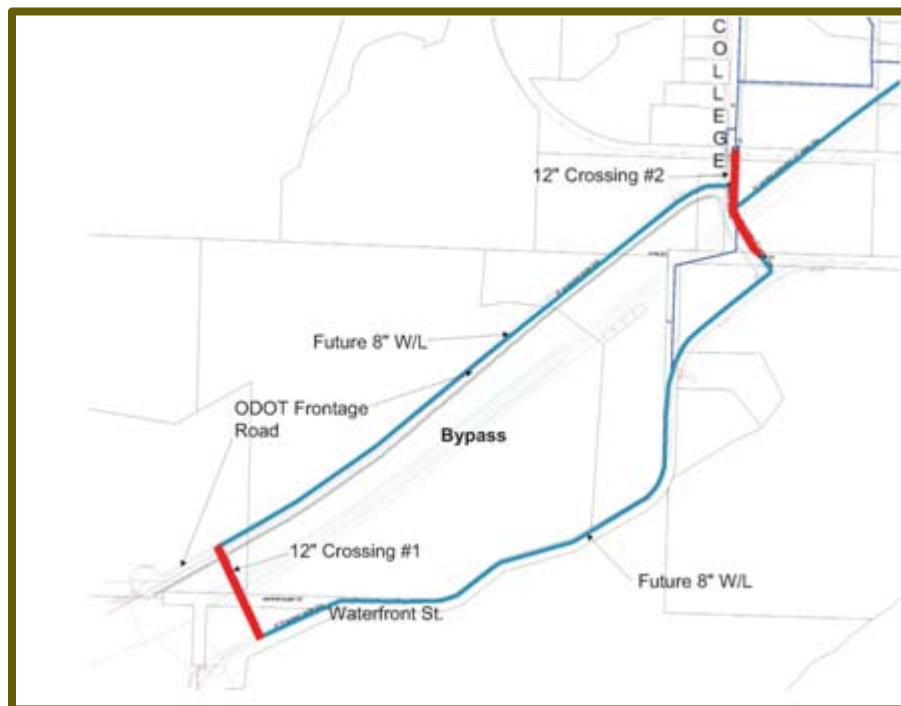
Project Summary Sheet

FY 14-15

WA-003 Riverfront Master Plan Extension

\$150,000

In advance of the Newberg-Dundee bypass construction, it is desirable to extend utilities to the southern portions of the City. The proposal is to install crossing #1 ahead of the bypass construction in the next year. Crossing #2, shown on the sketch below, will be constructed in College Street under the bypass overpass bridge, as development in the area occurs in the future. The waterline extensions will serve future development identified in the Riverfront Master Plan.



Conceptual Water Line System Layout

Water Program

Project Summary Sheet

FY 14-15

WA-004 Reservoir Improvements, Design & Const.

\$ 0

In the event of a major earthquake, the two City North Valley Road reservoirs could potentially be subject to significant damage, which may include roof collapse, wall cracking, and/or base sliding. A study of the existing conditions of both the North Valley Road Reservoirs (NVRR) and the Corral Creek Road Reservoir (CCRR) was completed in 2011. The design of the structural (seismic) and operational repairs for all reservoirs was completed in the summer of 2013.

Constructions of seismic and hydraulic improvements were originally planned for the fall of 2013. Upon receiving the bid results last fall for the construction of improvements, it was concluded that, it was in the City's best interest to consider other alternatives. The lowest qualified bid was \$1,282,000 for the construction of improvements to one North Valley Road reservoir, and was considerably higher than the engineers estimate.

The City is currently embarking on a value engineering study with a goal to reduce the project costs. Staff anticipates advertising the project for bid for a second time in the fall of 2015 with construction scheduled for the winter of 2015.

The overall cost for the design and construction of the seismic and hydraulic improvements for all three reservoirs is estimated at \$3,250,000.



North Valley Road Reservoirs



Corral Creek Reservoir

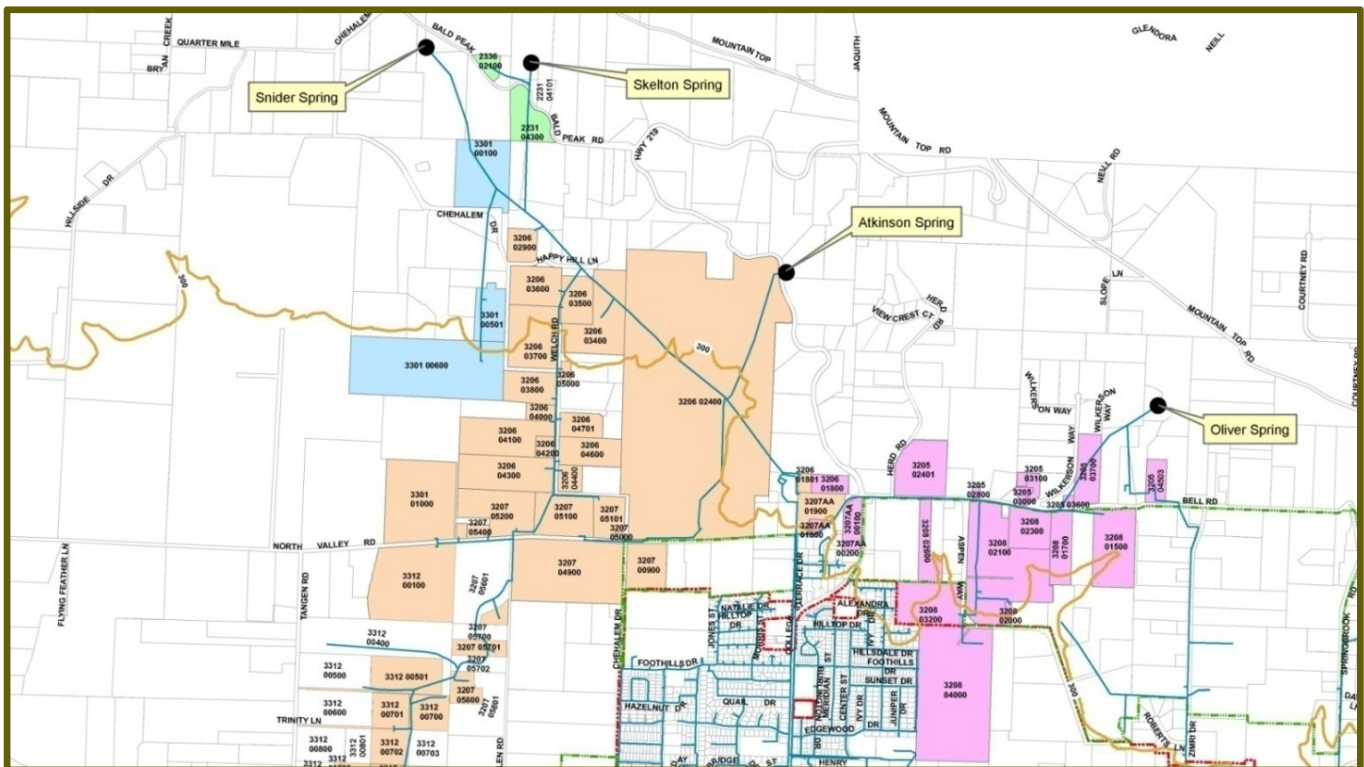
Project Summary Sheet

FY 14-15

WA-005	Springs Water System Divestiture and/or Improvement	\$250,000
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The City is required to comply with the Oregon Health Authority program requirements for corrosion control for the spring's water system. Over the last several years, City staff has been conducting trial testing of various temporary improvements to the water systems to adjust the PH of the water to reduce the corrosion potential, which in turn reduces the potential for lead and copper in the water. Once the testing of the water from the temporary systems meets state standards, permanent improvements will be needed to be constructed at Skeleton, Snider, and Oliver Springs.

The City is also currently working with a group of spring's customers on potentially transferring the spring's system from City ownership to a possible water district formed by the customers.



Springs Location Sketch

Water Program

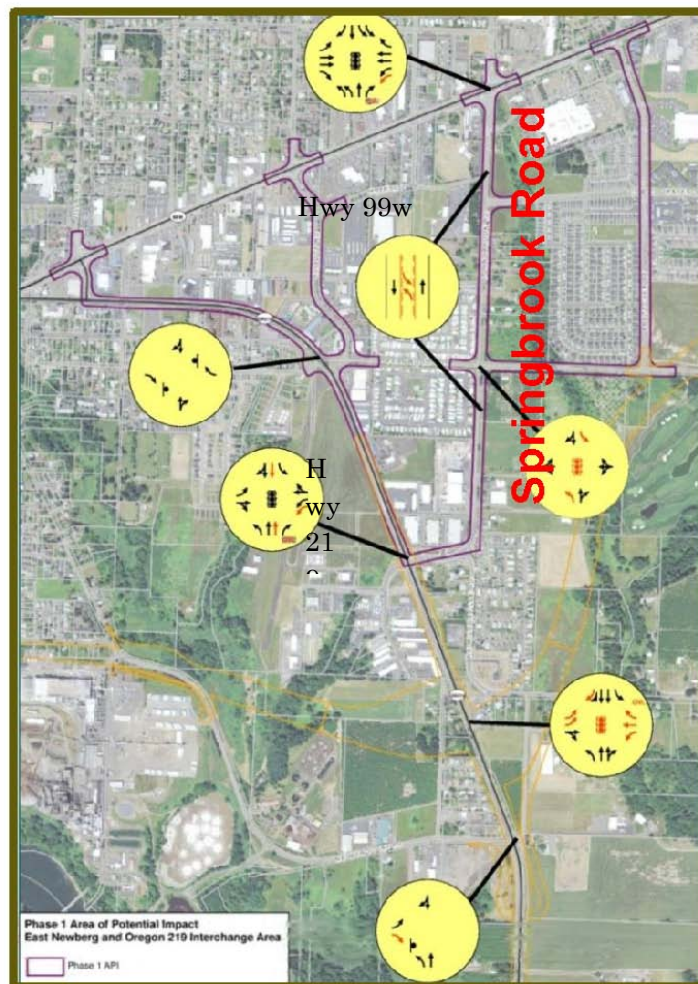
Project Summary Sheet

FY 14-15

WA-006 Springbrook Road (Bypass) Waterline

\$755,000

ODOT plans to improve Springbrook Road south of 99W for access to the first phase of the Newberg-Dundee Bypass. The City needs to improve its utilities under the section of Springbrook Road that connects Highway 99W south to Highway 219 in advance of ODOT's work. The City's water conveyance system will be designed in 2013-2014 and installed in 2014-2015 along with other City utilities. This project will also pay for 50% of a new reclaimed waterline. (ODOT's roadwork includes drainage conveyance, water quality and detention.) The overall project cost is estimated to be \$4.4 million, \$1.2 million in waterworks improvements and \$3.2 million in wastewater system improvements. ODOT is paying for a portion of the work as their improvements to Springbrook Road requires the relocation of the majority of the existing 12-inch waterline and portions of the sanitary sewer.



Springbrook Road Project Location Map
Hwy 219 to Hwy 99w

Water Program

Project Summary Sheet

FY 14-15

WA-007 Wellfield Pump #8 Upsizing

\$80,000

The City of Newberg relies on groundwater supplied from a wellfield that is located just south of the City, in neighboring Marion County. Two of the wells located at this wellfield have recently failed and as a result the total output from the wellfield has decreased by approximately 600 gallons per minute (gpm). Both of the failed wells had been completely rehabilitated within the past five years and are at the end of their life.

An alternative to rehabilitating inoperable wells is to upsize operable Wellfield #8. Having been installed in 2008, it currently produces water at a rate of 1800 gallons per minute (gpm) and is capable of increased production. It is anticipated that Wellfield #8 will produce water at a rate of 3000 (gpm) if it is upsize with a larger pump and motor. The improved production rate will allow the City to meet peak summer water demands. The design to upsize Wellfield#8 is already underway.



City Wellfield Well #8

Water Program

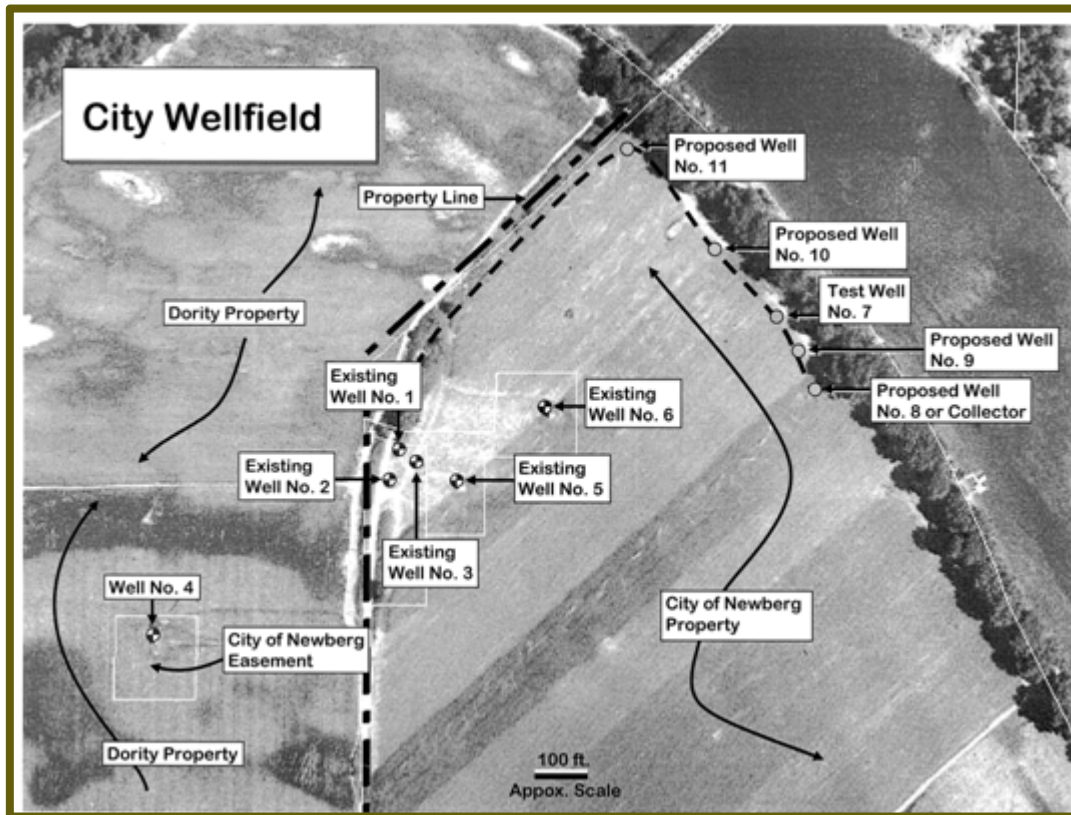
Project Summary Sheet

FY 14-15

WA-008 Wellfield, New Well #9 Design

\$75,000

Wells #1, #2, and #3 were constructed pre 1970, and all three wells have over time failed and have been removed from service. Two of the wells failed despite having been rehabilitated during the past five years. If any of the remaining wells are subject to a significant reduction in output or are subject to a mechanical failure, the City could have issues meeting peak summer demands. As a temporary measure, the process of upsizing Wellfield #8 has commenced. A new well is required to increase the redundancy of the well field system, and to continue service to a growing community. The design of Wellfield #9 is scheduled for FY 14/15, and construction is scheduled for FY 15/16. The total cost for design and construction is roughly estimated at \$625,000.



Aerial Sketch of the Wellfield Layout

Water Program

Project Summary Sheet

FY 14-15

WA-009 Waterline Bridge Removal Consultant
Study & Coordination

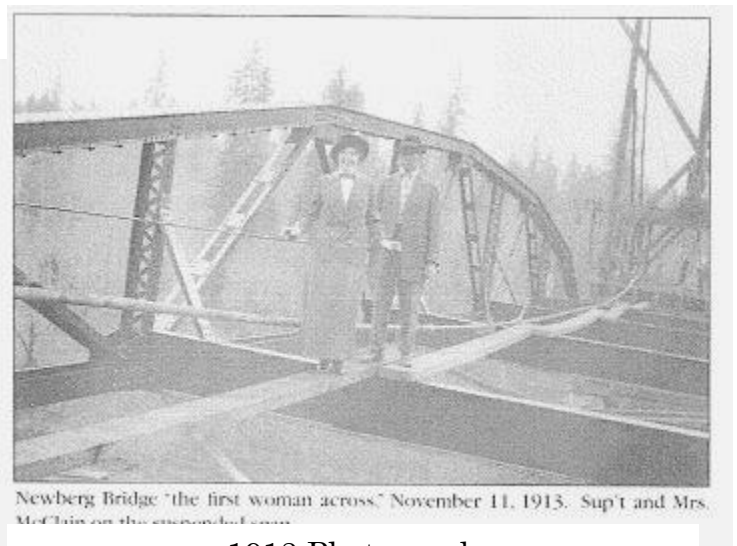
\$30,000

The City owned, former ODOT, 1913 steel bridge spanning the Willamette River is near end of its life and will require removal in the future. Unfortunately, the bridge contains lead based paint which complicates the removal efforts. The City currently has an existing 24-inch well field waterline that is attached to the bridge, which is no longer needed, as a new 30-inch waterline was installed under the Willamette River in 2007.

A consultant study is recommended to update prior reports and the cost of various removal methods of the bridge. The potential of transferring ownership of the bridge to other regional partners such as Chehalis Park and Recreation District, or others, should also be evaluated.



Aerial Photo of the Waterline Bridge



1913 Photograph

Water Program

Project Summary Sheet

FY 14-15

WA-010 Water Reservoir, Zone 1 Report

\$50,000

Additional water storage is needed to meet future growth demand and to postpone construction of a new Water Treatment Plant (WTP). Additional storage will allow the existing 8.0 MGD WTP to process more water during run times. Future reservoir(s) are also needed to supply future development in pressure zones 2, 3 and 4. A water reservoir site study is necessary in order to potentially purchase an appropriate site, or install additional reservoir(s) on existing sites.

The design and construction of a new 4 million gallon water reservoir is estimated to be approximately \$5,000,000. The city plans on setting funds aside during future fiscal years to pay for the project.



4 MG Corral Creek Reservoir

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2014-2015

CAPITAL IMPROVEMENT PROGRAM

WASTEWATER

The Wastewater Program provides for the planning, design and construction of improvements to the City's public wastewater utility system. This program area includes the pump stations, wastewater treatment plant, and wastewater collection and conveyance system. The majority of the wastewater budget is allocated to the needed improvements at the wastewater treatment plant.

The following project list was developed from the Sewerage Master Plan, the 2007 Wastewater Treatment Facilities Plan Update and other associated studies, while considering the available funds from the wastewater utility rates and system development charges.

<u>Current Projects</u>	<u>Timeframe</u>
Dayton Ave PS Upsize/Replacement Preliminary Design Report	2014-2015
Inflow/Infiltration Construction	2014-2018
S. Springbrook Road Bypass and Reuse Line	2012-2015
Wastewater LID Reserve Fund	2014-2015
Wastewater Treatment Plant Repair, Renovation & Expansion, Design and Construction	2011-2017

Wastewater Program

Project Summary Sheet

FY 14-15

WW-001 Dayton Ave PS Upsize/Replacement
Preliminary Design Report

\$50,000

The existing Dayton Avenue pump station and the 4,000 foot long 12-inch force main were constructed in 1993. The Gorman-Rupp top-side dry pumps are nearing the end of their service life and the volume of the station wetwell is significantly undersized for the flows to the station. Prior to 2010, the Dayton Avenue pump station would overflow into Chehalem Creek approximately 5+ times per year during periods of heavy rainfall, resulting in DEQ fines. The Highway 240 pump station was constructed in 2010 to bypass flows away from the Dayton Avenue pump station, and have reduced the number of overflow events to once in January of 2012, and again with the recent storm that also flooded the lower floor at City Hall. The preliminary design report, at an approximate cost of \$50,000, will evaluate the performance of the existing station and recommend the needed upgrades to the station such as new submersible pumps and a larger wetwell, to increase the pump station capacity and reliability.



Dayton Avenue Existing Gorman-Rupp Pumps

Wastewater Program

Project Summary Sheet

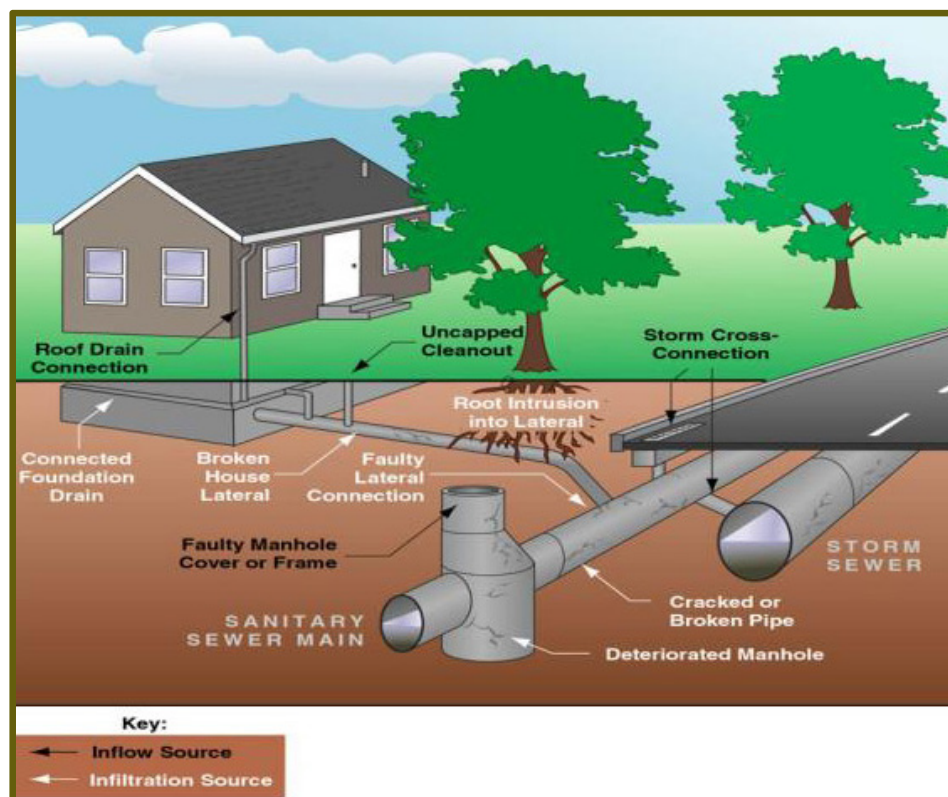
FY 14-15

WW-002 Inflow & Infiltration (I&I) Construction

\$500,000

The 2007 Sewerage Master Plan Update identified the need for significant replacements of the older sections of the wastewater collections system throughout the City. The goal of the project is to replace the aging pipe infrastructure to reduce the maintenance costs and the stormwater inflow and infiltration into the system. The 2007 Master Plan recommends that the City allocate \$1.1 million per year from 2010 to 2020 towards the project.

A contract was awarded to Keller Associates during the fall 2013 to conduct an Inflow and Infiltration (I&I) study. Flow monitoring of wastewater conveyance at various manholes was performed by City personnel in the summer of 2013, and then again in the winter months of 2013. The data is used by consultants to determine areas of high inflow and infiltration. This study will provide a project priority list for the construction of improvements to reduce I&I into the wastewater conveyance system. The I&I study will be completed during the summer of 2014 with the construction of projects scheduled for the spring of 2015.



Inflow and Infiltration diagram

Wastewater Program

Project Summary Sheet

FY 14-15

WW-003 Springbrook Road (Bypass) Sewerline

\$2,265,000

ODOT plans to improve Springbrook Road south of 99W to Highway 219, for access to the first phase of the Newberg-Dundee Bypass. The City is proposing to improve their utilities in Springbrook Road in advance of ODOT's work. The existing 15-inch City wastewater conveyance system is being replaced and upsized to piping 21 to 27-inches in diameter. Construction is to commence in December of 2014 along with the other City's utilities. This project will also pay for 50% of the new reuse waterline. The overall project cost is estimated to be \$3.2 million in wastewater system improvements. ODOT is to share a portion of the costs for lines and manholes that need to be relocated due to their roadway construction activities.



Springbrook Road Project Map

Wastewater Program

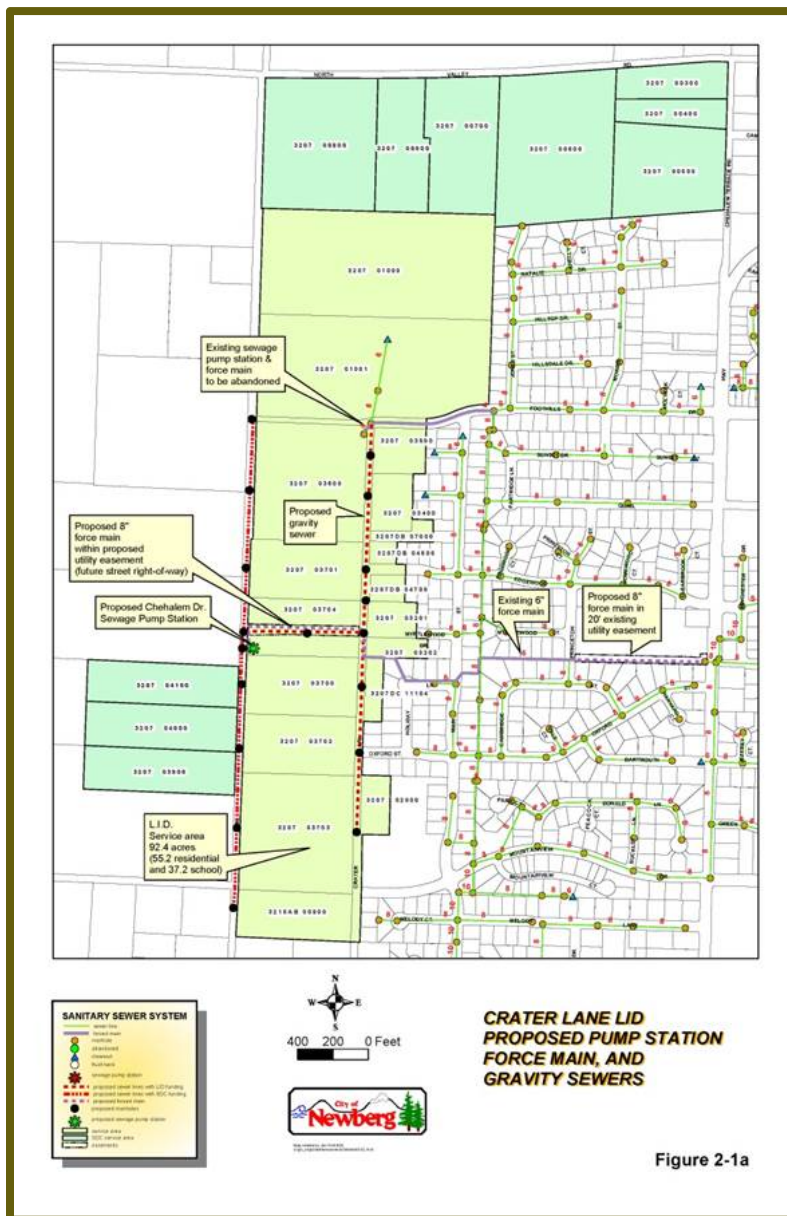
Project Summary Sheet

FY 14-15

WW-004 Wastewater LID Reserve Fund

\$50,000

Small sections of the City are not served by the City wastewater collection system and utilize private septic systems for onsite wastewater disposal. Local improvement districts are formed by the City and/or residents and the City finances the project cost. The project cost and interest is reimbursed by the property owners over a specified time period. The intent of the \$150,000 reserve fund, built over the next three fiscal years, is to have a portion of the needed funds in place to be utilized for new local improvement districts as they are formed in the future.



Example Map:
Local Improvement District

Figure 2-1a

Wastewater Program

Project Summary Sheet

FY 14-15

WW-005 Wastewater Treatment Plant Repair,
Renovation & Expansion Design & Const.

\$21,088,728

The 2007 WWTP Facility Plan identified the need for significant repairs, renovations and expansion of the WWTP to meet DEQ requirements. The projects will be prioritized and phased over the next four years as funding allows. The current phase of the improvements is the design of the disinfection system and construction of the dewatering system, headworks, and expansion of the influent pump station. The overall project cost is expected to be in the range of \$50 million.



2007 Aerial Photograph, Looking Northeast

2014-2015

CAPITAL IMPROVEMENT PROGRAM

STORMWATER

The Stormwater Program provides for the planning, design and construction of improvements to the City's public storm drainage system. This program area includes the surface water conveyance and water quality systems.

The 2001 Drainage Master Plan Update is used to plan for improvements to the overall City storm drainage system. The Drainage Master Plan update is scheduled for completion in the spring of 2014. Funding for the stormwater program is provided through stormwater utility rates and system development charges.

<u>Projects</u>	<u>Timeframe</u>
S. Blaine Street 24" Storm Pipe, 2 nd to 11 th St.	2014-2018
2014 Stormwater Master Plan SDC Rate Consultant Study	2014-2015
99W to 2nd Street Parking Lot Pipe Rehab (2 pipes, 600 lf)	2014-2015

Stormwater Program

Project Summary Sheet

FY 14-15

SD-001 S. Blaine Street 24" Storm Pipe (2nd to 11th)

\$175,000

A section of 12" to 18" of existing stormwater piping crosses under fire station #20 and under multiple homes. Flooding occurs in the 10 year storm event on 6th Street and Blaine Street. Large segments of this existing pipe are constructed of corrugated metal and are near end of life. The \$1,127,000 project will decommission the existing stormwater pipes (shown in green below) and construct a new 24" stormwater mainline (shown in red) along South Blaine and 2nd Streets. Sections of the existing piping system will also be upsized to convey existing and future flows (shown in gold).

The FY14/15 project is to confirm hydraulic modeling, complete existing conditions and right of way surveys, design the system improvements, and complete cost estimates. Due to funding constraints, the project is scheduled to be constructed in FY 16/17.



Blaine Street Storm Project Map

Stormwater Program

Project Summary Sheet

FY 14-15

SD-002 2014 Stormwater Master Plan SDC Rate
Consultant Study

\$15,000

A capital improvement plan identifying necessary infrastructure upsizing locations and the corresponding estimated costs will be prepared as a part of the 2014 Stormwater Master Plan Update. The stormwater system development charge (SDC) will need to be adjusted per the new capital improvement project list. The current stormwater SDC rate is \$311 per equivalent single family home dwelling unit (2,877 sf per unit). The cost for the consultant study is estimated to be \$15,000.



Villa Road Drainage Pipe Installation

Stormwater Program

Project Summary Sheet

FY 14-15

SD-003 99W to 2nd Street Parking Lot Pipe Replacement

\$60,000

Existing 8" and 10" pipes (shown in gold) extend from 99W south under the existing commercial buildings to the second street parking lot, as shown. The pipes were recently videotaped and found to be in poor condition. Due to their small diameter, poor condition, and undesirable location, the existing pipes are poor candidates for a rehab/lining project.

The proposal is to design the replacement of both pipes in FY 14/15 with the design of the Sheridan Street improvement project (see SD-004). The project cost is estimated at \$200,000 for a new system that extends west on 99W and then south on Howard Street (shown in red below).



Project Location Map

Stormwater Program

Project Summary Sheet

FY 14-15

SD-004 Sheridan Street Area Storm Drainage Upgrades

\$70,000

In the design of the Sheridan Street improvements adjacent to the Chehalem Cultural Center it was found that portions of the downstream storm drainage systems in Blaine and School Streets will require additional conveyance system improvements. The downstream storm drainage work is proposed to be completed in conjunction with the 99W to 2nd Street parking lot pipe replacement project.



Sheridan Street Project Vicinity Map

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2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
FUND 01 GENERAL FUND										
REVENUES										
2,503,810	2,674,367	2,835,743	2,835,747	-	01-0000-300000	Beg F/B-Net Working Capital	-	2,249,309	2,249,309	2,249,309
6,110,175	6,192,156	6,290,274	6,269,101	-	01-0000-310000	Current Year Taxes	-	6,414,209	6,414,209	6,414,209
282,900	326,125	290,000	300,000	-	01-0000-311000	Prior Year Taxes	-	300,000	300,000	300,000
221,768	225,027	220,000	225,000	-	01-0000-320001	Franchise Fee-Cable	-	230,625	230,625	230,625
79,122	81,280	82,000	82,131	-	01-0000-320002	Franchise Fee-Garbage	-	140,307	140,307	140,307
253,054	219,489	225,000	229,387	-	01-0000-320003	Franchise Fee-Gas	-	230,625	230,625	230,625
841,378	815,982	820,000	810,528	-	01-0000-320004	Franchise Fee-Electric	-	861,000	861,000	861,000
31,062	54,284	50,000	46,000	-	01-0000-320005	Franchise Fee-Telephone	-	45,540	45,540	45,540
416,656	472,168	530,000	520,896	-	01-0000-321003	Transient Lodging Tax	-	752,339	694,839	694,839
1,350	1,325	500	1,350	-	01-0000-321004	Other Business & Liquor Taxes	-	1,377	1,377	1,377
205,445	273,416	134,000	133,000	-	01-0000-322009	Community Development	-	262,000	262,000	262,000
57,652	4,687	2,500	30,127	-	01-0000-322011	City Projects Permit Center Fees	-	5,000	5,000	5,000
-	5,000	-	-	-	01-0000-334000	OEM Grant - Fire	-	-	-	-
715,083	50,728	-	-	-	01-0000-334002	FEMA Grant - Fire	-	-	-	-
3,245	1,672	7,000	7,000	-	01-0000-334027	Police Grants	-	-	-	-
-	1,930	-	-	-	01-0000-334034	Planning Grants	-	-	-	-
-	-	100,000	100,000	-	01-0000-334047	NEA Our Town Grant	-	100,000	100,000	100,000
2,273	-	-	-	-	01-0000-334060	Miscellaneous Grants	-	-	-	-
283,314	296,762	275,000	300,000	-	01-0000-335003	State Liquor Taxes	-	310,500	310,500	310,500
32,423	31,631	30,000	31,631	-	01-0000-335004	State Cigarette Taxes	-	31,315	31,315	31,315
188,201	199,724	210,000	210,000	-	01-0000-335006	State Revenue Sharing	-	214,200	214,200	214,200
13,456	25,456	30,000	30,000	-	01-0000-336001	Dundee Planning Contract	-	30,300	30,300	30,300
12,158	11,428	16,255	15,122	-	01-0000-336002	Dundee WCCA Subscription Fee	-	15,273	15,273	15,273
35,176	36,935	38,782	38,782	-	01-0000-336003	Dundee Communications	-	40,721	40,721	40,721
398,445	406,445	415,834	415,834	-	01-0000-336004	Dundee Police Contract	-	424,151	424,151	424,151
52,675	31,166	10,000	15,000	-	01-0000-338000	Reimbursed Costs	-	-	-	-
934	1,212	1,500	1,300	-	01-0000-338007	School District CET Admin Fee	-	2,300	2,300	2,300
2,018	1,557	2,500	2,000	-	01-0000-338008	Park SDC Admin Fee	-	7,800	7,800	7,800
35,000	35,000	35,000	35,000	-	01-0000-338009	School District SRO	-	35,000	35,000	35,000
-	-	21,165	21,165	-	01-0000-338010	Reimbursed Costs - Conflagration	-	-	-	-
780	195	150	150	-	01-0000-341000	Temporary Retail Licenses	-	152	152	152
17,990	16,693	10,000	17,000	-	01-0000-341002	PD Reports and Other Fees	-	17,170	17,170	17,170
150,111	123,503	85,000	59,000	-	01-0000-341003	Planning / Subdivision Fees	-	190,000	190,000	190,000
430	261	1,000	-	-	01-0000-341004	Fire Department Miscellaneous Fees	-	1,000	1,000	1,000
265	401	300	700	-	01-0000-341005	Permit Center Document Sales	-	500	500	500
33,919	28,863	26,000	30,000	-	01-0000-342001	Newberg Dog Licenses	-	38,000	38,000	38,000
303,478	285,646	274,395	289,338	-	01-0000-342002	Fire Protection Contract	-	306,000	306,000	306,000
11,393	9,588	10,000	8,000	-	01-0000-342003	Animal Release, Adoption Fees	-	-	-	-
-	3,609	2,000	60	-	01-0000-342005	New Animal Shelter-Operations	-	-	-	-
25,360	23,874	25,000	24,542	-	01-0000-346001	Library Fines, Fees, Copies, etc	-	25,000	25,000	25,000
3,224	2,809	2,500	4,000	-	01-0000-346003	Lost Book Payments	-	3,000	3,000	3,000
57,196	64,504	61,304	61,304	-	01-0000-346004	CCRLS Reimbursement	-	95,106	95,106	95,106
18,769	18,351	20,000	19,412	-	01-0000-346005	Non-Resident Library Cards	-	19,606	19,606	19,606
476,105	458,424	425,000	500,000	-	01-0000-351000	Traffic Fines	-	505,000	505,000	505,000
8,300	5,255	6,000	5,000	-	01-0000-351001	Court Improvement Fees	-	5,050	5,050	5,050
23	-	-	-	-	01-0000-351002	Code Enforcement/Parking Fees	-	-	-	-
4,100	4,700	4,500	4,000	-	01-0000-351003	Alarm Fees	-	4,040	4,040	4,040
14,633	15,980	15,000	15,000	-	01-0000-351004	Peer Court	-	15,150	15,150	15,150
9,130	9,162	8,000	11,500	-	01-0000-351005	Court Appointed Attorneys	-	11,615	11,615	11,615
86,591	98,448	65,000	100,000	-	01-0000-351006	Traffic School Fee	-	101,000	101,000	101,000
50	-	-	-	-	01-0000-351007	Community Service Fee	-	-	-	-
28,622	26,881	28,000	34,000	-	01-0000-351008	Photo Red Light	-	28,000	28,000	28,000
7,539	11,536	1,000	500	-	01-0000-360000	Miscellaneous Revenues	-	2,500	2,500	2,500
7,680	10,230	7,500	9,800	-	01-0000-361000	Interest Earned	-	7,070	7,070	7,070
13	712	-	3	-	01-0000-364000	Sale Of Assets	-	-	-	-
-	-	-	100	-	01-0000-367001	Animal Control Donations	-	-	-	-
8,810	1,652	-	2,000	-	01-0000-367002	K-9 Donations	-	-	-	-
537,744	547,273	542,318	538,344	-	01-0000-370700	Internal Rev-Franchise Fee	-	620,795	620,795	620,795
3,843	3,843	3,843	3,843	-	01-0000-370750	Internal Rev-Communications Charge	-	3,843	3,843	3,843
-	131	-	-	-	01-0000-390022	Transfer In-Library Gift & Memorial	-	-	-	-
-	11,288	-	-	-	01-0000-393010	Capital Lease Proceeds	-	-	-	-
14,594,899	14,260,764	14,296,863	14,443,696	-	TOTAL REVENUES		-	14,703,488	14,645,988	14,645,988

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
1110 GENERAL GOVERNMENT										
1,497	1,514	1,972	1,600	-	01-1110-431000	Salaries	-	2,012	2,012	2,012
1,710	2,100	2,900	2,900	-	01-1110-432000	Councilor Salaries	-	2,900	2,900	2,900
4,470	4,570	4,600	4,640	-	01-1110-433000	Mayor Salaries	-	4,600	4,600	4,600
310	344	725	400	-	01-1110-441000	FICA/Medicare	-	728	728	728
120	101	484	150	-	01-1110-442000	Workers Compensation	-	518	518	518
23	57	85	85	-	01-1110-443000	Unemployment	-	76	76	76
8,131	8,686	10,766	9,775	-		Total Personnel Services	-	10,834	10,834	10,834
2,233	902	2,000	1,500	-	01-1110-510000	Office Supplies	-	1,500	1,500	1,500
2,862	3,484	4,025	2,250	-	01-1110-515000	Printing & Advertising	-	2,250	2,250	2,250
25,843	25,984	26,000	23,350	-	01-1110-520000	Dues & Meetings	-	23,350	23,350	23,350
2,836	3,023	3,385	2,875	-	01-1110-520005	Mayor's Expenses	-	2,875	2,875	2,875
241	144	620	1,000	-	01-1110-520006	Council/Committee Expense	-	1,000	1,000	1,000
1,018	1,090	2,100	2,100	-	01-1110-520008	Recognition	-	2,100	2,100	2,100
2,758	3,288	7,200	4,750	-	01-1110-525000	Travel & Training	-	4,750	4,750	4,750
-	-	100,000	100,000	-	01-1110-533047	NEA Our Town Grant	-	100,000	100,000	100,000
5,480	24	-	-	-	01-1110-580000	Professional Services	-	-	-	-
135,095	141,216	145,758	146,401	-	01-1110-590000	Internal Chrg-Admin Support Services	-	122,104	122,104	122,104
30,476	30,000	34,500	32,000	-	01-1110-592000	Community Support	-	32,000	32,000	32,000
108,979	120,988	140,500	135,224	-	01-1110-592500	Tourism Promotion	-	280,801	240,551	240,551
317,821	330,143	466,088	451,450	-		Total Materials and Services	-	572,730	532,480	532,480
-	-	1,500	1,500	-	01-1110-610000	Capital Outlay	-	-	-	-
-	-	1,500	1,500	-		Total Capital Outlay	-	-	-	-
325,951	338,829	478,354	462,725	-	1110	TOTAL GENERAL GOVERNMENT	-	583,564	543,314	543,314
1510 MUNICIPAL COURT										
48,959	47,846	74,088	73,626	1.50	01-1510-420000	Clerical Salaries	1.50	75,368	75,368	75,368
32,400	32,400	33,900	32,400	0.20	01-1510-431000	Judicial Salaries	0.20	36,000	36,000	36,000
-	2,251	12,000	3,764	-	01-1510-435000	Overtime	-	-	-	-
6,065	6,161	8,262	8,112	-	01-1510-441000	FICA/Medicare	-	8,519	8,519	8,519
272	199	636	690	-	01-1510-442000	Workers Compensation	-	736	736	736
244	3,124	972	954	-	01-1510-443000	Unemployment	-	891	891	891
7,316	8,524	10,339	10,004	-	01-1510-444001	Retirement-Principal	-	11,658	11,658	11,658
16,744	19,031	20,052	19,100	-	01-1510-445000	Health/Life/LTD	-	19,799	19,799	19,799
112,000	119,536	160,249	148,650	1.70		Total Personnel Services	1.70	152,971	152,971	152,971
1,197	1,376	1,500	1,500	-	01-1510-510000	Office Supplies	-	1,500	1,500	1,500
2,893	621	600	1,064	-	01-1510-515000	Printing & Advertising	-	1,100	1,100	1,100
153	113	200	237	-	01-1510-520000	Dues & Meetings	-	100	100	100
1,263	1,511	1,300	1,000	-	01-1510-525000	Travel & Training	-	500	500	500
1,455	1,397	1,500	1,400	-	01-1510-532000	Bank Fees	-	1,500	1,500	1,500
216	256	300	300	-	01-1510-533000	Contractual Services	-	325	325	325
14,633	15,980	15,000	15,000	-	01-1510-533031	Peer Court	-	15,000	15,000	15,000
1,640	1,673	2,000	2,759	-	01-1510-533045	Maintenance Agreements	-	2,800	2,800	2,800
63,856	59,953	65,141	65,141	-	01-1510-590000	Internal Chrg-Admin Support Services	-	153,365	154,403	154,403
-	-	515	499	-	01-1510-590006	Internal Chrg-Network Upgrade	-	499	499	499
16,331	17,468	30,000	30,000	-	01-1510-594000	Court Appointed Attorney Fees	-	24,000	24,000	24,000
4,227	4,769	5,250	5,440	-	01-1510-595000	Court Costs	-	5,600	5,600	5,600
650	-	4,300	3,901	-	01-1510-595001	Court Improvements	-	4,400	4,400	4,400
108,515	105,117	127,606	128,241	-		Total Materials and Services	-	210,689	211,727	211,727
220,515	224,653	287,855	276,891	1.70	1510	TOTAL MUNICIPAL COURT	1.70	363,660	364,698	364,698

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
POLICE DEPARTMENT 21XX										
2110 POLICE ADMINISTRATION										
94,665	101,646	104,474	108,000	1.00	01-2110-410000	Administrative Salaries	1.00	104,940	104,940	104,940
-	51,856	53,904	55,000	1.00	01-2110-420000	Clerical Salaries	1.00	54,984	54,984	54,984
360	-	-	-	-	01-2110-436100	Police Chief Uniform Allowance	-	-	-	-
5,400	-	-	-	-	01-2110-436200	Vehicle Allowance	-	-	-	-
720	960	1,200	1,200	-	01-2110-438000	Longevity	-	1,200	1,200	1,200
325	1,280	1,280	1,280	-	01-2110-440000	Misc Fringe Benefits	-	1,280	1,280	1,280
8,192	12,264	12,984	12,984	-	01-2110-441000	FICA/Medicare	-	13,238	13,238	13,238
3,117	3,370	4,060	4,060	-	01-2110-442000	Workers Compensation	-	4,979	4,979	4,979
304	1,079	1,434	1,434	-	01-2110-443000	Unemployment	-	1,299	1,299	1,299
33,553	33,695	39,488	35,448	-	01-2110-444000	Retirement-PERS	-	35,337	35,337	35,337
-	10,222	12,290	12,290	-	01-2110-444001	Retirement-Principal	-	13,856	13,856	13,856
3,821	3,812	3,333	3,333	-	01-2110-444002	Retirement-Pension Bond	-	3,505	3,505	3,505
17,330	38,803	40,544	39,000	-	01-2110-445000	Health/Life/LTD	-	40,046	40,046	40,046
167,787	258,987	274,991	274,029	2.00		Total Personnel Services	2.00	274,664	274,664	274,664
12,185	9,701	7,500	12,000	-	01-2110-510000	Office Supplies	-	7,500	7,500	7,500
257	330	500	500	-	01-2110-511000	Postage	-	500	500	500
5,738	3,692	4,000	4,500	-	01-2110-515000	Printing & Advertising	-	4,000	4,000	4,000
1,790	1,399	1,500	1,500	-	01-2110-520000	Dues & Meetings	-	1,500	1,500	1,500
225	33	-	500	-	01-2110-520003	Recruitment Expense	-	-	-	-
1,039	1,272	3,500	3,500	-	01-2110-525000	Travel & Training	-	3,500	3,500	3,500
7,423	7,437	4,000	4,000	-	01-2110-533045	Maintenance Agreements	-	4,000	4,000	4,000
1,988	504	1,000	100	-	01-2110-551000	Books & Publications	-	1,000	1,000	1,000
495	495	495	495	-	01-2110-575000	Bond Registration Costs	-	495	495	495
4,879	37,297	6,500	8,750	-	01-2110-580000	Professional Services	-	6,500	6,500	6,500
598,336	591,246	632,072	660,083	-	01-2110-590000	Internal Chrg-Admin Support Services	-	738,816	749,543	749,543
12,000	-	-	-	-	01-2110-590002	Internal Chrg-Computers	-	-	-	-
-	-	18,686	18,114	-	01-2110-590006	Internal Chrg-Network Upgrade	-	18,112	18,112	18,112
646,355	653,406	679,753	714,042	-		Total Materials and Services	-	785,923	796,650	796,650
814,142	912,393	954,744	988,071	2.00	2110	TOTAL POLICE ADMINISTRATION	2.00	1,060,587	1,071,314	1,071,314

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
2120 PATROL										
90,969	91,833	93,468	93,468	1.00	01-2120-410000	Administrative Salaries	1.00	95,328	95,328	95,328
1,592,548	1,653,032	1,727,439	1,700,000	25.00	01-2120-431000	Officer Salaries	25.00	1,772,335	1,772,335	1,772,335
81,009	77,427	113,518	113,518	-	01-2120-435000	Overtime	-	113,518	113,518	113,518
41,861	49,930	50,000	47,000	-	01-2120-435001	Holiday Bank	-	50,000	50,000	50,000
960	840	960	960	-	01-2120-436000	Shift Diff/Beeper Pay	-	960	960	960
6,720	7,180	7,180	8,000	-	01-2120-438000	Longevity	-	9,500	9,500	9,500
2,275	4,480	4,480	4,480	-	01-2120-440000	Misc Fringe Benefits	-	4,480	4,480	4,480
135,864	141,036	152,771	152,771	-	01-2120-441000	FICA/Medicare	-	156,532	156,532	156,532
55,521	57,585	74,233	74,233	-	01-2120-442000	Workers Compensation	-	91,455	91,455	91,455
5,443	15,526	17,935	17,935	-	01-2120-443000	Unemployment	-	16,331	16,331	16,331
344,787	359,834	474,857	379,185	-	01-2120-444000	Retirement-PERS	-	400,841	400,841	400,841
59,324	62,793	63,678	63,678	-	01-2120-444002	Retirement-Pension Bond	-	67,200	67,200	67,200
416,931	429,167	462,973	430,000	-	01-2120-445000	Health/Life/LTD	-	452,776	452,776	452,776
2,834,212	2,950,663	3,243,492	3,085,228	26.00		Total Personnel Services	26.00	3,231,256	3,231,256	3,231,256
21,191	14,908	27,000	18,000	-	01-2120-512000	Uniforms	-	24,000	24,000	24,000
819	252	700	250	-	01-2120-520000	Dues & Meetings	-	700	700	700
72	-	500	500	-	01-2120-520003	Recruitment Expense	-	500	500	500
6,595	7,902	6,500	5,000	-	01-2120-523000	Supplies	-	6,500	6,500	6,500
8,374	9,621	8,500	5,000	-	01-2120-523001	Firearms	-	11,500	11,500	11,500
-	-	500	-	-	01-2120-523005	Flares	-	500	500	500
1,930	2,910	1,250	1,250	-	01-2120-524000	Safety Program	-	1,250	1,250	1,250
9,181	9,252	8,500	4,000	-	01-2120-525000	Travel & Training	-	8,500	8,500	8,500
-	-	250	250	-	01-2120-528000	Prisoner Expense	-	250	250	250
2,754	4,902	2,500	2,000	-	01-2120-529000	K-9 Program	-	2,500	2,500	2,500
1,283	2,758	7,500	7,000	-	01-2120-530000	Drug Dog	-	7,500	7,500	7,500
340	844	1,000	500	-	01-2120-533000	Contractual Services	-	1,000	1,000	1,000
-	-	890	890	-	01-2120-533048	JAG Grant	-	890	890	890
1,177	780	2,000	2,000	-	01-2120-536000	Motor Program	-	2,000	2,000	2,000
86,220	88,828	95,000	95,000	-	01-2120-562000	Fuel	-	95,000	95,000	95,000
28,950	37,894	35,000	35,000	-	01-2120-563000	Vehicle Maintenance	-	35,000	35,000	35,000
2,830	2,959	2,000	1,000	-	01-2120-566000	Equip Repair & Maintenance	-	2,000	2,000	2,000
5,178	2,049	3,000	2,500	-	01-2120-566120	Small Equipment Replacement	-	3,000	3,000	3,000
4,169	112	2,000	600	-	01-2120-580000	Professional Services	-	2,000	2,000	2,000
45,000	45,000	55,000	55,000	-	01-2120-590001	Internal Chrg-Veh/Equip	-	45,000	45,000	45,000
3,000	3,000	3,000	3,000	-	01-2120-590003	Internal Chrg-Capital Replace	-	3,000	3,000	3,000
-	-	-	-	-	01-2120-590007	Internal Chrg-MDT	-	18,000	18,000	18,000
38,000	38,000	38,000	38,000	-	01-2120-590008	Internal Chrg-Radio Replace	-	38,000	38,000	38,000
-	-	-	-	-	01-2120-590009	Internal Chrg-FBI Mandate	-	41,156	41,156	41,156
9,875	9,047	10,000	500	-	01-2120-596000	Reserve Police Costs	-	10,000	10,000	10,000
1,364	-	1,700	750	-	01-2120-596003	Reserve Officers' Ammunition	-	1,700	1,700	1,700
278,302	281,018	312,290	277,990	-		Total Materials and Services	-	361,446	361,446	361,446
39,608	17,927	15,000	15,368	-	01-2120-610000	Capital Outlay	-	15,000	15,000	15,000
39,608	17,927	15,000	15,368	-		Total Capital Outlay	-	15,000	15,000	15,000
3,152,122	3,249,608	3,570,782	3,378,586	26.00	2120	TOTAL PATROL	26.00	3,607,702	3,607,702	3,607,702

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
2130 INVESTIGATIONS										
90,969	91,833	93,468	93,468	1.00	01-2130-410000	Administrative Salaries	1.00	95,328	95,328	95,328
254,945	265,635	282,849	278,000	4.00	01-2130-431000	Officer Salaries	4.00	292,824	292,824	292,824
20,850	20,472	30,000	22,000	-	01-2130-435000	Overtime	-	30,000	30,000	30,000
11,552	10,440	15,000	10,503	-	01-2130-435001	Holiday Bank	-	15,000	15,000	15,000
1,907	1,920	2,400	2,000	-	01-2130-436000	Beeper Pay	-	2,400	2,400	2,400
1,440	1,440	1,800	1,800	-	01-2130-436100	Detectives Uniform Allowance	-	1,800	1,800	1,800
480	720	720	720	-	01-2130-438000	Longevity	-	880	880	880
1,625	3,200	3,200	3,200	-	01-2130-440000	Misc Fringe Benefits	-	3,200	3,200	3,200
28,936	29,674	32,851	32,851	-	01-2130-441000	FICA/Medicare	-	33,772	33,772	33,772
12,145	12,291	15,840	15,840	-	01-2130-442000	Workers Compensation	-	19,592	19,592	19,592
1,159	2,768	3,838	3,838	-	01-2130-443000	Unemployment	-	3,503	3,503	3,503
68,441	70,284	98,495	76,645	-	01-2130-444000	Retirement-PERS	-	82,721	82,721	82,721
12,949	13,109	13,721	13,721	-	01-2130-444002	Retirement-Pension Bond	-	14,535	14,535	14,535
85,361	87,554	91,282	81,000	-	01-2130-445000	Health/Life/LTD	-	89,279	89,279	89,279
592,759	611,340	685,464	635,586	5.00		Total Personnel Services	5.00	684,834	684,834	684,834
106	73	500	250	-	01-2130-520000	Dues & Meetings	-	500	500	500
-	-	-	-	-	01-2130-520003	Recruitment Expense	-	-	-	-
5,000	-	5,000	-	-	01-2130-521000	Confidential Funds	-	5,000	5,000	5,000
3,988	701	2,000	1,000	-	01-2130-523000	Supplies	-	2,000	2,000	2,000
124	227	700	500	-	01-2130-523004	Photographic Equipment	-	700	700	700
3,386	2,565	3,500	8,000	-	01-2130-525000	Travel & Training	-	3,500	3,500	3,500
-	327	-	250	-	01-2130-528000	Investigation Expense	-	-	-	-
55	3,120	1,500	500	-	01-2130-533000	Contractual Services	-	1,500	1,500	1,500
-	-	-	1,800	-	01-2130-533045	Maintenance Agreements	-	-	-	-
1,200	1,200	1,200	1,200	-	01-2130-534000	Vehicle Lease	-	1,200	1,200	1,200
1,451	3,632	2,000	2,000	-	01-2130-563000	Vehicle Maintenance	-	2,000	2,000	2,000
3,015	5,049	3,000	2,000	-	01-2130-566120	Small Equip Replacement	-	3,000	3,000	3,000
719	245	2,000	500	-	01-2130-580000	Professional Services	-	2,000	2,000	2,000
16,000	16,000	16,000	16,000	-	01-2130-590001	Internal Chrg-Veh/Equip	-	16,000	16,000	16,000
15,000	10,000	5,000	5,000	-	01-2130-590004	Internal Chrg-Forensic Equip	-	5,000	5,000	5,000
50,045	43,139	42,400	39,000	-		Total Materials and Services	-	42,400	42,400	42,400
6,500	-	-	-	-	01-2130-610000	Capital Outlay	-	-	-	-
6,500	-	-	-	-		Total Capital Outlay	-	-	-	-
649,303	654,479	727,864	674,586	5.00	2130	TOTAL INVESTIGATIONS	5.00	727,234	727,234	727,234
2150 SUPPORT SERVICES										
33,466	33,774	34,404	34,404	0.50	01-2150-410000	Administrative Salaries	0.50	35,076	35,076	35,076
135,886	84,758	91,956	91,956	2.00	01-2150-420000	Clerical Salaries	2.00	96,036	96,036	96,036
44,501	(1,236)	-	-	-	01-2150-431000	Salaries & Wages	-	-	-	-
1,388	2,198	-	-	-	01-2150-435000	Overtime	-	-	-	-
4,958	4,006	4,100	3,000	-	01-2150-435001	Holiday Bank	-	4,100	4,100	4,100
2,280	1,080	1,080	1,080	-	01-2150-438000	Longevity	-	1,080	1,080	1,080
488	320	320	320	-	01-2150-440000	Misc Fringe Benefits	-	320	320	320
16,718	9,122	10,086	10,086	-	01-2150-441000	FICA/Medicare	-	10,451	10,451	10,451
1,243	392	560	560	-	01-2150-442000	Workers Compensation	-	682	682	682
669	893	1,185	1,185	-	01-2150-443000	Unemployment	-	1,091	1,091	1,091
22,738	23,371	31,124	24,100	-	01-2150-444000	Retirement-PERS	-	26,480	26,480	26,480
19,921	(557)	-	-	-	01-2150-444001	Retirement-Principal	-	-	-	-
4,204	4,294	4,185	4,185	-	01-2150-444002	Retirement-Pension Bond	-	4,473	4,473	4,473
76,636	42,928	45,222	43,500	-	01-2150-445000	Health/Life/LTD	-	44,210	44,210	44,210
365,096	205,343	224,222	214,376	2.50		Total Personnel Services	2.50	223,999	223,999	223,999
536	400	300	300	-	01-2150-520000	Dues & Meetings	-	300	300	300
3,046	1,232	1,900	1,900	-	01-2150-523000	Supplies	-	1,900	1,900	1,900
773	-	-	-	-	01-2150-523002	Supplies-Dog Control	-	-	-	-
340	-	-	-	-	01-2150-523003	Veterinarian Fees	-	-	-	-
690	1,282	2,000	500	-	01-2150-525000	Travel & Training	-	2,000	2,000	2,000
2,936	2,379	3,000	3,000	-	01-2150-527000	Community Policing	-	3,000	3,000	3,000
5,054	5,109	5,000	5,000	-	01-2150-532000	R.A.I.N. Agreement	-	5,000	5,000	5,000
14,425	15,192	12,760	12,760	-	01-2150-533000	Contractual Services	-	12,760	12,760	12,760
13,757	11,250	13,932	13,932	-	01-2150-533045	Maintenance Agreements	-	13,932	13,932	13,932
1,266	-	-	-	-	01-2150-533058	ACTS Oregon Bike Safety Grant	-	-	-	-
5,391	1,310	4,500	4,500	-	01-2150-566000	Equip Repair & Maintenance	-	4,500	4,500	4,500
48,214	38,154	43,392	41,892	-		Total Materials and Services	-	43,392	43,392	43,392
413,311	243,497	267,614	256,268	2.50	2150	TOTAL SUPPORT SERVICES	2.50	267,391	267,391	267,391

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
2160 ANIMAL CONTROL										
-	50,903	50,640	50,640	1.00	01-2160-431000	Salaries & Wages	-	-	-	-
-	3,834	4,500	4,500	-	01-2160-435000	Overtime	-	-	-	-
-	1,904	2,000	2,000	-	01-2160-435001	Holiday Bank	-	-	-	-
-	1,233	1,200	1,200	-	01-2160-438000	Longevity	-	-	-	-
-	4,738	4,463	4,463	-	01-2160-441000	FICA/Medicare	-	-	-	-
-	818	922	922	-	01-2160-442000	Workers Compensation	-	-	-	-
-	405	526	526	-	01-2160-443000	Unemployment	-	-	-	-
-	14,664	16,802	16,802	-	01-2160-444001	Retirement-Principal	-	-	-	-
-	17,056	17,590	17,200	-	01-2160-445000	Health/Life/LTD	-	-	-	-
-	95,555	98,643	98,253	1.00		Total Personnel Services	-	-	-	-
-	257	150	150	-	01-2160-520000	Dues & Meetings	-	-	-	-
-	1,505	2,450	2,450	-	01-2160-523002	Supplies-Dog Control	-	-	-	-
-	437	500	500	-	01-2160-523003	Veterinarian Fees	-	-	-	-
-	219	600	600	-	01-2160-525000	Travel & Training	-	-	-	-
-	-	1,620	1,620	-	01-2160-533045	Maintenance Agreements	-	420	420	420
-	3,000	8,120	4,000	-	01-2160-540000	Utilities	-	8,120	8,120	8,120
-	5,418	13,440	9,320	-		Total Materials and Services	-	8,540	8,540	8,540
-	24,690	5,000	-	-	01-2160-610000	Capital Outlay	-	-	-	-
-	24,690	5,000	-	-		Total Capital Outlay	-	-	-	-
-	125,663	117,083	107,573	1.00	2160	TOTAL ANIMAL CONTROL	-	8,540	8,540	8,540
5,028,878	5,185,640	5,638,087	5,405,084	36.50		TOTAL POLICE DEPARTMENT	35.50	5,671,454	5,682,181	5,682,181

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
FIRE DEPARTMENT 22XX										
2210 FIRE ADMINISTRATION										
104,613	105,604	108,685	108,685	1.00	01-2210-410000	Administrative Salaries	1.00	109,332	109,332	109,332
66,994	67,987	73,572	73,572	1.60	01-2210-420000	Clerical Salaries	1.60	75,480	75,480	75,480
5,191	5,173	5,000	5,000	-	01-2210-436000	Standby Pay	-	5,000	5,000	5,000
720	720	720	860	-	01-2210-438000	Longevity	-	720	720	720
325	640	640	640	-	01-2210-440000	Misc Fringe Benefits	-	640	640	640
13,179	13,465	14,315	14,315	-	01-2210-441000	FICA/Medicare	-	14,625	14,625	14,625
3,073	3,989	4,766	4,766	-	01-2210-442000	Workers Compensation	-	5,179	5,179	5,179
533	1,261	1,682	1,682	-	01-2210-443000	Unemployment	-	1,529	1,529	1,529
17,812	17,898	23,276	20,345	-	01-2210-444000	Retirement-PERS	-	18,924	18,924	18,924
9,578	11,159	13,075	13,075	-	01-2210-444001	Retirement-Principal	-	14,739	14,739	14,739
3,774	3,752	3,610	3,610	-	01-2210-444002	Retirement-Pension Bond	-	3,794	3,794	3,794
29,797	33,724	35,103	34,000	-	01-2210-445000	Health/Life/LTD	-	34,670	34,670	34,670
255,589	265,372	284,444	280,550	2.60		Total Personnel Services	2.60	284,632	284,632	284,632
3,457	2,572	3,500	3,500	-	01-2210-510000	Office Supplies	-	3,500	3,500	3,500
264	372	600	400	-	01-2210-511000	Postage	-	400	400	400
440	656	1,000	1,000	-	01-2210-520000	Dues & Meetings	-	1,000	1,000	1,000
3,814	2,299	6,400	2,500	-	01-2210-523000	Supplies	-	2,500	2,500	2,500
1,331	2,278	3,200	2,200	-	01-2210-525000	Travel & Training	-	3,200	3,200	3,200
3,693	3,901	4,000	4,000	-	01-2210-533045	Maintenance Agreements	-	12,000	12,000	12,000
16,384	14,374	18,000	18,000	-	01-2210-540000	Utilities	-	18,000	18,000	18,000
40	124	300	300	-	01-2210-551000	Books & Publications	-	300	300	300
2,414	1,822	2,200	2,200	-	01-2210-562000	Fuel	-	2,200	2,200	2,200
405	207	1,500	1,500	-	01-2210-563000	Vehicle Maintenance	-	1,500	1,500	1,500
-	2	800	800	-	01-2210-566000	Equip Repair & Maintenance	-	800	800	800
248	248	250	250	-	01-2210-575000	Bond Registration Costs	-	250	250	250
-	1,880	-	-	-	01-2210-580000	Professional Services	-	-	-	-
346,200	326,694	354,099	377,609	-	01-2210-590000	Internal Chrg-Admin Support Services	-	379,204	384,394	384,394
-	-	11,237	10,892	-	01-2210-590006	Internal Chrg-Network Upgrade	-	10,893	10,893	10,893
-	-	-	-	-	01-2210-590007	Internal Chrg-MDT	-	15,000	15,000	15,000
-	-	-	-	-	01-2210-590009	Internal Chrg-FBI Mandate	-	24,694	24,694	24,694
378,689	357,429	407,086	425,151	-		Total Materials and Services	-	475,441	480,631	480,631
634,278	622,801	691,530	705,701	2.60	2210	TOTAL FIRE ADMINISTRATION	2.60	760,073	765,263	765,263

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
2220 FIRE SUPPRESSION										
88,185	89,021	90,576	94,060	1.00	01-2220-410000	Administrative Salaries	1.00	92,436	92,436	92,436
1,082,669	1,164,955	1,218,135	1,208,000	14.92	01-2220-431000	Firefighter Salaries	13.28	1,108,411	1,108,411	1,108,411
54,029	57,206	86,715	90,000	-	01-2220-435000	Overtime	-	167,141	167,141	167,141
43,830	44,542	43,300	46,000	-	01-2220-435001	Holiday Bank	-	43,300	43,300	43,300
9,104	3,713	22,000	3,500	-	01-2220-436000	Standby Pay	-	22,000	22,000	22,000
1,760	2,320	2,320	2,320	-	01-2220-438000	Longevity	-	2,720	2,720	2,720
-	-	-	-	-	01-2220-439000	Incentive Pay	-	11,130	11,130	11,130
650	1,280	1,280	1,280	-	01-2220-440000	Misc Fringe Benefits	-	1,280	1,280	1,280
96,669	102,399	113,635	118,664	-	01-2220-441000	FICA/Medicare	-	112,811	112,811	112,811
31,958	45,726	59,940	59,940	-	01-2220-442000	Workers Compensation	-	62,839	62,839	62,839
4,568	9,871	13,369	14,180	-	01-2220-443000	Unemployment	-	11,797	11,797	11,797
222,728	230,076	326,687	268,035	-	01-2220-444000	Retirement-PERS	-	269,453	269,453	269,453
43,100	44,801	46,781	46,781	-	01-2220-444002	Retirement-Pension Bond	-	47,601	47,601	47,601
231,095	231,028	253,290	235,000	-	01-2220-445000	Health/Life/LTD	-	227,693	227,693	227,693
1,910,345	2,026,938	2,278,028	2,187,760	15.92		Total Personnel Services	14.28	2,180,612	2,180,612	2,180,612
14,374	14,141	15,000	15,000	-	01-2220-512000	Uniforms	-	15,000	15,000	15,000
476	699	500	500	-	01-2220-520000	Dues & Meetings	-	500	500	500
6,797	7,532	10,000	5,000	-	01-2220-523000	Supplies	-	10,000	10,000	10,000
4,202	1,053	10,000	10,000	-	01-2220-523020	Small Equipment	-	8,000	8,000	8,000
5,451	6,603	8,000	5,000	-	01-2220-525000	Travel & Training	-	8,000	8,000	8,000
-	47	-	-	-	01-2220-526000	Employee Testing	-	-	-	-
9,071	5,810	9,460	9,460	-	01-2220-533045	Maintenance Agreements	-	9,460	9,460	9,460
1,347	778	2,000	1,000	-	01-2220-551000	Books & Publications	-	2,000	2,000	2,000
21,151	24,877	25,000	30,000	-	01-2220-562000	Fuel	-	25,000	25,000	25,000
24,757	25,418	32,500	30,000	-	01-2220-563000	Vehicle Maintenance	-	30,000	30,000	30,000
13,811	11,224	15,000	12,000	-	01-2220-566000	Equip Repair & Maintenance	-	15,000	15,000	15,000
22,994	21,750	30,000	20,000	-	01-2220-566100	Safety Equipment	-	30,000	30,000	30,000
32,786	32,786	32,786	32,786	-	01-2220-590008	Internal Chrg-Radio Replace	-	32,786	32,786	32,786
19,572	21,199	20,200	10,000	-	01-2220-596000	Volunteer Costs	-	20,000	20,000	20,000
8,317	1,719	10,000	5,000	-	01-2220-596001	Volunteer Training	-	10,000	10,000	10,000
17,500	17,500	17,500	17,500	-	01-2220-596002	Volunteer LOSAP	-	17,500	17,500	17,500
202,606	193,136	237,946	203,246	-		Total Materials and Services	-	233,246	233,246	233,246
5,324	3,525	21,165	21,165	-	01-2220-610000	Capital Outlay	-	-	-	-
749,482	42,035	-	-	-	01-2220-610534	Capital Outlay - FEMA Grant	-	-	-	-
754,806	45,560	21,165	21,165	-		Total Capital Outlay	-	-	-	-
2,867,757	2,265,634	2,537,139	2,412,171	15.92	2220	TOTAL FIRE SUPPRESSION	14.28	2,413,858	2,413,858	2,413,858
2230 FIRE PREVENTION										
88,185	89,021	90,576	94,100	1.00	01-2230-432000	Inspector Salaries	1.00	92,436	92,436	92,436
5,624	5,258	12,000	8,500	-	01-2230-436000	Standby Pay	-	12,000	12,000	12,000
720	720	720	720	-	01-2230-438000	Longevity	-	720	720	720
325	640	640	640	-	01-2230-440000	Misc Fringe Benefits	-	640	640	640
7,062	7,106	7,951	7,951	-	01-2230-441000	FICA/Medicare	-	8,094	8,094	8,094
2,339	3,158	4,155	4,000	-	01-2230-442000	Workers Compensation	-	4,475	4,475	4,475
285	669	936	936	-	01-2230-443000	Unemployment	-	846	846	846
19,844	19,836	26,068	21,609	-	01-2230-444000	Retirement-PERS	-	22,121	22,121	22,121
3,242	3,222	3,302	3,302	-	01-2230-444002	Retirement-Pension Bond	-	3,467	3,467	3,467
17,266	19,553	20,356	19,800	-	01-2230-445000	Health/Life/LTD	-	20,109	20,109	20,109
144,891	149,183	166,704	161,558	1.00		Total Personnel Services	1.00	164,908	164,908	164,908
190	269	85	264	-	01-2230-520000	Dues & Meetings	-	264	264	264
473	488	1,300	1,100	-	01-2230-523000	Supplies	-	1,100	1,100	1,100
2,319	1,615	3,200	2,550	-	01-2230-523011	Fire Prevention	-	2,550	2,550	2,550
2,390	1,168	1,600	1,564	-	01-2230-525000	Travel & Training	-	1,564	1,564	1,564
304	462	500	300	-	01-2230-551000	Books & Publications	-	300	300	300
2,795	2,985	2,500	2,500	-	01-2230-562000	Fuel	-	2,500	2,500	2,500
2,976	2,923	925	1,782	-	01-2230-563000	Vehicle Maintenance	-	1,782	1,782	1,782
11,447	9,910	10,110	10,060	-		Total Materials and Services	-	10,060	10,060	10,060
156,338	159,093	176,814	171,618	1.00	2230	TOTAL FIRE PREVENTION	1.00	174,968	174,968	174,968
3,658,373	3,047,528	3,405,483	3,289,490	19.52		TOTAL FIRE DEPARTMENT	17.88	3,348,899	3,354,089	3,354,089

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
2310 COMMUNICATIONS										
33,467	33,774	34,404	34,404	0.50	01-2310-410000	Administrative Salaries	0.50	35,076	35,076	35,076
319,972	315,412	330,742	330,742	7.00	01-2310-420000	Dispatch Salaries	6.00	307,216	307,216	307,216
39,967	35,006	28,000	30,000	-	01-2310-435000	Overtime	-	28,000	28,000	28,000
8,228	9,970	13,000	13,000	-	01-2310-435001	Holiday Bank	-	13,000	13,000	13,000
1,080	840	840	840	-	01-2310-438000	Longevity	-	840	840	840
488	320	320	320	-	01-2310-440000	Misc Fringe Benefits	-	320	320	320
29,509	28,940	31,159	31,159	-	01-2310-441000	FICA/Medicare	-	29,412	29,412	29,412
1,228	1,280	1,565	1,565	-	01-2310-442000	Workers Comp	-	1,707	1,707	1,707
1,209	2,896	3,667	3,667	-	01-2310-443000	Unemployment	-	3,076	3,076	3,076
73,792	66,090	89,571	75,865	-	01-2310-444000	Retirement-PERS	-	66,187	66,187	66,187
-	-	-	-	-	01-2310-444001	Retirement-Principal	-	-	-	-
13,542	12,229	13,005	13,005	-	01-2310-444002	Retirement-Pension Bond	-	12,657	12,657	12,657
121,599	123,176	130,818	128,000	-	01-2310-445000	Health/Life/LTD	-	110,544	110,544	110,544
644,080	629,933	677,091	662,567	7.50		Total Personnel Services	6.50	608,035	608,035	608,035
478	568	500	500	-	01-2310-520000	Dues & Meetings	-	500	500	500
-	278	-	-	-	01-2310-520003	Recruitment Expense	-	-	-	-
537	2,244	4,000	2,000	-	01-2310-523000	Supplies	-	4,000	4,000	4,000
4,036	2,934	2,500	3,500	-	01-2310-525000	Travel & Training	-	2,500	2,500	2,500
435	(587)	500	-	-	01-2310-526000	Employee Testing	-	500	500	500
-	3,085	8,300	8,300	-	01-2310-533000	Contractual Services	-	8,300	8,300	8,300
35,573	108,104	136,176	136,176	-	01-2310-533045	Maintenance Agreements	-	136,176	136,176	136,176
-	-	3,060	-	-	01-2310-533051	OEM Phase II Wireless	-	3,060	3,060	3,060
78,628	1,818	1,500	1,500	-	01-2310-566000	Equip Repair & Maintenance	-	1,500	1,500	1,500
2,223	1,890	2,000	2,000	-	01-2310-566120	Small Equipment Replacement	-	2,000	2,000	2,000
106,432	120,057	121,143	121,143	-	01-2310-590000	Internal Chrg-Admin Support Services	-	243,943	250,863	250,863
19,000	19,000	19,000	19,000	-	01-2310-590003	Internal Chrg-Capital Replace	-	19,000	19,000	19,000
-	-	5,370	5,206	-	01-2310-590006	Internal Chrg-Network Upgrade	-	5,206	5,206	5,206
247,341	259,391	304,049	299,325	-		Total Materials and Services	-	426,685	433,605	433,605
891,421	889,324	981,140	961,892	7.50	2310	TOTAL COMMUNICATIONS	6.50	1,034,720	1,041,640	1,041,640

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
LIBRARY 31XX										
3110 LIBRARY ADMINISTRATION										
188,031	190,704	199,733	202,500	3.00	01-3110-410000	Administrative Salaries	3.00	199,836	199,836	199,836
-	120	-	-	-	01-3110-432000	Salaries-Grant	-	-	-	-
1,280	1,720	1,680	1,920	-	01-3110-438000	Longevity	-	2,400	2,400	2,400
325	640	640	640	-	01-3110-440000	Misc Fringe Benefits	-	640	640	640
14,247	14,484	15,363	15,363	-	01-3110-441000	FICA/Medicare	-	15,519	15,519	15,519
519	567	723	738	-	01-3110-442000	Workers Compensation	-	873	873	873
570	1,352	1,808	1,856	-	01-3110-443000	Unemployment	-	1,622	1,622	1,622
17,940	18,142	22,248	19,248	-	01-3110-444000	Retirement-PERS	-	18,913	18,913	18,913
17,999	21,080	25,566	26,792	-	01-3110-444001	Retirement-Principal	-	28,332	28,332	28,332
2,937	2,944	2,800	3,328	-	01-3110-444002	Retirement-Pension Bond	-	2,945	2,945	2,945
29,872	33,584	35,061	34,000	-	01-3110-445000	Health/Life/LTD	-	34,634	34,634	34,634
273,719	285,337	305,622	306,385	3.00		Total Personnel Services	3.00	305,714	305,714	305,714
1,327	477	1,800	1,500	-	01-3110-510000	Office Supplies	-	800	800	800
50	127	100	216	-	01-3110-515000	Printing & Advertising	-	100	100	100
370	320	350	350	-	01-3110-520000	Dues & Meetings	-	305	305	305
840	680	400	200	-	01-3110-523000	Supplies	-	300	300	300
1,169	317	350	350	-	01-3110-525000	Travel & Training	-	350	350	350
1,649	2,376	2,000	2,768	-	01-3110-532000	Bank Fees	-	2,800	2,800	2,800
2,816	3,289	2,900	2,900	-	01-3110-533045	Maintenance Agreements	-	2,900	2,900	2,900
26,115	24,924	28,000	25,000	-	01-3110-540000	Utilities	-	25,500	25,500	25,500
117,949	116,664	121,611	121,611	-	01-3110-542001	Regional Library Service	-	121,974	121,974	121,974
496	-	400	-	-	01-3110-551000	Books & Publications	-	-	-	-
183	151	150	367	-	01-3110-551003	Lost Book Refunds	-	150	150	150
-	(138)	-	-	-	01-3110-560000	Property Taxes	-	-	-	-
-	336	150	150	-	01-3110-566000	Equip Repair & Maintenance	-	150	150	150
184,818	166,135	167,829	169,276	-	01-3110-590000	Internal Chrg-Admin Support Services	-	167,519	168,557	168,557
-	-	2,723	2,640	-	01-3110-590006	Internal Chrg-Network Upgrade	-	2,640	2,640	2,640
434	16	50	50	-	01-3110-596000	Volunteer Costs	-	50	50	50
338,216	315,674	328,813	327,378	-		Total Materials and Services	-	325,538	326,576	326,576
611,934	601,011	634,435	633,763	3.00	3110	TOTAL LIBRARY ADMINISTRATI	3.00	631,252	632,290	632,290
3120 PUBLIC SERVICES										
336,708	336,912	349,819	344,149	8.34	01-3120-431000	Salaries & Wages	8.94	380,991	380,991	380,991
177	-	-	-	-	01-3120-435000	Overtime	-	-	-	-
480	480	480	480	-	01-3120-438000	Longevity	-	720	720	720
25,564	25,481	26,799	26,799	-	01-3120-441000	FICA/Medicare	-	29,198	29,198	29,198
1,153	1,206	1,144	1,627	-	01-3120-442000	Workers Compensation	-	1,495	1,495	1,495
1,012	2,360	3,155	3,451	-	01-3120-443000	Unemployment	-	3,053	3,053	3,053
16,298	18,988	30,460	22,519	-	01-3120-444001	Retirement-Principal	-	34,407	34,407	34,407
29,070	38,223	50,220	38,523	-	01-3120-445000	Health/Life/LTD	-	52,888	52,888	52,888
410,462	423,650	462,077	437,548	8.34		Total Personnel Services	8.94	502,752	502,752	502,752
4,294	3,158	3,800	1,800	-	01-3120-510000	Office Supplies	-	2,500	2,500	2,500
135	112	50	-	-	01-3120-515000	Printing & Advertising	-	-	-	-
355	200	350	350	-	01-3120-520000	Dues & Meetings	-	350	350	350
2,010	1,220	2,200	1,700	-	01-3120-523000	Supplies	-	2,000	2,000	2,000
2,289	1,572	1,700	1,500	-	01-3120-525000	Travel & Training	-	1,500	1,500	1,500
463	138	2,350	2,350	-	01-3120-533000	Contractual Services	-	2,000	2,000	2,000
230	390	-	60	-	01-3120-533024	Patron Notices	-	-	-	-
32,706	28,573	33,000	20,000	-	01-3120-551000	Books & Publications	-	20,000	20,000	20,000
11,623	9,644	7,300	5,000	-	01-3120-551001	Audio-Visual	-	5,000	5,000	5,000
6,500	5,991	5,000	5,000	-	01-3120-551002	Periodicals	-	5,000	5,000	5,000
14,758	14,321	13,800	7,000	-	01-3120-551003	Children's Books	-	7,000	7,000	7,000
2,551	2,887	2,200	1,100	-	01-3120-551004	Children's Audio-Visual	-	1,110	1,110	1,110
468	492	500	500	-	01-3120-551005	Children's Periodicals	-	500	500	500
2,569	4,716	-	-	-	01-3120-551006	Electronic Resources	-	-	-	-
497	37	490	14	-	01-3120-551007	Adult Book Replacement	-	100	100	100
2,121	1,425	1,970	210	-	01-3120-551008	Children's Book Replacement	-	500	500	500
-	-	200	200	-	01-3120-566000	Equip Repair & Maintenance	-	200	200	200
83,568	74,876	74,910	46,784	-		Total Materials and Services	-	47,760	47,760	47,760
135,057	-	5,000	557	-	01-3120-610000	Capital Outlay	-	-	-	-
135,057	-	5,000	557	-		Total Capital Outlay	-	-	-	-
629,087	498,526	541,987	484,889	8.34	3120	TOTAL PUBLIC SERVICES	8.94	550,512	550,512	550,512
1,241,021	1,099,537	1,176,422	1,118,652	11.34		TOTAL LIBRARY DEPARTMENT	11.94	1,181,764	1,182,802	1,182,802

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
4110 PLANNING										
77,078	85,827	88,085	91,850	1.00	01-4110-410000	Administrative Salaries	0.85	75,312	75,312	75,312
31,607	27,786	28,132	30,422	0.70	01-4110-420000	Clerical Salaries	0.70	29,754	29,754	29,754
147,535	141,585	179,568	182,514	2.90	01-4110-431000	Salaries & Wages	2.00	126,900	126,900	126,900
1,590	-	-	-	-	01-4110-432000	Salaries-Grant	-	-	-	-
672	1,012	1,012	1,012	-	01-4110-438000	Longevity	-	-	-	-
293	640	640	640	-	01-4110-440000	Misc Fringe Benefits	-	640	640	640
19,496	19,274	22,660	22,660	-	01-4110-441000	FICA/Medicare	-	17,794	17,794	17,794
2,197	2,006	3,015	3,015	-	01-4110-442000	Workers Compensation	-	3,249	3,249	3,249
774	3,015	2,660	2,660	-	01-4110-443000	Unemployment	-	1,855	1,855	1,855
20,953	26,853	33,527	28,638	-	01-4110-444000	Retirement-PERS	-	15,882	15,882	15,882
20,219	6,118	27,377	27,377	-	01-4110-444001	Retirement-Principal	-	31,979	31,979	31,979
3,744	4,904	4,704	4,704	-	01-4110-444002	Retirement-Pension Bond	-	2,506	2,506	2,506
36,182	41,044	63,903	52,500	-	01-4110-445000	Health/Life/LTD	-	42,190	42,190	42,190
362,340	360,064	455,283	447,992	4.60		Total Personnel Services	3.55	348,061	348,061	348,061
3,307	1,657	3,250	3,088	-	01-4110-510000	Office Supplies	-	3,000	3,000	3,000
26	8	100	50	-	01-4110-511000	Postage	-	100	100	100
1,154	1,135	1,900	1,800	-	01-4110-515000	Printing & Advertising	-	2,000	2,000	2,000
1,783	2,074	2,750	2,600	-	01-4110-520000	Dues & Meetings	-	2,350	2,350	2,350
1,583	3,616	3,500	2,400	-	01-4110-525000	Travel & Training	-	2,800	2,800	2,800
1,137	256	1,000	300	-	01-4110-532000	Bank Fees	-	1,000	1,000	1,000
346	-	-	-	-	01-4110-533011	Planning Misc Grants	-	-	-	-
3,127	5,228	4,400	6,266	-	01-4110-533045	Maintenance Agreements	-	6,300	6,300	6,300
40	105	150	100	-	01-4110-551000	Books & Publications	-	150	150	150
678	839	650	620	-	01-4110-562000	Fuel	-	650	650	650
194	(18)	600	220	-	01-4110-563000	Vehicle Maintenance	-	600	600	600
102	-	100	-	-	01-4110-576000	Recording Fees	-	100	100	100
600	720	8,000	8,000	-	01-4110-580000	Professional Services	-	25,000	25,000	25,000
218	-	-	-	-	01-4110-580005	Land Use Planning Appeals	-	-	-	-
136,160	170,956	161,257	162,061	-	01-4110-590000	Internal Chrg-Admin Support Services	-	188,693	191,461	191,461
-	-	2,664	2,582	-	01-4110-590006	Internal Chrg-Network Upgrade	-	2,582	2,582	2,582
150,455	186,576	190,321	190,087	-		Total Materials and Services	-	235,325	238,093	238,093
-	11,288	-	-	-	01-4110-610500	Capital Outlay-Lease-GAAP	-	-	-	-
-	11,288	-	-	-		Total Capital Outlay	-	-	-	-
512,796	557,928	645,604	638,079	4.60	4110	TOTAL PLANNING	3.55	583,386	586,154	586,154
NONDEPARTMENTAL 91XX TRANSFERS										
19,639	19,639	19,635	19,635	-	01-9170-906000	Transfer Out-Wastewater	-	21,940	21,940	21,940
-	40,000	-	-	-	01-9170-932000	Transfer Out-Vehicle/Equipment Repla	-	-	17,128	17,128
21,939	21,939	21,940	21,940	-	01-9170-947000	Transfer Out-Water SDC	-	-	-	-
41,578	81,578	41,575	41,575	-	9170	TOTAL TRANSFERS	-	21,940	39,068	39,068
NONDEPARTMENTAL 91XX RESERVES										
-	-	542,343	-	-	01-9180-800000	Contingency	-	814,102	752,042	752,042
-	-	1,100,000	-	-	01-9180-880000	Unappropriated Fund Bal	-	1,100,000	1,100,000	1,100,000
-	-	1,642,343	-	-	9180	TOTAL RESERVES	-	1,914,102	1,852,042	1,852,042
41,578	81,578	1,683,918	41,575	-		TOTAL NONDEPARTMENTAL	-	1,936,042	1,891,110	1,891,110
11,920,533	11,425,017	14,296,863	12,194,388	81.16	FUND 01	TOTAL GENERAL FUND	77.07	14,703,488	14,645,988	14,645,988
2,674,367	2,835,747	-	2,249,309			ENDING FUND BALANCE		-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
FUND 2 STREET FUND										
REVENUES										
312,515	475,325	689,103	689,102	-	02-0000-300000	Beg F/B-Net Working Capital	-	638,391	638,391	638,391
5,321	4,338	-	-	-	02-0000-332003	Street/Curb Permits	-	-	-	-
310	-	-	-	-	02-0000-334000	Miscellaneous Grants	-	-	-	-
796,864	804,860	836,880	881,286	-	02-0000-335000	Gas Taxes	-	885,000	885,000	885,000
12,075	12,179	12,680	13,150	-	02-0000-336000	Bike Way Taxes	-	14,000	14,000	14,000
398,580	400,899	418,440	420,520	-	02-0000-337000	JTA HB2001 Allocation	-	425,000	425,000	425,000
4,453	642	1,300	2,500	-	02-0000-338000	Reimb Costs-Materials	-	-	-	-
2,164	1,114	-	650	-	02-0000-338001	Reimb Costs-Labor	-	-	-	-
4,167	18,863	-	15,000	-	02-0000-338002	Reimb Costs-Capital Project	-	-	-	-
3,503	7,870	-	15,000	-	02-0000-342004	Dev Review and Inspection Fee	-	-	-	-
210	2,100	-	100	-	02-0000-360000	Miscellaneous Revenues	-	-	-	-
1,395	2,111	1,500	2,500	-	02-0000-361000	Interest Earned	-	1,500	1,500	1,500
-	-	-	-	-	02-0000-390031	Transfer In-Admin Support Services	-	25,000	25,000	25,000
1,541,557	1,730,301	1,959,903	2,039,808	-		TOTAL REVENUES	-	1,988,891	1,988,891	1,988,891
PUBLIC WORKS 51XX										
5110 STREET ADMINISTRATION										
10,109	17,865	10,346	14,097	0.10	02-5110-410000	Administrative Salaries	0.10	9,516	9,516	9,516
-	-	2,220	2,220	0.05	02-5110-420000	Clerical Salaries	-	-	-	-
86	-	-	-	-	02-5110-438000	Longevity	-	-	-	-
6	126	-	60	-	02-5110-440000	Misc Fringe Benefits	-	-	-	-
767	1,368	935	935	-	02-5110-441000	FICA/Medicare	-	728	728	728
300	315	201	200	-	02-5110-442000	Workers Compensation	-	205	205	205
103	478	110	100	-	02-5110-443000	Unemployment	-	76	76	76
-	867	1,789	1,400	-	02-5110-444000	Retirement-PERS	-	1,307	1,307	1,307
2,358	-	506	506	-	02-5110-444001	Retirement-Principal	-	-	-	-
-	144	320	320	-	02-5110-444002	Retirement-Pension Bond	-	314	314	314
2,054	1,396	1,768	1,768	-	02-5110-445000	Health/Life/LTD	-	754	754	754
15,783	22,559	18,195	21,606	0.15		Total Personnel Services	0.10	12,900	12,900	12,900
147	130	250	100	-	02-5110-510000	Office Supplies	-	250	250	250
35	-	-	-	-	02-5110-515000	Printing & Advertising	-	100	100	100
38	154	250	250	-	02-5110-520000	Dues & Meetings	-	300	300	300
-	127	-	-	-	02-5110-520003	Recruitment Expense	-	-	-	-
32	782	500	100	-	02-5110-523000	Supplies	-	500	500	500
26	6	1,215	500	-	02-5110-525000	Travel & Training	-	1,200	1,200	1,200
24,107	22,076	25,000	7,100	-	02-5110-533000	Contractual Services	-	30,000	30,000	30,000
10	-	50	25	-	02-5110-551000	Books & Publications	-	50	50	50
197	-	50	25	-	02-5110-562000	Fuel	-	50	50	50
252	252	275	252	-	02-5110-575000	Bond Registration Costs	-	275	275	275
139,324	145,234	152,680	152,680	-	02-5110-590000	Internal Chrg-Admin Support Services	-	137,907	138,564	138,564
164,168	168,761	180,270	161,032	-		Total Materials and Services	-	170,632	171,289	171,289
179,951	191,320	198,465	182,638	0.15	5110	TOTAL STREET ADMINISTRATION	0.10	183,532	184,189	184,189

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
5112 ENGINEERING SERVICES										
10,408	19,590	8,352	8,694	0.10	02-5112-410000	Administrative Salaries	0.10	8,520	8,520	8,520
3,868	-	-	-	-	02-5112-420000	Clerical Salaries	0.13	4,248	4,248	4,248
35,486	78,893	53,740	53,000	0.75	02-5112-432000	Engineer Salaries	1.00	63,900	63,900	63,900
105	8	-	-	-	02-5112-435000	Overtime	-	-	-	-
120	465	240	240	-	02-5112-438000	Longevity	-	270	270	270
179	640	640	325	-	02-5112-440000	Misc Fringe Benefits	-	640	640	640
3,746	7,383	4,817	5,000	-	02-5112-441000	FICA/Medicare	-	5,935	5,935	5,935
643	1,265	1,215	1,100	-	02-5112-442000	Workers Compensation	-	1,611	1,611	1,611
154	2,663	568	610	-	02-5112-443000	Unemployment	-	620	620	620
-	6,811	6,365	5,436	-	02-5112-444000	Retirement-PERS	-	5,319	5,319	5,319
5,892	11,965	7,268	7,270	-	02-5112-444001	Retirement-Principal	-	12,402	12,402	12,402
-	1,243	884	884	-	02-5112-444002	Retirement-Pension Bond	-	931	931	931
10,454	25,473	17,177	16,500	-	02-5112-445000	Health/Life/LTD	-	24,384	24,384	24,384
71,055	156,399	101,266	99,059	0.85		Total Personnel Services	1.23	128,780	128,780	128,780
76	189	675	675	-	02-5112-510000	Office Supplies	-	700	700	700
-	-	25	25	-	02-5112-511000	Postage	-	25	25	25
34	127	100	100	-	02-5112-515000	Printing & Advertising	-	100	100	100
285	555	1,500	1,000	-	02-5112-520000	Dues & Meetings	-	1,500	1,500	1,500
3	-	-	-	-	02-5112-520003	Recruitment Expense	-	2,000	2,000	2,000
165	336	575	1,575	-	02-5112-523000	Supplies	-	1,500	1,500	1,500
466	1,145	3,900	2,500	-	02-5112-525000	Travel & Training	-	3,000	3,000	3,000
372	75	250	20	-	02-5112-532000	Bank Fees	-	50	50	50
9,380	3,726	33,000	30,000	-	02-5112-533000	Contractual Services	-	33,000	33,000	33,000
8,051	7,715	8,200	8,200	-	02-5112-533045	Maintenance Agreements	-	8,500	8,500	8,500
90	12	175	175	-	02-5112-551000	Books & Publications	-	175	175	175
-	592	500	500	-	02-5112-562000	Fuel	-	500	500	500
-	95	200	800	-	02-5112-563000	Vehicle Maintenance	-	900	900	900
-	46	100	200	-	02-5112-576000	Recording Fees	-	200	200	200
18,922	14,613	49,200	45,770	-		Total Materials and Services	-	52,150	52,150	52,150
836	1,254	-	-	-	02-5112-610000	Capital Outlay	-	14,675	14,675	14,675
836	1,254	-	-	-		Total Capital Outlay	-	14,675	14,675	14,675
90,813	172,266	150,466	144,829	0.85	5112	TOTAL ENGINEERING SERVICES	1.23	195,605	195,605	195,605

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
5120 STREET MAINTENANCE										
9,815	19,304	19,392	21,000	0.25	02-5120-410000	Administrative Salaries	0.25	19,788	19,788	19,788
10,350	8,898	4,320	4,000	0.13	02-5120-420000	Clerical Salaries	0.13	4,512	4,512	4,512
115,247	112,062	45,552	44,000	0.85	02-5120-431000	Maintenance Salaries	0.85	46,392	46,392	46,392
4,446	5,055	6,000	6,000	-	02-5120-433000	Summer Help	-	6,000	6,000	6,000
493	288	-	2,000	-	02-5120-435000	Overtime	-	-	-	-
653	1,100	6,570	1,000	-	02-5120-436000	Beeper Pay	-	6,570	6,570	6,570
996	1,320	780	780	-	02-5120-438000	Longevity	-	920	920	920
124	320	640	300	-	02-5120-440000	Misc Fringe Benefits	-	640	640	640
11,145	11,313	6,369	6,000	-	02-5120-441000	FICA/Medicare	-	6,490	6,490	6,490
9,117	9,216	4,954	4,600	-	02-5120-442000	Workers Compensation	-	5,629	5,629	5,629
536	1,071	749	749	-	02-5120-443000	Unemployment	-	678	678	678
25,292	30,241	17,811	17,000	-	02-5120-444001	Retirement-Principal	-	19,931	19,931	19,931
34,832	31,849	16,224	16,000	-	02-5120-445000	Health/Life/LTD	-	16,022	16,022	16,022
223,046	232,037	129,361	123,429	1.23		Total Personnel Services	1.23	133,572	133,572	133,572
784	387	1,600	1,600	-	02-5120-510000	Office Supplies	-	1,600	1,600	1,600
2,452	594	1,200	1,200	-	02-5120-512000	Uniforms	-	1,200	1,200	1,200
1,828	673	1,000	1,500	-	02-5120-520000	Dues & Meetings	-	1,000	1,000	1,000
9,532	27,574	25,000	24,000	-	02-5120-522000	Road Materials	-	25,000	25,000	25,000
9,866	9,265	6,500	8,000	-	02-5120-523000	Supplies & Small Tools	-	6,500	6,500	6,500
73	-	500	800	-	02-5120-524000	Safety Program	-	500	500	500
3,118	3,162	3,000	3,500	-	02-5120-525000	Travel & Training	-	3,000	3,000	3,000
831	363	1,000	500	-	02-5120-526000	Employee Testing	-	1,000	1,000	1,000
14,895	18,678	9,750	11,650	-	02-5120-533000	Contractual Services	-	9,750	9,750	9,750
2,042	3,219	4,250	2,000	-	02-5120-533045	Maintenance Agreements	-	4,250	4,250	4,250
35,975	-	20,000	-	-	02-5120-538101	Street Improvements	-	20,000	20,000	20,000
33,988	-	-	-	-	02-5120-538102	Street Crack Sealing	-	60,000	60,000	60,000
3,300	609	6,300	6,000	-	02-5120-538105	Sidewalk Intersections/ADA/Bikeway	-	25,000	25,000	25,000
4,365	3,220	6,000	4,000	-	02-5120-540000	Utilities	-	6,000	6,000	6,000
12,848	7,928	20,000	18,000	-	02-5120-541000	Street Signs	-	20,000	20,000	20,000
259,690	258,687	260,000	270,000	-	02-5120-541001	Street Lighting	-	260,000	260,000	260,000
2,525	2,748	5,000	-	-	02-5120-541002	Street Light/Pole Maintenance	-	5,000	5,000	5,000
8,634	9,633	14,000	12,000	-	02-5120-562000	Fuel	-	14,000	14,000	14,000
9,200	6,134	12,000	10,000	-	02-5120-563000	Vehicle Maintenance	-	12,000	12,000	12,000
2,769	3,882	6,500	5,000	-	02-5120-566000	Equip Repair & Maintenance	-	6,500	6,500	6,500
10,739	5,105	6,000	5,000	-	02-5120-571000	Bldg & Grounds Maintenance	-	6,000	6,000	6,000
25,000	25,000	25,000	25,000	-	02-5120-590001	Internal Chrg-Veh/Equip	-	25,000	25,000	25,000
454,454	386,861	434,600	409,750	-		Total Materials and Services	-	513,300	513,300	513,300
677,499	618,898	563,961	533,179	1.23	5120	TOTAL STREET MAINTENANCE	1.23	646,872	646,872	646,872
948,264	982,484	912,892	860,646	2.23		TOTAL PUBLIC WORKS (STREET)	2.55	1,026,009	1,026,666	1,026,666
NONDEPARTMENTAL 91XX TRANSFERS										
7,780	22,908	23,018	23,018	-	02-9170-909000	Transfer Out-Debt Service	-	23,053	23,053	23,053
110,188	35,807	636,900	517,753	-	02-9170-918000	Transfer Out-Street Cap Projects	-	175,000	175,000	175,000
117,968	58,715	659,918	540,771	-	9170	TOTAL TRANSFERS	-	198,053	198,053	198,053
9180 RESERVES										
-	-	387,093	-	-	02-9180-800000	Contingency	-	764,829	764,172	764,172
-	-	387,093	-	-	9180	TOTAL RESERVES	-	764,829	764,172	764,172
117,968	58,715	1,047,011	540,771	-		TOTAL NONDEPARTMENTAL	-	962,882	962,225	962,225
1,066,232	1,041,199	1,959,903	1,401,417	2.23	FUND 02	TOTAL STREET FUND	2.55	1,988,891	1,988,891	1,988,891
475,325	689,102	-	638,391			ENDING FUND BALANCE		-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
FUND 03 CIVIL FORFEITURE REVENUES										
-	-	-	-	-	03-0000-300000	Beg F/B-Net Working Capital	-	45	45	45
-	-	10,000	10,000	-	03-0000-336000	Other Forfeitures	-	5,000	5,000	5,000
-	-	-	45	-	03-0000-361000	Interest Earned	-	-	-	-
-	-	10,000	10,045	-		TOTAL REVENUES	-	5,045	5,045	5,045
2110 POLICE ADMINISTRATION										
-	-	5,000	5,000	-	03-2110-521000	Confidential Funds	-	2,545	2,545	2,545
-	-	5,000	5,000	-	03-2110-533000	Contractual Services	-	2,500	2,500	2,500
-	-	10,000	10,000	-		Total Materials and Services	-	5,045	5,045	5,045
-	-	10,000	10,000	-	2110	TOTAL POLICE ADMINISTRATION	-	5,045	5,045	5,045
-	-	10,000	10,000	-	FUND 03	TOTAL CIVIL FORFEITURE FUND	-	5,045	5,045	5,045
-	-	-	45			ENDING FUND BALANCE		-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
					FUND 04	PROPRIETARY CAPITAL PROJECTS				
					REVENUES					
-	-	-	-	-	04-0000-300000	Beg F/B-Net Working Capital	-	-	-	-
-	-	2,165,500	2,400,000	-	04-0000-338000	Reimbursed Costs	-	-	-	-
48,550	94	-	-	-	04-0000-390006	Transfer In-Wastewater Fund	-	-	-	-
172,673	360,479	-	-	-	04-0000-390007	Transfer In-Water Fund	-	-	-	-
30,051	-	-	-	-	04-0000-390017	Transfer In-Stormwater Fund	-	-	-	-
-	-	960,500	438,396	-	04-0000-390026	Transfer In-Wastewater Reserve	-	1,468,500	1,468,500	1,468,500
-	-	2,480,850	562,000	-	04-0000-390027	Transfer In-Water Reserve	-	482,500	482,500	482,500
-	-	70,000	-	-	04-0000-390028	Transfer In-Stormwater Reserve	-	217,500	217,500	217,500
76,651	44,640	250,000	250,000	-	04-0000-390043	Transfer In-Stormwater SDC	-	102,500	102,500	102,500
-	31	511,500	195,000	-	04-0000-390046	Transfer In-Wastewater SDC	-	1,396,500	1,396,500	1,396,500
49,507	260,622	631,550	650,000	-	04-0000-390047	Transfer In-Water SDC	-	1,037,500	1,037,500	1,037,500
377,433	665,866	7,069,900	4,495,396	-		TOTAL REVENUES	-	4,705,000	4,705,000	4,705,000
					5150	CAPITAL PROJECTS				
-	-	200,000	140,000	-	04-5150-706301	Inflow/Infiltration Projects	-	500,000	500,000	500,000
48,550	-	-	-	-	04-5150-706348	NASF Utility Improvements	-	-	-	-
-	-	-	-	-	04-5150-706380	Wastewater LID	-	50,000	50,000	50,000
-	-	28,500	28,396	-	04-5150-706389	Reuse Line Repair (ODOT)	-	-	-	-
-	-	-	-	-	04-5150-706393	Dayton Pump Station - Design	-	50,000	50,000	50,000
-	-	50,000	15,000	-	04-5150-706404	2nd Street Parking Lot Rehab	-	-	-	-
-	125	1,145,925	300,000	-	04-5150-706411	South Springbrook (Bypass)	-	2,265,000	2,265,000	2,265,000
-	-	1,021,625	1,500,000	-	04-5150-706414	Wynoski-Riverfront Utilities	-	-	-	-
48,550	125	2,446,050	1,983,396	-		Wastewater Projects	-	2,865,000	2,865,000	2,865,000
8,962	43,310	100,000	50,000	-	04-5150-707555	Spring Improvements	-	250,000	250,000	250,000
1,725	434,259	-	-	-	04-5150-707577	WTP Exp Land Purchase	-	-	-	-
18,130	139,078	1,555,000	60,000	-	04-5150-707587	Reservoir Improvements	-	-	-	-
99,280	-	-	-	-	04-5150-707593	Wellfield Improvements	-	-	-	-
-	-	-	-	-	04-5150-707596	Water Reservoir-Zone1 Study, Prop Pu	-	50,000	50,000	50,000
37,058	-	-	-	-	04-5150-707597	WTP Backwash Pond Liner	-	-	-	-
-	-	100,000	-	-	04-5150-707599	Well 8 Pump Upsizing	-	80,000	80,000	80,000
-	-	-	-	-	04-5150-707600	Non-Potable Water Plan	-	40,000	40,000	40,000
-	-	20,000	-	-	04-5150-707601	Water System Modeling	-	-	-	-
-	-	-	-	-	04-5150-707602	Riverfront Master Plan	-	150,000	150,000	150,000
-	-	12,000	2,000	-	04-5150-707604	2nd Street Parking Lot Rehab	-	-	-	-
-	-	-	-	-	04-5150-707605	Waterline Bridge Removal	-	30,000	30,000	30,000
57,026	-	-	-	-	04-5150-707607	Crestview Drive (Oxberg Lake)	-	-	-	-
-	-	-	-	-	04-5150-707609	Well 9 Design & Construction	-	75,000	75,000	75,000
-	89	369,625	200,000	-	04-5150-707611	South Springbrook (Bypass)	-	755,000	755,000	755,000
-	4,365	510,000	450,000	-	04-5150-707612	College St Relocation (Illinois-Aldercres	-	-	-	-
-	-	1,637,225	1,500,000	-	04-5150-707614	Wynoski-Riverfront Utilities	-	-	-	-
-	-	-	-	-	04-5150-707621	Bypass Construction Misc	-	90,000	90,000	90,000
222,180	621,101	4,303,850	2,262,000	-		Water Projects	-	1,520,000	1,520,000	1,520,000
-	-	-	-	-	04-5150-717704	99W-2nd Street Park Lot Study	-	60,000	60,000	60,000
16,525	-	-	-	-	04-5150-717710	Vermillion Drain to Creek	-	-	-	-
-	-	-	-	-	04-5150-717711	Blaine St (2nd - 11th)	-	175,000	175,000	175,000
-	44,640	250,000	250,000	-	04-5150-717725	Master Plan Update	-	15,000	15,000	15,000
-	-	70,000	-	-	04-5150-717726	Sheridan St Storm Upgrade	-	70,000	70,000	70,000
90,178	-	-	-	-	04-5150-717727	Crestview Drive (Oxberg Lake)	-	-	-	-
106,703	44,640	320,000	250,000	-		Stormwater Projects	-	320,000	320,000	320,000
377,433	665,866	7,069,900	4,495,396	-	5150	TOTAL CAPITAL PROJECTS	-	4,705,000	4,705,000	4,705,000
377,433	665,866	7,069,900	4,495,396	-	FUND 04	TOTAL PROP CAPITAL PROJECTS	-	4,705,000	4,705,000	4,705,000
-	-	-	-			ENDING FUND BALANCE	-	-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
					FUND 05	EMERGENCY MEDICAL SERVICES				
					REVENUES					
247,526	285,571	457,509	457,508	-	05-0000-300000	Beg F/B-Net Working Capital	-	510,066	510,066	510,066
11,697	-	13,944	8,944	-	05-0000-334000	Miscellaneous Grants	-	5,000	5,000	5,000
1,237,946	1,401,548	1,400,000	1,475,000	-	05-0000-348000	User Fees	-	1,550,000	1,550,000	1,550,000
41,905	45,361	43,000	52,154	-	05-0000-348002	Firemed Memberships	-	52,000	52,000	52,000
131	415	-	149	-	05-0000-360000	Miscellaneous Revenues	-	-	-	-
1,361	1,818	1,000	2,000	-	05-0000-361000	Interest Earned	-	2,000	2,000	2,000
148,790	500	-	-	-	05-0000-364000	Sale of Assets	-	-	-	-
25,000	20,000	-	-	-	05-0000-367000	Contrib-Spec & Private	-	-	-	-
1,714,356	1,755,213	1,915,453	1,995,755	-	TOTAL REVENUES		-	2,119,066	2,119,066	2,119,066
					2250	EMERGENCY MEDICAL SERVICES				
91,975	93,069	94,693	97,693	1.00	05-2250-410000	Administrative Salaries	1.00	96,638	96,638	96,638
26,108	28,016	26,844	30,000	0.60	05-2250-420000	Clerical Salaries	0.60	27,372	27,372	27,372
432,121	437,920	476,370	476,370	5.64	05-2250-431000	Salaries & Wages	7.28	613,711	613,711	613,711
26,290	27,457	70,000	60,000	-	05-2250-435000	Overtime	-	65,109	65,109	65,109
17,690	17,129	19,000	19,074	-	05-2250-435001	Holiday Bank	-	19,000	19,000	19,000
3,319	3,120	10,000	5,000	-	05-2250-436000	Standby Pay	-	10,000	10,000	10,000
800	1,200	1,200	1,200	-	05-2250-438000	Longevity	-	1,880	1,880	1,880
-	-	-	-	-	05-2250-439000	Incentive Pay	-	7,803	7,803	7,803
325	640	640	640	-	05-2250-440000	Misc Fringe Benefits	-	640	640	640
46,046	45,621	53,453	53,453	-	05-2250-441000	FICA/Medicare	-	64,429	64,429	64,429
14,365	19,589	27,142	27,142	-	05-2250-442000	Workers Compensation	-	34,864	34,864	34,864
1,849	4,290	6,291	6,291	-	05-2250-443000	Unemployment	-	6,740	6,740	6,740
103,487	103,962	156,735	111,640	-	05-2250-444000	Retirement-PERS	-	149,840	149,840	149,840
19,275	19,935	21,460	21,460	-	05-2250-444002	Retirement-Pension Bond	-	26,570	26,570	26,570
99,102	99,213	108,009	100,000	-	05-2250-445000	Health/Life/LTD	-	125,676	125,676	125,676
882,751	901,161	1,071,837	1,009,963	7.24	Total Personnel Services		8.88	1,250,272	1,250,272	1,250,272
3,511	2,005	3,000	3,000	-	05-2250-510000	Office Supplies	-	3,000	3,000	3,000
249	296	500	500	-	05-2250-511000	Postage	-	500	500	500
4,478	2,102	4,200	4,200	-	05-2250-512000	Uniforms	-	4,200	4,200	4,200
3,707	2,827	3,000	3,500	-	05-2250-515000	Printing & Advertising	-	3,500	3,500	3,500
1,674	6,474	2,000	2,000	-	05-2250-520000	Dues & Meetings	-	6,000	6,000	6,000
5,939	6,623	15,000	15,000	-	05-2250-523000	Supplies	-	25,000	25,000	25,000
30,881	37,100	45,000	45,000	-	05-2250-523006	Medical Supplies	-	45,000	45,000	45,000
4,562	7,975	10,000	9,000	-	05-2250-523007	RX Supplies	-	10,000	10,000	10,000
1,450	2,477	1,500	1,000	-	05-2250-524000	Safety Program	-	1,500	1,500	1,500
8,585	8,852	6,000	10,000	-	05-2250-525000	Travel & Training	-	15,000	15,000	15,000
224	-	-	-	-	05-2250-526000	Employee Testing	-	-	-	-
444	407	500	500	-	05-2250-532000	Bank Fees	-	500	500	500
4,979	4,855	13,944	8,944	-	05-2250-533011	EMS Grants	-	5,000	5,000	5,000
9,581	14,606	15,000	15,000	-	05-2250-533045	Maintenance Agreements	-	15,000	15,000	15,000
87,366	80,770	80,000	80,000	-	05-2250-535001	Billing Services	-	80,000	80,000	80,000
6,700	6,700	6,700	6,700	-	05-2250-535002	Medical Services	-	6,700	6,700	6,700
16,384	14,373	20,000	16,000	-	05-2250-540000	Utilities	-	20,000	20,000	20,000
481	229	500	800	-	05-2250-551000	Books & Publications	-	500	500	500
32,298	23,290	40,000	22,000	-	05-2250-562000	Fuel	-	40,000	40,000	40,000
20,716	16,243	30,000	30,000	-	05-2250-563000	Vehicle Maintenance	-	30,000	30,000	30,000
4,317	15,483	20,000	20,000	-	05-2250-566000	Equip Repair & Maintenance	-	20,000	20,000	20,000
248	248	255	255	-	05-2250-575000	Bond Registration Costs	-	255	255	255
69,543	65,428	72,174	72,174	-	05-2250-590000	Internal Chrg-Admin Support Services	-	79,339	79,339	79,339
3,843	3,843	3,843	3,843	-	05-2250-590005	Internal Chrg-Communications Charge	-	3,843	3,843	3,843
-	-	6,955	6,742	-	05-2250-590006	Internal Chrg-Network Upgrade	-	6,742	6,742	6,742
-	-	-	-	-	05-2250-590007	Internal Chrg-MDT	-	5,000	5,000	5,000
10,928	10,928	10,928	10,928	-	05-2250-590008	Internal Chrg-Radio Replace	-	10,928	10,928	10,928
-	-	-	-	-	05-2250-590009	Internal Chrg-FBI Mandate	-	16,462	16,462	16,462
28,449	20,669	29,640	29,640	-	05-2250-596000	Volunteer Costs	-	30,000	30,000	30,000
2,257	6,220	10,000	10,000	-	05-2250-596001	Volunteer Training	-	10,000	10,000	10,000
7,500	7,500	7,500	7,500	-	05-2250-596002	LOSAP	-	7,500	7,500	7,500
371,294	368,523	458,139	434,226	-	Total Materials and Services		-	501,469	501,469	501,469

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
2,250	-	-	-	-	05-2250-610000	Capital Outlay	-	-	-	-
3,700	7,521	41,500	41,500	-	05-2250-610005	Capital Outlay-EMS	-	78,000	78,000	78,000
5,950	7,521	41,500	41,500	-		Total Capital Outlay	-	78,000	78,000	78,000
1,259,995	1,277,205	1,571,476	1,485,689	7.24	2250	TOTAL EMERGENCY MED SERVI	8.88	1,829,741	1,829,741	1,829,741
					9170	TRANSFERS				
168,790	20,500	-	-	-	05-9170-933000	Transfer Out-Fire & EMS Equip Fee	-	-	-	-
168,790	20,500	-	-	-	9170	TOTAL TRANSFERS	-	-	-	-
					9180	RESERVES				
-	-	343,977	-	-	05-9180-800000	Contingency	-	289,325	289,325	289,325
-	-	343,977	-	-	9180	TOTAL RESERVES	-	289,325	289,325	289,325
1,428,785	1,297,705	1,915,453	1,485,689	7.24	FUND 05	TOTAL EMERG MED SRVC FUND	8.88	2,119,066	2,119,066	2,119,066
285,571	457,508	-	510,066			ENDING FUND BALANCE		-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
					FUND 06	WASTEWATER FUND				
					REVENUES					
2,661,578	5,167,171	7,576,184	7,576,190	-	06-0000-300000	Beg F/B-Net Working Capital	-	4,188,939	4,188,939	4,188,939
32,942	33,746	-	-	-	06-0000-334000	Miscellaneous Grants	-	-	-	-
1,555	-	-	-	-	06-0000-338000	Reimb Costs-Materials	-	-	-	-
112	-	-	-	-	06-0000-338001	Reimb Costs-Labor	-	-	-	-
30,518	18,978	-	-	-	06-0000-338002	Reimb Costs-Capital Project	-	-	-	-
3,503	7,870	1,000	10,000	-	06-0000-342004	Dev Review and Inspection Fee	-	5,000	5,000	5,000
47,958	49,066	31,000	32,000	-	06-0000-342005	Compost Sales/Sawdust Sales	-	31,000	31,000	31,000
13,800	13,800	13,800	13,800	-	06-0000-343000	Illinois Street Rental	-	13,800	13,800	13,800
6,300,550	6,359,195	6,479,480	6,400,000	-	06-0000-348000	User Fees	-	6,716,990	6,716,990	6,716,990
4,700	6,296	5,000	13,600	-	06-0000-349001	Connection Charges	-	10,000	10,000	10,000
33,064	30,142	30,000	30,000	-	06-0000-350000	Utility Billing Penalties	-	30,000	30,000	30,000
94,604	101,640	35,000	80,000	-	06-0000-355000	Other Fees: Dumping	-	80,000	80,000	80,000
9,951	4,009	1,500	1,500	-	06-0000-360000	Miscellaneous Revenues	-	1,500	1,500	1,500
15,796	28,726	15,000	23,500	-	06-0000-361000	Interest Earned	-	20,000	20,000	20,000
-	3,400	20,000	-	-	06-0000-364000	Sale Of Assets	-	-	-	-
19,639	19,639	19,635	19,635	-	06-0000-390001	Transfer In-General Fund	-	21,940	21,940	21,940
-	-	-	-	-	06-0000-390031	Transfer In-Admin Support Services	-	100,000	100,000	100,000
-	8,410	-	-	-	06-0000-393010	Lease Proceeds	-	-	-	-
9,270,270	11,852,088	14,227,599	14,200,225	-	TOTAL REVENUES		-	11,219,169	11,219,169	11,219,169
PUBLIC WORKS 51XX										
					5110	WASTEWATER ADMINISTRATION				
31,883	17,865	25,346	35,879	0.25	06-5110-410000	Administrative Salaries	0.33	31,404	31,404	31,404
-	-	8,904	8,904	0.20	06-5110-420000	Clerical Salaries	-	-	-	-
271	-	-	-	-	06-5110-438000	Longevity	-	-	-	-
18	126	-	-	-	06-5110-440000	Misc Fringe Benefits	-	-	-	-
2,418	1,368	2,593	2,593	-	06-5110-441000	FICA/Medicare	-	2,402	2,402	2,402
948	315	518	518	-	06-5110-442000	Workers Compensation	-	676	676	676
169	478	305	305	-	06-5110-443000	Unemployment	-	251	251	251
-	867	4,474	3,600	-	06-5110-444000	Retirement-PERS	-	4,312	4,312	4,312
7,435	-	2,030	2,030	-	06-5110-444001	Retirement-Principal	-	-	-	-
-	74	800	800	-	06-5110-444002	Retirement-Pension Bond	-	1,036	1,036	1,036
6,478	1,396	5,924	5,924	-	06-5110-445000	Health/Life/LTD	-	2,487	2,487	2,487
49,621	22,489	50,894	60,553	0.45	Total Personnel Services		0.33	42,568	42,568	42,568
151	70	250	100	-	06-5110-510000	Office Supplies	-	250	250	250
3	-	-	-	-	06-5110-511000	Postage	-	25	25	25
1,856	-	-	-	-	06-5110-515000	Printing & Advertising	-	100	100	100
-	21	250	150	-	06-5110-520000	Dues & Meetings	-	350	350	350
-	127	-	-	-	06-5110-520003	Recruitment Expense	-	-	-	-
83	874	500	250	-	06-5110-523000	Supplies	-	300	300	300
-	6	1,862	500	-	06-5110-525000	Travel & Training	-	1,862	1,862	1,862
7,857	566	10,000	6,350	-	06-5110-533000	Contractual Services	-	6,000	6,000	6,000
-	-	50	25	-	06-5110-551000	Books & Publications	-	50	50	50
-	-	50	25	-	06-5110-562000	Fuel	-	50	50	50
546,417	594,146	634,545	634,545	-	06-5110-590000	Internal Chrg-Admin Support Services	-	605,662	608,153	608,153
56,359	55,578	55,778	55,778	-	06-5110-590004	Internal Chrg-Facilities (COP)	-	55,840	55,840	55,840
-	-	120,375	120,375	-	06-5110-590006	Internal Chrg-Network Upgrade	-	-	-	-
315,028	317,959	323,974	320,000	-	06-5110-590015	Internal Chrg-Franchise Fee	-	335,850	335,850	335,850
927,754	969,347	1,147,634	1,138,098	-	Total Materials and Services		-	1,006,339	1,008,830	1,008,830
977,375	991,836	1,198,528	1,198,651	0.45	5110	TOTAL WASTEWATER ADMIN	0.33	1,048,907	1,051,398	1,051,398

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
5113 ENGINEERING SERVICES										
10,408	19,590	20,892	21,050	0.25	06-5113-410000	Administrative Salaries	0.25	21,312	21,312	21,312
5,106	-	-	-	-	06-5113-420000	Clerical Salaries	0.13	4,248	4,248	4,248
124,793	76,652	114,388	113,000	1.50	06-5113-432000	Engineer Salaries	1.75	120,660	120,660	120,660
139	8	-	-	-	06-5113-435000	Overtime	-	-	-	-
758	465	240	240	-	06-5113-438000	Longevity	-	270	270	270
439	640	640	640	-	06-5113-440000	Misc Fringe Benefits	-	640	640	640
10,596	7,214	10,415	10,415	-	06-5113-441000	FICA/Medicare	-	11,255	11,255	11,255
1,960	1,233	2,632	2,632	-	06-5113-442000	Workers Compensation	-	3,119	3,119	3,119
432	3,253	1,227	1,227	-	06-5113-443000	Unemployment	-	1,176	1,176	1,176
7,945	6,592	8,610	7,210	-	06-5113-444000	Retirement-PERS	-	7,075	7,075	7,075
14,771	11,749	19,958	19,958	-	06-5113-444001	Retirement-Principal	-	26,706	26,706	26,706
1,299	1,313	1,286	1,236	-	06-5113-444002	Retirement-Pension Bond	-	1,353	1,353	1,353
29,587	25,472	35,402	34,000	-	06-5113-445000	Health/Life/LTD	-	42,385	42,385	42,385
208,233	154,181	215,690	211,608	1.75		Total Personnel Services	2.13	240,199	240,199	240,199
324	284	675	675	-	06-5113-510000	Office Supplies	-	700	700	700
-	-	50	50	-	06-5113-511000	Postage	-	50	50	50
69	108	100	100	-	06-5113-515000	Printing & Advertising	-	100	100	100
765	871	1,500	1,000	-	06-5113-520000	Dues & Meetings	-	1,200	1,200	1,200
24	-	-	-	-	06-5113-520003	Recruitment Expense	-	2,000	2,000	2,000
240	381	525	1,525	-	06-5113-523000	Supplies	-	1,500	1,500	1,500
1,576	2,362	3,900	2,500	-	06-5113-525000	Travel & Training	-	3,000	3,000	3,000
1,054	33	250	20	-	06-5113-532000	Bank Fees	-	20	20	20
9,371	3,345	15,000	13,000	-	06-5113-533000	Contractual Services	-	15,000	15,000	15,000
8,051	7,715	8,200	8,200	-	06-5113-533045	Maintenance Agreements	-	8,200	8,200	8,200
-	12	175	175	-	06-5113-551000	Books & Publications	-	175	175	175
1,207	592	500	500	-	06-5113-562000	Fuel	-	500	500	500
749	451	200	800	-	06-5113-563000	Vehicle Maintenance	-	800	800	800
-	76	100	50	-	06-5113-576000	Recording Fees	-	50	50	50
23,430	16,230	31,175	28,595	-		Total Materials and Services	-	33,295	33,295	33,295
836	1,254	-	-	-	06-5113-610000	Capital Outlay	-	14,800	14,800	14,800
-	8,410	-	-	-	06-5113-610500	Capital Outlay-Lease-GAAP	-	-	-	-
836	9,664	-	-	-		Total Capital Outlay	-	14,800	14,800	14,800
232,499	180,075	246,865	240,203	1.75	5113	TOTAL ENGINEERING SERVICES	2.13	288,294	288,294	288,294

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
5131 WASTEWATER PLANT OPERATIONS										
3,144	38,105	104,892	58,000	1.50	06-5131-410000	Administrative Salaries	1.00	57,852	57,852	57,852
16,328	16,748	16,572	16,572	0.38	06-5131-420000	Clerical Salaries	0.38	16,908	16,908	16,908
343,225	421,283	370,236	438,000	7.00	06-5131-431000	Salaries & Wages	8.50	478,080	478,080	478,080
8,920	11,683	12,000	13,000	-	06-5131-433000	Summer Help	-	12,000	12,000	12,000
-	2,607	-	2,354	-	06-5131-435000	Overtime	-	-	-	-
3,038	4,730	2,300	7,000	-	06-5131-436000	Beeper Pay	-	2,493	2,493	2,493
-	-	850	-	-	06-5131-436100	Uniform Allowance	-	-	-	-
2,010	2,040	2,040	1,480	-	06-5131-438000	Longevity	-	480	480	480
338	2,240	2,560	1,100	-	06-5131-440000	Misc Fringe Benefits	-	2,560	2,560	2,560
28,132	37,178	39,127	37,000	-	06-5131-441000	FICA/Medicare	-	43,635	43,635	43,635
13,305	16,332	18,647	18,000	-	06-5131-442000	Workers Compensation	-	24,302	24,302	24,302
1,420	3,838	4,602	4,600	-	06-5131-443000	Unemployment	-	4,562	4,562	4,562
60,470	94,832	112,445	103,000	-	06-5131-444001	Retirement-Principal	-	133,570	133,570	133,570
83,102	119,574	132,211	120,000	-	06-5131-445000	Health/Life/LTD	-	135,333	135,333	135,333
563,432	771,190	818,482	820,106	8.88		Total Personnel Services	9.88	911,775	911,775	911,775
1,974	973	1,500	1,500	-	06-5131-510000	Office Supplies	-	1,500	1,500	1,500
17	39	700	700	-	06-5131-511000	Postage	-	700	700	700
1,630	2,163	3,838	3,500	-	06-5131-512000	Uniforms	-	3,650	3,650	3,650
2,431	2,390	2,450	2,450	-	06-5131-520000	Dues & Meetings	-	2,300	2,300	2,300
-	25	-	1,400	-	06-5131-520003	Recruitment Expense	-	1,000	1,000	1,000
12,214	12,483	10,000	10,000	-	06-5131-523000	Supplies & Small Tools	-	12,000	12,000	12,000
12,660	6,464	15,000	13,500	-	06-5131-525000	Travel & Training	-	13,500	13,500	13,500
261	978	520	1,000	-	06-5131-526000	Employee Testing	-	1,000	1,000	1,000
-	721	1,000	600	-	06-5131-532000	Bank Fees	-	750	750	750
22,499	26,998	46,492	70,000	-	06-5131-533000	Contractual Services	-	70,000	70,000	70,000
3,856	3,904	1,914	5,000	-	06-5131-533045	Maintenance Agreements	-	5,000	5,000	5,000
1,133	-	-	-	-	06-5131-533057	WWTP Safety Improvements Grant	-	-	-	-
152,374	152,783	227,136	200,000	-	06-5131-537000	Operating Supplies	-	200,000	200,000	200,000
293,526	287,145	358,000	325,000	-	06-5131-540000	Utilities	-	325,000	325,000	325,000
17,279	10,658	15,000	16,000	-	06-5131-545000	Lab Supplies & Oper	-	17,500	17,500	17,500
14,642	15,974	19,300	17,500	-	06-5131-546000	Permits & Fees	-	17,500	17,500	17,500
9,344	11,656	15,000	12,000	-	06-5131-547000	Analytical Lab Testing	-	12,500	12,500	12,500
1,685	6,897	10,000	5,200	-	06-5131-548000	Industrial Pretreatment	-	7,500	7,500	7,500
246	218	400	400	-	06-5131-551000	Books & Publications	-	400	400	400
676	642	700	340	-	06-5131-560000	Property Taxes	-	750	750	750
20,940	18,597	19,663	18,000	-	06-5131-562000	Fuel	-	19,000	19,000	19,000
2,692	2,113	8,000	8,000	-	06-5131-563000	Vehicle Maintenance	-	7,500	7,500	7,500
202,346	188,302	181,042	181,042	-	06-5131-566000	Equip Repair & Maintenance	-	185,000	185,000	185,000
29,111	16,194	25,000	25,000	-	06-5131-568000	Pump Station Maintenance	-	25,000	25,000	25,000
2,267	13,569	10,000	25,000	-	06-5131-571000	Building & Grounds Maintenance	-	20,000	20,000	20,000
805,801	781,886	972,655	943,132	-		Total Materials and Services	-	949,050	949,050	949,050
14,700	174,098	80,000	80,000	-	06-5131-610000	Capital Outlay	-	100,000	100,000	100,000
26,638	-	173,000	177,526	-	06-5131-610400	Capital Outlay-Ops Vehicle Replac	-	175,000	175,000	175,000
41,338	174,098	253,000	257,526	-		Total Capital Outlay	-	275,000	275,000	275,000
1,410,570	1,727,174	2,044,137	2,020,764	8.88	5131	TOTAL WASTEWATER PLANT OP	9.88	2,135,825	2,135,825	2,135,825

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
5132 WASTEWATER MAINTENANCE										
30,955	18,717	19,392	21,000	0.25	06-5132-410000	Administrative Salaries	0.25	19,788	19,788	19,788
13,662	8,806	4,320	4,000	0.13	06-5132-420000	Clerical Salaries	0.13	4,512	4,512	4,512
220,711	202,437	291,456	285,000	5.50	06-5132-431000	Salaries & Wages	5.50	301,632	301,632	301,632
12,127	13,786	15,360	14,000	-	06-5132-433000	Summer Help	-	15,360	15,360	15,360
381	612	-	3,000	-	06-5132-435000	Overtime	-	-	-	-
1,565	1,728	1,807	3,700	-	06-5132-436000	Beeper Pay	-	1,613	1,613	1,613
-	-	575	-	-	06-5132-436100	Uniform Allowance	-	-	-	-
2,432	2,100	2,400	3,000	-	06-5132-438000	Longevity	-	2,540	2,540	2,540
322	480	640	500	-	06-5132-440000	Misc Fringe Benefits	-	640	640	640
20,732	18,332	25,699	25,000	-	06-5132-441000	FICA/Medicare	-	26,476	26,476	26,476
11,818	11,985	18,161	20,000	-	06-5132-442000	Workers Compensation	-	21,742	21,742	21,742
931	1,754	3,022	3,022	-	06-5132-443000	Unemployment	-	2,768	2,768	2,768
48,611	47,584	73,293	72,000	-	06-5132-444001	Retirement-Principal	-	83,408	83,408	83,408
74,519	74,867	103,766	90,000	-	06-5132-445000	Health/Life/LTD	-	102,496	102,496	102,496
438,765	403,188	559,891	544,222	5.88		Total Personnel Services	5.88	582,975	582,975	582,975
2,374	1,280	1,400	1,400	-	06-5132-512000	Uniforms	-	1,400	1,400	1,400
2,968	926	2,750	3,000	-	06-5132-520000	Dues & Meetings	-	3,000	3,000	3,000
180	275	300	500	-	06-5132-520003	Recruitment Expense	-	300	300	300
16,066	9,394	12,000	12,000	-	06-5132-523000	Supplies & Small Tools	-	17,000	17,000	17,000
153	180	500	500	-	06-5132-524000	Safety Program	-	500	500	500
4,767	3,367	6,500	6,000	-	06-5132-525000	Travel & Training	-	6,500	6,500	6,500
869	564	1,000	1,000	-	06-5132-526000	Employee Testing	-	1,000	1,000	1,000
20,276	23,584	17,750	16,000	-	06-5132-533000	Contractual Services	-	17,750	17,750	17,750
2,942	4,119	4,250	3,500	-	06-5132-533045	Maintenance Agreements	-	4,250	4,250	4,250
5,552	15,818	100,000	50,000	-	06-5132-538301	Inflow/Infiltration Correction	-	100,000	100,000	100,000
-	36,944	100,000	60,000	-	06-5132-538306	Wastewater Rehabilitation	-	84,750	84,750	84,750
31,518	7,861	35,000	20,000	-	06-5132-538307	Wastewater System Replacement	-	35,000	35,000	35,000
22,100	-	35,000	30,000	-	06-5132-538323	Manhole Rehabilitation	-	35,000	35,000	35,000
4,203	4,213	30,000	25,000	-	06-5132-538325	Lateral Replacement	-	30,000	30,000	30,000
4,365	3,220	6,000	4,000	-	06-5132-540000	Utilities	-	6,000	6,000	6,000
7,461	1,719	10,000	3,500	-	06-5132-543000	Illinois Street Rental	-	5,000	5,000	5,000
12,037	9,042	12,000	14,000	-	06-5132-562000	Fuel	-	17,000	17,000	17,000
8,756	5,869	11,000	15,000	-	06-5132-563000	Vehicle Maintenance	-	16,000	16,000	16,000
916	5,055	4,000	3,000	-	06-5132-566000	Equip Repair & Maintenance	-	4,000	4,000	4,000
10,536	4,154	25,000	24,000	-	06-5132-567000	Pipe & Materials	-	30,000	30,000	30,000
42,925	42,925	42,925	42,925	-	06-5132-590001	Internal Chrg-Veh/Equip	-	42,925	42,925	42,925
200,963	180,509	457,375	335,325	-		Total Materials and Services	-	457,375	457,375	457,375
639,728	583,697	1,017,266	879,547	5.88	5132	TOTAL WASTEWATER COLLECTI	5.88	1,040,350	1,040,350	1,040,350
3,260,172	3,482,782	4,506,796	4,339,165	16.96		TOTAL PUBLIC WORKS (WW)	18.21	4,513,376	4,515,867	4,515,867

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
NONDEPARTMENTAL 91XX										
9150 DEBT SERVICE - PRINCIPAL										
181,253	187,363	198,536	198,536	-	06-9150-603001	Loan: Composter/Headworks	-	204,810	204,810	204,810
107,992	112,193	114,696	114,696	-	06-9150-608000	Loan: Effluent Reuse	-	119,037	119,037	119,037
193,000	193,000	193,000	193,000	-	06-9150-609000	Loan: WW Property Expansion	-	193,000	193,000	193,000
-	-	-	-	-	06-9150-609001	Loan: DEQ #R68820	-	383,624	383,624	383,624
482,245	492,556	506,232	506,232		9150	TOTAL PRINCIPAL	-	900,471	900,471	900,471
9160 DEBT SERVICE - INTEREST										
66,522	60,088	53,296	53,296	-	06-9160-603001	Loan: Composter/Headworks	-	45,752	45,752	45,752
123,262	120,022	116,095	116,095	-	06-9160-608000	Loan: Effluent Reuse	-	112,081	112,081	112,081
64,848	56,742	48,636	48,636	-	06-9160-609000	Loan: WW Property Expansion	-	40,530	40,530	40,530
-	-	237,067	237,067	-	06-9160-609001	Loan: DEQ #R68820	-	306,254	306,254	306,254
254,632	236,852	455,094	455,094	-	9160	TOTAL INTEREST	-	504,617	504,617	504,617
736,877	729,408	961,326	961,326	-	9150/9160	TOTAL DEBT SERVICE	-	1,405,088	1,405,088	1,405,088
9170 TRANSFERS										
48,550	94	-	-	-	06-9170-904000	Transfer Out-Capital Projects	-	-	-	-
57,500	63,614	4,698,795	4,698,795	-	06-9170-926000	Transfer Out-Wastewater Repl Reserve	-	1,000,000	1,000,000	1,000,000
-	-	20,000	12,000	-	06-9170-932000	Transfer Out-Veh/Equip Replacement	-	-	-	-
106,050	63,708	4,718,795	4,710,795	-	9170	TOTAL TRANSFERS	-	1,000,000	1,000,000	1,000,000
9180 RESERVES										
-	-	1,108,732	-	-	06-9180-800000	Contingency	-	1,131,689	1,129,197	1,129,197
-	-	105,784	-	-	06-9180-810000	Contingency-Ops Veh Replace	-	105,784	105,784	105,784
-	-	2,826,166	-	-	06-9180-840000	Contingency-Debt Service	-	3,063,233	3,063,233	3,063,233
-	-	4,040,682	-	-	9180	TOTAL RESERVES	-	4,300,706	4,298,214	4,298,214
842,927	793,116	9,720,803	5,672,121	-		TOTAL NONDEPARTMENTAL	-	6,705,794	6,703,302	6,703,302
4,103,099	4,275,898	14,227,599	10,011,286	16.96	FUND 06	TOTAL WASTEWATER FUND	18.21	11,219,169	11,219,169	11,219,169
5,167,171	7,576,190	-	4,188,939			ENDING FUND BALANCE		-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
					FUND 07	WATER FUND				
					REVENUES					
2,999,351	3,981,394	4,783,887	4,783,889	-	07-0000-300000	Beg F/B-Net Working Capital	-	2,753,790	2,741,790	2,741,790
4,322	1,220	-	-	-	07-0000-338000	Reimb Costs-Materials	-	-	-	-
1,934	1,609	-	-	-	07-0000-338001	Reimb Costs-Labor	-	-	-	-
32,990	21,895	-	20,595	-	07-0000-338002	Reimb Costs-Capital Project	-	-	-	-
3,196	7,869	1,000	10,000	-	07-0000-342004	Dev Review and Inspection Fee	-	5,000	5,000	5,000
4,454,311	4,586,276	4,366,889	4,366,889	-	07-0000-348000	User Fees	-	4,634,371	4,634,371	4,634,371
79,948	72,922	30,000	80,000	-	07-0000-349001	Connection Charges	-	75,000	75,000	75,000
33,064	30,142	30,000	32,000	-	07-0000-350000	Utility Billing Penalties	-	30,000	30,000	30,000
2,875	6,492	3,000	12,000	-	07-0000-355000	Other Fees: Hydrant Permits	-	5,000	5,000	5,000
16,114	15,918	10,000	16,500	-	07-0000-360000	Miscellaneous Revenues	-	15,000	15,000	15,000
14,868	20,660	15,000	16,000	-	07-0000-361000	Interest Earned	-	15,000	15,000	15,000
2,349	122	-	7,469	-	07-0000-364000	Sale Of Assets	-	-	-	-
-	-	-	-	-	07-0000-390031	Transfer In-Admin Support Services	-	100,000	100,000	100,000
7,645,322	8,746,519	9,239,776	9,345,342	-	TOTAL REVENUES		-	7,633,161	7,621,161	7,621,161
PUBLIC WORKS 51XX										
					5110	WATER ADMINISTRATION				
30,328	17,865	25,346	34,725	0.25	07-5110-410000	Administrative Salaries	0.33	31,404	31,404	31,404
-	-	8,904	8,904	0.20	07-5110-420000	Clerical Salaries	-	-	-	-
257	-	-	-	-	07-5110-438000	Longevity	-	-	-	-
18	126	-	-	-	07-5110-440000	Misc Fringe Benefits	-	-	-	-
2,301	1,368	2,593	2,593	-	07-5110-441000	FICA/Medicare	-	2,402	2,402	2,402
902	314	518	518	-	07-5110-442000	Workers Compensation	-	676	676	676
164	478	305	305	-	07-5110-443000	Unemployment	-	251	251	251
-	867	4,474	3,600	-	07-5110-444000	Retirement-PERS	-	4,312	4,312	4,312
7,073	-	2,030	2,030	-	07-5110-444001	Retirement-Principal	-	-	-	-
-	74	800	800	-	07-5110-444002	Retirement-Pension Bond	-	1,036	1,036	1,036
6,163	1,396	5,924	5,924	-	07-5110-445000	Health/Life/LTD	-	2,487	2,487	2,487
47,204	22,488	50,894	59,399	0.45	Total Personnel Services		0.33	42,568	42,568	42,568
151	70	250	100	-	07-5110-510000	Office Supplies	-	250	250	250
3	-	-	-	-	07-5110-511000	Postage	-	-	-	-
1,856	-	-	-	-	07-5110-515000	Printing & Advertising	-	100	100	100
851	887	6,000	1,800	-	07-5110-520000	Dues & Meetings	-	3,500	3,500	3,500
-	127	-	-	-	07-5110-520003	Recruitment Expense	-	-	-	-
37	782	500	250	-	07-5110-523000	Supplies	-	500	500	500
10,784	-	-	0	-	07-5110-523010	Conservation Public Outreach Program	-	-	-	-
-	6	1,862	500	-	07-5110-525000	Travel & Training	-	1,862	1,862	1,862
8,673	566	10,000	6,350	-	07-5110-533000	Contractual Services	-	6,000	6,000	6,000
-	-	50	25	-	07-5110-551000	Books & Publications	-	50	50	50
-	-	50	25	-	07-5110-562000	Fuel	-	-	-	-
495,329	537,386	597,061	597,061	-	07-5110-590000	Internal Chrg-Admin Support Services	-	561,095	563,586	563,586
56,359	55,578	55,778	55,778	-	07-5110-590004	Internal Chrg-Facilities (COP)	-	55,840	55,840	55,840
-	-	120,375	120,375	-	07-5110-590006	Internal Chrg-Network Upgrade	-	-	-	-
222,716	229,314	218,344	218,344	-	07-5110-590015	Internal Chrg-Franchise Fee	-	231,719	231,719	231,719
796,759	824,716	1,010,270	1,000,608	-	Total Materials and Services		-	860,916	863,407	863,407
843,963	847,204	1,061,164	1,060,007	0.45	5110	TOTAL WATER ADMINISTRATION	0.33	903,484	905,975	905,975

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
5113 ENGINEERING SERVICES										
10,408	19,590	20,892	21,700	0.25	07-5113-410000	Administrative Salaries	0.25	21,312	21,312	21,312
181,758	75,232	103,420	105,150	1.50	07-5113-432000	Engineer Salaries	1.50	96,624	96,624	96,624
5,260	-	-	-	-	07-5113-420000	Clerical Salaries	0.13	4,248	4,248	4,248
143	8	-	-	-	07-5113-435000	Overtime	-	-	-	-
1,238	465	240	240	-	07-5113-438000	Longevity	-	270	270	270
569	640	640	270	-	07-5113-440000	Misc Fringe Benefits	-	640	640	640
14,927	7,104	9,575	9,575	-	07-5113-441000	FICA/Medicare	-	9,417	9,417	9,417
2,637	1,216	2,429	2,429	-	07-5113-442000	Workers Compensation	-	2,602	2,602	2,602
608	3,431	1,128	1,128	-	07-5113-443000	Unemployment	-	983	983	983
7,945	6,592	8,610	7,210	-	07-5113-444000	Retirement-PERS	-	7,075	7,075	7,075
24,649	11,492	17,457	17,457	-	07-5113-444001	Retirement-Principal	-	17,171	17,171	17,171
1,299	1,313	1,286	1,286	-	07-5113-444002	Retirement-Pension Bond	-	1,353	1,353	1,353
41,060	25,473	34,055	33,000	-	07-5113-445000	Health/Life/LTD	-	32,390	32,390	32,390
292,501	152,556	199,732	199,445	1.75		Total Personnel Services	1.88	194,085	194,085	194,085
51	196	725	725	-	07-5113-510000	Office Supplies	-	900	900	900
-	-	50	50	-	07-5113-511000	Postage	-	50	50	50
69	158	100	300	-	07-5113-515000	Printing & Advertising	-	250	250	250
257	555	1,803	1,000	-	07-5113-520000	Dues & Meetings	-	1,800	1,800	1,800
24	-	-	-	-	07-5113-520003	Recruitment Expense	-	2,000	2,000	2,000
263	336	575	1,975	-	07-5113-523000	Supplies	-	1,800	1,800	1,800
-	2,602	5,000	5,000	-	07-5113-523010	Conservation Public Outreach Program	-	5,000	5,000	5,000
2,278	1,184	5,300	3,000	-	07-5113-525000	Travel & Training	-	5,000	5,000	5,000
759	94	250	20	-	07-5113-532000	Bank Fees	-	20	20	20
9,236	-	10,000	8,000	-	07-5113-533000	Contractual Services	-	10,000	10,000	10,000
8,051	7,715	8,200	8,200	-	07-5113-533045	Maintenance Agreements	-	8,200	8,200	8,200
10	86	275	275	-	07-5113-551000	Books & Publications	-	275	275	275
1,207	592	500	500	-	07-5113-562000	Fuel	-	500	500	500
749	451	200	800	-	07-5113-563000	Vehicle Maintenance	-	800	800	800
-	-	-	-	-	07-5113-565000	Fuel	-	50	50	50
-	-	100	100	-	07-5113-576000	Recording Fees	-	100	100	100
22,955	13,969	33,078	29,945	-		Total Materials and Services	-	36,745	36,745	36,745
836	1,254	-	-	-	07-5113-610000	Capital Outlay	-	14,800	14,800	14,800
836	1,254	-	-	-		Total Capital Outlay	-	14,800	14,800	14,800
316,292	167,779	232,810	229,390	1.75	5113	TOTAL ENGINEERING SERVICES	1.88	245,630	245,630	245,630

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
5141 WATER PLANT OP										
3,144	38,105	104,892	9,678	1.50	07-5141-410000	Administrative Salaries	1.00	74,076	74,076	74,076
16,328	16,749	16,572	16,720	0.38	07-5141-420000	Clerical Salaries	0.38	16,908	16,908	16,908
323,275	258,698	175,536	264,354	3.00	07-5141-431000	Salaries & Wages	3.50	203,820	203,820	203,820
8,920	11,683	12,000	13,000	-	07-5141-433000	Summer Help	-	12,000	12,000	12,000
-	751	-	3,668	-	07-5141-435000	Overtime	-	-	-	-
2,303	1,925	1,643	1,680	-	07-5141-436000	Beeper Pay	-	1,742	1,742	1,742
-	-	450	-	-	07-5141-436100	Uniform Allowance	-	-	-	-
2,010	2,760	2,760	2,760	-	07-5141-438000	Longevity	-	2,400	2,400	2,400
338	2,880	2,560	2,250	-	07-5141-440000	Misc Fringe Benefits	-	2,560	2,560	2,560
26,544	24,820	24,206	25,000	-	07-5141-441000	FICA/Medicare	-	23,983	23,983	23,983
12,154	10,678	11,644	11,644	-	07-5141-442000	Workers Compensation	-	13,771	13,771	13,771
1,356	2,703	2,848	3,000	-	07-5141-443000	Unemployment	-	2,507	2,507	2,507
57,073	62,497	67,977	67,000	-	07-5141-444001	Retirement-Principal	-	76,235	76,235	76,235
83,287	85,744	82,902	67,500	-	07-5141-445000	Health/Life/LTD	-	77,649	77,649	77,649
536,730	519,993	505,990	488,254	4.88		Total Personnel Services	4.88	507,651	507,651	507,651
529	681	900	900	-	07-5141-510000	Office Supplies	-	900	900	900
1,612	2,124	4,000	3,500	-	07-5141-511000	Postage	-	3,500	3,500	3,500
1,238	524	1,000	1,300	-	07-5141-512000	Uniforms	-	1,500	1,500	1,500
4,634	4,548	10,400	10,000	-	07-5141-515000	Printing & Advertising	-	10,000	10,000	10,000
969	1,836	3,000	2,500	-	07-5141-520000	Dues & Meetings	-	2,500	2,500	2,500
4,996	6,815	10,000	9,000	-	07-5141-523000	Supplies & Small Tools	-	10,000	10,000	10,000
-	-	5,000	-	-	07-5141-523010	Conservation Public Outreach	-	5,000	5,000	5,000
2,351	5,738	8,000	4,500	-	07-5141-525000	Travel & Training	-	6,000	6,000	6,000
106	539	520	600	-	07-5141-526000	Employee Testing	-	600	600	600
14,377	19,163	30,000	22,500	-	07-5141-533000	Contractual Services	-	27,500	27,500	27,500
3,956	3,629	5,000	6,000	-	07-5141-533045	Maintenance Agreements	-	6,000	6,000	6,000
68,356	65,587	75,000	65,000	-	07-5141-537000	Operating Supplies	-	70,000	70,000	70,000
201,922	204,546	230,000	200,000	-	07-5141-540000	Utilities	-	210,000	210,000	210,000
2,460	423	2,400	2,000	-	07-5141-545000	Lab Supplies	-	2,250	2,250	2,250
2,013	729	4,160	4,800	-	07-5141-546000	Permits & Fees	-	4,800	4,800	4,800
9,085	13,920	18,200	16,000	-	07-5141-547000	Analytical Lab Testing	-	17,500	17,500	17,500
498	132	466	40	-	07-5141-551000	Books & Publications	-	400	400	400
1,539	1,581	1,607	1,621	-	07-5141-560000	Property Taxes	-	1,750	1,750	1,750
3,102	1,994	4,000	3,000	-	07-5141-562000	Fuel	-	3,000	3,000	3,000
549	3,194	4,000	3,000	-	07-5141-563000	Vehicle Maintenance	-	3,000	3,000	3,000
31,042	39,462	70,000	65,000	-	07-5141-566000	Equip Repair & Maintenance	-	65,000	65,000	65,000
47,611	35,183	25,000	22,500	-	07-5141-568000	Springs Riparian System Maintenance	-	25,000	25,000	25,000
32,397	15,749	31,200	31,200	-	07-5141-569000	Well Maintenance	-	31,200	31,200	31,200
2,784	1,440	3,500	2,500	-	07-5141-571000	Building & Grounds Maintenance	-	2,500	2,500	2,500
438,126	429,537	547,353	477,461	-		Total Materials and Services	-	509,900	509,900	509,900
14,766	59,622	75,000	70,000	-	07-5141-610000	Capital Outlay	-	70,000	70,000	70,000
-	25,689	-	25,689	-	07-5141-610400	Capital Outlay-Ops Vehicle Replac	-	-	-	-
14,766	85,311	75,000	95,689	-		Total Capital Outlay	-	70,000	70,000	70,000
989,621	1,034,841	1,128,343	1,061,404	4.88	5141	TOTAL WATER PLANT OP	4.88	1,087,551	1,087,551	1,087,551

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
5142 WATER DISTRIB SYSTEM										
29,445	18,759	82,320	83,000	1.25	07-5142-410000	Administrative Salaries	1.25	82,380	82,380	82,380
14,076	8,795	4,320	3,300	0.13	07-5142-420000	Clerical Salaries	0.13	4,512	4,512	4,512
266,735	248,060	232,032	225,000	4.50	07-5142-431000	Salaries & Wages	4.75	245,736	245,736	245,736
14,148	16,084	17,640	17,000	-	07-5142-433000	Summer Help	-	17,640	17,640	17,640
444	1,168	-	4,000	-	07-5142-435000	Overtime	-	-	-	-
1,898	2,536	2,464	3,500	-	07-5142-436000	Beeper Pay	-	2,364	2,364	2,364
2,428	2,500	2,880	3,200	-	07-5142-438000	Longevity	-	3,020	3,020	3,020
644	1,120	640	800	-	07-5142-440000	Misc Fringe Benefits	-	640	640	640
24,439	22,273	26,185	25,000	-	07-5142-441000	FICA/Medicare	-	27,258	27,258	27,258
12,771	12,295	14,703	17,000	-	07-5142-442000	Workers Compensation	-	19,666	19,666	19,666
1,085	2,109	3,080	3,080	-	07-5142-443000	Unemployment	-	2,849	2,849	2,849
55,843	56,936	74,220	74,220	-	07-5142-444001	Retirement-Principal	-	85,408	85,408	85,408
76,402	76,584	88,350	8,400	-	07-5142-445000	Health/Life/LTD	-	90,803	90,803	90,803
500,357	469,219	548,834	467,500	5.88		Total Personnel Services	6.13	582,276	582,276	582,276
2,834	1,476	1,750	1,750	-	07-5142-512000	Uniforms	-	1,750	1,750	1,750
1,873	928	2,750	2,600	-	07-5142-520000	Dues & Meetings	-	2,750	2,750	2,750
14,245	8,071	8,500	9,000	-	07-5142-523000	Supplies & Small Tools	-	9,500	9,500	9,500
139,030	17,137	20,000	20,000	-	07-5142-523009	Water Meters	-	35,000	35,000	35,000
25,093	2,077	20,000	15,000	-	07-5142-523011	Water Meter Installations	-	20,000	20,000	20,000
2,726	1,890	7,000	6,500	-	07-5142-525000	Travel & Training	-	7,000	7,000	7,000
1,097	863	884	800	-	07-5142-526000	Employee Testing	-	884	884	884
24,581	29,621	27,181	18,000	-	07-5142-533000	Contractual Services	-	27,181	27,181	27,181
1,667	3,219	4,330	3,000	-	07-5142-533045	Maintenance Agreements	-	4,330	4,330	4,330
19,216	4,882	-	-	-	07-5142-538507	Water Appurtenances Replacements	-	-	-	-
21,261	33,373	50,000	35,000	-	07-5142-538519	Water Line Replacement	-	35,000	35,000	35,000
8,486	-	-	-	-	07-5142-538585	Water Master Plan-Water Line Looping	-	-	-	-
4,365	3,220	5,400	4,000	-	07-5142-540000	Utilities	-	5,400	5,400	5,400
-	971	-	-	-	07-5142-543000	Wynooski Rental Expense	-	-	-	-
9,056	8,087	9,900	12,000	-	07-5142-562000	Fuel	-	12,000	12,000	12,000
7,763	5,657	6,000	7,000	-	07-5142-563000	Vehicle Maintenance	-	6,000	6,000	6,000
1,648	3,737	5,000	4,000	-	07-5142-566000	Equip Repair & Maintenance	-	4,000	4,000	4,000
69,589	29,023	36,400	40,000	-	07-5142-567000	Pipe & Materials	-	38,500	38,500	38,500
-	380	10,400	8,000	-	07-5142-568000	Springs Riparian System Maintenance	-	6,400	6,400	6,400
-	-	5,200	-	-	07-5142-569000	Wellfield Maintenance	-	5,000	5,000	5,000
33,525	33,525	33,525	33,525	-	07-5142-590001	Internal Chrg-Veh/Equip	-	33,525	33,525	33,525
388,053	188,137	254,220	220,175	-		Total Materials and Services	-	254,220	254,220	254,220
888,410	657,356	803,054	687,675	5.88	5142	TOTAL WATER DISTRIB SYSTEM	6.13	836,496	836,496	836,496
3,038,286	2,707,180	3,225,371	3,038,476	12.96		TOTAL PUBLIC WORKS (WATER)	13.21	3,073,161	3,075,652	3,075,652

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
NONDEPARTMENTAL 91XX										
DEBT SERVICE - PRINCIPAL										
211,301	222,608	229,018	229,018	-	07-9150-602001	Loan: Water Reservoir	-	235,540	235,540	235,540
30,824	32,537	34,259	34,259	-	07-9150-607000	Loan: Parallel River Line	-	34,489	34,489	34,489
242,125	255,145	263,277	263,277	-	9150	TOTAL PRINCIPAL	-	270,029	270,029	270,029
DEBT SERVICE - INTEREST										
139,221	131,614	123,267	123,267	-	07-9160-602001	Loan: Water Reservoir	-	114,335	114,335	114,335
28,623	27,389	26,088	26,088	-	07-9160-607000	Loan: Parallel River Line	-	24,718	24,718	24,718
167,844	159,003	149,355	149,355	-	9160	TOTAL INTEREST	-	139,053	139,053	139,053
409,969	414,148	412,632	412,632	-	9150/9160	TOTAL DEBT SERVICE	-	409,082	409,082	409,082
TRANSFERS										
172,673	360,479	-	-	-	07-9170-904000	Transfer Out-Capital Projects	-	-	-	-
43,000	43,282	2,295,669	2,295,669	-	07-9170-927000	Transfer Out-Water Repl Reserve	-	600,000	600,000	600,000
-	-	12,000	12,000	-	07-9170-932000	Transfer Out-Water Repl Reserve	-	-	-	-
-	437,541	844,775	844,775	-	07-9170-947000	Transfer Out-Water SDC	-	843,852	843,852	843,852
215,673	841,302	3,152,444	3,152,444	-	9170	TOTAL TRANSFERS	-	1,443,852	1,443,852	1,443,852
RESERVES										
-	-	1,090,847	-	-	07-9180-800000	Contingency	-	1,310,185	1,295,693	1,295,693
-	-	101,075	-	-	07-9180-810000	Contingency-Ops Veh Replace	-	139,475	139,475	139,475
-	-	1,257,407	-	-	07-9180-840000	Contingency-Debt Service	-	1,257,407	1,257,407	1,257,407
-	-	2,449,329	-	-	9180	TOTAL RESERVES	-	2,707,067	2,692,575	2,692,575
625,642	1,255,450	6,014,405	3,565,076	-	TOTAL NONDEPARTMENTAL		-	4,560,001	4,545,509	4,545,509
3,663,928	3,962,630	9,239,776	6,603,552	12.96	FUND 07	TOTAL WATER FUND	13.21	7,633,161	7,621,161	7,621,161
3,981,394	4,783,889	-	2,741,790			ENDING FUND BALANCE		-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
FUND 08 BUILDING INSPECTION FUND										
REVENUES										
24,839	155,077	339,929	339,922	-	08-0000-300000	Beg F/B-Net Working Capital	-	296,733	296,733	296,733
267,357	330,486	130,000	150,000	-	08-0000-322001	Building Permits	-	223,000	223,000	223,000
117,343	137,760	68,000	93,000	-	08-0000-322002	Plumbing / Mechanical Permits	-	88,000	88,000	88,000
921	-	1,000	2,365	-	08-0000-322005	Mobile Home Permits	-	1,000	1,000	1,000
723	377	500	400	-	08-0000-322007	Electrical Permits	-	750	750	750
-	1,350	500	800	-	08-0000-322011	Permit Center Misc Fees	-	800	800	800
47,232	43,761	40,000	74,000	-	08-0000-336001	Contract Building Inspection	-	70,000	70,000	70,000
584	81	150	200	-	08-0000-360000	Miscellaneous Revenues	-	200	200	200
214	1,245	500	1,300	-	08-0000-361000	Interest Earned	-	1,000	1,000	1,000
-	3,763	-	-	-	08-0000-393010	Capital Lease Proceeds	-	-	-	-
459,213	673,900	580,579	661,987	-	TOTAL REVENUES		-	681,483	681,483	681,483
4210 BUILDING INSPECTION										
75,501	76,211	77,568	80,551	1.00	08-4210-410000	Administrative Salaries	1.15	92,424	92,424	92,424
44,832	44,444	46,560	45,664	0.80	08-4210-420000	Clerical Salaries	1.00	57,138	57,138	57,138
19,167	17,567	26,640	26,880	-	08-4210-431000	Building Inspector Salary	-	28,000	28,000	28,000
45,120	58,029	53,724	49,201	-	08-4210-432000	Plans Examiner Salary	1.00	54,804	54,804	54,804
480	480	480	480	-	08-4210-438000	Longevity	-	552	552	552
325	640	640	640	-	08-4210-440000	Misc Fringe Benefits	-	640	640	640
14,056	14,942	14,965	14,965	-	08-4210-441000	FICA/Medicare	-	17,868	17,868	17,868
2,672	2,861	3,139	3,139	-	08-4210-442000	Workers Compensation	-	3,885	3,885	3,885
554	2,133	1,755	1,755	-	08-4210-443000	Unemployment	-	1,863	1,863	1,863
-	-	-	-	-	08-4210-444000	Retirement-PERS	-	2,795	2,795	2,795
17,739	20,633	37,997	37,997	-	08-4210-444001	Retirement-Principal	-	52,020	52,020	52,020
-	-	-	-	-	08-4210-444002	Retirement-Pension Bond	-	439	439	439
17,115	20,230	43,723	40,000	-	08-4210-445000	Health/Life/LTD	-	56,001	56,001	56,001
237,560	258,170	307,191	301,272	1.80	Total Personnel Services		3.15	368,429	368,429	368,429
1,602	1,779	1,900	1,810	-	08-4210-510000	Office Supplies	-	1,900	1,900	1,900
279	39	500	300	-	08-4210-515000	Printing & Advertising	-	500	500	500
523	325	600	600	-	08-4210-520000	Dues & Meetings	-	850	850	850
-	631	500	-	-	08-4210-520003	Recruitment Expense	-	-	-	-
1,878	2,080	2,600	2,470	-	08-4210-525000	Travel & Training	-	3,100	3,100	3,100
-	-	160	150	-	08-4210-526000	Employee Testing	-	-	-	-
2,497	2,748	2,500	1,400	-	08-4210-532000	Bank Fees	-	1,400	1,400	1,400
3,127	1,824	1,100	2,000	-	08-4210-533045	Maintenance Agreements	-	2,000	2,000	2,000
186	59	800	500	-	08-4210-551000	Books & Publications	-	800	800	800
1,885	2,896	2,500	3,470	-	08-4210-562000	Fuel	-	3,700	3,700	3,700
267	118	600	570	-	08-4210-563000	Vehicle Maintenance	-	600	600	600
-	6,612	500	2,700	-	08-4210-580000	Professional Services	-	3,000	3,000	3,000
54,332	52,934	42,826	42,826	-	08-4210-590000	Internal Chrg-Admin Support Services	-	36,145	36,491	36,491
-	-	5,350	5,186	-	08-4210-590006	Internal Chrg-Network Upgrade	-	5,186	5,186	5,186
66,575	72,045	62,436	63,982	-	Total Materials and Services		-	59,181	59,527	59,527
-	3,763	-	-	-	08-4210-610500	Capital Outlay-Lease-GAAP	-	-	-	-
-	3,763	-	-	-	Total Capital Outlay		-	-	-	-
304,135	333,978	369,627	365,254	1.80	4210 TOTAL BUILDING INSPECTION		3.15	427,610	427,956	427,956
9180 RESERVES										
-	-	210,952	-	-	08-9180-800000	Contingency	-	253,873	253,527	253,527
-	-	210,952	-	-	9180 TOTAL RESERVES		-	253,873	253,527	253,527
304,135	333,978	580,579	365,254	1.80	FUND 08 TOTAL BUILDING INSPECT FUNI		3.15	681,483	681,483	681,483
155,077	339,922	-	296,733		ENDING FUND BALANCE		-	-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
FUND 09 DEBT SERVICE FUND REVENUES										
181,616	192,759	195,259	199,316	-	09-0000-300000	Beg F/B-Net Working Capital	-	197,349	197,349	197,349
400,400	392,442	391,000	391,413	-	09-0000-310000	Current Year Taxes	-	393,125	393,125	393,125
20,801	22,576	18,000	18,000	-	09-0000-311000	Prior Year Taxes	-	18,000	18,000	18,000
1,285	1,537	500	1,400	-	09-0000-361000	Interest Earned	-	1,400	1,400	1,400
4	1	-	-	-	09-0000-361004	Interest-Other Investments	-	-	-	-
120,498	118,936	119,336	119,336	-	09-0000-370500	Internal Rev-Facilities	-	119,460	119,460	119,460
194,890	203,052	216,232	210,646	-	09-0000-372000	Pension Bond Charge	-	227,417	227,417	227,417
7,780	22,908	23,018	23,018	-	09-0000-390002	Transfer In-Street Fund	-	23,053	23,053	23,053
124,910	107,838	108,223	108,223	-	09-0000-390010	Transfer In-City Hall	-	108,342	108,342	108,342
1,887	1,861	1,868	1,868	-	09-0000-390014	Transfer In-EDRLF	-	1,870	1,870	1,870
1,054,072	1,063,910	1,073,436	1,073,220	-		TOTAL REVENUES	-	1,090,016	1,090,016	1,090,016
DEBT SERVICE 91XX										
9150 PRINCIPAL										
35,000	45,000	55,000	55,000	-	09-9150-604000	2004 Pension Bonds	-	70,000	70,000	70,000
180,000	190,000	200,000	200,000	-	09-9150-697001	1997 City Facilities Bond	-	215,000	215,000	215,000
135,000	140,000	150,000	150,000	-	09-9150-698001	1998 Fire Facilities Bond	-	155,000	155,000	155,000
160,000	165,000	175,000	175,000	-	09-9150-699001	1999 City Hall Bonds	-	185,000	185,000	185,000
510,000	540,000	580,000	580,000	-	9150	TOTAL PRINCIPAL	-	625,000	625,000	625,000
9160 INTEREST										
159,890	158,053	155,646	155,646	-	09-9160-604000	2004 Pension Bond Interest	-	152,582	152,582	152,582
50,095	40,428	30,140	30,140	-	09-9160-697001	1997 City Facilities Bond Interest	-	19,035	19,035	19,035
46,253	39,570	32,640	32,640	-	09-9160-698001	1998 Fire Facilities Bond Interest	-	24,990	24,990	24,990
95,075	86,543	77,445	77,445	-	09-9160-699001	1999 City Hall Bond Interest	-	67,725	67,725	67,725
351,313	324,594	295,871	295,871	-	9160	TOTAL INTEREST	-	264,332	264,332	264,332
861,313	864,594	875,871	875,871	-		TOTAL DEBT SERVICE	-	889,332	889,332	889,332
9180 RESERVES										
-	-	197,565	-	-	09-9180-880000	Unappropriated Fund Balance	-	200,684	200,684	200,684
-	-	197,565	-	-	9180	TOTAL RESERVES	-	200,684	200,684	200,684
861,313	864,594	1,073,436	875,871	-	FUND 09	TOTAL DEBT SERVICE FUND	-	1,090,016	1,090,016	1,090,016
192,759	199,316	-	197,349			ENDING FUND BALANCE		-	-	-
FUND 10 CITY HALL FUND REVENUES										
661,405	620,969	576,115	607,460	-	10-0000-300000	Beg F/B-Net Working Capital	-	545,937	545,937	545,937
81,790	91,358	44,667	44,200	-	10-0000-322010	City Hall Fee	-	87,000	87,000	87,000
2,683	2,971	-	2,500	-	10-0000-361000	Interest Earned	-	2,500	2,500	2,500
745,879	715,298	620,782	654,160	-		TOTAL REVENUES	-	635,437	635,437	635,437
9170 TRANSFERS										
124,910	107,838	108,223	108,223	-	10-9170-909000	Transfer Out-Debt Service	-	108,342	108,342	108,342
124,910	107,838	108,223	108,223	-	9170	TOTAL TRANSFERS	-	108,342	108,342	108,342
9180 RESERVES										
-	-	512,559	-	-	10-9180-880000	Unappropriated Fund Bal	-	527,095	527,095	527,095
-	-	512,559	-	-	9180	TOTAL RESERVES	-	527,095	527,095	527,095
124,910	107,838	620,782	108,223	-	FUND 10	TOTAL CITY HALL FUND	-	635,437	635,437	635,437
620,969	607,460	-	545,937			ENDING FUND BALANCE		-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
FUND 13 REVENUES										
132,335	104,504	89,061	89,062	-	13-0000-300000	Beg F/B-Net Working Capital	-	57,640	57,640	57,640
151,188	187,740	172,894	180,000	-	13-0000-310000	911 Excise Taxes	-	180,000	180,000	180,000
-	11,427	16,000	16,000	-	13-0000-312000	911 Dundee Excise Taxes	-	16,000	16,000	16,000
381	359	350	235	-	13-0000-361000	Interest Earned	-	250	250	250
283,904	304,030	278,305	285,297	-		TOTAL REVENUES	-	253,890	253,890	253,890
FUND 13 COMMUNICATIONS										
93,498	104,004	112,164	112,164	2.00	13-2310-420000	Dispatch Salaries	2.00	114,360	114,360	114,360
15,752	17,365	12,000	17,000	-	13-2310-435000	Overtime	-	12,000	12,000	12,000
3,612	3,710	5,000	2,000	-	13-2310-435001	Holiday Bank	-	5,000	5,000	5,000
480	480	480	480	-	13-2310-438000	Longevity	-	480	480	480
-	235	-	640	-	13-2310-440000	Misc Fringe Benefits	-	640	640	640
8,387	9,342	9,919	9,919	-	13-2310-441000	FICA/Medicare	-	10,136	10,136	10,136
354	390	472	512	-	13-2310-442000	Workers Compensation	-	572	572	572
339	878	1,166	1,166	-	13-2310-443000	Unemployment	-	1,060	1,060	1,060
19,462	21,059	28,098	22,691	-	13-2310-444000	Retirement-PERS	-	23,199	23,199	23,199
3,823	4,167	4,133	4,133	-	13-2310-444002	Retirement-Pension Bond	-	4,356	4,356	4,356
33,593	31,771	30,539	30,000	-	13-2310-445000	Health/Life/LTD	-	29,926	29,926	29,926
179,301	193,401	203,971	200,705	2.00		Total Personnel Services	2.00	201,729	201,729	201,729
99	86	500	-	-	13-2310-523000	Supplies	-	500	500	500
-	1,145	1,594	1,594	-	13-2310-525000	Travel & Training	-	1,594	1,594	1,594
-	11,427	16,000	16,000	-	13-2310-530001	911 Dundee Excise Taxes	-	16,000	16,000	16,000
-	-	3,086	-	-	13-2310-533017	Master Street Address Guide	-	3,086	3,086	3,086
-	-	500	-	-	13-2310-580000	Professional Services	-	500	500	500
-	8,909	9,358	9,358	-	13-2310-590000	Internal Chrg-Admin Support Services	-	-	-	-
99	21,567	31,038	26,952	-		Total Materials and Services	-	21,680	21,680	21,680
179,400	214,968	235,009	227,657	2.00	2310	TOTAL COMMUNICATIONS	2.00	223,409	223,409	223,409
FUND 13 RESERVES										
-	-	43,296	-	-	13-9180-800000	Contingency	-	30,481	30,481	30,481
-	-	43,296	-	-	9180	TOTAL RESERVES	-	30,481	30,481	30,481
179,400	214,968	278,305	227,657	2.00	FUND 13	TOTAL 911 TAX FUND	2.00	253,890	253,890	253,890
104,504	89,062	-	57,640			ENDING FUND BALANCE		-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
FUND 14 ECONOMIC DEVELOPMENT FUND										
REVENUES										
726,604	645,734	643,183	643,185	-	14-0000-300000	Beg F/B-Net Working Capital	-	529,678	529,678	529,678
21,535	36,510	60,000	42,000	-	14-0000-321004	Business License Fee	-	42,000	42,000	42,000
-	12,160	387,840	387,840	-	14-0000-334007	CDBG Grants	-	200,000	200,000	200,000
2,959	3,183	3,000	2,700	-	14-0000-361000	Interest Earned	-	2,700	2,700	2,700
-	814	995	1,180	-	14-0000-361001	Interest Earned-Receivables	-	4,202	4,202	4,202
-	2,722	6,076	5,024	-	14-0000-370000	Proceeds From Notes Receivable	-	17,743	17,743	17,743
-	381	-	1,100	-	14-0000-370001	Loan Fees	-	-	-	-
751,098	701,504	1,101,094	1,083,029	-		TOTAL REVENUES	-	796,323	796,323	796,323
4120 ECONOMIC DEVELOPMENT										
40,621	5,543	6,612	6,841	0.10	14-4120-410000	Administrative Salaries	-	-	-	-
-	2,625	3,504	3,504	0.10	14-4120-420000	Clerical Salaries	0.10	3,576	3,576	3,576
288	48	48	72	-	14-4120-438000	Longevity	-	-	-	-
33	-	-	-	-	14-4120-440000	Misc Fringe Benefits	-	-	-	-
3,039	619	777	777	-	14-4120-441000	FICA/Medicare	-	274	274	274
111	27	102	102	-	14-4120-442000	Workers Compensation	-	80	80	80
123	64	92	92	-	14-4120-443000	Unemployment	-	29	29	29
6,624	809	1,271	1,040	-	14-4120-444000	Retirement-PERS	-	-	-	-
1,401	220	212	212	-	14-4120-444002	Retirement-Pension Bond	-	-	-	-
10,231	1,931	2,019	2,000	-	14-4120-445000	Health/Life/LTD	-	-	-	-
62,470	11,886	14,637	14,640	0.20		Total Personnel Services	0.10	3,959	3,959	3,959
148	15	100	95	-	14-4120-510000	Office Supplies	-	100	100	100
-	-	100	95	-	14-4120-511000	Postage	-	100	100	100
113	-	100	95	-	14-4120-515000	Printing & Advertising	-	100	100	100
3,191	3,756	5,050	5,184	-	14-4120-520000	Dues & Meetings	-	1,700	1,700	1,700
797	55	50	49	-	14-4120-525000	Travel & Training	-	200	200	200
447	445	600	450	-	14-4120-532000	Bank Fees	-	600	600	600
-	300	2,000	2,000	-	14-4120-533045	Maintenance Agreements	-	2,000	2,000	2,000
-	-	1,851	-	-	14-4120-562000	Fuel	-	-	-	-
60	60	60	60	-	14-4120-575000	Bond Registration Costs	-	-	-	-
-	600	1,800	1,800	-	14-4120-575100	Loan Fees	-	1,800	1,800	1,800
2,057	1,800	2,000	13,375	-	14-4120-580000	Professional Services	-	45,000	45,000	45,000
34,195	-	-	-	-	14-4120-590000	Internal Chrg-Admin Support Services	-	-	-	-
41,007	7,031	13,711	23,203	-		Total Materials and Services	-	51,600	51,600	51,600
-	25,381	200,000	97,250	-	14-4120-601000	EDRLF Loans	-	200,000	200,000	200,000
-	25,381	200,000	97,250	-		Total Capital Outlay	-	200,000	200,000	200,000
103,477	44,298	228,348	135,093	0.20	4120	TOTAL ECONOMIC DEVELOPMEN	0.10	255,559	255,559	255,559
4130 AFFORDABLE HOUSING										
-	-	-	-	-	14-4130-510000	Office Supplies	-	200	200	200
-	-	200	50	-	14-4130-515000	Printing & Advertising	-	-	-	-
-	-	200	50	-		Total Materials and Services	-	200	200	200
-	-	56,000	25,000	-	14-4130-602000	Housing Authority Loans	-	53,500	53,500	53,500
-	-	3,500	3,500	-	14-4130-603000	Trust Fund Housing Grants	-	3,300	3,300	3,300
-	12,160	387,840	387,840	-	14-4130-604000	YC Housing Authority Grant	-	200,000	200,000	200,000
-	12,160	447,340	416,340	-		Total Capital Outlay	-	256,800	256,800	256,800
-	12,160	447,340	416,390	-	4130	TOTAL AFFORDABLE HOUSING	-	257,000	257,000	257,000
9170 TRANSFERS										
1,887	1,861	1,868	1,868	-	14-9170-909000	Transfer Out-Debt Service	-	1,870	1,870	1,870
1,887	1,861	1,868	1,868	-	9170	TOTAL TRANSFERS	-	1,870	1,870	1,870
9180 RESERVES										
-	-	423,338	-	-	14-9180-800000	Contingency	-	281,894	281,894	281,894
-	-	423,338	-	-	9180	TOTAL RESERVES	-	281,894	281,894	281,894
105,364	58,319	1,101,094	553,351	0.20	FUND 14	TOTAL ECON DEVELOPMENT FU	0.10	796,323	796,323	796,323
645,734	643,185	-	529,678			ENDING FUND BALANCE		-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
FUND 16 PUBLIC SAFETY FUND										
REVENUES										
232,824	228,304	196,153	197,165	-	16-0000-300000	Beg F/B-Net Working Capital	-	156,030	156,030	156,030
281,547	283,548	281,400	286,400	-	16-0000-347000	Public Safety Fee	-	531,846	531,846	531,846
929	997	1,000	750	-	16-0000-361000	Interest Earned	-	800	800	800
-	26,919	-	-	-	16-0000-393010	Lease Proceeds	-	-	-	-
515,301	539,768	478,553	484,315	-	TOTAL REVENUES		-	688,676	688,676	688,676
2120 PATROL										
161,747	173,794	181,836	181,836	3.00	16-2120-431000	Officer Salaries	3.00	195,216	195,216	195,216
13,048	10,629	5,500	10,000	-	16-2120-435000	Overtime	-	5,500	5,500	5,500
7,959	4,284	6,000	7,000	-	16-2120-435001	Holiday Bank	-	7,000	7,000	7,000
-	120	-	-	-	16-2120-436000	Shift Diff/Beeper Pay	-	-	-	-
-	-	-	480	-	16-2120-438000	Longevity	-	-	-	-
13,623	14,066	14,791	14,791	-	16-2120-441000	FICA/Medicare	-	15,892	15,892	15,892
5,935	6,108	7,235	7,235	-	16-2120-442000	Workers Compensation	-	9,329	9,329	9,329
543	1,318	1,740	1,740	-	16-2120-443000	Unemployment	-	1,662	1,662	1,662
27,312	29,379	42,390	32,427	-	16-2120-444000	Retirement-PERS	-	34,747	34,747	34,747
5,713	6,069	6,187	6,187	-	16-2120-444002	Retirement-Pension Bond	-	6,855	6,855	6,855
50,674	50,764	53,636	51,636	-	16-2120-445000	Health/Life/LTD	-	52,361	52,361	52,361
286,553	296,531	319,315	313,332	3.00	Total Personnel Services		3.00	328,562	328,562	328,562
444	-	1,500	1,500	-	16-2120-512000	Uniforms	-	-	-	-
-	73	150	150	-	16-2120-523000	Supplies	-	-	-	-
-	-	1,500	1,500	-	16-2120-525000	Travel & Training	-	-	-	-
-	-	2,550	2,550	-	16-2120-562000	Fuel	-	-	-	-
444	73	5,700	5,700	-	Total Materials and Services		-	-	-	-
-	19,080	13,426	9,253	-	16-2120-610000	Capital Outlay	-	9,253	9,253	9,253
-	26,919	-	-	-	16-2120-610500	Capital Outlay-Lease-GAAP	-	-	-	-
-	45,999	13,426	9,253	-	Total Capital Outlay		-	9,253	9,253	9,253
286,997	342,603	338,441	328,285	3.00	2120 TOTAL PATROL		3.00	337,815	337,815	337,815
2310 COMMUNICATIONS										
-	-	-	-	-	16-2310-420000	Dispatch Salaries	2.00	85,908	85,908	85,908
-	-	-	-	-	16-2310-435000	Overtime	-	12,000	12,000	12,000
-	-	-	-	-	16-2310-435001	Holiday Bank	-	5,000	5,000	5,000
-	-	-	-	-	16-2310-440000	Misc Fringe Benefits	-	640	640	640
-	-	-	-	-	16-2310-441000	FICA/Medicare	-	7,922	7,922	7,922
-	-	-	-	-	16-2310-442000	Workers Compensation	-	477	477	477
-	-	-	-	-	16-2310-443000	Unemployment	-	829	829	829
-	-	-	-	-	16-2310-444000	Retirement-PERS	-	19,016	19,016	19,016
-	-	-	-	-	16-2310-444002	Retirement-Pension Bond	-	3,417	3,417	3,417
-	-	-	-	-	16-2310-445000	Health/Life/LTD	-	34,167	34,167	34,167
-	-	-	-	-	Total Personnel Services		2.00	169,376	169,376	169,376
-	-	-	-	-	2310 TOTAL COMMUNICATIONS		2.00	169,376	169,376	169,376
9180 RESERVES										
-	-	140,112	-	-	16-9180-800000	Contingency	-	181,485	181,485	181,485
-	-	140,112	-	-	9180 TOTAL RESERVES		-	181,485	181,485	181,485
286,997	342,603	478,553	328,285	3.00	FUND 16 TOTAL PUBLIC SAFETY FUND		5.00	688,676	688,676	688,676
228,304	197,165	-	156,030		ENDING FUND BALANCE			-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
FUND 17 STORMWATER FUND REVENUES										
744,579	903,779	1,004,730	1,004,726	-	17-0000-300000	Beg F/B-Net Working Capital	-	236,855	236,855	236,855
(1,024)	973	-	-	-	17-0000-338000	Reimb Costs-Materials	-	-	-	-
3,465	18,863	-	15,000	-	17-0000-338002	Reimb Costs-Capital Project	-	-	-	-
3,503	8,060	1,500	10,000	-	17-0000-342004	Dev Review and Inspection Fee	-	5,000	5,000	5,000
770,841	838,475	975,854	915,000	-	17-0000-348000	User Fees	-	1,064,515	1,064,515	1,064,515
3,416	4,401	3,000	2,500	-	17-0000-361000	Interest Earned	-	2,500	2,500	2,500
-	-	-	-	-	17-0000-390031	Transfer In-Admin Services	-	25,000	25,000	25,000
1,524,780	1,774,551	1,985,084	1,947,226	-		TOTAL REVENUES	-	1,333,870	1,333,870	1,333,870
PUBLIC WORKS 51XX										
5110 STORMWATER ADMINISTRATION										
-	17,865	40,334	55,336	0.40	17-5110-410000	Administrative Salaries	0.24	22,836	22,836	22,836
-	-	2,220	2,220	0.05	17-5110-420000	Clerical Salaries	-	-	-	-
-	130	160	160	-	17-5110-440000	Misc Fringe Benefits	-	160	160	160
-	1,368	3,241	3,241	-	17-5110-441000	FICA/Medicare	-	1,759	1,759	1,759
-	315	778	778	-	17-5110-442000	Workers Compensation	-	491	491	491
-	126	381	381	-	17-5110-443000	Unemployment	-	184	184	184
-	867	7,186	5,681	-	17-5110-444000	Retirement-PERS	-	3,157	3,157	3,157
-	-	506	506	-	17-5110-444001	Retirement-Principal	-	-	-	-
-	74	1,284	1,284	-	17-5110-444002	Retirement-Pension Bond	-	759	759	759
-	1,396	4,064	4,064	-	17-5110-445000	Health/Life/LTD	-	1,808	1,808	1,808
-	22,141	60,154	73,651	0.45		Total Personnel Services	0.24	31,154	31,154	31,154
-	9	250	100	-	17-5110-510000	Office Supplies	-	250	250	250
-	15	250	150	-	17-5110-520000	Dues & Meetings	-	300	300	300
-	-	500	250	-	17-5110-523000	Supplies	-	500	500	500
-	6	1,215	500	-	17-5110-525000	Travel & Training	-	1,215	1,215	1,215
-	566	10,000	6,350	-	17-5110-533000	Contractual Services	-	6,000	6,000	6,000
-	-	50	25	-	17-5110-551000	Books & Publications	-	25	25	25
-	-	50	25	-	17-5110-562000	Fuel	-	25	25	25
-	-	148,557	148,557	-	17-5110-590000	Internal Chrg-Admin Support Services	-	157,780	158,714	158,714
-	-	7,780	7,780	-	17-5110-590004	Internal Chrg-Facilities	-	7,780	7,780	7,780
-	-	26,750	26,750	-	17-5110-590006	Internal Chrg-Network Upgrade	-	-	-	-
-	-	-	-	-	17-5110-590015	Internal Chrg-Franchise Fee	-	53,226	53,226	53,226
-	596	195,402	190,487	-		Total Materials and Services	-	227,101	228,035	228,035
-	22,737	255,556	264,138	0.45	5110	TOTAL STORMWATER ADMINIST	0.24	258,255	259,189	259,189

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
5113 ENGINEERING SERVICES										
15,851	19,589	33,432	33,432	0.40	17-5113-410000	Administrative Salaries	0.40	34,092	34,092	34,092
1,238	-	-	-	-	17-5113-420000	Clerical Salaries	0.13	4,248	4,248	4,248
36,689	104,398	89,860	91,000	1.25	17-5113-432000	Engineering Salaries	1.25	77,700	77,700	77,700
34	8	-	-	-	17-5113-435000	Overtime	-	-	-	-
89	465	240	240	-	17-5113-438000	Longevity	-	270	270	270
117	640	640	640	-	17-5113-440000	Misc Fringe Benefits	-	640	640	640
4,016	9,268	9,498	9,498	-	17-5113-441000	FICA/Medicare	-	8,947	8,947	8,947
869	1,714	2,404	2,404	-	17-5113-442000	Workers Comp	-	2,467	2,467	2,467
234	1,990	1,119	1,119	-	17-5113-443000	Unemployment	-	935	935	935
-	6,811	10,854	8,944	-	17-5113-444000	Retirement-PERS	-	8,830	8,830	8,830
7,560	17,069	13,227	13,227	-	17-5113-444001	Retirement-Principal	-	12,402	12,402	12,402
-	1,313	1,687	1,687	-	17-5113-444002	Retirement-Pension Bond	-	1,775	1,775	1,775
14,563	33,836	32,041	31,000	-	17-5113-445000	Health/Life/LTD	-	30,400	30,400	30,400
81,260	197,101	195,002	193,191	1.65		Total Personnel Services	1.78	182,706	182,706	182,706
326	299	725	725	-	17-5113-510000	Office Supplies	-	800	800	800
128	108	100	100	-	17-5113-515000	Printing & Advertising	-	100	100	100
1,332	1,900	1,803	1,000	-	17-5113-520000	Due & Meetings	-	1,400	1,400	1,400
3	127	-	-	-	17-5113-520003	Recruitment Expense	-	2,000	2,000	2,000
147	1,151	575	1,975	-	17-5113-523000	Supplies	-	2,100	2,100	2,100
4,148	1,428	5,000	5,000	-	17-5113-523010	Quality Public Outreach Program	-	5,000	5,000	5,000
4,627	2,206	-	2,500	-	17-5113-523011	TMDL Community Program	-	2,500	2,500	2,500
-	2,963	9,000	9,000	-	17-5113-523012	TMDL Field Program	-	9,000	9,000	9,000
1,132	1,745	5,300	3,000	-	17-5113-525000	Travel & Training	-	5,000	5,000	5,000
32	11	100	20	-	17-5113-532000	Bank Fees	-	20	20	20
10,270	-	12,000	12,000	-	17-5113-533000	Contractual Services	-	8,000	8,000	8,000
8,051	7,714	8,200	8,200	-	17-5113-533045	Maintenance Agreements	-	8,200	8,200	8,200
95	62	275	275	-	17-5113-551000	Book & Publications	-	275	275	275
-	592	500	500	-	17-5113-562000	Fuel	-	500	500	500
-	95	200	800	-	17-5113-563000	Vehicle Maintenance	-	800	800	800
-	-	100	100	-	17-5113-576000	Recording Fees	-	100	100	100
7,780	7,780	-	-	-	17-5113-590004	Internal Chrg-Facilities	-	-	-	-
38,071	28,181	43,878	45,195	-		Total Materials and Services	-	45,795	45,795	45,795
836	1,254	-	-	-	17-5113-610000	Capital Outlay	-	14,400	14,400	14,400
836	1,254	-	-	-		Total Capital Outlay	-	14,400	14,400	14,400
120,167	226,536	238,880	238,386	1.65	5113	TOTAL ENGINEERING SERVICES	1.78	242,901	242,901	242,901

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
5170 STORMWATER MAINTENANCE										
5,285	19,430	19,392	21,000	0.25	17-5170-410000	Administrative Salaries	0.25	19,788	19,788	19,788
3,312	8,890	4,320	3,500	0.13	17-5170-420000	Clerical Salaries	0.13	4,512	4,512	4,512
146,298	147,090	143,604	140,000	2.90	17-5170-431000	Maintenance Salaries	3.65	179,256	179,256	179,256
9,701	11,029	12,000	11,000	-	17-5170-433000	Summer Help	-	12,000	12,000	12,000
658	1,654	-	3,000	-	17-5170-435000	Overtime	-	-	-	-
810	1,003	1,095	1,200	-	17-5170-436000	Standby Pay	-	1,095	1,095	1,095
444	840	780	1,100	-	17-5170-438000	Longevity	-	920	920	920
49	320	640	500	-	17-5170-440000	Misc Fringe Benefits	-	640	640	640
12,995	14,159	13,910	13,910	-	17-5170-441000	FICA/Medicare	-	16,693	16,693	16,693
11,674	11,496	9,948	12,000	-	17-5170-442000	Workers Comp	-	13,152	13,152	13,152
529	1,333	1,637	1,637	-	17-5170-443000	Unemployment	-	1,745	1,745	1,745
28,398	36,565	38,919	38,000	-	17-5170-444001	Retirement-Principal	-	52,032	52,032	52,032
44,559	48,728	41,872	35,000	-	17-5170-445000	Health/Life/LTD	-	56,190	56,190	56,190
264,712	302,537	288,117	281,847	3.28		Total Personnel Services	4.03	358,023	358,023	358,023
497	(44)	1,500	1,500	-	17-5170-510000	Office Supplies	-	1,500	1,500	1,500
2,601	643	1,500	1,500	-	17-5170-512000	Uniforms	-	1,500	1,500	1,500
560	214	1,000	1,000	-	17-5170-520000	Dues & Meetings	-	1,000	1,000	1,000
10,727	4,210	6,000	7,000	-	17-5170-523000	Supplies & Small Tools	-	6,000	6,000	6,000
73	-	500	400	-	17-5170-524000	Safety Program	-	500	500	500
1,195	1,478	3,000	3,000	-	17-5170-525000	Travel & Training	-	3,000	3,000	3,000
847	490	500	600	-	17-5170-526000	Employee Testing	-	500	500	500
4,099	9,244	3,750	3,000	-	17-5170-533000	Contractual Services	-	3,750	3,750	3,750
2,225	3,877	4,250	3,000	-	17-5170-533045	Maintenance Agreements	-	4,250	4,250	4,250
2,671	13,935	35,000	25,000	-	17-5170-538702	Stormwater Repair	-	35,000	35,000	35,000
2,311	3,220	3,000	3,000	-	17-5170-540000	Utilities	-	3,000	3,000	3,000
13,496	17,193	13,000	17,000	-	17-5170-562000	Fuel	-	13,000	13,000	13,000
19,897	9,672	15,000	14,000	-	17-5170-563000	Vehicle Maintenance	-	15,000	15,000	15,000
554	2,821	3,000	2,000	-	17-5170-566000	Equip Repair & Maintenance	-	3,000	3,000	3,000
2,890	585	15,000	15,000	-	17-5170-567000	Pipe & Materials	-	15,000	15,000	15,000
121,427	130,477	-	-	-	17-5170-590000	Internal Chrg-Admin Support Services	-	-	-	-
20,000	20,000	20,000	20,000	-	17-5170-590001	Internal Chrg-Veh/Equip	-	20,000	20,000	20,000
206,070	218,015	126,000	117,000	-		Total Materials and Services	-	126,000	126,000	126,000
470,782	520,552	414,117	398,847	3.28	5170	TOTAL STORMWATER MAINT	4.03	484,023	484,023	484,023
590,949	769,825	908,553	901,371	5.38		TOTAL PUBLIC WORKS (STORM)	6.04	985,179	986,113	986,113
NONDEPARTMENTAL 91XX TRANSFERS										
30,051	-	-	-	-	17-9170-904000	Transfer Out-Capital Projects	-	-	-	-
-	-	809,000	809,000	-	17-9170-928000	Transfer Out-Stormwater Reserve	-	50,000	50,000	50,000
30,051	-	809,000	809,000	-	9170	TOTAL TRANSFERS	-	50,000	50,000	50,000
RESERVES										
-	-	267,531	-	-	17-9180-800000	Contingency	-	298,691	297,757	297,757
-	-	267,531	-	-	9180	TOTAL RESERVES	-	298,691	297,757	297,757
30,051	-	1,076,531	809,000	-		TOTAL NONDEPARTMENTAL	-	348,691	347,757	347,757
621,001	769,825	1,985,084	1,710,371	5.38	FUND 17	TOTAL STORMWATER FUND	6.04	1,333,870	1,333,870	1,333,870
903,779	1,004,726	-	236,855			ENDING FUND BALANCE		-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
FUND 18 STREET CAPITAL PROJECTS REVENUES										
145,200	145,913	109,838	109,841	-	18-0000-300000	Beg F/B-Net Working Capital	-	158,192	158,192	158,192
-	397,129	876,155	675,686	-	18-0000-334000	Federal Exchange Grant	-	-	-	-
-	-	293,088	305,678	-	18-0000-338000	Reimbursed Costs	-	-	-	-
-	11,882	-	-	-	18-0000-349010	Payments in Lieu	-	-	-	-
-	51,541	-	-	-	18-0000-360000	Miscellaneous Revenues	-	-	-	-
713	161	500	236	-	18-0000-361000	Interest Earned	-	301	301	301
110,188	35,807	636,900	517,753	-	18-0000-390002	Transfer In-Street Fund	-	175,000	175,000	175,000
726,100	53,522	620,000	590,998	-	18-0000-390042	Transfer In-Street Development	-	1,005,000	1,005,000	1,005,000
982,201	695,955	2,536,481	2,200,191	-		TOTAL REVENUES	-	1,338,493	1,338,493	1,338,493
5150 CAPITAL PROJECTS										
-	-	-	998	-	18-5150-702105	Sidewalk Intersections/ADA	-	-	-	-
20,552	14,304	31,900	35,000	-	18-5150-702106	Bicycle Route Improvements	-	5,000	5,000	5,000
-	14,283	340,000	340,000	-	18-5150-702115	Pavement Maintenance Program	-	-	-	-
245	49,885	990,088	932,001	-	18-5150-702157	Sheridan St CPRD Project	-	-	-	-
35,294	2,086	-	-	-	18-5150-702162	College St-RR Xing/E Sidewalk	-	-	-	-
-	-	-	-	-	18-5150-702163	Villa Rd - Haworth to Crestview	-	250,000	250,000	250,000
81,906	48,799	570,000	550,000	-	18-5150-702165	College St-Bike Lanes/W Sidewalk	-	580,000	580,000	580,000
2,517	-	-	-	-	18-5150-702166	Everest Road Intersection	-	25,000	25,000	25,000
677,531	-	-	-	-	18-5150-702167	Crestview Drive (Oxberg Lake)	-	-	-	-
15,368	-	-	-	-	18-5150-702169	College St School Zone Radar/Flash Sig	-	-	-	-
-	2,637	50,000	40,000	-	18-5150-702170	Deborah Rd Safe Rte School Zone	-	35,000	35,000	35,000
2,875	454,120	131,000	124,000	-	18-5150-702171	Pavement Rehabilitation	-	120,000	120,000	120,000
-	-	-	-	-	18-5150-702172	Hayes St Extension	-	165,000	165,000	165,000
-	-	265,000	20,000	-	18-5150-702174	2nd Street Parking Lot Rehab	-	-	-	-
836,288	586,114	2,377,988	2,041,999	-	5150	TOTAL CAPITAL PROJECTS	-	1,180,000	1,180,000	1,180,000
9180 RESERVES										
-	-	158,493	-	-	18-9180-830000	Contingency - Payments in Lieu	-	158,493	158,493	158,493
-	-	158,493	-	-	9180	TOTAL RESERVES	-	158,493	158,493	158,493
836,288	586,114	2,536,481	2,041,999	-	FUND 18	TOTAL STREET CAPITAL PROJEC	-	1,338,493	1,338,493	1,338,493
145,913	109,841	-	158,192			ENDING FUND BALANCE		-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
FUND 22 LIBRARY GIFT, MEMORIAL & GRANT REVENUES										
88,206	111,438	92,623	92,622	-	22-0000-300000	Beg F/B-Net Working Capital	-	30,062	30,062	30,062
3,017	-	2,600	3,423	-	22-0000-334003	Ready to Read Grant	-	3,500	3,500	3,500
-	7,000	30,000	25,000	-	22-0000-334034	Grants	-	85,000	85,000	85,000
27,115	218,545	133,000	133,000	-	22-0000-334054	Children's Room Remodel/Grants	-	-	-	-
5,622	8,731	20,000	20,000	-	22-0000-346002	Library Friends	-	20,000	20,000	20,000
431	890	500	600	-	22-0000-361000	Interest Earned	-	600	600	600
8	23	-	-	-	22-0000-361003	Interest-Children's Room	-	-	-	-
14,767	4,243	30,000	30,000	-	22-0000-367000	Library Donations	-	30,000	30,000	30,000
139,166	350,870	308,723	304,645	-		TOTAL REVENUES	-	169,162	169,162	169,162
3110 LIBRARY ADMINISTRATION										
2,273	1,284	10,000	10,000	-	22-3110-523000	Supplies	-	10,000	10,000	10,000
2,400	2,812	2,600	3,423	-	22-3110-533003	Ready to Read Grant	-	3,500	3,500	3,500
252	4,616	25,000	25,000	-	22-3110-533034	Misc Grants	-	25,000	25,000	25,000
-	1,517	-	160	-	22-3110-533054	Children's Room Remodel Project	-	-	-	-
9,688	6,869	10,000	10,000	-	22-3110-542000	Library Programs	-	10,000	10,000	10,000
6,552	7,735	10,000	10,000	-	22-3110-546000	Library Friends	-	10,000	10,000	10,000
903	238	5,000	5,000	-	22-3110-551000	Books & Periodicals	-	20,000	20,000	20,000
53	18	1,000	1,000	-	22-3110-551001	Audio-Visual	-	7,000	7,000	7,000
22,122	25,089	63,600	64,583	-		Total Materials and Services	-	85,500	85,500	85,500
5,606	233,028	200,000	200,000	-	22-3110-610000	Capital Outlay - Children's Remodel	-	50,000	50,000	50,000
5,606	233,028	200,000	200,000	-		Total Capital Outlay	-	50,000	50,000	50,000
27,728	258,117	263,600	264,583	-	3110	TOTAL LIBRARY ADMIN	-	135,500	135,500	135,500
9170 TRANSFERS										
-	131	-	-	-	22-9170-901000	Transfer Out-General Fund	-	-	-	-
-	131	-	-	-	9170	TOTAL TRANSFERS	-	-	-	-
9180 RESERVES										
-	-	35,123	-	-	22-9180-800000	Contingency	-	23,662	23,662	23,662
-	-	10,000	10,000	-	22-9180-820000	Reserve For Library Friends	-	10,000	10,000	10,000
-	-	45,123	10,000	-	9180	TOTAL RESERVES	-	33,662	33,662	33,662
27,728	258,248	308,723	274,583	-	FUND 22	TOTAL LIB GIFT, MEMORIAL & G	-	169,162	169,162	169,162
111,438	92,622	-	30,062			ENDING FUND BALANCE		-	-	-
FUND 23 CABLE TV FUND REVENUES										
36,372	41,539	41,744	41,745	-	23-0000-300000	Beg F/B-Net Working Capital	-	26,895	26,895	26,895
10,000	-	-	-	-	23-0000-360000	Miscellaneous Revenues	-	-	-	-
167	206	150	150	-	23-0000-361000	Interest Earned	-	150	150	150
46,539	41,745	41,894	41,895	-		TOTAL REVENUES	-	27,045	27,045	27,045
1610										
5,000	-	15,000	15,000	-	23-1610-592000	Community Support	-	15,000	15,000	15,000
5,000	-	15,000	15,000	-		Total Materials and Services	-	15,000	15,000	15,000
5,000	-	15,000	15,000	-	1610	TOTAL CABLE TV	-	15,000	15,000	15,000
9180 RESERVES										
-	-	26,894	-	-	23-9180-800000	Contingency	-	12,045	12,045	12,045
-	-	26,894	-	-	9170	TOTAL RESERVES	-	12,045	12,045	12,045
5,000	-	41,894	15,000	-	FUND 23	TOTAL CABLE TV FUND	-	27,045	27,045	27,045
41,539	41,745	-	26,895			ENDING FUND BALANCE		-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
					FUND 24	ANIMAL SHELTER FUND (NASF)				
					REVENUES					
378,747	64,573	-	-	-	24-0000-300000	Beg F/B-Net Working Capital	-	-	-	-
1,654	135	-	-	-	24-0000-361000	Interest Earned	-	-	-	-
-	-	-	-	-	24-0000-361004	Interest-Other Investments	-	-	-	-
2,526	292	-	-	-	24-0000-367000	Donations-Building	-	-	-	-
3,500	-	-	-	-	24-0000-367001	Donations-Equipment	-	-	-	-
386,427	65,000	-	-	-		TOTAL REVENUES	-	-	-	-
					2160	ANIMAL SHELTER				
2,473	498	-	-	-	24-2160-610200	Capital Outlay - Equipment	-	-	-	-
2,473	498	-	-	-		Total Capital Outlay	-	-	-	-
2,473	498	-	-	-	2160	TOTAL ANIMAL SHELTER	-	-	-	-
					5150	CAPITAL PROJECTS				
319,382	64,502	-	-	-	24-5150-731008	Animal Shelter (NASF)	-	-	-	-
319,382	64,502	-	-	-	5150	TOTAL CAPITAL PROJECTS	-	-	-	-
321,854	65,000	-	-	-	FUND 24	TOTAL ANIMAL SHELTER FUND	-	-	-	-
64,573	0	-	-			ENDING FUND BALANCE		-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
FUND 26 WASTEWATER CIP RESERVE FUND										
REVENUES										
1,102,846	1,165,331	1,234,745	1,234,902	-	26-0000-300000	Beg F/B-Net Working Capital	-	5,510,301	5,510,301	5,510,301
4,985	5,957	5,000	15,000	-	26-0000-361000	Interest Earned	-	15,000	15,000	15,000
57,500	63,614	4,698,795	4,698,795	-	26-0000-390006	Transfer In-Wastewater Fund	-	1,000,000	1,000,000	1,000,000
1,165,331	1,234,902	5,938,540	5,948,697	-		TOTAL REVENUES	-	6,525,301	6,525,301	6,525,301
9170 TRANSFERS										
-	-	960,500	438,396	-	26-9170-904000	Transfer Out-Capital Projects	-	1,468,500	1,468,500	1,468,500
-	-	960,500	438,396	-	9170	TOTAL TRANSFERS	-	1,468,500	1,468,500	1,468,500
9180 RESERVES										
-	-	4,978,040	-	-	26-9180-850000	Reserve For Wastewater Improvement	-	5,056,801	5,056,801	5,056,801
-	-	4,978,040	-	-	9180	TOTAL RESERVES	-	5,056,801	5,056,801	5,056,801
-	-	5,938,540	438,396	-	FUND 26	TOTAL WASTEWATER CIP RESER	-	6,525,301	6,525,301	6,525,301
1,165,331	1,234,902	-	5,510,301	-		ENDING FUND BALANCE	-	-	-	-
FUND 27 WATER CIP RESERVE FUND										
REVENUES										
2,847,586	2,903,191	2,961,007	2,961,008	-	27-0000-300000	Beg F/B-Net Working Capital	-	4,709,677	4,709,677	4,709,677
12,605	14,535	13,000	15,000	-	27-0000-361000	Interest Earned	-	15,000	15,000	15,000
43,000	43,282	2,295,669	2,295,669	-	27-0000-390007	Transfer In-Water Fund	-	600,000	600,000	600,000
2,903,191	2,961,008	5,269,676	5,271,677	-		TOTAL REVENUES	-	5,324,677	5,324,677	5,324,677
9170 TRANSFERS										
-	-	2,480,850	562,000	-	27-9170-904000	Transfer Out-Capital Projects	-	482,500	482,500	482,500
-	-	-	-	-	27-9170-947000	Transfer Out-Water SDC	-	225,000	225,000	225,000
-	-	2,480,850	562,000	-	9170	TOTAL TRANSFERS	-	707,500	707,500	707,500
9180 RESERVES										
-	-	2,788,826	-	-	27-9180-850000	Reserve For Water Improv	-	4,617,177	4,617,177	4,617,177
-	-	2,788,826	-	-	9180	TOTAL RESERVES	-	4,617,177	4,617,177	4,617,177
-	-	5,269,676	562,000	-	FUND 27	TOTAL WATER CIP RESERVE FUN	-	5,324,677	5,324,677	5,324,677
2,903,191	2,961,008	-	4,709,677	-		ENDING FUND BALANCE	-	-	-	-
FUND 28 STORMWATER CIP RESERVE FUND										
REVENUES										
-	-	-	-	-	28-0000-300000	Beg F/B-Net Working Capital	-	811,500	811,500	811,500
-	-	2,000	2,500	-	28-0000-361000	Interest Earned	-	2,500	2,500	2,500
-	-	809,000	809,000	-	28-0000-390017	Transfer In-Stormwater Fund	-	50,000	50,000	50,000
-	-	811,000	811,500	-		TOTAL REVENUES	-	864,000	864,000	864,000
9170 TRANSFERS										
-	-	70,000	-	-	28-9170-904000	Transfer Out-Capital Projects	-	217,500	217,500	217,500
-	-	70,000	-	-	9170	TOTAL TRANSFERS	-	217,500	217,500	217,500
9180 RESERVES										
-	-	741,000	-	-	28-9180-850000	Reserve For Stormwater Improv	-	646,500	646,500	646,500
-	-	741,000	-	-	9180	TOTAL RESERVES	-	646,500	646,500	646,500
-	-	811,000	-	-	FUND 28	TOTAL STORMWATER RESERVE]	-	864,000	864,000	864,000
-	-	-	811,500	-		ENDING FUND BALANCE	-	-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
FUND 31 ADMIN / SUPPORT SERVICES										
REVENUES										
496,774	605,918	684,851	684,852	-	31-0000-300000	Beg F/B-Net Working Capital	-	740,869	740,869	740,869
115	-	-	-	-	31-0000-334000	Miscellaneous Grants	-	-	-	-
1,476	-	-	790	-	31-0000-334056	CCIS Grant	-	790	790	790
6,267	5,616	5,000	10,000	-	31-0000-336007	Intergovernmental Garage Chrg	-	5,000	5,000	5,000
651	136	-	31	-	31-0000-338000	Reimbursed Costs	-	-	-	-
7,766	13,508	10,000	11,000	-	31-0000-341004	Lien Search Fees	-	11,000	11,000	11,000
216	324	200	252	-	31-0000-341012	Assessment Fees	-	252	252	252
45,769	425	-	25	-	31-0000-360000	Miscellaneous Revenues	-	-	-	-
4,168	5,350	4,000	6,000	-	31-0000-361000	Interest Earned	-	4,000	4,000	4,000
352,387	357,735	414,058	414,058	-	31-0000-370010	Internal Rev-Admin/Recorder/EM	-	421,292	421,292	421,292
131,400	149,996	133,334	133,334	-	31-0000-370050	Internal Rev-Human Resource	-	145,873	145,873	145,873
235,721	263,076	284,885	284,885	-	31-0000-370075	Internal Rev-Utility Billing	-	287,940	287,940	287,940
459,181	475,442	502,150	502,150	-	31-0000-370100	Internal Rev-Finance	-	519,587	519,587	519,587
437,702	441,634	598,811	598,811	-	31-0000-370125	Internal Rev-Computer Services	-	806,449	841,049	841,049
436,608	474,898	454,915	454,915	-	31-0000-370150	Internal Rev-Legal	-	434,189	434,189	434,189
265,000	250,000	240,000	240,000	-	31-0000-370200	Internal Rev-Insurance	-	295,000	295,000	295,000
224,999	184,500	153,000	153,000	-	31-0000-370300	Internal Rev-Phone/Copiers	-	155,000	155,000	155,000
136,510	156,887	165,022	165,022	-	31-0000-370400	Internal Rev-Fleet	-	163,423	163,423	163,423
351,956	356,603	358,325	358,325	-	31-0000-370500	Internal Rev-Facilities	-	342,819	342,819	342,819
350	-	361	361	-	31-0000-371000	Intergovernmental Facility Chg	-	372	372	372
3,595,015	3,742,048	4,008,912	4,017,811	-		TOTAL REVENUES	-	4,333,855	4,368,455	4,368,455
CITY MANAGER'S OFFICE (12XX)										
1210 CITY MANAGER										
120,657	121,818	123,624	107,791	1.00	31-1210-410000	Administrative Salaries	1.00	126,096	126,096	126,096
7,855	5,242	22,260	22,260	0.50	31-1210-420000	Clerical Salaries	1.00	44,316	44,316	44,316
480	480	480	40	-	31-1210-438000	Longevity	-	-	-	-
325	640	640	540	-	31-1210-440000	Misc Fringe Benefits	-	640	640	640
9,012	9,062	10,601	7,699	-	31-1210-441000	FICA/Medicare	-	12,521	12,521	12,521
433	405	480	922	-	31-1210-442000	Workers Comp	-	697	697	697
390	897	1,317	1,342	-	31-1210-443000	Unemployment	-	1,364	1,364	1,364
25,417	25,510	31,166	7,694	-	31-1210-444000	Retirement-PERS	-	26,501	26,501	26,501
-	-	5,075	9,383	-	31-1210-444001	Retirement-Principal	-	11,168	11,168	11,168
3,766	4,140	3,976	1,351	-	31-1210-444002	Retirement-Pension Bond	-	4,182	4,182	4,182
18,116	20,403	34,549	19,661	-	31-1210-445000	Health/Life/LTD	-	44,053	44,053	44,053
186,450	188,597	234,168	178,683	1.50		Total Personnel Services	2.00	271,538	271,538	271,538
1,027	2,083	1,000	1,190	-	31-1210-510000	Office Supplies	-	1,000	1,000	1,000
981	2,099	2,000	2,000	-	31-1210-520000	Dues & Meetings	-	2,000	2,000	2,000
3,314	2,130	5,654	5,654	-	31-1210-525000	Travel & Training	-	5,654	5,654	5,654
1,442	1,376	1,300	1,948	-	31-1210-533045	Maintenance Agreements	-	1,300	1,300	1,300
284	254	100	100	-	31-1210-551000	Books & Periodicals	-	100	100	100
-	-	6,000	10,000	-	31-1210-580000	Professional Services	-	6,000	6,000	6,000
7,047	7,942	16,054	20,892	-		Total Materials and Services	-	16,054	16,054	16,054
193,497	196,539	250,222	199,575	1.50	1210	TOTAL CITY MANAGER	2.00	287,592	287,592	287,592

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
1220 HUMAN RESOURCES										
70,485	75,670	72,588	78,913	1.00	31-1220-410000	Administrative Salaries	1.00	74,076	74,076	74,076
(1,905)	-	-	7,500	-	31-1220-420000	Clerical Salaries	-	-	-	-
-	2,084	-	1,500	-	31-1220-435000	Overtime	-	-	-	-
1,200	940	720	720	-	31-1220-438000	Longevity	-	720	720	720
-	180	640	640	-	31-1220-440000	Misc Fringe Benefits	-	640	640	640
5,191	6,057	5,657	5,657	-	31-1220-441000	FICA/Medicare	-	5,771	5,771	5,771
192	200	257	257	-	31-1220-442000	Workers Compensation	-	315	315	315
211	555	660	660	-	31-1220-443000	Unemployment	-	598	598	598
-	1,428	13,122	750	-	31-1220-444000	Retirement-PERS	-	-	-	-
16,135	12,862	146	7,846	-	31-1220-444001	Retirement-Principal	-	23,497	23,497	23,497
-	3	2,346	-	-	31-1220-444002	Retirement-Pension Bond	-	2,468	2,468	2,468
12,510	9,534	7,479	7,479	-	31-1220-445000	Health/Life/LTD	-	7,399	7,399	7,399
104,018	109,513	103,615	111,922	1.00		Total Personnel Services	1.00	115,484	115,484	115,484
397	3,174	1,000	500	-	31-1220-510000	Office Supplies	-	800	800	800
1,823	1,639	2,200	2,200	-	31-1220-520000	Dues & Meetings	-	2,400	2,400	2,400
-	145	100	-	-	31-1220-520003	Recruitment Expense	-	-	-	-
8,662	7,809	6,500	6,500	-	31-1220-520008	Recognition	-	3,500	3,500	3,500
3,931	3,638	5,500	6,290	-	31-1220-524000	Safety Program	-	6,290	6,290	6,290
-	-	15,076	5,000	-	31-1220-524001	Risk Management	-	5,000	5,000	5,000
1,120	1,259	2,000	1,200	-	31-1220-525000	Travel & Training	-	2,000	2,000	2,000
2,133	2,126	2,200	2,200	-	31-1220-533045	Maintenance Agreements	-	4,400	4,400	4,400
27	-	-	-	-	31-1220-551000	Books & Publications	-	-	-	-
3,350	1,731	10,000	6,500	-	31-1220-580000	Professional Services	-	6,000	6,000	6,000
21,443	21,521	44,576	30,390	-		Total Materials and Services	-	30,390	30,390	30,390
125,460	131,034	148,191	142,312	1.00	1220	TOTAL HUMAN RESOURCES	1.00	145,874	145,874	145,874
1230 CITY RECORDER/CLERK										
62,357	61,279	65,484	68,738	1.00	31-1230-410000	Administrative Salaries	1.00	65,136	65,136	65,136
11,874	21,683	11,399	11,399	-	31-1230-420000	Clerical Salaries	-	2,092	2,092	2,092
10,569	6,337	13,757	13,757	-	31-1230-433000	Minute Recorder Salaries	-	13,690	13,690	13,690
-	83	-	-	-	31-1230-435000	Overtime	-	-	-	-
-	-	-	-	-	31-1230-438000	Longevity	-	480	480	480
370	640	640	640	-	31-1230-440000	Misc Fringe Benefits	-	640	640	640
6,390	6,699	6,983	7,961	-	31-1230-441000	FICA/Medicare	-	6,276	6,276	6,276
262	619	478	380	-	31-1230-442000	Workers Compensation	-	328	328	328
252	634	815	952	-	31-1230-443000	Unemployment	-	652	652	652
10,618	16,983	15,076	15,076	-	31-1230-444001	Retirement-Principal	-	16,696	16,696	16,696
16,944	22,076	20,183	19,441	-	31-1230-445000	Health/Life/LTD	-	19,922	19,922	19,922
119,636	137,033	134,815	138,344	1.00		Total Personnel Services	1.00	125,912	125,912	125,912
989	1,185	1,000	1,000	-	31-1230-510000	Office Supplies	-	1,000	1,000	1,000
788	669	850	1,000	-	31-1230-520000	Dues & Meetings	-	1,000	1,000	1,000
5,092	3,587	3,000	4,000	-	31-1230-525000	Travel & Training	-	1,000	1,000	1,000
1,442	1,376	1,300	1,948	-	31-1230-533045	Maintenance Agreements	-	1,948	1,948	1,948
11,481	4,204	10,000	10,000	-	31-1230-580000	Professional Services	-	10,000	10,000	10,000
-	-	10,000	10,000	-	31-1230-591000	Elections	-	10,000	10,000	10,000
19,793	11,021	26,150	27,948	-		Total Materials and Services	-	24,948	24,948	24,948
139,429	148,054	160,965	166,292	1.00	1230	TOTAL CITY RECORDER/CLERK	1.00	150,860	150,860	150,860
1240 EMERGENCY MANAGEMENT										
-	388	250	300	-	31-1240-510000	Office Supplies	-	-	-	-
-	-	250	50	-	31-1240-525000	Travel & Training	-	-	-	-
7,250	7,250	8,000	8,000	-	31-1240-533000	Contractual Services	-	-	-	-
7,250	7,638	8,500	8,350	-		Total Materials and Services	-	-	-	-
7,250	7,638	8,500	8,350	-	1240	TOTAL EMERGENCY MANAGEME	-	-	-	-
465,636	483,265	567,878	516,529	3.50		TOTAL CITY MANAGER'S OFFICE	4.00	584,326	584,326	584,326

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
FINANCE DEPARTMENT (13XX)										
1310 FINANCE										
147,185	148,385	154,875	154,875	2.00	31-1310-410000	Administrative Salaries	2.00	156,636	156,636	156,636
122,348	124,951	137,900	132,900	2.50	31-1310-420000	Clerical Salaries	2.50	135,600	135,600	135,600
480	820	860	1,140	-	31-1310-438000	Longevity	-	1,360	1,360	1,360
325	640	640	640	-	31-1310-440000	Misc Fringe Benefits	-	640	640	640
20,135	20,405	22,029	22,029	-	31-1310-441000	FICA/Medicare	-	22,509	22,509	22,509
777	838	1,049	1,049	-	31-1310-442000	Workers Compensation	-	1,275	1,275	1,275
814	2,058	2,585	2,585	-	31-1310-443000	Unemployment	-	2,349	2,349	2,349
23,519	23,670	30,543	25,115	-	31-1310-444000	Retirement-PERS	-	25,651	25,651	25,651
25,966	30,320	35,872	35,872	-	31-1310-444001	Retirement-Principal	-	44,222	44,222	44,222
4,545	4,137	4,180	4,180	-	31-1310-444002	Retirement-Pension Bond	-	4,406	4,406	4,406
48,103	54,386	56,927	55,500	-	31-1310-445000	Health/Life/LTD	-	56,223	56,223	56,223
394,197	410,610	447,460	435,885	4.50		Total Personnel Services	4.50	450,871	450,871	450,871
1,508	1,587	2,000	1,500	-	31-1310-510000	Office Supplies	-	2,200	2,200	2,200
5,874	4,883	3,650	6,565	-	31-1310-515000	Printing & Advertising	-	7,000	7,000	7,000
1,190	1,030	2,000	1,740	-	31-1310-520000	Dues & Meetings	-	1,800	1,800	1,800
349	-	-	-	-	31-1310-523000	Supplies	-	-	-	-
2,889	2,408	3,575	3,300	-	31-1310-525000	Travel & Training	-	3,575	3,575	3,575
4,640	6,350	10,400	16,000	-	31-1310-533000	Contractual Services	-	6,000	6,000	6,000
10,795	11,700	13,055	12,862	-	31-1310-533045	Maintenance Agreements	-	13,555	13,555	13,555
332	75	40	-	-	31-1310-551000	Books & Publications	-	210	210	210
850	850	875	875	-	31-1310-575000	Bond Registration Costs	-	875	875	875
27,680	29,172	31,500	32,300	-	31-1310-580000	Professional Services	-	32,500	32,500	32,500
56,108	58,055	67,095	75,142	-		Total Materials and Services	-	67,715	67,715	67,715
-	-	-	-	-	31-1310-610000	Capital Outlay	-	1,000	1,000	1,000
-	-	-	-	-		Total Capital Outlay	-	1,000	1,000	1,000
450,305	468,665	514,555	511,027	4.50	1310	TOTAL FINANCE	4.50	519,586	519,586	519,586
1311 GENERAL OFFICE										
26,174	26,400	33,000	33,000	-	31-1311-511000	Postage	-	35,000	35,000	35,000
195,388	109,523	120,000	115,000	-	31-1311-531000	Telephones	-	120,000	120,000	120,000
221,562	135,923	153,000	148,000	-		Total Materials and Services	-	155,000	155,000	155,000
221,562	135,923	153,000	148,000	-	1311	TOTAL GENERAL OFFICE	-	155,000	155,000	155,000

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
1320 UTILITY BILLING										
86,257	93,498	92,700	53,392	2.00	31-1320-420000	Clerical Salaries	2.00	80,736	80,736	80,736
480	440	480	-	-	31-1320-438000	Longevity	-	-	-	-
-	289	-	-	-	31-1320-435000	Overtime	-	-	-	-
6,443	7,007	7,127	3,292	-	31-1320-441000	FICA/Medicare	-	6,177	6,177	6,177
292	295	378	386	-	31-1320-442000	Workers Compensation	-	403	403	403
259	689	838	386	-	31-1320-443000	Unemployment	-	646	646	646
15,026	18,756	21,245	4,954	-	31-1320-444001	Retirement-Principal	-	20,345	20,345	20,345
22,978	24,389	27,367	8,900	-	31-1320-445000	Health/Life/LTD	-	39,522	39,522	39,522
131,734	145,363	150,135	71,310	2.00		Total Personnel Services	2.00	147,829	147,829	147,829
1,089	853	1,500	1,250	-	31-1320-510000	Office Supplies	-	1,500	1,500	1,500
-	6	-	-	-	31-1320-511000	Postage	-	-	-	-
1,184	777	400	2,300	-	31-1320-515000	Printing & Advertising	-	1,400	1,400	1,400
-	25	-	-	-	31-1320-520003	Recruitment Expense	-	-	-	-
118	-	-	-	-	31-1320-523000	Supplies	-	-	-	-
18	1,315	650	600	-	31-1320-525000	Travel & Training	-	1,510	1,510	1,510
36,475	41,164	45,000	45,000	-	31-1320-532000	Bank Fees	-	48,000	48,000	48,000
41,840	46,179	52,000	88,500	-	31-1320-533000	Contractual Services	-	52,000	52,000	52,000
7,824	10,685	13,500	12,580	-	31-1320-533045	Maintenance Agreements	-	13,500	13,500	13,500
14,383	15,820	20,000	10,000	-	31-1320-558001	Utility Assistance	-	20,000	20,000	20,000
-	-	300	-	-	31-1320-566000	Equip Repair & Maintenance	-	300	300	300
888	888	900	888	-	31-1320-575000	Bond Registration Costs	-	900	900	900
103,820	117,712	134,250	161,118	-		Total Materials and Services	-	139,110	139,110	139,110
167	-	500	-	-	31-1320-610000	Capital Outlay	-	1,000	1,000	1,000
167	-	500	-	-		Total Capital Outlay	-	1,000	1,000	1,000
235,721	263,075	284,885	232,428	2.00	1320	TOTAL UTILITY BILLING	2.00	287,939	287,939	287,939
907,587	867,663	952,440	891,455	6.50		TOTAL FINANCE DEPARTMENT	6.50	962,525	962,525	962,525

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
1330 INFORMATION TECHNOLOGY										
89,474	85,940	99,389	100,500	1.00	31-1330-410000	Administrative Salaries	1.00	102,336	102,336	102,336
-	-	-	-	-	31-1330-420000	Clerical Salaries	0.50	16,992	16,992	16,992
177,972	152,554	274,811	265,000	4.00	31-1330-431000	Other Salaries	4.00	309,288	309,288	309,288
5,496	2,313	20,000	1,400	-	31-1330-435000	Overtime	-	20,000	20,000	20,000
3,825	3,900	9,125	9,125	-	31-1330-436000	Beeper Pay	-	9,125	9,125	9,125
-	400	480	480	-	31-1330-438000	Longevity	-	480	480	480
1,300	2,560	2,560	2,560	-	31-1330-440000	Misc Fringe Benefits	-	2,560	2,560	2,560
20,782	18,493	28,017	25,000	-	31-1330-441000	FICA/Medicare	-	35,250	35,250	35,250
783	755	1,349	2,000	-	31-1330-442000	Workers Compensation	-	1,953	1,953	1,953
838	3,697	3,273	3,500	-	31-1330-443000	Unemployment	-	3,666	3,666	3,666
19,042	18,300	24,592	21,651	-	31-1330-444000	Retirement-PERS	-	21,499	21,499	21,499
27,871	30,980	47,259	45,000	-	31-1330-444001	Retirement-Principal	-	60,564	60,564	60,564
3,131	2,970	2,934	3,500	-	31-1330-444002	Retirement-Pension Bond	-	3,393	3,393	3,393
39,956	40,411	47,424	42,000	-	31-1330-445000	Health/Life/LTD	-	46,051	55,651	55,651
390,471	363,273	561,213	521,716	5.00		Total Personnel Services	5.50	633,157	642,757	642,757
135	148	1,200	1,524	-	31-1330-510000	Office Supplies	-	1,200	1,200	1,200
124	418	200	195	-	31-1330-520000	Dues & Meetings	-	200	200	200
13,750	11,692	24,000	19,000	-	31-1330-523000	Supplies	-	24,000	24,000	24,000
6,855	27,106	15,000	12,000	-	31-1330-525000	Travel & Training	-	30,000	30,000	30,000
15,528	18,140	45,000	45,000	-	31-1330-533045	Maintenance Agreements	-	60,000	60,000	60,000
93	125	200	200	-	31-1330-551000	Books & Publications	-	200	200	200
-	-	3,000	3,482	-	31-1330-580000	Professional Services	-	3,000	3,000	3,000
7,000	20,000	-	-	-	31-1330-590002	Internal Chrg-Computers	-	-	-	-
43,486	77,629	88,600	81,401	-		Total Materials and Services	-	118,600	118,600	118,600
39,833	-	50,000	50,000	-	31-1330-610000	Capital Outlay	-	121,000	121,000	121,000
39,833	-	50,000	50,000	-		Total Capital Outlay	-	121,000	121,000	121,000
473,790	440,902	699,813	653,117	5.00	1330	TOTAL INFORMATION TECH	5.50	872,757	882,357	882,357

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
1410 CITY ATTORNEY										
201,511	302,261	185,724	175,414	2.00	31-1410-410000	Administrative Salaries	2.00	161,292	161,292	161,292
54,011	61,034	39,564	55,812	0.70	31-1410-420000	Clerical Salaries	1.00	57,733	57,733	57,733
45,312	43,023	48,900	29,500	1.00	31-1410-432000	Code Enforcement Salaries	1.00	40,932	40,932	40,932
1,865	1,583	1,000	3,500	-	31-1410-435000	Overtime	-	1,000	1,000	1,000
1,920	1,680	-	-	-	31-1410-438000	Longevity	-	-	-	-
3,719	4,684	1,920	1,920	-	31-1410-440000	Misc Fringe Benefits	-	6,920	6,920	6,920
21,645	26,231	20,077	20,077	-	31-1410-441000	FICA/Medicare	-	20,845	20,845	20,845
1,455	1,414	1,594	1,594	-	31-1410-442000	Workers Compensation	-	1,676	1,676	1,676
915	2,885	2,476	2,476	-	31-1410-443000	Unemployment	-	2,127	2,127	2,127
-	-	33,060	28,714	-	31-1410-444000	Retirement-PERS	-	22,229	22,229	22,229
50,393	83,807	23,992	24,985	-	31-1410-444001	Retirement-Principal	-	24,770	24,770	24,770
-	-	4,218	4,218	-	31-1410-444002	Retirement-Pension Bond	-	3,508	3,508	3,508
26,065	35,060	58,603	46,000	-	31-1410-445000	Health/Life/LTD	-	57,679	57,679	57,679
408,810	563,662	421,128	394,210	3.70		Total Personnel Services	4.00	400,711	400,711	400,711
2,060	5,308	2,400	2,400	-	31-1410-510000	Office Supplies	-	2,400	2,400	2,400
2,792	1,316	4,500	4,000	-	31-1410-510100	Code Enforcement	-	4,000	4,000	4,000
180	1,176	2,000	1,500	-	31-1410-510120	Nuisance/Abatement Control	-	1,000	1,000	1,000
-	-	-	53	-	31-1410-515000	Printing & Advertising	-	-	-	-
2,631	3,216	2,500	2,816	-	31-1410-520000	Dues & Meetings	-	3,200	3,200	3,200
-	-	-	3,839	-	31-1410-520003	Recruitment Expense	-	-	-	-
3,941	4,573	6,000	4,424	-	31-1410-525000	Travel & Training	-	6,000	6,000	6,000
-	-	-	47	-	31-1410-526000	Employee Testing	-	-	-	-
-	-	500	-	-	31-1410-533000	Contractual Services	-	-	-	-
1,442	1,376	2,500	2,200	-	31-1410-533045	Maintenance Agreements	-	2,200	2,200	2,200
658	93	2,000	1,000	-	31-1410-551000	Books & Publications	-	500	500	500
160	8,415	11,000	8,000	-	31-1410-580000	Professional Services	-	11,000	11,000	11,000
8,151	353	-	-	-	31-1410-591000	Elections	-	-	-	-
-	75	-	-	-	31-1410-596000	Volunteer Costs	-	-	-	-
22,015	25,901	33,400	30,279	-		Total Materials and Services	-	30,300	30,300	30,300
430,825	589,563	454,528	424,489	3.70	1410	TOTAL CITY ATTORNEY	4.00	431,011	431,011	431,011

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
5162 FLEET										
85,770	87,110	89,076	86,000	1.50	31-5162-431000	Salaries & Wages	1.50	87,192	87,192	87,192
-	8	-	-	-	31-5162-436000	Beeper Pay	-	-	-	-
1,760	1,800	1,800	1,800	-	31-5162-438000	Longevity	-	1,800	1,800	1,800
6,503	6,687	6,952	6,952	-	31-5162-441000	FICA/Medicare	-	6,808	6,808	6,808
2,610	2,828	3,230	3,230	-	31-5162-442000	Workers Compensation	-	3,493	3,493	3,493
263	622	818	818	-	31-5162-443000	Unemployment	-	712	712	712
14,912	17,470	20,720	18,000	-	31-5162-444001	Retirement-Principal	-	22,426	22,426	22,426
20,870	23,669	24,729	23,000	-	31-5162-445000	Health/Life/LTD	-	24,392	24,392	24,392
132,688	140,194	147,325	139,800	1.50		Total Personnel Services	1.50	146,823	146,823	146,823
202	151	500	500	-	31-5162-510000	Office Supplies	-	500	500	500
798	666	500	500	-	31-5162-512000	Uniforms	-	500	500	500
5	-	500	500	-	31-5162-520000	Dues & Meetings	-	500	500	500
6,009	4,794	3,300	6,000	-	31-5162-523000	Supplies & Small Tools	-	6,000	6,000	6,000
3,057	3,612	5,000	5,000	-	31-5162-523008	Intergovernmental Garage Costs	-	5,000	5,000	5,000
236	(189)	5,000	1,500	-	31-5162-523012	Shop Supplies/Environmental	-	1,500	1,500	1,500
549	224	1,400	800	-	31-5162-525000	Travel & Training	-	800	800	800
279	280	250	300	-	31-5162-526000	Employee Testing	-	300	300	300
1,617	727	1,500	500	-	31-5162-533045	Maintenance Agreements	-	500	500	500
1,500	1,500	1,250	1,000	-	31-5162-551000	Books & Publications	-	1,000	1,000	1,000
1,848	1,111	1,750	1,500	-	31-5162-562000	Fuel	-	1,500	1,500	1,500
-	-	750	500	-	31-5162-563000	Vehicle Maintenance	-	500	500	500
1,644	2,322	1,000	3,000	-	31-5162-566000	Equip Repair & Maintenance	-	3,000	3,000	3,000
17,743	15,198	22,700	21,600	-		Total Materials and Services	-	21,600	21,600	21,600
150,432	155,392	170,025	161,400	1.50	5162	TOTAL FLEET	1.50	168,423	168,423	168,423
5164 FACILITIES										
33,864	27,197	34,500	32,000	0.75	31-5164-431000	Salaries & Wages	0.75	34,884	34,884	34,884
-	167	-	500	-	31-5164-435000	Overtime	-	-	-	-
308	268	450	500	-	31-5164-436000	Beeper Pay	-	450	450	450
163	320	-	300	-	31-5164-440000	Misc Fringe Benefits	-	-	-	-
2,594	2,133	2,673	2,673	-	31-5164-441000	FICA/Medicare	-	2,702	2,702	2,702
1,471	995	899	1,575	-	31-5164-442000	Workers Compensation	-	2,007	2,007	2,007
104	197	314	314	-	31-5164-443000	Unemployment	-	283	283	283
5,968	5,508	7,969	7,969	-	31-5164-444001	Retirement-Principal	-	8,904	8,904	8,904
4,470	1,156	8,667	2,300	-	31-5164-445000	Health/Life/LTD	-	8,560	8,560	8,560
48,941	37,941	55,472	48,131	0.75		Total Personnel Services	0.75	57,790	57,790	57,790
183	216	750	750	-	31-5164-510000	Office Supplies	-	750	750	750
779	327	300	500	-	31-5164-512000	Uniforms	-	500	500	500
59	43	500	400	-	31-5164-520000	Dues & Meetings	-	400	400	400
9,364	11,988	9,000	9,000	-	31-5164-523000	Supplies & Small Tools	-	9,000	9,000	9,000
-	-	1,000	500	-	31-5164-523012	Shop Supplies/environmental	-	500	500	500
576	98	1,100	750	-	31-5164-525000	Travel & Training	-	750	750	750
158	176	100	100	-	31-5164-526000	Employee Testing	-	100	100	100
69,540	75,026	70,750	75,000	-	31-5164-533000	Contractual Services	-	75,000	75,000	75,000
-	-	500	500	-	31-5164-533001	Haz Mat Removal	-	500	500	500
2,768	2,779	4,750	4,200	-	31-5164-533045	Maintenance Agreements	-	4,200	4,200	4,200
77,174	74,764	82,000	78,000	-	31-5164-540000	Utilities	-	78,000	78,000	78,000
-	-	1,200	500	-	31-5164-562000	Fuel	-	500	500	500
-	-	800	500	-	31-5164-563000	Vehicle Maintenance	-	500	500	500
77	57	1,500	1,000	-	31-5164-566000	Equip Repair & Maintenance	-	1,000	1,000	1,000
5,932	3,392	7,000	9,000	-	31-5164-571000	Bldg Repair	-	9,000	9,000	9,000
6,303	1,231	4,000	1,000	-	31-5164-571005	Building Repairs-PW Maint	-	1,000	1,000	1,000
7,506	8,288	8,000	5,000	-	31-5164-571011	Building Repairs-City Hall/CDD	-	5,000	5,000	5,000
18,705	10,532	8,000	17,000	-	31-5164-571021	Building Repairs-Public Safety	-	10,000	10,000	10,000
15,641	12,866	12,000	10,000	-	31-5164-571022	Building Repairs-Fire Dept	-	10,000	10,000	10,000
57	640	600	500	-	31-5164-571025	Building Repairs-Animal Ctrl	-	500	500	500
5,757	23,849	9,000	9,000	-	31-5164-571031	Building Repair-Library	-	9,000	9,000	9,000
58,885	57,312	68,000	58,000	-	31-5164-584000	Janitorial Service	-	58,000	58,000	58,000
18,058	10,906	12,000	5,000	-	31-5164-585000	Grounds keeping-General	-	12,000	12,000	12,000
297,523	294,490	302,850	286,200	-		Total Materials and Services	-	286,200	286,200	286,200
346,464	332,431	358,322	334,331	0.75	5164	TOTAL FACILITIES	0.75	343,990	343,990	343,990

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
9140 INSURANCE										
182,831	173,033	205,000	205,621	-	31-9140-550000	PCL Insurance Premiums	-	205,000	205,000	205,000
31,532	14,947	90,000	90,000	-	31-9140-550001	PCL Claims	-	90,000	90,000	90,000
214,363	187,980	295,000	295,621	-	9140	TOTAL INSURANCE	-	295,000	295,000	295,000
9170 TRANSFERS										
-	-	-	-	-	31-9170-902000	Transfer Out-Street Fund	-	25,000	25,000	25,000
-	-	-	-	-	31-9170-906000	Transfer Out-Wastewater Fund	-	100,000	100,000	100,000
-	-	-	-	-	31-9170-907000	Transfer Out-Water Fund	-	100,000	100,000	100,000
-	-	-	-	-	31-9170-917000	Transfer Out-Storm Water Fund	-	25,000	25,000	25,000
-	-	-	-	-	31-9170-932000	Transfer Out-Veh/Equip Replace Fund	-	250,000	250,000	250,000
-	-	-	-	-	9170	TOTAL TRANSFERS	-	500,000	500,000	500,000
9180 RESERVES										
-	-	510,906	-	-	31-9180-800000	Contingency	-	175,823	200,823	200,823
-	-	510,906	-	-	9180	TOTAL RESERVES	-	175,823	200,823	200,823
2,989,097	3,057,196	4,008,912	3,276,942	20.95	FUND 31	TOTAL ADMIN / SUPPORT SERVI	22.25	4,333,855	4,368,455	4,368,455
605,918	684,852	-	740,869			ENDING FUND BALANCE		-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
FUND 32 VEHICLES/EQUIP REPLACEMENT FUND										
REVENUES										
1,484,234	1,578,745	1,658,968	1,658,967	-	32-0000-300000	Beg F/B-Net Working Capital	-	1,133,710	1,133,710	1,133,710
-	-	-	-	-	32-0000-334002	Fire Grant-Radio Replacement	-	490,000	490,000	490,000
-	-	-	-	-	32-0000-360005	Pool Car Revenue	-	16,000	16,000	16,000
6,761	8,082	6,000	6,000	-	32-0000-361000	Interest Earned	-	6,000	6,000	6,000
46,071	5,291	-	3,441	-	32-0000-364000	Sale Of Assets	-	-	-	-
19,000	20,000	321,000	321,000	-	32-0000-370610	Internal Rev-Computer Replacement	-	89,860	89,860	89,860
182,450	182,450	192,450	192,450	-	32-0000-370620	Internal Rev-Vehicle Replacement	-	182,450	182,450	182,450
118,714	113,714	108,714	108,714	-	32-0000-370630	Internal Rev-Equipment Replacement	-	108,714	108,714	108,714
-	-	-	-	-	32-0000-370640	Internal Rev-FBI Mandates	-	82,312	82,312	82,312
-	40,000	-	-	-	32-0000-390004	Transfer In-General Fund	-	-	17,128	17,128
-	-	20,000	-	-	32-0000-390006	Transfer In-Wastewater	-	-	-	-
-	-	12,000	12,000	-	32-0000-390007	Transfer In-Water	-	-	-	-
-	-	-	-	-	32-0000-390026	Transfer In-Wastewater Replacement	-	-	-	-
-	-	-	-	-	32-0000-390027	Transfer In-Water Replacement	-	-	-	-
-	-	-	-	-	32-0000-390031	Transfer In-Admin Services	-	250,000	250,000	250,000
422,928	27,142	330,000	330,000	-	32-0000-393010	Lease Proceeds	-	-	-	-
2,280,158	1,975,424	2,649,132	2,632,572	-		TOTAL REVENUES	-	2,359,046	2,376,174	2,376,174
1110 GENERAL GOVERNMENT										
-	-	1,348	1,348	-	32-1110-610100	Capital Outlay-Computers	-	-	-	-
-	-	1,348	1,348	-		TOTAL GENERAL GOVERNMENT	-	-	-	-
1210 CITY MANAGER										
-	-	1,365	1,365	-	32-1210-610100	Capital Outlay-Computers	-	-	-	-
-	-	1,365	1,365	-	1210	TOTAL CITY MANAGER	-	-	-	-
1310 FINANCE										
1,490	-	5,000	5,000	-	32-1310-610100	Capital Outlay-Computers	-	-	-	-
906	-	-	-	-	32-1310-610200	Capital Outlay-Equip/Software	-	-	-	-
2,396	-	5,000	5,000	-	1310	TOTAL FINANCE	-	-	-	-
1330 INFORMATION TECHNOLOGY										
4,178	55,875	-	-	-	32-1330-610100	Capital Outlay-Computers	-	-	-	-
-	-	-	-	-	32-1330-610112	Capital Outlay-Lease Payments Netwo	-	51,860	51,860	51,860
-	-	331,000	331,000	-	32-1330-610200	Capital Outlay-Equip/Software	-	332,312	332,312	332,312
-	-	250,000	250,000	-	32-1330-610500	Capital Outlay-Lease-GAAP	-	-	-	-
4,178	55,875	581,000	581,000	-	1330	TOTAL INFORMATION TECH	-	384,172	384,172	384,172
2110 POLICE ADMINISTRATION										
41,580	68,639	90,000	88,784	-	32-2110-610000	Capital Outlay-Vehicles	-	80,000	80,000	80,000
8,560	-	-	1,216	-	32-2110-610100	Capital Outlay-Computers	-	-	-	-
-	-	-	-	-	32-2110-610107	Capital Outlay-MDT	-	-	13,017	13,017
-	5,794	10,000	10,000	-	32-2110-610108	Capital Outlay-Radio Replacement	-	-	-	-
500	-	15,000	15,000	-	32-2110-610200	Capital Outlay-Equip/Software	-	15,000	15,000	15,000
6,566	3,717	25,500	15,000	-	32-2110-610201	Capital Outlay-Forensic Equipment	-	15,000	15,000	15,000
73,101	27,142	80,000	80,000	-	32-2110-610500	Capital Outlay-Lease-GAAP	-	-	-	-
130,308	105,292	220,500	210,000	-	2110	TOTAL POLICE ADMINISTRATION	-	110,000	123,017	123,017
2210 FIRE ADMINISTRATION										
4,400	-	-	-	-	32-2210-610100	Capital Outlay-Computers	-	-	-	-
-	-	-	-	-	32-2110-610107	Capital Outlay-MDT	-	-	4,111	4,111
-	-	10,000	10,000	-	32-2210-610108	Capital Outlay-Radio Replacement	-	539,000	539,000	539,000
4,400	-	10,000	10,000	-	2210	TOTAL FIRE ADMINISTRATION	-	539,000	543,111	543,111
2310 COMMUNICATIONS										
-	7,019	19,000	19,000	-	32-2310-610200	Capital Outlay-Equip/Software	-	15,000	15,000	15,000
-	7,019	19,000	19,000	-	2310	TOTAL COMMUNICATIONS	-	15,000	15,000	15,000
4110 PLANNING										
-	-	-	-	-	32-4110-610000	Capital Outlay-Vehicles	-	11,548	11,548	11,548
-	-	-	-	-	4110	TOTAL PLANNING	-	11,548	11,548	11,548
4210 BUILDING INSPECTION										
11,000	-	-	-	-	32-4210-610100	Capital Outlay-Computers	-	-	-	-
11,000	-	-	-	-	4210	TOTAL BUILDING INSPECTION	-	-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
5110 PUBLIC WORKS										
171,432	98,371	645,000	643,997	-	32-5110-610002	Capital Outlay-Maint Veh Repl	-	100,000	100,000	100,000
-	-	27,152	27,152	-	32-5110-610003	Capital Outlay-Eng Veh Repl	-	11,548	11,548	11,548
					32-5110-610012	Capital Outlay-Lease Payments Maintenance		49,403	49,403	49,403
3,622	-	-	-	-	32-5110-610101	Capital Outlay-Ops Computers	-	-	-	-
11,000	-	-	-	-	32-5110-610102	Capital Outlay-Maint Computers	-	-	-	-
11,000	-	-	-	-	32-5110-610103	Capital Outlay-Eng Computers	-	1,600	1,600	1,600
349,827	-	-	-	-	32-5110-610500	Capital Outlay-Lease-GAAP	-	-	-	-
546,881	98,371	672,152	671,149	-	5110	TOTAL PUBLIC WORKS	-	162,551	162,551	162,551
5162 FLEET										
-	-	-	-	-	32-5162-562000	Pool Car Fuel	-	12,500	12,500	12,500
-	-	-	-	-	5162	TOTAL FLEET	-	12,500	12,500	12,500
5164 FACILITIES										
2,250	49,900	30,000	-	-	32-5164-610000	Capital Outlay Facilities Rep/Repl	-	75,000	75,000	75,000
2,250	49,900	30,000	-	-	5164	TOTAL FACILITIES	-	75,000	75,000	75,000
9180 RESERVES										
-	-	1,108,767	-	-	32-9180-800000	Contingency	-	1,049,275	1,049,275	1,049,275
-	-	1,108,767	-	-	9180	TOTAL RESERVES	-	1,049,275	1,049,275	1,049,275
701,413	316,457	2,649,132	1,498,862	-	FUND 32	TOTAL VEH/EQUIP REPLACE FUN	-	2,359,046	2,376,174	2,376,174
1,578,745	1,658,967	-	1,133,710			ENDING FUND BALANCE		-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
FUND 33 FIRE & EMS EQUIP FEE REVENUES										
552,592	456,605	174,453	174,454	-	33-0000-300000	Beg F/B-Net Working Capital	-	100,371	100,371	100,371
141,649	142,212	140,000	143,000	-	33-0000-347000	Fire Truck Fees	-	140,000	140,000	140,000
6,045	10,000	-	8,400	-	33-0000-360000	Miscellaneous Revenues	-	-	-	-
1,881	1,499	1,500	1,000	-	33-0000-361000	Interest Earned	-	1,000	1,000	1,000
168,790	20,500	-	-	-	33-0000-390005	Transfer In-EMS	-	-	-	-
-	577,437	30,000	32,748	-	33-0000-393010	Lease Proceeds	-	-	-	-
870,957	1,208,253	345,953	359,602	-		TOTAL REVENUES	-	241,371	241,371	241,371
FUND 2210 FIRE ADMINISTRATION										
-	401,071	200,483	200,483	-	33-2210-534000	Lease Payments	-	11,179	11,179	11,179
-	401,071	200,483	200,483	-		Total Materials and Services	-	11,179	11,179	11,179
414,352	55,291	26,000	26,000	-	33-2210-610000	Capital Outlay-Vehicle	-	12,000	12,000	12,000
-	577,437	32,748	32,748	-	33-2210-610500	Capital Outlay-Lease-GAAP	-	-	-	-
414,352	632,728	58,748	58,748	-		Total Capital Outlay	-	12,000	12,000	12,000
414,352	1,033,799	259,231	259,231	-	2210	TOTAL FIRE ADMINISTRATION	-	23,179	23,179	23,179
FUND 9180 RESERVES										
-	-	86,722	-	-	33-9180-800000	Contingency	-	218,192	218,192	218,192
-	-	86,722	-	-	9180	TOTAL RESERVES	-	218,192	218,192	218,192
414,352	1,033,799	345,953	259,231	-	FUND 33	TOTAL FIRE & EMS EQUIP FEE	-	241,371	241,371	241,371
456,605	174,454	-	100,371			ENDING FUND BALANCE		-	-	-
FUND 34 CITY FACILITIES FUND REVENUES										
-	-	-	-	-	34-0000-300000	Beg F/B-Net Wrkg Capital	-	-	-	-
200,000	-	-	-	-	34-0000-390047	Transfer In - Water SDC	-	-	-	-
200,000	-	-	-	-		TOTAL REVENUES	-	-	-	-
FUND 5150 CAPITAL PROJECTS										
200,000	-	-	-	-	34-5150-731103	New Animal Shelter (City)	-	-	-	-
200,000	-	-	-	-	5150	TOTAL CAPITAL PROJECTS	-	-	-	-
200,000	-	-	-	-	FUND34	TOTAL CITY FACILITIES FUND	-	-	-	-
-	-	-	-			ENDING FUND BALANCE		-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
FUND 36 WASTEWATER FINANCED CIP'S										
(146,585)	(526,803)	-	(276,954)	-	FUND 36 REVENUES					
869,555	5,205,669	11,000,000	8,100,000	-	36-0000-300000	Beg F/B-Net Working Capital	-	-	-	-
				-	36-0000-393003	Interim Fin-WWTP CWSRLF	-	21,088,728	21,088,728	21,088,728
722,970	4,678,866	11,000,000	7,823,046	-		TOTAL REVENUES	-	21,088,728	21,088,728	21,088,728
FUND 5150 WASTEWATER CAPITAL PROJECTS										
846,233	823,102	1,900,000	1,223,046	-	36-5150-706400	WWTP RRE Ph 1 & 2 Design	-	2,330,631	2,330,631	2,330,631
403,540	4,132,718	9,100,000	6,600,000	-	36-5150-706401	WWTP RRE Construction	-	18,758,097	18,758,097	18,758,097
1,249,773	4,955,820	11,000,000	7,823,046	-	5150	TOTAL CAPITAL PROJECTS	-	21,088,728	21,088,728	21,088,728
1,249,773	4,955,820	11,000,000	7,823,046	-	FUND 36	TOTAL WASTEWATER FINANCED	-	21,088,728	21,088,728	21,088,728
(526,803)	(276,954)	-	(0)			ENDING FUND BALANCE		-	-	-
FUND 42 STREET SYSTEM DEVELOPMENT FUND										
2,599,771	2,205,612	2,534,551	2,534,552	-	FUND 42 REVENUES					
-	42,000	-	-	-	42-0000-300000	Beg F/B-Net Working Capital	-	2,207,054	2,207,054	2,207,054
316,585	320,661	480,000	248,000	-	42-0000-338002	Reimb Costs-Capital Projects	-	-	-	-
9,916	11,483	9,500	9,500	-	42-0000-349002	Systems Development Fees	-	748,000	748,000	748,000
2,110	2,135	1,000	1,000	-	42-0000-361000	Interest Earned	-	9,500	9,500	9,500
3,329	6,183	5,000	5,000	-	42-0000-361001	Interest-Receiveables	-	-	-	-
				-	42-0000-363000	Assessment Installments	-	5,000	5,000	5,000
2,931,711	2,588,074	3,030,051	2,798,052	-		TOTAL REVENUES	-	2,969,554	2,969,554	2,969,554
FUND 9170 TRANSFERS										
726,100	53,522	620,000	590,998	-	42-9170-918000	Transfer Out-Street Cap Projects	-	1,005,000	1,005,000	1,005,000
726,100	53,522	620,000	590,998	-	9170	TOTAL TRANSFERS	-	1,005,000	1,005,000	1,005,000
FUND 9180 RESERVES										
-	-	2,360,924	-	-	42-9180-800000	Contingency	-	1,915,427	1,915,427	1,915,427
-	-	49,127	-	-	42-9180-810000	Contingency-Traffic Control Devices	-	49,127	49,127	49,127
-	-	2,410,051	-	-	9180	TOTAL RESERVES	-	1,964,554	1,964,554	1,964,554
726,100	53,522	3,030,051	590,998	-	FUND 42	TOTAL STREET SYSTEM DEV FUND	-	2,969,554	2,969,554	2,969,554
2,205,612	2,534,552	-	2,207,054			ENDING FUND BALANCE		-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
FUND 43 STORMWATER SYSTEM DEVELOPMENT FUND										
REVENUES										
401,954	349,661	351,007	351,005	-	43-0000-300000	Beg F/B-Net Working Capital	-	166,722	166,722	166,722
21,379	41,674	42,000	63,000	-	43-0000-349002	System Development Fees	-	64,000	64,000	64,000
1,558	1,802	1,500	1,500	-	43-0000-361000	Interest Earned	-	1,500	1,500	1,500
613	1,006	400	466	-	43-0000-361001	Interest-Receiveables	-	-	-	-
809	1,502	1,000	751	-	43-0000-363000	Assessment Installments	-	1,500	1,500	1,500
426,313	395,645	395,907	416,722	-		TOTAL REVENUES	-	233,722	233,722	233,722
FUND 43 TRANSFERS										
76,651	44,640	250,000	250,000	-	43-9170-904000	Transfer Out-Capital Projects	-	102,500	102,500	102,500
76,651	44,640	250,000	250,000	-	9170	TOTAL TRANSFERS	-	102,500	102,500	102,500
FUND 43 RESERVES										
-	-	131,673	-	-	43-9180-800000	Contingency	-	116,988	116,988	116,988
-	-	14,234	-	-	43-9180-830000	Contingency-Payments in lieu	-	14,234	14,234	14,234
-	-	145,907	-	-	9180	TOTAL RESERVES	-	131,222	131,222	131,222
76,651	44,640	395,907	250,000	-	FUND 43	TOTAL STORM SYS DEV FUND	-	233,722	233,722	233,722
349,661	351,005	-	166,722			ENDING FUND BALANCE		-	-	-
FUND 46 WASTEWATER SYSTEM DEVELOPMENT FUND										
REVENUES										
1,111,666	1,240,757	1,794,112	1,794,112	-	46-0000-300000	Beg F/B-Net Working Capital	-	3,219,421	3,219,421	3,219,421
405,333	828,009	685,000	901,000	-	46-0000-349002	System Development Fees	-	685,000	685,000	685,000
3,998	6,149	4,000	10,000	-	46-0000-361000	Interest Earned	-	6,000	6,000	6,000
410	1,071	250	432	-	46-0000-361001	Interest-Receiveables	-	-	-	-
821	2,451	1,500	817	-	46-0000-363000	Assessment Installments	-	800	800	800
-	-	-	989,354	-	46-0000-364000	Sale of Assets	-	-	-	-
1,522,229	2,078,437	2,484,862	3,695,715	-		TOTAL REVENUES	-	3,911,221	3,911,221	3,911,221
FUND 46 DEBT SERVICE - PRINCIPAL										
107,992	112,193	114,696	114,696	-	46-9150-608000	Loan: Effluent Reuse	-	119,037	119,037	119,037
35,546	39,095	39,415	39,415	-	46-9150-698002	Loan: Fernwood Rd Pump Station	-	43,004	43,004	43,004
143,538	151,288	154,111	154,111	-	9150	TOTAL PRINCIPAL	-	162,041	162,041	162,041
FUND 46 DEBT SERVICE - INTEREST										
123,261	120,022	116,095	116,095	-	46-9160-608000	Loan: Effluent Reuse	-	112,081	112,081	112,081
14,673	12,984	11,088	11,088	-	46-9160-698002	Loan: Fernwood Rd Pump Station	-	9,157	9,157	9,157
137,934	133,006	127,183	127,183	-	9160	TOTAL INTEREST	-	121,238	121,238	121,238
281,472	284,294	281,294	281,294	-	9150/9160	TOTAL DEBT SERVICE	-	283,279	283,279	283,279
FUND 46 TRANSFERS										
-	31	511,500	195,000	-	46-9170-904000	Transfer Out-Capital Projects	-	1,396,500	1,396,500	1,396,500
-	31	511,500	195,000	-	9170	TOTAL TRANSFERS	-	1,396,500	1,396,500	1,396,500
FUND 46 RESERVES										
-	-	1,692,068	-	-	46-9180-800000	Contingency	-	2,231,442	2,231,442	2,231,442
-	-	1,692,068	-	-	9180	TOTAL RESERVES	-	2,231,442	2,231,442	2,231,442
281,472	284,325	2,484,862	476,294	-	FUND 46	TOTAL WASTEWATER SDC FUND	-	3,911,221	3,911,221	3,911,221
1,240,757	1,794,112	-	3,219,421			ENDING FUND BALANCE		-	-	-

2014-15 CITY OF NEWBERG BUDGET

ACTUAL 2011-12	ACTUAL 2012-13	ADOPTED 2013-14	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2014-15	APPROVED 2014-15	ADOPTED 2014-15
FUND 47 WATER SYSTEM DEVELOPMENT FUND										
REVENUES										
1,476,357	691,579	468,918	468,918	-	47-0000-300000	Beg F/B-Net Working Capital	-	298,188	298,188	298,188
277,741	413,745	590,000	453,000	-	47-0000-349002	System Development Fees	-	515,000	515,000	515,000
4,274	2,693	4,000	1,600	-	47-0000-361000	Interest Earned	-	1,600	1,600	1,600
3,846	4,132	500	1,738	-	47-0000-361001	Interest-Receiveables	-	-	-	-
2,597	2,630	1,000	992	-	47-0000-363000	Assessment Installments	-	950	950	950
21,939	21,939	21,940	21,940	-	47-0000-390001	Transfer In - General	-	-	-	-
	437,541	844,775	844,775	-	47-0000-390007	Transfer In - Water	-	843,852	843,852	843,852
	-	-	-	-	47-0000-390027	Transfer In - Water Reserves	-	225,000	225,000	225,000
1,574,259	1,931,133	1,931,133	1,792,963	-		TOTAL REVENUES	-	1,884,590	1,884,590	1,884,590
9150 DEBT SERVICE - PRINCIPAL										
264,783	271,575	283,438	283,438	-	47-9150-606000	Loan: WTP Expansion	-	295,375	295,375	295,375
71,924	75,921	79,938	79,938	-	47-9150-607000	Loan: Parallel River Line	-	80,475	80,475	80,475
81,514	84,687	86,574	86,574	-	47-9150-608000	Loan: Effluent Reuse	-	89,852	89,852	89,852
19,140	21,051	21,224	21,224	-	47-9150-698002	Loan: Fernwood Rd Pump Station	-	23,156	23,156	23,156
437,361	453,234	471,174	471,174	-	9150	TOTAL PRINCIPAL	-	488,858	488,858	488,858
9160 DEBT SERVICE - INTEREST										
240,580	229,989	219,126	219,126	-	47-9160-606000	Loan: WTP Expansion	-	207,789	207,789	207,789
66,786	63,909	60,872	60,872	-	47-9160-607000	Loan: Parallel River Line	-	57,674	57,674	57,674
93,041	90,595	87,632	87,632	-	47-9160-608000	Loan: Effluent Reuse	-	84,601	84,601	84,601
7,901	6,992	5,971	5,971	-	47-9160-698002	Loan: Fernwood Rd Pump Station	-	4,930	4,930	4,930
408,308	391,485	373,601	373,601	-	9160	TOTAL INTEREST	-	354,994	354,994	354,994
845,669	844,719	844,775	844,775	-	9150/9160	TOTAL DEBT SERVICE	-	843,852	843,852	843,852
9170 TRANSFERS										
49,507	260,622	631,550	650,000	-	47-9170-904000	Transfer Out-Capital Projects	-	1,037,500	1,037,500	1,037,500
200,000	-	-	-	-	47-9170-934000	Transfer Out-City Facilities	-	-	-	-
249,507	260,622	631,550	650,000	-	9170	TOTAL TRANSFERS	-	1,037,500	1,037,500	1,037,500
9180 RESERVES										
-	-	454,808	-	-	47-9180-800000	Contingency	-	3,238	3,238	3,238
-	-	454,808	-	-	9180	TOTAL RESERVES	-	3,238	3,238	3,238
1,095,176	1,105,341	1,931,133	1,494,775	-	FUND 47	TOTAL WATER SYSTEM DEV FUN	-	1,884,590	1,884,590	1,884,590
691,579	468,918	-	298,188			ENDING FUND BALANCE		-	-	-
60,437,045	68,374,196	95,589,591	90,834,588			GRAND TOTAL REVENUES		99,124,280	99,106,508	99,106,508
33,968,034	37,120,902	95,589,591	59,372,865	153.88		GRAND TOTAL EXPENDITURES	158.45	99,124,280	99,106,508	99,106,508
26,469,011	31,253,294	0	31,461,723			TOTAL ENDING FUND BALANCE		-	-	-

Capital Outlay

<u>Department</u>	<u>Item</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Total</u>
Finance	Capital Outlay	Payroll Printer	\$ 1,000	31-1310-610000	
	Capital Outlay	Utility Billing "All-in-One" Printer	\$ 1,000	31-1320-610000	
				Subtotal \$	2,000
Information Technology	Capital Outlay	Backup Equipment & Software Upgrades	\$ 121,000	31-1330-610000	
	Capital Outlay - Lease Payments Network	Computer Upgrade Lease	\$ 51,860	32-1330-610112	
	Capital Outlay - Computers	FBI Mandate Security Upgrades	\$ 332,312	32-1330-610200	
				Subtotal \$	505,172
Police	Capital Outlay	Patrol	\$ 15,000	01-2120-610000	
	Capital Outlay	Patrol Vehicle Lease	\$ 9,253	16-2120-610000	
	Capital Outlay - Vehicles	Patrol Vehicles	\$ 80,000	32-2110-610000	
	Capital Outlay - Equipment Replace	Misc Equipment	\$ 15,000	32-2110-610200	
	Capital Outlay - MDT	MDT Debt Payment	\$ 13,017	32-2110-610107	
	Capital Outlay - Forensic Equipment	Forensic Equipment	\$ 15,000	32-2110-610201	
				Subtotal \$	147,270
Fire	Capital Outlay	AED's (8); Monitor Defibrillator; Video Laryngoscopes; Stretcher	\$ 78,000	05-2250-610000	
	Capital Outlay - MDT	MDT Debt Payment	\$ 4,111	32-2210-610107	
	Capital Outlay - Fire Radio Replace	Grant Funded Radio Replacement	\$ 539,000	32-2210-610108	
	Capital Outlay - Vehicle	Vehicle / Equipment	\$ 12,000	33-2210-610000	
				Subtotal \$	633,111
Communications	Capital Outlay - Other	911 Equipment	\$ 15,000	32-2310-610001	
				Subtotal \$	15,000
Library	Capital Outlay	Children's Room Remodel Residual	\$ 50,000	22-3110-610000	
				Subtotal \$	50,000
Planning	Capital Outlay	Available EDRLF Loan Funds	\$ 200,000	14-4120-601000	
	Capital Outlay	Available Housing Authority Loan Funds	\$ 53,500	14-4130-602000	
	Capital Outlay	Housing Grants	\$ 3,300	14-4130-603000	
	Capital Outlay	YC Housing Authority Grant	\$ 200,000	14-4130-604000	
	Vehicle Replacement	Pool Car Replacement	\$ 11,548	32-4110-610000	
				Subtotal \$	468,348
Public Works & Engineering Services					
Operations	Capital Outlay	Plant equipment - Wastewater	\$ 100,000	06-5131-610000	
	Capital Outlay	Plant equipment - Water	\$ 70,000	07-5141-610000	
	Capital Outlay - Operations Equipment	New Compost Loader (purchase outright) & Pickup Truck	\$ 175,000	06-5131-610400	
Maintenance	Capital Outlay	Used Mini Track Hoe; Vehicle; Sander & Plow	\$ 100,000	32-5110-610002	
	Capital Outlay - Lease Payments Maintenance	Sweeper lease pmts	\$ 49,403	32-5110-610012	
	Capital Outlay - Pool Car	Pool Car Fuel	\$ 12,500	31-5162-562000	
Engineering	Capital Outlay	Repairs to Library	\$ 75,000	32-5164-610000	
	Capital Outlay	Aerial photos	\$ 14,675	02-5112-610000	
	Capital Outlay	Aerial photos	\$ 14,800	06-5113-610000	
Engineering	Capital Outlay	Aerial photos	\$ 14,800	07-5113-610000	
	Capital Outlay	Aerial photos	\$ 14,400	17-5113-610000	
	Capital Outlay	Pool Car Replacement	\$ 11,548	32-5110-610003	
	Capital Outlay	Computer Equipment	\$ 1,600	32-5110-610103	
				Subtotal \$	653,726

* Capital Outlay is for items that cost more than \$1,000 and have a life of more than one year. Certain "replacement" accounts are savings accounts that accumulate money based on a depreciation schedule. These items are primarily for computer hardware and major software replacement or upgrades, rolling stock, and miscellaneous equipment.

FTE History

<u>FTE By Fund</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>
General Fund				
Municipal Court	1.20	1.20	1.70	1.70
Police	36.50	36.50	36.50	35.50
Fire	18.92	18.92	19.52	17.88
Communications	7.50	7.50	7.50	6.50
Library	11.64	11.34	11.34	11.94
Planning	4.20	4.20	4.60	3.55
TOTAL	79.96	79.66	81.16	77.07
Street Fund				
Administration	0.13	0.25	0.15	0.10
Engineering	0.94	1.50	0.85	1.23
Maintenance	3.13	3.00	1.23	1.23
TOTAL	4.20	4.75	2.23	2.55
Emergency Medical Services				
Fire	7.24	7.24	7.24	8.88
Wastewater Fund				
Administration	0.41	0.25	0.45	0.33
Engineering	2.67	1.50	1.75	2.13
Operations	7.37	8.88	8.88	9.88
Maintenance	5.99	4.50	5.88	5.88
TOTAL	16.44	15.13	16.96	18.21
Water Fund				
Administration	0.39	0.25	0.45	0.33
Engineering	3.47	1.50	1.75	1.88
Operations	6.88	5.38	4.88	4.88
Maintenance	6.98	5.50	5.88	6.13
TOTAL	17.72	12.63	12.96	13.21
Building Inspection				
Building Inspection	2.30	1.80	1.80	3.15
9-1-1 Emergency				
Communications	2.00	2.00	2.00	2.00

FTE History

<u>FTE By Fund</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>
Economic Development				
Planning	0.60	0.20	0.20	0.10
Public Safety				
Police	3.00	3.00	3.00	3.00
Communications	-	-	-	2.00
TOTAL	3.00	3.00	3.00	5.00
Stormwater				
Administration	-	-	0.45	0.24
Engineering	0.89	2.25	1.65	1.78
Maintenance	3.65	3.75	3.28	4.03
TOTAL	4.54	6.00	5.38	6.04
Administrative Support Services				
City Manager's Office	3.00	3.00	3.50	4.00
Finance	6.50	6.50	6.50	6.50
Information Technology	5.00	4.00	5.00	5.50
Legal	4.00	4.30	3.70	4.00
Public Works - Fleet & Facilities	2.25	2.25	2.25	2.25
TOTAL	20.75	20.05	20.95	22.25
CITY TOTAL	158.75	152.46	153.88	158.45
 <u>Summary of FTE by Department</u>	 <u>2011-12</u>	 <u>2012-13</u>	 <u>2013-14</u>	 <u>2014-15</u>
General Government	-	-	-	-
City Manager's Office	3.00	3.00	3.50	4.00
Finance	6.50	6.50	6.95	6.50
Information Technology	5.00	4.00	5.00	5.50
Legal	4.00	4.30	3.70	4.00
Court	1.20	1.20	1.70	1.70
Police	39.50	39.50	39.50	38.50
Fire	26.16	26.16	26.76	26.76
Communications	9.50	9.50	9.50	10.50
Library	11.64	11.34	11.34	11.94
Planning & Building Inspection	7.10	6.20	6.60	6.80
Public Works & Engineering Services	45.15	40.76	39.33	42.25
CITY TOTAL	158.75	152.46	153.88	158.45
 FTE per 1,000 Population	 7.11	 6.79	 6.85	 6.95

Compensation Package

Department/Position	FTE	Monthly Wage	
		Low	High
City Council			
Sergeant of Arms*		16.73	16.73
City Manager's Office			
City Manager	1.00	10,508	10,508
HR Director	1.00	4,821	4,821
City Recorder	1.00	4,567	5,846
Dep't Support Coord	1.00	3,183	5,846
Minute Recorder*		17.78	17.78
Subtotal	4.00		
Finance			
Finance Director	1.00	7,885	7,885
Assistant Finance Director	1.00	4,682	5,993
Financial Analyst*	0.50	29.08	36.32
Accounting Clerk 2/Utility Billing	3.00	3,183	4,076
Utility Billing Assistant	1.00	2,831	3,623
Subtotal	6.50		
Information Technology			
Information Technology Director	1.00	8,528	8,528
Network Engineer	1.00	5,177	6,627
System Administrator	3.00	4,821	6,173
Secretary	0.50	2,831	3,623
Subtotal	5.50		
Legal/Court			
City Attorney	1.00	8,859	8,859
Sr. Paralegal	1.00	4,821	6,173
Assistant to Prosecutor/Paralegal (PT)*	1.00	22.24	27.77
Judge	0.20	2,700	2,700
Code Enforcement	1.00	3,411	4,365
Court Clerk	1.00	3,761	4,814
Assistant Court Clerk*	0.50	13.33	17.06
Bailiff*		17.49	17.49
Subtotal	5.70		

* Hourly Wage

Compensation Package

Department/Position	FTE	Monthly Wage	
		Low	High
Police			
Police Chief	1.00	9,633	9,633
Captain	2.00	6,206	7,944
Sergeant	5.00	5,071	6,491
Police Officer	7.00	4,178	5,334
Police Officer - Intermediate	5.00	4,387	5,600
Police Officer - Advanced	11.00	4,606	5,880
Police Officer/Detective - Intermediate	3.00	4,606	5,880
Police Officer/Detective - Advanced	1.00	4,837	6,174
Support Services Manager	0.50	4,567	5,846
Administrative Assistant	1.00	3,761	4,814
Records/Evidence Clerk	2.00	3,060	3,904
Subtotal	38.50		
Communications			
Support Services Manager	0.50	4,567	5,846
Dispatch Supervisor	1.00	3,888	4,977
Dispatcher	6.00	3,060	3,904
Dispatcher - Advanced	3.00	3,373	4,304
Subtotal	10.50		
Fire			
Fire Chief	1.00	9,111	9,111
Division Chief	3.00	5,469	7,003
Lieutenant/Paramedic	6.00	5,542	7,073
Firefighter/Paramedic	12.00	4,820	6,150
Firefighter* - Part-time	2.56	20.17	25.18
Department Support Manager	1.00	3,761	4,814
Office Assist PT*	0.60	14.19	18.17
EMS Secretary*	0.60	17.56	21.93
Work Coop*		8.60	10.50
Subtotal	26.76		

* Hourly Wage

Compensation Package

Department/Position	FTE	Monthly Wage	
		Low	High
Library			
Library Director	1.00	7,384	7,384
Assistant Library Director	1.00	4,232	5,418
Department Support Manager	1.00	3,761	4,814
Senior Librarian	1.00	3,888	4,977
Librarian PT*	1.50	18.83	23.52
Library Assistant	1.00	2,831	3,623
Library Assistant PT*	3.01	15.90	19.86
Library Clerk PT*	1.75	14.55	18.17
Library Clerk Subs*	0.43	14.55	18.17
Library Shelver*	0.25	7.85	9.80
Subtotal	11.94		
Planning & Building Inspection			
Planning & Building Director	1.00	7,384	7,384
Building Official	1.00	5,151	6,594
Building Inspector/Plans Examiner	1.00	4,567	5,846
Associate Planner	2.00	4,232	5,418
Building Inspector/Plans Examiner*		40.00	40.00
Planning Secretary*	0.80	20.17	25.18
Permit Technician*	1.00	20.17	25.18
Subtotal	6.80		

* Hourly Wage

Compensation Package

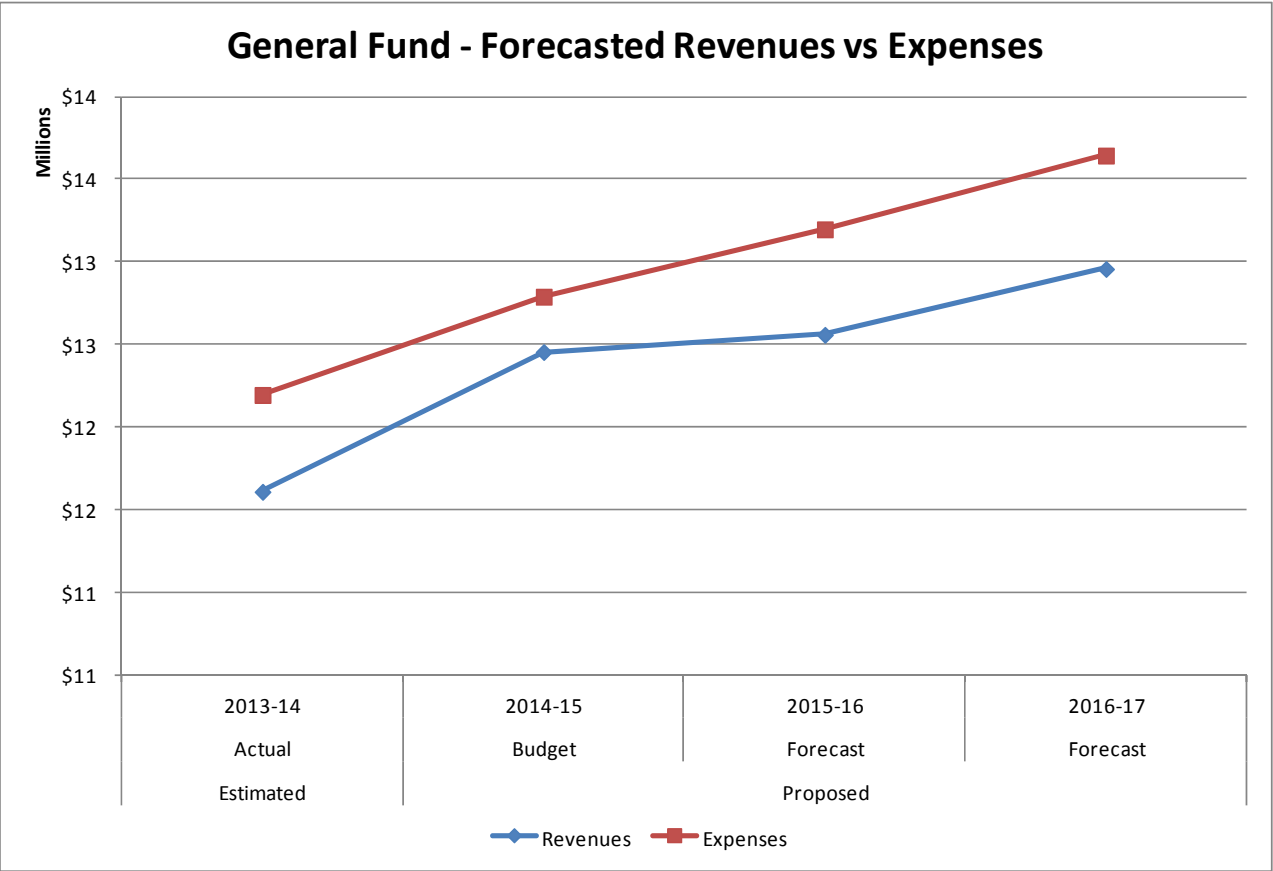
Department/Position	FTE	Monthly Wage	
		Low	High
Public Works			
Public Works Director	1.00	7,929	7,929
Engineering Services Manager	1.00	5,549	7,103
Civil Engineer 1	1.00	5,177	6,627
Maintenance Superintendent	1.00	5,151	6,594
Civil Engineer 2	1.00	5,127	6,562
WTP Manager	1.00	4,821	6,173
Engineering Tech 3	1.00	4,389	5,617
Maintenance Supervisor	1.00	4,389	5,617
WWTP Manager	1.00	4,821	6,173
Environmental Specialist	0.50	4,166	5,333
Fleet Maint Lead	1.00	4,166	5,333
Regulation Compliance Specialist	1.00	4,348	5,565
Senior Plant Mechanic	2.00	4,166	5,333
Treatment Systems Senior Operator	3.00	4,166	5,333
Plant Mechanic	1.00	3,789	4,851
Engineering Tech 2	1.00	4,084	5,228
GIS Analyst	1.00	4,084	5,228
Maintenance Lead/Crew Chief	3.00	3,969	5,081
Pretreatment Technician	1.00	3,969	5,081
Treatment Systems Operator 2	2.00	3,789	4,851
Facilities Maintenance Technician	1.00	3,615	4,627
Fleet Mechanic	1.00	3,615	4,627
Maintenance Technician 2	5.00	3,615	4,627
Maintenance Technician 1	5.00	3,456	4,424
Treatment Systems Operator 1	2.00	3,456	4,424
Groundskeeper	1.00	2,752	3,524
Secretary 2 PT*	0.50	16.33	20.90
Secretary 2 PT*	1.25	16.94	21.68
Temporary Intern*		16.00	16.00
Summer Help*		12.00	12.00
Subtotal	42.25		
GRAND TOTAL	158.45		

* Hourly Wage

**City of Newberg
GENERAL FUND
3 Year Forecast**

	Estimated Actual 2013-14	Proposed Budget 2014-15	Forecast 2015-16	Forecast 2016-17
Beginning Balance	\$2,835,747	\$2,249,309	\$1,914,101	\$1,275,329
Revenues				
Property Taxes	6,569,101	6,714,209	6,899,565	7,098,623
Other taxes	1,915,292	2,261,813	2,316,758	2,373,091
Licenses and Permits	256,977	499,692	484,734	557,276
Intergovernmental	1,510,872	1,515,260	1,449,151	1,484,767
Charges For Service	118,618	145,012	111,625	111,846
Fines and Forfeitures	665,500	665,815	644,193	678,635
Interest	9,800	7,070	7,141	7,212
Miscellaneous	19,603	20,670	20,842	21,015
Transfers In/Other	542,187	624,638	624,638	624,638
Total Revenues w/ Enhancements	\$11,607,950	\$12,454,179	\$12,558,647	\$12,957,103
Expenses				
General Government	462,725	583,564	595,456	608,364
Municipal Court	276,891	363,660	280,109	290,735
Police	5,405,084	5,671,454	5,925,105	6,130,130
Fire	3,289,490	3,348,899	3,549,624	3,669,420
Communications	961,892	1,034,720	974,376	1,004,021
Library	1,118,652	1,181,764	1,246,626	1,294,763
Planning	638,079	583,386	604,183	625,040
Contingency/Reserve	0	0	0	0
Transfers Out	41,575	21,940	21,940	21,940
Estimated Savings	0	0	0	0
Total Expenses	\$12,194,388	\$12,789,387	\$13,197,419	\$13,644,413
Ending Fund Balance	\$2,249,309	\$1,914,101	\$1,275,329	\$588,019
Reserves (Percent of Resources) *	16%	13%	9%	4%

* Includes contingencies and ending fund balance



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Description of Funds

The City has numerous funds which are described below. The funds are grouped together first by governmental type or business type, then by type of fund and finally into individual funds.

Governmental Type:

Description of Major Funds

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|----|----------------------------|--|
| 01 | <i>General</i> | Accounts for financial resources from taxes (property, franchise, and transient lodging), intergovernmental revenues (grants and inter-governmental agreements), licenses and fees, court fines and forfeitures, transfers and interest earnings. This fund finances most of the major activities of the City: police, fire, communications, court, library, and planning. |
| 02 | <i>Street</i> | Accounts for State shared gas tax revenues required by State law to be accounted for separately. Expenditures are for the maintenance, repair, and surfacing of City streets. In 2011, the State increased gas taxes and fees by six cents, which is intended to help repay the debt to be taken out on the proposed Newberg-Dundee bypass and to provide additional revenue for pavement rehabilitation projects. |
| 08 | <i>Building Inspection</i> | Accounts for building inspection fees to enforce the State Building Codes. |

Special Revenue Funds

These funds account for the receipt of revenues that have been restricted or committed for specific activities.

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| 03 | <i>Civil Forfeiture</i> | Accounts for funds received in police seizures in federal and state cases. May only be used for Police services. |
| 13 | <i>9-1-1 Emergency</i> | Accounts for revenues from the State of Oregon 9-1-1 telephone excise tax and for expenditures related to operating the emergency telephone system by the Police Department. Expenditures are restricted by State law. |

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|----|------------------------------------|---|
| 14 | <i>Economic Development</i> | Accounts for grants and loan proceeds for business revolving loans and affordable housing mortgages. It also accounts for business license fees. |
| 16 | <i>Public Safety Fee</i> | The City Council approved the proposal of the Public Safety Fee for adding 3 police officers in 2009. It also includes revenue to support 2 dispatch officers in 2014. The revenues are collected monthly from utility customers. |
| 22 | <i>Library Gift & Memorial</i> | Accounts for donations received from individuals who wish to contribute toward specific items needed for the Library. |
| 23 | <i>Cable TV</i> | Accounts for money received from the cable television provider for educational training and technology. No new revenues are expected to be received in the future. |

Capital Projects Funds

These funds account for the acquisition of capital facilities. Revenues may be derived from bond proceeds, interfund transfers, donations or grants.

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|----|-------------------------------------|---|
| 18 | <i>Street Capital</i> | All Street capital projects have been budgeted in this fund. Revenues are derived from transfers from the Street Fund, Street Systems Development Charge Fund, grants, and bond proceeds. |
| 24 | <i>Animal Shelter</i> | Accounts for donations and other resources to replace the City's animal shelter. |
| 33 | <i>Fire & EMS Equipment Fee</i> | Accounts for receipts of the Fire & EMS Equipment fee included on the monthly utility bill. On June 21, 2004 the City Council passed a resolution continuing the Fire & EMS Equip fee. |
| 34 | <i>City Facilities</i> | Accounts for receipt of an interfund loan to finance a portion of the construction costs for the new animal shelter facility. |
| 42 | <i>Street System Development</i> | Accounts for receipts of revenues from street systems development charges and traffic control devices. |

Debt Service Funds

These funds account for the payment of principal and interest on long-term debt.

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| 09 | <i>Debt Service</i> | Accounts for revenues from property taxes and transfers that are expended for the retirement of the Public Safety Building and Fire facilities general obligation debt, and City Hall Certificate of Participation. |
| 10 | <i>City Hall</i> | Accounts for the City Hall fee dedicated to City Hall bond payments. |
| 15 | <i>Proprietary Debt</i> | Previously accounted for revenues from user fees and systems development charges which were expended for the retirement of wastewater and water debt. Now these are expended in the utility operating and SDC funds. |

Business-Type:

Operating Funds

These funds account for business-type activities which are self-supported by user charges.

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|----|--------------------------|--|
| 05 | <i>Emergency Medical</i> | Accounts for revenue received from providing emergency medical services and its related expenditures. |
| 06 | <i>Wastewater</i> | Accounts for wastewater collection and treatment. Revenues are derived from monthly user fees and operating expenditures are for personnel, materials and services, capital outlay, debt service, and interfund transfers to replacement reserves and capital projects. |
| 07 | <i>Water</i> | Accounts for water treatment and distribution from source of supply. Revenues are derived from monthly user fees and operating expenditures are for personnel, materials and services, capital outlay, debt service, and interfund transfers to replacement reserves and capital projects. |

17	<i>Stormwater</i>	Accounts for the collection and treatment of stormwater. Operating expenditures are for personnel, materials and services, capital outlay, reserves and interfund transfers to capital projects.
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Capital Projects Funds

These funds account for the acquisition of capital facilities and other capital assets. Revenues may be derived from bond proceeds, interfund transfers, donations or grants.

04	<i>Capital Projects</i>	This fund was established in 1990-91. All utility related capital projects have been budgeted in this fund to better account for these projects. Revenues are derived from transfers from other funds and grants.
26	<i>Wastewater Replacement & Reserve</i>	Accounts for depreciation of the existing system. The money in this fund is being reserved for future improvements.
27	<i>Water Replacement & Reserve</i>	Accounts for depreciation of the existing system. The money in this fund is being reserved for future improvements.
28	<i>Stormwater Replacement & Reserve</i>	Accounts for depreciation of the existing system. The money in this fund is being reserved for future improvements.
36	<i>Wastewater Financed CIP's</i>	Accounts for receipt of interim financing or bond proceeds for wastewater construction projects.
43	<i>Stormwater Systems Development</i>	Accounts for receipt of revenues derived from the stormwater system development charge. Expenditures are interfund transfers to capital projects and reserves for future capital improvement projects related to growth.
46	<i>Wastewater Systems Development</i>	Accounts for receipt of revenues derived from the wastewater system development charge. Expenditures are interfund transfers to capital projects, debt service and reserves for future capital improvement projects related to growth.

47	<i>Water Systems Development</i>	Accounts for receipt of revenues derived from the water systems development charge. Expenditures are interfund transfers to capital projects, debt service and reserves for future capital improvement projects related to growth.
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Internal Service Type:

Internal service funds account for the financing of goods and services provided by one department to all other departments on a cost reimbursement basis.

31	<i>Administrative Support Services</i>	Accounts for general overhead costs, including City Manager, Human Resources, City Recorder, Finance, General Office, Information Technology, Legal, Fleet, Facilities and Insurance.
32	<i>Vehicle/Equipment Replacement</i>	Accounts for the replacement of computers, vehicles and equipment.

Glossary of Common Budget Terms

<i>Accrual Accounting:</i>	The approach for identifying the availability of resources, the commitment and use of funds, and the consumption or application of resources. The City uses modified accrual accounting for all but the enterprise and internal service funds and full accrual for these funds.
<i>Administration:</i>	The group of departments that include City Manager's Office, Human Resources, City Recorder, Finance, Information Technology, and Legal.
<i>Adopted Budget:</i>	The budget as finally adopted by the City Council. It represents the financial plan of the City which forms the basis and limits for appropriations for the fiscal year.
<i>Approved Budget:</i>	The approved budget is the budget recommended by the Budget Committee and is reviewed by the City Council prior to adoption.
<i>Appropriation:</i>	The legal authorization granted by the City Council to spend public funds.
<i>ASA:</i>	Ambulance Service Area which is designated by the County.
<i>Assessed Value:</i>	The value set by the County Assessor on real and personal taxable property as a basis for levying taxes.
<i>Audit:</i>	A review of City accounts by an independent auditing firm to substantiate year-end fund balances, reserves and cash in hand.
<i>Beginning Fund Balance:</i>	Money that was unspent from the prior year with which to start out the new fiscal year.
<i>Bonds:</i>	A written promise to pay a sum of money, called principal or face value at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.
<i>Budget Committee:</i>	A panel of citizens consisting of the City Council and an equal number of lay members responsible for the review and recommendation of the annual budget.

<i>Budget Message:</i>	An explanation, prepared by the City Manager, of the principal budget items, an outline of the City's experience and its current financial status, and recommendation regarding the proposed budget.
<i>Budget Officer:</i>	Person appointed by the City Council to be responsible for assembling the budget. For the City of Newberg, the City Manager serves this role.
<i>Budget Resolution:</i>	The budget is adopted each year by the City Council through passage of a resolution. This budget resolution is the guiding document for compliance with budget law and for any necessary adjustments during the fiscal year.
<i>CAFR:</i>	This term stands for Comprehensive Annual Financial Report.
<i>Capital Budget:</i>	The City's budget for projects for major repairs, improvements or additions to the City's capital assets, such as streets, sidewalks, traffic signals, water system, wastewater system, stormwater system, or buildings.
<i>Capital Outlay:</i>	An object classification which includes items with a useful life of one or more years, such as machinery, land, furniture, computers, or other equipment, and which cost more than \$1,000.
<i>Capital Projects:</i>	An object classification which includes major capital improvement projects generally related to the streets, water system, wastewater system, stormwater system, and facilities.
<i>Cash Working Capital:</i>	Funds which allow the City to meet current cash flow requirements, shortfalls in revenues or unexpected demands until tax revenues or other major revenues are available.
<i>CDBG:</i>	This stands for Community Development Block Grant, which is a federal grant program administered by the State.
<i>Contingency:</i>	A special amount set aside for necessary, unforeseen, and unplanned expenses. Contingencies may not be spent without City Council approval via a transfer resolution or supplemental budget.

<i>Debt Ratio:</i>	Total debt divided by total assets and used by Finance to assess fiscal health, internal controls, etc.
<i>Debt Service:</i>	The payment of general long-term debt, consisting of principal and interest payments.
<i>Department:</i>	An organizational unit of the City.
<i>EDRLF:</i>	Economic Development Revolving Loan Fund.
<i>Ending Fund Balance:</i>	Money that is unspent at the end of the current year with which to start out the next fiscal year. This also includes the amount budgeted in Contingency and the Unappropriated Fund Balance.
<i>EMS:</i>	Emergency Medical Services.
<i>Expenditure:</i>	The actual payment for goods and services.
<i>Fiscal Year:</i>	The twelve months between July 1 and June 30 of the following year.
<i>Fund:</i>	A fiscal and accounting entity with balancing revenues and appropriations.
<i>Franchise Fee:</i>	A fee charged each year to utilities as a payment in lieu of permit fees for the use of City streets. The fee is generally based on a percentage of gross revenues.
<i>FTE:</i>	An abbreviation for full-time equivalent employees. Staffing levels are measured in FTE to give consistent comparisons from year to year.
<i>GAAP:</i>	Generally accepted accounting principles as determined through common practice or as promulgated by the Government Accounting Standards Board, Financial Accounting Standards Board, and various other accounting standard setting bodies.
<i>Indicators:</i>	A desired output oriented accomplishments which can be measured and achieved within a given period of time. The achievement of the indicator advances the program and organization toward accomplishing goals.
<i>Materials, and Services:</i>	An object classification which includes contractual and other services, materials and supplies, and other charges.

<i>Nondepartmental Budget:</i>	Parts of the budget composed of Administrative Support Service charges and fiscal transactions, interfund transfers, reserves, contingency, unappropriated fund balances, insurance premiums and debt service payments.
<i>NPDES:</i>	National Pollutant Discharge Elimination System program which the City annually meets the requirements for its discharge into the Willamette River.
<i>Operating Budget:</i>	The portion of the budget which covers the day-to-day costs of the City including personnel services, materials and services, and capital outlay.
<i>PERS:</i>	Oregon Public Employees Retirement System (also referred to as O-PERS).
<i>Personnel Services:</i>	The object classification for costs associated with employees, including salaries, overtime and fringe benefit costs.
<i>Program:</i>	Some departments are divided into programs for better management and tracking of resources (both dollars and personnel).
<i>Proposed Budget:</i>	The proposed budget is the one proposed by the City Manager and is reviewed by the Budget Committee.
<i>Reserves:</i>	An accumulation of funds for a specific future purpose. Reserves may only be spent during the fiscal year with City Council approval through a transfer resolution or a supplemental budget.
<i>Resources:</i>	Total funds available which include the estimated balances on hand at the beginning of the fiscal year plus all revenues anticipated being collected during the year.
<i>Revenue:</i>	Monies received during the year to finance City services. Categories include: property taxes, franchise fees, license and fees, charges for services, revenues from other governmental agencies, fines and forfeitures, and transfers.
<i>Special Assessments:</i>	A way to finance a local improvement which allows property owners to pay the City back over time. Special assessments may be bonded through a special bond or financed internally by the City.

<i>Stormwater:</i>	Run-off from rain water which is directed to a separate pipe and drainage system.
<i>Supplemental Budget:</i>	An amendment to the adopted budget that is prepared to meet unexpected needs or to appropriate revenues not anticipated at the time the budget was adopted. The supplemental budget may not increase the tax levy.
<i>Tax Levy:</i>	The total amount of property taxes required by the City to meet requirements.
<i>Tax Rate:</i>	The amount of tax stated in terms of a unit, for example, \$4.3827 per \$1,000 of assessed value of taxable property.
<i>Transfer:</i>	An amount distributed from one fund to finance activities in another fund. It is shown as an expenditure in the originating fund and a revenue in the receiving fund.
<i>Unappropriated Fund Balance:</i>	An amount set aside to be used as cash carryover for the next fiscal year's budget. This amount cannot be used under any circumstance in the current fiscal year except under very specific conditions which are set out by State law.
<i>Working Capital:</i>	The amount carried over from year to year. It is based on the difference between estimated revenues to be received and the estimated amount expected to be spent.
<i>WTP:</i>	Water Treatment Plant.
<i>WWTP:</i>	Wastewater Treatment Plant.