



**City of Newberg
2011-12
Annual Budget**

CITY OF NEWBERG

2011-12 CITY BUDGET

Members of the Budget Committee

Mayor & Council Members:

Bob Andrews (Mayor)
Denise Bacon
Stephen McKinney
Bart Rierson
Marc Shelton
Wade Witherspoon
Ryan Howard

Public Members:

Ernie Amundson
Thomas Barnes
Janet Irish
Deanna Moore
Jack Reardon
Lon Wall (Chair)

City Manager

Daniel Danicic

Department Heads

Barton Brierley, Planning & Building Inspection Director
Brian Casey, Police Chief
David Brooks, Information Technology Director
Janelle Nordyke, Finance Director
Leah Griffith, Library Director
Les Hallman, Fire Chief
Rob Charles, Public Works Director
Terrence Mahr, City Attorney

April 2011

**WORKING TOGETHER FOR A BETTER COMMUNITY --
SERIOUS ABOUT SERVICE**

Welcome,

The public is encouraged to become involved in the City's budget process.

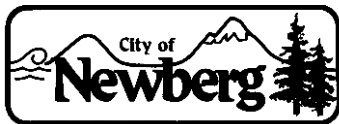
Notices of Budget Committee and Council meetings are published in the Public Notice section of the **Newberg Graphic**.

Public comments are welcome at Budget Committee or Council meetings. Comments may be submitted at any time to the City Manager (mailed to PO Box 970, delivered to 414 East First Street, Newberg, OR 97132, by calling (503) 538-9421, or by e-mail to dan.danicic@newbergoregon.gov.

Copies of the budget are located at the City Library (503 E Hancock Street) and at City Hall (414 E First Street), Newberg, OR 97132.

Visit our Web site: www.newbergoregon.gov

Cover: *Winner of the 2011 Newberg Camellia Festival photo contest (amateur contest), and taken by the City's very own Public Works Secretary, Karen Tarmichael.*



City of Newberg
414 East First Street
PO Box 970
Newberg, OR 97132

(503) 538-9421
FAX (503) 537-5013

TABLE OF CONTENTS 2011-12

Opening Information

Mission Statement & City Philosophy	i
City of Newberg Composition	ii
Organization Chart	iii
Newberg at a Glance	iv
Fiscal Policies	viii

Budget Overview

City Manager's Budget Message	a
Budget Standards and Purpose	e
Budget Committee Meeting Schedule	f
Resolution No. 2011-2953	g

Financial Overview

Fund Purpose & Revenue Sources	1
2011-12 Budget Summary	10
City Wide Financial Overview	11
Property Tax Revenues	12
Multi-Fund Transfer Matrix	13

Debt Service Funds 15

City Services

Fire / EMS / Fire Fee	23
Police / Communications	31
Municipal Court	37
Library	41
Planning / Building Inspection	51
Public Works	59
General Government: Council, Cable TV	69

Administrative Support Services

Support Services Charge Analysis	73
City Manager's Office	75
Finance / Utility Billing / General Office	81
Information Technology	87
Legal	91

Capital Projects 95

Table of Contents (cont)

Supplemental Data

Line Item Detail	121
Capital Outlay	167
FTE History	168
Compensation Summary	170

Glossary

Description of Funds	175
Common Budget Terms	180

Mission Statement

The City of Newberg serves its citizens, promotes safety, and maintains a healthy community.

City Philosophy Statement

We, the staff, Mayor and City Council, are committed to quality leadership for the benefit of our residents. We will:

- ✓ be professional in our attitude and proficient in our tasks.
- ✓ encourage a spirit of cooperation in dealing with the mutual problems and challenges facing our community.
- ✓ expect and demonstrate courtesy and respect in all interactions.
- ✓ commit to total quality in all services we provide.
- ✓ be accountable and effective stewards of the public trust and resources.
- ✓ display innovation and initiative in responding to the needs of our community.
- ✓ participate in and promote the exchange of ideas through open communications.
- ✓ recognize that all individuals living and working in the community are essential resources for achieving the City's mission and goals.

City of Newberg Composition

The City of Newberg was incorporated in 1889 and currently has a population of 22,068. Newberg provides basic services such as police, fire, library, water, wastewater service, Stormwater management, and other public works responsibilities, such as streets, traffic control, and sidewalks¹. Park and recreational services are provided by the Chehalem Park and Recreation District. The Newberg School District provides educational services for grades K through 12. Both the park district and school district incorporate the cities of Newberg and Dundee, and surrounding county area by serving approximately 40,000 people.

The **Mayor** is elected every four years and acts as the chief elected officer of the City. The Mayor is responsible for providing political and policy leadership for the community. The Mayor has executive powers, presides at Council meetings, votes at all meetings, and serves as the ceremonial head of the City.

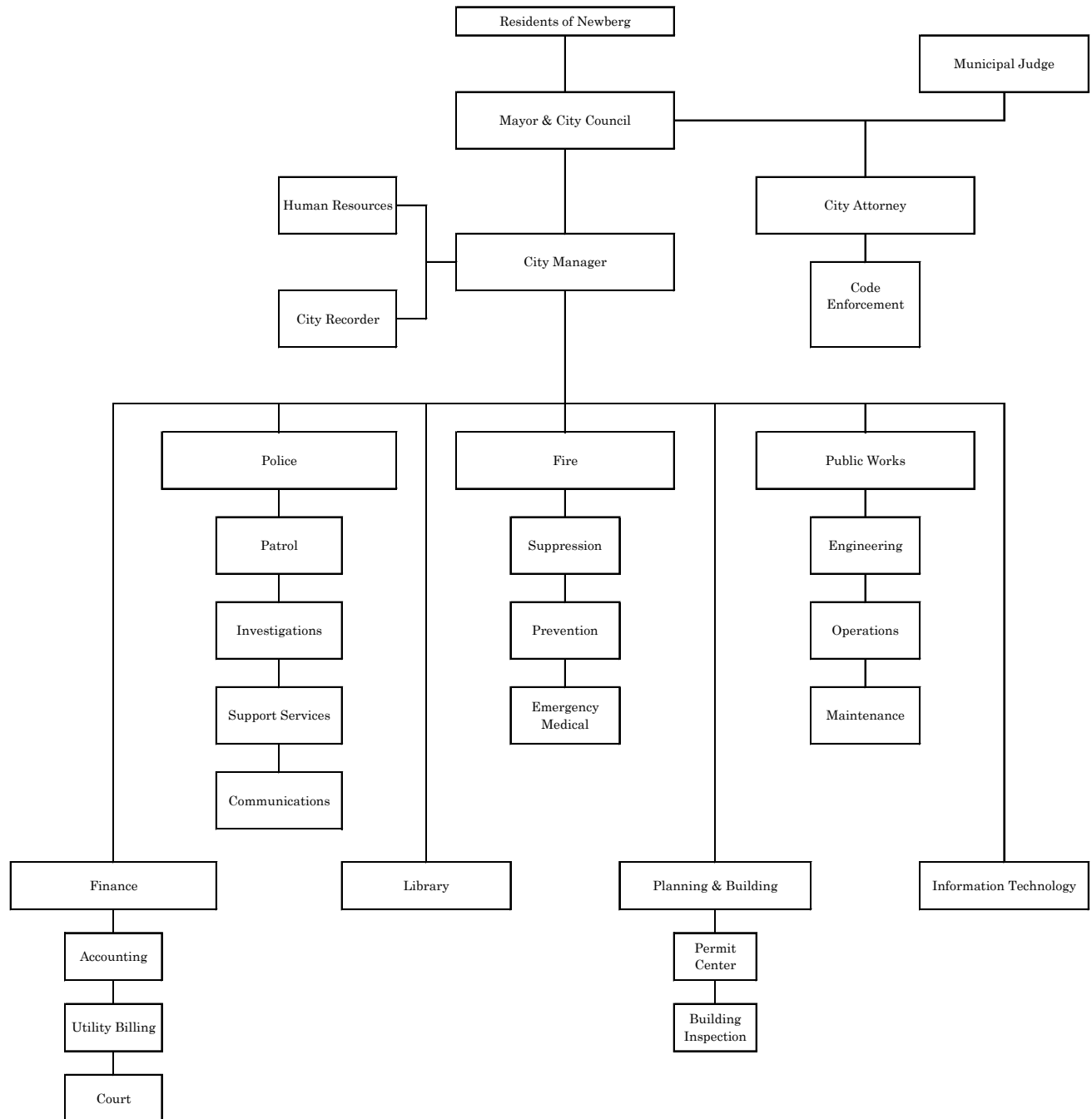
The City has a council-manager form of government. The six-member **Council** sets the overall policy and goals of the City. The Council also passes all laws or ordinances of the City. Every year the Council selects from its membership a president who serves as Mayor in the Mayor's absence.

The **City Manager** is appointed by the Council to supervise the operations of the City. Departments included in the City are Police, Fire, Communications, Court, Library, Planning, Building Inspection, Public Works (Engineering, Streets, Wastewater, Water, and Stormwater Systems, Facilities Maintenance and Fleet Maintenance), City Manager's Office, Recorder, Human Resources, Emergency Management, Finance, and Information Technology. The Council also appoints the **Municipal Judge** and a full-time **City Attorney**. The City Attorney advises the Council and departments on all legal matters. The Municipal Judge presides over Municipal Court, which is held on Tuesdays.

Finally, the City is served by various citizen boards and commissions. These important committees, which are appointed by the Mayor and Council, include the Budget Committee, Planning Commission, Library Board, Traffic Safety Commission, and Citizen Utility Rate Review Committee. The City is also assisted by many volunteers, especially at the Library, Police, and Fire Departments. Newberg boasts about the volunteer commitment to the City.

¹ Garbage Service is provided by Waste Management under a franchise arrangement.

City of Newberg, Oregon



Newberg At A Glance²

Date of Incorporation	1889
Governing Body	Mayor and 6 Councilors
Form of Government	City Manager
Area in Square Miles	5.8
Annexations	2010-2
Urban Growth Boundary in Square Miles	7.0
Elevation in Feet	175
Annual precipitation	42"
Newspapers	Newberg Graphic & Oregonian
Radio Stations	KLYC-AM 1260 (McMinnville)
Average Residential Housing Permit Value	\$189,000
Sales Tax	0%; room tax = 6%
2010 Population	22,068
Institutions of Higher Education	George Fox University Portland Community College
Primary & Secondary Education (within City boundaries)	Newberg School District 29J Newberg High, Mountain View Middle, Chehalem Middle, Antonia Crater Elementary, Joan Austin Elementary, Mabel Rush Elementary, and Edwards Elementary
2009-10 School Enrollment (total district)	5,175
Private Secondary Schools	5
Yamhill County Unemployment Rate	10.1% (December 2010)
Miles of Paved Streets	65
Miles of Gravel Streets	4.2
Traffic Counts (2007)	99W at Springbrook Rd 38,300 99W at Villa Intersections 41,800
Commuters leaving Yamhill Co. daily	36.0%
Commuters staying in Yamhill Co. daily	64.0%
Mean travel time	21.1
Fire Stations	2
Police Stations	1
Public Library	1
Public In-City Parks	21 (151 acres)

² These facts are gathered from the Newberg Chamber of Commerce, ODOT, Oregon Blue Book, and City Offices.

Ten Year Picture of the City's Growth

<u>Fiscal</u> <u>Year</u>	<u>Population</u>	<u>Assessed</u> <u>Value</u>	<u>Percent</u> <u>Change</u>	<u>School</u> <u>Enrollment</u>	<u>Unemployment</u> <u>Rate</u>
2001	18,064	738,123,196	5.63%	4,889	5.40
2002	18,280	777,597,711	5.35%	5,051	6.60
2003	18,750	807,677,749	3.87%	5,061	8.60
2004	19,530	857,177,655	6.13%	5,085	7.00
2005	20,565	908,510,978	5.99%	5,122	6.70
2006	20,570	988,525,040	8.81%	5,148	5.40
2007	21,675	1,110,866,040	12.38%	5,136	4.80
2008	22,645	1,193,170,105	7.41%	5,205	5.40
2009	23,150	1,271,921,638	6.60%	5,163	13.20
2010	22,068	1,364,210,006	7.26%	5,175	10.50

2000 Census Data³

	<u>1990</u>		<u>2000⁴</u>	
Male	6,231	47.6%	11,794	48.8%
Female	6,855	52.4%	12,353	51.2%
Median Age	30 years		33 years	
Average Household Size	2.71		2.78	
Average Family Size	--		3.16	
Median Household Income	--		\$44,206	
Owner Occupied Units	58.7%		66.2%	
Renter Occupied Units	41.3%		33.8%	
Rental Vacancy Rate	2.3%		9.0%	

2008 Average Income:

Newberg	\$60,507
State Average	\$49,874

³ Average Income: Department of Revenue, Oregon Personal Income Tax Annual Statistics, Tax Year 2008.

⁴ 2010 Census information not available.

Comparisons with Surrounding Cities

The following information is provided to illustrate how Newberg compares to other Portland / Metropolitan Area cities. It should be noted that each city provides different services and this fact can result in significant differences in the tax information. As the last table indicates, these services may be provided by an overlapping special taxing district, such as a fire district or park district. It is important to keep this point in mind when comparing property tax information.

Population⁵

<u>City</u>	<u>County</u>	<u>2000 Population</u>	<u>2010 Population</u>	<u>Percent Change</u>
Newberg	Yamhill	18,064	22,068	22%
McMinnville	Yamhill	26,499	32,187	21%
Forest Grove	Washington	17,708	21,083	19%
Milwaukie	Clackamas	20,490	20,291	-1%
Oregon City	Clackamas	25,754	31,859	24%
Tualatin	Washington	22,791	26,054	14%
West Linn	Clackamas	22,261	25,109	13%
Woodburn	Marion	20,100	24,080	20%

2010-11 Property Tax Data ⁶

<u>City</u>	<u>Levy Inside Tax Limit</u>	<u>Levy Outside Tax Limit</u>	<u>Total Levy</u>	<u>Total Per Capita*</u>
Newberg	\$ 6,361,288	\$ 450,000	\$ 6,811,288	\$ 308.65
McMinnville	10,583,862	1,522,000	12,105,862	376.11
Forest Grove	6,275,443	486,621	6,762,063	320.74
Milwaukie	6,277,141	-	6,277,141	309.36
Oregon City	9,063,232	267,852	9,331,084	292.89
Tualatin	7,479,281	875,140	8,354,421	320.66
West Linn	6,073,894	951,768	7,025,662	279.81
Woodburn	7,572,624	505,165	8,077,788	335.46
<i>Average</i>	<i>\$ 7,460,846</i>	<i>\$ 632,318</i>	<i>\$ 8,093,164</i>	<i>\$ 317.96</i>

* Note: Per capita is based on 2010 population.

⁵ US Census Bureau 2010.

⁶ County Taxation and Assessment websites for Counties of: Clackamas, Marion, Washington, Yamhill.

2010-11 Assessed Values and Tax Rates ^{7,8}

<u>City</u>	<u>Assessed Value (\$1,000)</u>	<u>Permanent Tax Rate</u>	<u>Debt Tax Rate</u>	<u>Total Tax Rate</u>
Newberg	\$ 1,441,923	\$ 4.3827	\$ 0.3120	\$ 4.6947
McMinnville	2,106,858	5.0200	0.7224	5.7424
Forest Grove	1,182,841	5.3054	0.4114	5.7168
Milwaukie	1,556,795	4.0681	-	4.0681
Oregon City	2,181,996	4.1590	0.1227	4.2817
Tualatin	3,299,926	2.2665	0.2652	2.5317
West Linn	2,865,044	2.1200	0.3322	2.4522
Woodburn	1,285,406	6.0534	0.3930	6.4464
<i>Average</i>	<i>1,990,099</i>	<i>4.1719</i>	<i>0.3199</i>	<i>4.4918</i>

General Fund Type Service Comparisons

<u>City</u>	<u>Police</u>	<u>Fire</u>	<u>EMS</u>	<u>Dispatch</u>	<u>Parks/Rec</u>	<u>Permitting</u>	<u>Library</u>
Newberg	✓	✓	✓	✓	district	✓	✓
McMinnville	✓	✓	✓	county	✓	✓	✓
Forest Grove	✓	✓	private	county	✓	✓	✓
Milwaukie	✓	district	private	contract	✓	✓	✓
Oregon City	✓	district	private	county	✓	✓	✓
Tualatin	✓	district	private	county	n/a	✓	✓
West Linn	✓	district	private	contract	✓	✓	✓
Woodburn	✓	district	private	contract	✓	✓	✓

⁷ Forest Grove includes a local option levy of \$1.35 per \$1,000 of assessed value and this amount is included in the rate amount. The total tax rate includes this levy.

⁸ Permanent Rates were set by Ballot Measure 50 in 1997.

FISCAL POLICIES

The City of Newberg has an important responsibility to its citizens to carefully account for public funds, manage municipal finances wisely, and plan adequate funding of services and facilities desired and needed by the community.

The purpose in establishing a set of fiscal policies is to ensure that the public's trust is upheld. With such fiscal policies, the City establishes the framework under which it will conduct its fiscal affairs, ensuring that it is and will continue to be capable of funding and providing excellent local government services. These fiscal policies are used to develop long-range financial projections and annual budget assumptions.

The Finance Committee of the City Council reviewed and approved these policies.

The objectives of Newberg's fiscal policies are as follows:

- ✓ To enhance the City Council's policy making ability by providing accurate information on program and operating costs.
- ✓ To assist sound management of the City government by providing accurate and timely information on current and anticipated financial conditions.
- ✓ To provide sound principles to guide important decisions of the Council, Budget Committee, and management which have significant fiscal impact.
- ✓ To set forth operational principles which minimize the cost and financial risk of local government consistent with services desired by the citizens.
- ✓ Distribute the cost of municipal services fairly and provide adequate funds to operate desired programs.
- ✓ To provide and maintain essential public facilities, utilities, infrastructure, and capital equipment.
- ✓ To protect and enhance the City's credit rating.
- ✓ To provide public confidence in the handling of City financial matters.

Revenue Policy

- ✓ A diversified and stable revenue system will be maintained to shelter the City from short-run fluctuations in any one revenue source.

- ✓ One time revenues will be used for one-time expenditures. The City will avoid using temporary revenues to fund ongoing operating expenditures.
- ✓ All revenue forecasts shall be conservative.
- ✓ All City funds will be safely invested, in accordance with the adopted investment policy and Oregon State law, to provide a sufficient level of liquidity to meet cash flow needs and to provide the maximum yield possible.⁹
- ✓ The City will provide for an equitable sharing of the costs of services by charging the direct beneficiaries fees, which will recover all or a portion of the cost to provide those services. User fees, such as those for water, wastewater, Stormwater, ambulance and community development, will be reviewed periodically to ensure that related costs are recovered in accordance with City policy.
- ✓ The City will consider the possibility of overlapping tax burdens created by multiple taxing districts on City property owners when establishing property tax levels, as required by Oregon State law.

Operating Budget Policy

- ✓ The City Manager will prepare a balanced budget each year on a modified accrual basis where revenues equal or exceed expenses in accordance with state law.
- ✓ The Finance Director will prepare regular reports comparing actual to budget for the City Manager and City Council.
- ✓ Departmental goals, objectives, and work load indicators will be integrated into the budget.
- ✓ Before the City undertakes any agreements which create fixed costs, both operating and capital, the long-term fiscal implications of such agreements will be fully determined for current and future years.
- ✓ All costs related to personnel will be estimated and included in long-range forecasts. Cost analysis of salary increases will include the effect of such increases on the City's share of related fringe benefits.

⁹ The City Council has adopted more detailed policies on investments and debt management.

- ✓ Assets, which are not part of a major infrastructure system or building and land, including vehicles, computers, major software, and other specialized equipment required for normal work, will be tracked by each department with replacement plans and will depreciate in an equipment replacement fund that results in a stable annual spending level.
- ✓ The City will set aside funds annually to replace major assets of general buildings (City Hall, Library, Public Safety Building, Fire Stations). Assets may include carpets, heat pumps, structural repairs, and re-roofing.
- ✓ The City will routinely evaluate its service delivery system in terms of establishing efficiency and effectiveness to determine whether a service or program should be provided by City staff or by contract.

Capital Improvement Policy

- ✓ The City will prepare multi-year capital improvement plans and a one-year capital improvement budget which will be segregated from the operating budget.
- ✓ Future operating costs associated with new capital improvements will be projected and included in the capital and operating budget forecasts.
- ✓ The City will determine and use the most effective and efficient method of financing all new capital projects.
- ✓ Special funds dedicated for capital improvements will be segregated in the accounting system and used only for the intended capital purposes.

Accounting Policy

- ✓ The City will maintain high standards of accounting in order to (1) promote an atmosphere of trust in its financial management system and (2) provide full disclosure of its financial condition. Generally accepted accounting principles (GAAP) will be used in accordance with the standards developed by the Governmental Accounting Standards Board and endorsed by the Government Finance Officers Association (GFOA).

- ✓ In accordance with Oregon State law, an independent annual audit will be performed by a public accounting firm which will issue an official opinion on the annual financial statements.
- ✓ As required by law, full disclosure will be provided in the financial statements and bond presentations.
- ✓ Financial systems will be maintained to monitor expenditures and revenues on a monthly basis.
- ✓ The accounting system will provide monthly information about the cash position and investment performance.
- ✓ The City will submit annually documentation to obtain the Certificate of Achievement for Excellence in Financial Reporting from GFOA.

Debt Policy

- ✓ The City will communicate with the bond rating agencies on a regular basis about its financial condition in order to maintain and improve its ability to borrow money at the most favorable interest rates.
- ✓ Capital projects financed through bond proceeds will be financed for a period not to exceed the useful life of the project.
- ✓ Long-term borrowing will be confined to capital improvements too large to be financed from current revenues and to avoid depleting the capital reserve funds.
- ✓ In accordance with ORS 287.004, outstanding general obligation debt of the City at any time is limited to three (3) percent of real market value. This limitation does not include self-supporting debt, revenue bonds, general obligation improvement bonds, or water and wastewater bonds.
- ✓ Issuance of assessment bonds will be pursued to finance local improvement districts approved by the City Council.
- ✓ The City will pursue collection of all assessment payments to protect the general obligation of the City.

- ✓ Debt will not be used to pay for current operating expenses unless borrowed funds can be obtained at an interest rate which is lower than the City could earn on its own invested funds (arbitrage).

Reserve Policy

- ✓ The City will maintain a cash working capital equal to or greater than that necessary to cover general operating expenditures or expenses. The reserve will be calculated based on the adopted annual operating budget. These funds will be used to avoid short-term borrowing, generate interest income, and assist maintaining an investment grade bond rating capacity.
- ✓ The General Fund shall maintain a 120 day cash reserve including contingency and an unappropriated fund balance.
- ✓ Other operating funds reliant on user fees or monthly intergovernmental revenues shall maintain 60 days cash.

BUDGET MESSAGE

To: Budget Committee
From: Daniel Danicic, City Manager
Date: April 15, 2011

Re: Proposed Fiscal Year 2011/12 Budget

I respectfully submit this proposed budget for consideration by the Budget Committee.

In my twenty years of public service, this is by far the most challenging and difficult budget year. While the stock market continues its slow recovery, it may be close to two more years before it reaches pre-recession levels. I anticipate that the City will take another two years beyond this for our organization to recover - 2015.

For the last three years, staff has effectively limited expenditure increases for materials and services to the maximum extent practical. However, many costs such as utilities (PGE, NW Natural) and fuel (again reaching more than \$4 per gallon) have increased beyond our control. Revenue for FY 11/12 is expected to be 6% lower. Franchise fees will be lower due to reduced usage demands. We are experiencing 90% collection rate on property taxes that, despite this recession, are still assessed at a lower value than the market. The combination of these factors result in a \$200,000 deficit in the general fund. Extrapolating the budget to 2015 results in a multi-million dollar deficit. This is clearly not sustainable.

Given the general mood of the public's reluctance for increased fees to fund local government at this time, I have elected to prepare a balanced budget that relies solely on budget cuts.

General Fund

In the General Fund, the most appropriate cuts were identified strategically by comparing service level needs. Within the General Fund, police and fire have experienced increased number of service calls. The library has seen an increased number of patrons. There has been a sharp reduction in permits submitted to the planning and building department. This does not mean that the police, fire and library programs are unaffected by the need for budget cuts.

To address the General Fund deficit the following reductions are proposed:

- For all General Fund staff
 - No cost of living increases
 - No step increases
- Staff reductions
 - Assistant planner
 - Court position
 - Part-time Finance Secretary
 - Contract prosecutor, City Attorney to take on role.
- Full-time Finance Secretary moved to Utility Billing fund (31-1320)
- Vacant Information Technician position will be filled with a contract employee without benefits.
- Planning Department Office Manager reduced to 0.8 FTE.

Note: police and fire union approval of no cola and step increases is required. Should this not occur, additional staff reductions will be necessary.

During 10/11 the building department revenue shortfalls resulted in the need to layoff one inspector and reduce an inspector and the permit technician to part-time status.

City Hall Hours

These proposed changes in staffing levels along with reductions made over the past three years will seriously reduce the ability to have staff consistently available at the front counter of City Hall. To account for this, I propose that City Hall hours be reduced to 8:30am to 4:30pm Monday through Friday. Also, we need to implement an automated phone answering system that can direct calls to appropriate departments when staff are not available or outside of business hours. The City already has this capability, so there would be no additional expense to implement this program.

Public Works

Public Works has not been immune from the economy. Through a combination of fewer utility accounts and reduced consumption, water and wastewater revenues are 3% to 5% lower than expected. As a result the following budget cuts have been taken:

- For all Public Works staff
 - No cost of living increases
 - No step increases
- Staff reductions
 - Maintenance Assistant Supervisor
 - Senior Engineer
- Positions reduced to part-time
 - Engineering Secretary
 - Engineering Tech 2 (two positions)

Outside Requests

Each year, the City receives requests from local organizations to provide grant funding for various activities. The following table summarizes the organizations, their fund request, and the amount I have proposed for the budget.

Organization	Request	Amount Budgeted in FY 10/11	Budgeted for FY 11/12
Tourism Fund (01-1110-592500)			
First Friday Art Walk for trolley operation (May 2010 to April 2012)	\$3,600	\$0	\$0 Reconsider after final TLT revenue receive from FY10/11
Newberg Camellia Festival (March 2012)	\$4,000	\$4,000	\$0 Reconsider after final TLT revenue receive from FY10/11
Old Fashioned Festival (events support)	\$10,000	\$5,000	\$5,000
Visitor Center (25% of estimated TLT)	Contract	\$56,250	\$81,250
Subtotal		\$65,250	\$86,250
Community Support (01-1110-592000)			
Newberg Downtown Coalition (Operating budget)	\$25,000	\$10,500	\$8,500
Chehalem Valley Transit (operations)	\$23,570	\$12,000	\$18,000
Your Community Mediators of Yamhill County	\$5,500	\$5,500	\$3,500
Misc. Unallocated Funds		\$1,000	\$1,000
Subtotal		\$29,000	\$31,000

Conclusion

The proposed budget cuts have enabled the development of a balanced budget for FY 11/12. There is a practical limit to the number of staff positions eliminated before even the core functions of government cannot be maintained. Without an improvement in the economy within the next year, the City will have to seriously consider increasing fees and/or issuing an operating levy or face continued staff and service level reductions.

Action items to begin investigating during the FY 11/12 include:

- Public Safety Dispatch – consider contracting the service with WCCCA.
- Increase the transient lodging tax
- Increase the trash collection franchise rate
- Assess a franchise fee to the Stormwater Utility

Sincerely,

A handwritten signature in black ink, appearing to read 'Dan J. Danicic', with a long horizontal stroke extending to the right.

Daniel J. Danicic, MPA, PE
City Manager

Budget Standards and Purpose

Accounting Standards

The City of Newberg manages its finances according to generally accepted accounting principles. The City operates on a July 1 through June 30 fiscal year. Revenues and expenditures are monitored carefully during each fiscal year to ensure compliance with the adopted budget and state and federal laws. Monthly reports are prepared for the Budget Committee and City Council to monitor expenses. The City's accounting records are maintained on a basis consistent with recommendations by the Governmental Accounting Standards Board. Governmental type funds are kept on a modified accrual basis while the business type and internal service funds are on a full accrual basis. The City publishes a comprehensive annual financial report (CAFR) that documents the City's budgetary performance and financial health. This report includes budget to actual comparisons, thus documenting the City's budgetary compliance.

Purpose of the Annual Budget

The budget represents the financial plan of the City. It is a policy tool for the Mayor and City Council to express the goals and priorities for the next fiscal year and an implementation tool that translates the goals into action plans.

The budget serves other functions as well. It is a financial tool which enables the City to allocate its resources. As a public document, it serves as a communication tool for elected officials and for the administration to communicate decisions to the citizens and staff. As a decision-making document, staff uses the budget both as an accounting tool to ensure financial integrity and as a management audit tool to measure performance. In summary, the budget serves a variety of purposes.

Budget Process Overview

Oregon law (ORS chapter 294) requires local governments to prepare and adopt an annual budget by July 1 of each year. The law establishes standard procedures for preparing, presenting and administering the budget. It requires citizen involvement and public disclosure of the budget before final adoption.

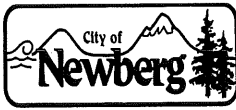
January through March the department heads prepare a budget which the City Manager presents to the Budget Committee in late Spring. The Budget Committee consists of the governing body (Mayor and six City Council members) and an equal number of citizens appointed by the Council for three-year staggered terms. The Budget Committee reviews and revises the budget as necessary during a series of public meetings. After the Budget Committee approves the budget, it is forwarded to the City Council for a public hearing and final adoption. The approved budget is published in an Executive Summary format in the **Newberg Graphic** prior to the City Council hearing.

2011-12 Budget Preparation and Adoption Calendar

February 15	Budget Committee hearing from Department Heads
February	Estimates for 2010-2011 Year End
March	Departments and City Manager Prepare Proposed Budget
April 13	Publish First Budget Committee meeting notice
April 15	Proposed Budget distributed to Committee members
April 20	Publish Second Budget Committee meeting notice
April 26	Budget Message / Town Hall Budget Meeting
May 3	Budget Committee Meeting*
May 10	Budget Committee Meeting*
May 17	Budget Committee Meeting*
June 6	City Council adopts 2011-2012 Budget

* The Budget Committee may choose to meet at other times to review budget issues.

The City Council has final authority to change the approved budget. However, if a change increases a fund's approved expenditures by more than 10%, the budget must be referred back to the Budget Committee. The City Council may not change the property tax levy above that approved by the Budget Committee.



RESOLUTION No. 2011-2953

**A RESOLUTION ADOPTING THE CITY OF NEWBERG, OREGON
BUDGET FOR THE 2011-12 FISCAL YEAR, MAKING APPROPRIATIONS,
LEVYING A PROPERTY TAX, AND APPROVING THE CITY OF
NEWBERG'S PARTICIPATION IN THE STATE REVENUE SHARING
PROGRAM**

RECITALS:

1. Starting April 26, 2011 and ending May 10, 2011, the City Budget Committee met and reviewed the City Manager's proposed 2011-12 City Budget; and
2. The City of Newberg provides seven of the seven municipal services enumerated in ORS 221.760; and
3. The City Budget Committee and City Council held public hearings on the uses of state revenue sharing funds pursuant to ORS 221.770 and on the proposed budget; and

THE CITY OF NEWBERG RESOLVES AS FOLLOWS:

1. Pursuant to ORS 221.770, the City of Newberg elects to participate in the State Revenue Sharing Program for the fiscal year beginning July 1, 2011 and ending June 30, 2012 by allocating the funds received on a 50/50 percent basis to Police and Fire. The City Finance Director is directed to file a certified copy of this resolution with the State of Oregon, Department of Administrative Services, prior to July 31, 2011.
2. The City Council adopts the City Budget for the City of Newberg for the fiscal year beginning July 1, 2011 and ending June 30, 2012, as approved by the City Budget Committee and as adjusted by the City Council, in the aggregate amount of \$66,027,281.
3. That the amounts for the fiscal year beginning July 1, 2011, and for the purposes shown below are hereby appropriated:

General Fund

General Government	322,701
Municipal Court	225,756
Police	5,244,115
Fire	3,792,087
Communications	914,075
Library	1,126,414
Planning	547,332
Transfers	19,639
Contingency	25,542

Total General Fund	12,217,661
--------------------	------------

Street Fund

Public Works	1,081,868
Transfers	324,780
Contingency	185,406

Total Street Fund	1,592,054
-------------------	-----------

Capital Projects Fund

Capital Projects	1,563,500
------------------	-----------

Total Capital Projects Fund	1,563,500
-----------------------------	-----------

Emergency Medical Services Fund

Fire	1,367,125
Transfers	20,000
Contingency	72,517

Total Emergency Medical Services Fund	1,459,642
---------------------------------------	-----------

Wastewater Fund

Public Works	3,998,447
Debt Service	736,877
Transfers	145,400
Contingency	3,138,371

Total Wastewater Fund	8,019,095
-----------------------	-----------

Water Fund

Public Works	3,617,746
Debt Service	409,969
Transfers	1,105,000
Contingency	1,899,918

Total Water Fund	7,032,633
------------------	-----------

Building Inspection Fund

Building Inspection	304,463
Contingency	37,018

Total Building Inspection Fund	341,481
--------------------------------	---------

<u>Debt Service Fund</u>		
Debt Service		861,314
	Total Debt Service Fund	861,314
<u>City Hall Fund</u>		
Transfers		124,910
	Total City Hall Fund	124,910
<u>9-1-1 Emergency Fund</u>		
Communications		180,505
Contingency		68,490
	Total 9-1-1 Emergency Fund	248,995
<u>Economic Development Fund</u>		
Planning		597,951
Transfers		1,887
	Total Economic Development Fund	599,838
<u>Public Safety Fee Fund</u>		
Police		292,704
Contingency		153,274
	Total Public Safety Fee Fund	445,978
<u>Stormwater Fund</u>		
Public Works		703,981
Transfer		168,500
Contingency		449,421
	Total Stormwater Fund	1,321,902
<u>Street Capital Projects Fund</u>		
Capital Projects		1,884,500
Contingency		133,407
	Total Street Capital Projects Fund	2,017,907
<u>Library Gift & Memorial Fund</u>		
Library		170,800
Contingency		89,997
	Total Library Gift & Memorial Fund	260,797
<u>Cable TV Trust Fund</u>		
General Government		36,594
	Total Cable TV Trust Fund	36,594
<u>Animal Shelter Fund</u>		
Capital Projects		377,800
	Total Animal Shelter Fund	377,800

Admin / Support Services Fund

City Manager's Office	498,863
Finance	759,446
General Office	245,000
Information Technology	540,703
Legal	438,608
Public Works	541,464
Insurance	249,924
Contingency	334,549
Total Admin / Support Services Fund	3,608,557

Vehicles/Equipment Replacement Fund

Finance	4,400
Information Technology	10,539
Police	92,319
Fire	4,400
Communications	15,000
Building Inspection	11,000
Public Works	229,200
Facilities Repair / Maintenance	30,000
Contingency	1,325,118
Total Vehicle/Equipment Replacement Fund	1,721,976

Fire & EMS Equipment Fee Fund

Capital Outlay	420,000
Contingency	275,224
Total Fire & EMS Equipment Fee Fund	695,224

Wastewater Financed CIP's Fund

Capital Projects	9,626,844
Total Wastewater Financed CIPs Fund	9,626,844

Street System Development Fund

Capital Projects	25,000
Transfers	1,567,500
Contingency	1,138,619
Total Street System Development Fund	2,731,119

Stormwater System Development Fund

Capital Projects	10,000
Transfers	93,500
Contingency	303,670
Total Stormwater System Development Fund	407,170

Wastewater System Development Fund

Capital Projects	25,000
Debt Service	281,472
Transfers	58,600
Contingency	881,608
Total Wastewater System Development Fund	1,246,680

Water System Development Fund

Capital Projects	25,000
Debt Service	845,669
Transfers	93,000
Contingency	655,994
Total Water System Development Fund	1,619,663

Total Appropriated Budget \$ 60,179,334

Unappropriated Fund Balance - General Fund	1,100,000
Unappropriated Fund Balance - Debt Service	154,877
Unappropriated Fund Balance - City Hall Fund	627,629
Reserves	3,965,441

Total Budget \$ 66,027,281

4. The City Council of the City of Newberg imposes the taxes provided for in the adopted budget at the rate of \$4.3827 per \$1,000 of assessed value for general operating purposes and \$425,000 for Debt Service, and that these taxes are hereby imposed and categorized for the tax year 2011-12 upon the assessed value of all taxable property within the City.

	<u>General Government Limitation</u>	<u>Excluded from the Limitation</u>
General Fund	\$4.3827 per \$1,000 AV	
Debt Service Fund		\$425,000

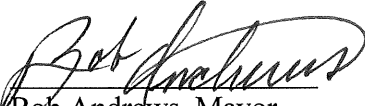
5. The Finance Director is authorized and directed to certify the levy with the Yamhill County Assessor and Yamhill County Clerk.

EFFECTIVE DATE of this resolution is the day after the adoption date, which is June 07, 2011.

ADOPTED by the City Council of the City of Newberg, Oregon, this 6th day of June, 2011.


Norma I. Alley, City Recorder

ATTEST by the Mayor this 16th day of June, 2011.


Bob Andrews, Mayor

LEGISLATIVE HISTORY

By and through _____ Committee at ____ / ____ / ____ meeting. Or, ____ None.
(committee name) (date) (check if applicable)

FUND PURPOSE AND REVENUE SOURCES

GOVERNMENTAL TYPE ACTIVITIES

Governmental Funds: Major Funds

General Fund (Fund 01)

\$13,317,661

Major resources for the General Fund include taxes from property, franchise, and transient lodging tax, planning and community development permits, intergovernmental revenue agreements, licenses and fees, library fees, and traffic fines.

The property tax receipts assume the tax rate of \$4.3827 per \$1,000 of assessed value which is the permanent rate given to the City as a result of Ballot Measure 50 (Oregon Constitution, Article XI, section 11(1)(a)). The tax rate is applied to the assessed value. Any increase over 3% represents new growth in Newberg. The average assessed value increase for the past 3 years has been 6.5%. The budget assumes only the 3% statutory increase less an allowance for discounts and delinquent accounts.

Property Taxes make up 51% of the current revenue in the General Fund. Franchise Fees and Transient Lodging Tax represent an additional 16% of current revenues. Franchise Fees continue for the electrical, telephone, natural gas, garbage and cable TV industries during the fiscal year.

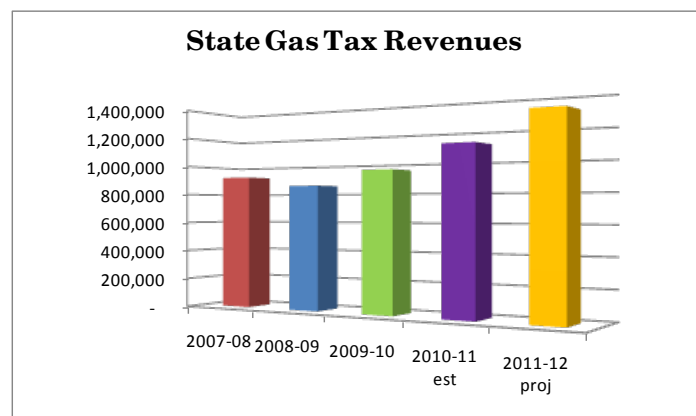


Intergovernmental revenues include grants for specific projects and state shared revenues (liquor, cigarette and state revenue sharing) which are based on per capita and formula distributions. Other intergovernmental revenues are based on contracts with the City of Dundee for communications and police services, with the Cities of Lafayette, Dundee and Dayton for Planning Services and with the Newberg Rural Fire Protection District.

The Community Development fee is collected at time of building permit issuance, and is equal to 0.75% of the valuation of new construction. New development projections for 2011-12 are bleak. Only 48 new residential units are expected to be constructed. Commercial construction is expected to be minimal. Projections for FY 2012-13 show an influx of new commercial and residential projects as the economy recovers.

Street Fund (Fund 02)
\$1,592,054

The primary revenue source for this fund is the State gas tax. Revenues are received monthly from DMV, Highway Division, and Motor Carrier Transportation Branch net receipts collected. This resource, based on a per capita formula, must be used to build and maintain City streets, sidewalks, and bikeways in accordance with the State Constitution. Funds from the state remain low for a city the size of Newberg in order to maintain its current street system and to meet its growing needs. However, an increase of \$0.06 in state gas tax implemented in January 2011 should result in more revenues allocated to the City than in previous years. Other resources include engineering fees and interest earnings.



Building Inspection Fund (Fund 08)
\$341,481

State law requires that fees collected to enforce the State Building Codes be dedicated to the Building Inspection program. The Building Inspection program is kept in a separate fund to ensure compliance with the law. The revenues are based on approximately 48 single family housing permits, a new apartment complex and a few new industrial and commercial buildings. The City also earns additional revenue for providing Building Inspection services to neighboring cities. This activity is expected to continue during the 2011-12 fiscal year with anticipated revenue of \$40,000. Unfortunately, overall building activity has slowed within the City resulting in the budget reduction of 1.9 FTE in the Fund for fiscal year 2011-12.

Economic Development Fund (Fund 14)
\$599,838

In the past, the primary resource for this fund has been loan principal and interest payments from businesses who borrowed funds from the City to either build or expand their business. The fund also includes the City's business license fee to help support general economic development activities and the Visitor's Center. At the commencement of fiscal year 2011-12, it is not anticipated that there will be any active business loans in repayment. However, the 2011-12 budget does allow for new loans to be made should the opportunity arise. Economic development activities undertaken by staff continue to be paid for out of this fund.

Governmental Funds: Special Revenue Funds

Civil Forfeiture Fund (Fund 03)

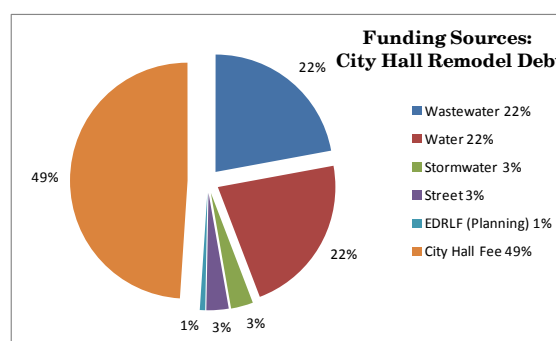
\$0

The major revenue source for this fund is forfeiture funds. The activity in this fund has decreased over the years, primarily due to the change in law dealing with drug forfeitures. For the next fiscal year we anticipate no new funds, although the fund will remain open for future revenues and regulated uses.

City Hall Fund (Fund 10)

\$752,539

The purpose of the City Hall fund is to collect revenues for the repayment of the City Hall bonded debt. There are two resources for funding the debt. 1) A City Hall fee is charged as a percentage (.25%) on estimated value at the time of building permit issuance. For budgeting purposes, revenue budgeted is based on the anticipated value of future building permits. 2) A facility charge is collected from several departments within City Hall. They are Wastewater, Water, Stormwater, Economic Development, and Street Funds. These charges are dedicated to the repayment of the City Hall bonded debt. Revenues in this fund have decreased over the past few fiscal years as construction activity has slowed.



9-1-1 Emergency Fund (Fund 13)

\$248,995

The State 9-1-1 telephone tax is dedicated to establish, enhance or maintain the City's 9-1-1 system. The City also receives 9-1-1 money from Yamhill County to finance the portion of the City's system that serves areas in the northeast part of the County, outside the City limits.

Public Safety Fee Fund (Fund 16)

\$445,978

The City Council adopted a Public Safety Fee in 2009-10 to provide additional police services to the community. Three police officer positions are supported by this resource. The fee of \$3 per equivalent dwelling unit per month is charged via utility billing. The 2011-12 budget continues to provide funding for this service at the same level.

Library Gift & Memorial Fund (Fund 22)
\$260,797

This fund accounts for gifts the City receives for the Library. Gifts are increased in anticipation of the Children's Library remodel.

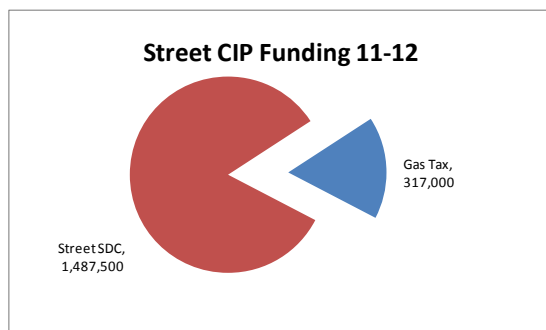
Cable TV Fund (Fund 23)
\$36,594

The fund accounts for money received from the closing of the office of the local cable TV company in 2000-01 and annual scholarship funds received from Comcast, a current local cable TV company. The final annual scholarship of \$10,000 will be received during this fiscal year.

Fire & EMS Equip Fee Fund (Fund 33)
\$695,224

In May of 1996 a fire fee was established for the purpose of replacing rolling stock and rescue equipment for the Newberg Fire Department and was continued by the Council in June 2004. The revenues are collected monthly from all in-city utility customers based on water meter size. The Fire Department is planning on lease purchasing a new fire engine over the next three years totaling \$600,000. Refurbishing an existing ambulance chassis is also planned in the 2011-12 budget at a cost of \$220,000.

Governmental Funds: Capital Projects



Street Capital Projects Fund (Fund 18)
\$2,017,907

This fund is supported by grants and transfers from the Street Fund and the Street Systems Development Fund.

Animal Shelter Fund (Fund 24)

\$377,800

This fund is accumulating receipts from fundraising activities and donations with the intent of building a new facility for an animal shelter. This program started in 2001 and has a task force assigned by the City Council to oversee future construction actions. During FY 09-10 property was purchased by the City for a new shelter site. The City awarded a preconstruction/design bid for the new facility during 2009-10.

Street Systems Development Fund (Fund 42)

\$2,731,119

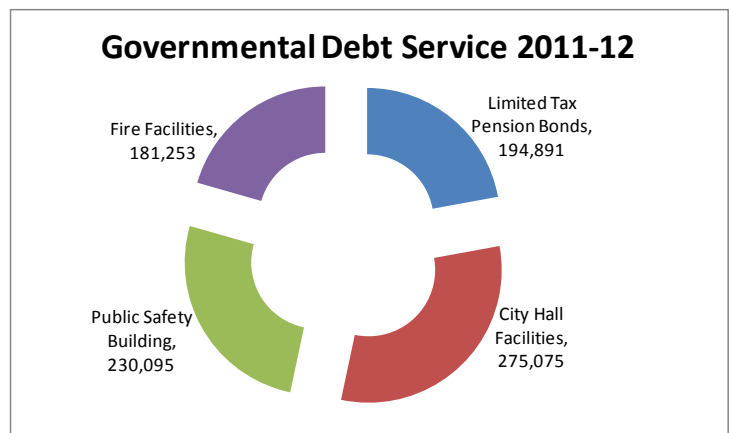
Street systems development charges are reviewed periodically in conjunction with a review of street capital project plans and the Transportation System Plan. The charge is based on the Transportation System Plan for expansion of the system which is required because of new development. Systems development revenue projections are based on anticipated new development. The charge is adjusted annually for inflation.

Governmental Funds: Debt Service

Debt Service Fund (Fund 09)

\$1,016,191

Property Taxes collected for debt cover the current principal and interest payments for the Public Safety Building Bond and Fire Facilities Bond. The debt service payments for the certificates of participation which financed the City Hall remodel are supported by a fee on development permits and facility space rent (See City Hall Fund). Internal Charges to each department based on wages are collected for the Pension Bond. The chapter on Debt Service explains this fund in more detail.



BUSINESS TYPE ACTIVITIES

Business Type Activities: Operating Funds

Emergency Medical Services Fund (Fund 05)

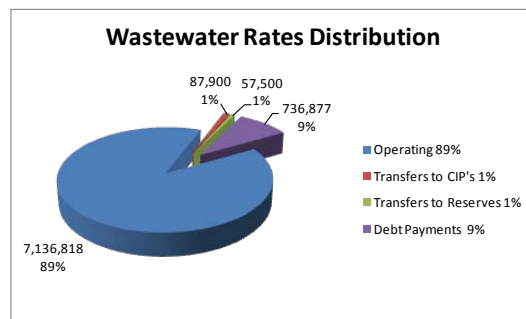
\$1,459,642

As of July 1, 1994, the City assumed the ambulance service that had been provided by the local hospital. Revenues to support this service come from user fees and membership services. Call volume and number of transported patients affect this fund and service (see statistics under Fire). Major changes in Medicare went into effect several years ago which have negatively impacted revenues. The City closely monitors these rules and their effect on ambulance receipts. Rates were last increased February 2011 and will be adjusted annually for inflation.

Wastewater Fund (Fund 06)

\$8,019,095

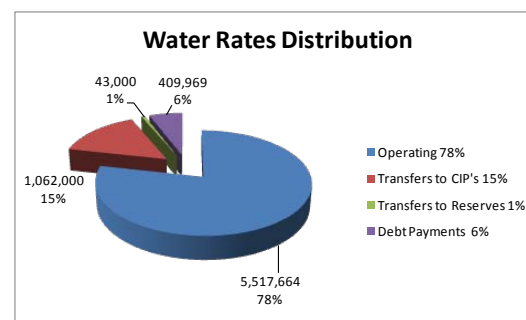
The major resource for the Wastewater Fund is monthly user fees. The Citizens' Rate Review Committee meets biannually to review rates. Expected revenues reflect a fee schedule sufficient to cover all costs, including debt service and replacement reserves (depreciation). The budget for this fund is based upon rate increases of 16.9% adopted by City Council for fiscal year 2011-12. The Citizens' Rate review committee will be meeting again in 2011-12 to study all utility rates to make recommendations for the next two fiscal years. Rate increases are necessary to make debt repayments and to fund projects on the City's Capital Improvement Projects list from the adopted Facilities Master Plan.



Water Fund (Fund 07)

\$7,032,633

The major resource for the Water Fund is monthly user fees. Expected revenues reflect sufficient revenues to cover all expenses, including debt service and replacement reserves (depreciation). A rate increase of 12.2% was implemented during 2010-11 and will be continued into the 2011-12 fiscal year. The Citizens' Rate review committee will be meeting again in 2011-12 to study all utility rates to make recommendations for the next two fiscal years. Rate increases are necessary



to make debt repayments and to fund projects on the City's Capital Improvement Projects list from the adopted Facilities Master Plan.

Stormwater Fund (Fund 17)

\$1,321,902

In August 2003 the Stormwater fee was instituted. This fee is used to maintain the City's Stormwater drainage system. Expected revenues will cover all maintenance expenses and limited capital costs. A user rate fee increase of 18% was implemented in July of 2010 with an approved additional 18% increase effective July of 2011. The Citizens' Rate review committee will be meeting again in 2011-12 to study all utility rates to make recommendations for the next two fiscal years.

Wastewater Rates Reserve Fund (Fund 26)

\$1,110,136

The Wastewater Reserve fund is supported by utility user fees (wastewater) through transfers. Funds are moved to the reserve to save for future capital projects relating to the wastewater system.

Water Rates Reserve Fund (Fund 27)

\$2,855,305

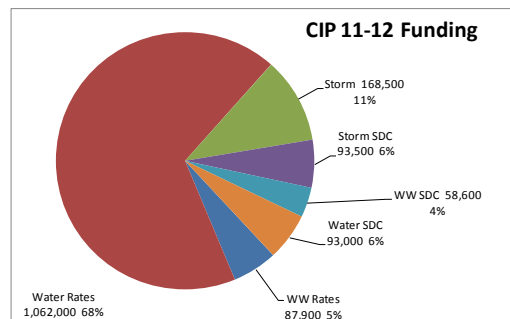
The Water Reserve fund is supported by utility user fees (water) through transfers. Funds are moved to the reserve to save for future capital projects relating to the water system.

Business Type Activities: Capital Project Funds

Capital Projects Fund (Fund 04)

\$1,563,500

The fund is supported through transfers as projects progress to completion. These transfers are from Water, Wastewater, Stormwater rates, systems development charges, and some grants and contributions.



Wastewater Financed CIP's (Fund 36)
\$9,626,844

This fund is designed to account for wastewater Capital Projects that require outside funding. For fiscal year 2010-11, the City received a loan from Clean Water Services to engineer and construct a portion of the wastewater treatment plant repair, renovation and expansion. The engineering and construction will continue into 2011-12.

Water Financed CIP's (Fund 39)
\$0

This fund is designed to account for water Capital Projects that require outside funding. During fiscal year 2011-12, the City does not anticipate outside funding for any water Capital Improvement Projects.

Stormwater Systems Development Fund (Fund 43)
\$407,170

The development charges are based on capital improvement master plans for expansion of the systems which is required due to new development. Systems development revenue projections are based on anticipated new development. The charge is adjusted annually for inflation.

Wastewater Systems Development Fund (Fund 46)
\$1,246,680

The development charges are based on capital improvement master plans for expansion of the systems which is required due to new development. Systems development revenue projections are based on anticipated new development. The charge is adjusted annually for inflation.

Water Systems Development Fund (Fund 47)
\$1,619,663

The development charges are based on capital improvement master plans for expansion of the systems which is required due to new development. Systems development revenue projections are based on anticipated new development. The charge is adjusted annually for inflation.

Business Type Activities: Debt Service Funds

Proprietary Debt Service Fund (Fund 15)

\$0

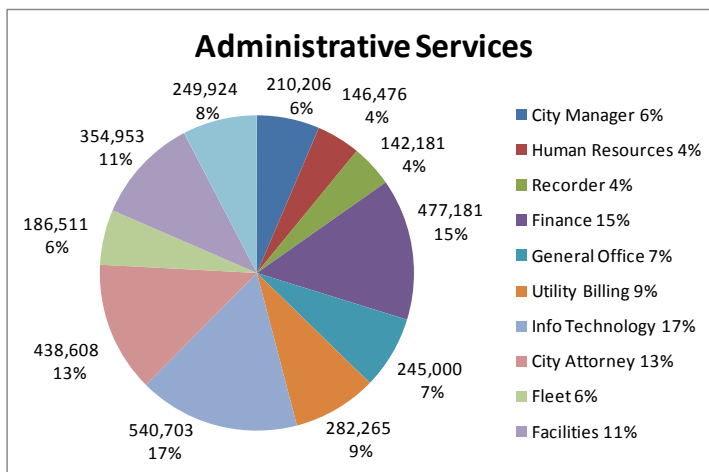
In previous years, this fund accounted for the debt service payments of capital project debt for water and wastewater. These payments have now been moved to the Water, Water System Development, Wastewater, and Wastewater System Development Funds. Please see the Debt Service section of the budget for more information.

INTERNAL SERVICE FUNDS

Administrative Support Services (Fund 31)

\$3,608,557

This fund provides services internally to City departments. Revenues are reimbursements based on services used. Charges for the City Manager's Office are based on percent of budget; charges for Human Resources are based on departmental FTE; Finance is based on percent of operating budget; Information Technology is based on the percentage of service calls; Legal is based on the City Attorney's time; Fleet is based on the number of department vehicles serviced by the Fleet staff; and Facilities is based on several factors including square footage.



Vehicle/Equipment Replacement Fund (Fund 32)

\$1,721,976

Replacement schedules for vehicles and major equipment are based on the City's depreciation schedule. Funds are transferred annually from the corresponding departments based on future needs. In the FY 11-12, due to budget reductions, transfers to reserves have been either reduced or eliminated.

2011-12 Budget Summary

			Resources		Less Expenses			
Fund	Fund No.	Beginning Fund Balance	Revenues	Transfers In	Expenditures	Transfers Out	Ending Fund Balance	
							Contingencies	Reserves *
Governmental Funds								
<u>Major Governmental Funds</u>								
General	1	\$ 1,796,531	\$ 11,521,130	\$ -	\$ 12,172,480	\$ 19,639	\$ 25,542	\$ 1,100,000
Street	2	285,154	1,306,900	-	1,081,868	324,780	185,406	-
Building Inspection	8	11,231	330,250	-	304,463	-	37,018	-
Economic Development	14	531,838	68,000	-	597,951	1,887	-	-
<u>Special Revenue Funds</u>								
Civil Forfeiture	3	-	-	-	-	-	-	-
City Hall	10	669,539	83,000	-	-	124,910	-	627,629
9-1-1 Emergency	13	108,495	140,500	-	180,505	-	68,490	-
Public Safety	16	163,578	282,400	-	292,704	-	153,274	-
Library Gift/Memorial	22	76,597	184,200	-	170,800	-	89,997	-
Cable TV	23	36,394	200	-	36,594	-	-	-
Fire & EMS Equipment Fee	33	534,224	141,000	20,000	420,000	-	275,224	-
<u>Capital Projects Funds</u>								
Street Capital Projects	18	132,907	500	1,884,500	1,884,500	-	133,407	-
Animal Shelter	24	377,600	200	-	377,800	-	-	-
Street Systems Development	42	2,621,119	110,000	-	25,000	1,567,500	1,138,619	-
<u>Debt Service Funds</u>								
Debt Service	9	169,241	712,373	134,577	861,314	-	-	154,877
Business Type Activity Funds								
<u>Operating Funds</u>								
Emergency Medical Services	5	181,642	1,278,000	-	1,367,125	20,000	72,517	-
Wastewater	6	2,139,595	5,879,500	-	4,735,324	145,400	3,138,371	-
Water	7	2,644,133	4,388,500	-	4,027,715	1,105,000	1,899,918	-
Stormwater	17	652,402	669,500	-	703,981	168,500	449,421	-
Wastewater Replace & Reserve	26	1,048,636	4,000	57,500	-	-	-	1,110,136
Water Replace & Reserve	27	2,801,305	11,000	43,000	-	-	-	2,855,305
<u>Capital Projects Funds</u>								
Capital Projects	4	-	-	1,563,500	1,563,500	-	-	-
Wastewater Financed CIP's	36	-	9,626,844	-	9,626,844	-	-	-
Water Financed CIP's	39	-	-	-	-	-	-	-
Stormwater Systems Development	43	393,670	13,500	-	10,000	93,500	303,670	-
Wastewater Systems Development	46	1,014,880	231,800	-	306,472	58,600	881,608	-
Water Systems Development	47	1,408,463	211,200	-	870,669	93,000	655,994	-
<u>Debt Service Funds</u>								
Proprietary Bond Debt	15	-	-	-	-	-	-	-
Internal Service Type Funds								
Administrative Support Services	31	369,499	3,239,058	-	3,274,008	-	334,549	-
Vehicle/Equipment Replacement	32	1,406,812	315,164	-	396,858	-	1,325,118	-
Total		\$ 21,575,485	\$ 40,748,719	\$ 3,703,077	\$ 45,288,475	\$ 3,722,716	\$ 11,168,143	\$ 5,847,947

* Fund 1, 9, and 10 Reserves include Unappropriated Fund Balances of \$1,100,000, \$158,648, and \$691,790 respectively.

Total Budget \$ 66,027,281

City Wide Financial Overview

DESCRIPTION	BUDGET 2010-11	BUDGET 2011-12	PERCENT CHANGE
RESOURCES			
Working Capital	\$ 22,512,705	\$ 21,575,485	-4.16%
Property Taxes	6,271,893	6,428,693	2.50%
Other Taxes	1,750,900	1,674,250	-4.38%
Licenses & Fees	2,864,276	1,863,450	-34.94%
Charges for Services	11,721,936	12,148,893	3.64%
Intergovernmental	3,810,533	3,597,801	-5.58%
Fines & Forfeitures	769,000	732,600	-4.73%
Loan Payments	23,333	2,900	-87.57%
Bond Proceeds	7,795,000	9,626,844	23.50%
Interest Earnings	166,958	94,900	-43.16%
Donations	320,000	190,000	-40.63%
Miscellaneous	506,993	66,500	-86.88%
Current Revenue	36,000,822	36,426,831	1.18%
Internal Charges	4,513,048	4,321,888	-4.24%
Operating Transfers	5,811,281	3,703,077	-36.28%
Internal Resources	10,324,329	8,024,965	-22.27%
TOTAL ALL RESOURCES	\$ 68,837,856	\$ 66,027,281	-4.08%
EXPENSES			
Personal Services	\$ 16,166,284	\$ 15,740,498	-2.63%
Materials & Services	10,701,233	10,370,679	-3.09%
Capital Outlay	2,394,272	2,254,428	-5.84%
Operating Budget	29,261,789	28,365,605	-3.06%
Capital Projects	11,886,668	13,537,644	13.89%
Debt Service	3,139,840	3,135,301	-0.14%
Insurance	265,000	249,924	-5.69%
Transfers	5,811,281	3,722,716	-35.94%
Non-operating Budget	21,102,789	20,645,585	-2.17%
Contingency	12,666,140	11,168,143	-11.83%
Reserves	3,856,700	3,965,441	2.82%
TOTAL EXPENSES	\$ 66,887,418	\$ 64,144,775	-4.10%
Unappropriated Fund Balance	1,950,438	1,882,506	-3.48%
TOTAL	\$ 68,837,856	\$ 66,027,281	-4.08%
Difference Between Resources & Expenses	-	-	
Total FTE	166.56	158.75	-4.69%

Property Tax Revenues

The State of Oregon has a constitutional limit on property taxes for governmental operations. Under the limitation, tax revenue is separated into those for public schools and those for local governments other than public schools. The limitation specifies a maximum rate for all local government operations of \$10.00 per \$1,000 of real market value, while schools are similarly limited to a \$5.00 maximum rate. Local government taxes in the City currently do not exceed the \$10.00 rate limit; however, this limitation may affect the availability of future tax revenues for the City.

In May 1997, voters approved Measure 50 which rolled back assessed values to 90% of 1995-96 and limits future increases of taxable assessed values to 3% per year, except for major improvements. Tax rates are now fixed and not subject to change. Voters may approve local initiatives above the fixed rate provided a majority approves the levy. Local option levies held during the months of March and September require a double majority vote in order to pass.

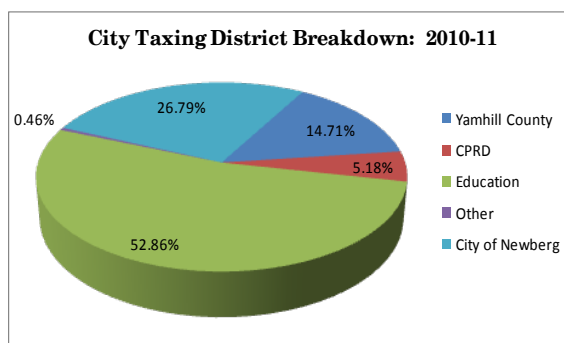
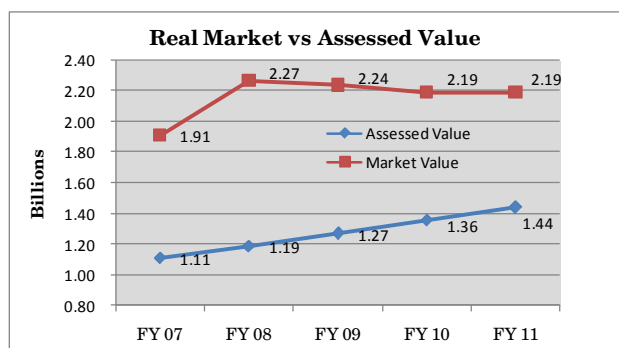
In Newberg, the permanent tax rate is \$4.3827 per \$1,000 of assessed valuation. Taxes from the permanent rate are recorded in the General Fund. No local initiative is outstanding. In addition to the permanent rate, is a debt service levy. The levy is for a stipulated amount of taxes from which the county assessor's office computes a tax rate. For FY 2010-11, the bond levy was \$0.312 per thousand of assessed value.

TAXES LEVIED

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Estimated 2011-12
Taxes - General Fund	\$ 5,624,153	\$ 5,979,370	\$ 6,361,289	\$ 6,509,104
Bonded Debt	400,000	425,000	450,000	425,000
TOTAL TAX LEVIED	\$ 6,024,153	\$ 6,404,370	\$ 6,811,289	\$ 6,934,104
% Change	5.70%	6.31%	6.35%	1.80%

ASSESSED VALUES

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Estimated 2011-12
Prior Year Assessed Value	\$ 1,193,170,105	\$ 1,271,921,638	\$ 1,364,210,006	\$ 1,441,923,513
Change in Value	78,751,533	92,288,368	77,713,507	43,257,705
TOTAL ASSESSED VALUE	\$ 1,271,921,638	\$ 1,364,210,006	\$ 1,441,923,513	\$ 1,485,181,218
% Change	6.60%	7.26%	5.70%	3.00%



City of Newberg Multi-Fund Transfer Matrix

		04	06	09	18	26	27	33
<i>Transfers In</i>		Capital Projects	Wastewater	Governmental Debt Service	Street Capital Projects	Wastewater Rate Reserves	Water Rate Reserves	Fire & EMS Equip Fee
<i>Transfers Out</i>		(a)	(b)	(c)	(d)	(e)	(f)	(g)
01	General		19,639					
02	Street			7,780	317,000			
05	EMS							20,000
06	Wastewater	87,900				57,500		
07	Water	1,062,000					43,000	
10	City Hall			124,910				
14	Economic Development			1,887	-			
17	Stormwater	168,500						
42	Street Systems Development				1,567,500			
43	Stormwater Systems Development	93,500						
46	Wastewater Systems Development	58,600						
47	Water Systems Development	93,000						
Total		\$ 1,563,500	\$ 19,639	\$ 134,577	\$ 1,884,500	\$ 57,500	\$ 43,000	\$ 20,000

(a) See Capital Projects Section

(b) Debt payment for Animal Shelter

(c) See Debt Section

(d) See Capital Projects Section

(e) Transfer from Rates to Reserve

(f) Transfer from Rates to Reserve

(g) Transfer Ambulance Contributions

This page intentionally left blank.

DEBT SERVICE FUNDS

OVERVIEW

Uses of Debt

Debt shall not be used for operating purposes unless borrowed funds can be obtained at an interest rate which is lower than the City could earn on its own invested funds (arbitrage). No debt shall be in existence for longer than the useful life of the capital investment for which the debt was incurred.

Financing Alternatives

The City will examine all financial alternatives in addition to long-term debt. These alternatives will include pay-as-you go, reserve funds, lease-purchase, local improvement districts, special assessments, borrowing from other funds, system development charges, and developer contributions. Before a decision is made, a cost benefit analysis will be performed for each alternative being considered with the goal of minimizing the cost of financing to the City. The Finance Director shall review all financial analyses prior to any final decision.

Credit Ratings and Disclosure

The City will adhere to recommended disclosures by the Public Securities Association, the Government Finance Officers Association, the Municipal Securities Rulemaking Board and the Governmental Accounting Standard Board. The City maintains an A1 bond rating from Moody's. This rating reflects Moody's Global Scale Rating implementation.

Debt Margins

The City shall ensure that its debt margins are within the 3 percent true cash value limitation as set forth in ORS 287.004.

Bond Issuance Advisory Fees and Costs

The City shall be actively involved in the selection of all financial advisors, underwriters, paying agents and bond counsel. The City will evaluate the merits of rotating professional advisors and consultants and the various services and fee structures available from independent financial advisors, investment banking firms and commercial banks. The City shall carefully review and keep to a minimum all costs associated with the issuance of debt. The City will balance its need to keep these costs to a minimum with its goal of conducting business with stable, low risk and credit worthy firms.

Debt Service Fund

The City has one debt service fund. The Debt Service Fund makes payments on all debt relating to governmental activities (services which are primarily supported from property taxes and other fees). The debt related to business-type activities is

paid out of the individual funds (services supported via user charges such as EMS, Water, Wastewater, and Stormwater).

GOVERNMENTAL ACTIVITY DEBT

The following types of debt are accounted for in a single fund called the Debt Service Fund.

Property Tax Supported

General Obligation – General obligation bonds are voter approved debt sold to finance major projects that will benefit all citizens in the City. The City levies property taxes to generate revenue to pay the annual debt payments.

Limited Tax Pension Bonds – In May of 2004, the City issued Limited Tax Pension Bonds to finance a portion of the estimated unfunded actuarial liability with the Oregon Public Employees Retirement System (OPERS). The bonds are scheduled to be repaid from internal operating charges to departments that have employees who participate in the OPERS plan. The majority of these employees are compensated from General Fund resources.

Dedicated Resources

Certificates of Participation – In 1999, the City issued Certificates of Participation (COPs) to fund improvements to the City Hall facility. COPs are scheduled to be repaid from a City Hall fee of .25% on estimated value of new construction at the time of building permit issuance. Additional resources to pay for this debt come from internal charges to the departments that have offices within the facility.

BUSINESS TYPE ACTIVITY DEBT

The City has other debt recorded within the Proprietary Funds relating to business-type activities.

Operating Revenue Supported

Notes Payable – In 2002, the City entered into a loan agreement with the State of Oregon for \$4,700,000 to construct an additional water reservoir and related transmission line. Water user fees are dedicated to pay the debt service on this obligation.

In 2003, the City obtained a \$2,810,000 loan from the State of Oregon to make substantial improvements to the composter odor control mechanism and headworks at the Wastewater Treatment Plant. Proceeds were also used to make improvements to the College Street wastewater line. This debt is to be repaid from user fees from the Wastewater Fund.

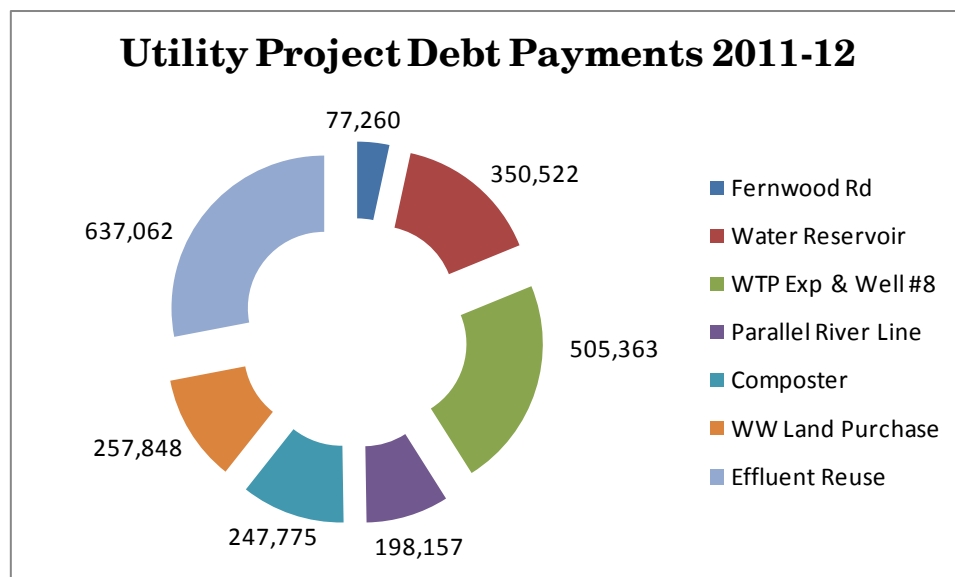
During July of 2009, the City obtained a \$1,930,000 loan with US Bank to purchase land for future expansion of the wastewater treatment plant and other City facilities. The City's full faith and credit is pledged to pay the loan, however, wastewater rates are the anticipated repayment source.

SDC Revenue Supported

Notes Payable – In 1999, the City entered into a loan agreement with the State of Oregon for \$1,000,000 to improve the water and wastewater systems on vacant land in the Fernwood Road area. The loan is scheduled to be repaid 65% out of wastewater system development revenues and 35% out of water system development revenues.

In April of 2007, the City obtained two loans from the State of Oregon for water system improvements. The first loan of \$6,670,000 was used to make capacity improvements at the Water Treatment Plant and to drill an additional well. This obligation is scheduled to be repaid from water system development revenues. The second loan of \$2,640,000 was used to install an additional water pipeline to the Water Treatment Plant. The resources for this debt repayment will be derived 70% from water system development revenues and 30% from water user fees.

During May of 2009, a loan was executed with the State of Oregon for \$8,525,632. The proceeds were used to construct a treatment facility to process wastewater for irrigation purposes. Repayment will be made with 27.4% from water system development charges, 36.3% from wastewater system development charges, and 36.3% from wastewater user fees.



SUMMARY OF DEBT SERVICE OBLIGATIONS

The following table summarizes the City's outstanding debt as of July 1, 2011 by debt type and debt service requirements during fiscal year 2011-12. Different types of debt are paid from different funding sources.

DEBT AND FUNDING SOURCES

Type of Debt	Principal Outstanding 7/1/2011	Debt Service 2011-12	Fund Resource Used
General Obligation	\$ 1,945,000	\$ 411,347	Debt Service - Property Tax
Certificates of Participation	1,780,000	255,075	City Hall Fee & Operating Charges
Limited Tax Pension Bonds	2,665,000	194,890	Operating Charges - all funds w/ OPERS
State of Oregon Loans (Water):			
Fernwood Rd Water Improvements	160,485	27,041	Water SDCs
Water Reservoir and Transmission Line	3,217,044	350,522	Water Operating
WTP Expansion & Well #8	5,772,011	505,363	Water SDCs
Parallel River Line	2,289,184	198,157	30% Water Operating, 70% Water SDCs
Effluent Reuse	2,098,297	174,555	27.4% Water SDCs
State of Oregon Loans (Wastewater):			
Fernwood Rd Wastewater Improvements	298,052	50,219	Wastewater SDCs
Composter, Headworks and College St	1,675,850	247,775	Wastewater Operating
Effluent Reuse	5,561,882	462,507	36.3% Wastewater SDCs, 36.3% Wastewater Rates
WWTP Land Expansion-Bank Loan	1,544,000	257,848	Wastewater Operating
Total Debt	<u>\$ 29,006,805</u>	<u>\$ 3,135,299</u>	

Legal Debt Margin Estimated July 1, 2011

State law limits municipal debt to no more than three (3) percent of the real market value of all taxable property within its boundaries. There are two exceptions to the rule. First, the debt cash funds and sinking funds may be applied to reduce the level of principal outstanding. In addition, the limitation does not apply to water, wastewater or Stormwater obligations.

As of July 1, 2011, real Market Value is estimated to be \$2,018,390,724. The legal debt margin at 3% will be \$60,551,722. Outstanding debt applicable to this limit will be \$1,945,000.

Summary of Future Debt Service

The following summary shows the future debt service requirements (scheduled principal and interest) by each debt type. Detail about each individual borrowing follows the summary:

Fiscal Year	Principal by Debt Type				Total Principal	Total Future Interest
	General Obligation Debt	Certificates of Participation	Limited			
			Tax Pension Bonds	Loans		
2011-12	\$ 315,000	\$ 160,000	\$ 35,000	\$ 1,305,269	\$ 1,815,269	\$ 1,320,030
2012-13	330,000	165,000	45,000	1,352,223	1,892,223	1,244,941
2013-14	350,000	175,000	55,000	1,394,794	1,974,794	1,164,036
2014-15	370,000	185,000	70,000	1,437,773	2,062,773	1,077,979
2015-16	390,000	195,000	80,000	1,486,465	2,151,465	985,472
2016-29	190,000	900,000	2,380,000	15,640,281	19,110,281	5,620,400
	\$ 1,945,000	\$ 1,780,000	\$ 2,665,000	\$ 22,616,805	\$ 29,006,805	\$ 11,412,858

DEBT SERVICE OBLIGATIONS BY ISSUANCE

General Obligation Debt

In June 1997, public safety bonds totaling \$2,950,000 were issued to construct the Public Safety Building. This facility houses the police department, court, and 911 communications. Interest rates on the bonds vary between 3.7%-5.4%, with a final maturity due in December of 2016.

Funding Source:

Property Taxes

FY	Principal	Interest	Total
2011-12	\$ 315,000	\$ 96,347	\$ 411,347
2012-13	330,000	79,998	409,998
2013-14	350,000	62,780	412,780
2014-15	370,000	44,025	414,025
2015-16	390,000	24,240	414,240
2016-17	190,000	9,210	199,210
Total	<u>\$ 1,945,000</u>	<u>\$ 316,600</u>	<u>\$ 2,261,600</u>

In March 1998, fire facility bonds totaling \$2,395,000 were issued to construct a new fire substation on the East side of the City (Station 21). The interest rate on this obligation varies between 4.0%-5.1%, with a final maturity due in March of 2017.

Certificates of Participation (COPs)

Proceeds from Certificates of Participation sold in December of 1999 were used to completely remodel City Hall. City Hall houses the City's administrative staff, planning, building, and engineering divisions. The debt

Funding Source:

City Hall Fee and Operating Charges

FY	Principal	Interest	Total
2011-12	\$ 160,000	\$ 95,075	\$ 255,075
2012-13	165,000	86,543	251,543
2013-14	175,000	77,445	252,445
2014-15	185,000	67,725	252,725
2015-16	195,000	57,465	252,465
2016-20	900,000	108,170	1,008,170
Total	<u>\$ 1,780,000</u>	<u>\$ 492,423</u>	<u>\$ 2,272,423</u>

is repaid from the City Hall Fee of 0.25% on assessed value of all new construction. This fee is collected when a building permit is issued. The remaining debt obligation is charged to the departments that occupy the facility. Wastewater, Water, Economic Development and Street Fund all contribute annually. The interest rate on the obligation varies between 4.0% and 5.35% and final maturity is November of 2019.

Limited Tax Pension Bonds

During May 2004, the City issued Limited Tax Pension Bonds totaling \$2,720,000 to finance a portion of the estimated unfunded actuarial liability with the Oregon Public Employees Retirement System (OPERS). The debt is scheduled to be repaid via

Funding Source:

Operating Charges

FY	Principal	Interest	Total
2011-12	\$ 35,000	\$ 159,890	\$ 194,890
2012-13	45,000	158,053	203,053
2013-14	55,000	155,646	210,646
2014-15	70,000	152,581	222,581
2015-16	80,000	148,611	228,611
2016-28	2,380,000	1,088,999	3,468,999
Total	\$ 2,665,000	\$ 1,863,780	\$ 4,528,780

payroll charges to departments that employ staff participating in OPERS. The majority of these employees are funded by the General Fund. The bonds reach final maturity in June 2028 with interest rates ranging from 4.596%-6.095% over the life of obligation.

Water Notes Payable

To provide funding to construct a new water reservoir and transmission line, the City entered into a \$4,700,000 loan agreement with the State of Oregon in December of 2002. The note carries a varying interest rate of 3.0%-4.75% over its 20 year term. Principal and interest are paid from water system net operating revenues.

Funding Source:

Water Revenues

FY	Principal	Interest	Total
2011-12	\$ 211,301	\$ 139,221	\$ 350,522
2012-13	222,608	131,614	354,222
2013-14	229,018	123,267	352,285
2014-15	235,540	114,335	349,875
2015-16	247,161	104,913	352,074
2016-23	2,071,416	402,559	2,473,975
Total	\$ 3,217,044	\$ 1,015,909	\$ 4,232,953

The City borrowed \$6,670,000 from the State of Oregon during fiscal year 2006-07 to expand the capacity of the Water Treatment Plant and to drill a new well. The note carries a varying interest rate of 4.0%-4.375% over a twenty-year term. Principal and interest are paid from water system development charges.

Funding Source:

Water System Development Charges

FY	Principal	Interest	Total
2011-12	\$ 264,783	\$ 240,580	\$ 505,363
2012-13	271,575	229,989	501,564
2013-14	283,438	219,126	502,564
2014-15	295,375	207,789	503,164
2015-16	307,390	195,974	503,364
2016-23	4,349,450	1,197,531	5,546,981
Total	\$ 5,772,011	\$ 2,290,989	\$ 8,063,000

In addition, during fiscal year 2006-07, the City constructed a new water supply pipeline to the Water Treatment Plant using loan proceeds from OECDD of \$2,644,815. Water rates and system development fees will provide funding for future debt service payments over the 20 year term. The note carries a varying interest rate of 4.0%-4.375% and will

Funding Source:
Water Operating/Water System Development Charges

FY	Principal	Interest	Total
2011-12	\$ 102,748	\$ 95,409	\$ 198,157
2012-13	108,458	91,299	199,757
2013-14	114,197	86,960	201,157
2014-15	114,964	82,392	197,356
2015-16	120,763	77,794	198,557
2016-23	1,728,054	474,635	2,202,689
Total	\$ 2,289,184	\$ 908,489	\$ 3,197,673

mature in December of 2026.

Wastewater Notes Payable

To provide funding for substantial improvements to the composter odor control mechanism and headworks system at the Wastewater Treatment Plant, the City entered into a \$2,810,000 loan agreement with the State of Oregon in December of 2003. This funding also allowed the City to make improvements to the College Street sewer system as well. The note carries a varying interest rate of 3.0%-4.30% over its 15 year term. Principal and interest are paid from Wastewater System net operating revenues.

Funding Source:
Wastewater Revenues

FY	Principal	Interest	Total
2011-12	\$ 181,253	\$ 66,522	\$ 247,775
2012-13	187,363	60,088	247,451
2013-14	198,536	53,296	251,832
2014-15	204,810	45,752	250,562
2015-16	211,203	37,559	248,762
2016-19	692,685	59,449	752,134
Total	\$ 1,675,850	\$ 322,666	\$ 1,998,516

The City financed the purchase of land for future expansion of the wastewater treatment plant and other facilities in July of 2009. The loan was with US Bank in the amount of \$1,930,000 for a 10-year term. The loan carries an interest rate of 4.25% annual and matures in April 2019.

Funding Source:
Wastewater Operating

FY	Principal	Interest	Total
2011-12	\$ 193,000	\$ 64,848	\$ 257,848
2012-13	193,000	56,742	249,742
2013-14	193,000	48,636	241,636
2014-15	193,000	40,530	233,530
2015-16	193,000	32,424	225,424
2016-19	579,000	48,636	627,636
Total	\$ 1,544,000	\$ 291,816	\$ 1,835,816

Split Funding Water/Wastewater Notes Payable

To improve the water and wastewater systems on vacant land in the Fernwood Road area, the City entered into a loan agreement with the State of Oregon for \$1 million in December of 1999. The loan is scheduled to be repaid 65% out of wastewater System Development Charges and 35% out of water SDC revenues, however, a pledge of General Fund resources backs the obligation. The note carries an interest rate of 4.74 % with final maturity December 2017.

Funding Source:

Water/Wastewater System Development Revenues

FY	Principal	Interest	Total
2011-12	\$ 54,686	\$ 22,574	\$ 77,260
2012-13	60,146	19,976	80,122
2013-14	60,639	17,059	77,698
2014-15	66,160	14,087	80,247
2015-16	66,707	10,846	77,553
2016-18	150,199	11,406	161,605
Total	<u>\$ 458,537</u>	<u>\$ 95,948</u>	<u>\$ 554,485</u>

During fiscal year 2007-08, the City began to construct a facility to treat wastewater for irrigation purposes. The project also involved obtaining a new generator for emergency power at the Wastewater Treatment Plant. The total cost of the project was \$8,625,632 million and was financed by a loan with the State of Oregon. The term of the loan is 20 years and interest rates range between 3%-5.25%. Final maturity is December of 2028.

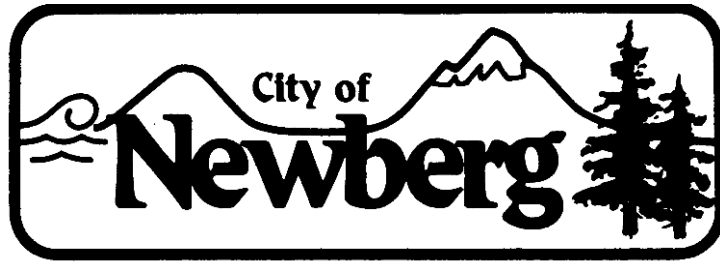
Funding Source:

Wastewater Operating/WW/Water System Development

FY	Principal	Interest	Total
2011-12	\$ 297,498	\$ 339,564	\$ 637,062
2012-13	309,073	330,639	639,712
2013-14	315,966	319,821	635,787
2014-15	327,924	308,763	636,687
2015-16	340,241	295,646	635,887
2016-29	6,069,477	2,219,805	8,289,282
Total	<u>\$ 7,660,179</u>	<u>\$ 3,814,238</u>	<u>\$ 11,474,417</u>

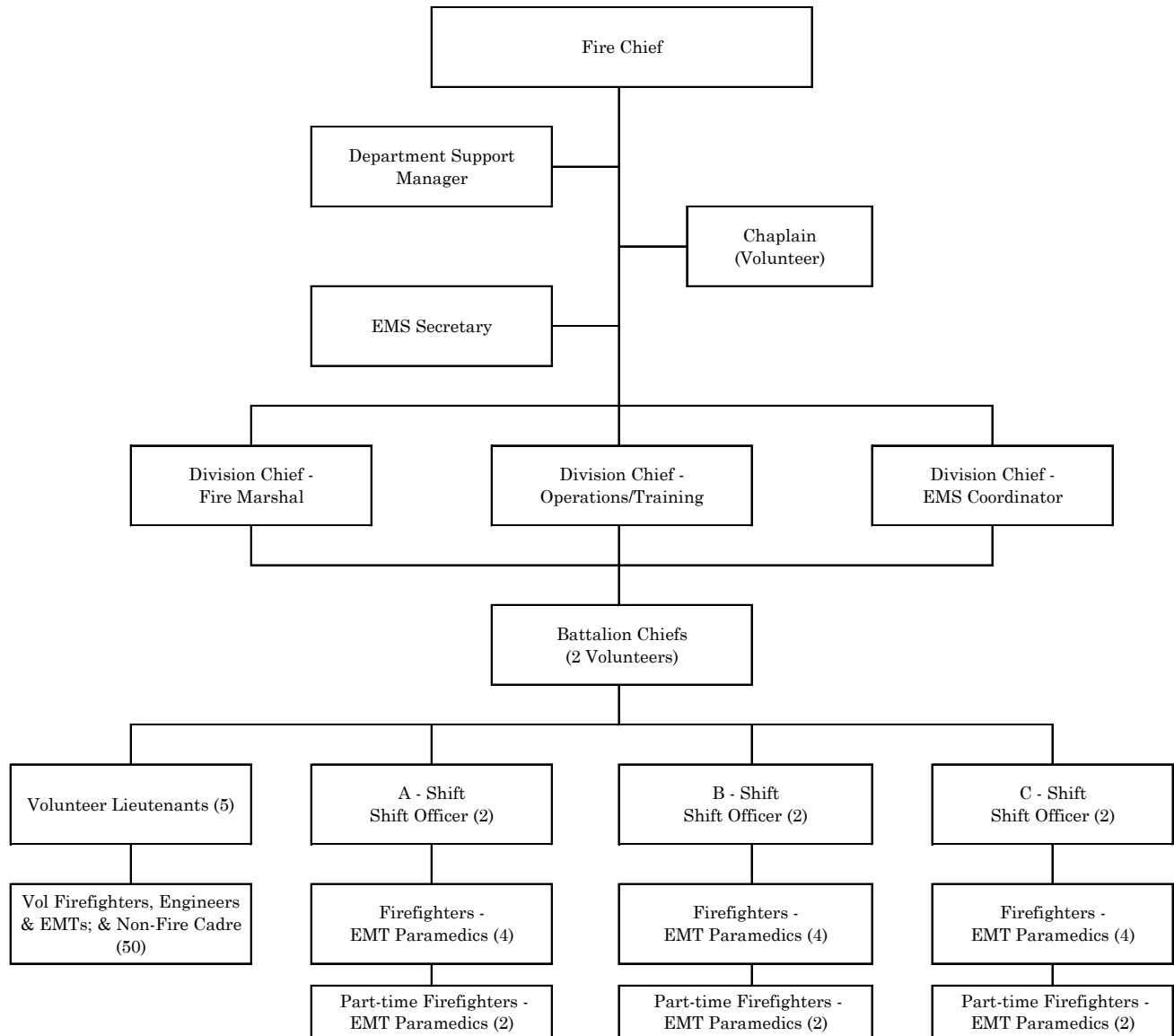
FUTURE DEBT PLANS

During fiscal year 2010-11, the City Council approved a loan from Clean Water State Revolving Loan Fund for \$11,409,645 to renovate and expand the wastewater treatment plant. Some of these proceeds may be expended during 2010-11 as well as during fiscal year 2011-12. Upon completion of the project, debt service payments will commence. The interest rate for the loan ranges between 2.88%-3.38% annually.



FIRE & EMERGENCY MEDICAL SERVICES

Fire Department



Fire Department

Program Description

The Fire Department (NFD) consists of four major divisions, Administration, Suppression, Prevention, and Emergency Medical Services. The Fire Department is fully integrated. Each department member has responsibilities in all four divisions and any action taken by a single division, affects all the other divisions. The Mission, Vision, Values, Goals, and Objectives are developed by and for the entire Fire Department. The focus and description of the department programs are to serve the citizens of Newberg in meeting the Department's Mission.

Mission Statement

To preserve and protect lives and property in the most effective and efficient manner possible.

Vision Statement

Serious About Service

Value Statements

- We value ethical and open-minded attitudes that foster innovation, new ideas, risk-taking, and actively seeking to understand others' viewpoints while remaining accountable for our own actions.
- We value a positive, respectful, and a professional image in the community.
- We value ongoing, open, honest, two-way communication with all segments of our internal and external community.
- We value high quality training and effective education of our team members.
- We value teamwork and cooperation in accomplishing our mission and vision.
- We value the fostering of proactive and positive relationships within our community.
- We value the ability to successfully empower individuals within the organization to carry out our mission.

OPERATIONS:

Highlights and Accomplishments of 2010-2011

- Maintained NFD combination department.
- Initiated re-model process of Station 20 as part of a Federal grant received in 2009.
- Assisted the Newberg Rural Fire Protection District with replacing a 3,000 gallon water tender.
- Replacement of incident command vehicle.
- Acquired a Department of Homeland Security grant for generator replacement and 3 modern-day multi-gas monitors.
- Restructured volunteer incentive programs.
- Focus on NFD Officer Development with initiation of Officer Academy.
- Implemented Fire and Rescue Protocols and minimal response standards.

- Promoted 1 volunteer Battalion Chief and 1 career Lieutenant.
- Switched primary communications system over to a regional backbone (WCCCA).
- Restructured paging procedures for increased efficiency.
- Tested and certified all in-service hoses.
- Tested and certified all fire ground ladders.
- Tested all City of Newberg hydrants.

Goals and Objectives 2011–2012

- Maintain NFD's combination model fire department.
- Continue to provide efficient service delivery to the community of Newberg and its surrounding areas and neighbors through consistent and competent operational preparedness and deployment.
- Maintain "Standard of Cover" and increase the continuity of fire coverage.
- Integrate a transport capable engine into operations.
- Maintain apparatus maintenance program.
- Test and certify all 1 ½" and greater in-service hoses.
- Test and certify all fire ladders.
- Test all City of Newberg hydrants.
- Maintain NFD Safety Committee.
- Maintain Hazardous Materials Communications program.
- Maintain and enhance NFD communication equipment and programming.
- Maintain MSA Self Contained Breathing Apparatus maintenance and certification program.

TRAINING:

Highlights and Accomplishments of 2010-2011

- Re-accreditation of the Training Division through the Oregon Department of Public Safety Standards and Training.
- Successful re-certification of NFD firefighters through the Oregon Department of Public Safety Standards and Training.
- Recruited and trained 16 new volunteer firefighters over two academies.
- Development of Probationary Employee Training and Evaluation Program.
- 2 Officers attended the Metro Fire Officers' II Academy.
- Conducted internal Apparatus Operator Academy.
- Performed internal Aerial Operator Academy.
- Successful year of integrated shift and volunteer training.
- Conducted live fire training in acquired residential structures.
- Maintained involvement in regional fire instructors associations.
- Members from the training division assisted with the planning of the 2011 Oregon Fire Instructor's Conference.
- Initiated training programs with the goal of developing a firefighter succession plan (FFI & FII, Apparatus Operator, company and chief officer).

Goals and Objectives 20011–2012

- Maintain firefighter safety and performance through training and practical application of skills and knowledge.
- Recruit and adequately train two new classes of volunteers (spring and fall).
- Maintain the state mandated personnel maintenance training requirements and the federal National Incident Management System requirements.
- Maintain an officer development and enhancement program.
- Maintain firefighter enhancement and succession program.
- Maintain progressive approach towards training and techniques.
- Maintain Performance Standards (company and individual) throughout all functional levels so that they coincide with department response protocols.
- Maintain and increase training division of core instructors consisting of paid and volunteer members.
- Acquire a burn container for interior live fire training in order to provide more consistent live fire exposure to all members at all levels (on-going).

FIRE PREVENTION:

Highlights and Accomplishments of 2010-2011

- Several hundred child and adult visitors attended several major fire prevention events including safety town, station tours, school career days, fire extinguisher classes, community Easter egg hunt, national night out, and classroom presentations. We held our annual fire prevention open house event which included a two-story escape house and vehicle extrication.
- We held our annual mock dorm room fire in the middle of the GFU campus. The fully sheet rocked and furnished dorm room was burned to demonstrate the speed and quick devastation a fire creates. This year we split the prop into 2 rooms. One room included a residential sprinkler head, and one did not. The demonstration showed the life and property saving benefits of sprinklers.
- Completed a door to door smoke alarm event along with Newberg Earlybird Rotary. We visited over 100 homes replacing batteries and smoke alarms in an elderly residential neighborhood.
- Every rural address received the fall and spring rural newsletter.
- The Yamhill County Fire Investigation Team (YFIT) put on a successful basic fire investigation class. The YFIT team received an enclosed trailer as a donation which we outfitted with supplies necessary for fire investigations.
- Updated all City of Newberg and Dundee fire response maps and updated the complex map book.
- Completed and certified all shift personnel to company inspector.

Goals and Objectives 2011-2012

- Begin using a new records management system (Fire/EMS Bridge) provided free of charge from the State Fire Marshal's Office. The new system will be used to document fire and EMS reports, track equipment maintenance, develop pre-fire plans, and track training.

- Add response zones to CAD and Fire/EMS Bridge for improved location tracking of calls.
- Print and distribute rural newsletters in the spring and fall.
- Continue developing the data base in Fire/EMS Bridge with all information regarding inspectable properties.
- Purchase the software upgrade for FIREZONE drawing program to complete pre-fire plan building drawings.
- Continue providing our annual open house event, school visits, Easter egg hunt, and participation in other fire prevention events.

EMS DIVISION:

Highlights and Accomplishments of 2010-2011

- Decommissioned an old ambulance and turned it into our water rescue response unit. This saved money not having to purchase a new unit.
- NFD presented a report to the Yamhill County Ambulance Service Area (ASA) advisory committee as required by County ordinance. Of the hundreds of standards, NFD was in complete compliance with all ambulance service rules.
- The annual EMS training program included:
 - Conducted two (2) Advanced Cardiac Life Support (ACLS) courses in partnership with Providence Newberg Medical Center. NFD has a large number of Advanced Cardiac Life Support instructors lead by our supervising physician William Bailey.
 - Taught a CPR refresher class for all NFD personnel.
 - Implemented the new 2010 Advanced Life Support guidelines for cardiac arrest management.
 - NFD medics taught classes on pediatrics and child birth.
 - Relicensed (through training program) all medics with the Oregon Health Authority as of May 1, 2011.
 - Added emphasis in all of our training on compassionate care.
- NFD maintained compliance with American Heart Association training rules for CPR and ACLS classes through an important allegiance with the Northwest Regional Training Center in Vancouver, Washington.
- The State of Oregon conducted an audit of several grants given to us for management of mass casualty incidents. We passed the audit without any problems.
- Maintained emergency vehicle maintenance and repair program throughout the year.
- NFD EMS was audited by Medicare. No problems found.
- NFD and PNMC were recognized by Providence St. Vincent Medical Center for outstanding care of heart attack patients.
- City Council approved 2011 and 2012 ambulance rate increases necessary to continue current service levels.

- Provided ambulance stand-by at the St. Paul Rodeo. This is an important service we have provided for years. The St. Paul Rodeo helps the Newberg area economy. The Rodeo Association thanked NFD for our help at the 2010 Rodeo by giving the NFD firefighters \$1,500 for Toy and Joy.
- All ambulances were relicensed by June 30, 2011 as required.
- NFD conducted Child Safety Seat clinics helping people with car seats.
- NFD loaned the City of Dallas one of our reserve ambulances during the year. This was done to help the City of Dallas when one of their ambulances was totaled in a crash. It is common for emergency services agencies to help each other out in these type of situations.
- Began planning for the possible purchase of a transporting fire engine.
- Began planning for the possible purchase an “ambulance remount.” A remount saves thousands of dollars by reusing an ambulance module (patient compartment). The old module is refurbished and placed on a new chassis.
- Along with other Fire-EMS agencies in Yamhill County, NFD assisted McMinnville Fire Department with some very serious ambulance service issues. This process appears to be strengthening the already strong relationships and teamwork among Yamhill County emergency responders.

Goals for 2011–2012

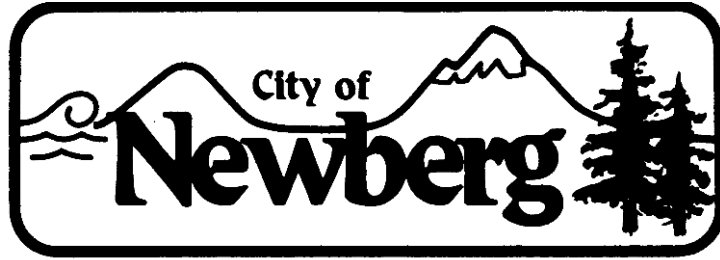
- Provide financial assistance as available and within budget to assist NFD members to become certified as First Responders, EMT Basics, EMT Intermediates and Paramedics.
- Re-license all NFD ambulances with the Oregon Health Authority per State law and Yamhill County requirements by June 30 of each year.
- Provide regular EMS training to NFD members.
- Maintain a vaccination program with physician oversight.
- Participate on the Ambulance Service Area (ASA) Committee. Report to the committee as required. Next report due is in November 2011.
- Maintain First Aid/CPR training program.
- Continue to develop our joint FireMed - Life Flight membership program.
- Maintain a competent effective water rescue team.
- Provide stand-by at St. Paul Rodeo if requested and resources available.
- Purchase two new monitor-defibrillators.
- Purchase two new power ambulance stretchers.
- Purchase a new transport capable fire engine on a three year lease.
- Request ambulance rate increase from City Council as necessary to maintain quality EMS.
- Using existing equipment, add bariatric transport capabilities to one of our medium sized rescue units.
- Evaluate quality of our EMS by visiting all care home and assisted living facilities at least two times during the budget year.
- Continue teaching fall prevention classes.
- Purchase a new ambulance (remount).
- Recertify First Responder certified personnel by May 1, 2012.
- Maintain procedures that follow all Medicare requirements, new and old.

FIRE DEPARTMENT 22XX

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	FTE	DESCRIPTION	FTE	PROPOSED 2011-12	% CHANGE
				FIRE ADMINISTRATION			
247,485	237,812	244,859	2.00	Total Personal Services	2.00	258,546	5.59%
351,451	358,391	398,174		Total Materials and Services		407,143	2.25%
-	-	-		Total Capital Outlay		4,400	100.00%
598,937	596,204	643,033		TOTAL FIRE ADMINISTRATION		670,089	4.21%
				FIRE SUPPRESSION			
1,899,698	1,837,366	1,877,530	16.56	Total Personal Services	15.92	1,914,198	1.95%
191,541	198,495	235,346		Total Materials and Services		237,346	0.85%
24,558	-	810,000		Total Capital Outlay		810,000	0.00%
2,115,798	2,035,861	2,922,876		TOTAL FIRE SUPPRESSION		2,961,544	1.32%
				FIRE PREVENTION			
137,941	140,907	146,366	1.00	Total Personal Services	1.00	154,744	5.72%
9,017	8,462	10,110		Total Materials and Services		10,110	0.00%
146,958	149,368	156,476		TOTAL FIRE PREVENTION		164,854	5.35%
				EQUIPMENT RESERVES			
675	60,000	2,500		Total Capital Outlay		220,000	8700.00%
675	60,000	2,500		TOTAL RESERVES		220,000	8700.00%
2,862,368	2,841,433	3,724,885	19.56	TOTAL FIRE DEPARTMENT	18.92	4,016,487	7.83%

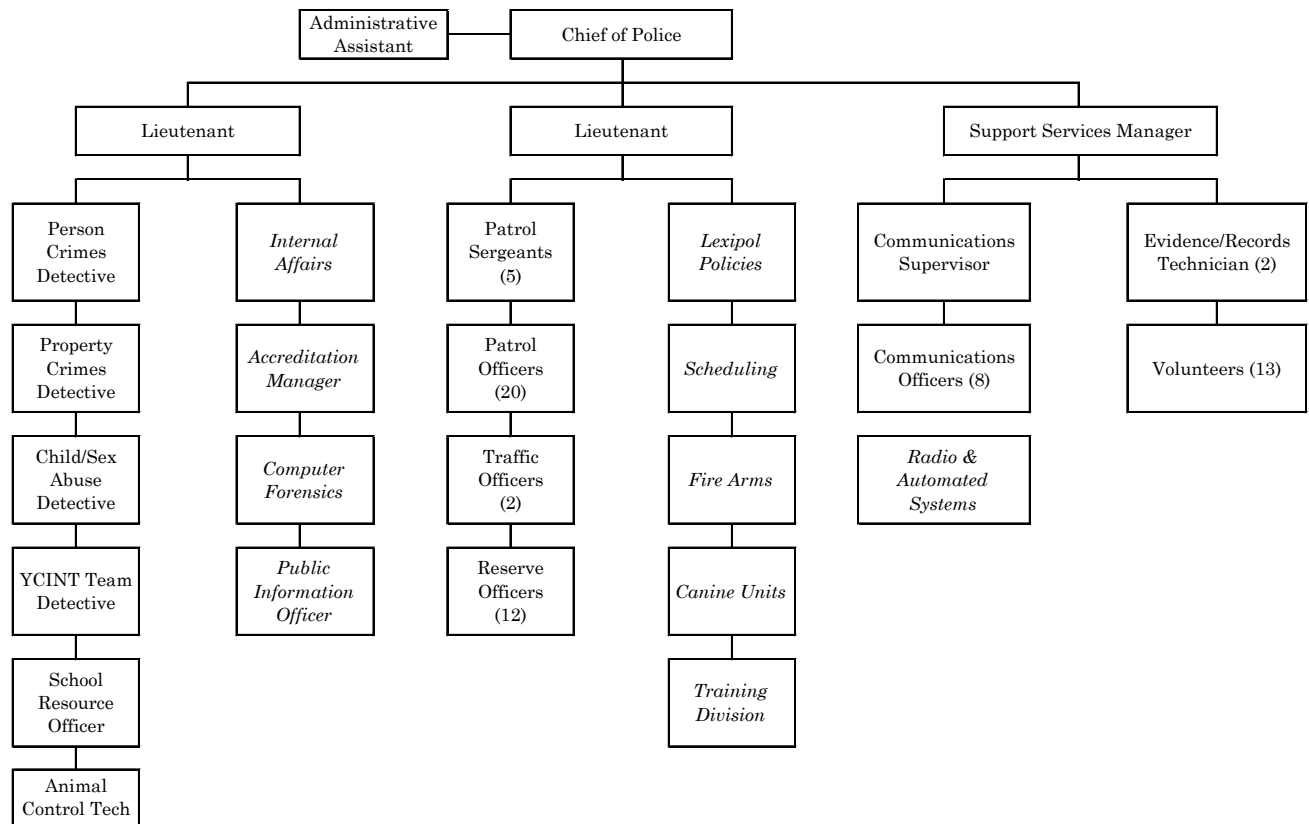
EMERGENCY MEDICAL SERVICES 2250

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	FTE	DESCRIPTION	FTE	PROPOSED 2011-12	% CHANGE
				EMERGENCY MEDICAL SERVICES			
803,361	801,438	834,766	6.60	Total Personal Services	7.24	931,550	11.59%
390,616	392,407	436,729		Total Materials and Services		429,575	-1.64%
15,327	26,805	113,000		Total Capital Outlay		6,000	-94.69%
1,209,305	1,220,651	1,384,495	6.60	TOTAL EMERGENCY MEDICAL SERVICE	7.24	1,367,125	-1.25%



POLICE & COMMUNICATIONS

Police Department



Police and Communication Departments

Program Description

The Newberg-Dundee Police Department is one of approximately 19 accredited police departments in Oregon. This is a significant accomplishment considering it requires the agency to comply with nationally recognized standards for the law enforcement profession, as adopted by the Oregon Accreditation Alliance for Law Enforcement. The City County Insurance Services contribute to the cost associated with accreditation. They recognize the risk management value of having an agency adopt and follow nationally recognized professional standards.

Public safety is provided to both Newberg and Dundee. Newberg is the second largest city in Yamhill County and in the last decade, Newberg's population increased approximately 22% from 18,064 in 2000 to 22,068 in 2010. Dundee population is approximately 3,162 according to the 2010 Census.

The Newberg-Dundee Police Department is progressive and contemporary in its pursuit of technology, training and programs. The inner operations of the police department are nearly all automated. With computer terminals in the patrol cars officers can write police reports and search databases without having to rely on dispatch or spending time in the office. The implementation of automated systems has improved the efficiency of department operations and officer's time allowing them more time for patrol, investigation and apprehension of suspects.

There is no substitute for consistent and quality training. The Newberg-Dundee Police Department has established an excellent training program, which has sponsored numerous regional training sessions with nationally renowned instructors and provides training opportunities for all of Yamhill County's law enforcement agencies. Training ranges from legal issues to automated active shooter simulations designed to prepare officers for real life scenarios and how to appropriately respond. The Newberg-Dundee Police Department is a full service agency supported by a traffic division, drug canine, patrol canine, detective division, 9-1-1 communications center and a patrol division.

The police department is responsible for the protection of property and safety for 26,000 citizens, approximately 40,000 motorists (daily average) and 5,000 students. It is this agency's obligation to the community to project, plan and implement staffing, programs, technology, equipment and training necessary to reduce crime, the fear of crime and enhance the livability of Newberg and Dundee.

Mission Statement

The Mission of the Newberg-Dundee Police Department is to promote individual responsibility and work in partnership with our communities to reduce crime, fear of crime and to enhance the livability of Newberg and Dundee.

Value Statement

Policing Excellence: The members of the Newberg-Dundee Police Department, both sworn and civilian, value its citizens and through our community policing efforts will maintain policing excellence.

Professionalism: Members of the Newberg-Dundee Police Department are ethical, dedicated professionals who place their highest priority on protecting human life, rights and property.

Partnerships: The Newberg-Dundee Police Department delivers the highest standard of service to our community through a partnership with citizens to resolve problems and improve their quality of life.

Communication: The Newberg-Dundee Police Department promotes courteous, positive communications with each other and its citizens, establishing mutual trust and respect.

Commitment: The Newberg-Dundee Police Department is committed to the prevention of crime, is empathetic to the victims of crime, and pursues criminal violators until they are apprehended and prosecuted.

Accomplishments 2010-2011

- NDPD conducted two very successful homicide investigations.
- WCCCA Project was completed.
- Computer Forensics Lab was established.
- Facility Updates were finished.
- Police Department received an award for Oregon State Law Enforcement Re-Accreditation.
- Replaced Patrol Dog.
- Establishing a Community Response Team.
- Approximately 28,000 calls for service.

Goals & Objectives for 2011-2012

- Obtain National Certification for Computer Forensics Lab.
- Contract Computer Forensic Investigations to other agencies.
- Complete Reality Based Training Sessions.
- Host a Citizen's Police Academy.
- Participate in Safety Town for Newberg and Dundee children.
- Apply for DUII enforcement grant.
- Apply for State grant to purchase and install video/recording equipment for juvenile holding cell.

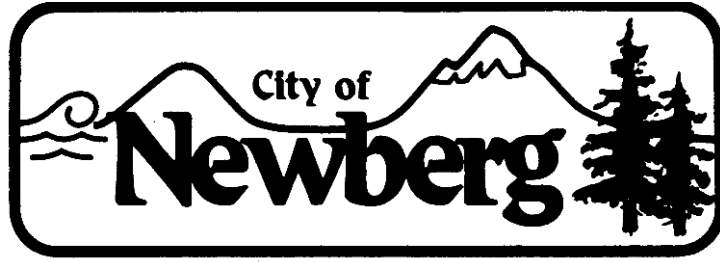
POLICE DEPARTMENT 21XX

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	FTE	DESCRIPTION	FTE	PROPOSED 2011-12	% CHANGE
POLICE ADMINISTRATION							
158,197	159,207	158,036	1.00	Total Personal Services	1.00	165,156	4.51%
621,274	633,251	713,430		Total Materials and Services		672,503	-5.74%
779,470	792,459	871,466		TOTAL POLICE ADMINISTRATION		837,659	-3.88%
PATROL							
2,337,635	2,662,209	3,094,573	28.00	Total Personal Services	28.00	3,208,710	3.69%
293,277	231,131	254,990		Total Materials and Services		269,990	5.88%
13,829	13,665	84,000		Total Capital Outlay		24,000	-71.43%
2,644,742	2,907,005	3,433,563		TOTAL PATROL		3,502,700	2.01%
INVESTIGATIONS							
636,012	664,443	723,654	6.00	Total Personal Services	6.00	734,444	1.49%
37,124	14,282	37,400		Total Materials and Services		42,400	13.37%
673,136	678,726	761,054		TOTAL INVESTIGATIONS		776,844	2.07%
SUPPORT SERVICES							
315,745	331,304	356,129	4.50	Total Personal Services	4.50	364,570	2.37%
57,189	50,324	67,013		Total Materials and Services		55,046	-17.86%
372,934	381,628	423,142		TOTAL SUPPORT SERVICES		419,616	-0.83%
EQUIPMENT RESERVES							
72,186	93,278	97,100		Total Capital Outlay		92,319	-4.92%
72,186	93,278	97,100		TOTAL RESERVES		92,319	-4.92%
4,542,468	4,853,096	5,586,325	39.50	TOTAL POLICE DEPARTMENT	39.50	5,629,138	0.77%

COMMUNICATIONS DEPT 2310

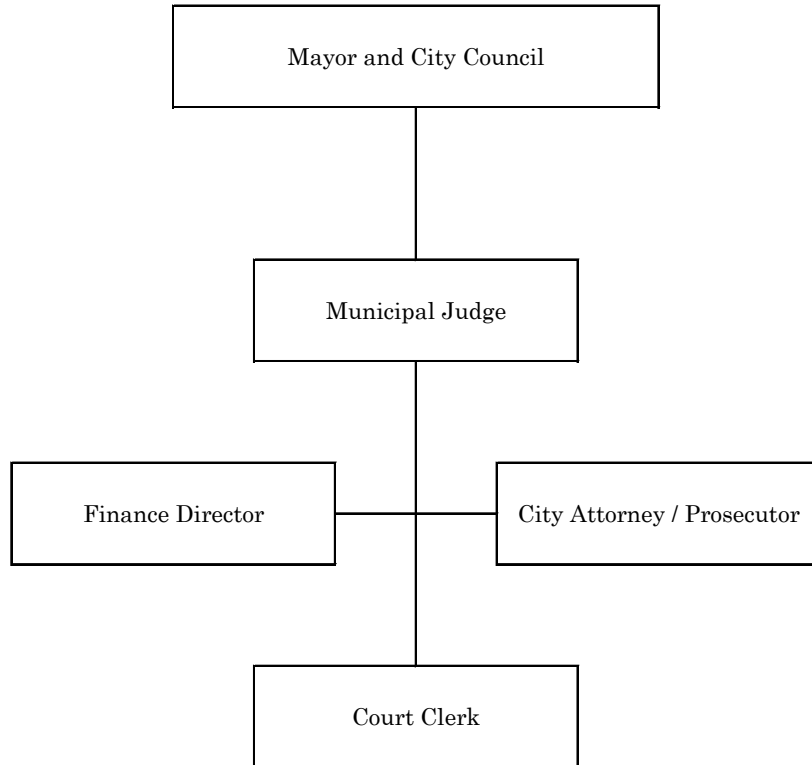
ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	FTE	DESCRIPTION	FTE	PROPOSED 2011-12	% CHANGE
COMMUNICATIONS							
667,125	748,379	792,548	9.50	Total Personal Services	9.50	823,021	3.84%
210,169	268,069	315,129		Total Materials and Services		271,559	-13.83%
-	16,407	40,590		Total Capital Outlay		-	-100.00%
877,295	1,032,855	1,148,267		TOTAL COMMUNICATIONS		1,094,580	-4.68%
EQUIPMENT RESERVES							
400	12,400	28,000		Total Capital Outlay		15,000	-46.43%
400	12,400	28,000		TOTAL RESERVES		15,000	-46.43%
877,695	1,045,256	1,176,267	9.50	TOTAL COMMUNICATIONS	9.50	1,109,580	-5.67%

This page intentionally left blank.



MUNICIPAL COURT

Municipal Court



Municipal Court Department

Description

The Municipal Court acts as the judicial function of the City and has original jurisdiction over all 3,800 municipal code offenses, minor misdemeanor crimes and traffic violations cited by the Newberg-Dundee Police Department. The City also provides interpretation services at every court session.

Value Statement

To ensure that each person accused of a violation, infraction or crime be guaranteed and provided all the constitutional rights to a fair and speedy judicial process in such a manner that it preserves both the dignity and rights of the defendant, as well as the citizens of Newberg.

Highlights and Accomplishments of 2010-2011

- Collection files review project completed.
- Archive cases review project continued.
- Bi-monthly Court staff and Legal staff training meetings held.

Highlights of 2010-2011 Budget:

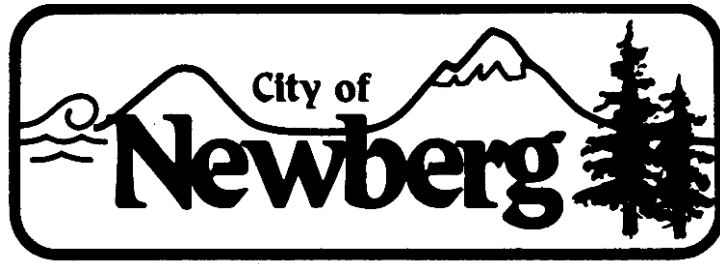
- The budget includes a reduction of 1 FTE through the elimination of a court position.
- The prosecutor has been moved in-house.
- Court will be proposing meeting semi-monthly instead of weekly.

Goals and Objectives for 2011-2012

- To continue the auditing of all past existing cases as time allows and work closely with the Legal Department as required.
- To continue updating all Court forms.
- To continue creating more computerized forms and documents to reduce the amount of forms that are currently purchased.
- All clients of the court shall have their cases adjudicated efficiently and timely.
- The Judge and staff will continue to improve the Court's system in record keeping, including the setting of trials, recovery of fines and assessments owed to the City and the administration of traffic school.
- Ongoing research of all past Court files to audit for accuracy and to take action where necessary.
- The Judge, Court staff and Legal Staff will continue "in-house" educational training.
- The staff will provide accurate and timely financial information and continue with an active collections program.

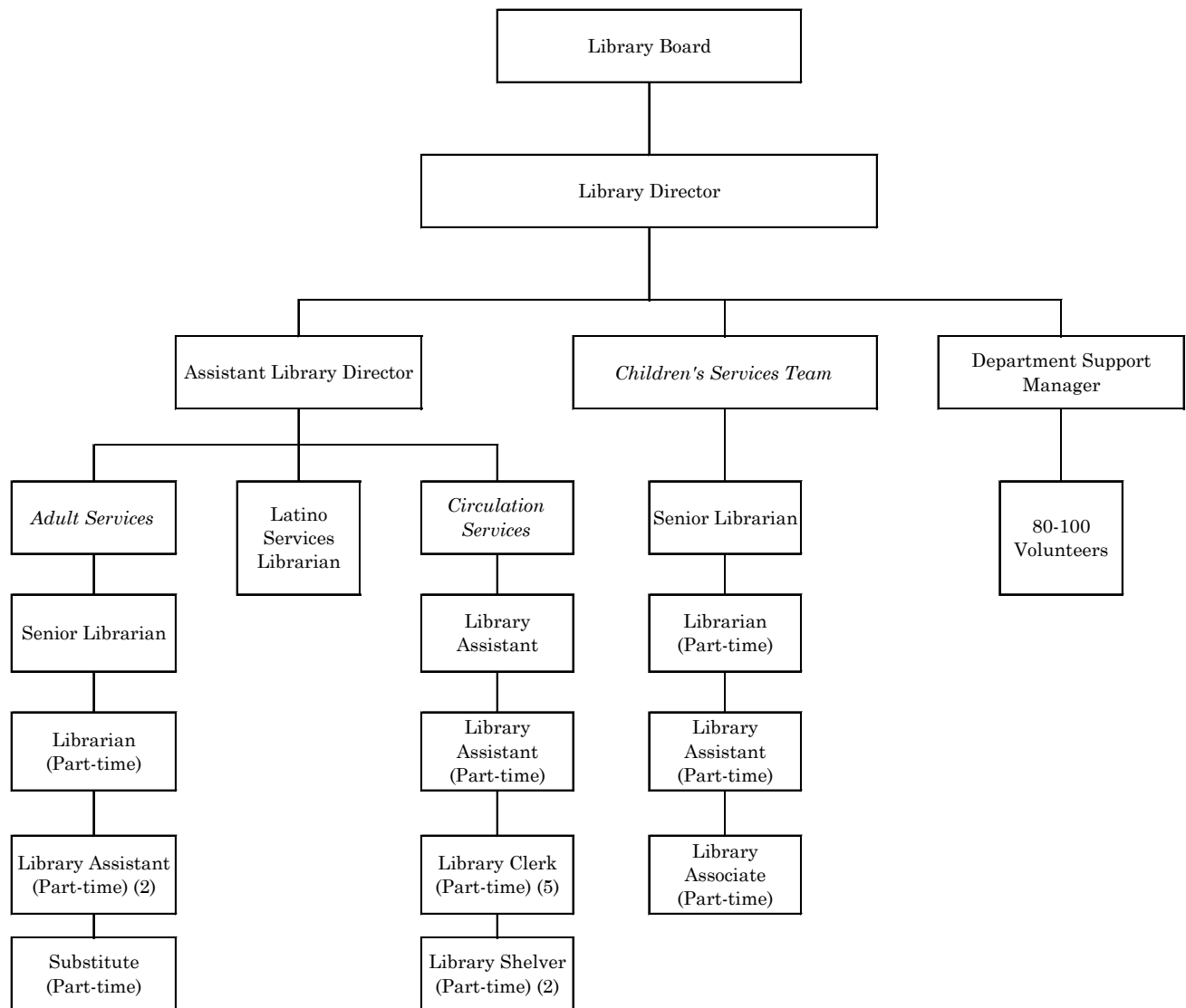
MUNICIPAL COURT 1510

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	FTE	DESCRIPTION	FTE	PROPOSED 2011-12	% CHANGE
				MUNICIPAL COURT			
147,263	167,441	195,505	2.20	Total Personal Services	1.20	112,340	-42.54%
150,932	118,009	115,233		Total Materials and Services		113,416	-1.58%
298,196	285,450	310,738		TOTAL COMMUNICATIONS		225,756	-27.35%
				EQUIPMENT RESERVES			
3,868	-	6,726		Total Capital Outlay		-	-100.00%
3,868	-	6,726		TOTAL RESERVES		-	-100.00%
302,063	285,450	317,464	2.20	TOTAL MUNICIPAL COURT	1.20	225,756	-28.89%



LIBRARY

Library



Library Program

Program Description

The Library is divided into two divisions. **Administration** is responsible for the overall performance of the Library. The Director, Assistant Director and Department Support Manager staff this segment of operations. **Public Services** provides for the information needs of adults, young adults, children and families. It includes reference services for all ages, classes and events for children, young adults, and adults and book, video, audio and e-book collections and online resources for all ages and languages. The essential link of check-out, check-in and reshelving of library materials is provided through the circulation section of Public Services. All remaining personnel staff this segment.

Mission Statement

Newberg Public Library enriches and nourishes the life of our community, providing countless opportunities for the integration of people and knowledge.



Accomplishments of 2010-2011

- The closure of the Library on Mondays impacted the community. It didn't stop residents from checking out materials as checkouts are on track for a 2-3% increase for 2010-11, but it did squeeze those checkouts into 10% fewer hours. This resulted in checkouts per hour increasing 13%, which meant lines to wait to check out. Staff revised procedures to increase efficiencies.
- Volunteers have stepped up to help with most of the re-shelving of materials being done by community members. The number of volunteers is up 14% during the hours the library is open.
- Last year, 2,522 new library cards were issued with 18,024 cards active (used within the last 3 years) in the community. 76% of the population in the community has library cards compared to the statewide average of 52%.
- Korie Buerkle, Children's Library co-manager, was promoted to Assistant Library Director. This was not an added position, but simply a reassignment/promotion with her duties changed to include management duties required of the Assistant Library Director.
- A new service funded by CCRLS provides library card holders with e-books to download to readers including iPhones and iPads. These have proved very popular, especially after Christmas when many received readers as gifts.

- Staff continued to offer quality classes and events for children, young adults, and adults. Newberg continues to lead the region in program attendance with only Salem Public Library seeing more people at their programs. Attendance at Newberg classes and events averaged 34 people at each program with 518 events planned and presented in 2009-10, an increase in average attendance of 25% from the year before.
 - Adult Services continues a number of successful book clubs and other programs such as their Sustainable Living series.
 - The Teen program is strong with the writer's group, author events and the Teen Advisory Board encouraging reading and developing skills such as leadership and planning. Check out of teen materials is up almost 10%.
 - Children's Services continues to provide parents and caregivers with more information regarding the importance of reading and early literacy activities, such as songs and finger plays, in the brain development of children. The Children's Room is bursting with people using the library for studying. A change has been an increase in the number of tutoring and homeschooling individuals and groups using the library.
 - Service to the Latino community has grown with computer classes, GED classes, ESL classes, bilingual storytime, and the annual Dia de los Ninos/Dia de los Libros (Day of the Child/Day of the Book) celebration that averages attendance of 200+.

Highlights of 2011-2012 Budget

The charge for the Chemeketa Cooperative Regional Library Service (CCRLS) is up 6% from 2010-2011 to \$117,949. Newberg is outside the taxing district for CCRLS and their fee is based upon a tax rate of \$.0815 per thousand of Assessed Valuation, the same tax rate that is paid by taxpayers within the CCRLS taxing district.

For this payment, Newberg receives:

- Reimbursement for service provided to other libraries (\$75,693, up 6% from last year)
- Downloadable audio and e-book services for patrons (\$2,500)
- Mileage paid to Newberg Staff to attend various CCRLS meetings and trainings (\$650)
- Reimbursement for Newberg's books lost by patrons of other libraries (\$375)
- CCRLS provided computers (19) and other equipment on site at Newberg (\$28,000)
- CCRLS central site equipment and software for the automation system that supports Newberg activities (\$72,000)
- CCRLS central site services including daily courier, IT Support for the above equipment, cataloging support and other services and supplies (\$97,000)

The value of the above services, equipment and cash is over \$275,000, in excess of the \$117,949 to be paid to CCRLS in 2011-2012. This figure doesn't include the 20,000 plus items that Newberg residents borrow from other libraries in the system through

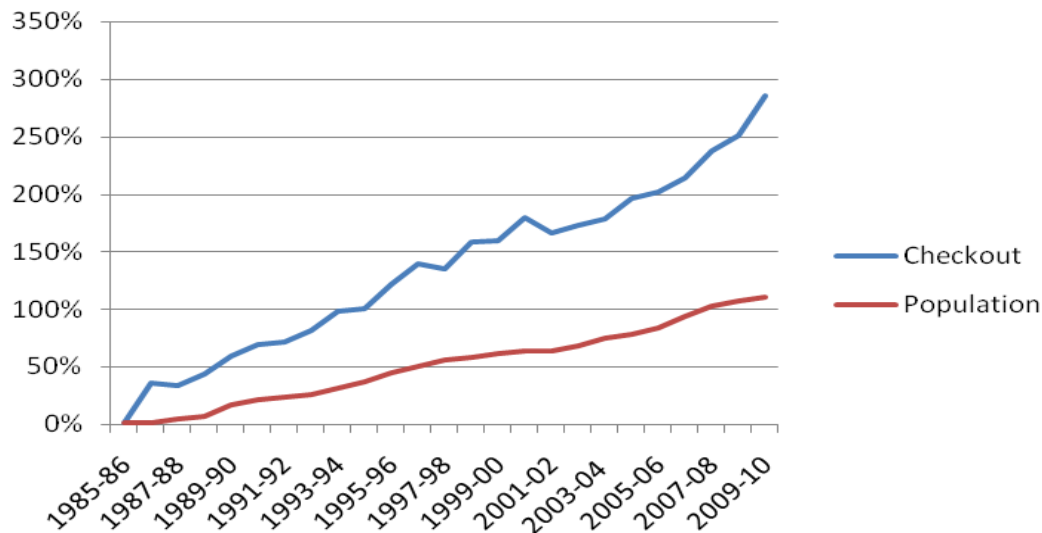
the cooperative. Without CCRLS, it would cost much more than \$117,949 to provide these types of services to residents.

Goals & Objectives for 2011-2012

- Library Board and staff will develop and implement a strategic plan for 2011-2013.
- Staff will continue to offer quality classes and events and a quality collection of materials for use by Newberg residents within budgetary limitations.
- Increase online/website based opportunities for library services including additional e-books and resources.
- Revise library work areas and processes to gain efficiencies needed due to increased use and productivity requirements.

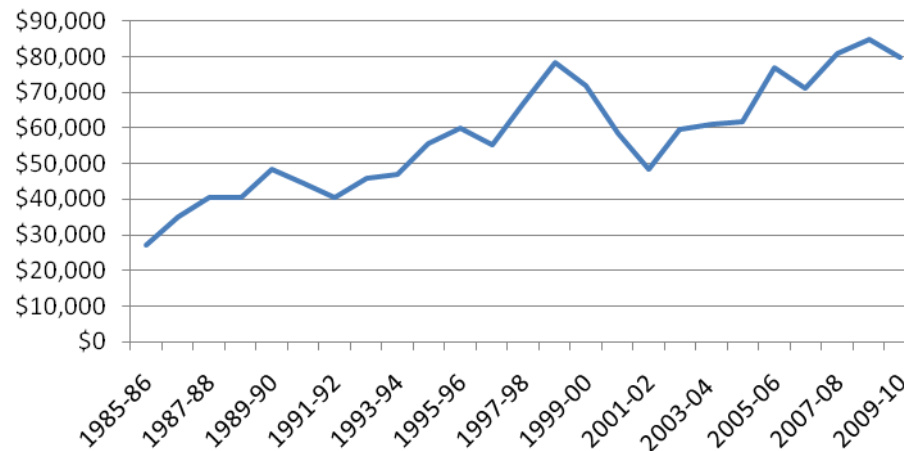
Statistics of Services

Check out of materials continues to grow with additional growth in the area of online and e-resources such as e-books, databases, and downloadable audio and video. Use of the library has grown at a greater rate than the population growth in the community, using the opening of the remodeled library in 1985 as a base.



The dip in checkouts in the early 2000's was reflective of the decrease in the book budget during those years (from \$71,752 in 1999-00 to \$58,385 in 2000-01 and \$48,301 in 2001-02 with it going back up to \$59,306 in 2002-03).

Book/Materials Budget



Comparisons with other cities

Newberg continues to have great participation in classes and activities at the library. The early literacy activities are a very popular part of service with hundreds attending the storytime classes each week. Class and event attendance is greater than the average for comparable libraries with Newberg ranked 3rd on the list of comparable cities.

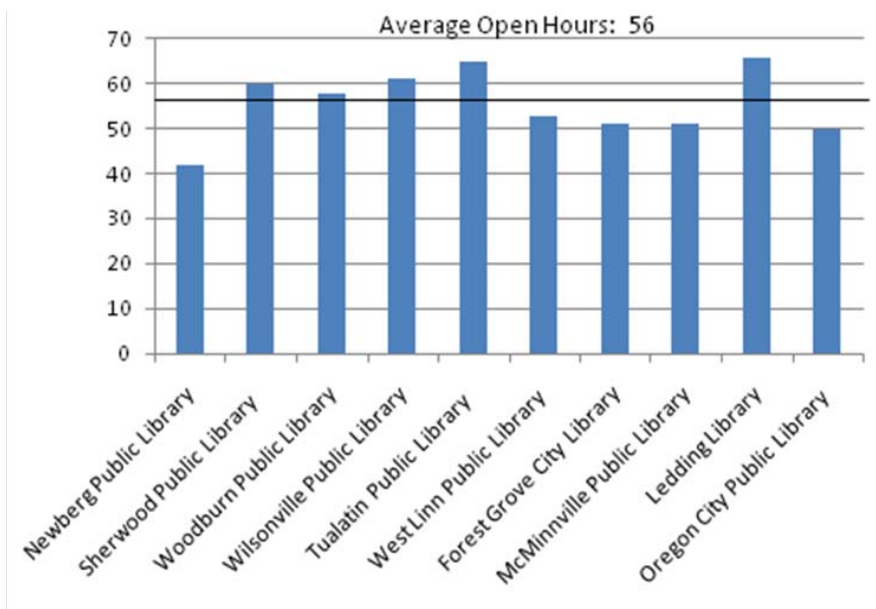
Checkouts are lower than other libraries due to a smaller collection and the fact that Newberg charges for a library card for those living outside the city limits. The other libraries are all part of cooperatives or county systems that provide library service at no charge for those living close by, but outside the city limits. Many of the libraries are in the metro area with large numbers of people residing just outside the city limits and, due to county funding for those libraries, the residents receive free service. Newberg charges \$79 annually for a library card to those in Dundee and rural Newberg, which obviously cuts down use.

Collection size is still below average. Sherwood is still building their collection after moving into a larger facility a few years ago.

Newberg is still below average for number of librarians with a Masters in Library Science degree. Assistant Director Korie Buerkle completed her MLS this year which doubled the number of staff with master's degrees, but Newberg is still below comparables.

City	Registered Borrowers	Total Program Attendance	Total Check outs	Collection Size	Librarians with MLS	Number of online databases
<i>Newberg</i>	<i>18,024</i>	<i>18,065</i>	<i>280,202</i>	<i>108,652</i>	<i>2</i>	<i>36</i>
Sherwood	11,004	13,252	364,538	62,106	4	52
Woodburn	16,786	12,696	159,739	81,114	4.43	37
Wilsonville	19,754	21,862	509,008	143,381	4.65	37
Tualatin	18,728	12,773	696,679	114,134	6	49
West Linn	19,656	22,079	751,104	134,536	6.6	30
ForestGrove	13,498	6,122	358,585	122,359	3.8	52
McMinnville	25,085	17,394	383,963	110,528	5.25	40
Milwaukie	22,308	11,415	671,554	133,460	4.48	28
<u>Oregon City</u>	<u>25,363</u>	<u>4,471</u>	<u>667,749</u>	<u>118,677</u>	<u>3.44</u>	<u>29</u>
Average	18,985	14,013	484,322	115,895	4.37	38

Newberg is open some of the fewest hours in the state and considerably below the average 56 hours per week that the comparable libraries are open. This actually shows Newberg at 42 hrs per week, before the cut back to 37 hrs per week in 2010-11.



Statistics from 2009-10, the last full year of statistics for Oregon libraries

LIBRARY GIFT, MEMORIAL & GRANT FUND

Program Description

The Gift, Memorial, and Grant Fund allows for donations and grants to be dedicated to library projects and expended throughout the year as they are received or placed in reserve for future projects. All funds received are dedicated for specific projects or services. No General Fund, local tax funds or other City monies are part of this Fund.

Accomplishments of 2010-2011

- The Library Foundation provided grants from its Endowment for the support of the Kindergarten Cards program to provide a library card for every kindergarten student in the Chehalem Valley.
- The Library Friends have continued their support of the summer reading programs and other library activities.
- The Library Friends are directly depositing their funds to the Gift Fund now rather than maintaining their own separate checking/savings accounts. 100% of their funds go to support library activities and this change was a good match for them and the library.
- Work is progressing on hiring an architect to finalize the bid documents for the expansion of the Children's Room.

Highlights of 2011-2012 Budget

- A main focus for 2010-11 will be the Children's Room Remodel project. There are plans to put the project out to bid in summer of 2011, and to push for the final fundraising to make the project a reality.

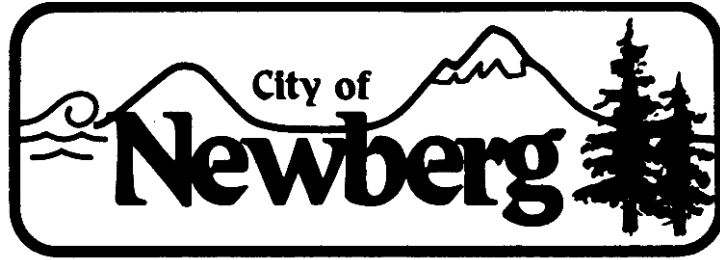
Goals & Objectives for 2011-2012

- Continue fundraising and planning for the expansion/remodel of the Children's Room.
- Develop and promote appropriate giving programs for the community to support library activities.

LIBRARY 31XX

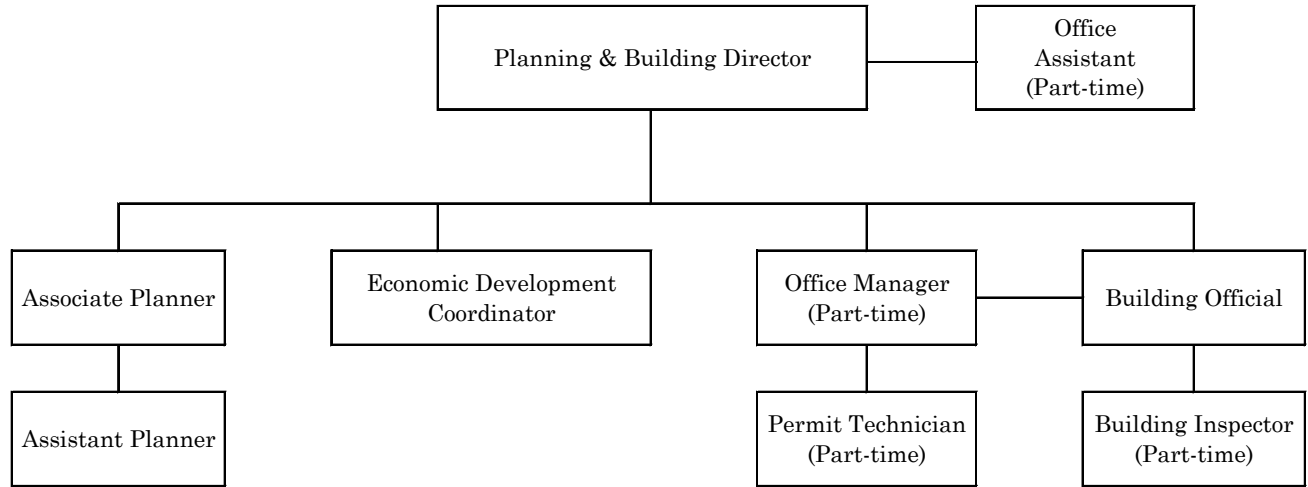
ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	FTE	DESCRIPTION	FTE	PROPOSED 2011-12	% CHANGE
				LIBRARY ADMINISTRATION			
237,771	179,552	183,946	2.00	Total Personal Services	3.00	271,286	47.48%
340,413	334,531	367,645		Total Materials and Services		351,104	-4.50%
578,184	514,083	551,591		TOTAL LIBRARY ADMINISTRATION		622,390	12.84%
				PUBLIC SERVICES			
449,761	496,112	511,419	10.14	Total Personal Services	8.64	414,724	-18.91%
101,479	95,994	91,200		Total Materials and Services		89,300	-2.08%
10,690	1,000	165,000		Total Capital Outlay		-	
561,930	593,106	767,619		TOTAL PUBLIC SERVICES		504,024	-34.34%
				LIBRARY GIFT, MEMORIAL & GRANT			
20,681	21,778	78,800		Total Materials and Services		50,800	-35.53%
-	-	200,000		Total Capital Outlay		120,000	-40.00%
20,681	21,778	278,800		TOTAL LIBRARY GIFT		170,800	-38.74%
				EQUIPMENT RESERVES			
1,557	-	3,200		Total Capital Outlay		-	-100.00%
1,557	-	3,200		TOTAL RESERVES		-	-100.00%
1,162,352	1,128,967	1,601,210	12.14	TOTAL LIBRARY DEPARTMENT	11.64	1,297,214	-18.99%

This page intentionally left blank.



PLANNING & BUILDING INSPECTION

Planning & Building Inspection



Planning Department

Program Description:

The Planning Division provides current planning, long range planning, and economic development services. Current planning services include processing applications for land divisions, new developments, variances, zone changes, and related permits. Long range planning services include examining needs for housing, commercial and industrial development, transportation, recreation, environmental protection, and public facilities, and creating plans to meet these needs. The division strives to ensure that the City meets the Statewide Planning Goals and planning programs. Economic development activities include downtown revitalization, business recruitment, and grant writing.

The Planning Division serves as staff to the Planning Commission, Newberg Urban Area Management Commission, and various other ad hoc committees.

Accomplishments of 2010-2011:

Current Planning Accomplishments

- Hosted neighbor dialogue meetings to address issues with the Meridian Street zone change.
- Processed the Fred Meyer gas station application through two appeals.
- Processed the land use approvals for the new PCC campus.
- Processed the final plat for the Springbrook master plan area.

Long Range Planning Accomplishments

- Worked with the Affordable Housing Action Committee to implement the Affordable Housing Action Plan. This included adopting a large set of Development Code amendments.
- Worked with the Electronic Sign Committee and created amendments to the sign ordinance, which were adopted.
- Completed several other code and plan amendments, including:
 - Bypass plan amendments.
 - Flood plain standards.
 - Street and access standards.
- Adopted updates to the Housing Needs analysis.

Economic Development Accomplishments

- Assisted several businesses in expanding, relocating, or retooling their businesses.
- Had five businesses participate in the Economic Development Gardening program.
- Processed an Urban Growth Boundary amendment for the south industrial area.
- Drafted a financing plan for the south industrial area.
- Revised the Economic Opportunities Analysis.
- Installed the downtown demonstration block and the Hess Creek fencing.
- Presented Community Enhancement Awards.
- Worked with Downtown Coalition in implementing the Main Street program.

Other

- Obtained a grant for sidewalk installation at the College Street rail crossing.
- Did contract planning with the City of Dundee.
- Held Planners in Schools project with three local schools.

Highlights of 2011-2012 Budget:

- The budget includes a reduction of 1.20 FTE through elimination of one planner and reducing a support position to part time. However, 0.20 FTE related to the Planning and Building Director was moved to the Planning department from the Building Fund to reflect current development activity. This added 0.20 FTE back to the planning department for a net reduction of 1.0 FTE.

Program Goals for 2011-2012:

- Provide prompt, accurate, and courteous assistance for land development applicants. Process all applications within required timeframes.
- Plan for the future land needs for Newberg.
- Administer the City's development ordinances fairly and effectively.
- Meet Statewide planning laws and requirements.
- Promote downtown revitalization and economic development.
- Apply for and administer grant funds to assist in planning and community development projects.

Program Objectives for 2011-2012:

Current Planning

- *Timely Application Processing.* We will work with applicants and process all permit applications according to Development Code time frames.

Long Range Planning

- *Complete Urban Reserve Area Expansion.* We will complete the Urban Reserve Area expansion to address all remand issues.
- *Housing Element Update.* We will complete the housing element update to address all remand issues.
- *Affordable Housing Action Plan implementation.* We will work to complete a number of action items including establishing a trust fund, doing additional code amendments, establishing a resource center and tool library, fee adjustments, etc.

Economic Development

- *South Industrial UGB Amendment.* We will complete a UGB amendment for the South Industrial area.
- *Downtown Revitalization.* Planning staff will work with the Newberg Downtown Coalition to define and implement projects to improve downtown Newberg.
- *Business Retention & Recruitment.* Work with current and potential businesses to promote business expansion and job creation in Newberg.
- *Grants.* Planning Staff will pursue and administer grant funds for several projects as opportunities present themselves.

Dundee Planning

- We will continue our planning contract with the City of Dundee.

PLANNING DEPARTMENT 4110

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	FTE	DESCRIPTION	FTE	PROPOSED 2011-12	% CHANGE
PLANNING							
450,594	437,347	452,967	5.20	Total Personal Services	4.20	376,123	-16.96%
284,484	232,433	218,740		Total Materials and Services		171,209	-21.73%
172	-	-		Total Capital Outlay		-	
735,250	669,780	671,707		TOTAL PLANNING		547,332	-18.52%
ECONOMIC DEVELOPMENT							
46,134	60,266	60,262	0.60	Total Personal Services	0.60	62,596	3.87%
86,565	81,907	77,496		Total Materials and Services		49,465	-36.17%
145,284	42,709	386,987		Total Capital Outlay		485,890	25.56%
277,982	184,881	524,745		TOTAL ECONOMIC DEVELOPMENT		597,951	13.95%
EQUIPMENT RESERVES							
2,089	-	10,969		Total Capital Outlay		-	-100.00%
2,089	-	10,969		TOTAL RESERVES		-	-100.00%
1,015,321	854,661	1,207,421	5.80	TOTAL PLANNING DEPARTMENT	4.80	1,145,283	-5.15%

Building Department

Program Description:

The Building Division insures that all buildings within the City are safe for the occupants. The division is responsible for enforcement of the State Specialty Codes related to new construction, alterations, and repairs. It provides for structural, plumbing, mechanical, fire, and life safety plan reviews, and performs all required inspections (except electrical) related to both commercial and residential construction. The Building Official acts as a Code Enforcement Officer as necessary to ensure compliance with City building ordinances and codes.

Accomplishments of 2010-2011:

- Performed an average of 456 inspections per month, with every inspection done on the day requested.
- Completed plan review and inspection for the following projects: VoltAir new building, Grocery Outlet interior remodel, Austin Sports Complex, Art Elements remodel, BMX concession stand, pump station, extensive upgrades to student house for George Fox University, Portland Community College new building, rooftop solar panels for Storage Place, Dayton High School new gymnasium, Dayton Elementary new cafeteria, Dayton Middle School new science wing, Dayton baseball fields and batting cages, Dayton city modular buildings, Lafayette park pavilion, and Dundee Red Hills Market new building.
- Completed an average of 27 plan reviews per month.
- Continued to have a weekly code education program.
- Continued participation in the online State Minor Label program.
- Continued participation in the online State e-Permitting program.
- Established an inter-governmental agreement for contract services for plan review and inspections with Dayton, Dundee and Lafayette.

Highlights of 2011-2012 Budget:

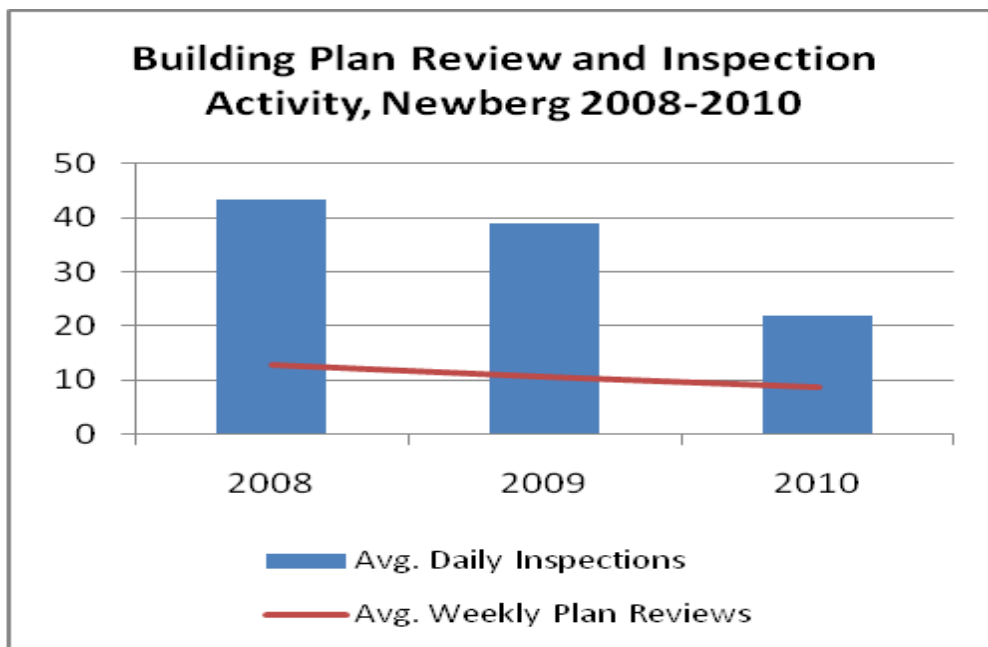
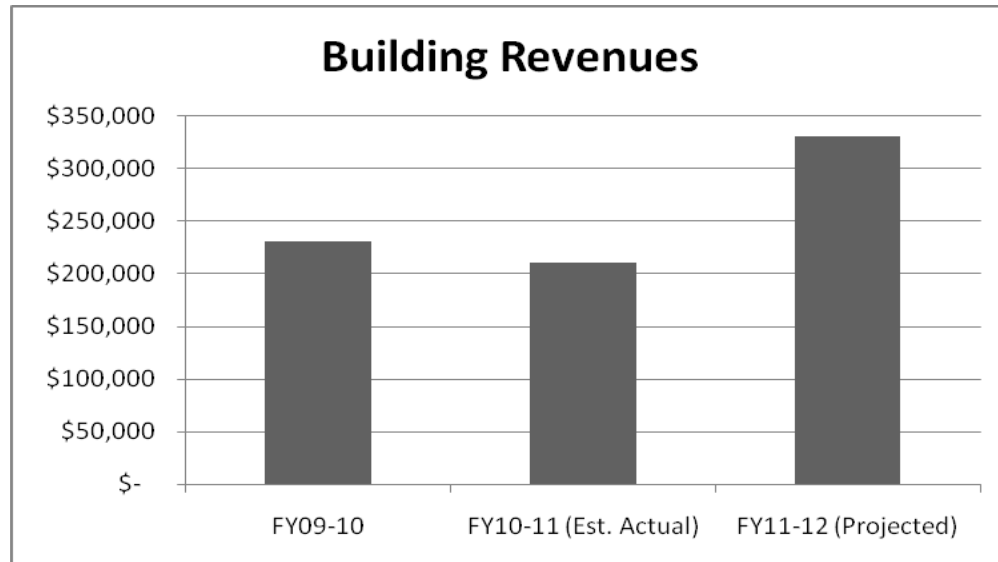
- The 2011-2012 budget reduces 1.9 FTE by eliminating one full time inspector, reducing one inspector to part time, reducing one support staff to part time, and reducing hours of another part time support person. 0.2 FTE related to the Planning and Building Department Director was moved to the General Fund Planning Division to reflect current development activity. With the 2011-2012 budget reflecting conservative revenue estimates, our mission will be to preserve service levels and regain reduced staff hours.

Program Goals for 2011-2012:

- Continue to provide excellent customer service, accurate timely plan reviews and thorough inspections. Provide safe commercial and residential buildings for the citizens of Newberg.
- Fund Building Division operations with permit fees.
- Maintain a positive building fund balance.

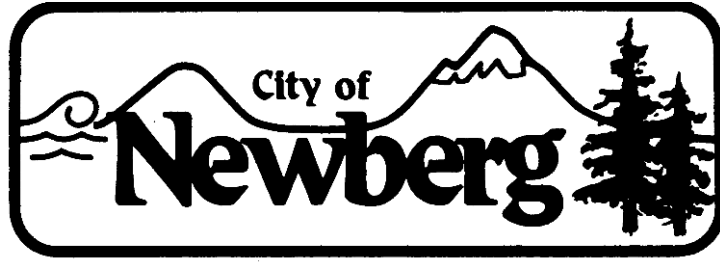
Program Objectives for 2011-2012:

- Perform all requested inspections on time.
- Perform all requested plan reviews within established timelines.



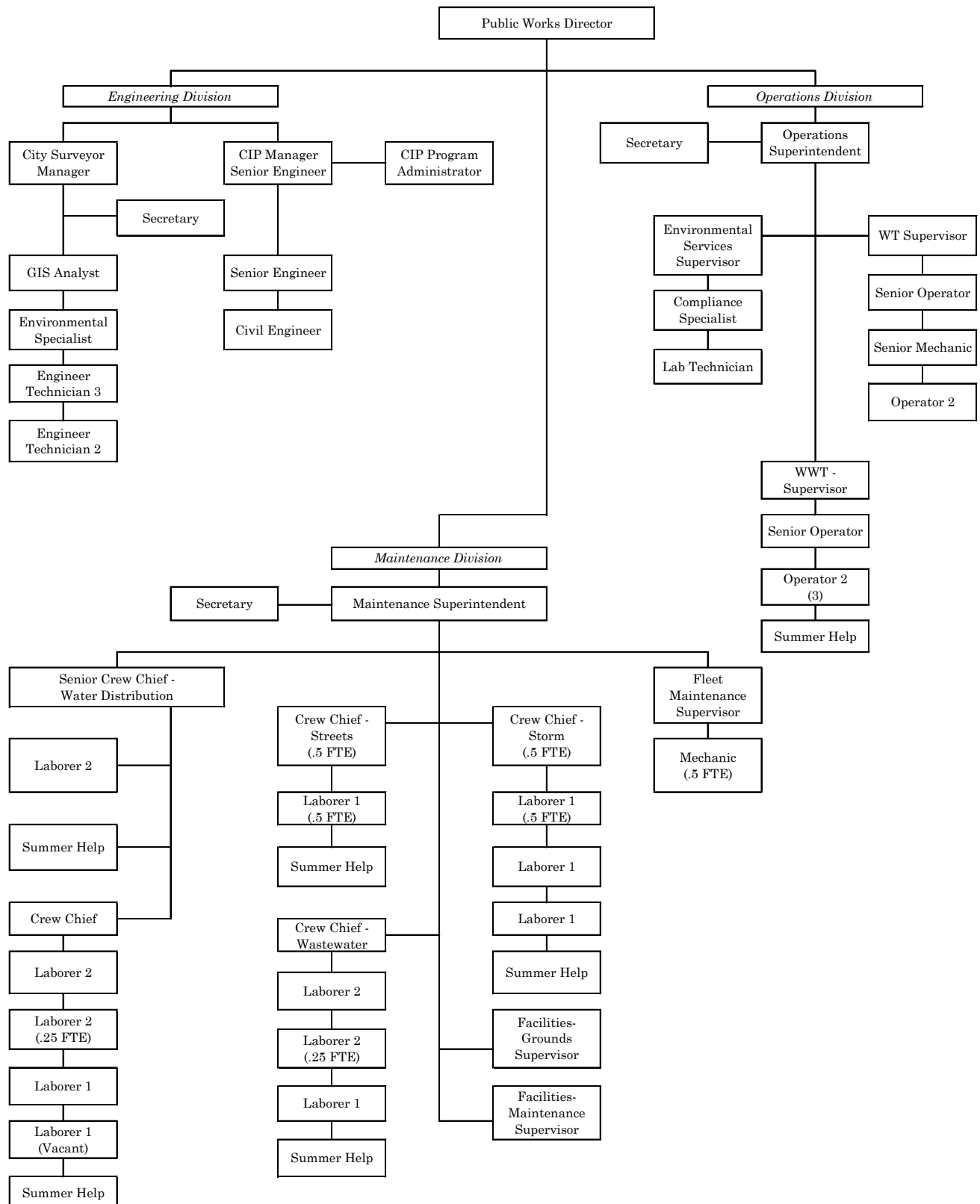
BUILDING INSPECTION 4210

ACTUAL	ACTUAL	ADOPTED				PROPOSED	%
2008-09	2009-10	2010-11	FTE	DESCRIPTION	FTE	2011-12	CHANGE
				BUILDING INSPECTION			
558,846	413,682	423,969	4.20	Total Personal Services	2.30	223,821	-47.21%
250,499	164,964	156,715		Total Materials and Services		80,642	-48.54%
-	-	-		Total Capital Outlay		-	0.00%
809,345	578,646	580,684		TOTAL BUIDLING INSPECTION		304,463	-47.57%
				EQUIPMENT RESERVES			
3,964	-	7,500		Total Capital Outlay		11,000	46.67%
3,964	-	7,500		TOTAL RESERVES		11,000	46.67%
813,309	578,646	588,184	4.20	TOTAL BUILDING INSPECTION	2.30	315,463	-46.37%



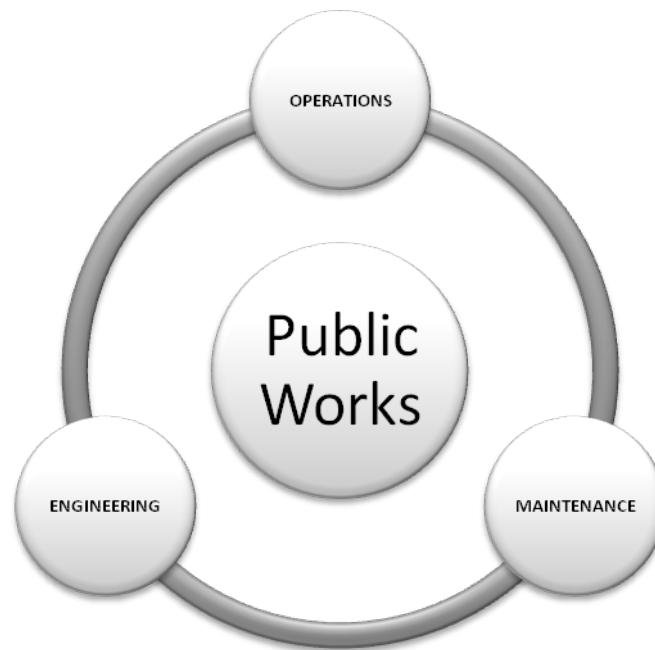
PUBLIC WORKS

Public Works Department



Public Works Department

The Public Works Department is responsible for operating, maintaining, improving, and planning for the future of the City's public infrastructure. Public infrastructure is the foundation of our lifestyles as it delivers clean water to our homes and businesses, carries away our wastewater, provides us passage from one place to another, and prevents stormwater and runoff from flooding our streets. Because these social necessities are so basic, we rarely think of what it takes to meet these needs. It is the duty of the Public Works Department to make sure these needs are met, now, and in the future.



The Department, led by the Public Works Director, is organized into three divisions: Operations, Maintenance, and Engineering. These three divisions each contribute their functional expertise to the overall mission of the Department, which is:

To plan, operate, maintain, and improve the City's significant investment in public infrastructure in the most efficient manner possible, while being accountable and effective stewards of the public trust and resources.

BUDGET OVERVIEW:

The following pages present an overview of the infrastructure programs and discuss the key elements of each of the divisions within Public Works: Operations, Maintenance and Engineering. There are three important issues to point out in this year's budget development: capital improvements, road maintenance and wastewater treatment reliability and capacity.

The Capital Improvement Plan (CIP) is the Department's project vision spanning many years. For the most part the projects identified in the CIP are derived from master plans forecasting twenty years into the future. Projects to maintain and upsize the city's infrastructure assets are scheduled according to master plan guidelines dictated by necessity and appropriate timing. As the economy has declined so have utility revenues. Reserves are depleting and many CIP projects are being funded through debt which means that each year, debt coverage consumes a portion of the available budget. In response to these economic realities staff have made a careful analysis of the CIP and many projects have been delayed or parceled out into smaller elements spread out over two or more years. Some of the delayed projects have been pushed out further than two years as they are tied to growth in the city. Unfortunately, this means that the delayed project schedules may run together and when they are finally activated, the infrastructure to be improved will be in worse condition and the necessity more imperative.

The road maintenance program has been historically under-funded. The sole source of funding is the City's share of state gas tax revenue. This revenue source has been in decline since 2005/06 due to the public's response to increased fuel prices, higher mile per gallon vehicles and the overall downturn in the economy. However, the costs to operate the program (staffing and equipment, street lighting, signage, spot repairs, etc) are consuming all of the available revenues leaving essentially none to be proactive with road repairs. The City anticipates an increase of gas tax revenues for FY 2011/2012 based on the recent six cent gas tax increase. A portion of this can be utilized to fund a portion of the City's pavement rehabilitation projects. Over the past few years many ideas have been discussed as to how to increase maintenance funding. The possible funding methods identified by the Transportation Task Force were to establish a maintenance fee on the monthly utility bill, create a property tax levy or establish a local gas tax. The City Council continues to refine and prioritize their goals and securing local transportation funding is on the list. In 2011/12, staff will prepare a report for Council consideration on options to fund the City's road rehabilitation program.

Since 2000 the City has focused its efforts towards establishing a stable and adequate potable water supply. One of the items in this area which needs to be addressed is the Springs Water Supply System. A significant investment for water treatment will be

required to bring this system up to state standards. A report for Council consideration will be prepared detailing the pros and cons of relinquishing control of this water system to the Springs Customers.

On the wastewater side, the City will be upgrading and expanding the Wastewater Treatment Plant which was commissioned in 1987 and was designed for a 20-year operational life. This investment will occur over multiple years and total 55 million dollars over the life of the project.

Wastewater flows have exceeded wintertime flow capacity and meeting treatment permit goals can be very challenging. Also, critical elements of the treatment process need to be rehabilitated due to age. The net result is the need to make substantial investments in capital projects over the next five to seven years, with the initial work for some capacity and process improvements scheduled for 2011/2012. The City has obtained a Department of Environmental Quality for Clean Water State Revolving Funds loan to finance the first phase of this project. Project design is underway and construction will start in summer of 2011/12 for the first phase of this project.

An extensive Repair and Renovation Project will upgrade existing controls and facilities at the plant to help meet water quality requirements of the City's NPDES permit. In addition, construction of a new oxidation ditch will add capacity to the treatment plant.

INFRASTRUCTURE:

The infrastructure systems which comprise the foundation of our City are the water system, wastewater system, stormwater system, and transportation system. The water system consists of the well field, water treatment plant, storage reservoirs, and distribution network. The wastewater system consists of the wastewater collections network and pump stations, wastewater treatment plant, and composter and recycled water system, which re-distributes filtered treated wastewater for irrigation uses. The stormwater system is a runoff collection network consisting of detention basins, catch basins, ditches and pipes, which direct flows into the natural drainage system. The transportation system consists of streets, sidewalks, ADA ramps, signage, and signaling. The approximate replacement value of these systems today is:

• Water System	\$104 Million
• Wastewater System	\$78 Million
• Stormwater System	\$49 Million
• Transportation System	\$152 Million

The Public Works Department operates and maintains this \$383 million public asset. The Department must also see to it that this asset continues to upsize to meet the needs of the city as it grows, as well as improve the system to comply with ever more stringent environmental regulations. These functional objectives, operation, maintenance, and planning and improvement, correspond to the organizational structure of the Public Works Department.

TO OPERATE:

The Operations Division operates the wastewater and water treatment facilities.

Over the past ten years, the focus of the Public Works Department has been the water treatment facilities and water distribution system. The water treatment facilities consist of the well field, springs, reservoirs, water booster pump station, backflow



prevention program, and water quality testing. In order to meet the growing water needs of the City, the water treatment plant has been expanded to increase its sustained capacity to 8.0 million gallons per day. Other recent water system improvements include the installation of Well No. 8, and the pipeline crossing the Willamette River. The

ability to meet the water demand of the City has also been indirectly increased by the Otis Springs and Recycled Water projects whereby un-treated spring water and treated wastewater, rather than drinking water, are used to help meet the needs of large landscape irrigation customers such as the Chehalem Glenn Golf Course.

These system improvements have allowed the City's water treatment facilities to meet today's water demands. However, staff will face new challenges as growth resumes and drinking water standards continue to become more stringent.

The challenges of the future include the relocation and expansion of the water treatment plant. The current site of the water treatment plant is limited on three sides by SP Newsprint and on one side by the Willamette River. The site cannot accommodate any further expansion of the plant. A new site and, therefore, a new water treatment plant will be required to meet future water demands. The Water Distribution Master Plan predicts a fourth water storage reservoir to assist in balancing out distribution system flows and to provide increased capacity for emergencies and operational flexibility. Purchase of property for the new Water Treatment Plant will take place in the next few years.

The focus of the next five years will be the wastewater treatment system, which consists of the wastewater treatment plant, influent pump station, seven sewage pump stations, industrial pre-treatment program, biosolids handling and reuse (composter), and wastewater reuse treatment and conveyance. A Wastewater Treatment Plant Facilities Plan Update was completed in 2009. The purpose of this plan was to identify required modifications to meet projected growth and maintain compliance with the City's National Pollutant Discharge Elimination System Permit and potential future regulations. The plan also identified immediate improvements which are required due to the fact that the plant is currently operating beyond its design age and capacity. The immediately required improvements include addressing capacity limitations and reliability at the influent pump station, additional clarifier and oxidation ditch, headworks expansion, and solids handling and compost facilities improvements as well as administration building re-model to accommodate current usage needs. Once the first phase of improvements brings the wastewater treatment plant up to reliably meeting current capacity needs, the focus will then shift to upgrading the facilities to accommodate future growth and increased regulatory requirements.

TO MAINTAIN:

The Maintenance Division is responsible for maintaining the City's public infrastructure.

This includes the equipment, systems and facilities associated with the cleaning and repair of the stormwater system, the wastewater collection system, the water distribution system, and the transportation system. The Maintenance Division also maintains City-owned buildings and green-spaces through its Facilities Section and City-owned vehicles through its Fleet Maintenance Section. Specific functional objectives corresponding to each of the public infrastructure systems are as follows:



Stormwater: *83 miles of stormwater lines and ditches:* Maintain pipes, ditches, and detention basins to limit flooding and improve water quality in local streams.

Water: *102 miles of water lines and 6,300 water customers:* Install and read water meters, repair and maintain fire hydrants, pipes, and valves, upgrade substandard pipes, and flush and disinfect waterlines.

Wastewater: *75 miles of wastewater lines and 6,260 wastewater customers:* Maintain and replace lines to limit blockages and system overflows. Limit excessive introduction of fats, oils and grease into the system.

Transportation: *141 lane miles of roads:* Repair and overlay road surfaces, install and reconstruct ADA ramps, grade and maintain gravel roads, repair curbs and sidewalks, sweep streets, install and maintain traffic control devices such as street signs and cross walks.

The Maintenance Division is currently facing two major challenges. The first is road maintenance. Of the 141 lane miles of City roadway, 40 are in need of an immediate overlay and seven have degraded to the point of requiring complete reconstruction. The second challenge is the need for expansion of the maintenance yard. Like the water treatment plant, the required land area available for expansion is unavailable at the current site. The maintenance yard location was originally purchased in the 1960's and the Maintenance Division has outgrown the site. The time has come to relocate to a new site which can accommodate expanded facilities. The recently acquired property adjacent to the wastewater treatment plant could also accommodate this use.

TO PLAN AND IMPROVE:

The Engineering Division evaluates current system needs, manages capital improvement projects, and plans for future public infrastructure needs.



The Division accomplishes this through master planning, project management and design, infrastructure information gathering and warehousing, and inspection and regulation of private development.

The Engineering Division has recently completed a master plan update for the wastewater system.

Updates to the drainage and water master plans will be needed within the next three to five years. The Transportation System Plan continues to guide transportation capital improvement planning and private development regulations. The Oregon Department of Environmental Quality required the City to develop a Stormwater Total Maximum Daily Load program in 2008. This plan requires the City to inform the public about stormwater issues and concerns, control the stormwater flows to surface waters and improve stormwater quality. Through the use of stormwater utility fees the Engineering Division plans for targeted stormwater system maintenance and improvements. As Newberg's public infrastructure assets grow, there is a need for

reliable and retrievable public infrastructure and property information. The Land Information Section within the Engineering Division is designed to provide this service.

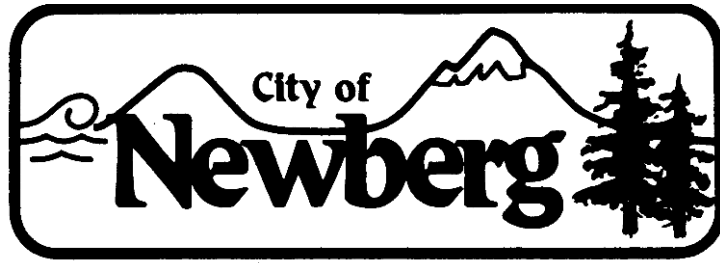
It is the objective of the Engineering Division to consider all Public Works functions and seek efficient, long-term solutions for the constant struggle between limited funding and the need for public infrastructure growth and maintenance. An example of an efficient solution resulting from a global view of City and Public Works challenges addresses the pressures that growth has placed on multiple City facilities. While the maintenance shop and the water treatment plant will need to be relocated, the wastewater treatment plant must expand into the adjoining property. The newly acquired land adjacent to the wastewater treatment plant could accommodate the expansion of the wastewater treatment plant and a new maintenance shop and acquisition of the property across the road from the wastewater treatment plant could serve a new water treatment plant. The potential proximity of these facilities further suggests co-locating the Public Works staff on one site would accommodate the administrative office needs of water, wastewater, and maintenance personnel. If this facility also incorporates the engineering staff, much needed space in a crowded City Hall would be available while a geographically unified Public Works Department would enjoy improved communication and economy of proximity.

College Street sidewalk and bike enhancements will be the City's primary street project during FY 11/12. These improvements will extend sidewalk on the west side of College Street from the railroad tracks one-quarter mile to the north. Bike lanes will also be added on both sides along the length of the project. The completion of this project will allow for future sidewalk and bike lane improvements to Foothills Drive.

Crestview Drive improvements through the Oxberg Estates Subdivision will also be a key construction project in the upcoming FY as the City looks to make an eventual connection between Highway 99W and Mountainview Drive as a northern alternate for City traffic. These improvements consist of improving this section of road and installing landscaping and sound walls to reduce the impact of heavier traffic to the neighbors.

PUBLIC WORKS 51XX

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	FTE	DESCRIPTION	FTE	PROPOSED 2011-12	% CHANGE
				ADMINISTRATION			
91,818	137,627	122,081	0.93	Total Personal Services	0.93	126,020	3.23%
1,767,925	1,751,573	2,033,114	-	Total Materials and Services	-	1,981,477	-2.54%
1,859,743	1,889,200	2,155,195		TOTAL ADMINISTRATION		2,107,497	-2.21%
				ENGINEERING			
849,857	937,935	944,738	10.07	Total Personal Services	8.47	739,661	-21.71%
92,156	117,587	244,168		Total Materials and Services		221,055	-9.47%
14,608	9,624	17,600		Total Capital Outlay		3,680	-79.09%
956,621	1,065,146	1,206,506		TOTAL ENGINEERING		964,396	-20.07%
				PLANT OPERATIONS			
1,009,163	1,121,694	1,171,604	13.76	Total Personal Services	13.75	1,197,798	2.24%
1,141,618	1,323,598	1,665,403		Total Materials and Services		1,662,052	-0.20%
106,759	87,519	105,000		Total Capital Outlay		137,000	30.48%
2,257,540	2,532,812	2,942,007		TOTAL PLANT OPERATIONS		2,996,850	1.86%
				MAINTENANCE			
1,408,712	1,567,360	1,819,502	20.50	Total Personal Services	19.75	1,660,968	-8.71%
1,135,943	1,022,875	1,806,810		Total Materials and Services		1,672,331	-7.44%
-	-	-		Total Capital Outlay		-	0.00%
2,544,655	2,590,235	3,626,312		TOTAL MAINTENANCE		3,333,299	-8.08%
				FLEET			
125,162	130,525	132,298	1.50	Total Personal Services	1.50	134,811	1.90%
46,669	40,985	51,700		Total Materials and Services		51,700	0.00%
-	23,665	-		Total Capital Outlay		-	0.00%
171,831	195,175	183,998		TOTAL FLEET		186,511	1.37%
				FACILITIES			
68,275	72,689	76,158	1.00	Total Personal Services	0.75	52,103	-31.59%
335,026	326,951	323,850		Total Materials and Services		302,850	-6.48%
403,300	399,640	400,008		TOTAL FACILITIES		354,953	-11.26%
				EQUIPMENT RESERVES			
2,674	1,116	50,000		Total Capital Outlay-Engineering		11,000	-78.00%
176,866	5,091	14,600		Total Capital Outlay-Plant Operations		2,200	-84.93%
53,889	15,166	99,000		Total Capital Outlay-Maintenance		216,000	118.18%
-	-	-		Total Capital Outlay-Fleet		-	0.00%
15,517	-	30,000		Total Capital Outlay-Facilities		30,000	0.00%
248,946	21,374	193,600		TOTAL RESERVES		259,200	33.88%
8,442,636	8,693,582	10,707,626	47.76	TOTAL PUBLIC WORKS	45.15	10,202,706	-4.72%



GENERAL
GOVERNMENT:

COUNCIL

CABLE TV

This page intentionally left blank.

General Government

Program Description

General Government provides the resources for the Mayor and City Council to lead the City through goal development, policy discussion and decisions, and community consensus building. The budget also includes expenses for general non-departmental operating expenses, such as City dues to the League of Oregon Cities, Visitor's Center support, and contribution to the Old Fashioned Festival.

Mission Statement

The City of Newberg serves its citizens, promotes safety, and maintains a healthy community.

Vision Statement

To preserve the quality of life and character of the City as it grows to meet the demands and challenges of the 21st century. To educate and obtain the approval of the citizens of Newberg on initiatives that will sustain and improve the City.

Highlights of Changes for 2010-2011

- The Council continued contribution to local government agencies to support community efforts such as for public transportation to Chehalem Valley Transit, which provides local bus service to Newberg residents, Chehalem Valley Visitor Center, Newberg Old Fashioned Festival, and Your Community Mediators of Yamhill County.
- Reductions in travel & training, meetings attended, banquets attended, and extend community support to the City of Newberg in an effort to balance the budget.

Goals for 2011-2012

- Continued reductions in travel & training, meetings attended, banquets attended, and extend community support to the City of Newberg in an effort to balance the budget.
- The Council continues contribution to local government agencies to support community efforts such as for public transportation to Chehalem Valley Transit providing local bus service to Newberg residents, Chehalem Valley Visitor Center, and Newberg Old Fashioned Festival.

GENERAL GOVERNMENT

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	FTE	DESCRIPTION	FTE	PROPOSED 2011-12	% CHANGE
				CITY COUNCIL			
8,942	6,753	10,502	-	Total Personal Services	-	10,616	1.09%
204,743	231,262	273,975		Total Materials and Services		312,085	13.91%
1,698	-	-		Total Capital Outlay		-	0.00%
215,383	238,015	284,477	-	TOTAL CITY COUNCIL	-	322,701	13.44%
				CABLE TV			
45,035	31,924	56,696		Total Materials and Services		36,594	-35.46%
45,035	31,924	56,696		TOTAL CABLE TV		36,594	-35.46%
266,418	269,939	341,173	-	TOTAL GENERAL GOVERNMENT	-	359,295	5.31%

Administrative Support Service Charge Analysis 2011-12 Budget Year

General Information of Changes:

City Manager's Office

This department includes the City Manager's expenses as well as Human Resources and City Recorder.

The *City Recorder* department includes the Minute Takers wages for all the recognized committees of the City.

The *Emergency Management* department continues to provide training for CERT (Citizen Emergency Response Team) programs and Code Red emergency services. The City Departments continue to be trained and practice scenarios on a frequent basis to make sure the City is up to the national standards for disaster preparedness.

Finance Department

The Finance department budget includes *utility billing* as well as general finance functions. Utility billing costs are reimbursed 100% from the water, wastewater and stormwater funds via an administrative service charge. This year the Utility Billing budget is funding 2 FTE's, an increase of approximately \$35,000.

In the 2011-12 Finance department budget the Part-time Receptionist was eliminated at a savings of approximately \$29,000. With this reduction in staffing, the City will utilize automated answering of the Finance and City Hall phone lines.

Information Technology Department

During the 2010-11 year, an IT employee left. The IT Department has decided to fill the vacant position with a contract employee for 2011-12.

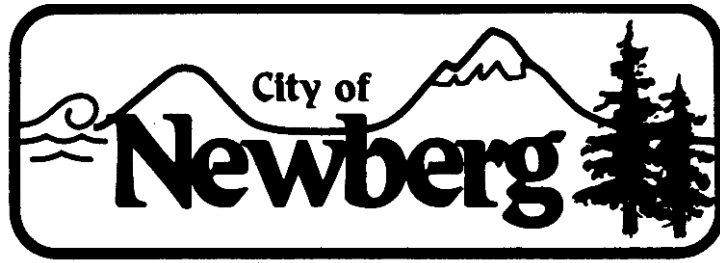
The City has been technologically savvy for the last several years. As time goes on, this means that servers need to be replaced. The amount in the Capital Outlay line of the IT's budget will be used to replace these servers. The following items are:

- The Mail Server and Backup system is getting old and in need of replacement.
- As use of electronic data has increased, more file storage space is needed. Instead of buying additional servers for each department, IT will be buying two high capacity servers that will be shared among the departments of the City.
- The City network needs to be upgraded.

Administrative Services costs are funded by City Service Departments. The allocation is based upon a variety of factors.

Factors include:

- Full Time Equivalent Employees
 - Human Resources
- Percent of Budget
 - Finance
 - City Manager
 - City Recorder
- Equipment Count
 - General Office, IT, Fleet, and Facilities are funded by other departments based on use, number of phones, services calls, and repair needs.
- Prior Fiscal Year Experience
 - Code Enforcement - based on time spent resolving code compliance issues for departments.
 - General Office, IT, Fleet, and Facilities are funded by other departments based on use, number of phones, services calls, and repair needs.
 - Legal is funded by allocation of time spent based upon areas in prior year experience.



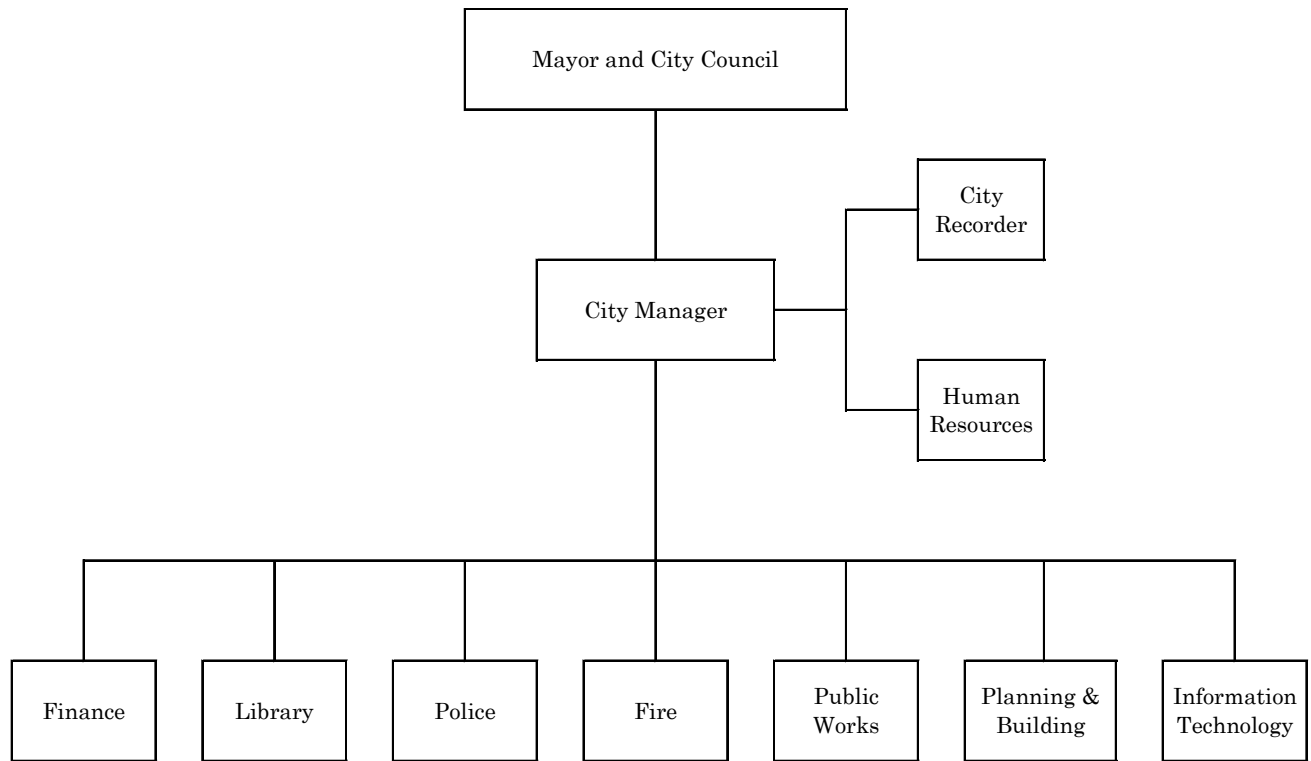
CITY MANAGER'S OFFICE:

CITY MANAGER

CITY RECORDER

HUMAN RESOURCES

City Manager's Office



City Manager's Office

City Manager, City Recorder, and Human Resources Manager

Program Description

The City Manager is the chief administrative officer for the City and is responsible for the management of all City activities and all aspects of City services. The City Manager is employed by the Mayor and City Council by contract. The City Manager's Office serves as the emergency manager; provides staff support for the Mayor and City Council such as coordinating meetings, events, staff reports, and prepares Council agendas; recruitment of new employees, employee orientations and exit interviews; maintenance of personnel activity including retirement processing, disciplinary actions, general inquiries, yearly insurance enrollment and employee recognition; serves as the Safety Committee liaison; managing and coordinating City-wide efforts for records management; and managing public record requests. The City Manager serves as the City liaison on intergovernmental issues.

Value Statements

Honesty and integrity are the hallmarks of a good City Manager. Providing constructive and objective advice to the City Council is essential for the well-being of the City.

Accomplishments of 2010-2011

- Human Resources Manager helped with the successful transition of the new Public Works Director and 6 other employees.
- Human Resources Manager worked with retiring employees through the administration of a "new" plan administrator.
- City Recorder served on Oregon Association of Municipal Records (OAMR) committees. Recognition for her hard work on these committees, she now serves as the OAMR Region II Director (includes Clackamas, Multnomah, Washington, and Yamhill County).
- City Recorder completed the re-codification of City Ordinances. The project consisted of cleaning up errors in the current Code and a legal review to ensure compliance with State law. This project will provide the citizens and staff with a user-friendly City Code and one the City can be proud to present.
- City Recorder received her Master Municipal Clerk certification in December, 2010. This is the highest and most prestigious level in the certification program through International Institute of Municipal Clerks.
- Established a Public Information Committee to work with the press and staff as a means of highlighted the outstanding work the City does.

Program Goals for 2011-2012

- Provide the highest quality of professional City management services to the City of Newberg.
- Communicate with the City Council, City employees, and citizens through all available means and encourage citizen involvement.
- Continue to serve as a liaison between the City and other government, non-profit, and community agencies and organizations.
- Continued education for the Human Resources Manager to stay up on frequently changing laws and ensure the City and employees are in compliance and kept informed of personnel rights.
- Continued education for the City Recorder to stay up on frequently changing laws and ensure the City and employees are in compliance of public meeting, public records, and public transparency laws.
- Continue to provide educational programs on site to our Department heads and middle management.
- Improve risk assessment and management to limit and reduce City liability and its associated costs.
- Continue efforts for a City-wide records destruction day. This will ensure the City's compliance with the State Law regarding records management.

Statistics of Services

Indicators:	2007-08	2008-09	2009-10	2010-11 (as of 3/15)
Number of positions advertised	19	21	4	6
Number of new employees hired	18	21	6	7
Records Requests (traceable through Recorder's Office)	20	27	41	42
Action Items before Council (Ordinances, Resolutions, Orders)	113	81	68	39
Average Council meeting length in hours	3.5	2.75	3	3.75

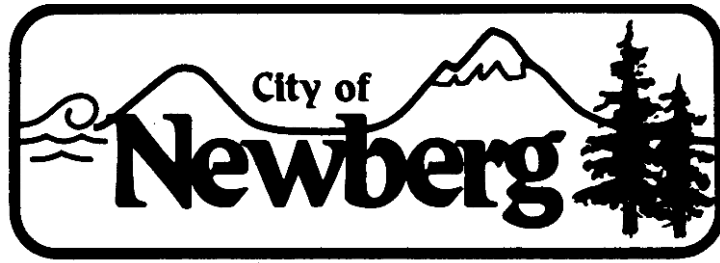
CITY MANAGER'S OFFICE

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	FTE	DESCRIPTION	FTE	PROPOSED 2011-12	% CHANGE
				MANAGER			
226,648	178,936	180,908	1.00	Total Personal Services	1.00	190,356	5.22%
27,741	9,266	22,250		Total Materials and Services		10,050	-54.83%
254,389	188,202	203,158		TOTAL MANAGER		200,406	-1.35%
				CITY RECORDER			
76,927	85,725	118,894	1.00	Total Personal Services	1.00	120,856	1.65%
10,119	8,671	23,525		Total Materials and Services		21,325	-9.35%
87,047	94,396	142,419		TOTAL CITY RECORDER		142,181	-0.17%
				EQUIPMENT RESERVES			
2,108	-	-		Total Capital Outlay		-	0.00%
2,108	-	-		TOTAL RESERVES		-	0.00%
343,543	282,599	345,577	2.00	TOTAL CITY MANAGER'S OFFICE	2.00	342,587	-0.87%

HUMAN RESOURCES

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	FTE	DESCRIPTION	FTE	PROPOSED 2011-12	% CHANGE
				HUMAN RESOURCES			
99,635	102,755	104,100	1.00	Total Personal Services	1.00	105,100	0.96%
44,559	28,936	38,621		Total Materials and Services		41,376	7.13%
144,194	131,690	142,721		TOTAL HUMAN RESOURCES		146,476	2.63%
				EQUIPMENT RESERVES			
-	-	-		Total Capital Outlay		-	0.00%
-	-	-		TOTAL RESERVES		-	0.00%
144,194	131,690	142,721	1.00	TOTAL HUMAN RESOURCES	1.00	146,476	2.63%

This page intentionally left blank.



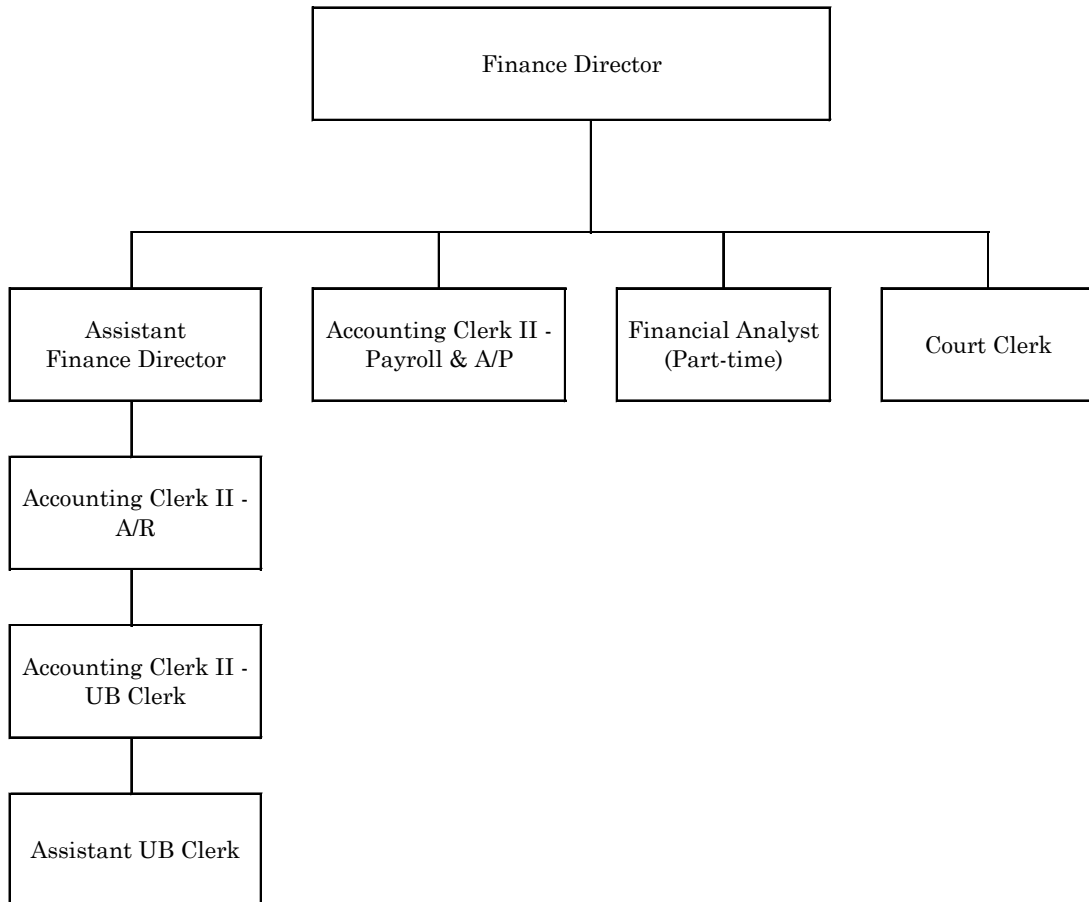
FINANCIAL SERVICES:

FINANCE

UTILITY BILLING

GENERAL OFFICE

Finance Department



Finance Department

Program Description

The Finance Department provides a variety of financial services to the City Council, City departments, Budget Committee, and citizens. These services include accounting, payroll, cash management and investments, debt service management, annual audit preparation, capital improvement financing, financial forecasting, annual budget preparation and administration, and utility billing (Water, Wastewater, Stormwater, Fire & EMS Equipment Fee and Public Safety Fee). The Finance Department budget also includes the centralized cost of telephones and postage. The Finance Director serves as staff liaison to the Budget Committee and the Citizens' Rate Review Committee.

Mission Statement

The mission of the Finance Department is to maintain all financial records in keeping with the Generally Accepting Accounting Principles (GAAP), Governmental Accounting Standard Practices, and Oregon Local Budget Law. Integrity and creditability is our character and we strive to provide current, accurate and timely information.

Value Statement

- Commitment: Members of the Newberg Finance Department are committed to the highest standards of governmental accounting and budgeting.
- Professionalism: Members of the Newberg Finance Department are ethical, dedicated employees who place their highest priority on providing sound financial information to the public and other departments.
- Partnership: Members of the Newberg Finance Department partner with other City departments to provide information and products that are useful and timely.
- Communication: Members of the Newberg Finance Department pride themselves on communicating information to and working with the public.

Highlights and Accomplishments of 2010-2011

- Completed another successful audit with our auditors.
- In 2011, the Utility Billing Department moved to the Main floor of City Hall. This was the final phase of moving the Finance Department to City Hall.
- Began posting Accounts Payable and Vendor information on the City's website for citizens to view.
- Began posting monthly financial reports to the website to encourage public awareness of City finances.

Highlights of 2011-2012 Budget:

- The budget includes a reduction of .70 FTE through the elimination of a part-time receptionist.
- Initiation of automated answering of Finance and City Hall phone lines.

Goals and Objectives for 2011-2012

In addition to its regular responsibilities of accounts payable, accounts receivable, utility billing, payroll, cash management, purchasing, mail, daily reception, lien management, and banking, the Department will:

- Maintain the comprehensive annual financial report award by conforming to the highest standards issued by the industry.
- Work with all other departments and appropriate citizen committees, including the Budget Committee and Citizens' Rate Review Committee, to develop sound financial practices and processes.
 - The Finance Director will share responsibilities with the Public Works Director supporting the Citizens' Rate Review Committee and will provide all appropriate financial and utility billing information to ensure equitable and appropriate rate development.
 - Staff will ensure monthly reports are out in a timely manner.
 - Staff will ensure proper internal controls are in place and working effectively.
- Maintain the highest bond rating possible by the rating agencies.
- Prepare the City Budget.
 - Long range financial projections shall be developed as part of the budget process.
 - Staff will work with the City Manager on compensation and benefit issues as they affect the budget.
 - The City Manager and Finance Director shall work together on balancing issues.
 - Staff will work with Public Works on the funding of and financial tracking of capital improvement projects.
 - Staff will participate in alternative funding discussions.
- Partner with Human Resources to maintain appropriate personnel and payroll practices.
- Implement and use technology to enhance its services to citizens and City employees.
- Enhance financial transparency, by providing more information on the City's website related to the City's finances.
- Participate on statewide and regional committees through our accounting software and membership in the Oregon Municipal Finance Officers Association.

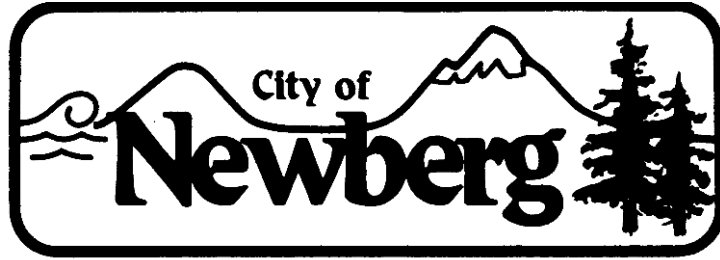
GFOA Financial Reporting Award – City of Newberg

The City of Newberg received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for 2009-2010! This Comprehensive Financial Reporting Award is a huge achievement and honors go to Elaina Canutt, Financial Analyst. Elaina works diligently year-long to keep the City's accounting records accurate and the City has been recognized again through her high work ethic.

FINANCIAL SERVICES

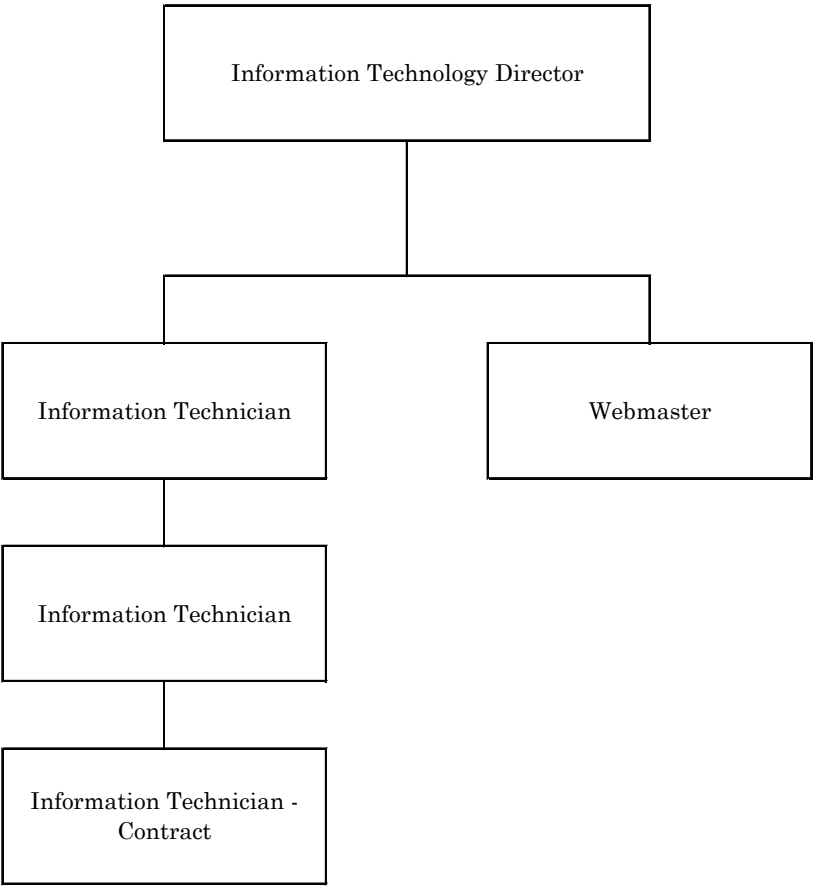
ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	FTE	DESCRIPTION	FTE	PROPOSED 2011-12	% CHANGE
FINANCE							
487,097	435,099	449,741	5.50	Total Personal Services	4.50	413,131	-8.14%
59,828	54,559	80,985		Total Materials and Services		64,050	-20.91%
-	16,002	-		Total Capital Outlay		-	0.00%
546,925	505,660	530,726		TOTAL FINANCE		477,181	-10.09%
UTILITY BILLING							
84,345	90,130	96,041	1.50	Total Personal Services	2.00	143,215	49.12%
67,875	84,748	138,000		Total Materials and Services		138,050	0.04%
4,800	8,000	54,000		Total Capital Outlay		1,000	-98.15%
157,020	182,878	288,041		TOTAL UTILITY BILLING		282,265	-2.01%
GENERAL OFFICE							
241,736	239,277	258,710		Total Materials and Services		245,000	-5.30%
241,736	239,277	258,710		TOTAL GENERAL OFFICE		245,000	-5.30%
EQUIPMENT RESERVES							
13,076	10,439	22,000		Total Capital Outlay		4,400	-80.00%
13,076	10,439	22,000		TOTAL RESERVES		4,400	-80.00%
958,756	938,253	1,099,477	7.00	TOTAL FINANCIAL SERVICES	6.50	1,008,846	-8.24%

This page intentionally left blank.



INFORMATION TECHNOLOGY

Information Technology Department



Information Technology Department

Program Description

This department supports the City-wide area network, office applications, and hardware, including the City-wide e-mail system, data backup, and website. It provides support for all departments and divisions.

Highlights of the 2011-2012 Budget

- The IT department continues to reduce or cut costs while maintaining service levels. Deferred computer replacements continue to create a high volume of repair work.

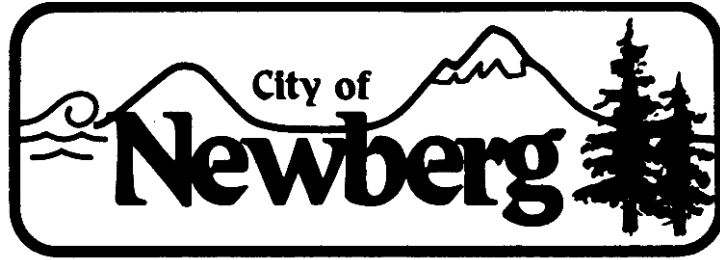
Goals for 2011-2012

- The Goal of the IT department is to maintain levels of service with existing computer inventory. Some strategic projects will take place to maintain network and server operations. All other projects are placed on hold.

Indicators:	2006-07	2007-08	2008-09	2009-10	2010-11
Number of servers	32	35	39	40	41
Number of other stations	240	420	420	428	437
Percent down time	+(-) 1%	+(-) 1%	+(-) 1%	+(-) 1%	+(-) 1%
New services added	3	3	2	1	1
Upgrades to software	5	5	5	2	4
Service calls	3,600	4,200	3,300	3,100	3,200
Service calls per FTE	1,100	1,033	1,200	620	640

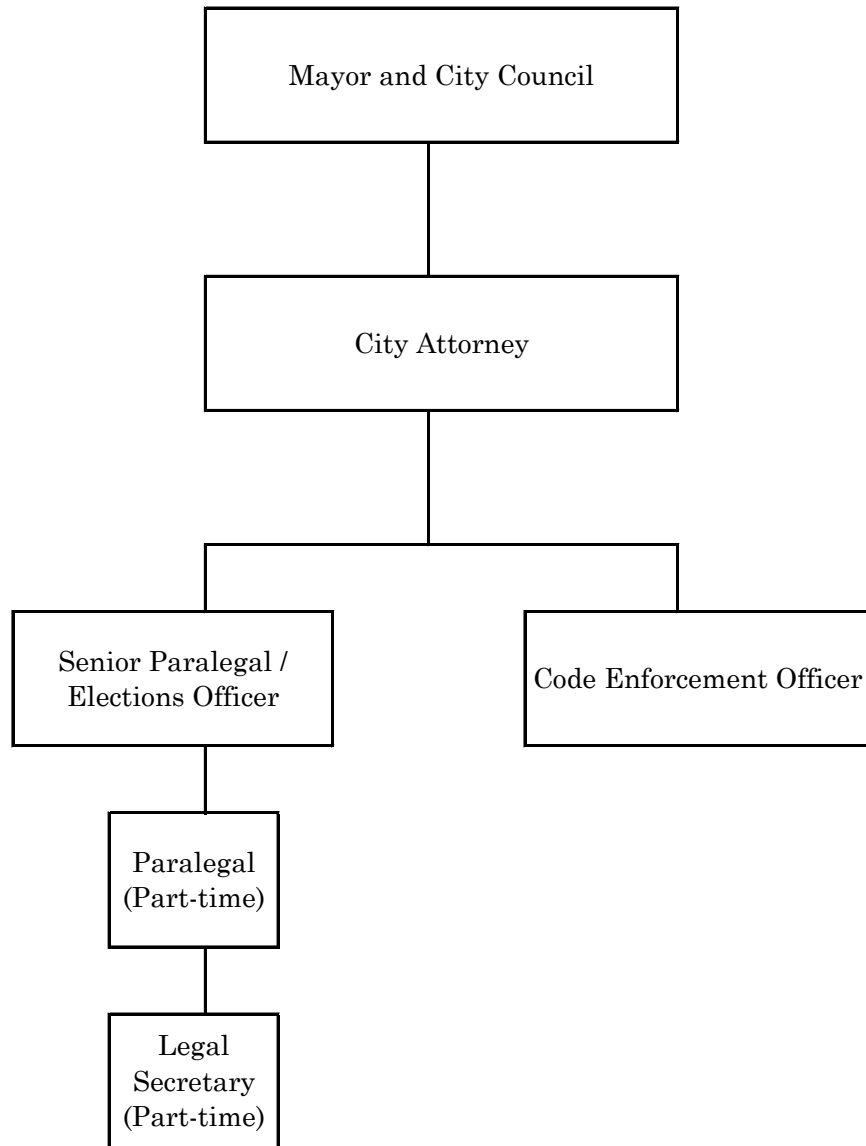
INFORMATION TECHNOLOGY

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	FTE	DESCRIPTION	FTE	PROPOSED 2011-12	% CHANGE
INFORMATION TECHNOLOGY							
413,795	438,670	453,805	5.00	Total Personal Services	5.00	435,103	-4.12%
31,211	41,679	55,600		Total Materials and Services		55,600	0.00%
47,249	37,879	33,000		Total Capital Outlay		50,000	51.52%
492,255	518,228	542,405		TOTAL INFORMATION TECHNOLOGY		540,703	-0.31%
EQUIPMENT RESERVES							
7,644	2,275	5,500		Total Capital Outlay		10,539	91.62%
7,644	2,275	5,500		TOTAL RESERVES		10,539	91.62%
499,899	520,503	547,905	5.00	TOTAL INFORMATION TECHNOLOGY	5.00	551,242	0.61%



LEGAL

Legal Department



Legal Department

Program Description

The City Attorney is appointed by the Mayor with consent of the City Council and answers directly to the City Council. The department consists of the City Attorney, Senior Paralegal/Elections Officer, a Paralegal (part-time), a Legal Secretary (part-time), a Code Enforcement Officer, and a Prosecutor (part-time).

- The City Attorney:
 - Works closely with the City Manager and all department heads.
 - Attends all City Council meetings and other meetings as needed.
 - Directs all litigation and administrative hearings.
 - Conducts a legal review of all contracts.
 - Provides legal advice concerning issues, which are addressed at the meetings and any other issues that arise. Often, a prompt response facilitates the process of the meeting and helps reach a conclusion.
 - Negotiates and reviews all documents concerning the City's economic development revolving loan program.
 - Serves on the Valley Development Initiatives Loan Board for the Council of Governments, which administers economic development revolving loans; and former Chairperson of the Government Law Section.
 - Assists with labor relations and negotiations, personnel issues, investigations, and hearings; directs staff on contract negotiations and issues, coordinates litigation, and legal review of all official documents and contracts; and provides legal advice to City Manager, Department heads, Mayor, and City Council.
 - Provides prosecutorial services to Municipal Court and works closely with the part-time Paralegal.
 - Acts as Acting City Manager in the City Manager's Absence.
 - Supervises Senior Paralegal/Elections Officer and Code Enforcement Officer.
- The Senior Paralegal handles telecommunications and franchising; much of the risk management; and coordinates all insurance claims and negotiates agreements.
- The Elections Officer of the Legal Department handles election matters of the City.
- The Code Enforcement Officer of the Legal Department handles most code enforcement issues within the community and works closely with the Planning & Building Department, Public Works Department, and the Police Department to ensure that issues are resolved as quickly as possible and the best plan of action is taken for those affected.
- The part-time Paralegal and Legal Secretary ensure that critical details are properly addressed, deadlines are met, and routine tasks are handled. They are instrumental in carrying-out projects that entail capturing new legislation and laws and thus the implementation of revised procedures and documents.

Goals for 2011-2012

- Work with City commissions to provide more training.
- Devise a training program and manual
- Provide legal review of commonly used forms by the City.
- Increase awareness by employees on important personnel issues, such as harassment, discrimination, and retaliation.
- Support Municipal Court judges and court clerks to continue a smooth operation while substantially decreasing time spent on Municipal Court now that there is a prosecutor.
- Focus on City Attorney Office functions.
- Divert prosecutorial time to speedier responses to Department heads and City Council.

Objectives for 2011-2012

- Provide clear and concise legal advice to staff.
- Provide legal input to City Council to identify legal policy alternatives and implementation consequences.
- Educate department heads and employees concerning developing legal issues and requirements.
- Maintain continuing legal education as a requirement by the Oregon State Bar.
- Maintain an atmosphere of openness so that employees can obtain answers to questions.
- Direct City's participation in litigation.

LEGAL

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	FTE	DESCRIPTION	FTE	PROPOSED 2011-12	% CHANGE
LEGAL							
321,485	418,263	429,383	4.30	Total Personal Services	4.00	394,932	-8.02%
14,731	46,464	43,676		Total Materials and Services		43,676	0.00%
336,216	464,727	473,059		TOTAL LEGAL		438,608	-7.28%
EQUIPMENT RESERVES							
2,500	-	8,000		Total Capital Outlay		-	-100.00%
2,500	-	8,000		TOTAL RESERVES		-	-100.00%
338,716	464,727	481,059	4.30	TOTAL LEGAL	4.00	438,608	-8.82%

Capital Improvement Program

It is the goal of the Public Works Department to plan, operate, maintain and improve the City's infrastructure system (water, wastewater, stormwater and transportation) in the most efficient manner possible, while being accountable and effective stewards of the public trust and resources.

While each element of the infrastructure system is important, it is not practical to address all of the needed projects at one time. We are limited by funding and staff resources to manage projects. We must focus on the critical elements.

The Capital Improvement Program (CIP) presented in the attached report represents the projects to be incorporated into the fiscal year 2011-2012 budget. There are several projects listed below that represent projects anticipated over the next five years to provide a glimpse into the future.

CIP planning is based on the recommendations of adopted master plans developed for each element of the infrastructure system. These plans provide an analysis to determine current deficiencies and the extent of expansion necessary to continue to serve the citizens of Newberg and accommodate growth. Ideally these plans would be updated every five to ten years. Following is a list of master plans and their implementation dates:

- Stormwater System Plan – 2001
- Water Treatment Plant Facility Plan – 2002
- Transportation Task Force Projects Plan – 2002
- Water Distribution System Plan – 2004
- Vulnerability Assessment – 2004
- Transportation System Plan – 2006
- Water Management and Conservation Plan – 2007
- Wastewater Treatment Plant (WWTP) Facility Plan – 2007
- Sewerage Master Plan Update – 2007

Significant projects in the fiscal year 2011-2012 CIP budget are:

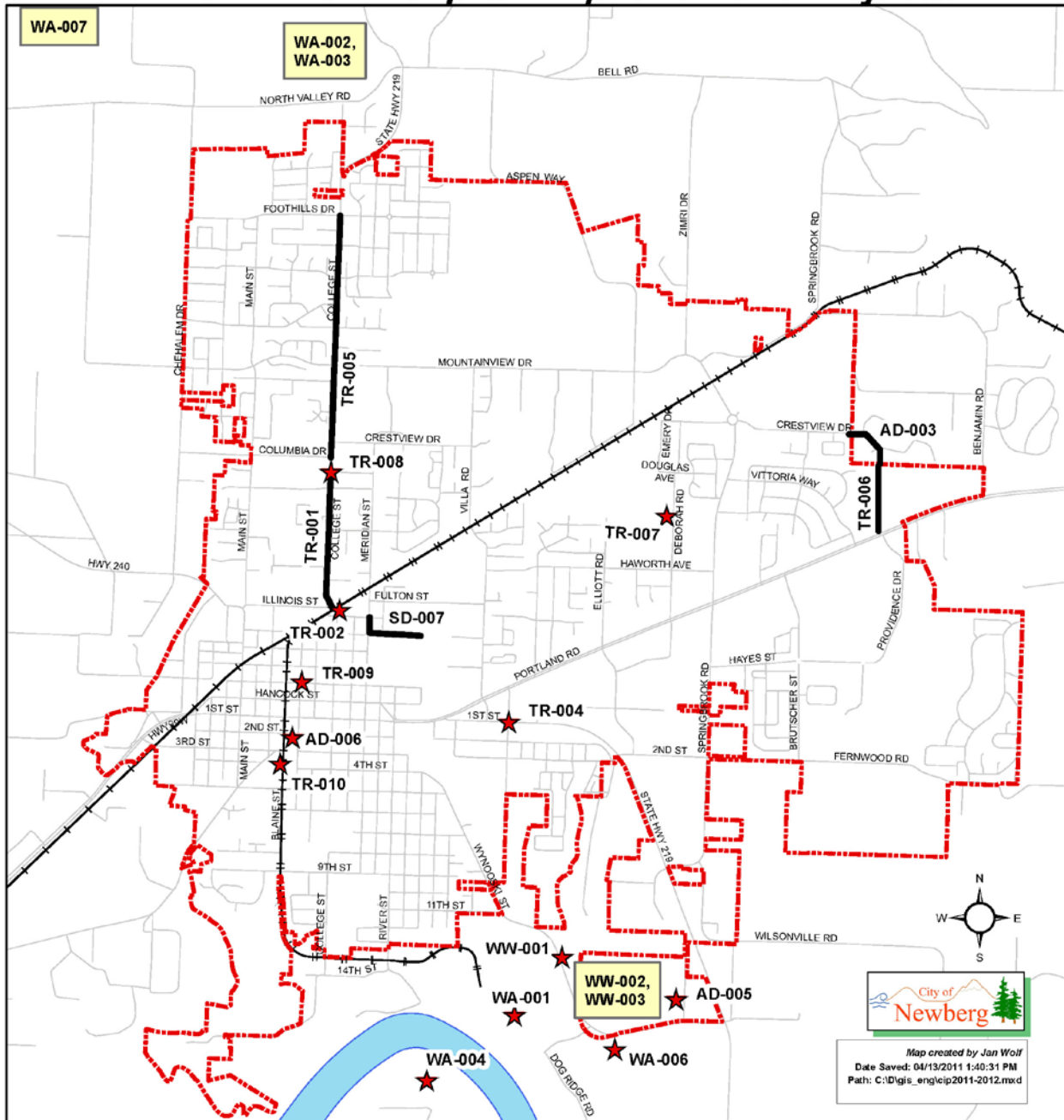
- WWTP Repair Renovation and Expansion Project to include:
 - Design and construction on a fourth clarifier and miscellaneous minor urgent repairs.
 - Design and construction of a renovated disinfection/de-chlorination system.
 - Preparation of a detailed preliminary design review for the DEQ in order to support both existing and future funding opportunities.
- Repair of the well field control structure.
- Purchase Wynooski Road property to provide for a new pump station.
- North Valley Road Reservoir Repairs (phase 1 of 3).
- Improvements to Sheridan Street fronting the Cultural Center.

- Stormwater improvements along Vermillion Street.
- Work with ODOT on College Street pedestrian improvements to include:
 - Sidewalks and bike lanes along the west side from Vermillion to Aldercrest.
 - Improvements along the east side at the railroad crossing.
 - School zone radar flashing signs in front of Open Bible School.
- Construction of Crestview Drive through Oxberg Lake Estates Subdivision.
- Repairs to the water treatment plant backwash pond liner.
- Phase 1 of a Pavement Rehabilitation Project (streets to be determined).
- Perform a geo-technical suitability study on future water treatment plant property.
- Springs Water System divestiture efforts (property acquisition/transfer, design and construction as needed)

Looking into the future, over the next five years there will be a need to consider:

- Continuation of WWTP Improvements.
- Water Distribution, Wastewater Collection and Stormwater System Replacements.
- Relocation and Expansion of Public Works Maintenance Yard.
- Potable Zone 1 Reservoir Study and Property Purchase.

2011 - 2012 Capital Improvement Projects



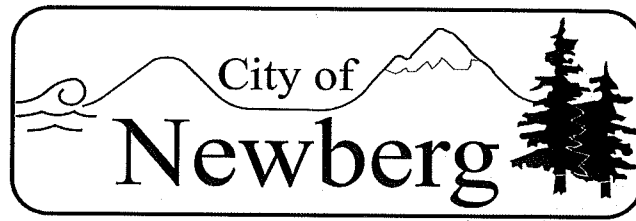
Wastewater		Water		Transportation	
WW-001	Wynooks Rd. Pump Station Property Purchase	WA-001	WTP Backwash Pond Liner	TR-001	College St. Sidewalk & Bike Lanes - West Side
WW-002	WWTP RRE - Design Efforts	WA-002	North Valley Rd. Reservoir - Repair, Structural Analysis Study & Design	TR-002	College Street R/R Ped Crossing - East Side
WW-003	WWTP RRE - Phase 1 Construction	WA-003	North Valley Rd. Reservoir - Operational & Structural Repairs - Well Field Control Structure Replacement -	TR-004	Highway 219/Everest Road Pedestrian Improvements
Multi-funded and Special Projects		WA-004	Water Treatment Plant Property Geotech Study	TR-005	College Street R-O-W Acquisition
AD-003	Crestview Dr. Improvements	WA-006	Springs Divestiture and/or Treatment Impr.	TR-006	Crestview Drive - Oxberg Lakes to Hwy 99W
AD-005	Newberg Animal Shelter	Stormwater		TR-007	Deborah Road - Safe Routes to School Zone
AD-006	Fire Station 20 Remodel	SD-007	Vermillion Street - Drain to Creek	TR-008	College Street-School Zone Radar Flashing Sign
				TR-009	Sheridan Repair & Enhance
				TR-010	Pavement Rehabilitation Project Phase 1

This page intentionally left blank.

Capital Improvement Projects 2011-12 Funding Source Summary

Project ID	PROJECT	Funding Percentage				2011/12				
		Rates	SDC	Other	Bond	Budget	Rates	SDC	Other	Bond
	Wastewater									
WW-001	Wynooski Rd. Pump Station Property Purchase	60%	40%			146,500	87,900	58,600	-	-
WW-002	WWTP RRE - Design Efforts				100%	3,371,844	-	-	-	3,371,844
WW-003	WWTP RRE - Phase 1 Construction				100%	6,255,000	-	-	-	6,255,000
	SUB-TOTALS					9,773,344	87,900	58,600	-	9,626,844
	Storm Water									
SD-007	Vermillion Street - Drain to Creek	100%				152,000	152,000	-	-	-
	SUB-TOTALS					152,000	152,000	-	-	-
	Transportation									
TR-001	College St. Sidewalk & Bike Lanes - West Side		100%			193,500	-	193,500	-	-
TR-002	College Street R/R Ped Crossing - East Side			100%		37,000	-	-	37,000	-
TR-004	Highway 219/Everest Road Street Lights	100%				3,000	3,000	-	-	-
TR-005	College Street R-O-W Acquisition		100%			90,000	-	90,000	-	-
TR-007	Deborah Road - Safe Routes to School Zone		100%			6,000	-	6,000	-	-
TR-008	College Street-School Zone Radar Flashing Sign		100%			26,000	-	26,000	-	-
TR-009	Sheridan Repair & Enhance			100%		365,000	-	-	365,000	-
TR-010	Pavement Rehabilitation Project Phase 1	100%				164,000	164,000	-	-	-
	SUB-TOTALS					884,500	167,000	315,500	402,000	-
	Water									
WA-001	WTP Backwash Pond Liner	100%				70,000	70,000	-	-	-
WA-003	North Valley Rd. Reservoir - Operational & Structural Repairs - Construction	100%				210,000	210,000	-	-	-
WA-004	Well Field Control Structure Replacement - Design and Construction	100%				70,000	70,000	-	-	-
WA-006	Water Treatment Plant Property Geotech Study		100%			25,000	-	25,000	-	-
WA-007	Springs Divestiture and/or Treatment Impr. (Property Acq., Design & Construction)	100%				700,000	700,000	-	-	-
	SUB-TOTALS					1,075,000	1,050,000	25,000	-	-
	Multi-funded and Special Projects									
AD-003	Crestview Dr. Improvements (Oxberg 5-prty agr)									
	Storm Drainage	15%	85%			110,000	16,500	93,500	-	-
	Transportation	15%	85%			1,000,000	150,000	850,000	-	-
	Water	15%	85%			80,000	12,000	68,000	-	-
AD-005	Newberg Animal Shelter			100%		377,800	-	-	377,800	-
AD-006	Fire Station 20 Remodel			100%		711,225	-	-	711,225	-
	SUB-TOTALS					2,279,025	178,500	1,011,500	1,089,025	-
	TOTALS					14,163,869	1,635,400	1,410,600	1,491,025	9,626,844

This page intentionally left blank.



2011-2012 CAPITAL IMPROVEMENT PROGRAM

WASTEWATER SYSTEM

April 15, 2011

This page intentionally left blank.

WW-001	Name: Wynooski Road Pump Station Property Purchase	Lead Division: Engineering Budget Number: 706395
---------------	---	---

Description: The acquisition of property along the Wynooski Road trunk line will afford the City the opportunity for future expansion of the influent pumping capacity to the WWTP.

Justification: Review of the Sewerage Master Plan and Facility Plan indicate that constructing an influent pump station at this location will be more cost effective than adding capacity to the existing influent pump station and it would qualify for potential Energy Trust funding.

Type of Project: Property Acquisition for Expansion of Facilities.

WW-002	Name: WWTP RRE - Design	Lead Division: Engineering Budget Number: 706400
---------------	--------------------------------	---

Description: Significant improvements to the Wastewater Treatment Plant (WWTP) will be phased over the next six years. Initial design efforts will be aimed at adding a fourth secondary clarifier, relocating the existing headworks, operational improvements to the existing Influent Pump Station and a new energy efficient Wynooski Pump Station to relieve the current Influent Pump Station. After those projects are designed, the remaining process and facilities at the WWTP will be addressed.

Justification: The 2007 WWTP Facility Plan identified the need for significant repairs, renovations and expansion of the WWTP. The projects were prioritized to address the City's funding stream. The four projects listed were determined to be highest priority.

Type of Project: Facility Improvements and Capacity Improvements to Infrastructure.

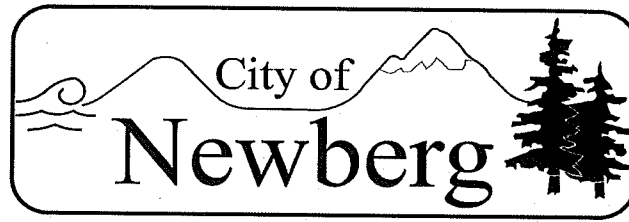
WW-003	Name: WWTP RRE - Construction	Lead Division: Engineering Budget Number: 706401
---------------	--------------------------------------	---

Description: Significant improvements to the Wastewater Treatment Plant (WWTP) will be phased over the next six years. Initial construction efforts will be aimed at adding a fourth secondary clarifier, relocating the existing headworks, operational improvements to the existing Influent Pump Station and a new energy efficient Wynooski Pump Station to relieve the current Influent Pump Station.

Justification: The 2007 WWTP Facility Plan identified the need for significant repairs, renovations and expansion of the WWTP. The projects were prioritized to address the City's funding stream. The four projects listed were determined to be highest priority.

Type of Project: Facility Improvements and Capacity Improvements to Infrastructure.

This page intentionally left blank.



2011-2012 CAPITAL IMPROVEMENT PROGRAM

WATER SYSTEM

April 15, 2011

This page intentionally left blank.

WA-001	Name: WTP Backwash Pond Liner	Lead Division: Engineering Budget Number: 707597
---------------	--------------------------------------	---

Description: The Water Treatment Plant (WTP) backwash pond is constructed of asphaltic cement and lined with an impervious membrane that is failing and must be repaired or replaced.

Justification: Cannot allow WTP backwash water to leak out of the pond causing instability of the bank which failed and sloughed downhill during the storm of 1996.

Type of Project: Facility Improvements.

WA-003	Name: North Valley Rd Reservoir Structural Repairs	Lead Division: Engineering Budget Number: 707587
---------------	---	---

Description: Execute required structural (seismic) and operational repairs to the two North Valley Road Reservoirs as per analysis results. An additional portion of this work will address some chlorine mixing issues and any other repairs (yet to be discovered) both at North Valley and at Corral Creek Road Reservoirs.

Justification: A potential hazard exists that in the event of a major earthquake both of the existing reservoirs could be taken off-line and even destroyed. These are essential facilities.

Type of Project: Improvements to Infrastructure.

WA-004	Name: Well Field Control Structure Replacement - Design & Const.	Lead Division: Engineering Budget Number: 707593
---------------	---	---

Description: The existing well pump control structures are failing and allowing the weather to further deteriorate the control mechanisms. This project will repair that condition with the construction of a new structure that can consolidate the controls in one location elevated above the flood plain to ensure continued safe operation.

Justification: The roofs leak and the structures have several openings that let in weather and wildlife. Failure to execute this project risks the critical control equipment being damaged and jeopardizing the City's potable water delivery from the well field.

Type of Project: Facility Improvements.

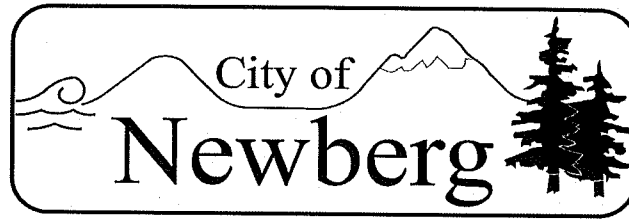
WA-006	Name: WTP Property Purchase - Geotech Study	Lead Division: Engineering Budget Number: 707610
---------------	--	---

Description: New site for the 12 MGD Water Plant, expansion capability to 23 MGD.

Justification: As the population increases, our water demand increases. The current water treatment plant site cannot expand due to site constraints. Therefore, new property must be purchased. The City is currently in discussions with SP Newsprint regarding a potential site on Wynyoski Road. Before negotiating a purchase, we need to perform a Geotechnical Evaluation of the property to make sure it is suitable for a water treatment plant.

Type of Project: Property Acquisition for Expansion of Facilities.

WA-007	Name:	Springs Divestiture and/or Treatment Improvements	Lead Division: Engineering Budget Number: 707555
<p>Description: Spring water line improvement required by the State Drinking Water Program to continue to provide safe drinking water to customers.</p> <p>Justification: The City is under a state mandated deadline to address spring water quality.</p> <p>Type of Project: Facility Improvements.</p>			



2011-2012 CAPITAL IMPROVEMENT PROGRAM

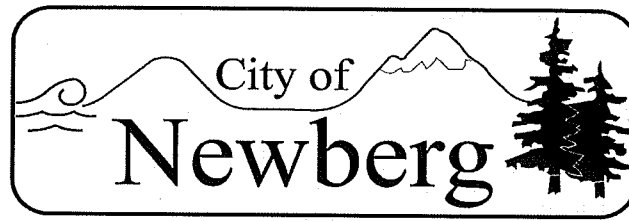
STORMWATER SYSTEM

April 15, 2011

This page intentionally left blank.

SD-007	Name: Vermillion Street Drain to Creek	Lead Division: Engineering Budget Number: 717710
<p>Description: Replace 689 lineal feet of 12-inch diameter pipe that drains Vermillion/Center Streets to Hess Creek.</p> <p>Justification: Pipe is undersized and failing under the George Fox University track. This causes backups and flooding. Piping from the railroad to N. Meridian was replaced and upsized in 2003. The section under Meridian Street and under the track needs replacement or reroute.</p> <p>Type of Project: Capacity Improvements to Infrastructure.</p>		

This page intentionally left blank.



2011-2012 CAPITAL IMPROVEMENT PROGRAM

TRANSPORTATION SYSTEM

April 15, 2011

This page intentionally left blank.

TR-001	Name:	College Street Sidewalk & Bike Lanes (West Side)	Lead Division: Engineering Budget Number: 702165
---------------	--------------	---	---

Description: Install sidewalks on the west side and bike lanes on both sides of N. College Street from Vermillion Street to Aldercrest Drive. Work includes pedestrian railroad crossing on the west of College Street.

Justification: This is an ODOT Transportation Enhancement funded project with City's match and City paying their staff time.

Type of Project: Capacity Improvements to Infrastructure.

TR-002	Name:	College Street R/R Pedestrian Crossing (East Side)	Lead Division: Engineering Budget Number: 702162
---------------	--------------	---	---

Description: Install sidewalks on the east side of N. College Street across the railroad tracks. The railroad company will install pedestrian railroad crossing on the east side of College Street once City purchases all materials. Work includes concrete sidewalk connections.

Justification: This is an ODOT 100% reimbursed project.

Type of Project: Capacity Improvements to Infrastructure.

TR-004	Name:	Highway 219/Everest Road Street Lights	Lead Division: Engineering Budget Number: 702166
---------------	--------------	---	---

Description: Install pedestrian activated beacons and pedestrian crossing with street lighting upgrades at the intersection of Highway 219 and Everest Road. ODOT will fund all costs except street light pole.

Justification: A marked crossing with enhanced features should provide additional attention for both the drivers and pedestrians specifically during dark hours.

Type of Project: Improvements to Infrastructure.

TR-005	Name:	College Street Right-of-Way Acquisition	Lead Division: Engineering Budget Number: 702168
---------------	--------------	--	---

Description: Negotiate and acquire rights-of-way on the west side of N. College Street from Aldercrest to Foothills.

Justification: Right-of-way acquisition slows down the design and construction project, takes more time, and may make it less competitive when applying for ODOT funding or grants. In anticipation of future ODOT funding for projects along N. College Street, it would be prudent to acquire rights-of-way at this time.

Type of Project: Capacity Improvements to Infrastructure.

TR-007	Name:	Deborah Road - Safe Routes to School Zone	Lead Division: Engineering Budget Number: 702170
---------------	--------------	--	---

Description: Proposed work includes surveying, engineering and construction for two flashing school zone signs with speed feedback displays on Deborah Road, and two large bicycle shelters with 60 bicycle racks on school property. A concrete footing is proposed for the shelters that will be connected by a concrete path to the school building.

Justification: Traffic safety has been an issue on Deborah Road in front of Mabel Rush Elementary School. Drivers may be less alert to school zone speed regulations and school children which reduces the number of children willing to ride bikes or walk to school. ODOT will pay contractors directly for this work. City will be responsible to fund a small amount of city staff time.

Type of Project: Construction of New Infrastructure.

TR-008	Name:	College Street School Zone Radar Flashing Sign	Lead Division: Engineering Budget Number: 702169
---------------	--------------	---	---

Description: Install School Zone Flashing Signs on N. College Street at Open Bible School.

Justification: The flashing signs are effective tools in encouraging speed limit compliance in school zone areas.

Type of Project: Construction of New Infrastructure.

TR-009	Name:	Sheridan St. - Repair & Enhance Blaine to School	Lead Division: Engineering Budget Number: 702157
---------------	--------------	---	---

Description: Repair Sheridan Street with enhancement to streetscape.

Justification: These improved streets within the Civic Corridor invite public to events at the renovated Community Center and attract visitors to downtown Newberg. This project is in keeping with the civic corridor planning.

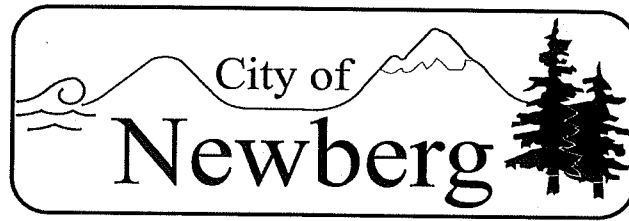
Type of Project: Rehab/Repair of Infrastructure.

TR-010	Name:	Pavement Rehabilitation Project Phase 1	Lead Division: Engineering Budget Number: 702171
---------------	--------------	--	---

Description: A list of City streets that require pavement rehabilitation is created after the pavement conditions of all streets are evaluated per ODOT's methodology. Streets that are identified for rehabilitation will be ground off prior to asphalt inlay and striping. Soft spots will be repaired as warranted.

Justification: Existing City streets are falling behind in maintenance. The City may receive additional monies from the gas tax increase this year to be used to fund this first phase of rehabilitation.

Type of Project: Rehab/Repair of Infrastructure.



2011-2012 CAPITAL IMPROVEMENT PROGRAM

MULTI-FUNDED/OTHER PROJECTS

April 15, 2011

This page intentionally left blank.

AD-003	Name: Crestview Dr. Improvements	Lead Division: Engineering Budget Number:
<p>Description: Improve Crestview Drive through the Oxberg Lake Estates neighborhood in accordance with the 5-party agreement. Scope includes waterline and stormwater installations, compact roundabouts, curb and gutter, sidewalks, and sound walls.</p> <p>Justification: This segment of Crestview Drive is a part of the transportation network connection from Highway 99W to Springbrook Road and Mountainview Drive. It provides an alternate route to get to the City's north and northwest areas.</p> <p>Type of Project: Capacity Improvement to Infrastructure.</p>		
AD-005	Name: Newberg Animal Shelter	Lead Division: Engineering Budget Number: 731008
<p>Description: Construct a modern animal shelter. Design to be based off preliminary plans produced by PW Engineering and approved by Newberg Animal Shelter Friends. Construction efforts are to be phased - Shell; Mini-Core; Essential Core; and Full-Build-out.</p> <p>Justification: The existing extremely sub-standard animal shelter on Blaine Street will need to continue to be used for animal control. The facility is not appropriate for adoptions or any other ancillary shelter functions.</p> <p>Type of Project: Construction of New Infrastructure.</p>		
AD-006	Name: Newberg Fire Station 20 Remodel	Lead Division: Engineering Budget Number: 610534
<p>Description: This project will address firefighter health and safety concerns as well as allow additional space to increase firefighter staffing. Some of the proposed improvements include providing diesel exhaust cleaning systems, additional bunk rooms, physical training room, HVAC improvements, enclosing the turnout gear, updating the kitchen and replacing outdated surfaces throughout the building.</p> <p>Justification: An American Recovery and Reinvestment Act (ARRA) Assistance to Firefighters Fire Station Construction Grant has been awarded to the Newberg Fire Department for the amount of \$764,225 and will be used for the design and construction of this project.</p> <p>Type of Project: Rehab/Repair of Infrastructure.</p>		

This page intentionally left blank.

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
					FUND 01	GENERAL FUND				
					REVENUES					
3,516,106	3,137,138	2,778,800	2,778,800	-	01-0000-300000	Beg F/B-Net Working Capital	-	1,796,531	1,796,531	1,796,531
5,195,901	5,487,416	5,703,893	5,722,000	-	01-0000-310000	Current Year Taxes	-	5,858,193	5,858,193	5,858,193
185,431	220,788	150,000	248,000	-	01-0000-311000	Prior Year Taxes	-	175,000	175,000	175,000
224,414	212,951	200,000	224,000	-	01-0000-320001	Franchise Fee-Cable	-	189,000	189,000	189,000
79,041	91,594	75,000	77,748	-	01-0000-320002	Franchise Fee-Garbage	-	80,000	80,000	80,000
285,456	283,453	285,000	237,097	-	01-0000-320003	Franchise Fee-Gas	-	240,000	240,000	240,000
758,974	852,475	900,000	795,000	-	01-0000-320004	Franchise Fee-Electric	-	800,000	800,000	800,000
72,524	117,932	65,000	45,000	-	01-0000-320005	Franchise Fee-Telephone	-	40,000	40,000	40,000
119,039	225,408	325,000	325,000	-	01-0000-321003	Transient Lodging Tax	-	325,000	325,000	325,000
1,025	1,375	900	300	-	01-0000-321004	Other Business & Liquor Taxes	-	250	250	250
342,123	109,950	140,475	115,000	-	01-0000-322009	Community Development	-	240,000	240,000	240,000
373	4,489	1,000	2,570	-	01-0000-322011	Project Permit Center Fees	-	1,000	1,000	1,000
-	82	814,800	810,000	-	01-0000-334002	FEMA Grant - Fire	-	810,000	810,000	810,000
-	12,092	7,265	10,208	-	01-0000-334027	Police Grants	-	-	-	-
10,000	5,000	-	-	-	01-0000-334032	State Rural Investment Grant	-	-	-	-
-	-	30,000	30,000	-	01-0000-334042	DLCD Grant (Industrial Infrastructure Plan)	-	-	-	-
-	22,000	4,500	4,492	-	01-0000-334048	JAG Grant	-	-	-	-
20,000	-	-	-	-	01-0000-334053	Rotary Signage Grant	-	-	-	-
268,171	258,946	270,000	277,000	-	01-0000-335003	State Liquor Taxes	-	270,000	270,000	270,000
34,830	33,471	35,000	33,500	-	01-0000-335004	State Cigarette Taxes	-	35,000	35,000	35,000
174,411	184,558	180,000	185,000	-	01-0000-335006	State Revenue Sharing	-	180,000	180,000	180,000
34,249	39,618	36,000	28,000	-	01-0000-336001	Dundee Planning Contract	-	28,000	28,000	28,000
-	-	12,500	12,500	-	01-0000-336002	Dundee WCCA Subscription Fee	-	12,500	12,500	12,500
30,387	31,906	33,501	33,501	-	01-0000-336003	Dundee Communications	-	35,176	35,176	35,176
384,465	385,000	398,475	398,475	-	01-0000-336004	Dundee Police Contract	-	398,475	398,475	398,475
26,842	33,535	10,000	27,000	-	01-0000-338000	Reimbursed Costs	-	10,000	10,000	10,000
2,674	754	1,593	800	-	01-0000-338007	School District CET Admin Fee	-	600	600	600
4,892	2,241	1,440	600	-	01-0000-338008	Park SDC Admin Fee	-	1,100	1,100	1,100
35,000	35,000	35,000	35,000	-	01-0000-338009	School District SRO	-	35,000	35,000	35,000
200	230	50	-	-	01-0000-341000	Temporary Retail Licenses	-	-	-	-
17,064	8,450	10,000	10,000	-	01-0000-341002	PD Reports and Other Fees	-	7,500	7,500	7,500
135,450	49,478	62,500	69,000	-	01-0000-341003	Planning / Subdivision Fees	-	104,000	104,000	104,000
2,601	1,998	1,000	4,500	-	01-0000-341004	Fire Department Miscellaneous Fees	-	1,000	1,000	1,000
1,393	410	500	500	-	01-0000-341005	Permit Center Document Sales	-	800	800	800
30,816	30,407	30,000	26,000	-	01-0000-342001	Newberg Dog Licenses	-	30,000	30,000	30,000
275,392	285,249	275,000	289,950	-	01-0000-342002	Fire Protection Contract	-	289,500	289,500	289,500
11,610	9,722	8,000	8,000	-	01-0000-342003	Animal Release, Adoption Fees	-	8,000	8,000	8,000
25,411	24,410	25,000	24,000	-	01-0000-346001	Library Fines, Fees, Copies, etc	-	25,000	25,000	25,000
3,222	2,463	3,500	2,400	-	01-0000-346003	Lost Book Payments	-	3,500	3,500	3,500
60,078	63,127	71,593	71,593	-	01-0000-346004	CCRLS Reimbursement	-	75,693	75,693	75,693
20,844	20,247	20,000	20,000	-	01-0000-346005	Non-Resident Library Cards	-	20,000	20,000	20,000
-	-	7,900	2,360	-	01-0000-346006	PCC Contract	-	-	-	-
529,059	485,643	480,000	501,000	-	01-0000-351000	Traffic Fines	-	480,000	480,000	480,000
11,962	11,415	15,000	15,000	-	01-0000-351001	Court Improvement Fees	-	15,000	15,000	15,000
149	-	-	-	-	01-0000-351002	Code Enforcement/Parking Fees	-	-	-	-
10,950	5,850	7,500	6,000	-	01-0000-351003	Alarm Fees	-	7,500	7,500	7,500
19,507	20,252	22,000	18,000	-	01-0000-351004	Peer Court	-	17,000	17,000	17,000
6,433	4,243	5,000	3,000	-	01-0000-351005	Court Appointed Attorneys	-	5,000	5,000	5,000
107,148	138,078	130,000	120,000	-	01-0000-351006	Traffic School Fee	-	115,000	115,000	115,000
-	50	-	-	-	01-0000-351007	Community Service Fee	-	-	-	-
43,774	42,935	45,000	30,000	-	01-0000-351008	Photo Red Light	-	35,000	35,000	35,000
13,594	10,254	5,000	2,000	-	01-0000-360000	Miscellaneous Revenues	-	2,000	2,000	2,000
41,398	10,913	16,000	-	-	01-0000-361000	Interest Earned	-	9,000	9,000	9,000
2,505	-	-	-	-	01-0000-361004	Interest-Other Investments	-	-	-	-
151	-	-	-	-	01-0000-364000	Sale Of Assets	-	-	-	-
2	20	-	50	-	01-0000-367001	Animal Control Donations	-	-	-	-
175	100	-	155	-	01-0000-367002	K-9 Donations	-	-	-	-
385,181	416,756	488,000	460,000	-	01-0000-370700	Internal Rev-Franchise Fee	-	502,500	502,500	502,500
3,742	3,742	3,843	3,843	-	01-0000-370750	Internal Rev-Communications Charge	-	3,843	3,843	3,843
-	-	2,500	2,500	-	01-0000-390006	Transfer In-Wastewater Fund	-	-	-	-
-	-	2,500	2,500	-	01-0000-390007	Transfer In-Water Fund	-	-	-	-
13,566,139	13,435,613	14,232,528	14,148,941	-		TOTAL REVENUES	-	13,317,661	13,317,661	13,317,661

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
1110 GENERAL GOVERNMENT										
1,592	1,567	1,900	1,900	-	01-1110-431000	Salaries	-	1,924	1,924	1,924
2,230	1,050	2,900	2,900	-	01-1110-432000	Councilor Salaries	-	2,900	2,900	2,900
4,440	4,020	4,600	4,600	-	01-1110-433000	Mayor Salaries	-	4,600	4,600	4,600
556	13	719	719	-	01-1110-441000	FICA/Medicare	-	721	721	721
107	97	354	264	-	01-1110-442000	Workers Compensation	-	442	442	442
17	7	29	32	-	01-1110-443000	Unemployment	-	29	29	29
8,942	6,753	10,502	10,415	-		Total Personal Services	-	10,616	10,616	10,616
1,703	1,281	3,000	2,000	-	01-1110-510000	Office Supplies	-	2,250	2,250	2,250
2,623	2,798	3,380	3,380	-	01-1110-515000	Printing & Advertising	-	3,950	3,950	3,950
23,730	27,278	26,155	27,000	-	01-1110-520000	Dues & Meetings	-	27,575	27,575	27,575
676	1,825	2,290	2,290	-	01-1110-520005	Mayor's Expenses	-	2,265	2,265	2,265
3,842	136	200	400	-	01-1110-520006	Council/Committee Expense	-	400	400	400
793	116	500	500	-	01-1110-520008	Recognition	-	500	500	500
3,525	2,228	5,310	5,310	-	01-1110-525000	Travel & Training	-	5,310	5,310	5,310
1,815	-	2,000	-	-	01-1110-580000	Professional Services	-	10,000	10,000	10,000
123,036	139,398	147,890	139,002	-	01-1110-590000	Internal Chrg-Admin Support Services	-	142,585	142,585	142,585
1,000	-	-	-	-	01-1110-590002	Internal Chrg-Computers	-	-	-	-
42,000	23,500	34,000	34,000	-	01-1110-592000	Community Support	-	31,000	31,000	31,000
-	32,702	74,250	78,250	-	01-1110-592500	Tourism Promotion	-	86,250	86,250	86,250
204,743	231,262	298,975	292,132	-		Total Materials and Services	-	312,085	312,085	312,085
213,685	238,015	309,477	302,547	-	1110	TOTAL GENERAL GOVERNMENT	-	322,701	322,701	322,701
1510 MUNICIPAL COURT										
87,492	89,615	100,452	104,000	2.00	01-1510-420000	Clerical Salaries	1.00	46,980	46,980	46,980
7,133	19,229	33,900	31,600	0.20	01-1510-431000	Judicial Salaries	0.20	33,900	33,900	33,900
7,195	8,075	10,278	11,000	-	01-1510-441000	FICA/Medicare	-	6,188	6,188	6,188
300	312	850	800	-	01-1510-442000	Workers Compensation	-	530	530	530
191	109	403	400	-	01-1510-443000	Unemployment	-	243	243	243
12,544	13,660	14,588	14,260	-	01-1510-444001	Retirement-Principal	-	7,575	7,575	7,575
32,408	36,441	35,034	32,426	-	01-1510-445000	Health/Life/LTD	-	16,924	16,924	16,924
147,263	167,441	195,505	194,486	2.20		Total Personal Services	1.20	112,340	112,340	112,340
2,177	3,332	2,000	1,500	-	01-1510-510000	Office Supplies	-	1,750	1,750	1,750
191	426	1,120	6,000	-	01-1510-515000	Printing & Advertising	-	1,120	1,120	1,120
275	279	300	300	-	01-1510-520000	Dues & Meetings	-	400	400	400
-	51	-	-	-	01-1510-520003	Recruitment Expense	-	-	-	-
2,795	1,768	2,430	2,430	-	01-1510-525000	Travel & Training	-	2,500	2,500	2,500
3,502	3,192	3,100	4,000	-	01-1510-532000	Bank Fees	-	5,000	5,000	5,000
304	218	240	200	-	01-1510-533000	Contractual Services	-	250	250	250
5,500	-	-	-	-	01-1510-533030	Your Community Mediators	-	-	-	-
17,000	17,000	17,000	17,000	-	01-1510-533031	Peer Court	-	17,000	17,000	17,000
2,009	2,011	2,110	2,500	-	01-1510-533045	Maintenance Agreements	-	2,500	2,500	2,500
27,154	13,849	-	-	-	01-1510-580000	Judicial Services	-	-	-	-
76,120	66,869	65,209	61,290	-	01-1510-590000	Internal Chrg-Admin Support Services	-	67,396	67,396	67,396
1,000	-	3,000	3,000	-	01-1510-590002	Internal Chrg-Computers	-	-	-	-
8,374	4,831	10,000	8,500	-	01-1510-594000	Court Appointed Attorney Fees	-	10,000	10,000	10,000
4,123	4,185	5,224	4,000	-	01-1510-595000	Court Costs	-	4,500	4,500	4,500
408	-	3,500	-	-	01-1510-595001	Court Improvements	-	1,000	1,000	1,000
150,932	118,009	115,233	110,720	-		Total Materials and Services	-	113,416	113,416	113,416
298,196	285,450	310,738	305,206	2.20	1510	TOTAL MUNICIPAL COURT	1.20	225,756	225,756	225,756

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
POLICE DEPARTMENT 21XX										
2110 POLICE ADMINISTRATION										
92,828	93,130	94,870	94,870	1.00	01-2110-410000	Administrative Salaries	1.00	94,620	94,620	94,620
942	481	-	-	-	01-2110-420000	Clerical Salaries	-	-	-	-
360	360	360	360	-	01-2110-436100	Police Chief Clothing Allowance	-	360	360	360
5,400	5,400	5,400	5,400	-	01-2110-436200	Vehicle Allowance	-	5,400	5,400	5,400
720	720	720	720	-	01-2110-438000	Longevity	-	720	720	720
8,228	8,203	8,590	8,590	-	01-2110-441000	FICA/Medicare	-	8,593	8,593	8,593
2,276	2,307	2,428	2,428	-	01-2110-442000	Workers Compensation	-	3,606	3,606	3,606
201	398	305	305	-	01-2110-443000	Unemployment	-	304	304	304
27,027	25,783	24,428	24,428	-	01-2110-444000	Retirement-PERS	-	30,915	30,915	30,915
3,720	3,690	3,274	3,274	-	01-2110-444002	Retirement-Pension Bond	-	3,363	3,363	3,363
16,494	18,736	17,661	17,661	-	01-2110-445000	Health/Life/LTD	-	17,275	17,275	17,275
158,197	159,207	158,036	158,036	1.00		Total Personal Services	1.00	165,156	165,156	165,156
8,253	8,862	7,500	7,500	-	01-2110-510000	Office Supplies	-	7,500	7,500	7,500
139	76	500	500	-	01-2110-511000	Postage	-	500	500	500
4,345	4,968	4,000	4,000	-	01-2110-515000	Printing & Advertising	-	4,000	4,000	4,000
1,571	2,194	1,500	1,500	-	01-2110-520000	Dues & Meetings	-	1,500	1,500	1,500
-	95	-	-	-	01-2110-520003	Recruitment Expense	-	-	-	-
3,368	1,352	3,500	3,500	-	01-2110-525000	Travel & Training	-	3,500	3,500	3,500
4,217	4,127	4,000	4,000	-	01-2110-533045	Maintenance Agreements	-	4,000	4,000	4,000
1,002	608	1,000	1,000	-	01-2110-551000	Books & Publications	-	1,000	1,000	1,000
495	495	495	495	-	01-2110-575000	Bond Registration Costs	-	495	495	495
5,198	4,464	6,500	6,500	-	01-2110-580000	Professional Services	-	6,500	6,500	6,500
580,685	606,010	667,530	627,411	-	01-2110-590000	Internal Chrg-Admin Support Services	-	631,508	631,508	631,508
12,000	-	12,000	12,000	-	01-2110-590002	Internal Chrg-Computers	-	12,000	12,000	12,000
621,274	633,251	708,525	668,406	-		Total Materials and Services	-	672,503	672,503	672,503
779,470	792,459	866,561	826,442	1.00	2110	TOTAL POLICE ADMINISTRATION	1.00	837,659	837,659	837,659
2120 PATROL										
84,908	87,802	91,143	91,143	1.00	01-2120-410000	Administrative Salaries	1.00	91,176	91,176	91,176
1,300,479	1,483,602	1,553,011	1,553,011	24.00	01-2120-431000	Officer Salaries	24.00	1,561,728	1,561,728	1,561,728
110,723	69,580	113,518	105,000	-	01-2120-435000	Overtime	-	123,518	123,518	123,518
35,394	43,004	44,000	44,000	-	01-2120-435001	Holiday Bank	-	50,000	50,000	50,000
840	960	-	960	-	01-2120-436000	Shift Diff/Beeper Pay	-	960	960	960
7,980	8,440	8,640	8,640	-	01-2120-438000	Longevity	-	8,540	8,540	8,540
118,005	128,245	138,493	138,493	-	01-2120-441000	FICA/Medicare	-	140,455	140,455	140,455
34,681	39,076	46,433	46,433	-	01-2120-442000	Workers Compensation	-	69,802	69,802	69,802
3,101	4,098	5,435	5,435	-	01-2120-443000	Unemployment	-	5,510	5,510	5,510
233,087	234,267	250,694	250,694	-	01-2120-444000	Retirement-PERS	-	361,737	361,737	361,737
48,613	55,060	59,076	59,076	-	01-2120-444002	Retirement-Pension Bond	-	61,211	61,211	61,211
359,825	452,907	505,486	505,486	-	01-2120-445000	Health/Life/LTD	-	447,069	447,069	447,069
2,337,635	2,607,041	2,815,929	2,808,371	25.00		Total Personal Services	25.00	2,921,706	2,921,706	2,921,706
20,012	24,949	15,000	15,000	-	01-2120-512000	Uniforms	-	15,000	15,000	15,000
746	436	700	700	-	01-2120-520000	Dues & Meetings	-	700	700	700
1,076	996	500	500	-	01-2120-520003	Recruitment Expense	-	500	500	500
4,936	7,215	6,500	6,500	-	01-2120-523000	Supplies	-	6,500	6,500	6,500
7,072	5,967	8,500	8,500	-	01-2120-523001	Ammunition	-	8,500	8,500	8,500
-	-	500	500	-	01-2120-523005	Flares	-	500	500	500
1,477	1,536	1,250	1,250	-	01-2120-524000	Safety Program	-	1,250	1,250	1,250
9,080	7,473	8,500	8,500	-	01-2120-525000	Travel & Training	-	8,500	8,500	8,500
125	99	-	-	-	01-2120-525005	PD Regional Training	-	-	-	-
869	-	250	250	-	01-2120-528000	Prisoner Expense	-	250	250	250
5,232	1,702	2,500	2,500	-	01-2120-529000	K-9 Program	-	2,500	2,500	2,500
1,776	1,616	1,500	1,500	-	01-2120-530000	Drug Dog	-	1,500	1,500	1,500
981	933	1,000	1,000	-	01-2120-533000	Contractual Services	-	1,000	1,000	1,000
-	4,075	-	-	-	01-2120-533011	Police Grants	-	-	-	-
109	-	-	-	-	01-2120-533045	Maintenance Agreements	-	-	-	-
-	25,643	890	890	-	01-2120-533048	JAG Grant	-	890	890	890
4,651	2,302	2,000	2,000	-	01-2120-536000	Motor Program	-	2,000	2,000	2,000
49,833	63,007	60,000	70,000	-	01-2120-562000	Fuel	-	75,000	75,000	75,000
31,829	28,916	35,000	35,000	-	01-2120-563000	Vehicle Maintenance	-	35,000	35,000	35,000
1,431	3,097	2,000	2,000	-	01-2120-566000	Equip Repair & Maintenance	-	2,000	2,000	2,000
4,227	1,703	3,000	3,000	-	01-2120-566120	Small Equipment Replacement	-	3,000	3,000	3,000
3,592	1,860	2,000	2,000	-	01-2120-580000	Professional Services	-	2,000	2,000	2,000
66,500	-	45,000	45,000	-	01-2120-590001	Internal Chrg-Veh/Equip	-	45,000	45,000	45,000
24,000	-	3,000	3,000	-	01-2120-590003	Internal Chrg-Capital Replace	-	3,000	3,000	3,000
38,571	38,571	38,000	38,000	-	01-2120-590008	Internal Chrg-Radio Replace	-	38,000	38,000	38,000
13,453	749	10,000	10,000	-	01-2120-596000	Reserve Police Costs	-	10,000	10,000	10,000
1,700	772	1,700	1,700	-	01-2120-596003	Reserve Officers' Ammunition	-	1,700	1,700	1,700
293,277	223,616	249,290	259,290	-		Total Materials and Services	-	264,290	264,290	264,290
13,829	13,665	54,000	59,000	-	01-2120-610000	Capital Outlay	-	24,000	24,000	24,000
13,829	13,665	54,000	59,000	-		Total Capital Outlay	-	24,000	24,000	24,000
2,644,742	2,844,322	3,119,219	3,126,661	25.00	2120	TOTAL PATROL	25.00	3,209,996	3,209,996	3,209,996

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
2130 INVESTIGATIONS										
83,671	87,775	91,143	91,143	1.00	01-2130-410000	Administrative Salaries	1.00	91,176	91,176	91,176
302,686	320,501	343,196	343,196	5.00	01-2130-431000	Officer Salaries	5.00	339,495	339,495	339,495
25,586	22,503	30,000	30,000	-	01-2130-435000	Overtime	-	30,000	30,000	30,000
11,285	12,030	15,000	14,000	-	01-2130-435001	Holiday Bank	-	15,000	15,000	15,000
2,133	2,400	1,920	2,400	-	01-2130-436000	Beeper Pay	-	2,400	2,400	2,400
1,590	1,800	1,800	1,800	-	01-2130-436100	Detectives Clothing Allowance	-	1,800	1,800	1,800
1,100	1,600	1,600	1,600	-	01-2130-438000	Longevity	-	960	960	960
32,741	33,654	37,078	37,078	-	01-2130-441000	FICA/Medicare	-	36,788	36,788	36,788
10,057	10,753	12,371	12,371	-	01-2130-442000	Workers Compensation	-	18,246	18,246	18,246
856	448	1,454	1,454	-	01-2130-443000	Unemployment	-	1,441	1,441	1,441
66,107	59,814	66,302	66,302	-	01-2130-444000	Retirement-PERS	-	90,715	90,715	90,715
4	-	-	-	-	01-2130-444001	Retirement-Principal	-	-	-	-
12,170	13,547	15,800	15,800	-	01-2130-444002	Retirement-Pension Bond	-	16,074	16,074	16,074
86,026	97,618	105,990	105,990	-	01-2130-445000	Health/Life/LTD	-	90,349	90,349	90,349
636,012	664,443	723,654	723,134	6.00		Total Personal Services	6.00	734,444	734,444	734,444
53	236	500	500	-	01-2130-520000	Dues & Meetings	-	500	500	500
5,000	3,000	-	-	-	01-2130-521000	Confidential Funds	-	5,000	5,000	5,000
7,164	5,304	2,000	2,000	-	01-2130-523000	Supplies	-	2,000	2,000	2,000
598	-	700	700	-	01-2130-523004	Photographic Equipment	-	700	700	700
4,555	1,847	3,500	3,500	-	01-2130-525000	Travel & Training	-	3,500	3,500	3,500
305	440	1,500	1,500	-	01-2130-533000	Contractual Services	-	1,500	1,500	1,500
1,200	1,200	1,200	1,200	-	01-2130-534000	Vehicle Lease	-	1,200	1,200	1,200
1,653	695	2,000	2,000	-	01-2130-563000	Vehicle Maintenance	-	2,000	2,000	2,000
-	-	3,000	3,000	-	01-2130-566120	Small Equip Replacement	-	3,000	3,000	3,000
597	1,561	2,000	2,000	-	01-2130-580000	Professional Services	-	2,000	2,000	2,000
16,000	-	16,000	16,000	-	01-2130-590001	Internal Chrg-Veh/Equip	-	16,000	16,000	16,000
-	-	5,000	5,000	-	01-2130-590004	Internal Chrg-Forensic Equip	-	5,000	5,000	5,000
37,124	14,282	37,400	37,400	-		Total Materials and Services	-	42,400	42,400	42,400
673,136	678,726	761,054	760,534	6.00	2130	TOTAL INVESTIGATIONS	6.00	776,844	776,844	776,844
2150 SUPPORT SERVICES										
32,005	32,652	34,098	34,098	0.50	01-2150-410000	Administrative Salaries	0.50	34,614	34,614	34,614
120,550	124,056	131,703	131,703	3.00	01-2150-420000	Clerical Salaries	3.00	135,444	135,444	135,444
42,026	42,922	44,518	44,518	1.00	01-2150-431000	Salaries & Wages	1.00	44,496	44,496	44,496
1,322	805	4,500	3,000	-	01-2150-435000	Overtime	-	4,500	4,500	4,500
4,471	4,950	5,000	4,500	-	01-2150-435001	Holiday Bank	-	6,000	6,000	6,000
1,920	1,920	2,040	2,040	-	01-2150-438000	Longevity	-	2,280	2,280	2,280
15,123	15,289	16,973	16,973	-	01-2150-441000	FICA/Medicare	-	17,392	17,392	17,392
775	784	956	956	-	01-2150-442000	Workers Compensation	-	1,630	1,630	1,630
402	207	665	665	-	01-2150-443000	Unemployment	-	683	683	683
14,088	14,532	17,443	17,443	-	01-2150-444000	Retirement-PERS	-	25,448	25,448	25,448
17,196	17,769	18,473	18,473	-	01-2150-444001	Retirement-Principal	-	19,976	19,976	19,976
3,021	3,797	4,156	4,156	-	01-2150-444002	Retirement-Pension Bond	-	4,373	4,373	4,373
62,844	71,619	75,604	75,604	-	01-2150-445000	Health/Life/LTD	-	67,734	67,734	67,734
315,745	331,304	356,129	354,129	4.50		Total Personal Services	4.50	364,570	364,570	364,570
538	422	450	450	-	01-2150-520000	Dues & Meetings	-	450	450	450
2,474	3,498	2,500	2,500	-	01-2150-523000	Supplies	-	2,500	2,500	2,500
1,613	1,089	2,250	1,200	-	01-2150-523002	Supplies-Dog Control	-	2,250	2,250	2,250
541	396	300	750	-	01-2150-523003	Veterinarian Fees	-	300	300	300
1,469	388	2,000	2,000	-	01-2150-525000	Travel & Training	-	2,000	2,000	2,000
-	-	-	-	-	01-2150-526000	Employee Testing	-	-	-	-
2,100	1,302	2,000	2,000	-	01-2150-527000	Community Policing	-	3,000	3,000	3,000
6,013	6,886	6,013	6,916	-	01-2150-532000	R.A.I.N. Agreement	-	5,054	5,054	5,054
13,531	13,460	21,000	21,000	-	01-2150-533000	Contractual Services	-	16,900	16,900	16,900
-	-	-	-	-	01-2150-533045	Maintenance Agreements	-	18,092	18,092	18,092
-	-	2,265	2,265	-	01-2150-533058	ACTS Oregon Bike Safety Grant	-	-	-	-
28,911	22,883	30,500	33,000	-	01-2150-566000	Equip Repair & Maintenance	-	4,500	4,500	4,500
57,189	50,324	69,278	72,081	-		Total Materials and Services	-	55,046	55,046	55,046
372,934	381,628	425,407	426,210	4.50	2150	TOTAL SUPPORT SERVICES	4.50	419,616	419,616	419,616
4,470,283	4,697,134	5,172,241	5,139,847	36.50		TOTAL POLICE DEPARTMENT	36.50	5,244,115	5,244,115	5,244,115

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
FIRE DEPARTMENT 22XX										
2210 FIRE ADMINISTRATION										
114,515	103,088	104,317	103,287	1.00	01-2210-410000	Administrative Salaries	1.00	104,568	104,568	104,568
62,735	62,566	64,536	64,257	1.00	01-2210-420000	Clerical Salaries	1.00	68,373	68,373	68,373
-	1,854	3,200	4,736	-	01-2210-436000	Standby Pay	-	5,000	5,000	5,000
700	-	-	-	-	01-2210-436100	Uniform Allowance	-	-	-	-
1,080	480	720	729	-	01-2210-438000	Longevity	-	720	720	720
13,888	12,592	13,218	12,919	-	01-2210-441000	FICA/Medicare	-	13,668	13,668	13,668
1,939	2,253	2,309	3,983	-	01-2210-442000	Workers Compensation	-	4,598	4,598	4,598
356	465	519	519	-	01-2210-443000	Unemployment	-	536	536	536
-	10,878	12,870	12,931	-	01-2210-444000	Retirement-PERS	-	17,597	17,597	17,597
27,308	8,808	9,210	9,083	-	01-2210-444001	Retirement-Principal	-	10,074	10,074	10,074
-	2,685	3,548	4,378	-	01-2210-444002	Retirement-Pension Bond	-	3,671	3,671	3,671
24,964	32,144	30,412	29,893	-	01-2210-445000	Health/Life/LTD	-	29,741	29,741	29,741
247,485	237,812	244,859	246,715	2.00		Total Personal Services	2.00	258,546	258,546	258,546
3,552	3,153	3,500	3,500	-	01-2210-510000	Office Supplies	-	3,500	3,500	3,500
605	144	600	100	-	01-2210-511000	Postage	-	600	600	600
3,398	-	-	-	-	01-2210-512000	Uniforms	-	-	-	-
862	827	1,000	600	-	01-2210-520000	Dues & Meetings	-	1,000	1,000	1,000
10,025	-	-	-	-	01-2210-520003	Recruitment Expense	-	-	-	-
4,712	2,973	7,000	5,000	-	01-2210-523000	Supplies	-	7,000	7,000	7,000
2,122	1,484	3,200	2,500	-	01-2210-525000	Travel & Training	-	3,200	3,200	3,200
2,718	3,796	3,400	3,000	-	01-2210-533045	Maintenance Agreements	-	3,400	3,400	3,400
18,739	14,414	18,000	15,000	-	01-2210-540000	Utilities	-	18,000	18,000	18,000
273	254	300	150	-	01-2210-551000	Books & Publications	-	300	300	300
1,117	1,236	2,000	2,000	-	01-2210-562000	Fuel	-	2,000	2,000	2,000
1,891	429	1,500	1,000	-	01-2210-563000	Vehicle Maintenance	-	1,500	1,500	1,500
789	566	1,000	500	-	01-2210-566000	Equip Repair & Maintenance	-	1,000	1,000	1,000
248	248	250	250	-	01-2210-575000	Bond Registration Costs	-	250	250	250
-	-	-	8,000	-	01-2210-580000	Professional Services	-	-	-	-
294,399	328,867	350,424	329,364	-	01-2210-590000	Internal Chrg-Admin Support Services	-	365,393	365,393	365,393
6,000	-	6,000	6,000	-	01-2210-590002	Internal Chrg-Computers	-	-	-	-
351,451	358,391	398,174	376,964	-		Total Materials and Services	-	407,143	407,143	407,143
598,937	596,204	643,033	623,679	2.00	2210	TOTAL FIRE ADMINISTRATION	2.00	665,689	665,689	665,689
2220 FIRE SUPPRESSION										
75,932	85,400	87,036	87,940	1.00	01-2220-410000	Administrative Salaries	1.00	88,380	88,380	88,380
866,677	1,084,820	1,062,172	1,093,405	15.56	01-2220-431000	Firefighter Salaries	14.92	1,013,577	1,013,577	1,013,577
261,018	70,299	86,715	62,736	-	01-2220-435000	Overtime	-	86,715	86,715	86,715
32,834	43,495	45,000	45,000	-	01-2220-435001	Holiday Bank	-	40,000	40,000	40,000
20,194	13,537	22,000	15,634	-	01-2220-436000	Standby Pay	-	22,000	22,000	22,000
13,912	-	-	-	-	01-2220-436100	Uniform Allowance	-	-	-	-
1,680	840	480	960	-	01-2220-438000	Longevity	-	1,400	1,400	1,400
81,137	-	200	-	-	01-2220-439000	Incentive Pay	-	-	-	-
103,720	97,804	101,213	100,324	-	01-2220-441000	FICA/Medicare	-	97,241	97,241	97,241
24,759	24,305	27,112	43,284	-	01-2220-442000	Workers Compensation	-	51,040	51,040	51,040
2,701	2,495	3,968	4,006	-	01-2220-443000	Unemployment	-	3,815	3,815	3,815
187,470	151,249	169,600	159,735	-	01-2220-444000	Retirement-PERS	-	224,511	224,511	224,511
20,282	5,696	-	-	-	01-2220-444001	Retirement-Principal	-	-	-	-
38,435	39,308	42,807	48,000	-	01-2220-444002	Retirement-Pension Bond	-	41,890	41,890	41,890
168,948	218,118	229,227	214,242	-	01-2220-445000	Health/Life/LTD	-	243,629	243,629	243,629
1,899,698	1,837,366	1,877,530	1,875,266	16.56		Total Personal Services	15.92	1,914,198	1,914,198	1,914,198
1,563	14,892	15,000	17,500	-	01-2220-512000	Uniforms	-	15,000	15,000	15,000
944	498	500	766	-	01-2220-520000	Dues & Meetings	-	500	500	500
8,586	3,939	6,000	6,000	-	01-2220-523000	Supplies	-	6,000	6,000	6,000
-	-	10,000	9,500	-	01-2220-523020	Small Equipment	-	10,000	10,000	10,000
7,616	8,707	8,000	7,750	-	01-2220-525000	Travel & Training	-	8,000	8,000	8,000
93	93	100	146	-	01-2220-526000	Employee Testing	-	100	100	100
10,864	8,255	-	-	-	01-2220-533000	Contractual Services	-	-	-	-
-	1,134	9,460	10,259	-	01-2220-533045	Maintenance Agreements	-	9,460	9,460	9,460
1,848	703	2,000	1,997	-	01-2220-551000	Books & Publications	-	2,000	2,000	2,000
9,357	14,167	13,000	15,101	-	01-2220-562000	Fuel	-	15,000	15,000	15,000
39,886	29,328	39,000	37,500	-	01-2220-563000	Vehicle Maintenance	-	39,000	39,000	39,000
25,000	17,845	22,000	20,000	-	01-2220-566000	Equip Repair & Maintenance	-	22,000	22,000	22,000
20,487	26,760	30,000	27,500	-	01-2220-566100	Safety Equipment	-	30,000	30,000	30,000
32,786	32,786	32,786	32,786	-	01-2220-590008	Internal Chrg-Radio Replace	-	32,786	32,786	32,786
11,041	19,369	20,000	17,000	-	01-2220-596000	Volunteer Costs	-	20,000	20,000	20,000
3,969	6,956	10,000	9,500	-	01-2220-596001	Volunteer Training	-	10,000	10,000	10,000
17,500	13,063	17,500	17,500	-	01-2220-596002	Volunteer LOSAP	-	17,500	17,500	17,500
191,541	198,495	240,146	230,805	-		Total Materials and Services	-	237,346	237,346	237,346
24,558	-	-	-	-	01-2220-610000	Capital Outlay	-	-	-	-
-	-	810,000	810,000	-	01-2220-610534	Capital Outlay - FEMA Grant	-	810,000	810,000	810,000
24,558	-	810,000	810,000	-		Total Capital Outlay	-	810,000	810,000	810,000
2,115,798	2,035,861	2,927,676	2,916,071	16.56	2220	TOTAL FIRE SUPPRESSION	15.92	2,961,544	2,961,544	2,961,544

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
2230 FIRE PREVENTION										
77,251	87,228	88,223	89,039	1.00	01-2230-432000	Inspector Salaries	1.00	88,380	88,380	88,380
7,311	8,166	12,000	5,766	-	01-2230-436000	Standby Pay	-	12,000	12,000	12,000
700	-	-	-	-	01-2230-436100	Uniform Allowance	-	-	-	-
480	480	720	729	-	01-2230-438000	Longevity	-	720	720	720
8,527	-	-	-	-	01-2230-439000	Paramedic Incentive	-	-	-	-
7,110	7,104	7,722	7,117	-	01-2230-441000	FICA/Medicare	-	7,734	7,734	7,734
1,793	1,827	2,041	3,150	-	01-2230-442000	Workers Compensation	-	4,033	4,033	4,033
188	393	303	287	-	01-2230-443000	Unemployment	-	303	303	303
14,953	13,823	14,465	13,561	-	01-2230-444000	Retirement-PERS	-	20,978	20,978	20,978
3,216	3,210	3,268	3,792	-	01-2230-444002	Retirement-Pension Bond	-	3,362	3,362	3,362
16,412	18,675	17,624	16,877	-	01-2230-445000	Health/Life/LTD	-	17,234	17,234	17,234
137,941	140,907	146,366	140,318	1.00		Total Personal Services	1.00	154,744	154,744	154,744
171	163	85	278	-	01-2230-520000	Dues & Meetings	-	85	85	85
419	486	1,300	1,188	-	01-2230-523000	Supplies	-	1,300	1,300	1,300
2,788	1,801	3,200	3,085	-	01-2230-523011	Fire Prevention	-	3,200	3,200	3,200
2,475	1,342	1,600	1,646	-	01-2230-525000	Travel & Training	-	1,600	1,600	1,600
206	300	500	411	-	01-2230-551000	Books & Publications	-	500	500	500
1,619	1,806	2,500	2,174	-	01-2230-562000	Fuel	-	2,500	2,500	2,500
1,339	2,564	925	802	-	01-2230-563000	Vehicle Maintenance	-	925	925	925
9,017	8,462	10,110	9,584	-		Total Materials and Services	-	10,110	10,110	10,110
146,958	149,368	156,476	149,902	1.00	2230	TOTAL FIRE PREVENTION	1.00	164,854	164,854	164,854
2,861,692	2,781,433	3,727,185	3,689,652	19.56		TOTAL FIRE DEPARTMENT	18.92	3,792,087	3,792,087	3,792,087
2310 COMMUNICATIONS										
32,006	32,652	34,098	34,098	0.50	01-2310-410000	Administrative Salaries	0.50	34,614	34,614	34,614
258,261	311,618	322,047	322,047	7.00	01-2310-420000	Dispatch Salaries	7.00	330,925	330,925	330,925
34,687	31,581	26,000	35,000	-	01-2310-435000	Overtime	-	28,000	28,000	28,000
9,079	8,410	12,000	12,000	-	01-2310-435001	Holiday Bank	-	13,000	13,000	13,000
720	720	720	720	-	01-2310-438000	Longevity	-	1,400	1,400	1,400
25,044	28,251	30,208	30,208	-	01-2310-441000	FICA/Medicare	-	31,208	31,208	31,208
703	826	933	933	-	01-2310-442000	Workers Comp	-	1,474	1,474	1,474
668	385	1,183	1,183	-	01-2310-443000	Unemployment	-	1,224	1,224	1,224
51,961	49,828	55,108	55,108	-	01-2310-444000	Retirement-PERS	-	79,489	79,489	79,489
11,509	12,297	12,958	12,958	-	01-2310-444002	Retirement-Pension Bond	-	13,622	13,622	13,622
99,193	125,605	136,556	136,556	-	01-2310-445000	Health/Life/LTD	-	119,296	119,296	119,296
523,832	602,173	631,811	640,811	7.50		Total Personal Services	7.50	654,252	654,252	654,252
478	294	500	500	-	01-2310-520000	Dues & Meetings	-	500	500	500
4,584	3,012	4,000	4,000	-	01-2310-523000	Supplies	-	4,000	4,000	4,000
4,429	3,256	2,500	2,500	-	01-2310-525000	Travel & Training	-	2,500	2,500	2,500
613	-	500	500	-	01-2310-526000	Employee Testing	-	500	500	500
1,796	13,550	10,000	10,000	-	01-2310-533000	Contractual Services	-	10,000	10,000	10,000
901	885	1,100	1,100	-	01-2310-533045	Maintenance Agreements	-	35,687	35,687	35,687
-	1,736	3,100	3,100	-	01-2310-533051	OEM Phase II Wireless	-	3,060	3,060	3,060
45,279	127,515	130,000	130,000	-	01-2310-566000	Equip Repair & Maintenance	-	81,047	81,047	81,047
2,000	1,696	2,000	2,000	-	01-2310-566120	Small Equipment Replacement	-	2,000	2,000	2,000
106,870	104,057	115,275	108,347	-	01-2310-590000	Internal Chrg-Admin Support Services	-	101,529	101,529	101,529
19,000	-	19,000	19,000	-	01-2310-590003	Internal Chrg-Capital Replace	-	19,000	19,000	19,000
-	-	-	-	-	01-2310-590004	Equipment Replacement	-	-	-	-
185,950	256,000	287,975	281,047	-		Total Materials and Services	-	259,823	259,823	259,823
-	-	13,000	16,432	-	01-2310-610000	Capital Outlay	-	-	-	-
-	-	13,000	16,432	-		Total Capital Outlay	-	-	-	-
709,782	858,173	932,786	938,290	7.50	2310	TOTAL COMMUNICATIONS	7.50	914,075	914,075	914,075

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
LIBRARY 31XX										
3110 LIBRARY ADMINISTRATION										
172,907	131,075	135,173	135,173	2.00	01-3110-410000	Administrative Salaries	3.00	185,832	185,832	185,832
1,200	1,200	1,200	1,200	-	01-3110-438000	Longevity	-	1,200	1,200	1,200
13,391	9,965	10,432	10,432	-	01-3110-441000	FICA/Medicare	-	14,308	14,308	14,308
319	247	285	285	-	01-3110-442000	Workers Compensation	-	648	648	648
351	429	410	410	-	01-3110-443000	Unemployment	-	561	561	561
20,287	12,349	12,243	12,243	-	01-3110-444000	Retirement-PERS	-	17,734	17,734	17,734
7,377	7,523	8,325	8,325	-	01-3110-444001	Retirement-Principal	-	18,282	18,282	18,282
4,635	2,831	2,762	2,762	-	01-3110-444002	Retirement-Pension Bond	-	2,839	2,839	2,839
17,304	13,933	13,116	13,116	-	01-3110-445000	Health/Life/LTD	-	29,882	29,882	29,882
237,771	179,552	183,946	183,946	2.00		Total Personal Services	3.00	271,286	271,286	271,286
2,344	1,989	3,500	2,500	-	01-3110-510000	Office Supplies	-	3,500	3,500	3,500
-	17	-	-	-	01-3110-511000	Postage	-	-	-	-
400	93	200	100	-	01-3110-515000	Printing & Advertising	-	100	100	100
322	457	500	500	-	01-3110-520000	Dues & Meetings	-	500	500	500
879	418	500	500	-	01-3110-523000	Supplies	-	500	500	500
298	396	700	700	-	01-3110-525000	Travel & Training	-	700	700	700
919	1,246	1,200	1,700	-	01-3110-532000	Bank Fees	-	1,200	1,200	1,200
2,377	2,519	2,900	2,500	-	01-3110-533045	Maintenance Agreements	-	2,500	2,500	2,500
27,487	25,620	33,500	28,000	-	01-3110-540000	Utilities	-	28,000	28,000	28,000
97,601	104,143	111,592	111,592	-	01-3110-542001	Regional Library Service	-	117,949	117,949	117,949
-	-	-	580	-	01-3110-543000	PCC Expenses	-	-	-	-
501	520	500	500	-	01-3110-551000	Books & Publications	-	500	500	500
351	170	150	150	-	01-3110-551003	Lost Book Refunds	-	150	150	150
-	10	400	300	-	01-3110-566000	Equip Repair & Maintenance	-	200	200	200
198,760	196,934	211,603	198,886	-	01-3110-590000	Internal Chrg-Admin Support Services	-	195,065	195,065	195,065
8,000	-	-	-	-	01-3110-590002	Internal Chrg-Computers	-	-	-	-
174	-	400	300	-	01-3110-596000	Volunteer Costs	-	240	240	240
340,413	334,531	367,645	348,808	-		Total Materials and Services	-	351,104	351,104	351,104
578,184	514,083	551,591	532,754	2.00	3110	TOTAL LIBRARY ADMINISTRATION	3.00	622,390	622,390	622,390
3120 PUBLIC SERVICES										
362,784	399,355	412,260	412,260	10.14	01-3120-431000	Salaries & Wages	8.64	345,413	345,413	345,413
-	-	160	160	-	01-3120-438000	Longevity	-	480	480	480
27,984	30,211	31,550	31,550	-	01-3120-441000	FICA/Medicare	-	26,460	26,460	26,460
913	1,004	781	781	-	01-3120-442000	Workers Compensation	-	1,071	1,071	1,071
723	399	1,234	1,234	-	01-3120-443000	Unemployment	-	1,036	1,036	1,036
20,291	21,890	24,194	24,194	-	01-3120-444001	Retirement-Principal	-	16,991	16,991	16,991
37,065	43,252	41,240	41,240	-	01-3120-445000	Health/Life/LTD	-	23,273	23,273	23,273
449,761	496,112	511,419	511,419	10.14		Total Personal Services	8.64	414,724	414,724	414,724
5,437	3,734	3,600	3,600	-	01-3120-510000	Office Supplies	-	3,600	3,600	3,600
86	-	-	-	-	01-3120-511000	Postage	-	-	-	-
150	-	200	100	-	01-3120-515000	Printing & Advertising	-	100	100	100
328	397	400	400	-	01-3120-520000	Dues & Meetings	-	400	400	400
3,135	2,302	3,000	3,000	-	01-3120-523000	Supplies	-	2,500	2,500	2,500
3,016	5,741	2,500	2,500	-	01-3120-525000	Travel & Training	-	2,500	2,500	2,500
2,492	2,465	1,800	1,800	-	01-3120-533000	Contractual Services	-	1,800	1,800	1,800
1,936	1,631	1,300	50	-	01-3120-533024	Patron Notices	-	-	-	-
39,093	38,398	40,000	40,000	-	01-3120-551000	Books & Publications	-	40,000	40,000	40,000
11,390	8,461	7,200	7,200	-	01-3120-551001	Audio-Visual	-	7,200	7,200	7,200
7,629	7,713	6,000	6,000	-	01-3120-551002	Periodicals	-	6,000	6,000	6,000
15,287	14,743	15,000	15,000	-	01-3120-551003	Children's Books	-	15,000	15,000	15,000
2,807	2,684	2,700	2,700	-	01-3120-551004	Children's Audio-Visual	-	2,700	2,700	2,700
893	525	600	600	-	01-3120-551005	Children's Periodicals	-	600	600	600
5,068	3,302	3,000	3,000	-	01-3120-551006	Electronic Resources	-	3,000	3,000	3,000
326	750	1,000	1,000	-	01-3120-551007	Adult Book Replacement	-	1,000	1,000	1,000
2,204	2,538	2,500	2,500	-	01-3120-551008	Children's Book Replacement	-	2,500	2,500	2,500
201	610	400	400	-	01-3120-566000	Equip Repair & Maintenance	-	400	400	400
101,479	95,994	91,200	89,850	-		Total Materials and Services	-	89,300	89,300	89,300
10,690	1,000	165,000	165,000	-	01-3120-610000	Capital Outlay	-	-	-	-
10,690	1,000	165,000	165,000	-		Total Capital Outlay	-	-	-	-
561,930	593,106	767,619	766,269	10.14	3120	TOTAL PUBLIC SERVICES	8.64	504,024	504,024	504,024
1,140,114	1,107,189	1,319,210	1,299,023	12.14		TOTAL LIBRARY DEPARTMENT	11.64	1,126,414	1,126,414	1,126,414

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
4110 PLANNING										
41,436	59,604	60,061	60,061	0.70	01-4110-410000	Administrative Salaries	0.90	76,272	76,272	76,272
50,190	54,586	54,828	54,828	1.00	01-4110-420000	Clerical Salaries	0.80	43,744	43,744	43,744
226,153	189,811	201,638	201,638	3.50	01-4110-431000	Salaries & Wages	2.50	148,848	148,848	148,848
480	576	576	576	-	01-4110-438000	Longevity	-	672	672	672
24,579	22,818	24,260	24,260	-	01-4110-441000	FICA/Medicare	-	20,619	20,619	20,619
1,550	1,267	1,860	1,860	-	01-4110-442000	Workers Compensation	-	2,530	2,530	2,530
644	304	950	950	-	01-4110-443000	Unemployment	-	808	808	808
9,689	11,384	11,478	11,478	-	01-4110-444000	Retirement-PERS	-	20,709	20,709	20,709
38,476	32,991	36,380	36,380	-	01-4110-444001	Retirement-Principal	-	20,987	20,987	20,987
2,520	3,074	2,982	2,982	-	01-4110-444002	Retirement-Pension Bond	-	3,636	3,636	3,636
54,877	60,932	57,954	57,954	-	01-4110-445000	Health/Life/LTD	-	37,298	37,298	37,298
450,594	437,347	452,967	452,967	5.20		Total Personal Services	4.20	376,123	376,123	376,123
5,004	4,668	3,850	3,850	-	01-4110-510000	Office Supplies	-	3,000	3,000	3,000
222	92	200	200	-	01-4110-511000	Postage	-	200	200	200
4,399	4,685	5,700	5,000	-	01-4110-515000	Printing & Advertising	-	4,000	4,000	4,000
5,204	2,711	2,500	3,000	-	01-4110-520000	Dues & Meetings	-	1,800	1,800	1,800
4,386	2,003	3,450	2,500	-	01-4110-525000	Travel & Training	-	2,300	2,300	2,300
47	-	-	-	-	01-4110-526000	Employee Testing	-	-	-	-
1,614	2,865	1,500	1,500	-	01-4110-532000	Bank Fees	-	1,500	1,500	1,500
5,381	3,444	4,900	2,575	-	01-4110-533045	Maintenance Agreements	-	4,900	4,900	4,900
-	20,000	-	-	-	01-4110-533053	Rotary Signage Grant	-	-	-	-
-	-	15,000	15,000	-	01-4110-533054	DLCD Grant (Industrial Infrastructure Plan)	-	-	-	-
267	271	320	200	-	01-4110-551000	Books & Publications	-	250	250	250
395	336	483	600	-	01-4110-562000	Fuel	-	550	550	550
66	373	87	150	-	01-4110-563000	Vehicle Maintenance	-	300	300	300
108	51	173	100	-	01-4110-576000	Recording Fees	-	200	200	200
69,116	19,528	13,500	13,500	-	01-4110-580000	Professional Services	-	8,500	8,500	8,500
-	-	-	28	-	01-4110-580005	Land Use Planning Appeals	-	-	-	-
177,476	171,405	167,077	157,036	-	01-4110-590000	Internal Chrg-Admin Support Services	-	143,709	143,709	143,709
5,500	-	-	-	-	01-4110-590001	Internal Chrg-Veh/Equip	-	-	-	-
5,300	-	-	-	-	01-4110-590002	Internal Chrg-Computers	-	-	-	-
284,484	232,433	218,740	205,239	-		Total Materials and Services	-	171,209	171,209	171,209
172	-	-	-	-	01-4110-610000	Capital Outlay	-	-	-	-
172	-	-	-	-		Total Capital Outlay	-	-	-	-
735,250	669,780	671,707	658,206	5.20	4110	TOTAL PLANNING	4.20	547,332	547,332	547,332
NONDEPARTMENTAL 91XX										
-	19,639	22,345	19,639	-	9170	TRANSFERS				
-	19,639	22,345	19,639	-	01-9170-906000	Transfer-Wastewater	-	19,639	19,639	19,639
-	19,639	22,345	19,639	-	9170	TOTAL TRANSFERS	-	19,639	19,639	19,639
RESERVES										
-	-	666,839	-	-	9180	RESERVES				
-	-	1,100,000	-	-	01-9180-800000	Contingency	-	25,542	25,542	25,542
-	-	-	-	-	01-9180-880000	Unappropriated Fund Bal	-	1,100,000	1,100,000	1,100,000
-	-	1,766,839	-	-	9180	TOTAL RESERVES	-	1,125,542	1,125,542	1,125,542
-	19,639	1,789,184	19,639	-		TOTAL NONDEPARTMENTAL	-	1,145,181	1,145,181	1,145,181
10,429,002	10,656,813	14,232,528	12,352,410	83.10	FUND 01	TOTAL GENERAL FUND	79.96	13,317,661	13,317,661	13,317,661
3,137,138	2,778,800	-	1,796,531			ENDING FUND BALANCE		-	-	-

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
					FUND 2	STREET FUND				
					REVENUES					
600,132	295,090	163,532	163,531	-	02-0000-300000	Beg F/B-Net Working Capital	-	285,154	285,154	285,154
6,401	5,990	2,100	1,378	-	02-0000-332003	Street/Curb Permits	-	2,000	2,000	2,000
-	75	105	-	-	02-0000-332005	Golf Cart Permits	-	-	-	-
846,674	944,925	1,158,000	1,100,000	-	02-0000-335000	Gas Taxes	-	1,290,000	1,290,000	1,290,000
8,552	9,545	11,580	11,000	-	02-0000-336000	Bike Way Taxes	-	12,900	12,900	12,900
8,556	2,478	-	1,000	-	02-0000-338000	Reimb Costs-Materials	-	-	-	-
7,621	3,518	-	4,000	-	02-0000-338001	Reimb Costs-Labor	-	-	-	-
9,477	14,577	-	8,000	-	02-0000-338002	Reimb Costs-Capital Project	-	-	-	-
4,139	2,436	1,000	8,187	-	02-0000-342004	Dev Review and Inspection Fee	-	1,500	1,500	1,500
283	14,151	-	-	-	02-0000-360000	Miscellaneous Revenues	-	-	-	-
7,894	623	1,000	600	-	02-0000-361000	Interest Earned	-	500	500	500
166	-	-	714	-	02-0000-361001	Interest-Receiveables	-	-	-	-
9,296	-	-	6,467	-	02-0000-363000	Assessment Installments	-	-	-	-
278	-	-	-	-	02-0000-364000	Sale Of Assets	-	-	-	-
1,509,469	1,293,408	1,337,317	1,304,877	-		TOTAL REVENUES	-	1,592,054	1,592,054	1,592,054
PUBLIC WORKS 51XX										
					5110	STREET ADMINISTRATION				
21,731	33,908	12,202	8,055	0.13	02-5110-410000	Administrative Salaries	0.13	12,132	12,132	12,132
-	20	-	-	-	02-5110-438000	Longevity	-	-	-	-
1,684	2,581	933	617	-	02-5110-441000	FICA/Medicare	-	928	928	928
120	179	102	23	-	02-5110-442000	Workers Compensation	-	255	255	255
44	129	37	25	-	02-5110-443000	Unemployment	-	36	36	36
3,265	4,912	1,726	724	-	02-5110-444000	Retirement-PERS	-	1,620	1,620	1,620
754	728	391	271	-	02-5110-444002	Retirement-Pension Bond	-	406	406	406
3,008	3,417	1,677	2,161	-	02-5110-445000	Health/Life/LTD	-	2,244	2,244	2,244
30,606	45,875	17,068	11,876	0.13		Total Personal Services	0.13	17,621	17,621	17,621
456	533	500	-	-	02-5110-510000	Office Supplies	-	500	500	500
-	-	50	-	-	02-5110-511000	Postage	-	50	50	50
-	-	300	-	-	02-5110-515000	Printing & Advertising	-	200	200	200
(23)	936	-	34	-	02-5110-520000	Dues & Meetings	-	200	200	200
-	-	100	5	-	02-5110-520003	Recruitment Expense	-	50	50	50
1,043	84	750	400	-	02-5110-523000	Supplies	-	500	500	500
2	531	-	4	-	02-5110-525000	Travel & Training	-	500	500	500
-	-	50	-	-	02-5110-526000	Employee Testing	-	50	50	50
24,994	18,053	29,500	20,000	-	02-5110-533000	Contractual Services	-	29,500	29,500	29,500
-	5,769	-	-	-	02-5110-533045	Maintenance Agreements	-	-	-	-
102	190	300	100	-	02-5110-551000	Books & Publications	-	100	100	100
41	23	-	-	-	02-5110-562000	Fuel	-	-	-	-
-	-	200	-	-	02-5110-563000	Vehicle Maintenance	-	100	100	100
252	252	275	275	-	02-5110-575000	Bond Registration Costs	-	275	275	275
-	82	100	100	-	02-5110-576000	Recording Fees	-	100	100	100
192,675	181,245	201,928	189,792	-	02-5110-590000	Internal Chrg-Admin Support Services	-	147,048	147,048	147,048
3,417	3,417	-	-	-	02-5110-590002	Internal Chrg-Computers	-	-	-	-
222,959	211,115	234,053	210,710	-		Total Materials and Services	-	179,173	179,173	179,173
253,565	256,990	251,121	222,586	0.13	5110	TOTAL STREET ADMINISTRATION	0.13	196,794	196,794	196,794

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
5112 ENGINEERING DESIGN										
30,451	19,414	10,907	10,395	0.25	02-5112-420000	Clerical Salaries	0.21	9,165	9,165	9,165
80,781	94,327	49,681	48,939	0.75	02-5112-432000	Engineer Salaries	0.73	49,134	49,134	49,134
495	461	220	180	-	02-5112-438000	Longevity	-	286	286	286
8,545	8,545	4,652	4,463	-	02-5112-441000	FICA/Medicare	-	4,482	4,482	4,482
643	741	458	840	-	02-5112-442000	Workers Compensation	-	1,089	1,089	1,089
218	114	182	179	-	02-5112-443000	Unemployment	-	175	175	175
18,912	19,768	11,269	11,029	-	02-5112-444001	Retirement-Principal	-	7,355	7,355	7,355
21,093	24,909	12,362	11,643	-	02-5112-445000	Health/Life/LTD	-	5,888	5,888	5,888
161,138	168,279	89,731	87,667	1.00		Total Personal Services	0.94	77,574	77,574	77,574
912	202	1,000	500	-	02-5112-510000	Office Supplies	-	500	500	500
-	18	25	-	-	02-5112-511000	Postage	-	25	25	25
-	16	1,000	400	-	02-5112-515000	Printing & Advertising	-	250	250	250
689	327	2,350	1,000	-	02-5112-520000	Dues & Meetings	-	1,000	1,000	1,000
1,224	1,170	1,500	1,000	-	02-5112-523000	Supplies	-	1,000	1,000	1,000
1,934	3,200	2,000	1,800	-	02-5112-525000	Travel & Training	-	2,200	2,200	2,200
-	-	50	-	-	02-5112-526000	Employee Testing	-	50	50	50
1,097	1,172	600	300	-	02-5112-532000	Bank Fees	-	500	500	500
1,956	27	15,000	-	-	02-5112-533000	Contractual Services	-	15,000	15,000	15,000
3,967	2,569	9,750	9,500	-	02-5112-533045	Maintenance Agreements	-	10,200	10,200	10,200
381	155	200	200	-	02-5112-551000	Books & Publications	-	200	200	200
623	484	500	-	-	02-5112-562000	Fuel	-	300	300	300
-	-	200	-	-	02-5112-563000	Vehicle Maintenance	-	200	200	200
130	4	150	-	-	02-5112-566000	Equip Repair & Maintenance	-	150	150	150
5,900	5,900	-	-	-	02-5112-590001	Internal Chrg-Veh/Equip	-	-	-	-
3,417	3,417	-	-	-	02-5112-590002	Internal Chrg-Computers	-	-	-	-
22,229	18,660	34,325	14,700	-		Total Materials and Services	-	31,575	31,575	31,575
3,220	2,406	4,775	4,195	-	02-5112-610000	Capital Outlay	-	920	920	920
3,220	2,406	4,775	4,195	-		Total Capital Outlay	-	920	920	920
186,587	189,345	128,831	106,562	1.00	5112	TOTAL ENGINEERING DESIGN	0.94	110,069	110,069	110,069

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
5120 STREET MAINTENANCE										
18,141	18,627	9,938	9,791	0.13	02-5120-410000	Administrative Salaries	0.13	9,840	9,840	9,840
12,406	12,559	10,233	9,630	0.25	02-5120-420000	Clerical Salaries	0.25	10,383	10,383	10,383
143,975	126,742	126,972	124,091	2.50	02-5120-431000	Maintenance Salaries	2.75	135,276	135,276	135,276
5,208	-	6,000	-	-	02-5120-433000	Summer Help	-	6,000	6,000	6,000
1,286	735	6,570	1,140	-	02-5120-436000	Beeper Pay	-	6,570	6,570	6,570
342	292	250	263	-	02-5120-436100	Uniform Allowance	-	-	-	-
1,240	1,320	1,296	1,296	-	02-5120-438000	Longevity	-	996	996	996
13,701	11,802	12,336	10,810	-	02-5120-441000	FICA/Medicare	-	12,934	12,934	12,934
4,547	3,555	6,240	6,300	-	02-5120-442000	Workers Compensation	-	13,798	13,798	13,798
363	259	485	440	-	02-5120-443000	Unemployment	-	508	508	508
29,417	26,751	25,887	24,647	-	02-5120-444001	Retirement-Principal	-	29,952	29,952	29,952
49,900	50,167	43,607	40,478	-	02-5120-445000	Health/Life/LTD	-	41,448	41,448	41,448
280,527	252,809	249,814	228,887	2.88		Total Personal Services	3.13	267,705	267,705	267,705
1,350	1,277	1,600	1,500	-	02-5120-510000	Office Supplies	-	1,600	1,600	1,600
942	667	1,200	1,000	-	02-5120-512000	Uniforms	-	1,200	1,200	1,200
931	285	1,000	1,000	-	02-5120-520000	Dues & Meetings	-	1,000	1,000	1,000
30,426	28,030	25,000	25,000	-	02-5120-522000	Road Materials	-	25,000	25,000	25,000
8,146	6,098	6,500	6,500	-	02-5120-523000	Supplies & Small Tools	-	6,500	6,500	6,500
252	28	500	400	-	02-5120-524000	Safety Program	-	500	500	500
1,941	624	3,000	3,000	-	02-5120-525000	Travel & Training	-	3,000	3,000	3,000
564	635	1,000	500	-	02-5120-526000	Employee Testing	-	1,000	1,000	1,000
11,485	12,673	12,000	11,000	-	02-5120-533000	Contractual Services	-	12,000	12,000	12,000
1,418	1,793	2,000	1,750	-	02-5120-533045	Maintenance Agreements	-	2,000	2,000	2,000
29,939	2,423	30,000	28,000	-	02-5120-538101	Street Improvements	-	30,000	30,000	30,000
-	-	30,000	29,320	-	02-5120-538102	Street Crack Sealing	-	30,000	30,000	30,000
22,015	8,449	20,000	15,000	-	02-5120-538105	Sidewalk Intersections/ADA/Bikeway	-	20,000	20,000	20,000
5,952	4,291	6,000	5,000	-	02-5120-540000	Utilities	-	6,000	6,000	6,000
12,832	17,681	13,000	13,000	-	02-5120-541000	Street Signs	-	20,000	20,000	20,000
256,028	256,453	270,000	260,000	-	02-5120-541001	Street Lighting	-	274,000	274,000	274,000
-	893	5,000	3,000	-	02-5120-541002	Street Light/Pole Maintenance	-	5,000	5,000	5,000
11,883	8,428	14,000	12,000	-	02-5120-562000	Fuel	-	16,000	16,000	16,000
24,178	14,160	15,000	15,000	-	02-5120-563000	Vehicle Maintenance	-	15,000	15,000	15,000
7,049	3,653	6,500	5,000	-	02-5120-566000	Equip Repair & Maintenance	-	6,500	6,500	6,500
7,626	3,088	6,000	5,000	-	02-5120-571000	Bldg & Grounds Maintenance	-	6,000	6,000	6,000
25,000	25,000	-	-	-	02-5120-590001	Internal Chrg-Veh/Equip	-	25,000	25,000	25,000
2,935	2,935	-	-	-	02-5120-590002	Internal Chrg-Computers	-	-	-	-
462,893	399,562	469,300	441,970	-		Total Materials and Services	-	507,300	507,300	507,300
743,421	652,371	719,114	670,857	2.88	5120	TOTAL STREET MAINTENANCE	3.13	775,005	775,005	775,005
1,183,573	1,098,705	1,099,066	1,000,004	4.01		TOTAL PUBLIC WORKS (STREET)	4.20	1,081,868	1,081,868	1,081,868
NONDEPARTMENTAL 91XX										
9170 TRANSFERS										
30,806	31,172	7,719	7,719	-	02-9170-909000	Transfer-Debt Service	-	7,780	7,780	7,780
-	-	12,000	12,000	-	02-9170-918000	Transfer-Street Cap Projects	-	317,000	317,000	317,000
30,806	31,172	19,719	19,719	-	9170	TOTAL TRANSFERS	-	324,780	324,780	324,780
9180 RESERVES										
-	-	218,532	-	-	02-9180-800000	Contingency	-	185,406	185,406	185,406
-	-	218,532	-	-	9180	TOTAL RESERVES	-	185,406	185,406	185,406
30,806	31,172	238,251	19,719	-		TOTAL NONDEPARTMENTAL	-	510,186	510,186	510,186
1,214,379	1,129,877	1,337,317	1,019,723	4.01	FUND 02	TOTAL STREET FUND	4.20	1,592,054	1,592,054	1,592,054
295,090	163,531	-	285,154			ENDING FUND BALANCE		-	-	-

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
FUND 03 CIVIL FORFEITURE REVENUES										
4,720	4,819	4,855	4,847	-	03-0000-300000	Beg F/B-Net Working Capital	-	-	-	-
99	28	50	23	-	03-0000-361000	Interest Earned	-	-	-	-
4,819	4,847	4,905	4,870	-		TOTAL REVENUES	-	-	-	-
2110 POLICE ADMINISTRATION										
-	-	4,905	4,870	-	03-2110-580000	Professional Services	-	-	-	-
-	-	4,905	4,870	-		Total Materials and Services	-	-	-	-
-	-	4,905	4,870	-	2110	TOTAL POLICE ADMINISTRATION	-	-	-	-
-	-	4,905	4,870	-	FUND 03	TOTAL CIVIL FORFEITURE FUND	-	-	-	-
4,819	4,847	-	0			ENDING FUND BALANCE	-	-	-	-
FUND 04 PROPRIETARY CAPITAL PROJECTS REVENUES										
10,023	(0)	-	-	-	04-0000-300000	Beg F/B-Net Working Capital	-	-	-	-
-	617,087	1,393,500	1,168,960	-	04-0000-390006	Transfer In-Wastewater Fund	-	87,900	87,900	87,900
-	528,628	450,000	112,300	-	04-0000-390007	Transfer In-Water Fund	-	1,062,000	1,062,000	1,062,000
4,811	816	113,500	30,427	-	04-0000-390017	Transfer In-Stormwater Fund	-	168,500	168,500	168,500
686,843	-	-	-	-	04-0000-390026	Transfer In-Wastewater Replacement	-	-	-	-
127,686	-	-	-	-	04-0000-390027	Transfer In-Water Replacement	-	-	-	-
76,654	28,312	16,500	3,381	-	04-0000-390043	Transfer In-Storm SDC	-	93,500	93,500	93,500
263,940	784,125	349,000	292,640	-	04-0000-390046	Transfer In-Wastewater SDC	-	58,600	58,600	58,600
75,406	2,302	150,000	-	-	04-0000-390047	Transfer In-Water SDC	-	93,000	93,000	93,000
1,245,363	1,961,269	2,472,500	1,607,708	-		TOTAL REVENUES	-	1,563,500	1,563,500	1,563,500
5150 CAPITAL PROJECTS										
58,400	42,245	-	-	-	04-5150-706342	Wastewater Facility Plan	-	-	-	-
259,080	35,165	-	-	-	04-5150-706362	W Sheridan/N Harrison WW Improvement	-	-	-	-
11,743	-	-	-	-	04-5150-706379	WWTP Exp Land Purchase (Baker Rock)	-	-	-	-
228,259	767,653	2,500	1,600	-	04-5150-706385	WWTP Sawdust Dryer	-	-	-	-
-	1,146	-	-	-	04-5150-706386	WWTP Mixing Zone Study	-	-	-	-
384,646	88,632	1,740,000	1,460,000	-	04-5150-706392	Hwy 240 Pump Station	-	-	-	-
-	-	-	-	-	04-5150-706395	WWTP Wynooski IPS Property Purchase	-	146,500	146,500	146,500
8,656	450,551	-	-	-	04-5150-706400	WWTP - RRE	-	-	-	-
950,783	1,385,393	1,742,500	1,461,600	-		Wastewater Projects	-	146,500	146,500	146,500
107,304	473,351	-	-	-	04-5150-707555	Spring Improvements	-	700,000	700,000	700,000
(190)	-	-	-	-	04-5150-707562	Well Field Expansion #8	-	-	-	-
-	3,836	-	-	-	04-5150-707577	WTP Exp Land Purchase	-	-	-	-
14,049	-	-	-	-	04-5150-707581	Villa Rd. Replacement (Hwy 99 to Fulton)	-	-	-	-
-	41,499	-	-	-	04-5150-707582	Mainline Valve Insertion Project	-	-	-	-
115	947	-	-	-	04-5150-707583	N Valley Rd Reservoir Analysis	-	-	-	-
-	-	250,000	67,300	-	04-5150-707587	North Valley Rd Reservoir Upgrades	-	210,000	210,000	210,000
-	15,819	-	-	-	04-5150-707588	WWTP Effluent Reuse Facility	-	-	-	-
6,218	11,295	-	-	-	04-5150-707592	Oliver Springs Disconnect from City System	-	-	-	-
-	-	90,000	45,000	-	04-5150-707593	Wellfield Improvements	-	70,000	70,000	70,000
33,723	-	-	-	-	04-5150-707594	River Bank Erosion Repair	-	-	-	-
41,872	-	-	-	-	04-5150-707595	Crestview Drive Impr (Oxberg)	-	-	-	-
-	-	100,000	-	-	04-5150-707596	Potable Zone 1 Reservoir Study, Prop Purch	-	-	-	-
-	-	-	-	-	04-5150-707597	WTP Backwash Pond Liner	-	70,000	70,000	70,000
-	-	60,000	-	-	04-5150-707599	Well 8 Pump Upsizing	-	-	-	-
-	-	100,000	-	-	04-5150-707600	Distribution Plan - Design	-	-	-	-
-	-	-	-	-	04-5150-707607	Crestview Drive (Oxberg Lake)	-	80,000	80,000	80,000
-	-	-	-	-	04-5150-707610	WTP Geotech Study	-	25,000	25,000	25,000
203,091	546,748	600,000	112,300	-		Water Projects	-	1,155,000	1,155,000	1,155,000
-	-	10,000	-	-	04-5150-717708	South College Storm Design	-	-	-	-
-	-	-	-	-	04-5150-717710	Vermillion Drain to Creek	-	152,000	152,000	152,000
1,593	-	-	-	-	04-5150-717716	SWMP-TMDL (Management Plan)	-	-	-	-
26,900	28,108	-	-	-	04-5150-717717	Columbia Drive LID (SW portion)	-	-	-	-
-	1,020	-	-	-	04-5150-717718	Springbrook Rd - Middlebrook to Haworth De	-	-	-	-
3,671	-	-	-	-	04-5150-717719	Illinois and Main Street	-	-	-	-
1,729	-	-	-	-	04-5150-717720	Park Court to N Main Street Bypass	-	-	-	-
47,572	-	-	-	-	04-5150-717721	Crestview Drive Impr (Oxberg)	-	-	-	-
-	-	50,000	-	-	04-5150-717722	Center Street & 9th Street Design	-	-	-	-
-	-	70,000	33,808	-	04-5150-717724	Illinois Street Construction	-	-	-	-
-	-	-	-	-	04-5150-717727	Crestview Drive (Oxberg Lake)	-	110,000	110,000	110,000
81,465	29,128	130,000	33,808	-		Stormwater Projects	-	262,000	262,000	262,000
1,235,340	1,961,270	2,472,500	1,607,708	-	5150	TOTAL CAPITAL PROJECTS	-	1,563,500	1,563,500	1,563,500
9170 TRANSFERS										
10,023	-	-	-	-	04-9170-918000	Transfer-Street Capital Projects	-	-	-	-
10,023	-	-	-	-	9170	TOTAL TRANSFERS	-	-	-	-
1,245,363	1,961,270	2,472,500	1,607,708	-	FUND 04	TOTAL PROP CAPITAL PROJECTS	-	1,563,500	1,563,500	1,563,500
(0)	(0)	-	-			ENDING FUND BALANCE	-	-	-	-

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
					FUND 05	EMERGENCY MEDICAL SERVICES				
					REVENUES					
336,876	408,691	314,541	314,541	-	05-0000-300000	Beg F/B-Net Working Capital	-	181,642	181,642	181,642
-	-	6,718	-	-	05-0000-334000	Miscellaneous Grants	-	-	-	-
-	-	-	8,005	-	05-0000-338000	Reimbursed Cost	-	-	-	-
1,217,574	1,121,010	1,100,000	1,110,000	-	05-0000-348000	User Fees	-	1,220,000	1,220,000	1,220,000
32,021	34,067	37,000	37,000	-	05-0000-348002	Firemed Memberships	-	37,000	37,000	37,000
260	246	-	95	-	05-0000-360000	Miscellaneous Revenues	-	-	-	-
6,265	2,177	3,500	1,300	-	05-0000-361000	Interest Earned	-	1,000	1,000	1,000
-	-	-	-	-	05-0000-361004	Interest-Other Investments	-	-	-	-
25,000	33,000	30,000	5,000	-	05-0000-367000	Contrib-Spec & Private	-	20,000	20,000	20,000
1,617,996	1,599,191	1,491,759	1,475,941	-		TOTAL REVENUES	-	1,459,642	1,459,642	1,459,642
					2250	EMERGENCY MEDICAL SERVICES				
79,380	90,359	92,179	91,942	1.00	05-2250-410000	Administrative Salaries	1.00	92,397	92,397	92,397
25,075	25,847	26,175	26,072	0.60	05-2250-420000	Clerical Salaries	0.60	26,184	26,184	26,184
305,122	386,257	361,704	413,824	5.00	05-2250-431000	Salaries & Wages	5.64	401,988	401,988	401,988
79,936	32,574	70,000	40,000	-	05-2250-435000	Overtime	-	70,000	70,000	70,000
13,029	20,356	18,500	18,500	-	05-2250-435001	Holiday Bank	-	19,000	19,000	19,000
5,937	4,344	10,000	5,000	-	05-2250-436000	Standby Pay	-	10,000	10,000	10,000
4,200	-	-	-	-	05-2250-436100	Uniform Allowance	-	-	-	-
1,600	1,780	1,920	1,780	-	05-2250-438000	Longevity	-	800	800	800
40,246	-	-	-	-	05-2250-439000	Paramedic Incentive	-	-	-	-
42,170	43,591	44,406	45,598	-	05-2250-441000	FICA/Medicare	-	47,458	47,458	47,458
9,464	10,233	11,306	10,233	-	05-2250-442000	Workers Compensation	-	23,874	23,874	23,874
1,110	580	1,742	1,838	-	05-2250-443000	Unemployment	-	1,863	1,863	1,863
83,268	71,405	78,662	74,058	-	05-2250-444000	Retirement-PERS	-	112,751	112,751	112,751
17,676	18,476	18,188	18,476	-	05-2250-444002	Retirement-Pension Bond	-	19,877	19,877	19,877
95,148	95,637	99,984	106,420	-	05-2250-445000	Health/Life/LTD	-	105,358	105,358	105,358
803,361	801,438	834,766	853,741	6.60		Total Personal Services	7.24	931,550	931,550	931,550
4,184	4,061	3,000	2,850	-	05-2250-510000	Office Supplies	-	3,000	3,000	3,000
279	370	500	370	-	05-2250-511000	Postage	-	500	500	500
-	2,861	4,200	2,800	-	05-2250-512000	Uniforms	-	4,200	4,200	4,200
6,336	3,403	3,000	3,154	-	05-2250-515000	Printing & Advertising	-	10,000	10,000	10,000
5,380	1,663	2,000	1,000	-	05-2250-520000	Dues & Meetings	-	2,000	2,000	2,000
11,244	3,920	18,718	15,000	-	05-2250-523000	Supplies	-	15,000	15,000	15,000
39,986	48,965	45,000	45,000	-	05-2250-523006	Medical Supplies	-	45,000	45,000	45,000
7,498	6,647	10,000	7,500	-	05-2250-523007	RX Supplies	-	10,000	10,000	10,000
1,917	2,449	1,400	2,000	-	05-2250-524000	Safety Program	-	1,500	1,500	1,500
16,268	6,652	12,000	6,600	-	05-2250-525000	Travel & Training	-	6,000	6,000	6,000
47	-	500	-	-	05-2250-526000	Employee Testing	-	500	500	500
-	-	-	420	-	05-2250-532000	Bank Fees	-	750	750	750
2,644	9,222	13,200	13,200	-	05-2250-533045	Maintenance Agreements	-	15,000	15,000	15,000
79,110	76,389	70,000	74,000	-	05-2250-535001	Billing Services	-	80,000	80,000	80,000
6,700	6,700	6,700	6,700	-	05-2250-535002	Medical Services	-	6,700	6,700	6,700
18,738	14,383	19,000	14,000	-	05-2250-540000	Utilities	-	19,000	19,000	19,000
947	1,972	2,000	1,900	-	05-2250-551000	Books & Publications	-	500	500	500
21,056	20,915	30,000	25,000	-	05-2250-562000	Fuel	-	35,000	35,000	35,000
24,189	25,794	40,000	25,000	-	05-2250-563000	Vehicle Maintenance	-	30,000	30,000	30,000
21,208	15,865	10,000	10,000	-	05-2250-566000	Equip Repair & Maintenance	-	10,000	10,000	10,000
273	1,767	-	-	-	05-2250-566100	Safety Equipment	-	-	-	-
248	248	255	255	-	05-2250-575000	Bond Registration Costs	-	255	255	255
-	-	-	1,000	-	05-2250-580000	Professional Services	-	-	-	-
73,153	73,742	73,985	69,538	-	05-2250-590000	Internal Chrg-Admin Support Services	-	73,399	73,399	73,399
3,742	3,742	3,843	3,843	-	05-2250-590005	Internal Chrg-Communications Charge	-	3,843	3,843	3,843
10,928	10,928	10,928	10,928	-	05-2250-590008	Internal Chrg-Radio Replace	-	10,928	10,928	10,928
9,130	13,917	29,000	29,000	-	05-2250-596000	Volunteer Costs	-	29,000	29,000	29,000
17,914	23,142	20,000	20,000	-	05-2250-596001	Volunteer Training	-	10,000	10,000	10,000
7,500	12,688	7,500	7,500	-	05-2250-596002	LOSAP	-	7,500	7,500	7,500
390,616	392,407	436,729	398,558	-		Total Materials and Services	-	429,575	429,575	429,575
14,652	26,805	-	-	-	05-2250-610000	Capital Outlay	-	-	-	-
-	-	42,000	18,000	-	05-2250-610005	Capital Outlay-EMS	-	6,000	6,000	6,000
675	-	6,000	6,000	-	05-2250-610100	Capital Outlay-EMS Computers	-	-	-	-
15,327	26,805	48,000	24,000	-		Total Capital Outlay	-	6,000	6,000	6,000
1,209,305	1,220,651	1,319,495	1,276,299	6.60	2250	TOTAL EMERGENCY MED SERVICES	7.24	1,367,125	1,367,125	1,367,125
					9170	TRANSFERS				
-	64,000	18,000	18,000	-	05-9170-933000	Transfer-Fire & EMS Equip Fee	-	20,000	20,000	20,000
-	64,000	18,000	18,000	-	9170	TOTAL TRANSFERS	-	20,000	20,000	20,000
					9180	RESERVES				
-	-	154,264	-	-	05-9180-800000	Contingency	-	72,517	72,517	72,517
-	-	154,264	-	-	9180	TOTAL RESERVES	-	72,517	72,517	72,517
1,209,305	1,284,651	1,491,759	1,294,299	6.60	FUND 05	TOTAL EMERG MED SRVC FUND	7.24	1,459,642	1,459,642	1,459,642
408,691	314,541	-	181,642			ENDING FUND BALANCE		-	-	-

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
					FUND 06	WASTEWATER FUND				
					REVENUES					
1,402,530	2,076,192	2,216,971	2,216,966	-	06-0000-300000	Beg F/B-Net Working Capital	-	2,139,595	2,139,595	2,139,595
-	-	31,500	31,500	-	06-0000-334000	Miscellaneous Grants	-	-	-	-
-	3,689	-	630	-	06-0000-338000	Reimb Costs-Materials	-	-	-	-
-	2,358	-	1,169	-	06-0000-338001	Reimb Costs-Labor	-	-	-	-
44,819	45,823	-	25,000	-	06-0000-338002	Reimb Costs-Capital Project	-	-	-	-
3,931	1,086	1,000	8,187	-	06-0000-342004	Dev Review and Inspection Fee	-	1,500	1,500	1,500
38,263	43,160	25,000	40,000	-	06-0000-342005	Compost Sales/Sawdust Sales	-	45,000	45,000	45,000
3,846,808	4,596,125	5,290,000	5,200,000	-	06-0000-348000	User Fees	-	5,750,000	5,750,000	5,750,000
-	4,000	8,000	7,000	-	06-0000-349001	Connection Charges	-	5,000	5,000	5,000
39,500	35,245	36,000	35,000	-	06-0000-350000	Utility Billing Penalties	-	35,000	35,000	35,000
43,683	51,490	25,000	50,000	-	06-0000-355000	Other Fees: Dumping	-	35,000	35,000	35,000
1,223	1,207	1,500	144,786	-	06-0000-360000	Miscellaneous Revenues	-	1,000	1,000	1,000
26,206	8,977	10,000	8,000	-	06-0000-361000	Interest Earned	-	7,000	7,000	7,000
8,861	-	-	-	-	06-0000-361004	Interest-Other Investments	-	-	-	-
12,685	-	-	-	-	06-0000-364000	Sale Of Assets	-	-	-	-
-	19,639	22,345	19,639	-	06-0000-390001	Transfer In-General Fund	-	-	-	-
-	36,769	-	-	-	06-0000-390026	Transfer In-WW Replacement & Reserves	-	-	-	-
5,468,509	6,925,759	7,667,316	7,787,877	-	TOTAL REVENUES		-	8,019,095	8,019,095	8,019,095
PUBLIC WORKS 51XX										
					5110	WASTEWATER ADMINISTRATION				
21,731	33,908	38,475	25,031	0.41	06-5110-410000	Administrative Salaries	0.41	38,244	38,244	38,244
-	20	-	-	-	06-5110-438000	Longevity	-	-	-	-
1,684	2,581	2,943	1,793	-	06-5110-441000	FICA/Medicare	-	2,926	2,926	2,926
120	179	321	69	-	06-5110-442000	Workers Compensation	-	805	805	805
44	129	115	74	-	06-5110-443000	Unemployment	-	115	115	115
3,265	4,912	5,443	2,275	-	06-5110-444000	Retirement-PERS	-	5,106	5,106	5,106
-	-	-	-	-	06-5110-444001	Retirement-Principal	-	-	-	-
754	728	1,232	862	-	06-5110-444002	Retirement-Pension Bond	-	1,281	1,281	1,281
3,008	3,417	5,291	5,654	-	06-5110-445000	Health/Life/LTD	-	7,075	7,075	7,075
30,606	45,875	53,820	35,758	0.41	Total Personal Services		0.41	55,552	55,552	55,552
223	593	500	-	-	06-5110-510000	Office Supplies	-	500	500	500
-	-	50	20	-	06-5110-511000	Postage	-	50	50	50
-	539	300	100	-	06-5110-515000	Printing & Advertising	-	150	150	150
1,470	1,558	1,885	700	-	06-5110-520000	Dues & Meetings	-	1,000	1,000	1,000
-	-	100	5	-	06-5110-520003	Recruitment Expense	-	50	50	50
838	237	500	400	-	06-5110-523000	Supplies	-	500	500	500
636	978	4,350	2,500	-	06-5110-525000	Travel & Training	-	3,000	3,000	3,000
5,443	16,894	40,000	10,142	-	06-5110-533000	Contractual Services	-	40,000	40,000	40,000
-	12	100	100	-	06-5110-551000	Books & Publications	-	100	100	100
41	24	-	-	-	06-5110-562000	Fuel	-	-	-	-
499,406	510,180	554,339	522,315	-	06-5110-590000	Internal Chrg-Admin Support Services	-	567,362	567,362	567,362
2,075	2,075	-	-	-	06-5110-590002	Internal Chrg-Computers	-	-	-	-
55,792	56,455	55,914	55,914	-	06-5110-590004	Internal Chrg-Facilities (COP)	-	56,359	56,359	56,359
192,340	229,806	264,500	260,000	-	06-5110-590015	Internal Chrg-Franchise Fee	-	287,500	287,500	287,500
758,265	819,349	922,538	852,196	-	Total Materials and Services		-	956,571	956,571	956,571
788,871	865,223	976,358	887,954	0.41	5110	TOTAL WASTEWATER ADMIN	0.41	1,012,123	1,012,123	1,012,123

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
5113 CAP PROJ ENGINEERING										
190,493	204,867	209,421	210,636	3.09	06-5113-432000	Engineer Salaries	2.41	158,215	158,215	158,215
33,487	20,460	14,398	13,721	0.33	06-5113-420000	Clerical Salaries	0.26	11,347	11,347	11,347
529	630	891	838	-	06-5113-438000	Longevity	-	938	938	938
17,154	16,907	17,191	16,848	-	06-5113-441000	FICA/Medicare	-	13,043	13,043	13,043
1,453	1,638	1,729	3,435	-	06-5113-442000	Workers Compensation	-	3,111	3,111	3,111
442	524	674	675	-	06-5113-443000	Unemployment	-	511	511	511
10,199	8,651	8,863	8,754	-	06-5113-444000	Retirement-PERS	-	7,866	7,866	7,866
23,469	23,929	25,574	24,966	-	06-5113-444001	Retirement-Principal	-	16,503	16,503	16,503
2,413	2,448	2,454	2,986	-	06-5113-444002	Retirement-Pension Bond	-	1,262	1,262	1,262
39,343	46,728	46,165	41,742	-	06-5113-445000	Health/Life/LTD	-	23,384	23,384	23,384
318,982	326,783	327,360	324,602	3.42		Total Personal Services	2.67	236,181	236,181	236,181
948	314	2,000	500	-	06-5113-510000	Office Supplies	-	1,000	1,000	1,000
-	206	1,000	100	-	06-5113-515000	Printing & Advertising	-	300	300	300
748	1,597	3,000	1,700	-	06-5113-520000	Dues & Meetings	-	2,500	2,500	2,500
1,349	1,627	2,000	1,000	-	06-5113-523000	Supplies	-	1,500	1,500	1,500
4,499	3,440	10,000	8,000	-	06-5113-525000	Travel & Training	-	10,750	10,750	10,750
-	-	100	-	-	06-5113-526000	Employee Testing	-	-	-	-
2,669	3,671	500	300	-	06-5113-532000	Bank Fees	-	500	500	500
3,996	5,191	30,000	10,000	-	06-5113-533000	Contractual Services	-	30,000	30,000	30,000
4,840	3,484	9,750	9,500	-	06-5113-533045	Maintenance Agreements	-	10,200	10,200	10,200
247	190	700	500	-	06-5113-551000	Books & Publications	-	500	500	500
884	970	1,000	1,000	-	06-5113-562000	Fuel	-	1,000	1,000	1,000
232	573	500	300	-	06-5113-563000	Vehicle Maintenance	-	500	500	500
130	-	200	-	-	06-5113-566000	Equip Repair & Maintenance	-	150	150	150
-	82	200	-	-	06-5113-576000	Recording Fees	-	200	200	200
5,900	5,900	5,900	5,900	-	06-5113-590001	Internal Chrg-Veh/Equip	-	-	-	-
2,075	2,075	-	-	-	06-5113-590002	Internal Chrg-Computers	-	-	-	-
28,518	29,320	66,850	38,800	-		Total Materials and Services	-	59,100	59,100	59,100
3,220	2,406	4,275	1,790	-	06-5113-610000	Capital Outlay	-	920	920	920
3,220	2,406	4,275	1,790	-		Total Capital Outlay	-	920	920	920
350,720	358,509	398,485	365,192	3.42	5113	TOTAL CAP PROJ ENGINEERING	2.67	296,201	296,201	296,201

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
5131 WASTEWATER PLANT OPERATIONS										
36,536	37,255	38,216	36,696	0.50	06-5131-410000	Administrative Salaries	0.50	37,836	37,836	37,836
13,106	13,734	15,312	16,049	0.38	06-5131-420000	Clerical Salaries	0.37	15,948	15,948	15,948
278,396	307,135	327,681	315,673	6.00	06-5131-431000	Salaries & Wages	6.50	343,932	343,932	343,932
14,277	13,398	12,000	9,480	-	06-5131-433000	Summer Help	-	12,000	12,000	12,000
647	405	-	-	-	06-5131-435000	Overtime	-	-	-	-
2,685	2,693	2,142	2,775	-	06-5131-436000	Beeper Pay	-	2,272	2,272	2,272
500	650	650	1,200	-	06-5131-436100	Uniform Allowance	-	700	700	700
1,940	2,070	2,160	2,160	-	06-5131-438000	Longevity	-	2,340	2,340	2,340
26,447	28,128	30,461	28,765	-	06-5131-441000	FICA/Medicare	-	31,749	31,749	31,749
6,424	7,248	7,832	13,591	-	06-5131-442000	Workers Compensation	-	15,748	15,748	15,748
693	526	1,195	1,156	-	06-5131-443000	Unemployment	-	1,247	1,247	1,247
53,114	58,166	64,249	61,508	-	06-5131-444001	Retirement-Principal	-	71,965	71,965	71,965
71,910	89,439	85,103	82,616	-	06-5131-445000	Health/Life/LTD	-	91,552	91,552	91,552
506,675	560,847	587,001	571,671	6.88		Total Personal Services	7.37	627,289	627,289	627,289
1,548	4,144	1,500	1,500	-	06-5131-510000	Office Supplies	-	1,500	1,500	1,500
238	6	700	700	-	06-5131-511000	Postage	-	700	700	700
1,659	1,375	1,800	1,800	-	06-5131-512000	Uniforms	-	1,800	1,800	1,800
3,117	2,529	2,350	2,350	-	06-5131-520000	Dues & Meetings	-	2,450	2,450	2,450
-	-	-	195	-	06-5131-520003	Recruitment Expense	-	-	-	-
14,798	10,048	13,000	11,000	-	06-5131-523000	Supplies & Small Tools	-	11,000	11,000	11,000
8,524	6,586	13,023	13,000	-	06-5131-525000	Travel & Training	-	13,000	13,000	13,000
728	491	500	500	-	06-5131-526000	Employee Testing	-	500	500	500
36,837	27,995	46,492	46,492	-	06-5131-533000	Contractual Services	-	46,492	46,492	46,492
1,088	1,287	1,840	1,840	-	06-5131-533045	Maintenance Agreements	-	1,840	1,840	1,840
-	-	31,500	31,500	-	06-5131-533057	WWTP Safety Improvements Grant	-	-	-	-
115,148	143,856	182,000	182,000	-	06-5131-537000	Operating Supplies	-	218,400	218,400	218,400
13,641	-	-	-	-	06-5131-538366	Wastewater System Security	-	-	-	-
311,740	309,219	378,000	340,000	-	06-5131-540000	Utilities	-	378,000	378,000	378,000
9,763	10,117	11,000	13,000	-	06-5131-545000	Lab Supplies & Oper	-	20,000	20,000	20,000
15,438	31,826	13,000	13,000	-	06-5131-546000	Permits & Fees	-	16,500	16,500	16,500
13,908	18,670	30,000	24,500	-	06-5131-547000	Analytical Lab Testing	-	20,000	20,000	20,000
-	1,846	6,000	4,500	-	06-5131-548000	Industrial Pretreatment	-	6,000	6,000	6,000
123	283	400	400	-	06-5131-551000	Books & Publications	-	400	400	400
-	550	-	-	-	06-5131-560000	Property Taxes	-	-	-	-
8,115	13,483	14,300	14,300	-	06-5131-562000	Fuel	-	17,875	17,875	17,875
337	2,257	8,000	8,000	-	06-5131-563000	Vehicle Maintenance	-	8,000	8,000	8,000
85,633	271,538	230,000	250,000	-	06-5131-566000	Equip Repair & Maintenance	-	230,000	230,000	230,000
18,046	1,057	-	5,400	-	06-5131-568000	Pump Station Maintenance	-	25,000	25,000	25,000
2,693	3,772	25,000	25,000	-	06-5131-571000	Building & Grounds Maintenance	-	10,000	10,000	10,000
275	-	-	-	-	06-5131-580000	Professional Services	-	-	-	-
29,500	-	-	-	-	06-5131-590001	Internal Chrg-Veh/Equip	-	-	-	-
6,200	6,200	6,200	6,200	-	06-5131-590002	Internal Chrg-Computers	-	-	-	-
699,094	869,135	1,016,605	997,177	-		Total Materials and Services	-	1,029,457	1,029,457	1,029,457
100,007	87,519	32,500	17,500	-	06-5131-610000	Capital Outlay	-	35,000	35,000	35,000
-	-	-	-	-	06-5131-610400	Capital Outlay-Ops Vehicle Replac	-	27,000	27,000	27,000
100,007	87,519	32,500	17,500	-		Total Capital Outlay	-	62,000	62,000	62,000
1,305,776	1,517,502	1,636,106	1,586,348	6.88	5131	TOTAL WASTEWATER PLANT OP	7.37	1,718,746	1,718,746	1,718,746

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
5132 WASTEWATER MAINTENANCE										
-	19,129	31,328	30,881	0.41	06-5132-410000	Administrative Salaries	0.41	31,020	31,020	31,020
-	12,905	13,508	12,712	0.33	06-5132-420000	Clerical Salaries	0.33	13,706	13,706	13,706
147,015	264,694	279,187	272,277	5.50	06-5132-431000	Salaries & Wages	5.25	265,896	265,896	265,896
936	5,502	15,360	12,977	-	06-5132-433000	Summer Help	-	15,360	15,360	15,360
-	261	-	190	-	06-5132-435000	Overtime	-	-	-	-
1,169	1,891	1,964	2,108	-	06-5132-436000	Beeper Pay	-	1,835	1,835	1,835
200	575	591	1,182	-	06-5132-436100	Uniform Allowance	-	566	566	566
1,390	2,210	2,412	2,412	-	06-5132-438000	Longevity	-	2,452	2,452	2,452
11,504	22,641	26,342	24,801	-	06-5132-441000	FICA/Medicare	-	25,308	25,308	25,308
3,649	6,604	10,608	12,513	-	06-5132-442000	Workers Compensation	-	19,329	19,329	19,329
296	408	1,034	1,004	-	06-5132-443000	Unemployment	-	994	994	994
24,108	49,347	54,800	54,810	-	06-5132-444001	Retirement-Principal	-	58,675	58,675	58,675
40,676	97,528	95,321	84,569	-	06-5132-445000	Health/Life/LTD	-	84,162	84,162	84,162
230,942	483,695	532,455	512,436	6.24		Total Personal Services	5.99	519,303	519,303	519,303
460	928	1,400	1,400	-	06-5132-512000	Uniforms	-	1,400	1,400	1,400
747	2,763	2,750	2,700	-	06-5132-520000	Dues & Meetings	-	2,750	2,750	2,750
238	-	500	-	-	06-5132-520003	Recruitment Expense	-	500	500	500
8,108	10,296	11,000	11,000	-	06-5132-523000	Supplies & Small Tools	-	11,000	11,000	11,000
-	873	1,000	750	-	06-5132-524000	Safety Program	-	1,000	1,000	1,000
2,118	2,787	6,500	6,500	-	06-5132-525000	Travel & Training	-	6,500	6,500	6,500
556	1,049	1,000	750	-	06-5132-526000	Employee Testing	-	1,000	1,000	1,000
19,499	22,063	222,500	75,000	-	06-5132-533000	Contractual Services	-	20,000	20,000	20,000
1,509	1,635	2,000	1,800	-	06-5132-533045	Maintenance Agreements	-	4,000	4,000	4,000
-	7,130	35,000	32,000	-	06-5132-538301	Inflow/Infiltration Correction	-	35,000	35,000	35,000
-	-	150,000	60,000	-	06-5132-538306	Wastewater Rehabilitation	-	150,000	150,000	150,000
-	21,188	50,000	30,000	-	06-5132-538307	Wastewater System Replacement	-	50,000	50,000	50,000
-	33,379	35,000	32,000	-	06-5132-538323	Manhole Rehabilitation	-	35,000	35,000	35,000
-	5,247	35,000	25,000	-	06-5132-538325	Lateral Replacement	-	35,000	35,000	35,000
-	3,895	6,000	4,000	-	06-5132-540000	Utilities	-	6,000	6,000	6,000
2,805	8,984	11,000	11,000	-	06-5132-562000	Fuel	-	12,000	12,000	12,000
8,289	22,800	9,500	9,500	-	06-5132-563000	Vehicle Maintenance	-	9,500	9,500	9,500
2,849	2,497	3,500	3,000	-	06-5132-566000	Equip Repair & Maintenance	-	3,500	3,500	3,500
-	(849)	25,000	20,000	-	06-5132-567000	Pipe & Materials	-	25,000	25,000	25,000
30,000	40,000	42,925	42,925	-	06-5132-590001	Internal Chrg-Veh/Equip	-	42,925	42,925	42,925
1,470	2,940	-	-	-	06-5132-590002	Internal Chrg-Computers	-	-	-	-
78,650	189,605	651,575	369,325	-		Total Materials and Services	-	452,075	452,075	452,075
-	-	-	-	-	06-5132-610000	Capital Outlay	-	-	-	-
-	-	-	-	-		Total Capital Outlay	-	-	-	-
309,592	673,300	1,184,030	881,761	6.24	5132	TOTAL WASTEWATER COLLECTION	5.99	971,378	971,378	971,378

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
5134 CONSTRUCTION										
17,682	-	-	-	-	06-5134-410000	Administrative Salaries	-	-	-	-
12,060	-	-	-	-	06-5134-420000	Clerical Salaries	-	-	-	-
87,737	-	-	-	-	06-5134-431000	Salaries & Wages	-	-	-	-
12,603	-	-	-	-	06-5134-433000	Summer Help	-	-	-	-
679	-	-	-	-	06-5134-436000	Beeper Pay	-	-	-	-
275	-	-	-	-	06-5134-436100	Uniform Allowance	-	-	-	-
540	-	-	-	-	06-5134-438000	Longevity	-	-	-	-
9,866	-	-	-	-	06-5134-441000	FICA/Medicare	-	-	-	-
2,443	-	-	-	-	06-5134-442000	Workers Compensation	-	-	-	-
271	-	-	-	-	06-5134-443000	Unemployment	-	-	-	-
20,136	-	-	-	-	06-5134-444001	Retirement-Principal	-	-	-	-
40,641	-	-	-	-	06-5134-445000	Health/Life/LTD	-	-	-	-
204,933	-	-	-	-		Total Personal Services	-	-	-	-
277	-	-	-	-	06-5134-512000	Uniforms	-	-	-	-
1,056	-	-	-	-	06-5134-520000	Dues & Meetings	-	-	-	-
4,341	-	-	-	-	06-5134-523000	Supplies & Small Tools	-	-	-	-
1,974	-	-	-	-	06-5134-525000	Travel & Training	-	-	-	-
133	-	-	-	-	06-5134-526000	Employee Testing	-	-	-	-
2,060	-	-	-	-	06-5134-533000	Contractual Services	-	-	-	-
2,000	-	-	-	-	06-5134-538301	Inflow/Infiltration Correction	-	-	-	-
430	-	-	-	-	06-5134-538306	Wastewater Rehabilitation	-	-	-	-
19,329	-	-	-	-	06-5134-538307	Wastewater System Replacement	-	-	-	-
885	-	-	-	-	06-5134-538323	Manhole Rehabilitation	-	-	-	-
8,234	-	-	-	-	06-5134-538325	Lateral Replacement	-	-	-	-
5,952	-	-	-	-	06-5134-540000	Utilities	-	-	-	-
3,027	-	-	-	-	06-5134-562000	Fuel	-	-	-	-
163	-	-	-	-	06-5134-563000	Vehicle Maintenance	-	-	-	-
1,306	-	-	-	-	06-5134-566000	Equip Repair & Maintenance	-	-	-	-
16,829	-	-	-	-	06-5134-567000	Pipe & Materials	-	-	-	-
10,000	-	-	-	-	06-5134-590001	Internal Chrg-Veh/Equip	-	-	-	-
1,470	-	-	-	-	06-5134-590002	Internal Chrg-Computers	-	-	-	-
79,466	-	-	-	-		Total Materials and Services	-	-	-	-
284,399	-	-	-	-	5134	TOTAL CONSTRUCTION	-	-	-	-
3,039,358	3,414,534	4,194,979	3,721,255	16.95		TOTAL PUBLIC WORKS (WW)	16.44	3,998,448	3,998,448	3,998,447
NONDEPARTMENTAL 91XX										
9150 DEBT SERVICE - PRINCIPAL										
-	-	-	-	-	06-9150-603001	Loan: Composter/Headworks	-	181,253	181,253	181,253
-	-	-	-	-	06-9150-608000	Loan: Effluent Reuse	-	107,992	107,992	107,992
-	-	-	-	-	06-9150-609000	Loan: WW Property Expansion	-	193,000	193,000	193,000
-	-	-	-	-	9150	TOTAL PRINCIPAL	-	482,245	482,245	482,245
9160 DEBT SERVICE - INTEREST										
-	-	-	-	-	06-9160-603001	Loan: Composter/Headworks	-	66,522	66,522	66,522
-	-	-	-	-	06-9160-608000	Loan: Effluent Reuse	-	123,262	123,262	123,262
-	-	-	-	-	06-9160-609000	Loan: WW Property Expansion	-	64,848	64,848	64,848
-	-	-	-	-	9160	TOTAL INTEREST	-	254,632	254,632	254,632
-	-	-	-	-	9150/9160	TOTAL DEBT SERVICE	-	736,877	736,877	736,877
9170 TRANSFERS										
-	-	2,500	2,500	-	06-9170-901000	Transfer-General Fund	-	-	-	-
-	617,087	1,393,500	1,168,960	-	06-9170-904000	Transfer-Capital Projects	-	87,900	87,900	87,900
352,959	677,172	745,567	745,567	-	06-9170-915000	Transfer-Proprietary Debt	-	-	-	-
-	-	62,900	10,000	-	06-9170-926000	Transfer-Wastewater Repl Reserve	-	57,500	57,500	57,500
352,959	1,294,259	2,204,467	1,927,027	-	9170	TOTAL TRANSFERS	-	145,400	145,400	145,400
9180 RESERVES										
-	-	1,172,101	-	-	06-9180-800000	Contingency	-	2,998,801	2,998,801	2,998,802
-	-	95,769	-	-	06-9180-810000	Contingency-Ops Veh Replace	-	139,569	139,569	139,569
-	-	1,267,870	-	-	9180	TOTAL RESERVES	-	3,138,370	3,138,370	3,138,371
352,959	1,294,259	3,472,337	1,927,027	-		TOTAL NONDEPARTMENTAL	-	4,020,647	4,020,647	4,020,648
3,392,317	4,708,793	7,667,316	5,648,282	16.95	FUND 06	TOTAL WASTEWATER FUND	16.44	8,019,095	8,019,095	8,019,095
2,076,192	2,216,966	-	2,139,595			ENDING FUND BALANCE		-	-	-

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
FUND 07 WATER FUND										
REVENUES										
2,354,022	3,107,334	2,232,969	2,232,969	-	07-0000-300000	Beg F/B-Net Working Capital	-	2,644,133	2,644,133	2,644,133
-	35,460	20,691	20,267	-	07-0000-334055	Wellfield Grant	-	-	-	-
442	1,740	-	790	-	07-0000-338000	Reimb Costs-Materials	-	-	-	-
674	1,345	-	925	-	07-0000-338001	Reimb Costs-Labor	-	-	-	-
51,662	48,262	-	25,000	-	07-0000-338002	Reimb Costs-Capital Project	-	-	-	-
3,931	1,086	1,000	10,536	-	07-0000-342004	Dev Review and Inspection Fee	-	1,500	1,500	1,500
3,856,828	3,738,997	4,470,000	4,000,000	-	07-0000-348000	User Fees	-	4,300,000	4,300,000	4,300,000
54,713	89,637	30,000	28,000	-	07-0000-349001	Connection Charges	-	30,000	30,000	30,000
39,500	35,245	36,000	35,000	-	07-0000-350000	Utility Billing Penalties	-	30,000	30,000	30,000
18,524	13,743	10,000	2,151	-	07-0000-355000	Other Fees: Hydrant Permits	-	5,000	5,000	5,000
14,792	15,581	15,000	15,000	-	07-0000-360000	Miscellaneous Revenues	-	10,000	10,000	10,000
47,674	12,776	18,000	11,000	-	07-0000-361000	Interest Earned	-	12,000	12,000	12,000
6,434	-	-	-	-	07-0000-361004	Interest-Other Investments	-	-	-	-
286	-	-	-	-	07-0000-364000	Sale Of Assets	-	-	-	-
-	21,564	-	-	-	07-0000-390027	Transfer In-Water Replace & Reserves	-	-	-	-
6,449,482	7,122,769	6,833,660	6,381,638	-	TOTAL REVENUES		-	7,032,633	7,032,633	7,032,633
PUBLIC WORKS 51XX										
5110 WATER ADMINISTRATION										
21,731	33,908	36,595	23,834	0.39	07-5110-410000	Administrative Salaries	0.39	36,384	36,384	36,384
-	20	-	-	-	07-5110-438000	Longevity	-	-	-	-
1,684	2,581	2,800	1,707	-	07-5110-441000	FICA/Medicare	-	2,783	2,783	2,783
120	179	305	63	-	07-5110-442000	Workers Compensation	-	765	765	765
44	132	110	68	-	07-5110-443000	Unemployment	-	109	109	109
3,265	4,912	5,178	2,166	-	07-5110-444000	Retirement-PERS	-	4,857	4,857	4,857
754	728	1,172	818	-	07-5110-444002	Retirement-Pension Bond	-	1,219	1,219	1,219
3,008	3,417	5,033	5,405	-	07-5110-445000	Health/Life/LTD	-	6,730	6,730	6,730
30,606	45,877	51,193	34,061	0.39	Total Personal Services		0.39	52,847	52,847	52,847
533	690	500	-	-	07-5110-510000	Office Supplies	-	500	500	500
-	5	50	-	-	07-5110-511000	Postage	-	50	50	50
387	539	300	100	-	07-5110-515000	Printing & Advertising	-	200	200	200
1,462	1,364	3,500	1,400	-	07-5110-520000	Dues & Meetings	-	4,200	4,200	4,200
5	-	100	5	-	07-5110-520003	Recruitment Expense	-	50	50	50
853	237	500	400	-	07-5110-523000	Supplies	-	500	500	500
10,003	9,204	5,000	5,000	-	07-5110-523010	Conservation Public Outreach Program	-	10,000	10,000	10,000
-	-	5,000	5,000	-	07-5110-523011	Conservation Incentive Program	-	-	-	-
2	2,036	4,350	2,500	-	07-5110-525000	Travel & Training	-	2,500	2,500	2,500
22,718	13,876	40,000	10,000	-	07-5110-533000	Contractual Services	-	40,000	40,000	40,000
2,609	217	204	-	-	07-5110-534000	Lease Purchase	-	-	-	-
85	33	100	100	-	07-5110-551000	Books & Publications	-	100	100	100
41	24	-	-	-	07-5110-562000	Fuel	-	-	-	-
496,995	447,105	537,505	506,493	-	07-5110-590000	Internal Chrg-Admin Support Services	-	516,274	516,274	516,274
2,375	2,375	-	-	-	07-5110-590002	Internal Chrg-Computers	-	-	-	-
55,792	56,455	55,914	55,914	-	07-5110-590004	Internal Chrg-Facilities (COP)	-	56,359	56,359	56,359
192,841	186,950	223,500	200,000	-	07-5110-590015	Internal Chrg-Franchise Fee	-	215,000	215,000	215,000
786,701	721,109	876,523	786,912	-	Total Materials and Services		-	845,733	845,733	845,733
817,307	766,987	927,716	820,973	0.39	5110	TOTAL WATER ADMINISTRATION	0.39	898,580	898,580	898,580

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
5113 CAP PROJ ENGINEERING										
196,587	226,378	283,677	283,018	4.40	07-5113-432000	Engineer Salaries	3.72	233,483	233,483	233,483
33,858	20,858	14,980	14,136	0.34	07-5113-420000	Clerical Salaries	0.25	10,911	10,911	10,911
28	-	-	-	-	07-5113-435000	Overtime	-	-	-	-
529	630	1,371	1,317	-	07-5113-438000	Longevity	-	1,418	1,418	1,418
17,647	18,510	22,954	22,317	-	07-5113-441000	FICA/Medicare	-	18,805	18,805	18,805
1,505	1,827	2,231	4,373	-	07-5113-442000	Workers Compensation	-	4,303	4,303	4,303
454	545	901	896	-	07-5113-443000	Unemployment	-	739	739	739
10,199	8,652	8,863	8,754	-	07-5113-444000	Retirement-PERS	-	7,866	7,866	7,866
24,345	27,571	38,172	37,168	-	07-5113-444001	Retirement-Principal	-	30,183	30,183	30,183
2,413	2,448	2,454	2,986	-	07-5113-444002	Retirement-Pension Bond	-	1,262	1,262	1,262
40,012	55,311	67,137	59,083	-	07-5113-445000	Health/Life/LTD	-	41,322	41,322	41,322
327,578	362,730	442,740	434,048	4.74		Total Personal Services	3.97	350,292	350,292	350,292
1,001	465	2,000	500	-	07-5113-510000	Office Supplies	-	1,000	1,000	1,000
-	56	600	100	-	07-5113-515000	Printing & Advertising	-	300	300	300
579	990	3,100	300	-	07-5113-520000	Dues & Meetings	-	5,500	5,500	5,500
1,489	1,731	3,000	2,000	-	07-5113-523000	Supplies	-	1,000	1,000	1,000
3,476	6,269	12,000	9,000	-	07-5113-525000	Travel & Training	-	13,500	13,500	13,500
-	-	100	-	-	07-5113-526000	Employee Testing	-	100	100	100
1,736	2,999	500	300	-	07-5113-532000	Bank Fees	-	500	500	500
704	8,937	25,000	10,000	-	07-5113-533000	Contractual Services	-	25,000	25,000	25,000
4,840	3,498	9,750	9,500	-	07-5113-533045	Maintenance Agreements	-	10,200	10,200	10,200
163	456	800	500	-	07-5113-551000	Books & Publications	-	2,500	2,500	2,500
892	1,154	1,000	1,000	-	07-5113-562000	Fuel	-	1,000	1,000	1,000
232	573	500	300	-	07-5113-563000	Vehicle Maintenance	-	300	300	300
130	-	200	-	-	07-5113-566000	Equip Repair & Maintenance	-	150	150	150
98	342	150	50	-	07-5113-576000	Recording Fees	-	150	150	150
5,900	5,900	5,900	5,900	-	07-5113-590001	Internal Chrg-Veh/Equip	-	-	-	-
2,375	2,375	-	-	-	07-5113-590002	Internal Chrg-Computers	-	-	-	-
23,615	35,745	64,600	39,450	-		Total Materials and Services	-	61,200	61,200	61,200
3,220	2,406	4,275	1,790	-	07-5113-610000	Capital Outlay	-	920	920	920
3,220	2,406	4,275	1,790	-		Total Capital Outlay	-	920	920	920
354,413	400,881	511,615	475,288	4.74	5113	TOTAL CAP PROJ ENGINEERING	3.97	412,412	412,412	412,412

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
5141 WATER PLANT OP										
36,536	37,255	38,216	36,696	0.50	07-5141-410000	Administrative Salaries	0.50	37,836	37,836	37,836
13,106	13,734	15,312	16,049	0.38	07-5141-420000	Clerical Salaries	0.38	16,380	16,380	16,380
278,397	307,135	327,681	296,637	6.00	07-5141-431000	Salaries & Wages	5.50	305,040	305,040	305,040
10,449	13,398	12,000	9,480	-	07-5141-433000	Summer Help	-	12,000	12,000	12,000
647	405	-	-	-	07-5141-435000	Overtime	-	-	-	-
2,685	2,693	2,011	2,505	-	07-5141-436000	Beeper Pay	-	1,922	1,922	1,922
500	650	650	1,200	-	07-5141-436100	Uniform Allowance	-	600	600	600
1,940	2,070	2,160	2,160	-	07-5141-438000	Longevity	-	2,340	2,340	2,340
26,156	28,128	30,451	27,310	-	07-5141-441000	FICA/Medicare	-	28,772	28,772	28,772
6,362	7,248	7,912	12,785	-	07-5141-442000	Workers Compensation	-	14,318	14,318	14,318
685	526	1,195	1,098	-	07-5141-443000	Unemployment	-	1,130	1,130	1,130
53,115	58,166	61,912	58,340	-	07-5141-444001	Retirement-Principal	-	64,883	64,883	64,883
71,910	89,438	85,103	79,645	-	07-5141-445000	Health/Life/LTD	-	85,288	85,288	85,288
502,488	560,847	584,603	543,905	6.88		Total Personal Services	6.38	570,509	570,509	570,509
743	200	1,000	750	-	07-5141-510000	Office Supplies	-	1,000	1,000	1,000
1,563	1,680	4,200	3,150	-	07-5141-511000	Postage	-	4,200	4,200	4,200
1,021	879	1,200	900	-	07-5141-512000	Uniforms	-	1,200	1,200	1,200
7,739	6,223	12,000	12,000	-	07-5141-515000	Printing & Advertising	-	10,000	10,000	10,000
1,153	936	3,500	2,625	-	07-5141-520000	Dues & Meetings	-	3,500	3,500	3,500
7,727	7,824	10,000	8,000	-	07-5141-523000	Supplies & Small Tools	-	10,000	10,000	10,000
5,834	2,864	8,262	6,200	-	07-5141-525000	Travel & Training	-	8,250	8,250	8,250
548	356	500	375	-	07-5141-526000	Employee Testing	-	500	500	500
27,850	25,189	35,000	35,000	-	07-5141-533000	Contractual Services	-	35,000	35,000	35,000
2,228	1,258	2,500	2,500	-	07-5141-533045	Maintenance Agreements	-	2,500	2,500	2,500
-	35,460	20,691	20,277	-	07-5141-533055	Wellfield Grant	-	-	-	-
75,831	60,182	110,000	54,000	-	07-5141-537000	Operating Supplies	-	100,000	100,000	100,000
224,222	198,890	295,000	235,000	-	07-5141-540000	Utilities	-	275,000	275,000	275,000
1,777	2,293	2,000	2,000	-	07-5141-545000	Lab Supplies	-	2,000	2,000	2,000
735	3,215	4,000	4,000	-	07-5141-546000	Permits & Fees	-	4,000	4,000	4,000
10,141	13,718	25,000	20,000	-	07-5141-547000	Analytical Lab Testing	-	25,000	25,000	25,000
311	308	400	-	-	07-5141-551000	Books & Publications	-	400	400	400
1,397	1,453	1,545	1,482	-	07-5141-560000	Property Taxes	-	1,545	1,545	1,545
2,870	3,205	5,000	3,750	-	07-5141-562000	Fuel	-	5,000	5,000	5,000
272	258	4,500	3,375	-	07-5141-563000	Vehicle Maintenance	-	4,500	4,500	4,500
34,363	53,897	85,000	63,750	-	07-5141-566000	Equip Repair & Maintenance	-	85,000	85,000	85,000
3,560	10,818	10,000	15,000	-	07-5141-568000	Springs Riparian System Maintenance	-	15,000	15,000	15,000
21,451	18,010	35,000	35,000	-	07-5141-569000	Well Maintenance	-	35,000	35,000	35,000
1,687	5,347	4,000	3,000	-	07-5141-571000	Building & Grounds Maintenance	-	4,000	4,000	4,000
7,500	-	-	-	-	07-5141-590001	Internal Chrg-Veh/Equip	-	-	-	-
442,523	454,463	680,298	532,134	-		Total Materials and Services	-	632,595	632,595	632,595
6,752	-	72,500	2,500	-	07-5141-610000	Capital Outlay	-	75,000	75,000	75,000
6,752	-	72,500	2,500	-		Total Capital Outlay	-	75,000	75,000	75,000
951,764	1,015,310	1,337,401	1,078,539	6.88	5141	TOTAL WATER PLANT OP	6.38	1,278,104	1,278,104	1,278,104

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
5142 WATER DISTRIB SYSTEM										
-	19,129	29,803	29,374	0.39	07-5142-410000	Administrative Salaries	0.39	29,508	29,508	29,508
-	13,296	13,917	13,097	0.34	07-5142-420000	Clerical Salaries	0.34	14,124	14,124	14,124
120,248	272,981	391,120	257,902	6.25	07-5142-431000	Salaries & Wages	6.25	307,608	307,608	307,608
1,440	13,932	17,640	14,899	-	07-5142-433000	Summer Help	-	17,640	17,640	17,640
-	414	-	219	-	07-5142-435000	Overtime	-	-	-	-
986	1,946	2,095	1,658	-	07-5142-436000	Beeper Pay	-	2,184	2,184	2,184
200	650	625	1,128	-	07-5142-436100	Uniform Allowance	-	-	-	-
990	2,150	3,264	2,328	-	07-5142-438000	Longevity	-	2,428	2,428	2,428
9,609	24,061	35,074	23,796	-	07-5142-441000	FICA/Medicare	-	28,571	28,571	28,571
3,084	6,929	9,944	11,325	-	07-5142-442000	Workers Compensation	-	14,423	14,423	14,423
241	423	1,376	962	-	07-5142-443000	Unemployment	-	1,121	1,121	1,121
20,023	50,700	73,616	52,122	-	07-5142-444001	Retirement-Principal	-	65,851	65,851	65,851
26,595	84,113	111,076	68,980	-	07-5142-445000	Health/Life/LTD	-	90,317	90,317	90,317
183,416	490,724	689,550	477,791	6.98		Total Personal Services	6.98	573,775	573,775	573,775
277	1,035	1,750	1,700	-	07-5142-512000	Uniforms	-	1,750	1,750	1,750
1,306	2,178	2,750	2,700	-	07-5142-520000	Dues & Meetings	-	2,750	2,750	2,750
2,911	8,598	8,500	8,500	-	07-5142-523000	Supplies & Small Tools	-	8,500	8,500	8,500
148,197	54,505	100,000	100,000	-	07-5142-523009	Water Meters	-	100,000	100,000	100,000
6,909	22,061	25,000	25,000	-	07-5142-523011	Water Meter Installations	-	25,000	25,000	25,000
682	3,671	7,000	7,000	-	07-5142-525000	Travel & Training	-	7,000	7,000	7,000
626	1,372	850	750	-	07-5142-526000	Employee Testing	-	850	850	850
21,930	25,073	48,500	30,000	-	07-5142-533000	Contractual Services	-	48,500	48,500	48,500
1,009	1,664	2,000	1,500	-	07-5142-533045	Maintenance Agreements	-	2,000	2,000	2,000
-	18,836	50,000	25,000	-	07-5142-538507	Water Appurtenances Replacements	-	50,000	50,000	50,000
343	55,855	60,000	25,000	-	07-5142-538519	Water Line Replacement	-	60,000	60,000	60,000
-	217	40,000	25,000	-	07-5142-538585	Water Master Plan-Water Line Looping	-	40,000	40,000	40,000
-	4,479	5,000	4,500	-	07-5142-540000	Utilities	-	5,000	5,000	5,000
5,140	7,848	9,000	8,000	-	07-5142-562000	Fuel	-	9,000	9,000	9,000
2,133	2,581	6,000	9,000	-	07-5142-563000	Vehicle Maintenance	-	6,000	6,000	6,000
3,836	7,315	5,000	4,000	-	07-5142-566000	Equip Repair & Maintenance	-	5,000	5,000	5,000
4,586	25,197	35,000	30,000	-	07-5142-567000	Pipe & Materials	-	35,000	35,000	35,000
-	-	10,000	8,000	-	07-5142-568000	Springs Riparian System Maintenance	-	10,000	10,000	10,000
-	-	5,000	4,000	-	07-5142-569000	Wellfield Maintenance	-	5,000	5,000	5,000
10,000	30,000	33,525	33,525	-	07-5142-590001	Internal Chrg-Veh/Equip	-	33,525	33,525	33,525
1,470	2,940	-	-	-	07-5142-590002	Internal Chrg-Computers	-	-	-	-
211,356	275,427	454,875	353,175	-		Total Materials and Services	-	454,875	454,875	454,875
394,771	766,151	1,144,425	830,966	6.98	5142	TOTAL WATER DISTRIB SYSTEM	6.98	1,028,650	1,028,650	1,028,650
5145 WATER CONSTRUCTION										
17,682	-	-	-	-	07-5145-410000	Administrative Salaries	-	-	-	-
12,426	-	-	-	-	07-5145-420000	Clerical Salaries	-	-	-	-
136,199	-	-	-	-	07-5145-431000	Salaries & Wages	-	-	-	-
3,522	-	-	-	-	07-5145-433000	Summer Help	-	-	-	-
960	-	-	-	-	07-5145-436000	Beeper Pay	-	-	-	-
350	-	-	-	-	07-5145-436100	Uniform Allowance	-	-	-	-
1,220	-	-	-	-	07-5145-438000	Longevity	-	-	-	-
13,015	-	-	-	-	07-5145-441000	FICA/Medicare	-	-	-	-
3,478	-	-	-	-	07-5145-442000	Workers Compensation	-	-	-	-
355	-	-	-	-	07-5145-443000	Unemployment	-	-	-	-
28,069	-	-	-	-	07-5145-444001	Retirement-Principal	-	-	-	-
44,454	-	-	-	-	07-5145-445000	Health/Life/LTD	-	-	-	-
261,731	-	-	-	-		Total Personal Services	-	-	-	-
1,257	-	-	-	-	07-5145-512000	Uniforms	-	-	-	-
1,016	-	-	-	-	07-5145-520000	Dues & Meetings	-	-	-	-
5,220	-	-	-	-	07-5145-523000	Supplies & Small Tools	-	-	-	-
919	-	-	-	-	07-5145-525000	Travel & Training	-	-	-	-
796	-	-	-	-	07-5145-526000	Employee Testing	-	-	-	-
10,967	-	-	-	-	07-5145-538507	Water Appurtenances Replacements	-	-	-	-
39,950	-	-	-	-	07-5145-538519	Water Line Replacement	-	-	-	-
22,706	-	-	-	-	07-5145-538585	Water Master Plan-Water Line Looping	-	-	-	-
5,952	-	-	-	-	07-5145-540000	Utilities	-	-	-	-
4,190	-	-	-	-	07-5145-562000	Fuel	-	-	-	-
730	-	-	-	-	07-5145-563000	Vehicle Maintenance	-	-	-	-
1,601	-	-	-	-	07-5145-566000	Equip Repair & Maintenance	-	-	-	-
33,966	-	-	-	-	07-5145-567000	Pipe & Materials	-	-	-	-
379	-	-	-	-	07-5145-569000	Wellfield Maintenance	-	-	-	-
20,000	-	-	-	-	07-5145-590001	Internal Chrg-Veh/Equip	-	-	-	-
1,470	-	-	-	-	07-5145-590002	Internal Chrg-Computers	-	-	-	-
151,118	-	-	-	-		Total Materials and Services	-	-	-	-
412,849	-	-	-	-	5145	TOTAL WATER CONSTRUCTION	-	-	-	-
2,931,104	2,949,328	3,921,157	3,205,766	18.99		TOTAL PUBLIC WORKS (WATER)	17.72	3,617,746	3,617,746	3,617,746

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
NONDEPARTMENTAL 91XX										
DEBT SERVICE - PRINCIPAL										
-	-	-	-	-	07-9150-602001	Loan: Water Reservoir	-	211,301	211,301	211,301
-	-	-	-	-	07-9150-607000	Loan: Parallel River Line	-	30,824	30,824	30,824
-	-	-	-	-	9150	TOTAL PRINCIPAL	-	242,125	242,125	242,125
DEBT SERVICE - INTEREST										
-	-	-	-	-	07-9160-602001	Loan: Water Reservoir	-	139,221	139,221	139,221
-	-	-	-	-	07-9160-607000	Loan: Parallel River Line	-	28,623	28,623	28,623
-	-	-	-	-	9160	TOTAL INTEREST	-	167,844	167,844	167,844
-	-	-	-	-	9150/9160	TOTAL DEBT SERVICE	-	409,969	409,969	409,969
TRANSFERS										
-	-	2,500	2,500	-	07-9170-901000	Transfer-General Fund	-	-	-	-
-	528,628	450,000	112,300	-	07-9170-904000	Transfer-Capital Projects	-	1,062,000	1,062,000	1,062,000
411,044	411,844	411,939	411,939	-	07-9170-915000	Transfer-Proprietary Debt Service	-	-	-	-
-	1,000,000	49,700	5,000	-	07-9170-927000	Transfer-Water Repl Reserve	-	43,000	43,000	43,000
411,044	1,940,472	914,139	531,739	-	9170	TOTAL TRANSFERS	-	1,105,000	1,105,000	1,105,000
RESERVES										
-	-	1,961,800	-	-	07-9180-800000	Contingency	-	1,849,954	1,849,954	1,849,954
-	-	36,564	-	-	07-9180-810000	Contingency-Ops Veh Replace	-	49,964	49,964	49,964
-	-	1,998,364	-	-	9180	TOTAL RESERVES	-	1,899,918	1,899,918	1,899,918
411,044	1,940,472	2,912,503	531,739	-	TOTAL NONDEPARTMENTAL		-	3,414,887	3,414,887	3,414,887
3,342,148	4,889,800	6,833,660	3,737,505	18.99	FUND 07	TOTAL WATER FUND	17.72	7,032,633	7,032,633	7,032,633
3,107,334	2,232,969	-	2,644,133		ENDING FUND BALANCE			-	-	-

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
FUND 08 BUILDING INSPECTION FUND										
REVENUES										
812,859	551,193	373,397	300,467	-	08-0000-300000	Beg F/B-Net Working Capital	-	11,231	11,231	11,231
364,499	154,347	141,232	118,000	-	08-0000-322001	Building Permits	-	210,000	210,000	210,000
140,843	76,719	46,154	49,000	-	08-0000-322002	Plumbing / Mechanical Permits	-	78,000	78,000	78,000
1,411	887	1,000	1,000	-	08-0000-322005	Mobile Home Permits	-	1,000	1,000	1,000
1,621	231	750	600	-	08-0000-322007	Electrical Permits	-	750	750	750
(17)	-	-	-	-	08-0000-322011	Permit Center Misc Fees	-	-	-	-
-	92,943	40,000	42,000	-	08-0000-336001	Contract Building Inspection	-	40,000	40,000	40,000
8,064	161	-	72	-	08-0000-360000	Miscellaneous Revenues	-	-	-	-
12,772	2,631	2,000	800	-	08-0000-361000	Interest Earned	-	500	500	500
6,986	-	-	-	-	08-0000-361004	Interest-Other Investments	-	-	-	-
11,500	-	-	-	-	08-0000-364000	Sale of Assets	-	-	-	-
1,360,538	879,112	604,533	511,939	-		TOTAL REVENUES	-	341,481	341,481	341,481
4210 BUILDING INSPECTION										
108,050	87,512	91,715	86,067	1.20	08-4210-410000	Administrative Salaries	1.00	75,672	75,672	75,672
68,144	60,042	61,198	55,075	1.00	08-4210-420000	Clerical Salaries	0.80	47,384	47,384	47,384
104,577	80,597	80,168	61,427	1.00	08-4210-431000	Building Inspector Salary	-	16,640	16,640	16,640
106,200	62,710	63,528	52,796	1.00	08-4210-432000	Plans Examiner Salary	0.50	32,256	32,256	32,256
1,000	576	576	576	-	08-4210-438000	Longevity	-	480	480	480
29,758	21,821	22,735	19,500	-	08-4210-441000	FICA/Medicare	-	13,192	13,192	13,192
2,190	1,769	2,092	3,771	-	08-4210-442000	Workers Compensation	-	2,375	2,375	2,375
781	293	893	893	-	08-4210-443000	Unemployment	-	518	518	518
6,511	2,351	2,502	1,642	-	08-4210-444000	Retirement-PERS	-	-	-	-
55,077	44,075	46,467	37,934	-	08-4210-444001	Retirement-Principal	-	18,161	18,161	18,161
1,438	571	552	444	-	08-4210-444002	Retirement-Pension Bond	-	-	-	-
75,121	51,364	51,543	37,263	-	08-4210-445000	Health/Life/LTD	-	17,143	17,143	17,143
558,846	413,682	423,969	357,388	4.20		Total Personal Services	2.30	223,821	223,821	223,821
3,016	2,326	4,000	2,200	-	08-4210-510000	Office Supplies	-	2,200	2,200	2,200
39	-	50	50	-	08-4210-511000	Postage	-	50	50	50
715	-	250	50	-	08-4210-515000	Printing & Advertising	-	50	50	50
764	1,418	810	810	-	08-4210-520000	Dues & Meetings	-	650	650	650
25	-	100	100	-	08-4210-523000	Supplies	-	-	-	-
4,216	1,561	5,946	4,200	-	08-4210-525000	Travel & Training	-	3,150	3,150	3,150
700	-	250	-	-	08-4210-526000	Employee Testing	-	250	250	250
2,061	3,077	1,500	2,408	-	08-4210-532000	Bank Fees	-	360	360	360
23,632	18,056	18,700	16,354	-	08-4210-533045	Maintenance Agreements	-	3,700	3,700	3,700
105	789	1,500	1,500	-	08-4210-551000	Books & Publications	-	800	800	800
2,058	2,112	3,000	2,500	-	08-4210-562000	Fuel	-	2,500	2,500	2,500
941	110	900	600	-	08-4210-563000	Vehicle Maintenance	-	600	600	600
330	480	600	600	-	08-4210-580000	Professional Services	-	1,000	1,000	1,000
193,472	135,035	119,109	111,948	-	08-4210-590000	Internal Chrg-Admin Support Services	-	65,332	65,332	65,332
10,000	-	-	-	-	08-4210-590001	Internal Chrg-Veh/Equip	-	-	-	-
8,425	-	-	-	-	08-4210-590002	Internal Chrg-Computers	-	-	-	-
250,499	164,964	156,715	143,320	-		Total Materials and Services	-	80,642	80,642	80,642
809,345	578,646	580,684	500,708	4.20	4210	TOTAL BUILDING INSPECTION	2.30	304,463	304,463	304,463
9180 RESERVES										
-	-	23,849	-	-	08-9180-800000	Contingency	-	37,018	37,018	37,018
-	-	23,849	-	-	9180	TOTAL RESERVES	-	37,018	37,018	37,018
809,345	578,646	604,533	500,708	4.20	FUND 08	TOTAL BUILDING INSPECT FUND	2.30	341,481	341,481	341,481
551,193	300,467	-	11,231			ENDING FUND BALANCE		-	-	-

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
FUND 09 DEBT SERVICE FUND										
REVENUES										
560,069	146,821	142,658	150,224	-	09-0000-300000	Beg F/B-Net Working Capital	-	169,241	169,241	169,241
372,528	390,279	405,000	412,185	-	09-0000-310000	Current Year Taxes	-	382,500	382,500	382,500
17,705	17,569	13,000	18,000	-	09-0000-311000	Prior Year Taxes	-	13,000	13,000	13,000
6,228	1,368	1,000	500	-	09-0000-361000	Interest Earned	-	500	500	500
138	10	-	-	-	09-0000-361004	Interest-Other Investments	-	-	-	-
111,584	112,910	119,546	119,546	-	09-0000-370500	Internal Rev-Facilities	-	120,498	120,498	120,498
172,510	182,172	194,848	186,190	-	09-0000-372000	Pension Bond Charge	-	195,875	195,875	195,875
30,806	31,172	7,719	7,719	-	09-0000-390002	Transfer In-Street Fund	-	7,780	7,780	7,780
108,247	109,537	123,923	123,923	-	09-0000-390010	Transfer In-City Hall	-	124,910	124,910	124,910
1,869	1,891	1,872	1,872	-	09-0000-390014	Transfer In-EDRLF	-	1,887	1,887	1,887
1,381,683	993,729	1,009,566	1,020,159	-		TOTAL REVENUES	-	1,016,191	1,016,191	1,016,191
DEBT SERVICE 91XX										
9150 PRINCIPAL										
10,000	20,000	25,000	25,000	-	09-9150-604000	2004 Pension Bonds	-	35,000	35,000	35,000
370,000	160,000	170,000	170,000	-	09-9150-697001	1997 City Facilities Bond	-	180,000	180,000	180,000
295,000	120,000	130,000	130,000	-	09-9150-698001	1998 Fire Facilities Bond	-	135,000	135,000	135,000
135,000	145,000	150,000	150,000	-	09-9150-699001	1999 City Hall Bonds	-	160,000	160,000	160,000
810,000	445,000	475,000	475,000	-	9150	TOTAL PRINCIPAL	-	510,000	510,000	510,000
9160 INTEREST										
162,631	162,172	161,190	161,190	-	09-9160-604000	2004 Pension Bond Interest	-	159,891	159,891	159,891
77,175	67,445	59,110	59,110	-	09-9160-697001	1997 City Facilities Bond Interest	-	50,095	50,095	50,095
67,550	58,378	52,558	52,558	-	09-9160-698001	1998 Fire Facilities Bond Interest	-	46,253	46,253	46,253
117,506	110,510	103,060	103,060	-	09-9160-699001	1999 City Hall Bond Interest	-	95,075	95,075	95,075
424,862	398,504	375,918	375,918	-	9160	TOTAL INTEREST	-	351,314	351,314	351,314
1,234,862	843,504	850,918	850,918	-		TOTAL DEBT SERVICE	-	861,314	861,314	861,314
9180 RESERVES										
-	-	158,648	-	-	09-9180-880000	Unappropriated Fund Balance	-	154,877	154,877	154,877
-	-	158,648	-	-	9180	TOTAL RESERVES	-	154,877	154,877	154,877
1,234,862	843,504	1,009,566	850,918	-	FUND 09	TOTAL DEBT SERVICE FUND	-	1,016,191	1,016,191	1,016,191
146,821	150,224	-	169,241			ENDING FUND BALANCE		-	-	-
FUND 10 CITY HALL FUND										
REVENUES										
792,394	817,265	761,888	750,462	-	10-0000-300000	Beg F/B-Net Working Capital	-	669,539	669,539	669,539
114,141	38,149	46,825	40,000	-	10-0000-322010	City Hall Fee	-	80,000	80,000	80,000
10,167	4,584	7,000	3,000	-	10-0000-361000	Interest Earned	-	3,000	3,000	3,000
8,810	-	-	-	-	10-0000-361004	Interest-Other Investments	-	-	-	-
925,512	859,998	815,713	793,462	-		TOTAL REVENUES	-	752,539	752,539	752,539
9170 TRANSFERS										
108,247	109,537	123,923	123,923	-	10-9170-909000	Transfer-Debt Service	-	124,910	124,910	124,910
108,247	109,537	123,923	123,923	-	9170	TOTAL TRANSFERS	-	124,910	124,910	124,910
9180 RESERVES										
-	-	691,790	-	-	10-9180-880000	Unappropriated Fund Bal	-	627,629	627,629	627,629
-	-	691,790	-	-	9180	TOTAL RESERVES	-	627,629	627,629	627,629
108,247	109,537	815,713	123,923	-	FUND 10	TOTAL CITY HALL FUND	-	752,539	752,539	752,539
817,265	750,462	-	669,539			ENDING FUND BALANCE		-	-	-

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
FUND 13 911 TAX FUND										
REVENUES										
160,183	169,851	156,083	156,081	-	13-0000-300000	Beg F/B-Net Working Capital	-	108,495	108,495	108,495
174,178	160,064	150,000	150,000	-	13-0000-310000	911 Excise Taxes	-	140,000	140,000	140,000
-	-	14,775	14,775	-	13-0000-360000	Miscellaneous Revenues	-	-	-	-
3,003	848	2,500	480	-	13-0000-361000	Interest Earned	-	500	500	500
337,364	330,763	323,358	321,336	-		TOTAL REVENUES	-	248,995	248,995	248,995
2310 COMMUNICATIONS										
81,443	84,165	88,188	88,188	2.00	13-2310-420000	Dispatch Salaries	2.00	91,632	91,632	91,632
9,411	12,371	11,000	11,000	-	13-2310-435000	Overtime	-	12,000	12,000	12,000
2,989	3,121	3,500	3,500	-	13-2310-435001	Holiday Bank	-	5,000	5,000	5,000
-	-	-	-	-	13-2310-438000	Longevity	-	480	480	480
7,060	7,409	7,856	7,856	-	13-2310-441000	FICA/Medicare	-	8,348	8,348	8,348
211	228	246	246	-	13-2310-442000	Workers Compensation	-	395	395	395
187	100	309	309	-	13-2310-443000	Unemployment	-	327	327	327
13,505	11,762	13,801	13,801	-	13-2310-444000	Retirement-PERS	-	19,250	19,250	19,250
3,140	3,327	3,390	3,390	-	13-2310-444002	Retirement-Pension Bond	-	3,640	3,640	3,640
25,347	23,723	32,447	32,447	-	13-2310-445000	Health/Life/LTD	-	27,697	27,697	27,697
143,293	146,206	160,737	160,737	2.00		Total Personal Services	2.00	168,769	168,769	168,769
95	-	500	500	-	13-2310-523000	Supplies	-	500	500	500
908	174	1,000	1,000	-	13-2310-525000	Travel & Training	-	1,000	1,000	1,000
14,250	2,514	15,000	-	-	13-2310-580000	Professional Services	-	-	-	-
8,966	9,381	10,654	10,014	-	13-2310-590000	Internal Chrg-Admin Support Services	-	10,236	10,236	10,236
24,219	12,069	27,154	11,514	-		Total Materials and Services	-	11,736	11,736	11,736
-	16,407	40,590	40,590	-	13-2310-610000	Capital Outlay	-	-	-	-
-	16,407	40,590	40,590	-		Total Capital Outlay	-	-	-	-
167,513	174,682	228,481	212,841	2.00	2310	TOTAL COMMUNICATIONS	2.00	180,505	180,505	180,505
9180 RESERVES										
-	-	94,877	-	-	13-9180-800000	Contingency	-	68,490	68,490	68,490
-	-	94,877	-	-	9180	TOTAL RESERVES	-	68,490	68,490	68,490
167,513	174,682	323,358	212,841	2.00	FUND 13	TOTAL 911 TAX FUND	2.00	248,995	248,995	248,995
169,851	156,081	-	108,495			ENDING FUND BALANCE		-	-	-

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
					FUND 14 REVENUES	ECONOMIC DEVELOPMENT FUND				
871,955	846,059	766,776	767,135	-	14-0000-300000	Beg F/B-Net Working Capital	-	531,838	531,838	531,838
42,920	38,016	40,000	41,455	-	14-0000-321004	Business License Fee	-	65,000	65,000	65,000
100,000	-	-	-	-	14-0000-334007	CDBG Grants	-	-	-	-
-	20,017	-	-	-	14-0000-360000	Miscellaneous Revenues	-	-	-	-
11,710	3,845	6,000	3,400	-	14-0000-361000	Interest Earned	-	3,000	3,000	3,000
7,929	4,012	2,508	3,000	-	14-0000-361001	Interest Earned-Receiveables	-	-	-	-
12,850	3,245	-	-	-	14-0000-361004	Interest-Other Investments	-	-	-	-
78,547	38,713	23,333	52,380	-	14-0000-370000	Proceeds From Notes Receivable	-	-	-	-
1,125,911	953,907	838,617	867,370	-	TOTAL REVENUES		-	599,838	599,838	599,838
					4120	ECONOMIC DEVELOPMENT				
31,133	40,423	40,825	40,825	0.60	14-4120-410000	Administrative Salaries	0.60	40,728	40,728	40,728
240	288	288	288	-	14-4120-438000	Longevity	-	288	288	288
2,368	3,015	3,145	3,145	-	14-4120-441000	FICA/Medicare	-	3,138	3,138	3,138
58	76	85	85	-	14-4120-442000	Workers Compensation	-	138	138	138
63	40	123	123	-	14-4120-443000	Unemployment	-	123	123	123
3,087	3,973	3,972	3,972	-	14-4120-444000	Retirement-PERS	-	6,561	6,561	6,561
1,082	1,360	1,324	1,324	-	14-4120-444002	Retirement-Pension Bond	-	1,365	1,365	1,365
8,102	11,091	10,500	10,500	-	14-4120-445000	Health/Life/LTD	-	10,255	10,255	10,255
46,134	60,266	60,262	60,262	0.60	Total Personal Services		0.60	62,596	62,596	62,596
697	753	859	859	-	14-4120-510000	Office Supplies	-	859	859	859
-	-	100	50	-	14-4120-511000	Postage	-	100	100	100
24	764	1,550	750	-	14-4120-515000	Printing & Advertising	-	1,550	1,550	1,550
5,644	5,116	5,020	5,020	-	14-4120-520000	Dues & Meetings	-	2,800	2,800	2,800
1,047	480	2,003	1,500	-	14-4120-525000	Travel & Training	-	1,260	1,260	1,260
36	21	100	100	-	14-4120-532000	Bank Fees	-	100	100	100
1,477	1,487	1,500	1,929	-	14-4120-533045	Maintenance Agreements	-	1,500	1,500	1,500
-	-	130	60	-	14-4120-551000	Books & Publications	-	130	130	130
77	135	150	50	-	14-4120-562000	Fuel	-	150	150	150
60	60	75	75	-	14-4120-575000	Bond Registration Costs	-	75	75	75
-	-	50	-	-	14-4120-576000	Recording Fees	-	50	50	50
6,520	1,800	4,800	4,800	-	14-4120-580000	Professional Services	-	4,800	4,800	4,800
51,333	59,292	49,159	46,205	-	14-4120-590000	Internal Chrg-Admin Support Services	-	36,091	36,091	36,091
19,650	12,000	12,000	12,000	-	14-4120-592000	Community Support	-	-	-	-
86,565	81,907	77,496	73,398	-	Total Materials and Services		-	49,465	49,465	49,465
45,000	-	336,987	200,000	-	14-4120-601000	EDRLF Loans	-	415,673	415,673	415,673
-	-	-	-	-	14-4120-602000	Housing Authority Loans	-	70,217	70,217	70,217
100,000	-	-	-	-	14-4120-602100	YC Housing Authority Grant	-	-	-	-
284	42,709	50,000	-	-	14-4120-610000	Capital Outlay	-	-	-	-
145,284	42,709	386,987	200,000	-	Total Capital Outlay		-	485,890	485,890	485,890
277,982	184,881	524,745	333,660	0.60	4120	TOTAL ECONOMIC DEVELOPMENT	0.60	597,951	597,951	597,951
					9170	TRANSFERS				
1,869	1,891	1,872	1,872	-	14-9170-909000	Transfer-Debt Service	-	1,887	1,887	1,887
-	-	312,000	-	-	14-9170-918000	Transfer-Street Capital Projects	-	-	-	-
1,869	1,891	313,872	1,872	-	9170	TOTAL TRANSFERS	-	1,887	1,887	1,887
					9180	RESERVES				
-	-	-	-	-	14-9180-800000	Contingency	-	-	-	-
-	-	-	-	-	9180	TOTAL RESERVES	-	-	-	-
279,851	186,772	838,617	335,532	0.60	FUND 14	TOTAL ECON DEVELOPMENT FUND	0.60	599,838	599,838	599,838
846,059	767,135	-	531,838		ENDING FUND BALANCE			-	-	-

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
FUND 15 PROPRIETARY DEBT SERVICE FUND										
REVENUES										
523	-	-	-	-	15-0000-361000	Interest Earned	-	-	-	-
4,420	-	-	-	-	15-0000-361004	Interest-Other Investments	-	-	-	-
352,959	677,172	745,567	745,567	-	15-0000-390006	Transfer In-Wastewater Fund	-	-	-	-
411,044	411,844	411,939	411,939	-	15-0000-390007	Transfer In-Water Fund	-	-	-	-
152,830	230,877	283,630	283,630	-	15-0000-390046	Transfer In-Wastewater SDC	-	-	-	-
719,457	804,418	847,786	847,786	-	15-0000-390047	Transfer In-Water SDC	-	-	-	-
8,525,632	-	-	-	-	15-0000-393000	OECD: Loan Proceeds	-	-	-	-
64,071	-	-	-	-	15-0000-393001	Interim Financing Parallel River	-	-	-	-
10,230,937	2,124,311	2,288,922	2,288,922	-		TOTAL REVENUES	-	-	-	-
DEBT SERVICE 91XX										
9150 PRINCIPAL										
192,964	198,953	205,073	205,073	-	15-9150-602001	OECD: Water Reservoir	-	-	-	-
168,518	169,373	175,255	175,255	-	15-9150-603001	OECD: Composter / Headworks	-	-	-	-
234,812	241,405	253,061	253,061	-	15-9150-606000	OECD: WTP Expansion/Well #8	-	-	-	-
90,778	96,409	102,066	102,066	-	15-9150-607000	OECD: Parallel River Line	-	-	-	-
8,525,632	254,941	290,969	290,969	-	15-9150-608000	OECD: Effluent Reuse	-	-	-	-
-	193,000	193,000	193,000	-	15-9150-609000	US Bank: WW Expansion Property	-	-	-	-
48,473	53,853	54,256	54,256	-	15-9150-698002	OECD: Fernwood Rd Improvements	-	-	-	-
9,261,177	1,207,934	1,273,680	1,273,680	-	9150	TOTAL PRINCIPAL	-	-	-	-
9160 INTEREST										
158,753	152,964	146,399	146,399	-	15-9160-602001	OECD: Water Reservoir	-	-	-	-
82,442	77,387	72,306	72,306	-	15-9160-603001	OECD: Composter / Headworks	-	-	-	-
269,752	260,359	250,703	250,703	-	15-9160-606000	OECD: WTP Expansion/Well #8	-	-	-	-
106,979	103,348	99,491	99,491	-	15-9160-607000	OECD: Parallel River Line	-	-	-	-
322,107	235,330	348,293	348,293	-	15-9160-608000	OECD: Effluent Reuse	-	-	-	-
-	59,444	72,954	72,954	-	15-9160-609000	US Bank: WW Expansion Property	-	-	-	-
29,728	27,546	25,096	25,096	-	15-9160-698002	OECD: Fernwood Rd Improvements	-	-	-	-
969,760	916,377	1,015,242	1,015,242	-	9160	INTEREST	-	-	-	-
10,230,937	2,124,311	2,288,922	2,288,922	-		TOTAL DEBT SERVICE	-	-	-	-
10,230,937	2,124,311	2,288,922	2,288,922	-	FUND 15	TOTAL PROP DEBT SERVICE FUND	-	-	-	-
-	-	-	-			ENDING FUND BALANCE	-	-	-	-

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
FUND 16 PUBLIC SAFETY FUND										
REVENUES										
-	-	195,522	195,522	-	16-0000-300000	Beg F/B-Net Working Capital	-	163,578	163,578	163,578
-	257,718	281,400	281,400	-	16-0000-347000	Public Safety Fee	-	281,400	281,400	281,400
-	488	1,000	1,000	-	16-0000-361000	Interest Earned	-	1,000	1,000	1,000
-	258,205	477,922	477,922	-		TOTAL REVENUES	-	445,978	445,978	445,978
2120 PATROL										
-	36,132	157,403	157,403	3.00	16-2120-431000	Officer Salaries	3.00	162,300	162,300	162,300
-	1,336	5,000	5,000	-	16-2120-435000	Overtime	-	5,500	5,500	5,500
-	247	4,000	4,000	-	16-2120-435001	Holiday Bank	-	6,000	6,000	6,000
-	2,795	12,730	12,730	-	16-2120-441000	FICA/Medicare	-	13,297	13,297	13,297
-	896	4,306	4,306	-	16-2120-442000	Workers Compensation	-	6,647	6,647	6,647
-	35	499	499	-	16-2120-443000	Unemployment	-	521	521	521
-	-	20,213	20,213	-	16-2120-444000	Retirement-PERS	-	28,578	28,578	28,578
-	-	5,491	5,491	-	16-2120-444002	Retirement-Pension Bond	-	5,822	5,822	5,822
-	13,727	69,002	69,002	-	16-2120-445000	Health/Life/LTD	-	58,339	58,339	58,339
-	55,168	278,644	278,644	3.00		Total Personal Services	3.00	287,004	287,004	287,004
-	6,211	1,500	1,500	-	16-2120-512000	Uniforms	-	1,500	1,500	1,500
-	-	150	150	-	16-2120-523000	Supplies	-	150	150	150
-	-	1,500	1,500	-	16-2120-525000	Travel & Training	-	1,500	1,500	1,500
-	-	2,550	2,550	-	16-2120-562000	Fuel	-	2,550	2,550	2,550
-	1,305	-	-	-	16-2120-580000	Professional Services	-	-	-	-
-	7,516	5,700	5,700	-		Total Materials and Services	-	5,700	5,700	5,700
-	-	30,000	30,000	-	16-2120-610000	Capital Outlay	-	-	-	-
-	-	30,000	30,000	-		Total Capital Outlay	-	-	-	-
-	62,684	314,344	314,344	3.00	2120	TOTAL PATROL	3.00	292,704	292,704	292,704
9180 RESERVES										
-	-	163,578	-	-	16-9180-800000	Contingency	-	153,274	153,274	153,274
-	-	163,578	-	-	9180	TOTAL RESERVES	-	153,274	153,274	153,274
-	62,684	477,922	314,344	3.00	FUND 16	TOTAL PUBLIC SAFETY FUND	3.00	445,978	445,978	445,978
-	195,522	-	163,578			ENDING FUND BALANCE		-	-	-

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
FUND 17 STORMWATER FUND										
REVENUES										
693,714	767,168	731,121	731,120	-	17-0000-300000	Beg F/B-Net Working Capital	-	652,402	652,402	652,402
924	4,128		5,500	-	17-0000-338002	Reimb Costs-Capital Project	-			
3,931	1,086	1,000	8,187	-	17-0000-342004	Dev Review and Inspection Fee	-	1,500	1,500	1,500
522,761	565,713	665,000	600,000	-	17-0000-348000	User Fees	-	665,000	665,000	665,000
-	4,369	-	-	-	17-0000-360000	Miscellaneous Revenues	-	-	-	-
13,895	4,298	7,000	3,100	-	17-0000-361000	Interest Earned	-	3,000	3,000	3,000
1,278	-	-	-	-	17-0000-361004	Interest-Other Investments	-	-	-	-
1,236,503	1,346,762	1,404,121	1,347,907	-		TOTAL REVENUES	-	1,321,902	1,321,902	1,321,902
PUBLIC WORKS 51XX										
5113 CAP PROJ ENGINEERING										
21,731	33,908	6,565	4,325	0.07	17-5113-410000	Administrative Salaries	0.07	6,528	6,528	6,528
-	-	3,525	3,326	0.08	17-5113-420000	Clerical Salaries	0.08	3,492	3,492	3,492
9,524	20,833	47,278	51,015	0.76	17-5113-432000	Engineering Salaries	0.74	40,705	40,705	40,705
28	-	-	-	-	17-5113-435000	Overtime	-	-	-	-
-	20	-	65	-	17-5113-438000	Longevity	-	93	93	93
2,418	4,105	4,389	4,745	-	17-5113-441000	FICA/Medicare	-	3,887	3,887	3,887
200	361	475	941	-	17-5113-442000	Workers Comp	-	1,027	1,027	1,027
62	51	172	182	-	17-5113-443000	Unemployment	-	152	152	152
3,265	4,912	929	594	-	17-5113-444000	Retirement-PERS	-	871	871	871
675	3,427	7,505	7,710	-	17-5113-444001	Retirement-Principal	-	6,893	6,893	6,893
754	728	210	225	-	17-5113-444002	Retirement-Pension Bond	-	219	219	219
3,502	11,799	13,859	15,280	-	17-5113-445000	Health/Life/LTD	-	11,748	11,748	11,748
42,159	80,144	84,907	88,407	0.91		Total Personal Services	0.89	75,615	75,615	75,615
2,114	846	3,000	1,000	-	17-5113-510000	Office Supplies	-	1,000	1,000	1,000
357	227	200	100	-	17-5113-515000	Printing & Advertising	-	100	100	100
67	2,402	3,150	600	-	17-5113-520000	Due & Meetings	-	2,000	2,000	2,000
-	-	-	5	-	17-5113-520003	Recruitment Expense	-	-	-	-
2,520	1,966	2,750	2,300	-	17-5113-523000	Supplies	-	1,000	1,000	1,000
-	-	4,000	2,800	-	17-5113-523010	Quality Public Outreach Program	-	4,000	4,000	4,000
-	-	6,500	-	-	17-5113-523011	Quality Incentive Program	-	6,500	6,500	6,500
1,515	557	4,325	4,200	-	17-5113-525000	Travel & Training	-	5,700	5,700	5,700
80	80	100	100	-	17-5113-532000	Bank Fees	-	100	100	100
1,357	17,511	30,000	4,000	-	17-5113-533000	Contractual Services	-	30,000	30,000	30,000
3,094	3,228	9,750	9,500	-	17-5113-533045	Maintenance Agreements	-	10,200	10,200	10,200
85	412	500	500	-	17-5113-551000	Book & Publications	-	300	300	300
47	233	100	-	-	17-5113-562000	Fuel	-	100	100	100
-	-	200	-	-	17-5113-563000	Vehicle Maintenance	-	150	150	150
130	-	150	-	-	17-5113-566000	Equip Repair & Maintenance	-	150	150	150
31	-	50	56	-	17-5113-576000	Recording Fees	-	100	100	100
5,900	5,900	5,900	5,900	-	17-5113-590001	Internal Chrg-Veh/Equip	-	-	-	-
500	500	-	-	-	17-5113-590002	Internal Chrg-Computers	-	-	-	-
-	-	7,718	7,718	-	17-5113-590004	Internal Chrg-Facilities	-	7,780	7,780	7,780
17,795	33,862	78,393	38,779	-		Total Materials and Services	-	69,180	69,180	69,180
4,947	2,406	4,275	1,790	-	17-5113-610000	Capital Outlay	-	920	920	920
4,947	2,406	4,275	1,790	-		Total Capital Outlay	-	920	920	920
64,902	116,412	167,575	128,976	0.91	5113	TOTAL CAP PROJ ENGINEERING	0.89	145,715	145,715	145,715

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
5170 STORMWATER MAINTENANCE										
18,226	18,627	5,351	5,272	0.07	17-5170-410000	Administrative Salaries	0.07	5,292	5,292	5,292
-	-	3,276	3,082	0.08	17-5170-420000	Clerical Salaries	0.08	3,324	3,324	3,324
140,901	188,137	203,364	186,998	4.25	17-5170-431000	Maintenance Salaries	3.50	167,604	167,604	167,604
960	10,320	12,000	10,176	-	17-5170-433000	Summer Help	-	12,000	12,000	12,000
-	131	-	149	-	17-5170-435000	Overtime	-	-	-	-
105	210	1,095	615	-	17-5170-436000	Standby Pay	-	1,095	1,095	1,095
283	433	432	864	-	17-5170-436100	Uniform Allowance	-	-	-	-
720	840	744	744	-	17-5170-438000	Longevity	-	444	444	444
12,209	16,189	17,309	16,129	-	17-5170-441000	FICA/Medicare	-	14,516	14,516	14,516
5,534	7,977	7,503	13,859	-	17-5170-442000	Workers Comp	-	11,723	11,723	11,723
320	218	679	650	-	17-5170-443000	Unemployment	-	569	569	569
26,915	34,685	35,782	34,543	-	17-5170-444001	Retirement-Principal	-	32,318	32,318	32,318
40,989	62,367	60,148	55,866	-	17-5170-445000	Health/Life/LTD	-	51,300	51,300	51,300
247,162	340,133	347,683	328,947	4.40		Total Personal Services	3.65	300,185	300,185	300,185
1,194	1,383	1,500	1,500	-	17-5170-510000	Office Supplies	-	1,500	1,500	1,500
1,635	935	1,500	1,200	-	17-5170-512000	Uniforms	-	1,500	1,500	1,500
567	795	1,000	1,000	-	17-5170-520000	Dues & Meetings	-	1,000	1,000	1,000
5,590	5,745	5,000	5,000	-	17-5170-523000	Supplies & Small Tools	-	5,000	5,000	5,000
-	500	500	450	-	17-5170-524000	Safety Program	-	500	500	500
2,000	1,963	3,000	3,000	-	17-5170-525000	Travel & Training	-	3,000	3,000	3,000
440	1,010	500	400	-	17-5170-526000	Employee Testing	-	500	500	500
2,600	4,292	5,000	3,000	-	17-5170-533000	Contractual Services	-	5,000	5,000	5,000
639	1,273	2,000	2,000	-	17-5170-533045	Maintenance Agreements	-	2,000	2,000	2,000
16,924	7,919	50,000	35,000	-	17-5170-538702	Stormwater Repair	-	46,500	46,500	46,500
3,151	2,667	2,500	2,500	-	17-5170-540000	Utilities	-	2,500	2,500	2,500
9,717	16,355	8,500	10,000	-	17-5170-562000	Fuel	-	12,000	12,000	12,000
550	4,541	10,000	12,000	-	17-5170-563000	Vehicle Maintenance	-	10,000	10,000	10,000
1,989	109	3,000	2,000	-	17-5170-566000	Equip Repair & Maintenance	-	3,000	3,000	3,000
7,456	5,327	18,000	15,000	-	17-5170-567000	Pipe & Materials	-	18,000	18,000	18,000
75,508	80,967	99,060	93,106	-	17-5170-590000	Internal Chrg-Admin Support Services	-	126,081	126,081	126,081
20,000	20,000	20,000	20,000	-	17-5170-590001	Internal Chrg-Veh/Equip	-	20,000	20,000	20,000
2,500	2,500	-	-	-	17-5170-590002	Internal Chrg-Computers	-	-	-	-
152,460	158,281	231,060	207,156	-		Total Materials and Services	-	258,081	258,081	258,081
399,622	498,414	578,743	536,103	4.40	5170	TOTAL STORMWATER MAINT	3.65	558,266	558,266	558,266
464,524	614,826	746,318	665,079	5.31		TOTAL PUBLIC WORKS (STORM)	4.54	703,981	703,981	703,981
NONDEPARTMENTAL 91XX										
9170 TRANSFERS										
4,811	816	113,500	30,427	-	17-9170-904000	Transfer-Capital Projects	-	168,500	168,500	168,500
4,811	816	113,500	30,427	-	9170	TOTAL TRANSFERS	-	168,500	168,500	168,500
9180 RESERVES										
-	-	544,303	-	-	17-9180-800000	Contingency	-	449,421	449,421	449,421
-	-	544,303	-	-	9180	TOTAL RESERVES	-	449,421	449,421	449,421
4,811	816	657,803	30,427	-		TOTAL NONDEPARTMENTAL	-	617,921	617,921	617,921
469,335	615,642	1,404,121	695,506	5.31	FUND 17	TOTAL STORMWATER FUND	4.54	1,321,902	1,321,902	1,321,902
767,168	731,120	-	652,402			ENDING FUND BALANCE		-	-	-

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
FUND 18 STREET CAPITAL PROJECTS										
REVENUES										
190,437	141,198	142,298	132,207	-	18-0000-300000	Beg F/B-Net Working Capital	-	132,907	132,907	132,907
3,991	1,009	1,500	700	-	18-0000-361000	Interest Earned	-	500	500	500
-	-	12,000	12,000	-	18-0000-390002	Transfer In-Street Fund	-	317,000	317,000	317,000
10,023	-	-	-	-	18-0000-390004	Transfer In-Proprietary Capital Project	-	-	-	-
-	-	312,000	-	-	18-0000-390014	Transfer In-EDRLF Fund	-	-	-	-
323,068	385,545	532,000	399,500	-	18-0000-390042	Transfer In-Street Development	-	1,567,500	1,567,500	1,567,500
527,519	527,751	999,798	544,407	-		TOTAL REVENUES	-	2,017,907	2,017,907	2,017,907
5150 CAPITAL PROJECTS										
170,980	-	-	-	-	18-5150-702122	Villa Road Improvements	-	-	-	-
27,000	-	-	-	-	18-5150-702148	Northern Arterial-S-Curve	-	-	-	-
2,880	-	-	-	-	18-5150-702149	Main Street LID-Illinois to Lynn	-	-	-	-
-	28,131	-	-	-	18-5150-702151	Downtown Revitalization Project	-	-	-	-
120	-	-	-	-	18-5150-702153	Vehicle Maintenance Enclosure	-	-	-	-
3,539	207,654	337,000	350,000	-	18-5150-702154	2nd Street - 219 to Springbrook	-	-	-	-
19,846	134,414	-	-	-	18-5150-702155	Columbia Drive LID (Street portion)	-	-	-	-
98,106	-	-	-	-	18-5150-702156	Crestview Drive Impr (Oxberg)	-	-	-	-
-	2,215	365,000	27,000	-	18-5150-702157	Sheridan St CPRD Project	-	365,000	365,000	365,000
63,850	-	-	-	-	18-5150-702158	College St Sidewalk (ODOT)	-	-	-	-
-	100	50,000	-	-	18-5150-702160	City-Wide Pavement Overlay	-	-	-	-
-	23,032	-	-	-	18-5150-702161	Sandoz Rd Street Improvements	-	-	-	-
-	-	42,000	5,000	-	18-5150-702162	College St-RR Xing/E Sidewalk	-	37,000	37,000	37,000
-	-	10,000	-	-	18-5150-702163	Villa Rd - Haworth to Crestview	-	-	-	-
-	-	12,000	12,000	-	18-5150-702164	Traffic Safety Improvements	-	-	-	-
-	-	40,000	5,500	-	18-5150-702165	College St-Bike Lanes/W Sidewalk	-	193,500	193,500	193,500
-	-	-	2,000	-	18-5150-702166	Everest Road Intersection	-	3,000	3,000	3,000
-	-	-	10,000	-	18-5150-702167	Crestview Drive (Oxberg Lake)	-	1,000,000	1,000,000	1,000,000
-	-	-	-	-	18-5150-702168	College St R-O-W Acquisition	-	90,000	90,000	90,000
-	-	-	-	-	18-5150-702169	College St School Zone Radar/Flash Sign	-	26,000	26,000	26,000
-	-	-	-	-	18-5150-702170	Deborah Rd Safe Rte School Zone	-	6,000	6,000	6,000
-	-	-	-	-	18-5150-702171	Pavement Rehabilitation Phase 1	-	164,000	164,000	164,000
386,321	395,545	856,000	411,500	-	5150	TOTAL CAPITAL PROJECTS	-	1,884,500	1,884,500	1,884,500
9180 RESERVES										
-	-	143,798	-	-	18-9180-830000	Contingency - Payments in Lieu	-	133,407	133,407	133,407
-	-	143,798	-	-	9180	TOTAL RESERVES	-	133,407	133,407	133,407
386,321	395,545	999,798	411,500	-	FUND 18	TOTAL STREET CAPITAL PROJECTS	-	2,017,907	2,017,907	2,017,907
141,198	132,207	-	132,907			ENDING FUND BALANCE		-	-	-

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
FUND 22 LIBRARY GIFT AND MEMORIAL REVENUES										
38,541	66,894	88,820	78,612	-	22-0000-300000	Beg F/B-Net Working Capital	-	76,597	76,597	76,597
3,734	3,580	3,800	2,584	-	22-0000-334003	Ready to Read Grant	-	3,800	3,800	3,800
-	980	25,000	10,000	-	22-0000-334034	Grants	-	10,000	10,000	10,000
26,423	3,559	200,000	10,000	-	22-0000-334054	Children's Room Remodel/Grants	-	120,000	120,000	120,000
-	-	20,000	20,000	-	22-0000-346002	Library Friends	-	20,000	20,000	20,000
916	401	650	400	-	22-0000-361000	Interest Earned	-	400	400	400
48	1	50	1	-	22-0000-361003	Interest-Children's Room	-	-	-	-
17,912	24,976	30,000	25,000	-	22-0000-367000	Library Donations	-	30,000	30,000	30,000
87,575	100,391	368,320	146,597	-		TOTAL REVENUES	-	260,797	260,797	260,797
FUND 3110 LIBRARY ADMINISTRATION										
2,721	3,859	4,000	11,000	-	22-3110-523000	Supplies	-	5,000	5,000	5,000
4,245	3,422	3,800	2,500	-	22-3110-533003	Ready to Read Grant	-	3,800	3,800	3,800
4,696	505	25,000	500	-	22-3110-533034	Misc Grants	-	10,000	10,000	10,000
-	-	5,000	5,000	-	22-3110-533054	Children's Room Remodel Project	-	1,000	1,000	1,000
8,549	13,735	15,000	15,000	-	22-3110-542000	Library Programs	-	10,000	10,000	10,000
-	-	20,000	20,000	-	22-3110-546000	Library Friends	-	15,000	15,000	15,000
134	45	5,000	5,000	-	22-3110-551000	Books & Periodicals	-	5,000	5,000	5,000
335	156	1,000	1,000	-	22-3110-551001	Audio-Visual	-	1,000	1,000	1,000
-	56	-	10,000	-	22-3110-580000	Professional Services	-	-	-	-
20,681	21,778	78,800	70,000	-		Total Materials and Services	-	50,800	50,800	50,800
-	-	200,000	-	-	22-3110-610000	Capital Outlay	-	120,000	120,000	120,000
-	-	200,000	-	-		Total Capital Outlay	-	120,000	120,000	120,000
20,681	21,778	278,800	70,000	-	3110	TOTAL LIBRARY ADMIN	-	170,800	170,800	170,800
FUND 9180 RESERVES										
-	-	54,520	-	-	22-9180-800000	Contingency	-	89,997	89,997	89,997
-	-	35,000	-	-	22-9180-810000	Contingency - Children's Room Remodel	-	-	-	-
-	-	89,520	-	-	9180	TOTAL RESERVES	-	89,997	89,997	89,997
20,681	21,778	368,320	70,000	-	FUND 22	TOTAL LIB GIFT AND MEMORIAL	-	260,797	260,797	260,797
66,894	78,612	-	76,597			ENDING FUND BALANCE		-	-	-
FUND 23 CABLE TV FUND REVENUES										
101,084	67,829	46,196	46,194	-	23-0000-300000	Beg F/B-Net Working Capital	-	36,394	36,394	36,394
10,000	10,000	10,000	10,000	-	23-0000-360000	Miscellaneous Revenues	-	-	-	-
1,780	289	500	200	-	23-0000-361000	Interest Earned	-	200	200	200
112,864	78,118	56,696	56,394	-		TOTAL REVENUES	-	36,594	36,594	36,594
FUND 1610 COMMUNITY SUPPORT										
45,035	31,924	56,696	20,000	-	23-1610-592000	Community Support	-	36,594	36,594	36,594
45,035	31,924	56,696	20,000	-		Total Materials and Services	-	36,594	36,594	36,594
45,035	31,924	56,696	20,000	-	1610	TOTAL CABLE TV	-	36,594	36,594	36,594
45,035	31,924	56,696	20,000	-	FUND 23	TOTAL CABLE TV FUND	-	36,594	36,594	36,594
67,829	46,194	-	36,394			ENDING FUND BALANCE		-	-	-
FUND 24 ANIMAL SHELTER FUND (NASF) REVENUES										
328,931	447,200	416,968	416,967	-	24-0000-300000	Beg F/B-Net Working Capital	-	377,600	377,600	377,600
8,246	2,604	200	1,200	-	24-0000-361000	Interest Earned	-	200	200	200
122,907	38,812	40,000	-	-	24-0000-367000	Donations	-	-	-	-
460,084	488,615	457,168	418,167	-		TOTAL REVENUES	-	377,800	377,800	377,800
FUND 5150 CAPITAL PROJECTS										
12,884	71,648	457,168	40,567	-	24-5150-731008	Animal Shelter (NASF)	-	377,800	377,800	377,800
12,884	71,648	457,168	40,567	-	5150	TOTAL CAPITAL PROJECTS	-	377,800	377,800	377,800
12,884	71,648	457,168	40,567	-	FUND 24	TOTAL ANIMAL SHELTER FUND	-	377,800	377,800	377,800
447,200	416,967	-	377,600			ENDING FUND BALANCE		-	-	-

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
FUND 26 WASTEWATER REPLACEMENT AND RESERVE FUND										
REVENUES										
1,823,019	1,106,293	1,032,776	1,035,036	-	26-0000-300000	Beg F/B-Net Working Capital	-	1,048,636	1,048,636	1,048,636
28,422	3,532	5,000	3,600	-	26-0000-361000	Interest Earned	-	4,000	4,000	4,000
9,375	7,593	3,500	-	-	26-0000-361004	Interest-Other Investments	-	-	-	-
10,350	-	-	-	-	26-0000-370610	Internal Rev-Computer Replacement	-	-	-	-
35,400	-	-	-	-	26-0000-370620	Internal Rev-Vehicle Replacement	-	-	-	-
-	-	62,900	10,000	-	26-0000-390006	Transfer In-Wastewater Fund	-	57,500	57,500	57,500
1,906,566	1,117,418	1,104,176	1,048,636	-		TOTAL REVENUES	-	1,110,136	1,110,136	1,110,136
5110 PUBLIC WORKS										
95,797	-	-	-	-	26-5110-610000	Capital Outlay-Ops Equip	-	-	-	-
2,500	-	-	-	-	26-5110-610006	Capital Outlay-Ops Veh	-	-	-	-
1,161	-	-	-	-	26-5110-610103	Capital Outlay-Eng Computer	-	-	-	-
13,972	-	-	-	-	26-5110-610106	Capital Outlay-Ops Computer	-	-	-	-
113,430	-	-	-	-	5110	TOTAL CAPITAL OUTLAY	-	-	-	-
9170 TRANSFERS										
686,843	-	-	-	-	26-9170-904000	Transfer-Capital Projects	-	-	-	-
-	36,769	-	-	-	26-9170-906000	Transfer-Wastewater Fund	-	-	-	-
-	45,613	-	-	-	26-9170-932000	Transfer-Vehicle/Equip Replace	-	-	-	-
686,843	82,382	-	-	-	9170	TOTAL TRANSFERS	-	-	-	-
9180 RESERVES										
-	-	1,104,176	-	-	26-9180-850000	Reserve For Wastewater Improvement	-	1,110,136	1,110,136	1,110,136
-	-	1,104,176	-	-	9180	TOTAL RESERVES	-	1,110,136	1,110,136	1,110,136
800,273	82,382	1,104,176	-	-	FUND 26	TOTAL WASTEWATER REPLACE FUND	-	1,110,136	1,110,136	1,110,136
1,106,293	1,035,036	-	1,048,636	-		ENDING FUND BALANCE	-	-	-	-
FUND 27 WATER REPLACEMENT AND RESERVE FUND										
REVENUES										
1,945,493	1,815,126	2,783,424	2,785,505	-	27-0000-300000	Beg F/B-Net Working Capital	-	2,801,305	2,801,305	2,801,305
30,993	11,438	13,500	10,800	-	27-0000-361000	Interest Earned	-	11,000	11,000	11,000
13,934	7,593	3,500	-	-	27-0000-361004	Interest-Other Investments	-	-	-	-
4,750	-	-	-	-	27-0000-370610	Internal Rev-Computer Replacement	-	-	-	-
13,400	-	-	-	-	27-0000-370620	Internal Rev-Vehicle Replacement	-	-	-	-
-	1,000,000	49,700	5,000	-	27-0000-390007	Transfer In-Water Fund	-	43,000	43,000	43,000
2,008,570	2,834,157	2,850,124	2,801,305	-		TOTAL REVENUES	-	2,855,305	2,855,305	2,855,305
5110 PUBLIC WORKS										
61,667	-	-	-	-	27-5110-610000	Capital Outlay-Ops Equip	-	-	-	-
1,161	-	-	-	-	27-5110-610103	Capital Outlay-Eng Computer	-	-	-	-
2,930	-	-	-	-	27-5110-610107	Capital Outlay-Ops Computer	-	-	-	-
65,758	-	-	-	-	5110	TOTAL CAPITAL OUTLAY	-	-	-	-
9170 TRANSFERS										
127,686	-	-	-	-	27-9170-904000	Transfer-Capital Projects	-	-	-	-
-	21,564	-	-	-	27-9170-907000	Transfer-Water Fund	-	-	-	-
-	27,088	-	-	-	27-9170-932000	Transfer-Veh/Equip Repl-Maint	-	-	-	-
127,686	48,652	-	-	-	9170	TOTAL TRANSFERS	-	-	-	-
9180 RESERVES										
-	-	2,850,124	-	-	27-9180-850000	Reserve For Water Improv	-	2,855,305	2,855,305	2,855,305
-	-	2,850,124	-	-	9180	TOTAL RESERVES	-	2,855,305	2,855,305	2,855,305
193,444	48,652	2,850,124	-	-	FUND 27	TOTAL WATER REPLACE FUND	-	2,855,305	2,855,305	2,855,305
1,815,126	2,785,505	-	2,801,305			ENDING FUND BALANCE		-	-	-

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
					FUND 31	ADMIN / SUPPORT SERVICES				
					REVENUES					
239,168	363,323	413,339	413,338	-	31-0000-300000	Beg F/B-Net Working Capital	-	369,499	369,499	369,499
-	-	24,500	24,500	-	31-0000-334005	ARRA Solar Grant	-	-	-	-
2,070	1,950	2,000	1,935	-	31-0000-334056	CCIS Grant	-	-	-	-
31,861	49,428	35,000	35,000	-	31-0000-336007	Intergovernmental Garage Chrg	-	35,000	35,000	35,000
310	-	-	500	-	31-0000-338000	Reimbursed Costs	-	1,000	1,000	1,000
10,076	9,702	5,000	9,500	-	31-0000-341004	Lien Search Fees	-	9,500	9,500	9,500
198	288	250	275	-	31-0000-341012	Assessment Fees	-	200	200	200
2,686	1,908	-	-	-	31-0000-360000	Miscellaneous Revenues	-	-	-	-
17,137	5,652	8,000	4,200	-	31-0000-361000	Interest Earned	-	4,000	4,000	4,000
-	22	-	-	-	31-0000-361004	Interest-Other Investments	-	-	-	-
65	-	-	-	-	31-0000-364000	Sale Of Assets	-	-	-	-
387,730	366,431	345,578	345,578	-	31-0000-370010	Internal Rev-Admin/Recorder/EM	-	352,387	352,387	352,387
131,859	129,649	142,720	142,720	-	31-0000-370050	Internal Rev-Human Resource	-	131,400	131,400	131,400
155,656	182,878	288,040	288,040	-	31-0000-370075	Internal Rev-Utility Billing	-	282,265	282,265	282,265
560,948	506,326	530,725	530,725	-	31-0000-370100	Internal Rev-Finance	-	477,181	477,181	477,181
513,787	519,399	542,406	542,406	-	31-0000-370125	Internal Rev-Computer Services	-	490,702	490,702	490,702
361,340	391,268	473,060	473,060	-	31-0000-370150	Internal Rev-Legal	-	438,608	438,608	438,608
252,000	212,000	265,000	65,000	-	31-0000-370200	Internal Rev-Insurance	-	265,000	265,000	265,000
220,592	246,174	258,710	258,710	-	31-0000-370300	Internal Rev-Phone/Copiers	-	245,000	245,000	245,000
137,535	158,210	148,996	148,996	-	31-0000-370400	Internal Rev-Fleet	-	151,510	151,510	151,510
427,482	398,152	375,512	375,512	-	31-0000-370500	Internal Rev-Facilities	-	354,955	354,955	354,955
321	330	340	340	-	31-0000-371000	Intergovernmental Facility Chg	-	350	350	350
3,452,821	3,543,090	3,859,176	3,660,335	-	TOTAL REVENUES		-	3,608,557	3,608,557	3,608,557
CITY MANAGER'S OFFICE (12XX)										
					1210	CITY MANAGER				
116,792	119,094	122,121	122,121	1.00	31-1210-410000	Administrative Salaries	1.00	120,612	120,612	120,612
5,998	9,504	8,944	8,944	-	31-1210-420000	Clerical Salaries	-	8,944	8,944	8,944
38,615	-	-	-	-	31-1210-432000	Code Enforcement Salaries	-	-	-	-
-	-	-	-	-	31-1210-438000	Longevity	-	480	480	480
12,157	9,138	9,076	8,000	-	31-1210-441000	FICA/Medicare	-	9,061	9,061	9,061
719	537	217	410	-	31-1210-442000	Workers Comp	-	383	383	383
322	129	393	370	-	31-1210-443000	Unemployment	-	390	390	390
18,500	17,049	17,276	17,276	-	31-1210-444000	Retirement-PERS	-	25,027	25,027	25,027
6,433	-	-	-	-	31-1210-444001	Retirement-Principal	-	-	-	-
4,029	4,001	3,932	4,770	-	31-1210-444002	Retirement-Pension Bond	-	4,041	4,041	4,041
23,083	19,485	18,949	17,490	-	31-1210-445000	Health/Life/LTD	-	21,418	21,418	21,418
226,648	178,936	180,908	179,381	1.00	Total Personal Services		1.00	190,356	190,356	190,356
8,713	791	1,000	1,812	-	31-1210-510000	Office Supplies	-	1,000	1,000	1,000
1,623	-	-	-	-	31-1210-510100	Code Enforcement	-	-	-	-
1,219	2,169	2,200	2,200	-	31-1210-520000	Dues & Meetings	-	2,200	2,200	2,200
13,086	4,375	4,950	4,950	-	31-1210-525000	Travel & Training	-	4,950	4,950	4,950
1,814	1,638	2,500	2,000	-	31-1210-533045	Maintenance Agreements	-	1,300	1,300	1,300
285	209	200	302	-	31-1210-551000	Books & Periodicals	-	200	200	200
-	85	10,400	-	-	31-1210-580000	Professional Services	-	400	400	400
1,000	-	1,000	1,000	-	31-1210-590002	Internal Chrg-Computers	-	-	-	-
27,741	9,266	22,250	12,264	-	Total Materials and Services		-	10,050	10,050	10,050
254,389	188,202	203,158	191,645	1.00	1210	TOTAL CITY MANAGER	1.00	200,406	200,406	200,406
					1220	HUMAN RESOURCES				
-	-	-	-	-	31-1220-410000	Administrative Salaries	1.00	68,808	68,808	68,808
66,416	67,721	68,768	68,768	1.00	31-1220-420000	Clerical Salaries	-	-	-	-
1,200	1,200	1,200	1,200	-	31-1220-438000	Longevity	-	1,200	1,200	1,200
5,158	5,091	5,353	5,353	-	31-1220-441000	FICA/Medicare	-	5,356	5,356	5,356
112	115	145	145	-	31-1220-442000	Workers Compensation	-	235	235	235
135	69	210	210	-	31-1220-443000	Unemployment	-	210	210	210
14,788	15,070	15,652	15,652	-	31-1220-444001	Retirement-Principal	-	16,802	16,802	16,802
-	7	-	-	-	31-1220-444002	Retirement-Pension Bond	-	-	-	-
11,826	13,482	12,772	12,772	-	31-1220-445000	Health/Life/LTD	-	12,489	12,489	12,489
99,635	102,755	104,100	104,100	1.00	Total Personal Services		1.00	105,100	105,100	105,100
1,117	1,495	1,450	1,000	-	31-1220-510000	Office Supplies	-	1,000	1,000	1,000
1,863	1,925	2,500	2,500	-	31-1220-520000	Dues & Meetings	-	2,500	2,500	2,500
6,404	5,899	6,000	6,000	-	31-1220-520008	Recognition	-	6,000	6,000	6,000
1,529	2,993	4,000	3,000	-	31-1220-524000	Safety Program	-	4,000	4,000	4,000
-	-	-	-	-	31-1220-524001	Risk Management	-	15,076	15,076	15,076
521	1,229	1,000	1,000	-	31-1220-525000	Travel & Training	-	1,000	1,000	1,000
2,421	2,134	3,121	3,121	-	31-1220-533045	Maintenance Agreements	-	1,300	1,300	1,300
63	-	50	500	-	31-1220-551000	Books & Publications	-	-	-	-
-	-	500	-	-	31-1220-557001	ADA Compliance	-	500	500	500
29,641	13,261	20,000	10,000	-	31-1220-580000	Professional Services	-	10,000	10,000	10,000
1,000	-	-	-	-	31-1220-590002	Internal Chrg-Computers	-	-	-	-
44,559	28,936	38,621	27,121	-	Total Materials and Services		-	41,376	41,376	41,376
144,194	131,690	142,721	131,221	1.00	1220	TOTAL HUMAN RESOURCES	1.00	146,476	146,476	146,476

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
1230 CITY RECORDER/CLERK										
-	-	-	-	-	31-1230-410000	Administrative Salaries	1.00	60,804	60,804	60,804
52,457	56,312	71,058	71,058	1.00	31-1230-420000	Clerical Salaries	-	11,399	11,399	11,399
5,247	6,876	13,254	13,254	-	31-1230-430000	Minute Recorder Salaries	-	13,422	13,422	13,422
4,466	4,767	6,450	6,500	-	31-1230-441000	FICA/Medicare	-	6,551	6,551	6,551
118	123	410	260	-	31-1230-442000	Workers Compensation	-	433	433	433
116	63	252	260	-	31-1230-443000	Unemployment	-	256	256	256
8,523	9,134	10,010	10,100	-	31-1230-444001	Retirement-Principal	-	10,945	10,945	10,945
5,999	8,451	17,460	16,400	-	31-1230-445000	Health/Life/LTD	-	17,046	17,046	17,046
76,927	85,725	118,894	117,832	1.00		Total Personal Services	1.00	120,856	120,856	120,856
458	685	1,000	1,000	-	31-1230-510000	Office Supplies	-	1,000	1,000	1,000
720	415	625	625	-	31-1230-520000	Dues & Meetings	-	625	625	625
2,382	2,978	4,400	4,400	-	31-1230-525000	Travel & Training	-	4,400	4,400	4,400
1,825	1,533	2,500	2,500	-	31-1230-533045	Maintenance Agreements	-	1,300	1,300	1,300
3,733	3,061	14,000	14,000	-	31-1230-580000	Professional Services	-	14,000	14,000	14,000
1,000	-	1,000	1,000	-	31-1230-590002	Internal Chrg-Computers	-	-	-	-
10,119	8,671	23,525	23,525	-		Total Materials and Services	-	21,325	21,325	21,325
87,047	94,396	142,419	141,357	1.00	1230	TOTAL CITY RECORDER/CLERK	1.00	142,181	142,181	142,181
1240 EMERGENCY MANAGEMENT										
31,207	-	-	-	-	31-1240-410000	Administrative Salaries	-	-	-	-
2,405	-	-	-	-	31-1240-441000	FICA/Medicare	-	-	-	-
57	-	-	-	-	31-1240-442000	Workers Comp	-	-	-	-
65	-	-	-	-	31-1240-443000	Unemployment	-	-	-	-
33,733	-	-	-	-		Total Personal Services	-	-	-	-
347	-	-	-	-	31-1240-510000	Office Supplies	-	1,200	1,200	1,200
100	-	-	-	-	31-1240-520000	Dues & Meetings	-	-	-	-
569	-	1,000	1,000	-	31-1240-523000	Supplies	-	-	-	-
1,297	-	900	900	-	31-1240-525000	Travel & Training	-	500	500	500
7,000	-	8,100	8,100	-	31-1240-533000	Contractual Services	-	8,100	8,100	8,100
9,313	-	10,000	10,000	-		Total Materials and Services	-	9,800	9,800	9,800
43,046	-	10,000	10,000	-	1240	TOTAL EMERGENCY MANAGEMENT	-	9,800	9,800	9,800
528,676	414,289	498,298	474,223	3.00		TOTAL CITY MANAGER'S OFFICE	3.00	498,863	498,863	498,863

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
FINANCE DEPARTMENT (13XX)										
1310 FINANCE										
153,935	135,501	143,370	144,000	2.00	31-1310-410000	Administrative Salaries	2.00	146,952	146,952	146,952
191,646	168,598	175,633	180,000	3.50	31-1310-420000	Clerical Salaries	2.50	138,260	138,260	138,260
480	480	600	600	-	31-1310-438000	Longevity	-	480	480	480
26,418	22,672	24,449	25,000	-	31-1310-441000	FICA/Medicare	-	21,855	21,855	21,855
699	629	751	1,000	-	31-1310-442000	Workers Compensation	-	986	986	986
698	600	960	1,000	-	31-1310-443000	Unemployment	-	856	856	856
26,998	15,691	21,031	16,026	-	31-1310-444000	Retirement-PERS	-	24,106	24,106	24,106
22,599	25,821	18,958	30,000	-	31-1310-444001	Retirement-Principal	-	27,085	27,085	27,085
6,388	4,099	5,905	5,100	-	31-1310-444002	Retirement-Pension Bond	-	4,241	4,241	4,241
57,236	61,007	58,084	55,000	-	31-1310-445000	Health/Life/LTD	-	48,310	48,310	48,310
487,097	435,099	449,741	457,726	5.50		Total Personal Services	4.50	413,131	413,131	413,131
3,384	3,357	3,600	2,700	-	31-1310-510000	Office Supplies	-	2,000	2,000	2,000
1,647	3,329	1,250	3,000	-	31-1310-515000	Printing & Advertising	-	3,400	3,400	3,400
932	1,308	2,045	1,900	-	31-1310-520000	Dues & Meetings	-	1,850	1,850	1,850
985	95	-	-	-	31-1310-520003	Recruitment Expense	-	-	-	-
173	960	500	250	-	31-1310-523000	Supplies	-	500	500	500
3,619	3,702	5,370	5,000	-	31-1310-525000	Travel & Training	-	5,000	5,000	5,000
9,237	9,331	9,000	5,500	-	31-1310-533000	Contractual Services	-	5,700	5,700	5,700
9,923	9,875	15,600	11,000	-	31-1310-533045	Maintenance Agreements	-	12,555	12,555	12,555
125	72	230	200	-	31-1310-551000	Books & Publications	-	200	200	200
850	850	875	875	-	31-1310-575000	Bond Registration Costs	-	900	900	900
22,953	21,680	28,515	28,539	-	31-1310-580000	Professional Services	-	31,945	31,945	31,945
6,000	-	14,000	14,000	-	31-1310-590002	Internal Chrg-Computers	-	-	-	-
59,828	54,559	80,985	72,964	-		Total Materials and Services	-	64,050	64,050	64,050
-	16,002	-	-	-	31-1310-610000	Capital Outlay	-	-	-	-
-	16,002	-	-	-		Total Capital Outlay	-	-	-	-
546,925	505,660	530,726	530,690	5.50	1310	TOTAL FINANCE	4.50	477,181	477,181	477,181
1311 GENERAL OFFICE										
28,150	27,405	32,000	30,500	-	31-1311-511000	Postage	-	33,000	33,000	33,000
213,586	211,872	226,710	205,000	-	31-1311-531000	Telephones	-	212,000	212,000	212,000
241,736	239,277	258,710	235,500	-		Total Materials and Services	-	245,000	245,000	245,000
241,736	239,277	258,710	235,500	-	1311	TOTAL GENERAL OFFICE	-	245,000	245,000	245,000
1320 UTILITY BILLING										
53,754	59,978	64,769	67,000	1.50	31-1320-420000	Clerical Salaries	2.00	86,076	86,076	86,076
-	-	-	120	-	31-1320-438000	Longevity	-	480	480	480
3,974	4,456	4,954	5,000	-	31-1320-441000	FICA/Medicare	-	6,621	6,621	6,621
134	146	201	220	-	31-1320-442000	Workers Compensation	-	338	338	338
103	60	195	200	-	31-1320-443000	Unemployment	-	260	260	260
8,708	9,717	10,816	10,816	-	31-1320-444001	Retirement-Principal	-	15,579	15,579	15,579
17,672	15,773	15,106	14,100	-	31-1320-445000	Health/Life/LTD	-	33,861	33,861	33,861
84,345	90,130	96,041	97,456	1.50		Total Personal Services	2.00	143,215	143,215	143,215
1,880	1,764	2,000	550	-	31-1320-510000	Office Supplies	-	500	500	500
22,237	260	600	200	-	31-1320-511000	Postage	-	200	200	200
6,639	528	500	2,500	-	31-1320-515000	Printing & Advertising	-	500	500	500
-	-	-	500	-	31-1320-520003	Recruitment Expense	-	500	500	500
-	-	300	300	-	31-1320-523000	Supplies	-	300	300	300
-	-	700	500	-	31-1320-525000	Travel & Training	-	350	350	350
18,331	21,793	26,000	30,000	-	31-1320-532000	Bank Fees	-	35,000	35,000	35,000
4,010	45,474	45,000	41,000	-	31-1320-533000	Contractual Services	-	47,000	47,000	47,000
10,988	9,483	9,100	9,800	-	31-1320-533045	Maintenance Agreements	-	12,500	12,500	12,500
118	-	-	-	-	31-1320-558000	Interest on Customer Deposits	-	-	-	-
784	3,807	50,400	23,000	-	31-1320-558001	Utility Assistance	-	40,000	40,000	40,000
-	750	500	500	-	31-1320-566000	Equip Repair & Maintenance	-	300	300	300
888	888	900	888	-	31-1320-575000	Bond Registration Costs	-	900	900	900
2,000	-	2,000	2,000	-	31-1320-590002	Internal Chrg-Computers	-	-	-	-
67,875	84,748	138,000	111,738	-		Total Materials and Services	-	138,050	138,050	138,050
4,800	8,000	54,000	54,000	-	31-1320-610000	Capital Outlay	-	1,000	1,000	1,000
4,800	8,000	54,000	54,000	-		Total Capital Outlay	-	1,000	1,000	1,000
157,020	182,878	288,041	263,194	1.50	1320	TOTAL UTILITY BILLING	2.00	282,265	282,265	282,265
945,681	927,815	1,077,477	1,029,384	7.00		TOTAL FINANCE DEPARTMENT	6.50	1,004,446	1,004,446	1,004,446

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
1330 INFORMATION TECHNOLOGY										
87,018	88,737	90,098	90,098	1.00	31-1330-410000	Administrative Salaries	1.00	88,992	88,992	88,992
183,048	198,339	206,692	206,692	4.00	31-1330-431000	Other Salaries	4.00	208,200	208,200	208,200
9,415	6,173	10,000	10,000	-	31-1330-435000	Overtime	-	10,000	10,000	10,000
4,725	4,800	4,800	4,800	-	31-1330-436000	Beeper Pay	-	3,900	3,900	3,900
21,313	21,890	23,836	23,836	-	31-1330-441000	FICA/Medicare	-	23,799	23,799	23,799
537	562	678	678	-	31-1330-442000	Workers Compensation	-	1,080	1,080	1,080
567	298	937	937	-	31-1330-443000	Unemployment	-	935	935	935
13,974	13,009	13,166	13,166	-	31-1330-444000	Retirement-PERS	-	18,643	18,643	18,643
31,170	33,132	35,118	35,118	-	31-1330-444001	Retirement-Principal	-	29,491	29,491	29,491
3,074	3,023	3,013	3,013	-	31-1330-444002	Retirement-Pension Bond	-	3,021	3,021	3,021
58,953	68,707	65,467	65,467	-	31-1330-445000	Health/Life/LTD	-	47,042	47,042	47,042
413,795	438,670	453,805	453,805	5.00		Total Personal Services	5.00	435,103	435,103	435,103
1,316	1,426	1,200	1,200	-	31-1330-510000	Office Supplies	-	1,200	1,200	1,200
16	10	-	-	-	31-1330-511000	Postage	-	-	-	-
214	522	200	200	-	31-1330-520000	Dues & Meetings	-	200	200	200
14,702	13,184	14,000	14,000	-	31-1330-523000	Supplies	-	14,000	14,000	14,000
970	7,139	15,000	15,000	-	31-1330-525000	Travel & Training	-	15,000	15,000	15,000
47	-	-	-	-	31-1330-526000	Employee Testing	-	-	-	-
4,981	19,330	15,000	15,000	-	31-1330-533045	Maintenance Agreements	-	15,000	15,000	15,000
-	69	200	200	-	31-1330-551000	Books & Publications	-	200	200	200
1,966	-	3,000	3,000	-	31-1330-580000	Professional Services	-	3,000	3,000	3,000
7,000	-	7,000	7,000	-	31-1330-590002	Internal Chrg-Computers	-	7,000	7,000	7,000
31,211	41,679	55,600	55,600	-		Total Materials and Services	-	55,600	55,600	55,600
47,249	37,879	33,000	33,000	-	31-1330-610000	Capital Outlay	-	50,000	50,000	50,000
47,249	37,879	33,000	33,000	-		Total Capital Outlay	-	50,000	50,000	50,000
492,255	518,228	542,405	542,405	5.00	1330	TOTAL INFORMATION TECH	5.00	540,703	540,703	540,703
1410 CITY ATTORNEY										
118,332	125,858	128,609	128,609	1.00	31-1410-410000	Administrative Salaries	2.00	193,104	193,104	193,104
109,006	117,193	116,788	116,788	2.00	31-1410-420000	Clerical Salaries	1.00	46,662	46,662	46,662
12,314	25,080	31,200	31,200	0.30	31-1410-431000	Prosecution Salaries	-	-	-	-
-	42,716	44,772	44,772	1.00	31-1410-432000	Code Enforcement Salaries	1.00	45,408	45,408	45,408
884	2,345	1,000	1,031	-	31-1410-435000	Overtime	-	1,000	1,000	1,000
1,680	1,680	1,680	1,680	-	31-1410-438000	Longevity	-	1,920	1,920	1,920
5,000	5,000	5,000	5,000	-	31-1410-440000	Misc Fringe Benefits	-	3,929	3,929	3,929
17,856	22,875	23,436	23,436	-	31-1410-441000	FICA/Medicare	-	20,671	20,671	20,671
447	860	1,026	1,026	-	31-1410-442000	Workers Compensation	-	1,677	1,677	1,677
482	611	987	987	-	31-1410-443000	Unemployment	-	876	876	876
36,804	46,141	48,402	48,402	-	31-1410-444001	Retirement-Principal	-	50,778	50,778	50,778
18,681	27,903	26,483	26,483	-	31-1410-445000	Health/Life/LTD	-	28,907	28,907	28,907
321,485	418,263	429,383	429,414	4.30		Total Personal Services	4.00	394,932	394,932	394,932
2,117	2,570	2,400	2,400	-	31-1410-510000	Office Supplies	-	2,400	2,400	2,400
-	1,693	6,176	6,176	-	31-1410-510100	Code Enforcement	-	5,676	5,676	5,676
-	240	500	1,440	-	31-1410-510120	Nuisance/Abatement Control	-	1,000	1,000	1,000
2,111	1,738	2,500	2,500	-	31-1410-520000	Dues & Meetings	-	2,500	2,500	2,500
4,716	5,442	6,000	5,500	-	31-1410-525000	Travel & Training	-	6,000	6,000	6,000
-	-	500	500	-	31-1410-533000	Contractual Services	-	500	500	500
1,825	1,533	2,500	2,500	-	31-1410-533045	Maintenance Agreements	-	2,500	2,500	2,500
1,211	1,867	2,000	1,700	-	31-1410-551000	Books & Publications	-	2,000	2,000	2,000
-	31,288	11,000	8,000	-	31-1410-580000	Professional Services	-	11,000	11,000	11,000
2,750	-	-	-	-	31-1410-590002	Internal Chrg-Computers	-	-	-	-
-	-	10,000	9,000	-	31-1410-591000	Elections	-	10,000	10,000	10,000
-	93	100	-	-	31-1410-596000	Volunteer Costs	-	100	100	100
14,731	46,464	43,676	39,716	-		Total Materials and Services	-	43,676	43,676	43,676
336,216	464,727	473,059	469,130	4.30	1410	TOTAL CITY ATTORNEY	4.00	438,608	438,608	438,608

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
5162 FLEET										
82,557	84,407	85,655	85,025	1.50	31-5162-431000	Salaries & Wages	1.50	86,052	86,052	86,052
150	150	150	300	-	31-5162-436100	Uniform Allowance	-	-	-	-
1,080	1,440	1,560	1,560	-	31-5162-438000	Longevity	-	1,760	1,760	1,760
6,332	6,374	6,683	6,443	-	31-5162-441000	FICA/Medicare	-	6,718	6,718	6,718
1,678	1,795	1,969	2,574	-	31-5162-442000	Workers Compensation	-	3,284	3,284	3,284
167	86	262	261	-	31-5162-443000	Unemployment	-	264	264	264
13,394	13,698	14,590	14,251	-	31-5162-444001	Retirement-Principal	-	15,806	15,806	15,806
19,803	22,575	21,429	20,177	-	31-5162-445000	Health/Life/LTD	-	20,927	20,927	20,927
125,162	130,525	132,298	130,590	1.50		Total Personal Services	1.50	134,811	134,811	134,811
112	401	500	500	-	31-5162-510000	Office Supplies	-	500	500	500
497	-	500	500	-	31-5162-512000	Uniforms	-	500	500	500
-	-	500	500	-	31-5162-520000	Dues & Meetings	-	500	500	500
2,319	1,793	3,300	3,300	-	31-5162-523000	Supplies & Small Tools	-	3,300	3,300	3,300
16,567	32,193	34,000	32,000	-	31-5162-523008	Intergovernmental Garage Costs	-	34,000	34,000	34,000
10,735	(125)	5,000	4,000	-	31-5162-523012	Shop Supplies/Environmental	-	5,000	5,000	5,000
100	217	1,400	1,200	-	31-5162-525000	Travel & Training	-	1,400	1,400	1,400
251	369	250	200	-	31-5162-526000	Employee Testing	-	250	250	250
1,200	1,814	1,500	1,500	-	31-5162-533045	Maintenance Agreements	-	1,500	1,500	1,500
1,995	1,500	1,250	1,500	-	31-5162-551000	Books & Publications	-	1,250	1,250	1,250
1,333	1,836	1,750	1,700	-	31-5162-562000	Fuel	-	1,750	1,750	1,750
148	382	750	700	-	31-5162-563000	Vehicle Maintenance	-	750	750	750
543	607	1,000	4,000	-	31-5162-566000	Equip Repair & Maintenance	-	1,000	1,000	1,000
10,000	-	-	-	-	31-5162-590001	Internal Chrg-Veh/Equip	-	-	-	-
870	-	-	-	-	31-5162-590002	Internal Chrg-Computers	-	-	-	-
46,669	40,985	51,700	51,600	-		Total Materials and Services	-	51,700	51,700	51,700
-	23,665	-	-	-	31-5162-610000	Capital Outlay	-	-	-	-
-	23,665	-	-	-		Total Capital Outlay	-	-	-	-
171,831	195,175	183,998	182,190	1.50	5162	TOTAL FLEET	1.50	186,511	186,511	186,511

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
5164 FACILITIES										
44,892	47,302	49,608	48,622	1.00	31-5164-431000	Salaries & Wages	0.75	34,188	34,188	34,188
356	368	450	270	-	31-5164-436000	Beeper Pay	-	450	450	450
100	100	100	200	-	31-5164-436100	Uniform Allowance	-	-	-	-
300	300	300	300	-	31-5164-438000	Longevity	-	-	-	-
3,473	3,582	3,860	3,722	-	31-5164-441000	FICA/Medicare	-	2,650	2,650	2,650
789	791	1,332	1,332	-	31-5164-442000	Workers Compensation	-	1,085	1,085	1,085
91	48	151	148	-	31-5164-443000	Unemployment	-	104	104	104
7,290	7,679	8,426	8,157	-	31-5164-444001	Retirement-Principal	-	6,235	6,235	6,235
10,983	12,520	11,931	8,052	-	31-5164-445000	Health/Life/LTD	-	7,391	7,391	7,391
68,275	72,689	76,158	70,804	1.00		Total Personal Services	0.75	52,103	52,103	52,103
276	430	750	700	-	31-5164-510000	Office Supplies	-	750	750	750
-	50	400	400	-	31-5164-512000	Uniforms	-	400	400	400
500	58	500	450	-	31-5164-520000	Dues & Meetings	-	500	500	500
5,921	5,326	9,000	9,000	-	31-5164-523000	Supplies & Small Tools	-	9,000	9,000	9,000
641	171	1,000	800	-	31-5164-523012	Shop Supplies/environmental	-	1,000	1,000	1,000
1,252	199	1,100	1,100	-	31-5164-525000	Travel & Training	-	1,100	1,100	1,100
125	176	100	250	-	31-5164-526000	Employee Testing	-	100	100	100
66,821	67,557	75,000	70,000	-	31-5164-533000	Contractual Services	-	75,000	75,000	75,000
-	-	500	350	-	31-5164-533001	Haz Mat Removal	-	500	500	500
375	4,522	2,500	2,000	-	31-5164-533045	Maintenance Agreements	-	2,500	2,500	2,500
-	-	24,500	24,500	-	31-5164-533056	ARRA Solar Grant	-	-	-	-
63,635	60,442	70,000	67,500	-	31-5164-540000	Utilities	-	70,000	70,000	70,000
977	678	1,200	1,000	-	31-5164-562000	Fuel	-	1,200	1,200	1,200
26	-	800	500	-	31-5164-563000	Vehicle Maintenance	-	800	800	800
2,820	232	1,500	1,000	-	31-5164-566000	Equip Repair & Maintenance	-	1,500	1,500	1,500
17,136	13,666	35,000	7,500	-	31-5164-571000	Bldg Repair	-	34,000	34,000	34,000
2,550	11,025	-	1,000	-	31-5164-571005	Building Repairs-PW Maint	-	1,000	1,000	1,000
14,401	9,417	4,680	15,000	-	31-5164-571011	Building Repairs-City Hall/CDD	-	4,680	4,680	4,680
20,972	28,801	3,600	18,000	-	31-5164-571021	Building Repairs-Public Safety	-	3,600	3,600	3,600
18,720	13,495	4,320	6,000	-	31-5164-571022	Building Repairs-Fire Dept	-	4,320	4,320	4,320
1,647	2,748	540	150	-	31-5164-571025	Building Repairs-Animal Ctrl	-	540	540	540
17,363	6,510	9,360	10,000	-	31-5164-571031	Building Repair-Library	-	9,360	9,360	9,360
1,485	9,970	-	500	-	31-5164-571045	Building Repair-Archives	-	-	-	-
78,098	73,185	60,500	64,000	-	31-5164-584000	Janitorial Service	-	64,000	64,000	64,000
15,571	18,292	17,000	16,000	-	31-5164-585000	Grounds keeping-General	-	17,000	17,000	17,000
3,000	-	-	-	-	31-5164-590001	Internal Chrg-Veh/Equip	-	-	-	-
710	-	-	-	-	31-5164-590002	Internal Chrg-Computers	-	-	-	-
335,026	326,951	323,850	317,700	-		Total Materials and Services	-	302,850	302,850	302,850
403,300	399,640	400,008	388,504	1.00	5164	TOTAL FACILITIES	0.75	354,953	354,953	354,953
9140 INSURANCE										
193,548	204,073	225,000	190,000	-	31-9140-550000	PCL Insurance Premiums	-	209,924	209,924	209,924
17,992	5,805	40,000	15,000	-	31-9140-550001	PCL Claims	-	40,000	40,000	40,000
211,540	209,878	265,000	205,000	-	9140	TOTAL INSURANCE	-	249,924	249,924	249,924
9180 RESERVES										
-	-	418,931	-	-	31-9180-800000	Contingency	-	334,549	334,549	334,549
-	-	418,931	-	-	9180	TOTAL RESERVES	-	334,549	334,549	334,549
3,089,499	3,129,752	3,859,176	3,290,836	21.80	FUND 31	TOTAL ADMIN / SUPPORT SERVICES	20.75	3,608,557	3,608,557	3,608,557
363,323	413,338	-	369,499			ENDING FUND BALANCE		-	-	-

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
FUND 32 VEHICLES/EQUIP REPLACEMENT FUND										
REVENUES										
872,481	1,175,289	1,310,849	1,310,849	-	32-0000-300000	Beg F/B-Net Working Capital	-	1,406,812	1,406,812	1,406,812
18,557	7,990	9,000	6,200	-	32-0000-361000	Interest Earned	-	5,000	5,000	5,000
3,750	-	-	-	-	32-0000-361004	Interest-other Investments	-	-	-	-
16,234	-	-	10,929	-	32-0000-364000	Sale Of Assets	-	-	-	-
82,704	33,749	52,200	52,200	-	32-0000-370610	Internal Rev-Computer Replacement	-	19,000	19,000	19,000
237,800	138,600	175,150	175,150	-	32-0000-370620	Internal Rev-Vehicle Replacement	-	182,450	182,450	182,450
125,285	82,285	108,714	108,714	-	32-0000-370630	Internal Rev-Equipment Replacement	-	108,714	108,714	108,714
-	45,613	-	-	-	32-0000-390026	Transfer In-Wastewater Replacement	-	-	-	-
-	27,088	-	-	-	32-0000-390027	Transfer In-Water Replacement	-	-	-	-
1,356,810	1,510,614	1,655,913	1,664,042	-		TOTAL REVENUES	-	1,721,976	1,721,976	1,721,976
1110 GENERAL GOVERNMENT										
1,698	-	-	-	-	32-1110-610100	Capital Outlay-Computers	-	-	-	-
1,698	-	-	-	-		TOTAL GENERAL GOVERNMENT	-	-	-	-
1210 CITY MANAGER										
2,108	-	-	-	-	32-1210-610100	Capital Outlay-Computers	-	-	-	-
2,108	-	-	-	-	1210	TOTAL CITY MANAGER	-	-	-	-
1310 FINANCE										
13,076	2,126	6,000	3,500	-	32-1310-610100	Capital Outlay-Computers	-	4,400	4,400	4,400
-	8,312	16,000	8,000	-	32-1310-610200	Capital Outlay-Equip/Software	-	-	-	-
13,076	10,439	22,000	11,500	-	1310	TOTAL FINANCE	-	4,400	4,400	4,400
1330 INFORMATION TECHNOLOGY										
7,644	2,275	5,500	5,500	-	32-1330-610100	Capital Outlay-Computers	-	10,539	10,539	10,539
7,644	2,275	5,500	5,500	-	1330	TOTAL INFORMATION TECH	-	10,539	10,539	10,539
1410 CITY ATTORNEY										
2,500	-	8,000	8,000	-	32-1410-610100	Capital Outlay-Computers	-	-	-	-
2,500	-	8,000	8,000	-	1410	TOTAL CITY ATTORNEY	-	-	-	-
1510 MUNICIPAL COURT										
3,868	-	6,726	6,726	-	32-1510-610100	Capital Outlay-Computers	-	-	-	-
3,868	-	6,726	6,726	-	1510	TOTAL MUNICIPAL COURT	-	-	-	-
2110 POLICE ADMINISTRATION										
59,133	35,257	69,500	59,900	-	32-2110-610000	Capital Outlay-Vehicles	-	60,000	60,000	60,000
2,900	-	-	-	-	32-2110-610001	Capital Outlay-Equipment	-	-	-	-
10,152	3,021	16,600	16,600	-	32-2110-610100	Capital Outlay-Computers	-	12,319	12,319	12,319
-	15,000	15,500	15,207	-	32-2110-610200	Capital Outlay-Equip/Software	-	15,000	15,000	15,000
-	-	5,000	5,000	-	32-2110-610201	Capital Outlay-Forensic Equipment	-	5,000	5,000	5,000
-	40,000	-	-	-	32-2110-610300	Capital Outlay-Radio Replacement	-	-	-	-
72,186	93,278	106,600	96,707	-	2110	TOTAL POLICE ADMINISTRATION	-	92,319	92,319	92,319
2210 FIRE ADMINISTRATION										
675	-	2,500	-	-	32-2210-610100	Capital Outlay-Computers	-	4,400	4,400	4,400
-	60,000	-	-	-	32-2210-610300	Capital Outlay-Radio Replacement	-	-	-	-
675	60,000	2,500	-	-	2210	TOTAL FIRE ADMINISTRATION	-	4,400	4,400	4,400
2310 COMMUNICATIONS										
400	-	-	-	-	32-2310-610001	Capital Outlay-Equipment	-	-	-	-
-	2,928	-	-	-	32-2310-610100	Capital Outlay-Computers	-	-	-	-
-	9,472	15,000	15,000	-	32-2310-610200	Capital Outlay-Equip/Software	-	15,000	15,000	15,000
400	12,400	15,000	15,000	-	2310	TOTAL COMMUNICATIONS	-	15,000	15,000	15,000
3110 LIBRARY										
1,557	-	3,200	370	-	32-3110-610100	Capital Outlay-Computers	-	-	-	-
1,557	-	3,200	370	-	3110	TOTAL LIBRARY	-	-	-	-
4110 PLANNING										
2,089	-	10,969	8,249	-	32-4110-610100	Capital Outlay-Computers	-	-	-	-
2,089	-	10,969	8,249	-	4110	TOTAL PLANNING	-	-	-	-
4210 BUILDING INSPECTION										
3,964	-	7,500	-	-	32-4210-610100	Capital Outlay-Computers	-	11,000	11,000	11,000
3,964	-	7,500	-	-	4210	TOTAL BUILDING INSPECTION	-	11,000	11,000	11,000

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
5110 PUBLIC WORKS										
52,493	12,279	90,000	75,000	-	32-5110-610002	Capital Outlay-Maint Veh Repl	-	205,000	205,000	205,000
-	5,091	14,600	11,236	-	32-5110-610101	Capital Outlay-Ops Computers	-	2,200	2,200	2,200
1,396	2,887	9,000	6,978	-	32-5110-610102	Capital Outlay-Maint Computers	-	11,000	11,000	11,000
352	1,116	10,000	2,464	-	32-5110-610103	Capital Outlay-Eng Computers	-	11,000	11,000	11,000
-	-	40,000	9,500	-	32-5110-610203	Capital Outlay-Eng Equip/Software	-	-	-	-
54,241	21,374	163,600	105,178	-	5110	TOTAL PUBLIC WORKS	-	229,200	229,200	229,200
5164 FACILITIES										
15,517	-	30,000	-	-	32-5164-610000	Capital Outlay Facilities Rep/Repl	-	30,000	30,000	30,000
15,517	-	30,000	-	-	5164	TOTAL FACILITIES	-	30,000	30,000	30,000
9180 RESERVES										
-	-	1,274,318	-	-	32-9180-800000	Contingency	-	1,325,118	1,325,118	1,325,118
-	-	1,274,318	-	-	9180	TOTAL RESERVES	-	1,325,118	1,325,118	1,325,118
181,521	199,766	1,655,913	257,230	-	FUND 32	TOTAL VEH/EQUIP REPLACE FUND	-	1,721,976	1,721,976	1,721,976
1,175,289	1,310,849	-	1,406,812			ENDING FUND BALANCE		-	-	-

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
FUND 33 FIRE & EMS EQUIP FEE REVENUES										
446,347	474,238	420,838	440,124	-	33-0000-300000	Beg F/B-Net Working Capital	-	534,224	534,224	534,224
138,451	142,511	137,000	139,000	-	33-0000-347000	Fire Truck Fees	-	139,000	139,000	139,000
8,561	2,299	3,000	2,100	-	33-0000-361000	Interest Earned	-	2,000	2,000	2,000
-	64,000	18,000	18,000	-	33-0000-390005	Transfer In-EMS	-	20,000	20,000	20,000
593,359	683,048	578,838	599,224	-		TOTAL REVENUES	-	695,224	695,224	695,224
FUND 2210 FIRE ADMINISTRATION										
-	-	-	-	-	33-2210-534000	Lease Payments	-	200,000	200,000	200,000
-	-	-	-	-		Total Materials and Services	-	200,000	200,000	200,000
119,122	242,924	65,000	65,000	-	33-2210-610000	Capital Outlay-Vehicle	-	220,000	220,000	220,000
119,122	242,924	65,000	65,000	-		Total Capital Outlay	-	220,000	220,000	220,000
119,122	242,924	65,000	65,000	-	2210	TOTAL FIRE ADMINISTRATION	-	420,000	420,000	420,000
FUND 9180 RESERVES										
-	-	513,838	-	-	33-9180-800000	Contingency	-	275,224	275,224	275,224
-	-	513,838	-	-	9180	TOTAL RESERVES	-	275,224	275,224	275,224
119,122	242,924	578,838	65,000	-	FUND 33	TOTAL FIRE & EMS EQUIP FEE	-	695,224	695,224	695,224
474,238	440,124	-	534,224			ENDING FUND BALANCE		-	-	-
FUND 36 WASTEWATER FINANCED CIP'S REVENUES										
(508,236)	54,645	-	(0)	-	36-0000-300000	Beg F/B-Net Working Capital	-	-	-	-
-	1,930,000	7,795,000	-	-	36-0000-393000	Loan Proceeds	-	-	-	-
1,969,368	-	-	-	-	36-0000-393002	Interim Fin-WWTP Effluent Reuse/Gen	-	-	-	-
-	-	-	1,040,000	-	36-0000-393003	Interim Fin-WWTP CWSRLF	-	9,626,844	9,626,844	9,626,844
1,461,132	1,984,645	7,795,000	1,040,000	-		TOTAL REVENUES	-	9,626,844	9,626,844	9,626,844
FUND 5150 WASTEWATER CAPITAL PROJECTS										
330,443	11,978	-	-	-	36-5150-706358	WWTP Effluent Reuse Facility	-	-	-	-
32,251	-	-	-	-	36-5150-706369	WWTP Effluent Reuse Pipeline	-	-	-	-
-	1,930,000	-	-	-	36-5150-706379	WWTP Exp Land Purchase(Baker Rock)	-	-	-	-
967,392	-	-	-	-	36-5150-706377	WWTP Generator Building Upgrade	-	-	-	-
76,400	-	-	-	-	36-5150-706381	WWTP Effluent Reuse Membrane	-	-	-	-
-	-	1,020,000	940,000	-	36-5150-706400	WWTP RRE Ph 1 & 2 Design	-	3,371,844	3,371,844	3,371,844
-	-	6,775,000	100,000	-	36-5150-706401	WWTP RRE Construction	-	6,255,000	6,255,000	6,255,000
1,406,487	1,941,978	7,795,000	1,040,000	-	5150	TOTAL CAPITAL PROJECTS	-	9,626,844	9,626,844	9,626,844
FUND 9170 TRANSFERS										
-	42,667	-	-	-	36-9170-946000	Transfer - WW System Development	-	-	-	-
-	42,667	-	-	-	9170	TOTAL TRANSFERS	-	-	-	-
1,406,487	1,984,645	7,795,000	1,040,000	-	FUND 36	TOTAL WASTEWATER FINANCED CIP'S	-	9,626,844	9,626,844	9,626,844
54,645	(0)	-	(0)			ENDING FUND BALANCE		-	-	-
FUND 38 CDBG GRANT FUND REVENUES										
6,000	-	-	-	-	38-0000-334042	CDBG Grant-Head Start Building	-	-	-	-
6,000	-	-	-	-		TOTAL REVENUES	-	-	-	-
FUND 1110 GENERAL GOVERNMENT										
6,000	-	-	-	-	38-1110-533042	CDBG Grant-Head Start Bldg	-	-	-	-
6,000	-	-	-	-		Total Materials and Services	-	-	-	-
6,000	-	-	-	-	1110	TOTAL GENERAL GOVERNMENT	-	-	-	-
6,000	-	-	-	-	FUND 38	TOTAL CDBG GRANT FUND	-	-	-	-
-	-	-	-			ENDING FUND BALANCE		-	-	-

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
FUND 39 WATER FINANCED CIP'S										
(256,839)	11,944	-	0	-	39-0000-300000	Beg F/B-Net Working Capital	-	-	-	-
707,736	-	-	-	-	39-0000-393002	Interim Fin-WWTP Effluent Reuse	-	-	-	-
450,897	11,944	-	0	-		TOTAL REVENUES	-	-	-	-
5150 WATER CAPITAL PROJECTS										
330,302	3,553	-	-	-	39-5150-707588	WWTP Effluent Reuse Facility	-	-	-	-
32,251	-	-	-	-	39-5150-707589	WWTP Effluent Reuse Pipeline	-	-	-	-
76,400	-	-	-	-	39-5150-707591	WWTP Effluent Reuse Membrane	-	-	-	-
438,953	3,553	-	-	-	5150	TOTAL CAPITAL PROJECTS	-	-	-	-
9170 TRANSFERS										
-	8,391	-	-	-	39-9170-947000	Transfer - Water System Development	-	-	-	-
-	8,391	-	-	-	9170	TOTAL TRANSFERS	-	-	-	-
438,953	11,944	-	-	-	FUND 39	TOTAL WATER FINANCED CIP'S	-	-	-	-
11,944	0	-	0			ENDING FUND BALANCE	-	-	-	-
FUND 42 STREET SYSTEM DEVELOPMENT FUND										
1,255,624	2,147,723	1,827,494	2,023,036	-	42-0000-300000	Beg F/B-Net Working Capital	-	2,621,119	2,621,119	2,621,119
880,896	-	237,306	237,306	-	42-0000-334000	Grant-Federal Exchange	-	-	-	-
304,632	247,660	326,455	275,000	-	42-0000-349002	Systems Development Fees	-	100,000	100,000	100,000
205	-	-	-	-	42-0000-349003	Traffic Control Devices	-	-	-	-
-	450	416,000	409,366	-	42-0000-360000	Miscellaneous Revenues	-	-	-	-
29,410	12,232	15,000	10,000	-	42-0000-361000	Interest Earned	-	10,000	10,000	10,000
13	20	-	1,120	-	42-0000-361001	Interest-Receiveables	-	-	-	-
125	496	-	64,791	-	42-0000-363000	Assessment Installments	-	-	-	-
2,470,905	2,408,581	2,822,255	3,020,619	-		TOTAL REVENUES	-	2,731,119	2,731,119	2,731,119
5150 CAPITAL PROJECTS										
114	-	75,000	-	-	42-5150-790103	Street System Oversizing Reimbursement	-	25,000	25,000	25,000
114	-	75,000	-	-	9170	TOTAL CAPITAL PROJECTS	-	25,000	25,000	25,000
9170 TRANSFERS										
323,068	385,545	532,000	399,500	-	42-9170-918000	Transfer-Street Cap Projects	-	1,567,500	1,567,500	1,567,500
323,068	385,545	532,000	399,500	-	9170	TOTAL TRANSFERS	-	1,567,500	1,567,500	1,567,500
9180 RESERVES										
-	-	2,166,128	-	-	42-9180-800000	Contingency	-	1,089,492	1,089,492	1,089,492
-	-	49,127	-	-	42-9180-810000	Contingency-Traffic Control Devices	-	49,127	49,127	49,127
-	-	2,215,255	-	-	9180	TOTAL RESERVES	-	1,138,619	1,138,619	1,138,619
323,182	385,545	2,822,255	399,500	-	FUND 42	TOTAL STREET SYSTEM DEV FUND	-	2,731,119	2,731,119	2,731,119
2,147,723	2,023,036	-	2,621,119			ENDING FUND BALANCE	-	-	-	-
FUND 43 STORMWATER SYSTEM DEVELOPMENT FUND										
495,328	368,295	378,231	365,231	-	43-0000-300000	Beg F/B-Net Working Capital	-	393,670	393,670	393,670
38,927	23,111	36,156	15,000	-	43-0000-349002	System Development Fees	-	12,000	12,000	12,000
7,469	2,137	3,000	1,700	-	43-0000-361000	Interest Earned	-	1,500	1,500	1,500
2,981	-	-	280	-	43-0000-361004	Interest-Other Investments	-	-	-	-
-	-	-	14,840	-	43-0000-363000	Assessment Installments	-	-	-	-
544,706	393,543	417,387	397,051	-		TOTAL REVENUES	-	407,170	407,170	407,170
5150 CAPITAL PROJECTS										
99,756	-	100,000	-	-	43-5150-790715	Storm System Oversizing Reimbursement	-	10,000	10,000	10,000
99,756	-	100,000	-	-	9170	TOTAL CAPITAL PROJECTS	-	10,000	10,000	10,000
9170 TRANSFERS										
76,654	28,312	16,500	3,381	-	43-9170-904000	Transfer-Capital Projects	-	93,500	93,500	93,500
76,654	28,312	16,500	3,381	-	9170	TOTAL TRANSFERS	-	93,500	93,500	93,500
9180 RESERVES										
-	-	286,653	-	-	43-9180-800000	Contingency	-	289,436	289,436	289,436
-	-	14,234	-	-	43-9180-830000	Contingency-Payments in lieu	-	14,234	14,234	14,234
-	-	300,887	-	-	9180	TOTAL RESERVES	-	303,670	303,670	303,670
176,410	28,312	417,387	3,381	-	FUND 43	TOTAL STORM SYS DEV FUND	-	407,170	407,170	407,170
368,295	365,231	-	393,670			ENDING FUND BALANCE	-	-	-	-

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
FUND 46 WASTEWATER SYSTEM DEVELOPMENT FUND										
REVENUES										
1,531,836	1,719,538	1,154,875	1,320,746	-	46-0000-300000	Beg F/B-Net Working Capital	-	1,014,880	1,014,880	1,014,880
560,982	562,022	727,662	263,077	-	46-0000-349002	System Development Fees	-	225,000	225,000	225,000
(19)	-	-	-	-	46-0000-360000	Miscellaneous Revenues	-	-	-	-
23,732	9,459	11,000	5,200	-	46-0000-361000	Interest Earned	-	5,000	5,000	5,000
505	424	-	513	-	46-0000-361001	Interest-Receiveables	-	300	300	300
18,750	-	-	-	-	46-0000-361004	Interest-Other Investments	-	-	-	-
1,636	1,638	-	1,614	-	46-0000-363000	Assessment Installments	-	1,500	1,500	1,500
-	42,667	-	-	-	46-0000-390036	Transfer in-WW CIPs	-	-	-	-
2,137,423	2,335,748	1,893,537	1,591,150	-		TOTAL REVENUES	-	1,246,680	1,246,680	1,246,680
5150 CAPITAL PROJECTS										
1,115	-	56,000	-	-	46-5150-790305	WW System Oversizing Reimbursement	-	25,000	25,000	25,000
1,115	-	56,000	-	-	5150	TOTAL CAPITAL PROJECTS	-	25,000	25,000	25,000
9150 DEBT SERVICE - PRINCIPAL										
-	-	-	-	-	46-9150-608000	Loan: Effluent Reuse	-	107,992	107,992	107,992
-	-	-	-	-	46-9150-698002	Loan: Fernwood Rd Pump Station	-	35,546	35,546	35,546
-	-	-	-	-	9150	TOTAL PRINCIPAL	-	143,538	143,538	143,538
9160 DEBT SERVICE - INTEREST										
-	-	-	-	-	46-9160-608000	Loan: Effluent Reuse	-	123,261	123,261	123,261
-	-	-	-	-	46-9160-698002	Loan: Fernwood Rd Pump Station	-	14,673	14,673	14,673
-	-	-	-	-	9160	TOTAL INTEREST	-	137,934	137,934	137,934
-	-	-	-	-	9150/9160	TOTAL DEBT SERVICE	-	281,472	281,472	281,472
9170 TRANSFERS										
263,940	784,125	349,000	292,640	-	46-9170-904000	Transfer-Capital Projects	-	58,600	58,600	58,600
152,830	230,877	283,630	283,630	-	46-9170-915000	Transfer-Proprietary Debt Service	-	-	-	-
416,770	1,015,002	632,630	576,270	-	9170	TOTAL TRANSFERS	-	58,600	58,600	58,600
9180 RESERVES										
-	-	1,204,907	-	-	46-9180-800000	Contingency	-	881,608	881,608	881,608
-	-	1,204,907	-	-	9180	TOTAL RESERVES	-	881,608	881,608	881,608
417,885	1,015,002	1,893,537	576,270	-	FUND 46	TOTAL WASTEWATER SDC FUND	-	1,246,680	1,246,680	1,246,680
1,719,538	1,320,746	-	1,014,880			ENDING FUND BALANCE		-	-	-

2011-12 CITY OF NEWBERG BUDGET

ACTUAL 2008-09	ACTUAL 2009-10	ADOPTED 2010-11	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2011-12	APPROVED 2011-12	ADOPTED 2011-12
FUND 47 WATER SYSTEM DEVELOPMENT FUND										
REVENUES										
2,622,999	2,344,685	1,657,484	1,994,333	-	47-0000-300000	Beg F/B-Net Working Capital	-	1,408,463	1,408,463	1,408,463
505,247	418,031	743,412	250,000	-	47-0000-349002	System Development Fees	-	200,000	200,000	200,000
46,852	10,378	12,000	7,000	-	47-0000-361000	Interest Earned	-	7,000	7,000	7,000
2,827	4,559	-	2,800	-	47-0000-361001	Interest-Receiveables	-	2,800	2,800	2,800
6,284	2,917	-	100	-	47-0000-361004	Interest-Other Investments	-	-	-	-
26,776	12,093	-	2,016	-	47-0000-363000	Assessment Installments	-	1,400	1,400	1,400
-	8,391	-	-	-	47-0000-390039	Transfer In - Water Financed CIP	-	-	-	-
3,210,985	2,801,053	2,412,896	2,256,249	-		TOTAL REVENUES	-	1,619,663	1,619,663	1,619,663
5150 CAPITAL PROJECTS										
71,437	-	75,000	-	-	47-5150-790510	Water System Oversizing Reimbursement	-	25,000	25,000	25,000
71,437	-	75,000	-	-	5150	TOTAL CAPITAL PROJECTS	-	25,000	25,000	25,000
9150 DEBT SERVICE - PRINCIPAL										
-	-	-	-	-	47-9150-606000	Loan: WTP Expansion	-	264,783	264,783	264,783
-	-	-	-	-	47-9150-607000	Loan Parallel River Line	-	71,924	71,924	71,924
-	-	-	-	-	47-9150-608000	Loan: Effluent Reuse	-	81,514	81,514	81,514
-	-	-	-	-	47-9150-698002	Loan: Fernwood Rd Pump Station	-	19,140	19,140	19,140
-	-	-	-	-	9150	TOTAL PRINCIPAL	-	437,361	437,361	437,361
9160 DEBT SERVICE - INTEREST										
-	-	-	-	-	47-9160-606000	Loan: WTP Expansion	-	240,580	240,580	240,580
-	-	-	-	-	47-9160-607000	Loan Parallel River Line	-	66,786	66,786	66,786
-	-	-	-	-	47-9160-608000	Loan: Effluent Reuse	-	93,041	93,041	93,041
-	-	-	-	-	47-9160-698002	Loan: Fernwood Rd Pump Station	-	7,901	7,901	7,901
-	-	-	-	-	9160	TOTAL INTEREST	-	408,308	408,308	408,308
-	-	-	-	-	9150/9160	TOTAL DEBT SERVICE	-	845,669	845,669	845,669
9170 TRANSFERS										
75,406	2,302	150,000	-	-	47-9170-904000	Transfer-Capital Projects	-	93,000	93,000	93,000
719,457	804,418	847,786	847,786	-	47-9170-915000	Transfer-Proprietary Debt Svc	-	-	-	-
794,863	806,720	997,786	847,786	-	9170	TOTAL TRANSFERS	-	93,000	93,000	93,000
9180 RESERVES										
-	-	1,340,110	-	-	47-9180-800000	Contingency	-	655,994	655,994	655,994
-	-	1,340,110	-	-	9180	TOTAL RESERVES	-	655,994	655,994	655,994
866,300	806,720	2,412,896	847,786	-	FUND 47	TOTAL WATER SYSTEM DEV FUND	-	1,619,663	1,619,663	1,619,663
2,344,685	1,994,333	-	1,408,463			ENDING FUND BALANCE		-	-	-
67,248,441	60,908,362	69,074,021	59,585,045			GRAND TOTAL REVENUES		66,027,281	66,027,281	66,027,281
42,616,600	37,783,520	69,074,021	38,009,561	166.56		GRAND TOTAL EXPENDITURES	158.75	66,027,281	66,027,281	66,027,281
24,631,841	23,124,842	0	21,575,484			TOTAL ENDING FUND BALANCE		-	-	-

Capital Outlay

<u>Department</u>	<u>Item</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Total</u>
Finance	Capital Outlay - Computers	Server capacity upgrade	\$ 4,400	32-1310-610100	
	Capital Outlay	Software/programming for electronic deposits	\$ 1,000	31-1320-610000	
				Subtotal	\$ 5,400
Information Technology	Capital Outlay	Server capacity upgrade	\$ 50,000	31-1330-610000	
	Capital Outlay - Computers	Loaner computer inventory	\$ 10,539	32-1330-610100	
				Subtotal	\$ 60,539
Police	Capital Outlay	Patrol Workstations	\$ 24,000	01-2120-610000	
	Capital Outlay - Vehicles	Patrol Vehicles	\$ 60,000	32-2110-610000	
	Capital Outlay - Equipment Replace	Misc Equipment	\$ 15,000	32-2110-610200	
	Capital Outlay - Computers	Computer Replacements	\$ 12,319	32-2110-610100	
	Capital Outlay - Forensic Equipment	Forensic Equipment	\$ 5,000	32-2110-610300	
				Subtotal	\$ 116,319
Fire	Capital Outlay	FEMA Grant to upgrade Station 20	\$ 810,000	01-2220-610534	
	Capital Outlay	4 AEDs	\$ 6,000	05-2250-610000	
	Capital Outlay - Fire Computer	Server capacity upgrade	\$ 4,400	32-2210-610100	
	Capital Outlay - Vehicle	Retrofit ambulance chassis, equipment	\$ 220,000	33-2210-610000	
				Subtotal	\$ 1,040,400
Communications	Capital Outlay - Other	911 Equipment	\$ 15,000	32-2310-610001	
				Subtotal	\$ 15,000
Library	Capital Outlay	Children's Room Remodel	\$ 120,000	22-3110-610000	
				Subtotal	\$ 120,000
Building Inspection	Capital Outlay - Computers	Server capacity upgrade	\$ 11,000	32-4210-610100	
				Subtotal	\$ 11,000
Public Works	Engineering Capital Outlay	Aerial photos	\$ 920	02-5112-610000	
	Capital Outlay	Aerial photos	\$ 920	06-5113-610000	
	Capital Outlay	Aerial photos	\$ 920	07-5113-610000	
	Capital Outlay	Aerial photos	\$ 920	17-5113-610000	
	Capital Outlay - Engineering Computer	Server capacity upgrade	\$ 11,000	32-5110-610103	
Operations	Capital Outlay	Plant equipment - Wastewater	\$ 35,000	06-5131-610000	
	Capital Outlay	Plant equipment - Water	\$ 75,000	07-5141-610000	
	Capital Outlay - Operations Equipment	New Truck	\$ 27,000	06-5131-610400	
	Capital Outlay - Operations Computer	Server capacity upgrade	\$ 2,200	32-5110-610101	
Maintenance	Capital Outlay				
	Capital Outlay - Maint Vehicle Replace	PW Vehicles, Equipment	\$ 205,000	32-5110-610002	
	Capital Outlay - Maint Computer	Server capacity upgrade	\$ 11,000	32-5110-610102	
	Capital Outlay - Facilities Repair	Repairs to City Facilities	\$ 30,000	32-5164-610000	
				Subtotal	\$ 399,880

* Capital Outlay is for items that cost more than \$1,000 and have a life of more than one year. Certain "replacement" accounts are savings accounts that accumulate money based on a depreciation schedule. These items are primarily for computer hardware and major software replacement or upgrades, rolling stock, and miscellaneous equipment.

FTE History

<u>FTE By Fund</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
General Fund				
Municipal Court	2.20	2.20	2.20	1.20
Police	36.50	36.50	36.50	36.50
Fire	19.56	19.56	19.56	18.92
Communications	7.50	7.50	7.50	7.50
Library	13.14	13.36	12.14	11.64
Planning	<u>6.25</u>	<u>5.45</u>	<u>5.20</u>	<u>4.20</u>
TOTAL	<u>85.15</u>	<u>84.57</u>	<u>83.10</u>	<u>79.96</u>
Street Fund				
Public Works	5.98	5.98	4.01	4.20
Emergency Medical Services				
Fire	6.60	6.60	6.60	7.24
Wastewater Fund				
Administration	0.25	0.25	0.41	0.41
Engineering	4.00	4.00	3.42	2.67
Operations	6.83	6.83	6.88	7.37
Maintenance	<u>6.08</u>	<u>6.08</u>	<u>6.24</u>	<u>5.99</u>
TOTAL	<u>17.16</u>	<u>17.16</u>	<u>16.95</u>	<u>16.44</u>
Water Fund				
Administration	0.25	0.25	0.39	0.39
Engineering	4.52	4.52	4.74	3.97
Operations	6.83	6.82	6.88	6.38
Maintenance	<u>6.84</u>	<u>6.84</u>	<u>6.98</u>	<u>6.98</u>
TOTAL	<u>18.44</u>	<u>18.43</u>	<u>18.99</u>	<u>17.72</u>
Building Inspection				
Building Inspection	7.00	4.20	4.20	2.30
9-1-1 Emergency				
Communications	2.20	2.00	2.00	2.00
Economic Development				
Planning	0.50	0.60	0.60	0.60

FTE History

<u>FTE By Fund</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
Public Safety				
Police	-	3.00	3.00	3.00
Stormwater				
Engineering	0.75	0.75	0.91	0.89
Maintenance	<u>3.83</u>	<u>3.83</u>	<u>4.40</u>	<u>3.65</u>
TOTAL	<u>4.58</u>	<u>4.58</u>	<u>5.31</u>	<u>4.54</u>

Administrative Support Services				
City Manager's Office	4.50	3.00	3.00	3.00
Finance	8.00	8.00	7.00	6.50
Information Technology	5.00	5.00	5.00	5.00
Legal	3.30	4.30	4.30	4.00
Public Works - Fleet & Facilities	<u>2.50</u>	<u>2.50</u>	<u>2.50</u>	<u>2.25</u>
TOTAL	<u>23.30</u>	<u>22.80</u>	<u>21.80</u>	<u>20.75</u>
CITY TOTAL	<u>170.91</u>	<u>169.92</u>	<u>166.56</u>	<u>158.75</u>

<u>Summary of FTE by Department</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
General Government	-	-	-	-
City Manager's Office	4.50	3.00	3.00	3.00
Finance	8.00	8.00	7.00	6.50
Information Technology	5.00	5.00	5.00	5.00
Legal	3.30	4.30	4.30	4.00
Court	2.20	2.20	2.20	1.20
Police	36.50	39.50	39.50	39.50
Fire	26.16	26.16	26.16	26.16
Communications	9.70	9.50	9.50	9.50
Library	13.14	13.36	12.14	11.64
Planning & Building Inspection	13.75	10.25	10.00	7.10
Public Works	<u>48.66</u>	<u>48.65</u>	<u>47.76</u>	<u>45.15</u>
CITY TOTAL	<u>170.91</u>	<u>169.92</u>	<u>166.56</u>	<u>158.75</u>
FTE per 1,000 Population	<u>7.89</u>	<u>7.84</u>	<u>7.46</u>	<u>7.11</u>

Compensation Package

Department/Position	FTE	Monthly Wage	
		Low	High
City Council			
Sergeant of Arms*		16.73	16.73
City Manager's Office			
City Manager	1.00	10,051	10,051
HR Manager	1.00	4,366	5,734
City Recorder	1.00	4,259	5,593
Minute Recorder*		17.00	17.00
Subtotal	3.00		
Finance			
Finance Director	1.00	7,541	7,541
Assistant Finance Director	1.00	4,366	5,734
Financial Analyst	0.50	4,585	6,022
Accounting Clerk 2	3.00	2,969	3,897
Secretary	1.00	2,639	3,466
Work Coop*		8.60	8.60
Subtotal	6.50		
Information Technology			
Information Technology Director	1.00	7,416	7,416
Information Tech	4.00	3,464	4,549
Subtotal	5.00		
Legal/Court			
City Attorney	1.00	10,717	10,717
Sr. Paralegal	1.00	4,496	5,901
Secretary PT	0.60	2,737	3,592
Assistant to Prosecutor/Paralegal	0.40	3,332	4,375
Judge	0.20	2,700	2,700
Code Enforcement	1.00	3,180	4,177
Court Clerk	1.00	2,833	3,718
Bailiff*		16.32	16.32
Subtotal	5.20		

* Hourly Wage

Compensation Package

Department/Position	FTE	Monthly Wage	
		Low	High
Police			
Police Chief	1.00	7,885	7,885
Lieutenant	2.00	5,788	7,598
Sergeant	4.00	4,730	6,209
Police Officer	9.00	3,891	4,967
Police Officer - Intermediate	5.00	4,086	5,215
Police Officer - Advanced	9.00	4,290	5,476
Police Officer/Detective - Intermediate	1.00	4,290	5,476
Support Services Manager	0.50	4,259	5,593
Community Resource Officer/Dog Cont.	1.00	2,905	3,708
Administrative Assistant	1.00	3,507	4,604
Records/Evidence Clerk	2.00	2,849	3,636
Subtotal	39.50		
Communications			
Support Services Manager	0.50	4,259	5,593
Dispatch Supervisor	1.00	3,629	4,764
Dispatcher	5.00	2,849	3,636
Dispatcher - Advanced	3.00	3,141	4,009
Subtotal	9.50		
Fire			
Fire Chief	1.00	8,714	8,714
Division Chief	3.00	5,100	6,695
Lieutenant/Paramedic	6.00	5,111	6,523
Firefighter/Paramedic	9.00	4,445	5,672
Firefighter	3.00	4,041	5,157
Firefighter*	2.56	18.36	24.10
Department Support Services Manager	1.00	3,507	4,604
Secretary	0.60	2,770	3,637
Work Coop*		8.60	8.60
Subtotal	26.16		

* Hourly Wage

Compensation Package

Department/Position	FTE	Monthly Wage	
		Low	High
Library			
Library Director	1.00	7,062	7,062
Assistant Library Director	1.00	3,947	5,181
Dept Support Manager	1.00	3,507	4,604
Senior Librarian	1.00	3,629	4,764
Librarian PT	1.50	2,969	3,897
Library Assistant	1.00	2,639	3,466
Library Assistant PT	2.13	2,508	3,292
Library Clerk PT	2.00	2,282	2,996
Library Clerk Subs	0.76	2,282	2,996
Library Shelver*	0.25	8.67	9.81
Subtotal	11.64		
Planning & Building Inspection			
Planning & Building Director	1.00	7,062	7,062
Building Official	1.00	4,804	6,306
Economic Development Coord.	1.00	4,093	5,375
Building Inspector	0.50	4,093	5,593
Associate Planner	1.00	3,947	5,181
Assistant Planner	1.00	3,629	4,764
Office Manager	0.80	3,180	4,177
Permit Technician	0.80	3,180	4,177
Office Assistant*		17.50	17.50
Subtotal	7.10		

* Hourly Wage

Compensation Package

Department/Position	FTE	Monthly Wage	
		Low	High
Public Works			
Public Works Director	1.00	7,774	7,774
Engineer Supervisor	1.00	4,804	6,306
Maintenance Superintendent	1.00	4,804	6,306
Operations Superintendent	1.00	4,804	6,306
Senior Engineer	1.00	4,804	6,306
Civil Engineer	1.00	4,827	6,339
Engineering Tech 3	0.80	4,093	5,375
Maint Asst. Superintendent	0.00	4,093	5,375
WTS Supervisor	2.00	4,093	5,375
Environmental Supervisor	1.00	4,093	5,375
CIP Program Administrator	1.00	3,947	5,181
Engineering Tech 2	0.80	3,808	5,001
Environmental Specialist	1.00	3,808	5,001
GIS Analyst	1.00	3,808	5,001
Treatment Systems Senior Operator	3.00	3,808	5,001
Regulation Compliance Specialist	1.00	3,808	5,001
Senior Crew Chief	1.00	3,808	5,001
Fleet Maint Supervisor	1.00	3,808	5,001
Senior Mechanic	1.00	3,808	5,001
Crew Chief	3.00	3,629	4,764
Pretreatment Technician	1.00	3,629	4,764
Treatment Systems Operator 2	3.00	3,464	4,549
Mechanic/Laborer 2	1.00	3,305	4,340
Laborer 2	4.00	3,305	4,340
Meter Reader	1.00	3,305	4,340
Facilities Maintenance Supervisor	1.00	3,305	4,340
Laborer 1	7.00	3,160	4,148
Facilities Maintenance	1.00	2,969	3,897
Secretary FT	1.00	2,770	3,637
Secretary PT	1.55	2,633	3,456
Temporary Intern*		16.50	16.50
Summer Help*		12.00	12.00
Subtotal	45.15		
GRAND TOTAL	158.75		

* Hourly Wage

This page intentionally left blank.

CITY OF NEWBERG

Description of Funds

The City has numerous funds which are described below. The funds are grouped together first by governmental type or business type, then by type of fund and finally into individual funds.

Governmental Type:

Major Funds

01	General	Accounts for financial resources from taxes (property, franchise, and room), intergovernmental revenues (grants and intergovernmental agreements), licenses and fees, court fines and forfeitures, transfers and interest earnings. This fund finances most of the major activities of the City: police, fire, communications, court, library, and planning.
02	Street	Required by State law for receipt and expenditure of state shared gas taxes. Expenditures are for the maintenance, repair and surfacing of City streets. One percent of the gas tax is dedicated to bicycle facilities.
08	Building Inspection	Accounts for building inspection fees to enforce the State Building Codes.
14	Economic Development	Accounts for grants and loan proceeds for business revolving loans and affordable housing mortgages.

Special Revenue Funds

These funds account for the receipt of revenues that have been earmarked for specific activities.

03	Civil Forfeiture	Accounts for funds received in police seizures in federal and state cases. May be used only for Police services.
10	City Hall	Accounts for the City Hall fee dedicated to City Hall bond payments.

13	9-1-1 Emergency	Accounts for revenues from the State of Oregon 9-1-1 telephone excise tax and for expenditures related to operating the emergency telephone system by the Police Department. Expenditures are restricted by State law.
16	Public Safety Fee	The City Council approved the proposal of the Public Safety Fee for adding 3 police officers in 2009. The revenues are collected monthly from utility customers.
22	Library Gift & Memorial	Accounts for donations received from individuals who wish to contribute toward specific items needed in the Library.
23	Cable TV	Accounts for money received from the cable television provider for educational training and technology.
33	Fire & EMS Equip Fee	Accounts for receipts of the Fire & EMS Equip fee included on the monthly utility bill. On June 21, 2004 the City Council passed a resolution continuing the Fire & EMS Equip fee.
38	CDBG	Accounts for money received from the Community Development Block Grants on a reimbursement of expenditures basis.

Capital Projects Funds

These funds account for the acquisition of capital facilities. Revenues may be derived from bond proceeds, interfund transfers, donations or grants.

18	Street Capital	All Street capital projects have been budgeted in this fund. Revenues are derived from transfers from the Street Fund, Street Systems Development Charge Fund, grants, and bond proceeds.
24	Animal Shelter	Accounts for donations and other resources to replace the City's animal shelter.
42	Street System Development	Accounts for receipts of revenues from street systems development charges and traffic control devices.

Debt Service Funds

These funds account for the financing of interest and the payment of principal of long-term debt.

- | | | |
|----|------------------|---|
| 09 | Debt Service | Accounts for revenues from property taxes and transfers that are expended for the retirement of the Public Safety Building and Fire facilities general obligation debt, and City Hall certificate of participation. |
| 15 | Proprietary Debt | Accounts for revenues from user fees and systems development charges which are expended for the retirement of wastewater, water and stormwater debt. |

Business Type:

These funds account for business-type activities which are self-supported by user charges.

Operating Funds

- | | | |
|----|-------------------|--|
| 05 | Emergency Medical | Accounts for revenue received from providing emergency medical services and its related expenditures. |
| 06 | Wastewater | Accounts for wastewater collection and treatment. Revenues are derived from monthly user fees and operating expenditures are for personnel, materials and services, capital outlay and interfund transfers to debt service and replacement reserves. |
| 07 | Water | Accounts for water treatment, distribution and source of supply. Revenues are derived from monthly user fees and operating expenditures are for personnel, materials and services, capital outlay, and interfund transfers to debt service and replacement reserves. |

- | | | |
|----|------------|---|
| 17 | Stormwater | Accounts for the collection and treatment of stormwater. Operating expenditures are for personnel, materials and services, capital outlay, reserves and capital projects. |
|----|------------|---|

Capital Projects Funds

These funds account for the acquisition of capital facilities. Revenues may be derived from bond proceeds, interfund transfers, donations or grants.

- | | | |
|----|-------------------------------------|--|
| 04 | Capital Projects | This fund was established in 1990-91. All capital projects have been budgeted in this fund to better account for these projects. Revenues are derived from transfers from other funds and grants. |
| 26 | Wastewater
Replacement & Reserve | Accounts for depreciation of the existing system. Expenditures are for interfund transfers to the Capital Projects Fund. |
| 27 | Water Replacement &
Reserve | Accounts for depreciation of the existing system. Expenditures are for interfund transfers to the Capital Projects Fund. |
| 36 | Wastewater
Financed CIP's | Accounts for receipt of interim financing or bond proceeds for wastewater construction projects. |
| 39 | Water Financed
CIP's | Accounts for receipt of interim financing or bond proceeds for water construction projects. |
| 43 | Stormwater Systems
Development | Accounts for receipt of revenues derived from the stormwater system development charge. Expenditures are interfund transfers to capital projects and reserves for future capital projects related to growth. |
| 46 | Wastewater Systems
Development | Accounts for receipt of revenues derived from the wastewater system development charge. Expenditures are interfund transfers to capital projects, debt service and reserves for future capital improvement projects related to growth. |

47	Water Systems Development	Accounts for receipt of revenues derived from the water systems development charge. Expenditures are interfund transfers to capital projects, debt service and reserves for future capital improvement projects related to growth.
----	---------------------------	--

Internal Service Type:

Internal service funds account for the financing of goods and services provided by one department to all other departments on a cost reimbursement basis.

31	Administrative Support Services	Accounts for general overhead costs, including City Manager, Human Resources, City Recorder, Finance, General Office, Information Technology, Legal, Fleet, Facilities and Insurance.
32	Vehicle/Equipment Replacement	Accounts for the replacement of computers, equipment and vehicles.

Glossary of Common Budget Terms

Accrual Accounting:	The approach for identifying the availability of resources, the commitment and use of funds, and the consumption or application of resources. The City uses modified accrual accounting for all but the enterprise and internal service funds and full accrual for these funds.
Administration:	The group of departments that include City Manager's Office, City Recorder, Human Resources, Finance, Information Technology, and City Attorney's Office.
Adopted Budget:	The budget as finally adopted by the City Council and represents the financial plan of the City which forms the basis and limits for appropriations for the fiscal year.
Approved Budget:	The approved budget is the budget recommended by the Budget Committee and is reviewed by the City Council prior to adoption.
Appropriation:	The legal authorization granted by the City Council to spend public funds.
ASA:	Ambulance Service Area which is designated by the County.
Assessed Value:	The value set by the County Assessor on real and personal taxable property as a basis for levying taxes.
Audit:	A review of City accounts by an independent auditing firm to substantiate year-end fund balances, reserves and cash in hand.
Bonds:	A written promise to pay a sum of money, called principal or face value at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.
Budget Committee:	A panel of citizens consisting of the City Council and an equal number of lay members responsible for the review and recommendation of the annual budget.

Budget Message:	An explanation, prepared by the City Manager, of the principal budget items, an outline of the City's experience and its current financial status, and recommendation regarding the proposed budget.
Budget Officer:	Person appointed by the City Council to be responsible for assembling the budget. For the City of Newberg, the City Manager serves this role.
Budget Resolution:	The budget is adopted each year by the City Council through passage of a resolution. This budget resolution is the guiding document for compliance with budget law and for any necessary adjustments during the fiscal year.
CAFR:	This term stands for Comprehensive Annual Financial Report.
Capital Budget:	The City's budget for projects for major repairs, improvements or additions to the City's fixed assets, such as streets, sidewalks, traffic signals, water system, wastewater system, stormwater system, or buildings.
Capital Outlay:	An object classification which includes items with a useful life of one or more years, such as machinery, land, furniture, computers, or other equipment, and which cost more than \$1,000.
Capital Projects:	An object classification which includes major capital improvement projects generally related to streets, water, wastewater, stormwater systems, and facilities.
Cash Working Capital:	Funds which allow the City to meet current cash flow requirements, shortfalls in revenues or unexpected demands until tax revenues or other major revenues are available.
CDBG:	This stands for Community Development Block Grant, which is a federal grant program administered by the State.
Contingency:	A special amount set aside for necessary, unforeseen, and unplanned expenses. Contingencies may not be spent without City Council approval via a transfer resolution or supplemental budget.

Debt Ratio:	Total debt divided by total assets and used by Finance to assess fiscal health, internal controls, etc.
Debt Service:	The payment of general long-term debt, consisting of principal and interest payments.
Department:	An organizational unit of the City.
EDRLF:	Economic Development Revolving Loan Fund.
EMS:	Emergency Medical Services.
Expenditure:	The actual payment for goods and services.
Fiscal Year:	The twelve months between July 1 and June 30 of the following year.
Fund:	A fiscal and accounting entity with balancing revenues and appropriations.
Franchise Fee:	A fee charged each year to utilities as a payment in lieu of permit fees for the use of City streets. The fee is generally based on a percentage of gross revenues.
FTE:	An abbreviation for full-time equivalent employees. Staffing levels are measured in FTE to give consistent comparisons from year to year.
GAAP:	Generally accepted accounting principles as determined through common practice or as promulgated by the Government Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.
Indicators:	A desired output oriented accomplishments which can be measured and achieved within a given period of time. The achievement of the indicator advances the program and organization toward accomplishing goals.
Materials, and Services:	An object classification which includes contractual and other services, materials and supplies, and other charges.

Nondepartmental Budget:	Parts of the budget composed of Administrative Support Service charges and fiscal transactions. inter-fund transfers, reserves, contingency, unappropriated fund balances, insurance premiums and debt service payments.
NPDES:	National Pollutant Discharge Elimination System program which the City annually meets the requirements for its discharge into the Willamette River.
Operating Budget:	The portion of the budget which covers the day-to-day costs of the City including personal services, materials and services, and capital outlay.
PERS:	Oregon Public Employees Retirement System (also referred to as O-PERS).
Personal Services:	The object classification for costs associated with employees, including salaries, overtime and fringe benefit costs.
Program:	Some departments are divided into programs for better management and tracking of resources (both dollars and personnel).
Proposed Budget:	The proposed budget is the one proposed by the City Manager and is reviewed by the Budget Committee.
Reserves:	An accumulation of funds for a specific future purpose. Reserves may only be spent during the fiscal year with City Council approval through a transfer resolution or supplemental budget.
Resources:	Total funds available which include the estimated balances on hand at the beginning of the fiscal year plus all revenues anticipated being collected during the year.
Revenue:	Monies received during the year to finance City services. Such as property taxes, franchise fees, license and fees, charges for services, revenues from other governmental agencies, fines and forfeitures, and transfers.
Special Assessments:	A way to finance a local improvement which allows property owners to pay the City back over time. Special assessments may be bonded through a special bond or financed internally by the City.

Stormwater	Run-off from rain water which is directed to a separate pipe and drainage system.
Supplemental Budget:	An amendment to the adopted budget that is prepared to meet unexpected needs or to appropriate revenues not anticipated at the time the budget was adopted. The supplemental budget may not increase the tax levy.
Tax Levy:	The total amount of property taxes required by the City to meet requirements.
Tax Rate:	The amount of tax stated in terms of a unit, for example, \$4.3827 per \$1,000 of assessed value of taxable property.
Transfer:	An amount distributed from one fund to finance activities in another fund. It is shown as an expenditure in the originating fund and a revenue in the receiving fund.
Unappropriated Fund Balance:	An amount set aside to be used as cash carryover for the next fiscal year's budget. This amount cannot be used under any circumstance in the current fiscal year except under very specific conditions which are set out in State law.
Working Capital:	The amount carried over from year to year. It is based on the difference between estimated revenues to be received and the estimated amount expected to be spent.
WTP:	Water Treatment Plant.
WWTP:	Wastewater Treatment Plant.