



City of  
Newberg,  
Oregon

2008-2009  
Annual Budget

# CITY OF NEWBERG

## 2008-09 CITY BUDGET

### Members of the Budget Committee

#### Mayor & Council Members:

Bob Andrews (Mayor)  
Mike Boyes  
Roger Currier  
Bob Larson  
Jeff Palmer  
Bart Rierson  
Marc Shelton

#### Public Members:

Darlyn Adams  
Ernie Amundson  
Thomas Barnes  
Joel Perez  
John Reardon  
Andrew Smith  
Lon Wall

#### City Manager

Dan Danicic

#### Department Heads

Al Blodgett, Fire Chief  
Barton Brierley, Planning & Building Inspection Director  
David Brooks, Information Technology Director  
Brian Casey, Police Chief  
Elizabeth Comfort, Finance Director  
Leah Griffith, Library Director  
Howard Hamilton, Interim Public Works Director  
Terrence Mahr, City Attorney

June 2008

**WORKING TOGETHER FOR A BETTER COMMUNITY --  
SERIOUS ABOUT SERVICE**

Welcome,

The public is encouraged to become involved in the City's budget process.

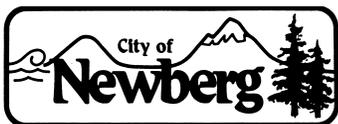
Notices of Budget Committee and Council meetings are published in the Public Notice section of the **Newberg Graphic**.

Public comments are welcome at Budget Committee or Council meetings. Comments may be submitted at any time to the City Manager (mailed to PO Box 970, delivered to 414 East First Street, Newberg, OR 97132, by calling (503) 538-9421, or by e-mail to dan.danicic@ci.newberg.or.us.

Copies of the budget are located in the City Library (503 E Hancock Street), City Hall (414 E 1<sup>st</sup> Street), and the Public Safety Building (401 East Third Street), Newberg, OR 97132.

Visit our Web site: [www.ci.newberg.or.us](http://www.ci.newberg.or.us)

**Cover:** Newberg in Springtime



City of Newberg  
414 East First Street  
PO Box 970  
Newberg, OR 97132

(503) 538-9421  
FAX (503) 537-5013

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# Mission Statement

Our mission is to serve as a catalyst to create a "friendly small city" next to the larger metropolitan area. We will be responsive to the physical and social needs of the community. We will support Newberg as an independent community that provides a broad range of services using all available public and private resources. We will rely on innovative leadership and planning to achieve the vision of the future.

# City Philosophy Statement

We, the staff, Mayor and City Council, are committed to quality leadership for the benefit of our residents. We will:

- be professional in our attitude and proficient in our tasks.
- encourage a spirit of cooperation in dealing with the mutual problems and challenges facing our community.
- expect and demonstrate courtesy and respect in all interactions.
- commit to total quality in all services we provide.
- be accountable and effective stewards of the public trust and resources.
- display innovation and initiative in responding to the needs of our community.
- participate in and promote the exchange of ideas through open communications.
- recognize that all individuals living and working in the community are essential resources for achieving the City's mission and goals.

# City of Newberg Composition

The City of Newberg was incorporated in 1889 and currently has a population of 21,675. Newberg provides basic services such as police, fire, library, water, wastewater service, storm water management, and other public works responsibilities, such as streets, traffic control, and sidewalks<sup>1</sup>. Park and recreational services are provided by the Chehalem Park and Recreation District. The Newberg School District provides educational services for grades K through 12. Both the park district and school district incorporate the cities of Newberg and Dundee, and surrounding county area by serving approximately 40,000 people.

The **Mayor** is elected every four years and acts as the chief elected officer of the City. The Mayor is responsible for providing political and policy leadership for the community. The Mayor has executive powers, presides at Council meetings, votes at all meetings, and serves as the ceremonial head of the City.

The City has a council-manager form of government. The six member **Council** sets the overall policy and goals of the City. The Council also passes all laws or ordinances of the City. Every other year the Council selects from its membership a president who serves as Mayor in the Mayor's absence.

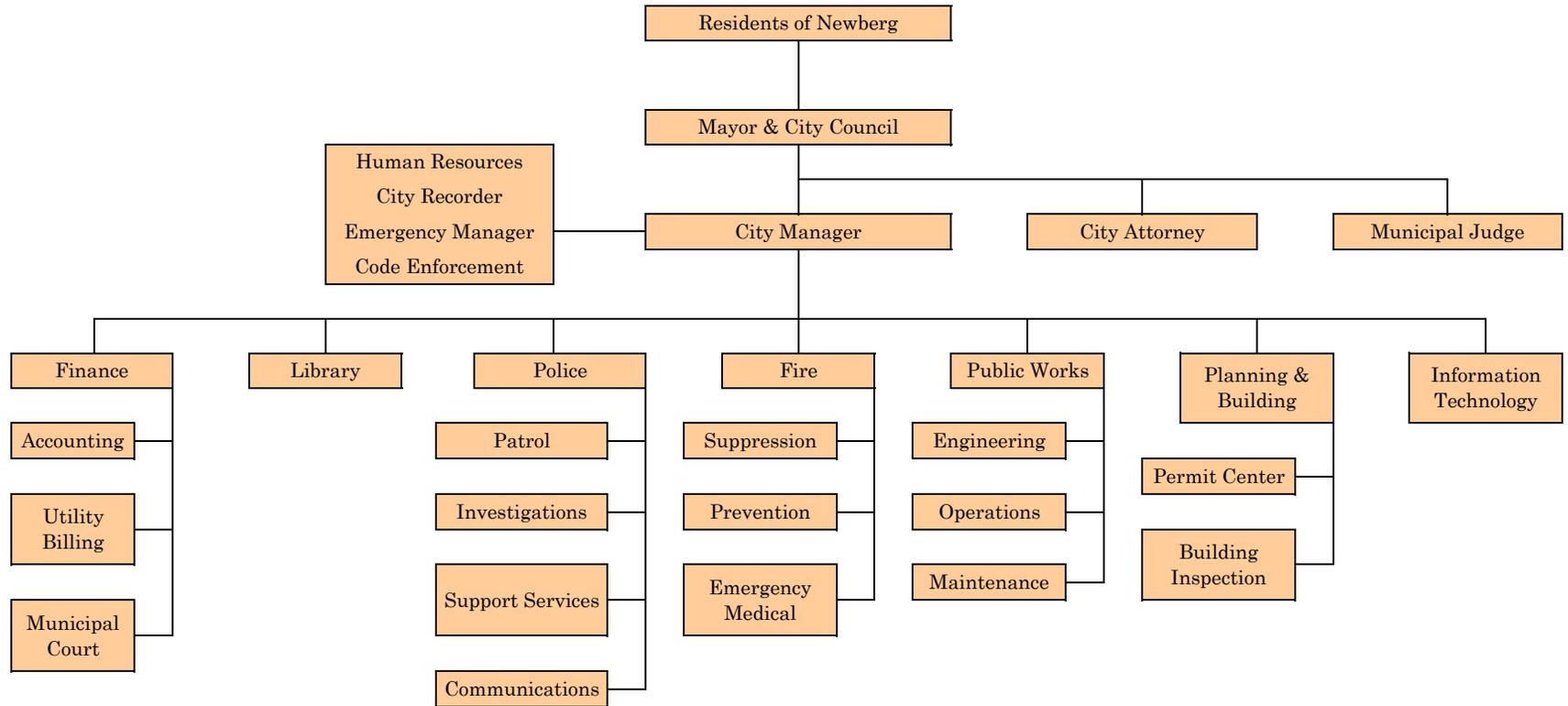
The **City Manager** is appointed by the Council to supervise the operations of the City. Departments included in the City are Police, Fire, Communications, Court, Library, Planning, Building Inspection, Public Works (Engineering, Streets, Wastewater, Water, and Storm Water Systems, Facilities Maintenance and Fleet Maintenance), City Manager's Office, Recorder, Human Resources, Emergency Management, Finance, and Information Technology. The Council also appoints the **Municipal Judge** and a full-time **City Attorney**. The City Attorney advises the Council and departments on all legal matters. The Municipal Judge presides over Municipal Court, which is held on Thursdays.

Finally, the City is served by various citizen boards and commissions. These important committees, which are appointed by the Mayor and Council, include the Budget Committee, Planning Commission, Library Board, Traffic Safety Commission, and Citizen Utility Rate Review Committee. The City is also assisted by many volunteers, especially at the Library, Police, and Fire Departments. Newberg boasts about the volunteer commitment to the City.

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<sup>1</sup> Garbage Service is provided by Newberg Garbage Service under a franchise arrangement.

# City of Newberg, Oregon



## Newberg At A Glance<sup>2</sup>

Date of Incorporation	1889
Governing Body	Mayor and 6 Councilors
Form of Government	City Manager
Area in Square Miles	5.45
Annexations	2007-7
Urban Growth Boundary in Square Miles	6.55
Elevation in Feet	175
Annual precipitation	42"
Newspapers	Newberg Graphic & Oregonian
Radio Stations	KLYC-AM 1260 (McMinnville)
Average Residential Housing Permit Value	\$194,000
Sales Tax	0%; room tax = 6%
2008 Population	21,675
Institutions of Higher Education	George Fox University Portland Community College
Primary & Secondary Education (within City boundaries)	Newberg School District 29J Newberg High, Mountain View Middle, Chehalem Middle, Antonia Crater Elementary, Joan Austin Elementary, Mabel Rush Elementary, and Edwards Elementary
2006-07 School Enrollment (total district)	5,137
Private Secondary Schools	5
Yamhill County Unemployment Rate	5.5% (December 2007)
Miles of Paved Streets	65
Miles of Gravel Streets	4.2
Traffic Counts (2003)	99W at Springbrook Rd 36,300 99W at Villa Intersections 40,800
Commuters leaving Yamhill Co. daily	36.0%
Commuters staying in Yamhill Co. daily	64.0%
Mean travel time	23.3 minutes
Fire Stations	2
Police Stations	1
Public Library	1
Public In-City Parks	14 (125.7 acres)

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<sup>2</sup> These facts are gathered from the Newberg Chamber of Commerce, ODOT, Oregon Blue Book, and City Offices.

## Ten Year Picture of the City's Growth

<u>Fiscal Year</u>	<u>Population</u>	<u>Assessed Value</u>	<u>Percent Change</u>	<u>School Enrollment</u>	<u>Unemployment Rate</u>
1997	16,160	688,799,195	12.29%	4,628	4.60
1998	16,765	617,673,561	-10.33%	4,771	4.70
1999	17,355	651,829,106	5.53%	4,853	4.60
2000	17,650	698,814,806	7.21%	4,841	5.30
2001	18,064	738,123,196	5.63%	4,889	5.40
2002	18,280	777,597,711	5.35%	5,051	6.60
2003	18,750	807,677,749	3.87%	5,061	8.60
2004	19,530	857,177,655	6.13%	5,085	7.00
2005	20,565	908,510,978	5.99%	5,122	6.70
2006	20,570	988,525,040	8.81%	5,148	5.40
2007	21,675	1,110,866,040	12.38%	5,136	4.80

### 2000 Census Data<sup>3</sup>

	<u>1990</u>		<u>2000</u>	
Male	6,231	47.6%	8,740	48.4%
Female	6,855	52.4%	9,324	51.6%
Median Age	30 years		30.1 years	
Average Household Size	2.71		2.76	
Average Family Size	--		3.2	
Median Household Income	--		\$44,206	
Owner Occupied Units	58.7%		62.7%	
Renter Occupied Units	41.3%		37.3%	
Rental Vacancy Rate	2.3%		6.3%	

2005 Average Income:

Newberg	\$43,893
State Average	\$37,857

<sup>3</sup> Average Income: Department of Revenue, Oregon Personal Income Tax Annual Statistics, Tax Year 2005.

## Comparisons with Surrounding Cities

The following information is provided to illustrate how Newberg compares to other Portland / Metropolitan Area cities. It should be noted that each city provides different services and this fact can result in significant differences in the tax information. As the last table indicates, these services may be provided by an overlapping special taxing district, such as a fire district or park district. It is important to keep this point in mind when comparing property tax information.

### Population<sup>4</sup>

<u>City</u>	<u>County</u>	<u>1990 Population</u>	<u>2000 Population</u>	<u>Percent Change</u>	<u>2007 Population</u>	<u>Percent Change</u>
<b>Newberg</b>	<b>Yamhill</b>	<b>13,086</b>	<b>18,064</b>	<b>38%</b>	<b>21,675</b>	<b>20%</b>
McMinnville	Yamhill	17,894	26,499	48%	31,665	19%
Forest Grove	Washington	13,559	17,708	37%	20,775	17%
Milwaukie	Clackamas	18,682	20,490	10%	20,920	2%
Oregon City	Clackamas	14,689	25,754	75%	30,060	17%
Tualatin	Washington	15,013	22,791	52%	26,025	14%
West Linn	Clackamas	16,367	22,261	36%	24,180	9%
Woodburn	Marion	13,404	20,100	50%	22,875	14%

### 2006-07 Property Tax Data <sup>5</sup>

<u>City</u>	<u>Levy Inside Tax Limit</u>	<u>Levy Outside Tax Limit</u>	<u>Total Levy</u>	<u>Total Per Capita*</u>
<b>Newberg</b>	<b>\$ 4,868,593</b>	<b>\$ 483,449</b>	<b>\$ 5,352,042</b>	<b>\$246.92</b>
McMinnville	8,413,052	1,521,723	9,934,775	313.75
Forest Grove	4,894,280	503,145	5,397,425	259.80
Milwaukie	5,458,936	238,344	5,697,280	272.34
Oregon City	8,917,269	347,940	9,265,209	308.22
Tualatin	5,380,062	326,872	5,706,934	219.29
West Linn	6,812,205	918,404	7,730,609	319.71
Woodburn	6,687,714	683,602	7,371,316	322.24
<i>Average</i>	<i>\$ 6,429,014</i>	<i>\$ 627,935</i>	<i>\$ 7,056,949</i>	<i>\$ 282.78</i>

\* Note: Per capita is based on 2006 population.

<sup>4</sup> From Portland State University, July 1, 2007 Certified Estimates for Oregon, Its Counties and Cities.

<sup>5</sup> Oregon Department of Revenue, Oregon Property Tax Statistics, Fiscal Year 2006-07.

## 2006-07 Assessed Values and Tax Rates <sup>6,7</sup>

<u>City</u>	<u>Assessed Value (\$1,000)</u>	<u>Permanent Tax Rate</u>	<u>Debt Tax Rate</u>	<u>Total Tax Rate</u>
<b>Newberg</b>	<b>\$ 1,110,866</b>	<b>\$ 4.3827</b>	<b>\$ 0.4352</b>	<b>\$ 4.8179</b>
McMinnville	1,675,907	5.0200	0.9080	5.9280
Forest Grove	989,663	4.9454	0.5084	5.4538
Milwaukie	1,368,223	6.5379	0.1742	6.7121
Oregon City	1,847,794	5.0571	0.1973	5.2544
Tualatin	2,373,668	2.2665	0.2072	2.4737
West Linn	2,369,462	2.6044	0.3876	2.9920
Woodburn	1,104,771	6.0534	0.6086	6.6620
<i>Average</i>	<i>1,605,044</i>	<i>4.6084</i>	<i>0.4283</i>	<i>5.0367</i>

## General Fund Type Service Comparisons

<u>City</u>	<u>Police</u>	<u>Fire</u>	<u>EMS</u>	<u>Dispatch</u>	<u>Parks/Rec</u>	<u>Permitting</u>	<u>Library</u>
<b>Newberg</b>	✓	✓	✓	✓	district	✓	✓
McMinnville	✓	✓	✓	county	✓	✓	✓
Forest Grove	✓	✓	private	county	✓	✓	✓
Milwaukie	✓	district	private	contract	✓	✓	✓
Oregon City	✓	district	private	county	✓	✓	✓
Tualatin	✓	district	private	county	n/a	✓	✓
West Linn	✓	district	private	contract	✓	✓	✓
Woodburn	✓	district	private	contract	✓	✓	✓

<sup>6</sup> Forest Grove includes a local option levy of \$0.99 per \$1,000 of assessed value and this amount is included in the rate amount. West Linn also includes a local option of \$0.48844 per \$1,000 of assessed value. The total tax rate includes this levy.

<sup>7</sup> Permanent Rates were set by Ballot Measure 50 in 1997.

# FISCAL POLICIES

The City of Newberg has an important responsibility to its citizens to carefully account for public funds, manage municipal finances wisely, and plan adequate funding of services and facilities desired and needed by the community.

The purpose in establishing a set of fiscal policies is to ensure that the public's trust is upheld. With such fiscal policies, the City establishes the framework under which it will conduct its fiscal affairs, ensuring that it is and will continue to be capable of funding and providing excellent local government services. These fiscal policies are used to develop long-range financial projections and annual budget assumptions.

The Finance Committee of the City Council reviewed and approved these policies.

The objectives of Newberg's fiscal policies are as follows:

- To enhance the City Council's policy making ability by providing accurate information on program and operating costs.
- To assist sound management of the City government by providing accurate and timely information on current and anticipated financial conditions.
- To provide sound principles to guide important decisions of the Council, Budget Committee, and management which have significant fiscal impact.
- To set forth operational principles which minimize the cost and financial risk of local government consistent with services desired by the citizens.
- Distribute the cost of municipal services fairly and provide adequate funds to operate desired programs.
- To provide and maintain essential public facilities, utilities, infrastructure, and capital equipment.
- To protect and enhance the City's credit rating.
- To provide public confidence in the handling of City financial matters.

## Revenue Policy

- A diversified and stable revenue system will be maintained to shelter the City from short-run fluctuations in any one revenue source.

- One time revenues will be used for one-time expenditures. The City will avoid using temporary revenues to fund ongoing operating expenditures.
- All revenue forecasts shall be conservative.
- All City funds will be safely invested, in accordance with the adopted investment policy and Oregon State law, to provide a sufficient level of liquidity to meet cash flow needs and to provide the maximum yield possible.<sup>8</sup>
- The City will provide for an equitable sharing of the costs of services by charging the direct beneficiaries fees, which will recover all or a portion of the cost to provide those services. User fees, such as those for water, wastewater, storm water, ambulance and community development, will be reviewed periodically to ensure that related costs are recovered in accordance with City policy.
- The City will consider the possibility of overlapping tax burdens created by multiple taxing districts on City property owners when establishing property tax levels, as required by Oregon State law.

### **Operating Budget Policy**

- The City Manager will prepare a balanced budget each year on a modified accrual basis where revenues equal or exceed expenses in accordance with state law.
- The Finance Director will prepare regular reports comparing actual to budget for the City Manager and City Council.
- Departmental goals, objectives, and work load indicators will be integrated into the budget.
- Before the City undertakes any agreements which create fixed costs, both operating and capital, the long-term fiscal implications of such agreements will be fully determined for current and future years.
- All costs related to personnel will be estimated and included in long-range forecasts. Cost analysis of salary increases will include the effect of such increases on the City's share of related fringe benefits.

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<sup>8</sup> The City Council has adopted more detailed policies on investments and debt management.

- Assets, which are not part of a major infrastructure system or building and land, including vehicles, computers, major software, and other specialized equipment required for normal work, will be tracked by each department with replacement plans and will depreciate in an equipment replacement fund that results in a stable annual spending level.
- The City will set aside funds annually to replace major assets of general buildings (City Hall, Library, Public Safety Building, Fire Stations). Assets may include carpets, heat pumps, structural repairs, and re-roofing.
- The City will routinely evaluate its service delivery system in terms of establishing efficiency and effectiveness to determine whether a service or program should be provided by City staff or by contract.

### **Capital Improvement Policy**

- The City will prepare multi-year capital improvement plans and a one-year capital improvement budget which will be segregated from the operating budget.
- Future operating costs associated with new capital improvements will be projected and included in the capital and operating budget forecasts.
- The City will determine and use the most effective and efficient method of financing all new capital projects.
- Special funds dedicated for capital improvements will be segregated in the accounting system and used only for the intended capital purposes.

### **Accounting Policy**

- The City will maintain high standards of accounting in order to (1) promote an atmosphere of trust in its financial management system and (2) provide full disclosure of its financial condition. Generally accepted accounting principles (GAAP) will be used in accordance with the standards developed by the Governmental Accounting Standards Board and endorsed by the Government Finance Officers Association (GFOA).

- In accordance with Oregon State law, an independent annual audit will be performed by a public accounting firm which will issue an official opinion on the annual financial statements.
- As required by law, full disclosure will be provided in the financial statements and bond presentations.
- Financial systems will be maintained to monitor expenditures and revenues on a monthly basis.
- The accounting system will provide monthly information about the cash position and investment performance.
- The City will submit annually documentation to obtain the Certificate of Achievement for Excellence in Financial Reporting from GFOA.

### **Debt Policy**

- The City will communicate with the bond rating agencies on a regular basis about its financial condition in order to maintain and improve its ability to borrow money at the most favorable interest rates.
- Capital projects financed through bond proceeds will be financed for a period not to exceed the useful life of the project.
- Long-term borrowing will be confined to capital improvements too large to be financed from current revenues and to avoid depleting the capital reserve funds.
- In accordance with ORS 287.004, outstanding general obligation debt of the City at any time is limited to three (3) percent of real market value. This limitation does not include self-supporting debt, revenue bonds, general obligation improvement bonds, or water and sewer bonds.
- Issuance of assessment bonds will be pursued to finance local improvement districts approved by the City Council.
- The City will pursue collection of all assessment payments to protect the general obligation of the City.

- Debt will not be used to pay for current operating expenses unless borrowed funds can be obtained at an interest rate which is lower than the City could earn on its own invested funds (arbitrage).

### **Reserve Policy**

- The City will maintain a cash working capital equal to or greater than that necessary to cover general operating expenditures or expenses. The reserve will be calculated based on the adopted annual operating budget. These funds will be used to avoid short-term borrowing, generate interest income, and assist maintaining an investment grade bond rating capacity.
- The General Fund shall maintain a four-month cash reserve including contingency and an unappropriated fund balance.
- Other operating funds reliant on user fees or monthly intergovernmental revenues shall maintain 60 days cash.

# BUDGET MESSAGE

**TO:** Honorable Budget Committee Members

**FROM:** Robert Tardiff

**DATE:** April 14, 2008

**INTRODUCTION:** The proposed 2008-09 budget reflects a philosophy of generally maintaining the current level of services, with priority given to increasing a limited number of service areas identified during a budget prioritization process conducted in January 2008. There continues to be a slowing in the residential sector of the City, as identified in the previous year's Budget Message. The most noticeable impact from this trend is seen in proposed reductions in the Building Inspection Fund. In the previous fiscal year, the City Manager also projected this trend would significantly impact the General Fund. Fortunately, the impact was not as significant as predicted. In actuality, the 2007-08 General Fund revenue projections were quite conservative and the estimated expenditures for 2006-07 came in lower than estimated. This meant we started the current budget year with the General Fund in a much better position than forecasted.

2007-08 General Fund estimated Beginning Cash	2007-08 actual General Fund Beginning Cash	2006-07 General Fund estimated expenditures	2006-07 actual General Fund expenditures
\$1,695,311	\$2,492,834	\$9,057,639	\$8,890,911

These two facts allow the City to enter this budget year with an improved General Fund cash position. These variations were identified early in the 2007-08 year and a supplemental budget recognized the actual beginning cash and expenditures. You will see the corrected figures reflected in this year's budget proposal as the adopted 2007-08 budget.

**BUDGET PREPARATION:** In January 2008, two Budget Committee meetings were held to provide members with a look at current service levels and to highlight service deficiencies. At these meetings each Department Head provided presentations describing current services and areas where current and future resource deficiencies existed. This was followed by a needs prioritization session with the City Council on January 24, 2008.

At the City Council prioritization session each Department Expense Request was reviewed by City Council members and ranked on a scale of 1 to 4 (1-low, 2-moderate,

3-high, and 4-very high priority). The City Council then reviewed the results of the individual member prioritization and reached a consensus on the top priority requests. The prioritization ranked requests within two groupings:

- General Government Proposals:
  - General Fund
  - Fire & EMS Equipment Fee Fund
  - Other City-wide issues
  - Continued Funding Requests
  - Economic Development Fund.
  
- Public Works Proposals:
  - Projects to accommodate planned growth within 10 years
  - Current repair & maintenance projects
  - New FTE staff

**The General Government Proposals ranking highest within their fund areas were:**

General Fund

1. 7 new police officers
2. Additional radios for the Fire Department
3. Hire a part-time prosecutor
4. Conduct a market compensation survey for non-union employees

Fire & EMS Equipment Fee Fund

1. New incident command vehicle

Economic Development Fund

1. Downtown Streetscape Improvements
2. Downtown Breezeway Sign
3. Riverfront Plan Implementation

Continued Funding Requests

1. Continue to fund existing services, but don't add new requests.

**The Public Works Proposals were ranked as follows:**

1. Current repair & maintenance projects
2. Projects to accommodate planned growth within 10 years
3. New FTE staff

**ADDITIONAL REVENUE SOURCE PRIORITIZATION:** The City Council recognized that additional funding resources would likely be required to fund seven (7) new police officers and for road maintenance. Both proposals ranked as top priorities

with the City Council. A review of available resource options were examined by City Council members and ranked on a scale of 1 to 4 (1-low, 2-moderate, 3-high, and 4-very high priority). The City Council then reviewed the results of the individual member prioritization and attempted to reach a consensus on the best options to fund deficiencies within each fund category. The consensus for additional funding was:

#### Public Safety/General Fund

- Implement a Public Safety Fee applied to the utility bill to fund additional police officers. It is estimated that \$1 per month, per EDU (equivalent dwelling unit) would be needed to fund 1 police officer. The proposed General Fund budget includes 4 new officers (2 starting July 1<sup>st</sup> and 2 starting Jan. 1<sup>st</sup>). This would leave us 3 short of the additional 7 prioritized as needed in January. To fund these additional 3 officers using this revenue source the City Council would need to assess a \$3 per month Public Safety Fee.

#### Transportation – road maintenance

- The consensus was to propose a Transportation Levy in November 2008. (Multiple votes occurred on this issue with significant discussion. A second option that appeared viable, but less desirable, was a \$0.01 per gallon gas tax.)

#### Water, Wastewater, and Storm Water Maintenance

- The initial votes on increasing this fee by approximately 20% were mixed and leaned toward opposed. There were no other clear preferences for funding options and the Citizen Rate Review Committee is considering this issue as part of the normal bi-annual rate review process. It appeared that the City Council is concerned with the size of the increase, but ranks high the need to maintain the current infrastructure and to build to accommodate future growth. The proposed budget includes rate increases currently under consideration by the Citizen Rate Review Committee.

**BUDGET HIGHLIGHTS:** The proposals not ranked as top priorities continued to receive consideration by the City Manager and Finance Director for inclusion in the 2008-09 Budget, but with the understanding that they were not the City's highest priority in the upcoming year. We closely examined line item and capital requests and in the end were able to fund the following requests. Most represented a one-time expenditure request, with the exception of the police officers, prosecutor, IT technician, work study student, and FTE added to support Public Works Proposals. There also is a 3% general cost of living increase included for non-union staff, as are salary adjustments identified in union contracts. In order to balance the Building Fund you will see some staffing reductions. You will also see a reduction in hours for the Emergency Management Coordinator and reduction in material and services in that budget. At this time we believe the various City departments are better prepared to handle an emergency and the level of effort to maintain our preparedness has lessened.

**General Government Proposals:**

<b>Department</b>	<b>Decision Package Title</b>	<b>Status</b>
General - Library	Purchase additional chairs	Funded
General - Library	Rearrange Reference area and provide more useful space	Funded
General - Police	7 New Police Officers (4 are included in the General Fund; <b>3 are proposed in a Public Safety Fee yet to be established</b> )	Funded
General - Court	Hire Part-time Prosecutor	Funded
General - Fire	Additional Fire Radios	Funded
General - Fire	Computerized Online Training	Funded
General - Fire	2 added Mobile Data Terminals (included in the EMS Fund)	Funded
0.5 FTE Public Works; 0.5 FTE Admin. Support Fund 31	New I.T. Technician (0.5 FTE funded as part of the GIS program)	Funded
Admin. Support Fund 31	Admin. Work Study Student	Funded
Fire Equip. Fund 33 - Fire Dept.	New Ambulance funded in lieu of Incident Command Vehicle	Funded
<b>Other Funding Requests:</b>		
Admin. Support Fund 31	City-wide market salary survey & adjustments	Funded
All Funds	Employee retirement pick-up for non-union employees (\$234,000)	Not Funded
Econ. Dev. Fund	Downtown Streetscape Improvements	Funded
Econ. Dev. Fund	Downtown Breezeway Sign	Funded
Econ. Dev. Fund	Riverfront Plan Implementation	Funded
Gen. Fund. & Econ. Dev.	Chamber of Commerce (\$30,000 total)	Funded
General Fund	City Chamber Dues	Funded
General Fund	Chehalem Valley Bus Service	Funded
General Fund	League of Oregon Cities	Funded
General Fund	Mid-Willamette Valley COG	Funded
General Fund	Old Fashioned Festival Fireworks	Funded
General Fund	Thugz Off Drugz (Request \$12,000 or ?)	Not Funded
<b>Staffing Reductions:</b>		
Building Insp. Fund - 8	Elimination of 1 FTE Receptionist	Not Funded
Building Insp. Fund - 8	Reduced from 1 FTE to 0.75 FTE Office Asst.	Funding Reduced
Admin. Support Fund 31	Emergency Management Coordinator, Reduced from .75 FTE to .5 FTE	Funding Reduced

**Public Works Proposals:**

In regards to the Public Works Department budget, the Council’s prioritization session demonstrated a strong desire to fund infrastructure expansion and maintenance. Increases in staffing levels were seen as a lower priority. The proposed fiscal year 2008-09 budget reflects these priorities.

Infrastructure expansion to meet future system demands is funded by systems development charges (SDCs). Master Plans for each element of the system (water, wastewater, storm water and transportation) have been updated. The SDC rates have been adjusted to reflect the funding needs. In fiscal year 2007-08 both the water and wastewater SDCs were increased significantly. The slowdown in new construction has resulted in a decrease in anticipated SDC revenue in fiscal year 2008-09. To address this, the number of SDC projects in the Capital Improvement Plan (CIP) has been reduced.

To address the repair and maintenance needs of the infrastructure, the Citizens' Rate Review Committee (CRRC) has recommended rate increases in the Water Fund (12.5%), Storm Water Fund (15%), and Wastewater Fund (21%).

Initially, the Public Works Department proposed adding 8.3 new FTE to enhance our ability to maintain the infrastructure at industry acceptable levels. For the final proposed budget this has been reduced to 5.3 FTE. During the rate review process, the CRRC requested that staff look further into hiring private firms to perform more of the routine maintenance work as opposed to hiring more staff. In response, staff removed a three-person wastewater maintenance crew (1 crew chief and 2 laborers) instead placing \$200,000 in the wastewater fund contractual line item to hire a private company. The following table identifies the positions originally requested and those in the current proposed budget.

<b>Fund - Position</b>	<b>Original FTE Request</b>	<b>Proposed Budget FTE</b>
Water – Sr. Crew Chief	1	1
Water/Storm Water – Environmental Tech.	1	1
Wastewater – Laborer	2	0
Wastewater/Storm Water – Crew Chief	3	2
Wastewater/Water – Engineer	0.3	0.3
Wastewater/Water – Permitting Specialist	1	1

**SUMMARY:** I believe this year’s budget process provided a great opportunity for the entire Budget Committee to review the service demands faced by each department and to hear firsthand where the Department Heads see their service deficiencies. It also

provided for a productive discussion by the City Council concerning what they see as service goals and potential options to provide adequate funding.

The City will continue to face considerable challenges during the coming years if services are to be maintained and grow with the community. A community's budget should support identifiable and achievable goals that support a vision of the desired Newberg of the future. This will require that we remain good stewards of the community's resources and that those resources are adequate to realize the desired Newberg of the future.

The advice obtained through this process and those early January meetings has hopefully resulted in a proposal acceptable to both the Budget Committee and City Council. The Finance Director and I worked with Department Heads to develop the proposed budget. I would especially like to recognize Elizabeth Comfort, Finance Director, and all her staff for the many hours of preparation work they contributed to produce this document. I recognize that the time commitment by everyone involved was significant and appreciate your willingness to make that commitment.

Respectfully Submitted,

*Robert I. Tardiff*

Robert I. Tardiff

City Manager Pro-Tem

# **Budget Standards and Purpose**

## **Accounting Standards**

The City of Newberg manages its finances according to generally accepted accounting principals. The city operates on a July 1 through June 30 fiscal year. Revenues and expenditures are monitored carefully during each fiscal year to ensure compliance with the adopted budget and state and federal laws. Monthly reports are prepared for the Budget Committee and City Council to monitor expenses. The City's accounting records are maintained on a basis consistent with recommendations by the Governmental Accounting Standards Board. Governmental type funds are kept on a modified accrual basis and the business type and internal service funds are on a full accrual basis. The City publishes a comprehensive annual financial report (CAFR) that documents the City's budgetary performance and financial health. This report includes budget to actual comparisons, thus documenting the City's budgetary compliance.

## **Purpose of the Annual Budget**

The budget represents the financial plan of the City. It is a policy tool for the Mayor and City Council to express the goals and priorities for the next fiscal year and an implementation tool that translates the goals into action plans.

The budget serves other functions as well. It is a financial tool which enables the City to allocate its resources. As a public document, it serves as a communication tool for elected officials and for the administration to communicate decisions to the citizens and staff. As a decision-making document, staff uses the budget both as an accounting tool to ensure financial integrity and as a management audit tool to measure performance. In summary, the budget serves a variety of purposes.

## **Budget Process Overview**

Oregon law (ORS chapter 294) requires local governments to prepare and adopt an annual budget by July 1 of each year. The law establishes standard procedures for preparing, presenting and administering the budget. It requires citizen involvement and public disclosure of the budget before final adoption.

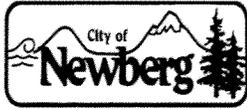
January through March the department heads prepare a budget which the City Manager presents to the Budget Committee in late Spring. The Budget Committee consists of the governing body (Mayor and six City Council members) and an equal number of citizens appointed by the Council for three-year staggered terms. The Budget Committee reviews and revises the budget as necessary during a series of public meetings. After the Budget Committee approves the budget, it is forwarded to the City Council for another public hearing and final adoption. The approved budget is published in the **Newberg Graphic** prior to the City Council hearing and adoption.

## 2008-09 Budget Preparation and Adoption Calendar

January 10,15	Budget Committee
February	Estimates for 2007-08 Year End
March	Departments and Manager Prepare Proposed Budget
March 18-27	Department Budget Review with City Manager
April 9	Publish First Budget Committee meeting notice
April 16	Proposed Budget distributed to Committee members
April 23	Publish Second Budget Committee meeting notice
May 1	First Budget Review meeting*
May 15	Second Budget Review meeting
May 29	Third Budget Review meeting
June 16	Council adopts Budget

\* The Budget Committee may choose to meet at other times to review budget issues.

The Council has final authority to change the approved budget. However, if a change increases a fund's approved expenditures by more than 10%, the budget must be referred back to the Budget Committee. The Council may not change the property tax levy above that approved by the Budget Committee.



## RESOLUTION No. 2008-2792

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**A RESOLUTION ADOPTING THE CITY OF NEWBERG, OREGON  
BUDGET FOR THE 2008-09 FISCAL YEAR, MAKING  
APPROPRIATIONS, LEVYING A PROPERTY TAX, AND  
APPROVING THE CITY OF NEWBERG'S PARTICIPATION IN THE  
STATE REVENUE SHARING PROGRAM**

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### RECITALS:

1. Starting May 1, 2008, and ending May 15, 2008, the City Budget Committee met and reviewed the City Manager's proposed 2008-09 City Budget; and
2. The City of Newberg provides seven of the seven municipal services enumerated in ORS 221.760; and
3. The City Budget Committee and City Council held public hearings on the uses of state revenue sharing funds pursuant to ORS 221.770 and on the proposed budget; and

### THE CITY OF NEWBERG RESOLVES AS FOLLOWS:

1. Pursuant to ORS 221.770, the City of Newberg elects to participate in the State Revenue Sharing Program for the fiscal year beginning July 1, 2008 and ending June 30, 2009. The City Finance Director is directed to file a certified copy of this resolution with the State of Oregon, Department of Administrative Services, prior to July 31, 2008.
2. The City Council adopts the City Budget for the City of Newberg for the fiscal year beginning July 1, 2008 and ending June 30, 2009, as approved by the City Budget Committee and as adjusted by the City Council, in the aggregate amount of \$76,959,674.
3. That the amounts for the fiscal year beginning July 1, 2008, and for the purposes shown below are hereby appropriated:

#### General Fund

General Government	215,533
Municipal Court	306,019
Police	4,656,395
Fire	3,182,160
Communications	875,096
Library	1,164,598
Planning	801,278
Contingency	626,840
Total General Fund	<u>11,827,919</u>

<u>Street Fund</u>		
Public Works		1,337,951
Transfers		60,806
Contingency		161,759
	Total Street Fund	<u>1,560,516</u>
 <u>Civil Forfeiture Fund</u>		
Police		4,793
	Total Civil Forfeiture Fund	<u>4,793</u>
 <u>Capital Projects Fund</u>		
Capital Projects		5,123,275
Transfers		10,026
	Total Capital Projects Fund	<u>5,133,301</u>
 <u>Emergency Medical Services Fund</u>		
Fire		1,305,042
Contingency		132,419
	Total Emergency Medical Services Fund	<u>1,437,461</u>
 <u>Wastewater Fund</u>		
Public Works		3,819,498
Transfers		952,960
Contingency		570,917
	Total Wastewater Fund	<u>5,343,375</u>
 <u>Water Fund</u>		
Public Works		3,550,628
Transfers		2,611,044
Contingency		998,117
	Total Wastewater Fund	<u>7,159,789</u>
 <u>Building Inspection Fund</u>		
Building Inspection		932,279
Contingency		208,908
	Total Building Inspection Fund	<u>1,141,187</u>
 <u>Debt Service Fund</u>		
Debt Service		1,250,121
	Total Debt Service Fund	<u>1,250,121</u>
 <u>City Hall Fund</u>		
Transfers		108,251
	Total City Hall Fund	<u>108,251</u>

<u>9-1-1 Emergency Fund</u>		
Communications		172,318
Contingency		86,841
	Total 9-1-1 Emergency Fund	<u>259,159</u>
 <u>Economic Development Fund</u>		
Planning		1,117,438
Transfers		1,869
	Total Economic Development Fund	<u>1,119,307</u>
 <u>Proprietary Debt Service Fund</u>		
Debt Service		10,608,199
	Total Proprietary Debt Service Fund	<u>10,608,199</u>
 <u>Public Safety Fee Fund</u>		
Police		138,811
Contingency		24,989
	Total Public Safety Fund	<u>163,800</u>
 <u>Storm Water Fund</u>		
Public Works		656,389
Transfer		162,000
Contingency		215,491
	Total Storm Water Fund	<u>1,033,880</u>
 <u>Street Capital Projects Fund</u>		
Capital Projects		1,969,000
Contingency		184,268
	Total Street Capital Projects Fund	<u>2,153,268</u>
 <u>Library Gift &amp; Memorial Fund</u>		
Library		104,800
Contingency		174,075
	Total Library Gift & Memorial Fund	<u>278,875</u>
 <u>Cable TV Trust Fund</u>		
General Government		83,367
	Total Cable TV Trust Fund	<u>83,367</u>
 <u>Animal Shelter Fund</u>		
Capital Projects		374,716
	Total Animal Shelter Fund	<u>374,716</u>

Wastewater Replacement Fund

Public Works	116,500
Transfers	1,733,698
Total Wastewater Replacement Fund	1,850,198

Water Replacement Fund

Public Works	78,500
Transfers	1,186,000
Total Water Replacement Fund	1,264,500

Admin / Support Services Fund

City Manager's Office	535,423
Finance	730,739
General Office	245,592
Information Technology	509,891
Legal	376,758
Public Works	622,728
Insurance	267,000
Contingency	198,625
Total Admin / Support Services Fund	3,486,756

Vehicles/Equipment Replacement Fund

General Government	2,000
City Manager's Office	2,200
Finance	23,900
Information Technology	9,000
Legal	2,500
Municipal Court	3,000
Police	118,750
Fire	9,750
Communications	45,000
Library	8,000
Planning	10,600
Building Inspection	16,850
Public Works	311,000
Facilities Repair / Maintenance	75,000
Contingency	519,291
Total Vehicle/Equipment Replacement Fund	1,156,841

Fire & EMS Equipment Fee Fund

Capital Outlay	192,000
Contingency	336,261
Total Fire & EMS Equipment Fund	528,261

<u>Wastewater Financed CIP's Fund</u>	
Capital Projects	2,800,000
Total Wastewater Capital Projects	2,800,000
 <u>CDBG Grant Fund</u>	
General Government	3,000
Total CDBG Grant Fund	3,000
 <u>Water Financed CIP's Fund</u>	
Capital Projects	200,000
Total Water Financed CIP's Fund	200,000
 <u>Street System Development Fund</u>	
Capital Projects	75,000
Transfers	1,929,000
Contingency	468,626
Total Street System Development Fund	2,472,626
 <u>Storm Water System Development Fund</u>	
Capital Projects	50,000
Transfers	634,000
Contingency	239,368
Total Storm Water System Development Fund	923,368
 <u>Wastewater System Development Fund</u>	
Capital Projects	56,000
Transfers	1,015,407
Contingency	1,257,140
Total Wastewater System Development Fund	2,328,547
 <u>Water System Development Fund</u>	
Capital Projects	54,000
Transfers	1,419,365
Contingency	2,167,505
Total Water System Development Fund	3,640,870
<b>Total Appropriated Budget, All Funds</b>	<b>\$ 71,696,251</b>
Unappropriated Fund Balance - General Fund	1,100,000
Unappropriated Fund Balance - Debt Service	142,605
Unappropriated Fund Balance - City Hall Fund	790,261
Reserves	3,230,557
<b>Total Unappropriated &amp; Reserve Amounts</b>	<b>\$ 5,263,423</b>
<b>Total Adopted Budget</b>	<b>\$ 76,959,674</b>

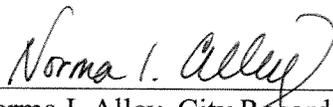
4. The City Council of the City of Newberg imposes the taxes provided for in the adopted budget at the rate of \$4.3827 per \$1,000 of assessed value for general operating purposes and \$400,000 for Debt Service and that these taxes are hereby imposed and categorized for the tax year 2008-09 upon the assessed value of all taxable property within the City.

	<u>General Government Limitation</u>	<u>Excluded from the Limitation</u>
General Fund	\$4.3827 per \$1,000 AV	
Debt Service Fund		\$400,000

5. City Council adopts a Public Safety Fee Fund and the budget; should the revenue that will only be available if the City Council authorizes the Public Safety Fee to be assessed, which shall be done by further Council action at a time to be determined by the Council.
6. The Finance Director is authorized and directed to certify the levy with the Yamhill County Assessor and Yamhill County Clerk.

➤ **EFFECTIVE DATE** of this resolution is the day after the adoption date, which is: June 17, 2008.

**ADOPTED** by the City Council of the City of Newberg, Oregon, this 16<sup>th</sup> day of June, 2008.

  
\_\_\_\_\_  
Norma I. Alley, City Recorder

**ATTEST** by the Mayor this 19<sup>th</sup> day of June, 2008.

  
\_\_\_\_\_  
Bob Andrews, Mayor

### **LEGISLATIVE HISTORY**

By and through City of Newberg Budget Committee at 5/1/08 and 05/15/2008 meetings.

# FUND PURPOSE AND REVENUE SOURCES

## GOVERNMENTAL TYPE ACTIVITIES

### Governmental Funds: Major Funds

#### General Fund (Fund 01)

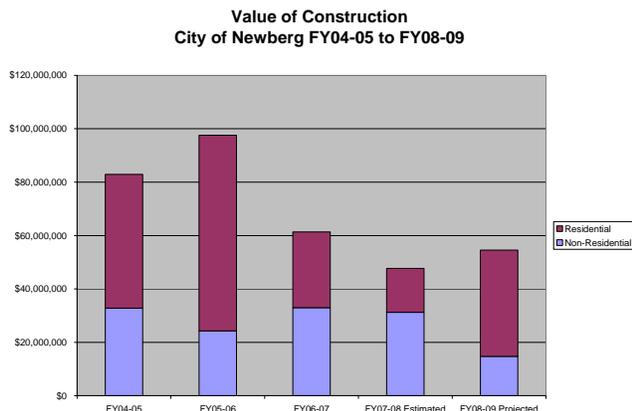
**\$12,927,919**

Major resources for the General Fund include taxes (property, franchise, and room), intergovernmental revenues (grants and intergovernmental agreements), licenses and fees, library fees, court fines and forfeitures, transfers, and interest earnings.

The property tax receipts assume the tax rate of \$4.3827 per \$1,000 of assessed value which is the permanent rate given to the City as a result of Ballot Measure 50 (Oregon Constitution, Article XI, section 11(1)(a)). The tax rate is applied to the assessed value. Any increase over 3% represents new growth in Newberg. The average assessed value increase for the past 3 years has been 9%. The budget assumes a 5% increase based on development permits issued.

Taxes (property, franchise and room) represent 52% of current General Fund revenues. Of this amount, property taxes represent 40% of current revenue. Franchise fees continue for the electrical, telephone, natural gas, garbage and cable TV industry during the fiscal year. The telephone franchise audit is continued as part of the City's periodic review of franchises. All other franchise audits are complete.

Intergovernmental revenues include grants for specific projects and state shared revenues (liquor, cigarette and state revenue sharing) which are based on a per capita and formula distributions. State shared revenues are projected to increase with population growth. Other intergovernmental revenues are based on contracts with the City of Dundee for communications and police services, and with the Newberg Rural Fire Protection District.



The Community Development fee is based on an estimated valuation of .75% at the time of building permit issuance. There are at least three new commercial buildings anticipated in FY2008-09, an expansion at the hospital, a new memory care facility, a HUD senior apartment complex, and at least one significant church addition. Recently new residential

development has slowed significantly, however, with several hundred residential lots now available or soon to be available, we should anticipate construction of around 150 new residential units by the end of FY2008-09.

**Street Fund (Fund 02)**

**\$1,589,116**

The primary revenue source for this fund is the State gas tax. Revenues are received monthly from DMV, Highway Division, and Motor Carrier Transportation Branch net receipts collected. This resource, based on a per capita formula, must be used to build and maintain City streets, sidewalks, and bikeways in accordance with the State Constitution. Funds from the state remain low for a city the size of Newberg to maintain its current street system and to meet its growing needs. Other resources include engineering fees and interest earnings.

**Building Inspection Fund (Fund 08)**

**\$1,141,187**

State law requires that fees collected to enforce the State Building Codes be dedicated to the building inspection program. Starting in 2003-04 the City separated the Building Inspection program from the General Fund to ensure compliance with the law. The revenues are based on approximately 158 single family housing permits and a number of new industrial and commercial buildings.

**Economic Development Fund (Fund 14)**

**\$1,119,307**

The primary resource for this fund is loan principal and interest payments from businesses who borrowed funds from the City to either build or expand their business. The fund also includes the City's business license fee to help support general economic development activities and the Visitor's Center.

**Governmental Funds: Special Revenue Funds**

**Civil Forfeiture Fund (Fund 03)**

**\$4,793**

The major revenue source for this fund is forfeiture funds. The activity in this fund has decreased over the years, primarily due to the change in law dealing with drug forfeitures. For the next fiscal year we anticipate no new funds, although the fund will remain open for future revenues and regulated uses.

**City Hall Fund (Fund 10)**  
**\$898,512**

The purpose of the City Hall fund is to collect revenues for the repayment of the City Hall bonded debt. There are two resources for funding the debt. 1) A City Hall fee is charged as a percentage (.25%) on estimated value at the time of building permit issuance. For budgeting purposes, revenue budgeted is based on the anticipated value of future building permits. 2) A facility charge is collected from several departments within City Hall. They are Wastewater, Water, Economic Development, and Street Funds. These charges are dedicated to the repayment of the City Hall bonded debt.

**9-1-1 Emergency Fund (Fund 13)**  
**\$259,159**

The State 9-1-1 telephone tax is dedicated to establish, enhance or maintain the City's 9-1-1 system. The City also receives 9-1-1 money from Yamhill County to finance the portion of the City's system that serves areas in the northeast part of the County, outside the City limits.

**Public Safety Fee Fund (Fund 16)**  
**\$163,800**

The Council approved the proposal of the Public Safety Fee for adding 3 police officers, with the stipulation that the fee is only to be implemented if the public is in support of these additional police officers. Upon approval and implementation, the revenues will be collected monthly from all in-city utility customers.

**Library Gift & Memorial Fund (Fund 22)**  
**\$278,875**

This fund accounts for gifts the City receives for the Library. The amount of gifts received annually is generally based on past history. Gifts are increased for 2008-09 in anticipation of the Children's Library remodel.

**Cable TV Fund (Fund 23)**  
**\$83,367**

The fund accounts for money received from the closing of the office of the local cable TV company in 2000-01 and annual scholarship funds received from Comcast, a current local cable TV company.

**Fire & EMS Equip Fee Fund (Fund 33)**

**\$528,261**

In May of 1996 a fire fee was established for the purpose of replacing rolling stock and rescue equipment in the Newberg Fire Department and was continued by the Council in June 2004. The revenues are collected monthly from all in-city utility customers based on water meter size.

**CDBG Fund (Fund 38)**

**\$3,000**

\$3,000 is budgeted for 2008-09 for completion of the Yamhill County Head Start Project.

**Governmental Funds: Capital Projects**

**Street Capital Projects Fund (Fund 18)**

**\$2,153,268**

This fund is supported by grants and transfers from the Street Fund and Street Systems Development Fund.

**Animal Shelter Fund (Fund 24)**

**\$374,716**

This fund is accumulating receipts from fundraising activities and donations with the intent of building a new facility for an animal shelter. This program started in 2001 and has a task force assigned by the City Council to review possibilities for future construction actions.

**Street Systems Development Fund (Fund 42)**

**\$2,472,626**

Street systems development charges are reviewed periodically in conjunction with a review of street capital project plans and the Transportation System Plan. The charge is based on the Transportation System Plan for expansion of the system which is required because of new development. The charge was reviewed in January 2006. Systems development revenue projections are based on anticipated new development.

## **Governmental Funds: Debt Service**

### **Debt Service Fund (Fund 09)**

**\$1,392,726**

Property Taxes collected for debt cover the current principal and interest payments for the Public Safety Building Bonds and Fire Facilities Bonds. The debt service payments for the certificates of participation which financed the City Hall remodel are supported by a fee on development permits and facility space rent(See City Hall Fund). Internal Charges to each department based on salaries are collected for the Pension Bonds. The chapter on Debt Service explains this fund in more detail.

## **BUSINESS TYPE ACTIVITIES**

### **Business Type Activities: Operating Funds**

#### **Emergency Medical Services Fund (Fund 05)**

**\$1,437,461**

As of July 1, 1994, the City assumed the ambulance service that had been provided by the local hospital. Revenues to support this service come from user fees and membership services. Call volume and number of transported patients affect this fund and service (see statistics under Fire). Major changes in Medicare went into effect in April 2002 which negatively impacted future revenues. The City closely monitors these rules and their effect on ambulance receipts. Rates were last increased September 2007.

#### **Wastewater Fund (Fund 06)**

**\$5,343,375**

The major resource for the Wastewater Fund is monthly user fees. The Citizens' Rate Review Committee meets biannually to review rates. Anticipated revenues reflect a fee schedule sufficient to cover all costs, including debt service and replacement reserves (depreciation). Revenue increases are proposed for 08/09 and 09/10 fiscal years based on the City's Capital Improvement Projects list from the adopted Facilities Master Plan.

**Water Fund (Fund 07)**

**\$7,159,789**

The major resource for the Water Fund is monthly user fees. The Citizens' Rate Review Committee meets biannually to review rates. Anticipated revenues reflect sufficient revenues to cover all expenses, including debt service and replacement reserves (depreciation). Revenue increases are proposed for 08/09 and 09/10 fiscal years based on the City's adopted Capital Improvement Projects list from the Facilities Master Plan.

**Storm Water Fund (Fund 17)**

**\$1,033,880**

In August 2003 the storm water fee went into effect. The Citizens' Rate Review Committee meets biannually to review rates. Anticipated revenues will cover all maintenance expenses and limited capital costs. Revenue increases are proposed for 08/09 and 09/10 fiscal years based on the City's Capital Improvement Projects list from the adopted Facilities Master Plan.

**Wastewater Replacement & Reserve Fund (Fund 26)**

**\$2,437,081**

The replacement and reserve fund is supported by utility user fees (wastewater and water) through transfers. The City plans these transfers based on a current equipment depreciation schedule and city-funded capital projects. The projects are expenses out of the Capital Projects Fund (Fund 04)

**Water Replacement & Reserve Fund (Fund 27)**

**\$3,879,574**

The replacement and reserve fund is supported by utility user fees (wastewater and water) through transfers. The City plans these transfers based on a current equipment depreciation schedule and City-funded capital projects. The projects are expenses out of the Capital Projects Fund (Fund 04)

**Business Type Activities: Capital Project Funds**

**Capital Projects Fund (Fund 04)**

**\$5,133,301**

The fund is supported through transfers as projects progress to completion. These transfers are from the Water and Wastewater Replacement Reserve funds, Storm Water funds, systems development funds, and some grants and contributions.

**Wastewater Financed CIP's (Fund 36)**

**\$2,800,000**

This fund is supported by interim loans from Oregon Economic Community Development Department (OECDD) to finance construction of the Wastewater Treatment Plant Effluent Reuse facility and pipeline associated with wastewater use and the generator building upgrade.

**Water Financed CIP's (Fund 39)**

**\$200,000**

This fund is supported by interim loans from Oregon Economic Community Development Department (OECDD) to finance construction of the Wastewater Treatment Plant Effluent Reuse facility and pipeline associated with water use.

**Storm Water Systems Development Fund (Fund 43)**

**\$923,368**

The development charges are based on capital improvement master plans for expansion of the systems which is required due to new development. Systems development revenue projections are based on anticipated new development. The rates reflected in the 2008-09 budget include increases effective January 1, 2008.

**Wastewater Systems Development Fund (Fund 46)**

**\$2,328,547**

The development charges are based on capital improvement master plans for expansion of the systems which is required due to new development. Systems development revenue projections are based on anticipated new development. The rates reflected in the 2008-09 budget include increases effective January 1, 2008.

**Water Systems Development Fund (Fund 47)**

**\$3,640,870**

The development charges are based on capital improvement master plans for expansion of the systems which is required due to new development. Systems development revenue projections are based on anticipated new development. The rates reflected in the 2008-09 budget include increases effective January 1, 2008.

## **Business Type Activities: Debt Service Funds**

### **Proprietary Debt Service Fund (Fund 15)**

**\$10,608,199**

This fund accounts for the debt service payments of capital project debt for wastewater and water. Resources include transfers from the wastewater and water operating and systems development funds.

## **INTERNAL SERVICE FUNDS**

### **Administrative Support Services (Fund 31)**

**\$3,486,756**

This fund provides services internally to City departments. Revenues are reimbursements based on services used. Charges for the City Manager's Office are based on percent of budget; charges for Human Resources are based on departmental FTE; Finance is based on percent of operating budget; Information Technology is based on the percentage of service calls; Legal is based on the City Attorney's time; Fleet is based on the number of department vehicles serviced by the Fleet staff; and Facilities is based on several factors including square footage.

### **Vehicle/Equipment Replacement Fund (Fund 32)**

**\$1,156,841**

Replacement schedules for vehicles and major equipment are based on the City's depreciation schedule. Funds are transferred annually from the corresponding departments based on future needs.

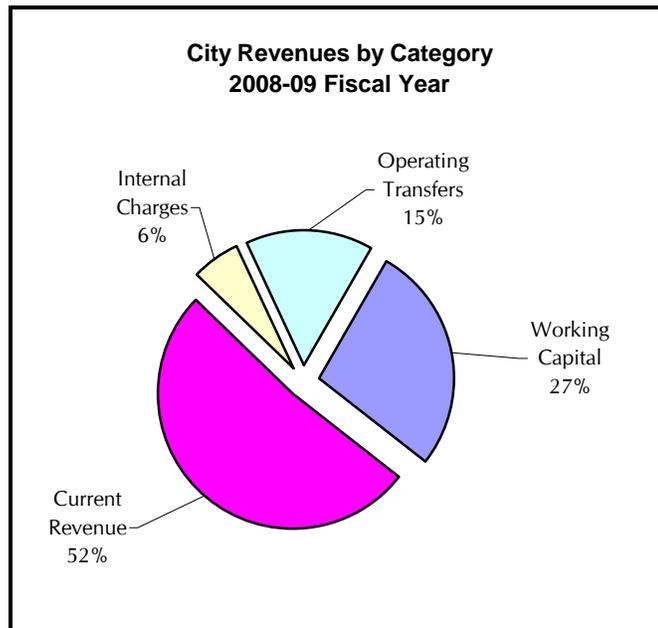


# City Wide Financial Overview

DESCRIPTION	BUDGET 2007-08	BUDGET 2008-09	PERCENT CHANGE
<b>RESOURCES</b>			
Working Capital	\$21,529,022	\$20,929,445	-2.78%
Property Taxes	5,401,708	5,544,591	2.65%
Other Taxes	1,294,900	1,459,000	12.67%
Licenses & Fees	4,535,000	5,759,461	27.00%
Charges for Services	8,862,146	10,104,840	14.02%
Intergovernmental	3,999,686	3,324,951	-16.87%
Fines & Forfeitures	568,500	775,500	36.41%
Loan Payments	205,998	123,906	-39.85%
Bond Proceeds	15,467,396	11,817,000	-23.60%
Interest Earnings	473,748	421,675	-10.99%
Donations	299,500	309,500	3.34%
Miscellaneous	345,500	94,711	-72.59%
Current Revenue	41,454,082	39,735,135	-4.15%
Internal Charges	3,714,214	4,470,668	20.37%
Operating Transfers	11,127,550	11,824,426	6.26%
Internal Resources	14,841,764	16,295,094	9.79%
<b>TOTAL ALL RESOURCES</b>	<b>\$77,824,868</b>	<b>\$76,959,674</b>	<b>-1.11%</b>
<b>EXPENSES</b>			
Personal Services	\$13,819,349	\$15,366,687	11.20%
Materials & Services	10,158,468	10,515,512	3.51%
Capital Outlay	3,101,381	2,590,875	-16.46%
Operating Budget	27,079,198	28,473,074	5.15%
Capital Projects	17,043,070	10,701,991	-37.21%
Debt Service	9,611,247	11,858,320	23.38%
Insurance	267,000	267,000	0.00%
Transfers	11,248,628	11,824,426	5.12%
Non-operating Budget	38,169,945	34,651,737	-9.22%
Contingency	8,133,989	8,600,040	5.73%
Reserves	3,241,736	3,201,957	-1.23%
<b>TOTAL REQUIREMENTS</b>	<b>\$76,624,868</b>	<b>\$74,926,808</b>	<b>-2.22%</b>
Unappropriated Fund Balance	1,200,000	2,032,866	69.41%
<b>TOTAL</b>	<b>\$77,824,868</b>	<b>\$76,959,674</b>	<b>-1.11%</b>
Difference Between Resources & Expenses	\$0	\$0	
<b>Total FTE</b>	<b>161.85</b>	<b>173.90</b>	<b>7.44%</b>

## City-Wide Summary of Revenues by Category

DESCRIPTION	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	PERCENT OF TOTAL	PERCENT CHANGE
Working Capital	18,391,656	22,712,685	21,529,022	20,929,445	27%	-2.78%
Property Taxes	4,530,453	5,237,046	5,401,708	5,544,591	7%	2.65%
Other Taxes	1,120,475	1,350,421	1,294,900	1,459,000	2%	12.67%
Licenses & Fees	6,173,519	3,027,935	4,535,000	5,759,461	7%	27.00%
Charges for Services	7,656,477	8,269,829	8,862,146	10,104,840	13%	14.02%
Intergovernmental	2,389,962	2,356,698	3,999,686	3,324,951	4%	-16.87%
Fines & Forfeitures	402,268	744,015	568,500	775,500	1%	36.41%
Loan Payments	415,632	76,529	205,998	123,906	0%	-39.85%
Bond Proceeds	5,330,233	13,364,751	15,467,396	11,817,000	15%	-23.60%
Interest Earnings	882,652	1,188,027	473,748	421,675	1%	-10.99%
Donations	81,313	138,920	299,500	309,500	0%	3.34%
Miscellaneous	427,859	252,888	345,500	94,711	0%	-72.59%
Current Revenue	29,410,843	36,007,059	41,454,082	39,735,135	52%	-4.15%
Internal Charges	3,283,525	3,590,374	3,714,214	4,470,668	6%	20.37%
Operating Transfers	4,743,835	5,357,824	11,127,550	11,824,426	15%	6.26%
Internal Resources	8,027,360	8,948,198	14,841,764	16,295,094	21%	9.79%
<b>TOTAL ALL RESOURCES</b>	<b>\$ 55,829,859</b>	<b>\$ 67,667,942</b>	<b>\$ 77,824,868</b>	<b>\$ 76,959,674</b>	<b>100%</b>	<b>-1.11%</b>



## Fund Summary of Revenues By Category

FUND	FUND NO	REVENUE CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	PERCENT CHANGE		
<b>General</b>	<b>01</b>	Working Capital	2,209,319	2,159,040	2,492,834	3,015,840	20.98%		
		Property Taxes	4,084,182	4,761,533	4,956,708	5,158,591	4.07%		
		Other Taxes	1,120,475	1,350,421	1,294,900	1,459,000	12.67%		
		Licenses and Fees	776,143	548,681	804,100	535,400	-33.42%		
		Intergovernmental	1,164,186	1,165,617	1,320,290	1,459,831	10.57%		
		Charges for Services	84,809	87,283	95,821	107,515	12.20%		
		Fines & Forfeitures	402,268	673,757	496,500	703,500	41.69%		
		Interest Earnings	97,340	121,852	50,000	42,000	-16.00%		
		Miscellaneous	39,124	60,714	32,500	30,000	-7.69%		
		Internal Charges	3,200	3,500	3,500	416,242	11792.63%		
		Transfers	381,000	451,343	588,857	-	-100.00%		
		<b>TOTAL</b>	<b>10,362,046</b>	<b>11,383,741</b>	<b>12,136,010</b>	<b>12,927,919</b>	<b>6.53%</b>		
<b>Street</b>	<b>02</b>	Working Capital	533,751	737,322	597,977	574,700	-3.89%		
		Licenses and Fees	85,157	44,612	35,000	35,000	0.00%		
		Intergovernmental	981,375	955,626	970,755	958,000	-1.31%		
		Interest Earnings	23,783	36,307	1,010	13,510	1237.62%		
		Loan Payments	-	865	7,906	7,906	0.00%		
		Miscellaneous	1,608	2,334	250,000	-	-100.00%		
		Internal Charges	20,582	21,259	30,000	-	-100.00%		
		Transfers	16,700	7,400	3,000	-	-100.00%		
		<b>TOTAL</b>	<b>1,662,956</b>	<b>1,805,725</b>	<b>1,895,648</b>	<b>1,589,116</b>	<b>-16.17%</b>		
<b>Civil Forfeiture</b>	<b>03</b>	Working Capital	4,109	4,279	4,509	4,708	4.41%		
		Interest Earnings	170	229	200	85	-57.50%		
		<b>TOTAL</b>	<b>4,279</b>	<b>4,508</b>	<b>4,709</b>	<b>4,793</b>	<b>1.78%</b>		
<b>Capital Projects</b>	<b>04</b>	Working Capital	814	3,946	8,898	10,026	12.68%		
		Interest Earnings	3,133	6,079	-	-	0.00%		
		Miscellaneous	20,000	-	-	-	0.00%		
		Transfers	1,289,904	2,190,841	3,938,000	5,123,275	30.10%		
		<b>TOTAL</b>	<b>1,313,851</b>	<b>2,200,866</b>	<b>3,946,898</b>	<b>5,133,301</b>	<b>30.06%</b>		
<b>Emergency Medical Services</b>	<b>05</b>	Working Capital	293,983	280,764	211,844	174,161	-17.79%		
		Charges for Services	955,096	991,946	1,005,000	1,230,000	22.39%		
		Interest Earnings	10,235	11,337	8,499	3,300	-61.17%		
		Donations	30,000	50,000	30,000	30,000	0.00%		
		Miscellaneous	170	3,548	-	-	0.00%		
		Transfers	16,700	7,400	-	-	0.00%		
		<b>TOTAL</b>	<b>1,306,184</b>	<b>1,344,995</b>	<b>1,255,343</b>	<b>1,437,461</b>	<b>14.51%</b>		
<b>Wastewater Operating</b>	<b>06</b>	Working Capital	610,233	791,546	883,701	1,368,275	54.83%		
		Charges for Services	3,145,471	3,204,663	3,491,000	3,875,000	11.00%		
		Fines & Forfeitures	-	35,129	36,000	36,000	0.00%		
		Licenses and Fees	50,185	37,406	21,000	21,000	0.00%		
		Interest Earnings	17,490	32,645	30,000	17,100	-43.00%		
		Miscellaneous	52,131	69,266	26,000	26,000	0.00%		
		Internal Charges	72,222	87,726	50,000	-	-100.00%		
		Transfers	25,050	11,125	-	-	0.00%		
				<b>TOTAL</b>	<b>3,972,782</b>	<b>4,269,506</b>	<b>4,537,701</b>	<b>5,343,375</b>	<b>17.76%</b>

## Fund Summary of Revenues By Category

FUND	FUND NO	REVENUE CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	PERCENT CHANGE
<b>Water Operating</b>	<b>07</b>	Working Capital	935,577	1,365,166	1,690,348	2,586,839	53.04%
		Charges for Services	3,040,326	3,521,491	3,790,000	4,400,000	16.09%
		Fines & Forfeitures	-	35,129	36,000	36,000	0.00%
		Licenses and Fees	223,964	107,485	85,000	85,000	0.00%
		Interest Earnings	37,594	79,458	25,029	36,950	47.63%
		Miscellaneous	53,739	35,552	15,000	15,000	0.00%
		Internal Charges	70,224	94,113	100,000	-	-100.00%
		Transfers	25,050	11,125	-	-	0.00%
		<b>TOTAL</b>	<b>4,386,474</b>	<b>5,249,519</b>	<b>5,741,377</b>	<b>7,159,789</b>	<b>24.71%</b>
<b>Building Inspection</b>	<b>08</b>	Working Capital	1,003,528	1,191,850	697,269	633,226	-9.18%
		Licenses and Fees	1,002,168	503,365	867,900	498,461	-42.57%
		Miscellaneous	9,899	25,391	-	-	0.00%
		Interest Earnings	47,871	54,603	50,000	9,500	-81.00%
		<b>TOTAL</b>	<b>2,063,466</b>	<b>1,775,209</b>	<b>1,615,169</b>	<b>1,141,187</b>	<b>-29.35%</b>
<b>Debt Service</b>	<b>09</b>	Working Capital	422,230	549,747	546,400	554,917	1.56%
		Property Taxes	446,271	475,513	445,000	386,000	-13.26%
		Miscellaneous	152,126	-	-	-	0.00%
		Interest Earnings	24,062	34,187	30,000	15,000	-50.00%
		Internal Charges	215,697	224,742	233,254	295,883	26.85%
		Transfers	109,418	111,283	141,797	140,926	-0.61%
		<b>TOTAL</b>	<b>1,369,804</b>	<b>1,395,472</b>	<b>1,396,451</b>	<b>1,392,726</b>	<b>-0.27%</b>
<b>City Hall</b>	<b>10</b>	Working Capital	488,366	656,192	640,859	767,982	19.84%
		Interest Earnings	23,437	32,175	22,500	6,730	-70.09%
		Licenses and Fees	251,950	116,169	203,000	123,800	-39.01%
		<b>TOTAL</b>	<b>763,753</b>	<b>804,536</b>	<b>866,359</b>	<b>898,512</b>	<b>3.71%</b>
<b>Special Assessments</b>	<b>11</b>	Working Capital	27,113	33,473	-	-	0.00%
		Interest Earnings	2,534	1,562	-	-	0.00%
		Loan Payments	5,467	3,288	-	-	0.00%
		<b>TOTAL</b>	<b>35,114</b>	<b>38,323</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>Bancroft Bond</b>	<b>12</b>	Working Capital	12,659	15,373	-	-	0.00%
		Interest Earnings	2,032	475	-	-	0.00%
		Loan Payments	682	-	-	-	0.00%
		<b>TOTAL</b>	<b>15,373</b>	<b>15,848</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>911 Emergency</b>	<b>13</b>	Working Capital	95,687	102,140	92,305	126,959	37.54%
		Intergovernmental	117,988	130,488	100,000	130,000	30.00%
		Interest Earnings	3,082	3,664	3,000	2,200	-26.67%
		<b>TOTAL</b>	<b>216,757</b>	<b>236,292</b>	<b>195,305</b>	<b>259,159</b>	<b>32.69%</b>

## Fund Summary of Revenues By Category

FUND	FUND NO	REVENUE CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	PERCENT CHANGE
<b>Economic Development</b>	14	Working Capital	447,816	819,474	626,240	860,307	37.38%
		Licenses and Fees	36,265	42,026	42,000	40,000	-4.76%
		Intergovernmental	-	-	100,000	100,000	0.00%
		Miscellaneous	80	23,166	-	-	0.00%
		Interest Earnings	59,774	54,631	28,000	53,000	89.29%
		Loan Payments	319,087	63,796	195,000	66,000	-66.15%
		Transfers	55,427	-	-	-	0.00%
<b>TOTAL</b>			<b>918,449</b>	<b>1,003,093</b>	<b>991,240</b>	<b>1,119,307</b>	<b>12.92%</b>
<b>Proprietary Debt</b>	15	Working Capital	803,542	644,977	125,043	-	-100.00%
		Interest Earnings	22,712	12,297	2,060	-	-100.00%
		Bond Proceeds	168,940	9,314,815	7,124,990	8,817,000	23.75%
		Transfers	325,885	258,407	1,527,407	1,791,199	17.27%
		<b>TOTAL</b>			<b>1,321,079</b>	<b>10,230,496</b>	<b>8,779,500</b>
<b>Public Safety</b>	16	Working Capital	-	-	-	-	0.00%
		Licenses and Fees	-	-	-	163,800	100.00%
		Interest Earnings	-	-	-	-	0.00%
		<b>TOTAL</b>			<b>-</b>	<b>-</b>	<b>-</b>
<b>Storm Water</b>	17	Working Capital	267,633	390,471	399,907	522,380	30.63%
		Charges for Services	417,362	450,431	470,000	480,000	2.13%
		Licenses and Fees	28,651	35,356	20,000	20,000	0.00%
		Miscellaneous	4,990	4,980	2,000	-	-100.00%
		Interest Earnings	12,549	22,909	10,000	11,500	15.00%
		<b>TOTAL</b>			<b>731,185</b>	<b>904,147</b>	<b>901,907</b>
<b>Street Capital Projects</b>	18	Working Capital	34,008	20,948	-	166,042	100.00%
		Intergovernmental	-	52,000	20,000	10,000	-50.00%
		Interest Earnings	1,381	469	-	8,200	100.00%
		Transfers	724,445	1,064,729	4,283,383	1,969,026	-54.03%
		<b>TOTAL</b>			<b>759,834</b>	<b>1,138,146</b>	<b>4,303,383</b>
<b>Library Gift &amp; Memorial</b>	22	Working Capital	33,948	25,681	17,806	20,075	12.74%
		Intergovernmental	3,004	2,980	28,600	28,800	0.70%
		Interest Earnings	1,216	1,271	1,500	500	-66.67%
		Donations	13,666	35,651	229,500	229,500	0.00%
		<b>TOTAL</b>			<b>51,834</b>	<b>65,583</b>	<b>277,406</b>
<b>Cable TV</b>	23	Working Capital	119,441	109,371	83,803	71,567	-14.60%
		Miscellaneous	10,000	10,000	10,000	10,000	0.00%
		Interest Earnings	4,788	4,495	5,000	1,800	-64.00%
		<b>TOTAL</b>			<b>134,229</b>	<b>123,866</b>	<b>98,803</b>
<b>Animal Shelter</b>	24	Working Capital	182,517	207,002	256,103	321,716	25.62%
		Interest Earnings	8,111	4,798	3,000	3,000	0.00%
		Donations	37,647	53,269	40,000	50,000	25.00%
		<b>TOTAL</b>			<b>228,275</b>	<b>265,069</b>	<b>299,103</b>

## Fund Summary of Revenues By Category

FUND	FUND NO	REVENUE CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	PERCENT CHANGE
<b>Wastewater Replacement &amp; Reserves</b>	<b>26</b>	Working Capital	1,467,742	1,590,289	1,292,839	1,755,331	35.77%
		Interest Earnings	57,027	86,291	-	36,000	100.00%
		Internal Charges	49,850	42,351	42,851	45,750	6.77%
		Miscellaneous	-	650	-	-	0.00%
		Transfers	492,468	550,000	160,000	600,000	275.00%
		<b>TOTAL</b>		<b>2,067,087</b>	<b>2,269,581</b>	<b>1,495,690</b>	<b>2,437,081</b>
<b>Water Replacement &amp; Reserves</b>	<b>27</b>	Working Capital	933,263	1,230,588	1,241,837	1,628,424	31.13%
		Interest Earnings	40,009	71,751	-	33,000	100.00%
		Internal Charges	30,800	23,752	23,752	18,150	-23.59%
		Transfers	667,542	600,000	380,000	2,200,000	478.95%
		<b>TOTAL</b>		<b>1,671,614</b>	<b>1,926,091</b>	<b>1,645,589</b>	<b>3,879,574</b>
<b>Administrative Support Services</b>	<b>31</b>	Working Capital	316,276	177,977	129,659	161,046	24.21%
		Intergovernmental	35,612	41,792	38,850	35,320	-9.09%
		Charges for Services	13,413	14,015	10,325	12,325	19.37%
		Miscellaneous	1,288	3,006	10,000	13,711	37.11%
		Interest Earnings	23,216	22,507	10,000	15,500	55.00%
		Internal Charges	2,497,405	2,736,860	2,799,057	3,248,854	16.07%
		<b>TOTAL</b>		<b>2,887,210</b>	<b>2,996,157</b>	<b>2,997,891</b>	<b>3,486,756</b>
<b>Vehicle/Equip Replacement</b>	<b>32</b>	Working Capital	303,286	615,325	818,703	696,052	-14.98%
		Miscellaneous	43,692	10,459	-	-	0.00%
		Interest Earnings	21,911	36,617	30,000	15,000	-50.00%
		Internal Charges	323,545	326,071	401,800	445,789	10.95%
		Transfers	210,261	94,171	-	-	0.00%
		<b>TOTAL</b>		<b>902,695</b>	<b>1,082,643</b>	<b>1,250,503</b>	<b>1,156,841</b>
<b>Fire &amp; EMS Equipment Fee</b>	<b>33</b>	Working Capital	137,087	313,092	260,592	385,461	47.92%
		Licenses and Fees	131,945	133,278	137,000	137,000	0.00%
		Miscellaneous	35,019	15	-	-	0.00%
		Interest Earnings	9,041	10,075	2,000	5,800	190.00%
		Internal Charges	-	30,000	30,000	-	-100.00%
		<b>TOTAL</b>		<b>313,092</b>	<b>486,460</b>	<b>429,592</b>	<b>528,261</b>
<b>Wastewater Financed CIP's</b>	<b>36</b>	Working Capital	(8,385)	-	-	-	0.00%
		Transfers	8,385	-	50,000	-	-100.00%
		Bond Proceeds	-	-	5,045,898	2,800,000	-44.51%
		<b>TOTAL</b>		<b>-</b>	<b>-</b>	<b>5,095,898</b>	<b>2,800,000</b>
<b>CDBG Grant</b>	<b>38</b>	Working Capital	(7,847)	(13,301)	(5,106)	-	-100.00%
		Intergovernmental	2,000	8,195	800,000	3,000	-99.63%
		Transfers	-	-	5,106	-	-100.00%
		<b>TOTAL</b>		<b>(5,847)</b>	<b>(5,106)</b>	<b>800,000</b>	<b>3,000</b>

## Fund Summary of Revenues By Category

FUND	FUND NO	REVENUE CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	PERCENT CHANGE
<b>Water Financed CIP's</b>	<b>39</b>	Working Capital	-	(177,952)	175,256	-	-100.00%
		Interest Earnings	-	2,813	6,000	-	-100.00%
		Financing Proceeds	5,161,293	4,049,936	3,296,508	200,000	-93.93%
		Transfers	395,600	-	50,000	-	-100.00%
		<b>TOTAL</b>	<b>5,556,893</b>	<b>3,874,797</b>	<b>3,527,764</b>	<b>200,000</b>	<b>-94.33%</b>
<b>Street Systems Development</b>	<b>42</b>	Working Capital	3,464,070	4,020,144	3,869,152	837,626	-78.35%
		Licenses and Fees	920,876	426,273	500,000	1,000,000	100.00%
		Intergovernmental	85,797	-	621,191	600,000	-3.41%
		Miscellaneous	3,769	3,307	-	-	0.00%
		Interest Earnings	162,532	220,360	30,290	35,000	15.55%
		Loan Payments	73,260	6,946	1,460	-	-100.00%
		<b>TOTAL</b>	<b>4,710,304</b>	<b>4,677,030</b>	<b>5,022,093</b>	<b>2,472,626</b>	<b>-50.77%</b>
<b>Storm Water Systems Development</b>	<b>43</b>	Working Capital	213,148	286,878	353,355	415,368	17.55%
		Licenses and Fees	110,214	70,432	120,000	500,000	316.67%
		Interest Earnings	9,987	18,058	10,000	8,000	-20.00%
		<b>TOTAL</b>	<b>333,349</b>	<b>375,368</b>	<b>483,355</b>	<b>923,368</b>	<b>91.03%</b>
<b>Wastewater Systems Development</b>	<b>46</b>	Working Capital	684,399	1,396,886	883,580	914,547	3.50%
		Licenses and Fees	946,965	412,656	700,000	1,400,000	100.00%
		Miscellaneous	224	500	-	-	0.00%
		Interest Earnings	48,886	60,496	25,660	14,000	-45.44%
		Loan Payments	17,136	1,634	1,632	-	-100.00%
		<b>TOTAL</b>	<b>1,697,610</b>	<b>1,872,172</b>	<b>1,610,872</b>	<b>2,328,547</b>	<b>44.55%</b>
<b>Water Systems Development</b>	<b>47</b>	Working Capital	2,362,343	3,163,997	3,133,309	2,355,870	-24.81%
		Licenses and Fees	1,609,036	550,196	1,000,000	1,200,000	20.00%
		Interest Earnings	106,749	143,616	90,000	35,000	-61.11%
		Loan Payments	-	-	-	50,000	100.00%
		<b>TOTAL</b>	<b>4,078,128</b>	<b>3,857,809</b>	<b>4,223,309</b>	<b>3,640,870</b>	<b>-13.79%</b>
<b>GRAND TOTAL</b>			<b>55,829,859</b>	<b>67,667,942</b>	<b>77,824,868</b>	<b>76,959,674</b>	<b>-1.11%</b>

## Revenues From Property Taxes

The State of Oregon has a constitutional limit on property taxes for governmental operations. Under the limitation, tax revenue is separated into those for public schools and those for local governments other than public schools. The limitation specifies a maximum rate for all local government operations of \$10.00 per \$1,000 of real market value, while schools are similarly limited to a \$5.00 maximum rate. Local government taxes in the City currently do not exceed the \$10.00 rate limit; however, this limitation may affect the availability of future tax revenues for the City.

In May 1997, voters approved Measure 50 which rolled back assessed values to 90% of 1995-96 and limits future increases of taxable assessed values to 3% per year, except for major improvements. Tax rates are now fixed and not subject to change. Voters may approve local initiatives above the fixed rate provided a majority approves at either (1) a general election in an even numbered year, or (2) at any other election in which at least 50% of registered voters cast a ballot.

In Newberg, the permanent tax rate is \$4.3827 per \$1,000 of assessed valuation. Taxes from the permanent rate are recorded in the General Fund. No local initiative is outstanding. In addition to the permanent rate, is a debt service levy. The levy is for a stipulated amount of taxes from which the county assessor's office computes a tax rate. For FY 2007-08, the bond levy was \$0.3939 per thousand of assessed value.

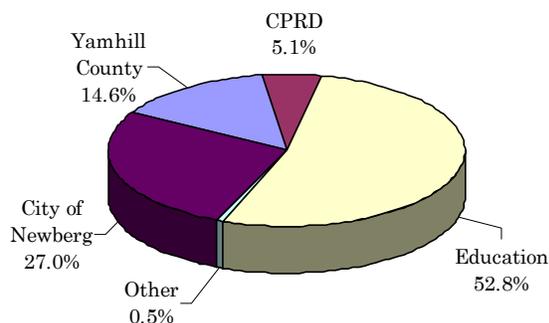
### TAXES LEVIED

	Actual 2005-06	Actual 2006-07	Actual 2007-08	Estimated 2008-09
Taxes - General Fund	\$ 4,349,126	\$ 4,902,269	\$ 5,229,289	\$ 5,481,968
Bonded Debt	472,526	483,516	470,000	400,000
<b>TOTAL TAX LEVIED</b>	<b>\$ 4,821,652</b>	<b>\$ 5,385,785</b>	<b>\$ 5,699,289</b>	<b>\$ 5,881,968</b>
% Change	7.57%	11.70%	5.82%	3.21%

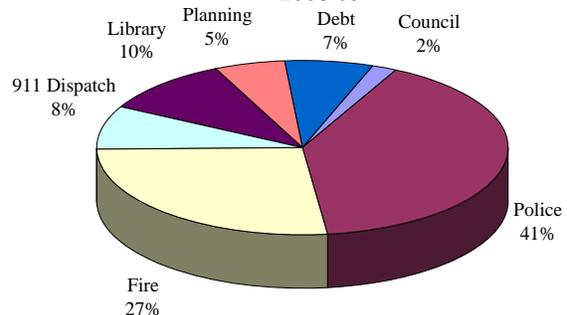
### ASSESSED VALUES

	Actual 2005-06	Actual 2006-07	Actual 2007-08	Estimated 2008-09
Prior Year Assessed Value	\$ 908,510,978	\$ 988,525,040	\$ 1,110,866,040	\$ 1,193,170,105
Change in Value	80,014,062	122,341,000	82,304,065	57,649,744
<b>TOTAL ASSESSED VALUE</b>	<b>\$ 988,525,040</b>	<b>\$ 1,110,866,040</b>	<b>\$ 1,193,170,105</b>	<b>\$ 1,250,819,849</b>
% Change	8.81%	12.38%	7.41%	4.83%

City Taxing District Breakdown: 2007-08

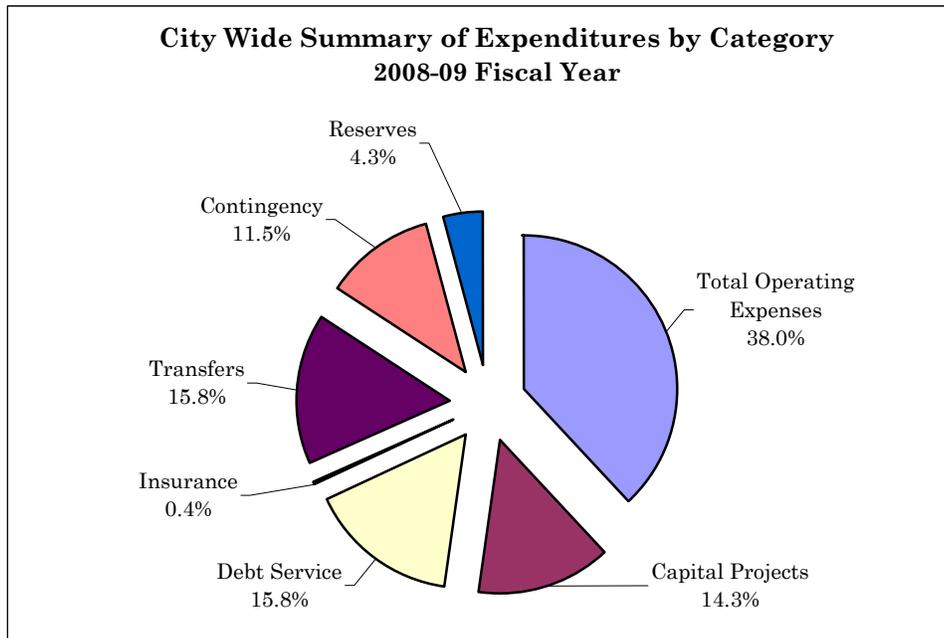


Distribution of Property Tax: Estimated 2008-09



## City Wide Summary of Expenditures by Category

DESCRIPTION	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	PERCENT OF TOTAL	PERCENT CHANGE
Personal Services	11,191,749	12,341,821	13,819,349	15,366,687	20.5%	11.20%
Materials & Services	6,791,678	7,211,789	10,158,468	10,515,512	14.0%	3.51%
Capital Outlay	817,847	1,012,427	3,101,381	2,590,875	3.5%	-16.46%
Total Operating Expenses	18,801,274	20,566,037	27,079,198	28,473,074	38.0%	5.15%
Capital Projects	7,806,550	7,038,408	17,043,070	10,701,991	14.3%	-37.21%
Debt Service	1,496,159	10,932,144	9,611,247	11,858,320	15.8%	23.38%
Insurance	269,356	230,841	267,000	267,000	0.4%	0.00%
Transfers	4,743,835	5,357,824	11,248,628	11,824,426	15.8%	5.12%
Total Non-Operating Budget	14,315,900	23,559,217	38,169,945	34,651,737	46.2%	-9.22%
Contingency	-	-	8,133,989	8,600,040	11.5%	5.73%
Reserves	-	-	3,241,736	3,201,957	4.3%	-1.23%
TOTAL REQUIREMENTS	33,117,174	44,125,254	76,624,868	74,926,808	97.4%	-2.22%
Unappropriated Fund Balance	-	-	1,200,000	2,032,866	2.6%	69.41%
TOTAL	33,117,174	44,125,254	77,824,868	76,959,674	100.0%	-1.11%



The City's operating budget makes up 37.9% of the budget and capital projects makes up about 14.3%. The balance of the budget (debt services, reserves, transfers, contingency, insurance, and unappropriated fund balances) comprises about 47.8%.

## Fund Summary of Expenditures by Category

FUND	FUND NO	EXPENSE CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	PERCENT CHANGE
<b>General</b>	<b>01</b>	General Government	190,490	193,156	184,151	215,533	17.04%
		City Manager's Office	8,054	10,368	-	-	0.00%
		Municipal Court	270,650	287,557	306,772	306,019	-0.25%
		Police	3,559,997	3,779,143	4,189,511	4,656,395	11.14%
		Fire	1,879,906	2,286,348	2,743,213	3,182,160	16.00%
		Communications	723,597	671,480	840,155	875,096	4.16%
		Library	904,969	956,890	1,094,652	1,164,598	6.39%
		Planning	569,916	611,798	735,745	801,278	8.91%
		Transfers	95,427	94,171	-	-	0.00%
		Contingency	-	-	941,811	626,840	-33.44%
		Unappropriated Fund Bal	-	-	1,100,000	1,100,000	0.00%
<b>TOTAL</b>			<b>8,203,006</b>	<b>8,890,911</b>	<b>12,136,010</b>	<b>12,927,919</b>	<b>6.53%</b>
<b>Street</b>	<b>02</b>	Public Works	872,179	923,656	1,355,074	1,337,951	-1.26%
		Transfers	53,455	124,034	59,997	60,806	1.35%
		Contingency	-	-	480,577	190,359	-60.39%
		Reserves	-	-	-	-	0.00%
		<b>TOTAL</b>			<b>925,634</b>	<b>1,047,690</b>	<b>1,895,648</b>
<b>Civil Forfeiture</b>	<b>03</b>	Police	-	-	4,709	4,793	1.78%
		<b>TOTAL</b>			<b>-</b>	<b>-</b>	<b>4,709</b>
<b>Capital Projects</b>	<b>04</b>	Capital Projects	1,309,905	2,190,840	3,938,000	5,123,275	30.10%
		Transfers	-	-	-	10,026	100.00%
		Reserves	-	-	8,898	-	-100.00%
		<b>TOTAL</b>			<b>1,309,905</b>	<b>2,190,840</b>	<b>3,946,898</b>
<b>Emergency Medical Services</b>	<b>05</b>	Fire	1,025,420	1,100,747	1,213,094	1,305,042	7.58%
		Contingency	-	-	42,249	132,419	213.43%
		<b>TOTAL</b>			<b>1,025,420</b>	<b>1,100,747</b>	<b>1,255,343</b>
<b>Wastewater Operating</b>	<b>06</b>	Finance-Utility Billing	87,321	92,366	79,814	-	-100.00%
		Public Works	2,202,537	2,391,396	3,038,660	3,819,498	25.70%
		Transfers	891,378	780,533	643,345	952,960	48.13%
		Contingency	-	-	775,882	570,917	-26.42%
		<b>TOTAL</b>			<b>3,181,236</b>	<b>3,264,295</b>	<b>4,537,701</b>
<b>Water Operating</b>	<b>07</b>	Finance-Utility Billing	87,995	93,461	93,068	-	-100.00%
		Public Works	2,119,521	2,313,432	3,026,292	3,550,628	17.33%
		Transfers	813,792	876,726	856,267	2,611,044	204.93%
		Contingency	-	-	1,765,750	998,117	-43.47%
		<b>TOTAL</b>			<b>3,021,308</b>	<b>3,283,619</b>	<b>5,741,377</b>
<b>Building Inspection</b>	<b>08</b>	Building Inspection	871,616	860,600	1,176,965	932,279	-20.79%
		Contingency	-	-	438,204	208,908	-52.33%
		Transfers	-	29,600	-	-	0.00%
		<b>TOTAL</b>			<b>871,616</b>	<b>890,200</b>	<b>1,615,169</b>

## Fund Summary of Expenditures by Category

FUND	FUND NO	EXPENSE CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	PERCENT CHANGE
<b>Debt Service</b>	<b>09</b>	Debt Service	820,057	830,862	831,747	1,250,121	50.30%
		Reserves	-	-	464,704	-	-100.00%
		Unappropriated Fund Bal	-	-	100,000	142,605	42.61%
		<b>TOTAL</b>	<b>820,057</b>	<b>830,862</b>	<b>1,396,451</b>	<b>1,392,726</b>	<b>-0.27%</b>
<b>City Hall</b>	<b>10</b>	Transfers	107,561	109,394	108,920	108,251	-0.61%
		Reserves	-	-	757,439	-	-100.00%
		Unappropriated Fund Bal	-	-	-	790,261	100.00%
		<b>TOTAL</b>	<b>107,561</b>	<b>109,394</b>	<b>866,359</b>	<b>898,512</b>	<b>3.71%</b>
<b>Special Assessments</b>	<b>11</b>	Capital Projects	1,641	-	-	-	0.00%
		Transfers	-	38,323	-	-	0.00%
		<b>TOTAL</b>	<b>1,641</b>	<b>38,323</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>Bancroft Bond</b>	<b>12</b>	Transfers	-	15,848	-	-	0.00%
		<b>TOTAL</b>	<b>-</b>	<b>15,848</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>911 Emergency</b>	<b>13</b>	Communications	114,617	129,455	151,685	172,318	13.60%
		Contingency	-	-	43,620	86,841	99.09%
		<b>TOTAL</b>	<b>114,617</b>	<b>129,455</b>	<b>195,305</b>	<b>259,159</b>	<b>32.69%</b>
<b>Economic Development</b>	<b>14</b>	Planning	97,118	343,833	817,425	1,117,438	36.70%
		Contingency	-	-	1,829	-	-100.00%
		Transfers	1,857	1,889	171,986	1,869	-98.91%
		<b>TOTAL</b>	<b>98,975</b>	<b>345,722</b>	<b>991,240</b>	<b>1,119,307</b>	<b>12.92%</b>
<b>Proprietary Debt</b>	<b>15</b>	Debt Service	676,102	10,101,282	8,779,500	10,608,199	20.83%
		<b>TOTAL</b>	<b>676,102</b>	<b>10,101,282</b>	<b>8,779,500</b>	<b>10,608,199</b>	<b>20.83%</b>
<b>Public Safety</b>	<b>16</b>	Police	-	-	-	138,811	100.00%
		Contingency	-	-	-	24,989	100.00%
		<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>163,800</b>	<b>100.00%</b>
<b>Storm Water</b>	<b>17</b>	Finance-Utility Billing	16,590	28,915	31,093	-	-100.00%
		Public Works	295,904	320,048	467,854	656,389	40.30%
		Transfers	28,220	3,912	150,000	162,000	8.00%
		Contingency	-	-	252,960	215,491	-14.81%
		<b>TOTAL</b>	<b>340,714</b>	<b>352,875</b>	<b>901,907</b>	<b>1,033,880</b>	<b>14.63%</b>
<b>Street Capital Projects</b>	<b>18</b>	Capital Projects	738,886	1,138,044	4,303,383	1,969,000	-54.25%
		Contingency	-	-	-	184,268	100.00%
		<b>TOTAL</b>	<b>738,886</b>	<b>1,138,044</b>	<b>4,303,383</b>	<b>2,153,268</b>	<b>-49.96%</b>
<b>Library Gift &amp; Memorial</b>	<b>22</b>	Library	26,153	29,708	84,600	104,800	23.88%
		Contingency	-	-	192,806	174,075	-9.71%
		Reserves	-	-	-	-	0.00%
		<b>TOTAL</b>	<b>26,153</b>	<b>29,708</b>	<b>277,406</b>	<b>278,875</b>	<b>0.53%</b>

## Fund Summary of Expenditures by Category

FUND	FUND NO	EXPENSE CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	PERCENT CHANGE
Cable TV	23	General Government	24,858	36,899	30,000	83,367	177.89%
		Contingency	-	-	68,803	-	-100.00%
		<b>TOTAL</b>	<b>24,858</b>	<b>36,899</b>	<b>98,803</b>	<b>83,367</b>	<b>-15.62%</b>
Animal Shelter	24	Capital Projects	21,273	9,983	299,103	374,716	25.28%
		<b>TOTAL</b>	<b>21,273</b>	<b>9,983</b>	<b>299,103</b>	<b>374,716</b>	<b>25.28%</b>
Wastewater Replacement & Reserves	26	Public Works	165,138	85,166	198,304	116,500	-41.25%
		Transfers	311,660	392,445	475,000	1,733,698	264.99%
		Reserves	-	-	822,386	586,883	-28.64%
		<b>TOTAL</b>	<b>476,798</b>	<b>477,611</b>	<b>1,495,690</b>	<b>2,437,081</b>	<b>62.94%</b>
Water Replacement & Reserves	27	Public Works	99,857	92,404	135,180	78,500	-41.93%
		Transfers	341,169	232,713	576,000	1,186,000	105.90%
		Reserves	-	-	934,409	2,615,074	179.86%
		<b>TOTAL</b>	<b>441,026</b>	<b>325,117</b>	<b>1,645,589</b>	<b>3,879,574</b>	<b>135.76%</b>
Administrative Support Services	31	City Manager	400,780	445,328	461,003	535,423	16.14%
		Finance	727,099	745,477	849,371	976,331	14.95%
		Information Technology	350,511	400,353	380,246	509,891	34.10%
		Legal	299,707	309,675	300,485	376,758	25.38%
		Public Works	494,780	534,838	609,982	622,728	2.09%
		Insurance	269,356	230,841	267,000	267,000	0.00%
		Contingency	-	-	15,747	198,625	1161.35%
		Transfers	167,000	74,050	64,057	-	-100.00%
		Reserves	-	-	50,000	-	-100.00%
		<b>TOTAL</b>	<b>2,709,233</b>	<b>2,740,562</b>	<b>2,997,891</b>	<b>3,486,756</b>	<b>16.31%</b>
Vehicle/Equip Replacement	32	General Government	-	-	2,038	2,000	-1.86%
		City Manager	-	3,263	1,468	2,200	49.86%
		Human Resources	-	-	1,000	-	-100.00%
		City Recorder	-	-	1,000	-	-100.00%
		Finance	3,854	3,616	32,469	23,900	-26.39%
		Information Technology	1,733	11,761	13,361	9,000	-32.64%
		Legal	1,649	-	8,111	2,500	-69.18%
		Municipal Court	-	-	6,646	3,000	-54.86%
		Police	143,246	124,586	296,248	118,750	-59.92%
		Fire	4,426	1,100	57,622	9,750	-83.08%
		Communications	7,240	32,566	39,769	45,000	13.15%
		Library	5,174	4,096	8,001	8,000	-0.01%
		Planning & Building	1,649	3,130	62,744	27,450	-56.25%
		Public Works	88,725	59,836	537,681	311,000	-42.16%
		Facilities	29,674	19,987	182,345	75,000	-58.87%
		Contingency	-	-	-	519,291	100.00%
<b>TOTAL</b>	<b>287,370</b>	<b>263,941</b>	<b>1,250,503</b>	<b>1,156,841</b>	<b>-7.49%</b>		
Fire & EMS Equipment Fee	33	Fire	-	227,599	429,592	192,000	-55.31%
		Contingency	-	-	-	336,261	100.00%
		<b>TOTAL</b>	<b>-</b>	<b>227,599</b>	<b>429,592</b>	<b>528,261</b>	<b>22.97%</b>

## Fund Summary of Expenditures by Category

FUND	FUND NO	EXPENSE CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	PERCENT CHANGE
Wastewater Financed CIP's	36	Capital Projects	-	-	5,095,898	2,800,000	-45.05%
		<b>TOTAL</b>	-	-	5,095,898	2,800,000	-45.05%
CDBG Grant	38	General Government	7,454	-	800,000	3,000	-99.63%
		<b>TOTAL</b>	7,454	-	800,000	3,000	-99.63%
Water Financed CIP's	39	Capital Projects	5,734,845	3,699,541	3,406,686	200,000	-94.13%
		<b>TOTAL</b>	5,734,845	3,699,541	3,527,764	200,000	-94.33%
Street Systems Development	42	Administration	19,170	-	-	-	0.00%
		Capital Projects	-	-	-	75,000	100.00%
		Transfers	670,990	940,695	4,254,383	1,929,000	-54.66%
		Contingency	-	-	767,710	468,626	-38.96%
		<b>TOTAL</b>	690,160	940,695	5,022,093	2,472,626	-50.77%
Storm Water Systems Development	43	Capital Projects	-	-	-	50,000	100.00%
		Transfers	46,471	-	50,000	634,000	1168.00%
		Contingency	-	-	433,355	239,368	-44.76%
		<b>TOTAL</b>	46,471	-	483,355	923,368	91.03%
Wastewater Systems Development	46	Capital Projects	-	-	-	56,000	100.00%
		Transfers	300,724	774,623	1,460,021	1,015,407	-30.45%
		Contingency	-	-	150,851	1,257,140	733.37%
		<b>TOTAL</b>	300,724	774,623	1,610,872	2,328,547	44.55%
Water Systems Development	47	Capital Projects	-	-	-	54,000	100.00%
		Transfers	914,131	868,868	2,257,574	1,419,365	-37.13%
		Contingency	-	-	1,965,735	2,167,505	10.26%
		<b>TOTAL</b>	914,131	868,868	4,223,309	3,640,870	-13.79%
<b>GRAND TOTAL</b>			33,117,174	44,125,254	77,824,868	76,959,674	-1.11%

# Summary of Expenditures by Service

	<b>BUDGET</b>	<b>FTE</b>	<b>BUDGET</b>	<b>FTE</b>
	<b>2007-08</b>		<b>2008-09</b>	
<b>City Services</b>				
<b>Public Safety</b>				
Fire	4,443,521	25.01	4,688,952	26.16
Police	4,490,468	32.25	4,918,749	39.50
Communications	1,031,609	9.95	1,092,414	9.70
<b>Community Development</b>				
Planning & Building Inspection	2,792,879	17.50	2,878,445	13.75
Public Works	9,551,372	43.25	10,568,194	48.65
<b>Other</b>				
Library	1,187,253	13.14	1,277,398	13.14
Municipal Court	313,418	2.40	309,019	2.20
<b>Administrative Support Services</b>				
City Council	\$1,016,189	0.00	\$303,900	0.00
City Manager's Office	464,471	3.75	537,623	4.50
Finance	1,085,815	8.00	1,000,231	8.00
Information Technology	393,607	4.00	518,891	5.00
Legal	308,596	2.60	379,258	3.30
<b>Capital Projects</b>	17,043,070		10,701,991	
<b>Nondepartmental</b>	32,502,600		35,751,743	
<b>Total</b>	<b>\$76,624,868</b>	<b>161.85</b>	<b>\$74,926,808</b>	<b>173.90</b>
Unappropriated Fund Balance	\$1,200,000		\$2,032,866	
<b>TOTAL</b>	<b>\$77,824,868</b>	<b>161.85</b>	<b>\$76,959,674</b>	<b>173.90</b>

# Transfer Matrix

		Funds In					Total		
		<u>Capital</u>	<u>Debt</u>	<u>Proprietary</u>	<u>Street</u>	<u>Wastewater</u>		<u>Water</u>	
		<u>Projects</u>	<u>Service</u>	<u>Debt</u>	<u>Capital</u>	<u>Replacement &amp;</u>		<u>Replacement</u>	
		04	09	15	18	26	27		
Funds Out	Street	02	30,806		30,000			60,806	
	Capital Projects*	04			10,026			10,026	
	Wastewater	06		352,960		600,000		952,960	
	Water	07		411,044			2,200,000	2,611,044	
	City Hall	10		108,251				108,251	
	Economic Development	14		1,869				1,869	
	Storm Water	17	162,000					162,000	
	Wastewater Replacement & Reserve	26	1,733,698					1,733,698	
	Water Replacement & Reserve	27	1,186,000					1,186,000	
	Administrative Support Services	31						-	
	Street Systems Development	42			1,929,000			1,929,000	
	Storm Water Systems Development	43	634,000					634,000	
	Wastewater Systems Development	46	862,577	152,830				1,015,407	
	Water Systems Development	47	545,000	874,365				1,419,365	
	<b>Total</b>	<b>\$</b>	<b>5,123,275</b>	<b>140,926</b>	<b>1,791,199</b>	<b>1,969,026</b>	<b>600,000</b>	<b>2,200,000</b>	<b>11,824,426</b>

\* A one time transfer to move payment-in-lieu interest to Street Capital Projects.

**Personal Services Budget  
Fiscal Year 2008-09**

Department/Program	FTE	Total Salary	MISCELLANEOUS			FICA	Worker's Comp	Unemployment	Employment Taxes	Retirement	Health	Life/LTD	Benefits	GRAND TOTAL
			Longevity	Misc	Other									
<b>GENERAL FUND</b>														
<b>CITY COUNCIL (1110)</b>	-	5,377	-	-	-	411	196	4	611	-	-	-	-	5,988
<b>COURT (1510)</b>	2.20	112,584	720	650	-	8,718	507	285	9,510	12,917	26,574	982	40,473	163,937
<b>POLICE</b>														
Administration (2110)	1.00	100,279	720	1,358	-	8,072	2,359	257	10,688	28,188	15,496	794	44,478	157,523
Patrol (2120)	28.00	1,645,840	7,360	7,720	-	127,059	42,854	4,150	174,063	320,550	404,370	15,601	740,521	2,575,504
Investigations (2130)	6.00	433,112	1,120	2,152	-	33,384	11,177	1,094	45,655	84,580	81,694	3,789	170,063	652,102
Support Services (2150)	4.50	218,712	1,920	1,118	-	16,965	937	553	18,455	40,954	60,558	2,352	103,864	344,069
<b>TOTAL POLICE</b>	<b>39.50</b>	<b>2,397,943</b>	<b>11,120</b>	<b>12,348</b>	<b>-</b>	<b>185,480</b>	<b>57,327</b>	<b>6,054</b>	<b>248,861</b>	<b>474,272</b>	<b>562,118</b>	<b>22,536</b>	<b>1,058,926</b>	<b>3,729,198</b>
<b>FIRE</b>														
Administration (2210)	2.00	175,800	1,680	2,148	700	23,535	2,491	454	26,480	34,767	20,926	1,362	57,055	263,863
Suppression (2220)	16.56	1,176,923	1,680	1,638	85,966	98,095	26,006	3,208	127,309	249,192	170,782	7,886	427,860	1,821,376
Prevention (2230)	1.00	88,632	480	1,149	8,363	7,545	1,982	247	9,774	18,567	15,496	715	34,778	143,176
<b>TOTAL FIRE</b>	<b>19.56</b>	<b>1,441,355</b>	<b>3,840</b>	<b>4,935</b>	<b>95,029</b>	<b>129,175</b>	<b>30,479</b>	<b>3,909</b>	<b>163,563</b>	<b>302,526</b>	<b>207,204</b>	<b>9,963</b>	<b>519,693</b>	<b>2,228,415</b>
<b>COMMUNICATIONS (2310)</b>	<b>7.50</b>	<b>371,793</b>	<b>1,080</b>	<b>1,843</b>	<b>-</b>	<b>28,668</b>	<b>910</b>	<b>938</b>	<b>30,516</b>	<b>72,315</b>	<b>112,356</b>	<b>3,929</b>	<b>188,600</b>	<b>593,832</b>
<b>LIBRARY</b>														
Administration (3110)	3.00	181,572	800	1,216	-	14,045	404	459	14,908	30,179	16,290	1,820	48,289	246,785
Public Services (3120)	10.14	367,637	-	-	-	28,125	743	919	29,787	13,953	30,992	1,026	45,971	443,395
<b>TOTAL LIBRARY</b>	<b>13.14</b>	<b>549,209</b>	<b>800</b>	<b>1,216</b>	<b>-</b>	<b>42,170</b>	<b>1,147</b>	<b>1,378</b>	<b>44,695</b>	<b>44,132</b>	<b>47,282</b>	<b>2,846</b>	<b>94,260</b>	<b>690,180</b>
<b>PLANNING (4110)</b>	<b>6.25</b>	<b>350,904</b>	<b>480</b>	<b>1,069</b>	<b>-</b>	<b>26,963</b>	<b>2,307</b>	<b>881</b>	<b>30,151</b>	<b>52,693</b>	<b>62,778</b>	<b>3,441</b>	<b>118,912</b>	<b>501,516</b>
<b>TOTAL GENERAL FUND</b>	<b>88.15</b>	<b>5,229,165</b>	<b>18,040</b>	<b>22,061</b>	<b>95,029</b>	<b>421,585</b>	<b>92,873</b>	<b>13,449</b>	<b>527,907</b>	<b>958,855</b>	<b>1,018,312</b>	<b>43,697</b>	<b>2,020,864</b>	<b>7,913,066</b>
<b>STREET FUND</b>														
Administration (5110)	0.25	23,556	-	353	-	1,829	199	60	2,088	4,555	3,874	201	8,630	34,627
Engineering-Design (5112)	1.98	109,799	389	314	-	8,453	786	277	9,516	19,103	24,402	1,155	44,660	164,678
Street Maintenance (5120)	3.75	188,826	1,280	502	6,887	15,108	7,439	494	23,041	30,940	58,110	2,047	91,097	311,633
<b>TOTAL STREET FUND</b>	<b>5.98</b>	<b>322,181</b>	<b>1,669</b>	<b>1,169</b>	<b>6,887</b>	<b>25,390</b>	<b>8,424</b>	<b>831</b>	<b>34,645</b>	<b>54,598</b>	<b>86,386</b>	<b>3,403</b>	<b>144,387</b>	<b>510,938</b>
<b>EMERGENCY MEDICAL SERVICES</b>														
Fire/EMS (2250)	6.60	513,377	1,200	1,149	31,200	41,839	10,589	1,367	53,795	99,361	101,376	3,868	204,605	805,326
<b>TOTAL EMS FUND</b>	<b>6.60</b>	<b>513,377</b>	<b>1,200</b>	<b>1,149</b>	<b>31,200</b>	<b>41,839</b>	<b>10,589</b>	<b>1,367</b>	<b>53,795</b>	<b>99,361</b>	<b>101,376</b>	<b>3,868</b>	<b>204,605</b>	<b>805,326</b>
<b>WASTEWATER FUND</b>														
<b>PUBLIC WORKS</b>														
Administration (5110)	0.25	23,556	-	353	-	1,829	199	60	2,088	4,555	3,874	201	8,630	34,627
CIP Engineering (5113)	4.00	244,203	406	-	-	18,713	1,923	611	21,247	36,131	43,582	2,115	81,828	347,684
Plant Operations (5131)	6.83	370,530	1,800	1,892	2,792	28,843	7,443	944	37,230	58,249	82,437	3,713	144,399	558,643
Collection (5132)	3.00	160,272	1,020	587	1,371	12,488	5,924	409	18,821	24,931	43,971	1,664	70,566	252,637
Construction (5134)	3.08	151,098	840	680	1,168	11,764	4,886	385	17,035	23,941	47,728	1,651	73,320	244,141
<b>TOTAL WASTEWATER FUND</b>	<b>17.16</b>	<b>949,659</b>	<b>4,066</b>	<b>3,512</b>	<b>5,331</b>	<b>73,637</b>	<b>20,375</b>	<b>2,409</b>	<b>96,421</b>	<b>147,807</b>	<b>221,592</b>	<b>9,344</b>	<b>378,743</b>	<b>1,437,732</b>

**Personal Services Budget  
Fiscal Year 2008-09**

Department/Program	FTE	Total Salary	MISCELLANEOUS			FICA	Worker's Comp	Unemploy-ment	Employment Taxes	Retire-ment	Health	Life/LTD	Benefits	GRAND TOTAL
			Longevity	Misc	Other									
<b>WATER FUND</b>														
<b>PUBLIC WORKS</b>														
Administration (5110)	0.25	23,556	-	353	-	1,829	199	60	2,088	4,555	3,874	201	8,630	34,627
CIP Engineering (5113)	4.52	269,923	406	-	-	20,681	2,150	676	23,507	40,335	51,495	2,401	94,231	388,067
Plant Operations (5141)	6.82	369,582	1,800	2,264	2,661	28,789	7,528	943	37,260	58,289	82,437	3,713	144,439	558,006
Distribution (5142)	2.50	122,592	240	356	1,088	9,506	3,223	312	13,041	19,219	26,157	1,335	46,711	184,028
Construction (5145)	4.34	231,024	2,520	2,170	1,657	18,159	6,142	594	24,895	36,509	67,253	2,411	106,173	368,439
<b>TOTAL WATER FUND</b>	<b>18.43</b>	<b>1,016,677</b>	<b>4,966</b>	<b>5,143</b>	<b>5,406</b>	<b>78,964</b>	<b>19,242</b>	<b>2,585</b>	<b>100,791</b>	<b>158,907</b>	<b>231,216</b>	<b>10,061</b>	<b>400,184</b>	<b>1,533,167</b>
<b>BUILDING INSPECTION</b>														
Building Inspection (4210)	7.00	432,420	1,200	1,567	-	33,292	2,996	1,087	37,375	70,434	81,822	4,016	156,272	628,834
<b>TOTAL BUILDING INSPECT</b>	<b>7.00</b>	<b>432,420</b>	<b>1,200</b>	<b>1,567</b>	<b>-</b>	<b>33,292</b>	<b>2,996</b>	<b>1,087</b>	<b>37,375</b>	<b>70,434</b>	<b>81,822</b>	<b>4,016</b>	<b>156,272</b>	<b>628,834</b>
<b>911 EMERGENCY FUND</b>														
Communications (2310)	2.20	99,532	-	-	-	7,614	242	249	8,105	17,903	20,048	979	38,930	146,567
<b>TOTAL 911 EMERGENCY FUND</b>	<b>2.20</b>	<b>99,532</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,614</b>	<b>242</b>	<b>249</b>	<b>8,105</b>	<b>17,903</b>	<b>20,048</b>	<b>979</b>	<b>38,930</b>	<b>146,567</b>
<b>ECONOMIC DEVELOPMENT FUND</b>														
Economic Dev (4120)	0.50	30,756	240	461	-	2,406	68	79	2,553	4,126	7,748	309	12,183	46,193
<b>TOTAL ECON DEV FUND</b>	<b>0.50</b>	<b>30,756</b>	<b>240</b>	<b>461</b>	<b>-</b>	<b>2,406</b>	<b>68</b>	<b>79</b>	<b>2,553</b>	<b>4,126</b>	<b>7,748</b>	<b>309</b>	<b>12,183</b>	<b>46,193</b>
<b>STORM WATER FUND</b>														
<b>PUBLIC WORKS</b>														
CIP Engineering (5113)	0.75	53,526	-	353	-	4,122	460	135	4,717	8,560	11,622	476	20,658	79,254
Storm Water (5170)	3.83	200,772	1,080	502	1,478	15,593	6,047	511	22,151	31,076	39,218	2,102	72,396	298,379
<b>TOTAL STORM WATER FD</b>	<b>4.58</b>	<b>254,298</b>	<b>1,080</b>	<b>855</b>	<b>1,478</b>	<b>19,715</b>	<b>6,507</b>	<b>646</b>	<b>26,868</b>	<b>39,636</b>	<b>50,840</b>	<b>2,578</b>	<b>93,054</b>	<b>377,633</b>
<b>ADMINISTRATIVE SUPPORT SERVICES FUND</b>														
<b>CITY MANAGER'S OFFICE</b>														
City Manager (1210)	2.00	161,157	-	-	-	11,016	558	403	11,977	28,377	16,508	2,624	47,509	220,643
Human Resources (1220)	1.00	65,016	1,200	976	-	5,140	141	168	5,449	14,700	11,078	638	26,416	99,057
City Recorder (1230)	1.00	59,550	-	-	-	4,555	257	149	4,961	8,524	5,430	568	14,522	79,033
Emergency Mgmt (1240)	0.50	29,286	-	-	-	2,240	66	73	2,379	-	-	-	-	31,665
<b>FINANCE</b>														
Finance (1310)	6.50	350,745	480	669	-	26,921	819	880	28,620	56,940	51,227	3,161	111,328	491,842
Utility Billing (1320)	1.50	63,420	-	-	-	4,852	168	158	5,178	9,302	13,793	729	23,824	92,422
Information Services (1330)	5.00	280,084	-	-	3,900	21,724	645	709	23,078	47,024	57,348	2,957	107,329	414,391
Legal (1410)	3.30	251,886	1,680	5,937	-	18,112	589	650	19,351	35,969	22,156	1,951	60,076	338,930
<b>MAINTENANCE</b>														
Fleet (5162)	1.50	82,056	1,080	858	150	6,437	1,900	210	8,547	13,631	23,244	869	37,744	130,435
Facilities (5164)	1.00	44,988	300	231	100	3,490	1,213	114	4,817	7,390	10,463	524	18,377	68,813
<b>TOTAL ADMIN SUPPORT</b>	<b>23.30</b>	<b>1,388,188</b>	<b>4,740</b>	<b>8,671</b>	<b>4,150</b>	<b>104,487</b>	<b>6,356</b>	<b>3,514</b>	<b>114,357</b>	<b>221,857</b>	<b>211,247</b>	<b>14,021</b>	<b>447,125</b>	<b>1,967,231</b>
<b>GRAND TOTAL</b>	<b>173.90</b>	<b>10,236,253</b>	<b>37,201</b>	<b>44,588</b>	<b>149,481</b>	<b>808,929</b>	<b>167,672</b>	<b>26,216</b>	<b>1,002,817</b>	<b>1,773,484</b>	<b>2,030,587</b>	<b>92,276</b>	<b>3,896,347</b>	<b>15,366,687</b>

# **DEBT SERVICE FUNDS**

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## **OVERVIEW**

### **Uses of Debt**

Debt shall not be used for operating purposes unless borrowed funds can be obtained at an interest rate which is lower than the City could earn on its own invested funds (arbitrage). No debt shall be in existence for longer than the useful life of the capital investment for which the debt was incurred.

### **Financing Alternatives**

The City will examine all financial alternatives in addition to long-term debt. These alternatives will include pay-as-you go, reserve funds, lease-purchase, local improvement districts, special assessments, borrowing from other funds, system development charges, and developer contributions. Before a decision is made, a cost benefit analysis will be performed for each alternative being considered with the goal of minimizing the cost of financing to the City. The Finance Director shall review all financial analyses prior to any final decision.

### **Credit Ratings and Disclosure**

The City will adhere to recommended disclosures by the Public Securities Association, the Governmental Financing Officers Association, the Municipal Securities Rulemaking Board and the Governmental Accounting Standard Board. The City maintains an A3 bond rating from Moody's which was reaffirmed in March 1992. Since then, the City has made informal rating presentations before the sale of the 1997 and 1998 bonds in which the rating was reaffirmed.

### **Debt Margins**

The City shall ensure that its debt margins are within the 3 percent true cash value limitation as set forth in ORS 287.004.

### **Bond Issuance Advisory Fees and Costs**

The City shall be actively involved in the selection of all financial advisors, underwriters, paying agents and bond counsel. The City will evaluate the merits of rotating professional advisors and consultants and the various services and fee structures available from independent financial advisors, investment banking firms and commercial banks. The City shall carefully review and keep to a minimum all costs associated with the issuance of debt. The City will balance its need to keep these costs to a minimum with its goal of conducting business with stable, low risk and credit worthy firms.

### **Debt Service Funds**

The City has two debt service funds. The Debt Service Fund makes payments on all debt relating to governmental activities (services which are primarily supported

from property taxes and other fees). The Proprietary Debt Service Fund pays for debt related to business-type activities of the City (services supported via user charges such as EMS, Water, Wastewater, and Storm Water).

## **GOVERNMENTAL ACTIVITY DEBT**

The following types of debt are accounted for in a single fund called the Debt Service Fund.

### **Property Tax Supported**

**General Obligation** – General obligation bonds are voter approved debt sold to finance major projects that will benefit all citizens in the City. The City levies property taxes to generate revenue to pay the annual debt payments.

**Limited Tax Pension Bonds** – In May of 2004, the City issued Limited Tax Pension Bonds to finance a portion of the estimated unfunded actuarial liability with the Oregon Public Employees Retirement System (OPERS). The bonds are scheduled to be repaid from internal operating charges to departments that have employees who participate in the OPERS plan. The majority of the employees are compensated from General Fund resources.

### **Dedicated Resources**

**Certificates of Participation** – In 1999, the City issued Certificates of Participation (COPs) to fund improvements to the City Hall facility. COPs are scheduled to be repaid from a City Hall fee of .25% on estimated value of new construction at the time of building permit issuance. Additional resources to pay for this debt come from internal charges to the departments which have offices within the facility.

## **BUSINESS TYPE ACTIVITY DEBT**

The City has other debt recorded within the Proprietary Debt Service Fund relating to business-type activities.

### **Operating Revenue Supported**

**Notes Payable** – In 2002, the City entered into a loan agreement with the State of Oregon for \$4,700,000 to construct an additional water reservoir and related transmission line. Water user fees are dedicated to pay the debt service on this obligation.

In 2003, the City obtained a \$2,810,000 loan from the State of Oregon to make substantial improvements to the composter odor control mechanism and headworks at the Wastewater Treatment Plant. Proceeds were also used to make improvements to the College Street wastewater line. This debt is to be repaid from user fees from the Wastewater Fund.

## SDC Revenue Supported

**Notes Payable** – In 1999, the City entered into a loan agreement with the State of Oregon for \$1,000,000 to improve the water and wastewater systems on vacant land in the Fernwood Road area. The loan is scheduled to be repaid 65% out of wastewater system development revenues and 35% out of water system development revenues.

In April of 2007, the City obtained two loans from the State of Oregon for water system improvements. The first loan of \$6,670,000 was used to make capacity improvements at the Water Treatment Plant and to drill an additional well. This obligation is scheduled to be repaid from water system development revenues. The second loan of \$2,640,000 was used to install an additional water pipeline to the Water Treatment Plant. The resources for this debt repayment will be derived 70% from water system development revenues and 30% from water user fees.

## **SUMMARY OF DEBT SERVICE OBLIGATIONS**

The following table summarizes the City's outstanding debt as of July 1, 2008 by debt type and debt service requirements during fiscal year 2008-09. Difference types of debt are paid from different funding sources.

### **DEBT AND FUNDING SOURCES**

Type of Debt	Principal Outstanding 7/1/2008	Debt Service 2008-09	Fund Resource Used
General Obligation	\$ 3,190,000	\$ 424,980	Debt Service - Property Tax *
Certificates of Participation	2,210,000	252,510	City Hall Fee & Operating Charges
Limited Tax Pension Bonds	2,720,000	172,631	Operating Charges - all funds w/ PERS
State of Oregon Loans (Water):			
Fernwood Rd Water Improvements	399,827	27,371	Water SDCs
Water Reservoir and Transmission Line	3,814,034	351,717	Water Operating
WTP Expansion & Well #8	6,501,289	504,564	Water SDCs
Parallel River Line	2,578,437	197,757	30% Water Operating, 70% Water SDCs
State of Oregon Loans (Wastewater):			
Fernwood Rd Wastewater Improvements	184,019	50,830	Wastewater SDCs
Composter, Headworks and College St	2,188,996	250,960	Wastewater Operating
State of Oregon Interim Financing			
Effluent Reuse Interim Financing	8,291,584	9,225,000	50% Water SDC 25% WW SDC, 25% WW Operating**
<b>Total Debt</b>	<b>\$ 32,078,186</b>	<b>\$ 11,458,320</b>	

\* Effective July 1st, an additional \$400,000 has been included in the debt service fund to pay off the bond coupons with the latest maturity date in the 1997 & 1998 GO Bond series. This early payoff will reduce interest expense and shorten the life of the debt by one year.

\*\* The principal balance of the Effluent Reuse project has been estimated at 07/01/2008. This agreement is expected to become a long-term loan during 2008-09. Therefore, the refinancing of the principal and payment of the accrued interest has been included in the 2008-09 budget. The final principal balance is anticipated to be \$8,817,000 and accrued interest is estimated at \$408,000.

**Legal Debt Margin Estimated July 1, 2008**

State law limits municipal debt to no more than three (3) percent of the real market value of all taxable property within its boundaries. There are two exceptions to the rule. First, the debt cash funds and sinking funds may be applied to reduce the level of principal outstanding. In addition, the limitation does not apply to water, wastewater or storm water obligations.

As of July 1, 2008, real Market Value is estimated to be \$2,268,613,601. The legal debt margin at 3% will be \$68,058,408. Outstanding debt applicable to this limit will be \$2,635,084.

**Summary of Future Debt Service**

The following summary shows the future debt service requirements (scheduled principal and interest) by each debt type. Detail about each individual borrowing follows the summary:

Fiscal Year	Principal by Debt Type				Total Principal	Total Future Interest
	General Obligation Debt***	Certificates of Participation	Limited Tax Pension Bonds	Loans with State*		
2008-09	\$ 265,000	\$ 135,000	\$ 10,000	\$ 9,552,545	\$ 9,962,545 *	\$ 1,495,775 **
2009-10	280,000	145,000	20,000	759,993	1,204,993	1,041,169
2010-11	300,000	150,000	25,000	789,711	1,264,711	990,972
2011-12	315,000	160,000	35,000	814,771	1,324,771	936,679
2012-13	330,000	165,000	45,000	850,150	1,390,150	878,620
2013-28	1,700,000	1,455,000	2,585,000	11,747,705	17,487,705	5,621,102
	<u>\$ 3,190,000</u>	<u>\$ 2,210,000</u>	<u>\$ 2,720,000</u>	<u>\$ 24,514,875</u>	<u>\$ 32,634,875</u>	<u>\$ 10,964,317</u>

\* The conversion of the interim financing agreement to a long-term loan with the State of Oregon for the Effluent Reuse Project is anticipated to occur during FY 2008-09. The final amount of \$8,817,000 is included in the principal amount for 2008-09.

\*\* Accrued interest of \$408,000 has been included for the Effluent Reuse Interim Financing Agreement

**DEBT SERVICE OBLIGATIONS BY ISSUANCE**

**General Obligation Debt**

In June 1997, public safety bonds totaling \$2,950,000 were issued to construct the Public Safety Building. This facility houses the police department, finance, court, and 911 communications. Interest rates on the bonds

**Funding Source:**

Property Taxes

FY	Principal	Interest	Total
2008-09	\$ 265,000	\$ 159,980	\$ 424,980
2009-10	280,000	146,883	426,883
2010-11	300,000	132,727	432,727
2011-12	315,000	117,408	432,408
2012-13	330,000	101,058	431,058
2014-18	1,700,000	227,735	1,927,735
Total	<u>\$ 3,190,000</u>	<u>\$ 885,791</u>	<u>\$ 4,075,791</u>

vary between 3.7%-5.4%, with a final maturity due in December of 2016.

In March 1998, fire facility bonds totaling \$2,395,000 were issued to construct a new fire substation on the East side of the City (Station 21). The interest rate on this obligation varies between 4.0%-5.1%, with a final maturity due in March of 2018.

**Certificates of Participation (COPs)**

Proceeds from Certificates of Participation sold in December of 1999 were used to completely remodel City Hall. City Hall houses the City’s administrative staff, planning, building, and engineering divisions. The debt is repaid from the City Hall Fee of 0.25% on assessed value of all new construction. This fee is

**Funding Source:**

City Hall Fee and Operating Charges

<b>FY</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2008-09	\$ 135,000	\$ 117,510	\$ 252,510
2009-10	145,000	110,510	255,510
2010-11	150,000	103,060	253,060
2011-12	160,000	95,075	255,075
2012-13	165,000	86,543	251,543
2014-20	1,455,000	310,805	1,765,805
<b>Total</b>	<b>\$ 2,210,000</b>	<b>\$ 823,503</b>	<b>\$ 3,033,503</b>

collected when a building permit is issued. The remaining debt obligation is charged to the departments that occupy the facility. Wastewater, Water, Economic Development and Street Fund all contribute annually. The interest rate on the obligation varies between 4.0% and 5.35% and final maturity is November of 2019.

**Limited Tax Pension Bonds**

During May 2004, the City issued Limited Tax Pension Bonds totaling \$2,720,000 to finance a portion of the estimated unfunded actuarial liability with the Oregon Public Employees Retirement System (OPERS). The debt is scheduled to be repaid via payroll charges to departments that employ staff participating in OPERS. The majority of the employees are funded by General Fund. The bonds reach final maturity in June 2028 with interest rates ranging from 4.596%-6.095% over the life of obligation.

**Funding Source:**

Operating Charges

<b>FY</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2008-09	\$ 10,000	\$ 162,632	\$ 172,632
2009-10	20,000	162,172	182,172
2010-11	25,000	161,190	186,190
2011-12	35,000	159,890	194,890
2012-13	45,000	158,053	203,053
2014-28	2,585,000	1,545,836	4,130,836
<b>Total</b>	<b>\$ 2,720,000</b>	<b>\$ 2,349,773</b>	<b>\$ 5,069,773</b>

**Funding Source:**

Water Revenues

**Water Notes Payable**

To provide funding to construct a new water reservoir and transmission line, the City entered into a \$4,700,000 loan agreement with the State of Oregon in

<b>FY</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2008-09	\$ 192,964	\$ 158,753	\$ 351,717
2009-10	198,953	152,964	351,917
2010-11	205,073	146,399	351,472
2011-12	211,301	139,221	350,522
2012-13	222,608	131,614	354,222
2014-23	2,783,135	745,074	3,528,209
<b>Total</b>	<b>\$ 3,814,034</b>	<b>\$ 1,474,025</b>	<b>\$ 5,288,059</b>

December of 2002. The note carries a varying interest rate of 3.0%-4.75% over its 20 year term. Principal and interest are paid from water system net operating revenues.

The City borrowed \$6,670,000 from the Oregon Economic and Community Development Department (OECDD) during fiscal year 2006-07 to expand the capacity of the Water Treatment Plant and to drill a new well. The note carries a varying interest rate of 4.0%-4.375% over a twenty-year term. Principal and interest are paid from water system development charges.

**Funding Source:**

Water System Development Charges

FY	Principal	Interest	Total
2008-09	\$ 234,812	\$ 269,752	\$ 504,564
2009-10	241,405	260,359	501,764
2010-11	253,061	250,703	503,764
2011-12	264,783	240,580	505,363
2012-13	271,575	229,989	501,564
2014-23	5,235,653	1,820,420	7,056,073
Total	\$ 6,501,289	\$ 3,071,803	\$ 9,573,092

In addition, during fiscal year 2006-07, the City constructed a new water supply pipeline to the Water Treatment Plant using loan proceeds from OECDD of \$2,644,815. Water rates and system development fees will provide funding for future debt service payments over the 20 year term. The note carries a varying interest rate of 4.0%-4.375% and will mature in December of 2026.

**Funding Source:**

Water Operating/Water System Development Charges

FY	Principal	Interest	Total
2008-09	\$ 90,778	\$ 106,979	\$ 197,757
2009-10	96,409	103,348	199,757
2010-11	102,066	99,491	201,557
2011-12	102,748	95,409	198,157
2012-13	108,458	91,299	199,757
2014-23	2,077,978	721,781	2,799,759
Total	\$ 2,578,437	\$ 1,218,307	\$ 3,796,744

**Wastewater Notes Payable**

To provide funding for substantial improvements to the composter odor control mechanism and headworks system at the Wastewater Treatment Plant, the City entered into a \$2,810,000 loan agreement with the State of Oregon in December of 2003. This funding also allowed the City to make improvements to the College Street sewer system as well. The note carries a varying interest rate of 3.0%-4.30% over its 15 year term. Principal and interest are paid from Wastewater System net operating revenues.

**Funding Source:**

Wastewater Revenues

FY	Principal	Interest	Total
2008-09	\$ 168,518	\$ 82,442	\$ 250,960
2009-10	169,373	77,387	246,760
2010-11	175,255	72,306	247,561
2011-12	181,253	66,522	247,775
2012-13	187,363	60,088	247,451
2014-19	1,307,234	196,055	1,503,289
Total	\$ 2,188,996	\$ 554,800	\$ 2,743,796

**Split Funding Water/Wastewater Notes Payable**

To improve the water and wastewater systems on vacant land in the Fernwood Road area, the City entered into a loan agreement with the State of Oregon for \$1 million in December of 1999. The loan is scheduled to be repaid 65% out of wastewater System Development Charges and 35% out of water SDC revenues, however, a pledge of General Fund resources backs the obligation. The note carries an interest rate of 4.74 % with final maturity December 2017.

**Funding Source:**

Water/Wastewater System Development Revenues

<b>FY</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2008-09	\$ 48,473	\$ 29,728	\$ 78,201
2009-10	53,853	27,546	81,399
2010-11	54,256	25,096	79,352
2011-12	54,686	22,574	77,260
2012-13	60,146	19,976	80,122
2014-18	343,705	53,396	397,101
Total	\$ 615,119	\$ 178,316	\$ 793,435

**Split Funding Water/Wastewater Interim Financing Agreement**

During fiscal year 2007-08, the City began to construct a facility to treat wastewater for irrigation purposes. The project also involved obtaining a new generator for emergency power at the Wastewater Treatment Plant. The total cost of the project is anticipated to be nearly \$9 million. The City entered into an interim financing agreement with OECDD for \$8,817,000 for a maximum term of 2.5 years to complete the project. The interest rate on the financing is 3.56%. The project is anticipated to be complete during fiscal year 2008-09. After the project is complete, the interim financing will be converted to a long-term loan with the State of Oregon at the next Oregon Bond Bank Sale. At the time of the bond sale, accrued interest on the interim financing will be due. \$408,000 is included in the 2008-09 budget to pay for interest costs.

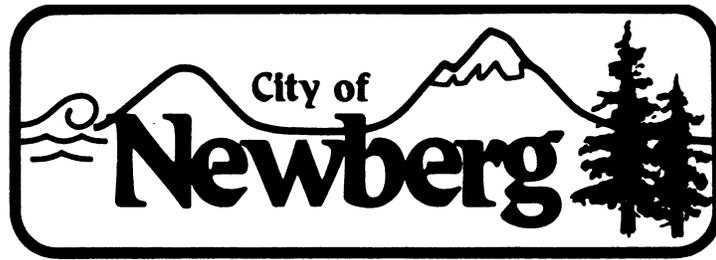
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# City Services Provided

Program	Expenses Budget	Dept Services & Fees	Taxes	Funding Source			
				Franchises & State Revenue	Grants	Transfers	Other Funding
Fire	3,182,159	283,214	1,496,901	1,087,250	284,795	-	30,000
EMS	1,497,041	1,367,000	-	-	-	-	130,042
Police	4,799,999	1,025,257	2,254,286	1,087,250	-	-	433,206
Communications	1,047,413	46,129	568,657	-	-	-	432,628
Library	1,269,397	95,515	578,813	-	28,800	-	566,270
Court	306,019	306,019	-	-	-	-	-
Planning	1,918,715	535,370	305,908	-	100,000	-	977,438
Building	932,278	498,461	-	-	-	-	433,818
Public Works	9,559,466	7,913,032	958,000	-	-	195,000	493,434
General Govt	301,900	-	104,345	-	3,000	-	194,555
<b>Total</b>	<b>\$ 24,814,387</b>	<b>12,069,997</b>	<b>6,266,911</b>	<b>2,174,500</b>	<b>416,595</b>	<b>195,000</b>	<b>3,691,390</b>

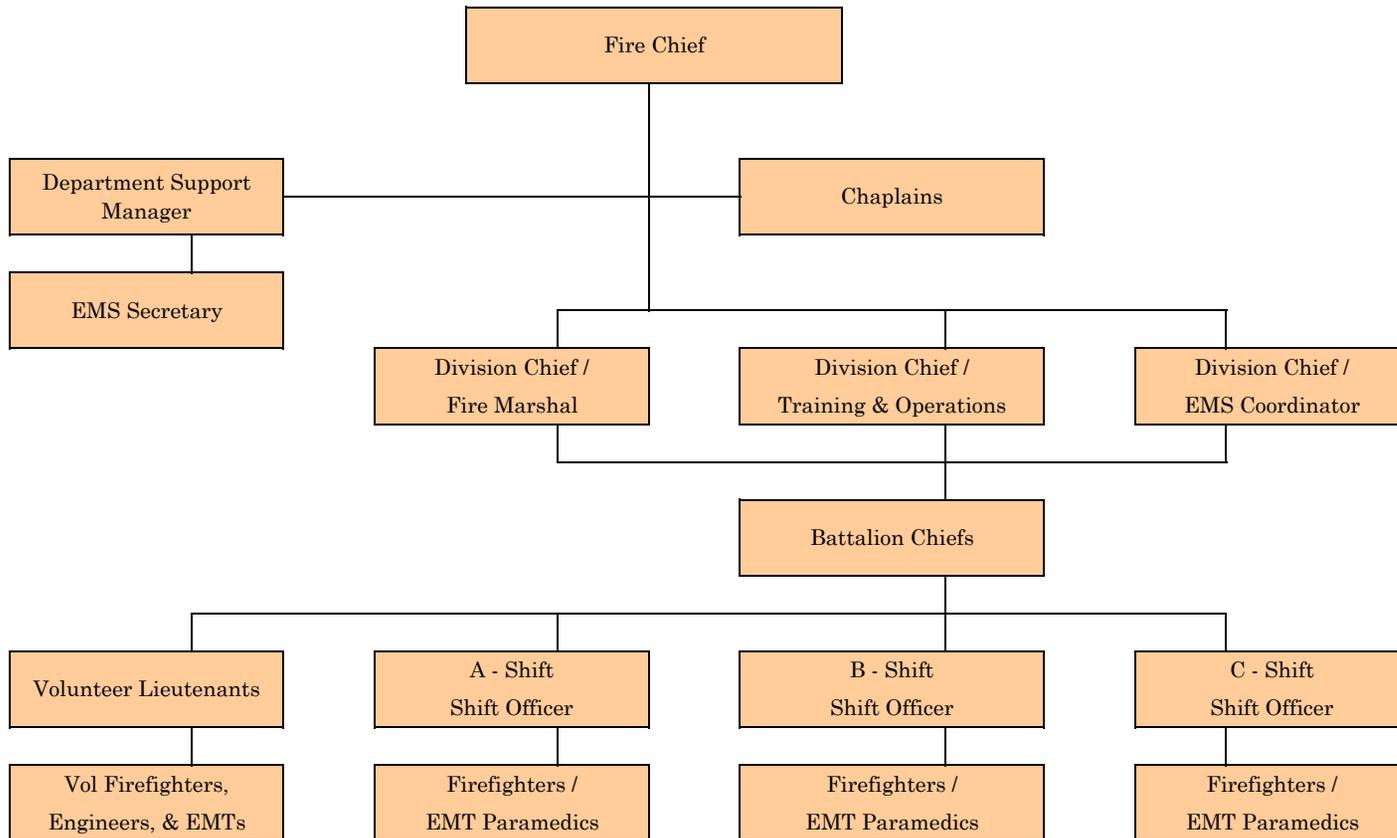
Program	Replacement Capital Outlay	Total
Fire	9,750	3,191,911
EMS	-	1,497,043
Police	118,750	4,918,750
Communications	45,000	1,092,415
Library	8,000	1,277,399
Court	3,000	309,020
Planning	10,600	1,929,316
Building	16,850	949,130
Public Works	311,000	9,870,467
Gen Govt	2,000	303,900
<b>Total</b>	<b>524,950</b>	<b>25,339,350</b>

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**FIRE  
&  
EMERGENCY  
MEDICAL SERVICES**

# Fire Department



# Fire Department

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## **Program Description**

The Fire Department (NFD) consists of four major divisions, Administration, Suppression, Prevention, and Emergency Medical Services. The Fire Department is fully integrated. Each department member has responsibilities in all four divisions and any action taken by a single division, affects all the other divisions. The Mission, Vision, Values, Goals, and Objectives are developed by and for the entire Fire Department. The focus and description of the department programs are to serve the citizens of Newberg in meeting the Department's Mission.

## **Mission Statement**

To preserve and protect lives and property in the most effective and efficient manner possible.

## **Vision Statement**      *Serious About Service*

## **Value Statements**

We value ethical and open-minded attitudes that foster innovation, new ideas, risk-taking, and actively seeking to understand others' viewpoints while remaining accountable for our own actions.

We value a positive, respectful, and a professional image in the community.

We value ongoing, open, honest, two-way communication with all segments of our internal and external community.

We value high quality training and effective education of our team members.

We value teamwork and cooperation in accomplishing our mission and vision.

We value the fostering of proactive and positive relationships within our community.

We value the ability to successfully empower individuals within the organization to carry out our mission.

## **OPERATIONS:**

### **Highlights and Accomplishments of 2007-08**

- New brush rig added to the fleet courtesy of the Newberg Fire Protect District.
- Tested all City of Newberg hydrants.
- Re-programmed UHF (460 MHz) county radios.
- Upgraded 800 radios for Nextel re-banding.
- Established new interoperability template for 800 MHz system.
- Implemented new fire reporting system.

### **Goals and Objectives 2008-09**

- 1) Re-format box alarms for response to incorporate two districts.
- 2) Maintain apparatus maintenance program.
- 3) Certify all 1 ½" and greater in-service hose.
- 4) Certify all fire ladders.

- 5) Test all City of Newberg Hydrants.
- 6) Maintain NFD Safety Committee.
- 7) Maintain Hazardous Materials Communications program.
- 8) Maintain and enhance NFD communication equipment and programming.
- 9) Maintain MSA Self Contained Breating Apparatus maintenance and certification program.
- 10) Continue assessment of NFD fire operating guidelines.

## **TRAINING:**

### **Highlights and Accomplishments of 2007-08**

- Completed a National Fire Protection Association Aerial Operations course and certified 14 new operators with Department of Public Safety Standards and Training (DPSST).
- Modified and added training props for forcible entry and Fire Fighter safety.
- Initiated Company Performance Standards into training operations.
- Completed the nationally organized “Firefighter Stand Down for Safety” training with a focus on fire fighter safety and survival.
- Added a new probationary training officer to the training division.
- Established guidelines and new training program for volunteer firefighters.
- Strengthened relationship with Dundee Fire Department.
- Sent 2 firefighters through 120 hour Metro Fire Officers’ Academy.
- Maintained involvement in regional fire instructors associations.

### **Goals and Objectives 2008–09**

- 1) Maintain firefighter safety and performance through training and practical application of skills and knowledge.
- 2) Recruit and adequately train two new classes of volunteers.
- 3) Create and maintain a detailed NFD training manual (carry over from 07-08).
- 4) Effectively manage the state mandated personnel maintenance training requirements and the federal National Incident Management System requirements.
- 5) Maintain newly adopted Field Training Evaluation Program (FTEP).
- 6) Increase the overall level of training and certification of department personnel.
- 7) Create and maintain an officer development and enhancement program.
- 8) Adopt new version of the International Fire Standards & Training Association Firefighter Essentials training guide.
- 9) Update training material and equipment in order to better facilitate the desired and mandated changes of fire department operations.

## **FIRE PREVENTION:**

### **Highlights and Accomplishments of 2007-08**

- Several hundred kid and adult visitors attended several major fire prevention events including kids fair, station tours, school career days, fire extinguisher classes, Easter egg hunt, national night out, and classroom presentations.
- Built and used a burn prop to demonstrate a live fire to GFU students. The

mock dorm, fully sheet rocked and furnished, was trailered into the middle of the GFU campus and burned to demonstrate the speed and quick devastation a fire creates. *The prop was built from grant funds received from FEMA and will be rebuilt as a demo on a yearly basis.*

- The Yamhill County Fire Investigation Team was invited to teach our newly developed DPSST certified fire investigation class to the Oregon Volunteer Firefighters' Association conference in Coos Bay and in Yamhill County.

### **Goals and Objectives 2008-09**

- 1) Update and reprint all City of Newberg and Dundee fire response maps.
- 2) Continue to train and refine the use of the new Emergency Reporting software and report calls to the National Fire Incident Reporting System and the State Fire Marshal's office.
- 3) Print and distribute rural newsletters in the spring and fall.
- 4) Update and revise the rural driveway permit form.
- 5) Assist the county chiefs and fire marshals in developing a new county ordinance to protect homes built in the rural area. The ordinance will require an on-site water supply for homes over 3600 sq ft.
- 6) Determine and map all wineries in our jurisdiction and their fire access.
- 7) Offer another Toy and Joy fund raising golf tournament.

## **EMS DIVISION:**

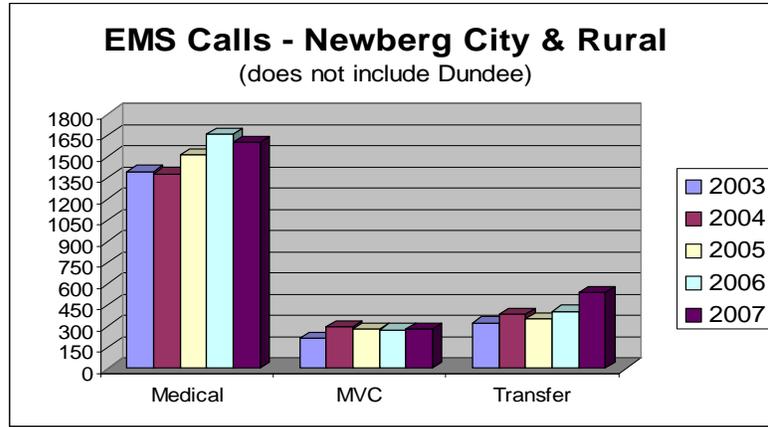
### **Highlights and Accomplishments of 2007-08**

- Through funding assistance from a private party (\$2,000) the department purchased new "Easy-Intra Osteo" medical equipment. This equipment greatly enhances our ability to treat critically ill patients in cases where a normal IV cannot be performed. A needle is entered into a patient's leg bone for the IV.
- In September 2007 Newberg Charitable Organization (NCO) approved funding assistance of \$149,800. NCO has donated hundreds of thousands of dollars to NFD over the past 13 years.
- A volunteer fund was started years ago by a Newberg family who made a large donation to the volunteer firefighters' association. Interest earned on the donation is used to purchase equipment. This year we replaced out-dated dive rescue equipment for our water rescue team, valued at approximately \$7,000.
- NFD presented a report to the Yamhill County Ambulance Service Area (ASA) advisory committee as required by County ordinance. Of the hundreds of standards, NFD only had one area that was a problem (response times to north Newberg) and an acceptable explanation was provided.
- The annual EMS training program included a variety of topics during the year. Some examples were:
  - Conducted two (2) Advanced Cardiac Life Support (ACLS) courses. NFD has five (5) Advanced Cardiac Life Support instructors. They are William Bailey, M.D., and 4 NFD staff members.
  - A top trauma surgeon from Emanuel Hospital, gave a 2-hour class on management of critical trauma patients.

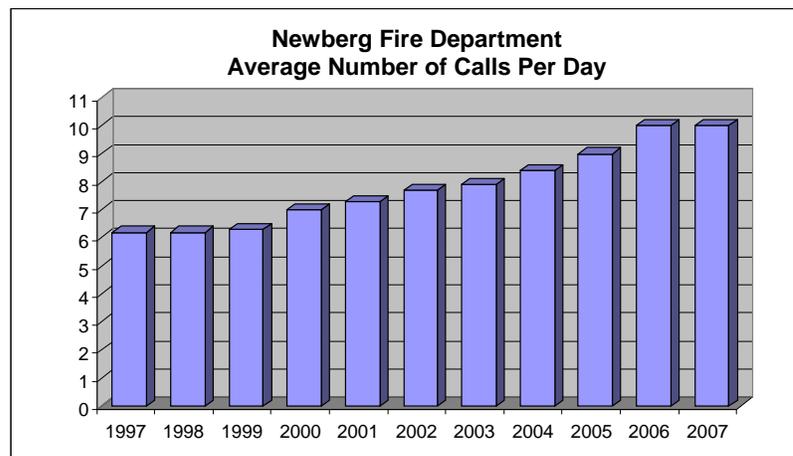
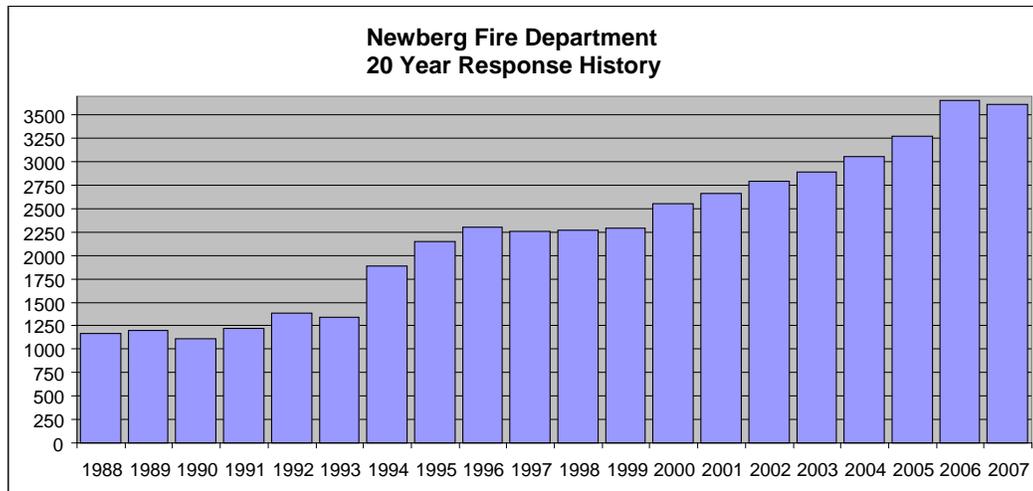
- A doctor from Villa Psychiatric gave a presentation on behavioral emergencies.
- NFD maintained compliance with American Heart Association training rules for CPR and ACLS classes through an important allegiance with the Northwest Regional Training Center in Vancouver, Washington.
- In the 2006-07 budget year a Mass Casualty Incident (MCI) response trailer was placed in service. The MCI trailer was completely funded by a Federal Grant. In the 2007-08 budget year Yamhill County EMS received another Federal Grant that equipped our MCI trailer with infectious disease management supplies.
- Placed in service a 2nd “Power” ambulance stretcher. Both front–line ambulances now have a power ambulance stretcher. This stretcher raises and lowers patients mechanically with a battery powered motor.

### **Goals and Objectives 2008–09**

- 1) Recertify all State of Oregon EMT’s.
- 2) Provide financial assistance as available and within budget to help five NFD members become certified as paramedics in Oregon and nationally.
- 3) Re-license all NFD ambulances with Department of Health and Human Services (DHS) per State law and Yamhill County requirements.
- 4) Provide regular EMS training to NFD members.
- 5) Maintain a vaccination program with physician oversight.
- 6) Participate on the Ambulance Service Area (ASA) Committee.
- 7) Maintain CPR training program.
- 8) Develop a joint FireMed - Life Flight membership program.
- 9) Maintain a competent effective water rescue team.



\* MVC – Motor Vehicle Crash



## Fire

ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
Salaries	\$ 1,420,768	\$ 1,790,542	\$ 1,841,635	\$ 2,228,415	\$ 386,780	21.0%
Materials & Services						
Office Supplies	3,208	3,257	3,000	3,300	300	10.0%
Postage	495	299	600	600	-	0.0%
Uniforms	-	1,525	1,650	1,700	50	3.0%
Dues & Meetings	1,371	470	1,850	2,020	170	9.2%
Vehicle Allowance	5,400	-	-	-	-	0.0%
Supplies	28,428	9,668	29,200	29,700	500	1.7%
Fire Prevention	2,432	2,866	3,150	3,500	350	11.1%
Small Equipment	24,209	-	2,000	2,000	-	0.0%
Travel & Training	6,863	5,609	14,000	15,100	1,100	7.9%
Employee Testing	503	260	500	500	-	0.0%
Contractual Services	-	-	1,000	9,460	8,460	846.0%
Maintenance Agreements	-	-	-	3,250	3,250	100.0%
FEMA Grant	-	65,009	110,000	-	(110,000)	-100.0%
Utilities	15,368	16,540	16,340	18,500	2,160	13.2%
Books & Publications	1,526	585	3,000	3,600	600	20.0%
Fuel	10,002	11,333	14,000	21,500	7,500	53.6%
Vehicle Maintenance	22,084	22,324	23,000	32,000	9,000	39.1%
Equip Repair & Maintenance	19,901	21,189	32,300	40,500	8,200	25.4%
Safety Equipment	-	36,390	25,000	30,000	5,000	20.0%
Bond Registration Costs	-	-	250	250	-	0.0%
Professional Services	12,038	-	-	-	-	0.0%
Volunteer Costs	24,807	20,989	28,000	28,000	-	0.0%
Volunteer Training	13,397	6,908	18,500	18,500	-	0.0%
Volunteer LOSAP	17,500	17,500	17,500	17,500	-	0.0%
Interfund Transactions						
Internal Chrg-Admin Services	209,693	216,942	259,447	303,748	44,301	17.1%
Internal Chrg-Veh/Equip Replace	30,000	30,000	30,000	-	(30,000)	-100.0%
Internal Chrg-Computer Replace	4,500	6,000	6,000	6,000	-	0.0%
Internal Chrg-Radio Replace	-	-	32,786	32,786	-	0.0%
Capital Outlay						
Capital Outlay	5,413	143	228,505	329,731	101,226	44.3%
Capital Outlay-Fire Computers	4,426	1,100	13,908	6,000	(7,908)	-56.9%
Capital Outlay-Fire Radios	-	-	43,714	3,750	(39,964)	-91.4%
<b>TOTAL</b>	<b>1,884,332</b>	<b>2,287,448</b>	<b>2,800,835</b>	<b>3,191,910</b>	<b>391,075</b>	<b>14.0%</b>

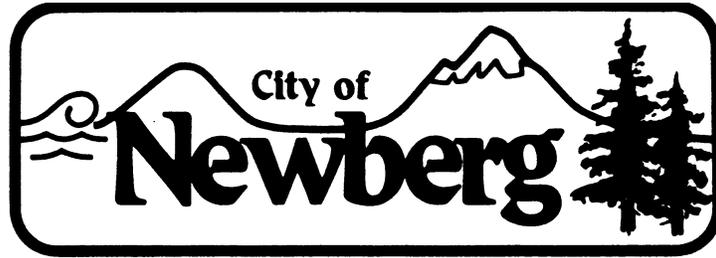
## Emergency Medical Services

ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
Salaries	\$ 630,576	\$ 693,457	\$ 800,968	\$ 805,326	\$ 4,358	0.5%
Materials & Services						
Office Supplies	3,507	3,393	2,800	3,000	200	7.1%
Postage	380	212	600	600	-	0.0%
Uniforms	-	125	-	-	-	0.0%
Printing & Advertising	1,000	595	1,000	3,000	2,000	200.0%
Dues & Meetings	935	4,741	800	2,120	1,320	165.0%
Supplies	20,978	6,163	9,000	11,000	2,000	22.2%
Medical Supplies	30,400	31,899	35,000	40,000	5,000	14.3%
RX Supplies	7,813	6,120	11,000	9,000	(2,000)	-18.2%
Safety Program	4,065	1,826	1,400	1,400	-	0.0%
Travel & Training	7,955	15,280	12,000	12,000	-	0.0%
Employee Testing	(639)	132	500	500	-	0.0%
Contractual Services	-	-	5,000	6,600	1,600	32.0%
Maintenance Agreements	-	-	-	2,900	2,900	100.0%
Lease Payments	25,249	-	-	-	-	0.0%
Billing Services	68,374	71,084	65,000	70,000	5,000	7.7%
Medical Services	5,144	5,000	5,500	6,700	1,200	21.8%
Utilities	15,368	16,540	13,200	19,000	5,800	43.9%
Books & Publications	843	374	1,200	2,000	800	66.7%
Fuel	17,610	20,990	16,000	30,000	14,000	87.5%
Vehicle Maintenance	11,092	35,976	35,000	40,000	5,000	14.3%
Equip Repair & Maintenance	14,671	14,215	15,000	15,000	-	0.0%
Bond Registration Costs	-	-	250	250	-	0.0%
Professional Services	(600)	24,075	12,038	-	(12,038)	-100.0%
Volunteer Costs	17,811	18,066	29,000	29,000	-	0.0%
Volunteer Training	11,479	16,201	15,000	20,000	5,000	33.3%
Volunteer LOSAP	7,500	7,500	7,500	7,500	-	0.0%
Interfund Transactions						
Internal Chrg-Admin Services	71,019	73,138	70,510	75,476	4,966	7.0%
Internal Chrg - Communications	3,200	3,500	3,500	3,742	242	6.9%
Internal Chrg-Radio Replace	-	-	10,928	10,928	-	0.0%
Capital Outlay						
Capital Outlay	45,604	19,947	27,400	72,000	44,600	162.8%
Capital Outlay-EMS Equip	-	8,953	-	-	-	0.0%
Capital Outlay-EMS Computers	4,086	1,245	6,000	6,000	-	0.0%
<b>TOTAL</b>	<b>1,025,420</b>	<b>1,100,747</b>	<b>1,213,094</b>	<b>1,305,042</b>	<b>91,948</b>	<b>7.6%</b>

## Fire & EMS Equipment Fee

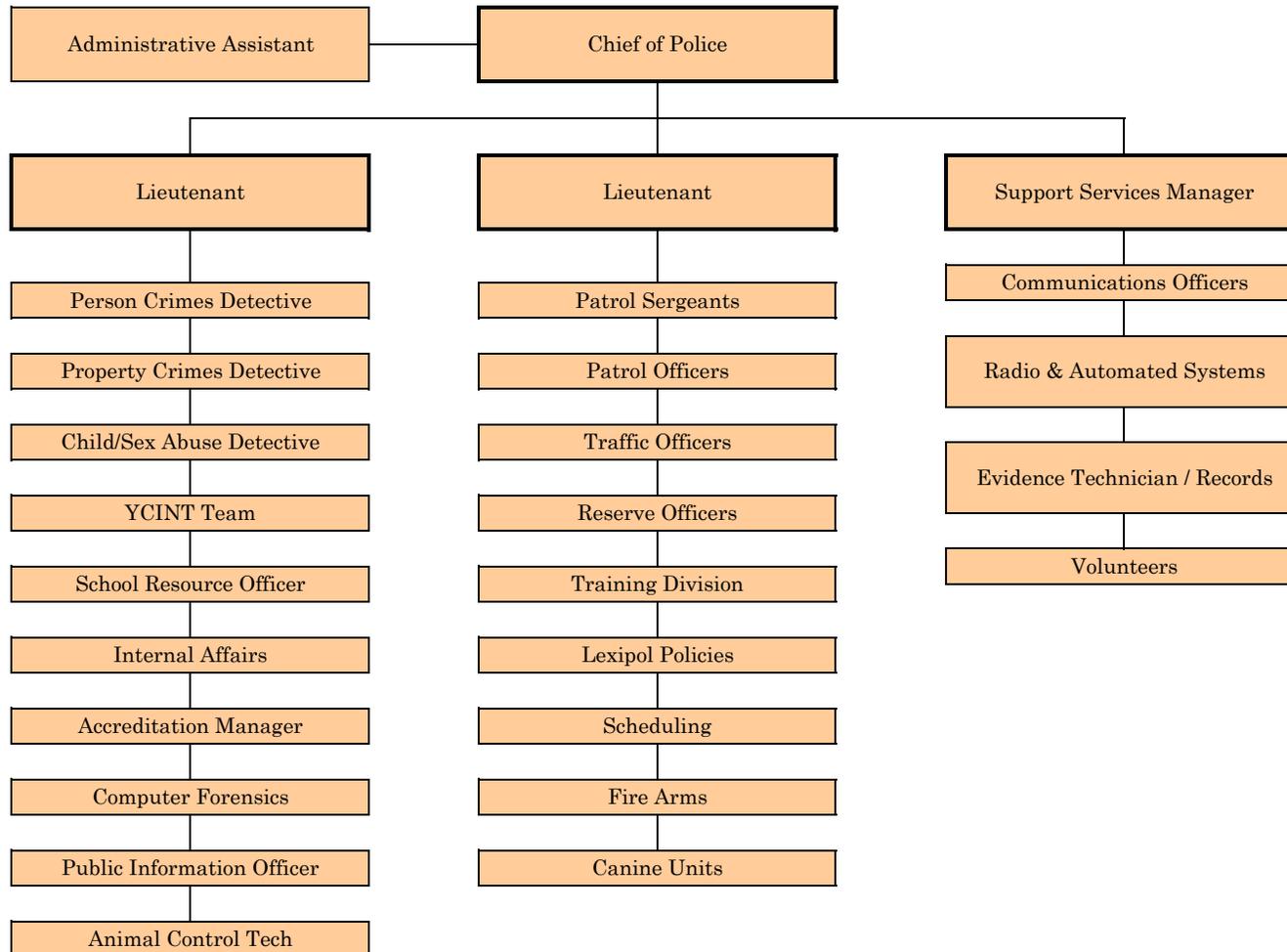
ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
Capital Outlay						
Capital Outlay-Vehicle	-	227,599	429,592	192,000	(237,592)	-55.3%
<b>TOTAL</b>	<b>-</b>	<b>227,599</b>	<b>429,592</b>	<b>192,000</b>	<b>(237,592)</b>	<b>-55.3%</b>

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# POLICE & COMMUNICATIONS

# Police Department



# **Police and Communication Departments**

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## **Program Description**

The Newberg-Dundee Police Department is one of only 19 accredited police departments in Oregon. This is a significant accomplishment considering it requires the agency to comply with nationally recognized standards for the law enforcement profession, as adopted by the Oregon Accreditation Alliance for Law Enforcement. The City County Insurance Service contributes to the cost associated with accreditation. They recognize the risk management value of having an agency adopt and follow nationally recognized professional standards.

The Newberg-Dundee Police Department is progressive and contemporary in its pursuit of technology, training and programs. The inner operations of the police department are nearly all automated. With computer terminals in the patrol cars officers can write police reports and search databases without having to rely on dispatch or spending time in the office. The agency is also in the process of implementing electronic ticketing which greatly reduces the amount of time spent on traffic stops and entering citation data. The implementation of automated systems has improved the efficiency of department operations and allows officers more time for patrol, investigation and apprehension of suspects.

There is no substitute for consistent and quality training. The Newberg-Dundee Police Department has established an excellent training program, which has sponsored numerous regional training sessions with nationally renowned instructors and provides training opportunities for all of Yamhill County's law enforcement agencies. Training ranges from legal issues to automated active shooter simulations designed to prepare officers for real life scenarios and how to appropriately respond. The Newberg-Dundee Police Department is a full service agency supported by a traffic division, drug canine, patrol canine, detective division, 9-1-1 communications center, and a patrol division.

The Police Department has recently produced some of the top police officers at the Oregon Police Academy. Two officers have been awarded top student, two officers won the Vic Atiyeh, Best Overall Officer Award and two officers have won top shooter awards.

## **Mission Statement**

The Mission of the Newberg-Dundee Police Department is to promote individual responsibility and work in partnership with our communities to reduce crime, fear of crime, and to enhance the livability of Newberg and Dundee.

## **Value Statement**

**Policing Excellence:** The members of the Newberg-Dundee Police Department, both sworn and civilian, value its citizens and through our community policing efforts will maintain policing excellence.

**Professionalism:** Members of the Newberg-Dundee Police Department are ethical, dedicated professionals who place their highest priority on protecting human life, rights and property.

**Partnerships:** The Newberg-Dundee Police Department delivers the highest standard of service to our community through a partnership with citizens to resolve problems and improve their quality of life.

**Communication:** The Newberg-Dundee Police Department promotes courteous positive communications with each other and its citizens, establishing mutual trust and respect.

**Commitment:** The Newberg-Dundee Police Department is committed to the prevention of crime, is empathetic to the victims of crime, and pursues criminal violators until they are apprehended and prosecuted.

### **Accomplishments of 2007-08**

- A Computer Forensics Investigator has been a police department priority for the past three years; however, the budget would not support the position so it had not been implemented. Fortunately, the Police Department was able to fill a vacancy this year with a sworn Police Officer who will also be trained as a Computer Forensics Investigator.
- Nearly every investigation conducted by the Police Department can benefit from computer forensics. Digital evidence can be located in cell phones, Ipods, computers, digital cameras and video cameras. The computer forensics field has emerged as the most sought after skill in law enforcement. The need to process digital equipment and the lack of investigators has created a statewide backlog that can potentially jeopardize a case because of the inability to allow for a speedy trial for the defendant.
- Implemented an electronic ticket writing system for the patrol vehicles and traffic units. This allows officers to scan an offender's driver's license, make a few computer clicks, and print out a citation. The information is then automatically uploaded into both the Department's and Court's records systems.
- Promoted one Sergeant, two Lieutenants, hired a records evidence tech and filled two police vacancies.
- Obtained a DUII Overtime Grant for \$5,000
- Obtained a Crosswalk Safety Overtime Grant for \$3,300
- 24 hours of annual training. All department members have been re-certified in Haz-Mat, Firearms, Defensive Tactics and Taser. Additionally, the officers were trained

in emergency vehicle operations, officer involved shooting, Crime Victims Assistance, and Radio Procedure.

## **Goals & Objectives for 2008-09**

### ***Goal (1): Staffing***

The Newberg-Dundee Police department is responsible for the protection of property and safety for 24,000 citizens, 40,000 motorists and 5,000 students. It is this agency's commitment to the community to plan, develop, and implement staffing, along with programs, technology, equipment and training necessary to reduce crime, the fear of crime and enhance the livability of Newberg and Dundee.

Newberg is a fast growing community and is the second largest city in Yamhill County. In the last decade, the City's population increased approximately 40%, from 13,086 in 1990 to 18,064 in 2000. According to preliminary estimates by the Portland State University Population Research Center, Newberg's population on July 1, 2007 was 21,675. (Reference source: Official City of Newberg website)

An immediate staffing adjustment of 7 new police officers is identified as the single most important component necessary for this agency to address not only the future, but also our current needs.

Presently, the Newber-Dundee Police Department is grossly under-staffed, boasting the fewest number of sworn officers for any city in Oregon with a comparable population.

The Police Department experienced an increase of one police officer since 1998, while in the last three years our population has grown by nearly 4,500 and calls for service has increased by 13%. As the community continues to grow, it is imparative the police department must expand.

### **Goal (2): Community Response Team (CRT)**

The Police Department is routinely expected to respond, solve, and prevent ongoing criminal activity and livability issues in neighborhoods, parks, and business areas throughout the community. The necessity for law enforcement intervention may involve criminal behavior, violations of city code, ordinance violations, or livability matters, such as, junk cars, garbage, gang activity, and noise.

All too frequently a patrol officer responds to a neighborhood or community complaint as described above and applies the appropriate application for the immediate situation. The officers are then off to the next complaint or quandary and rarely will have time to return, evaluate and follow-up with any consistency. This type of response, albeit the Police Department's only current option, is ineffective at solving the habitual neighborhood or community problem.

The reality is, ongoing problems effecting neighborhoods and the community are a nuisance, public safety concern, a drain on law enforcement resources and can adversely impact economic development. Typically, the Police do not bring about a long-term solution with a 20-minute visit. Often times the dynamics of a neighborhood problem are deeply rooted and complicated. When dialogue and voluntary compliance fail the Police Department must have the ability to commit police officers on a long-term basis who can work with the community and apply enforcement alternatives with consequences. This however, can only be achieved if police officers are specifically assigned to a Community Response Team and their primary duty is to work with the stakeholders, identify the issues, take action and resolve the problem. To accomplish this goal the Police Department will need adequate staffing as identified in goal number one.

### How it works

The Community Response Team model calls for two police officers and a Code Enforcement Officer. The team members are specifically assigned to work with neighborhoods and the community in an effort to reduce crime, the fear of crime, and improve the livability of our City. The first step after analyzing the problem with the neighborhood stakeholders is to establish an action plan detailing the role for each member of the team. The Police work with the parties who are directly involved, as well as the periphery stakeholders such as the City Attorney, District Attorney's Office, or Parole and Probation. The officers will also partner with other City departments such as Public Works, and Code Enforcement, along with Park and Recreation who may be able to bring special tools or skills to bear on the situation. Often the officers must utilize special enforcement tactics such as foot or bicycle patrol, covert drug enforcement, bait cars, and surveillance. At the same time the officers must be able to provide highly visible and assertive enforcement of all laws within the affected area in order to resolve the problem and/or apprehend and arrest criminal suspects. This multi-pronged approach, activated on a consistent and relentless manner will be effective in solving crime and livability issues within the community and neighborhoods.

### **Goal (3): WCCCA Radio Project**

The Newberg 800 MHz radio system is now over 10 years old. Motorola notified the City that they will no longer support our current controller. Parts for this system will only be available by buying used or surplus parts from other Motorola customers.

In 2006 Motorola had recommended that we purchase a new controller before January 1, 2007. The cost to upgrade was estimated at \$300,000 and they would support parts for 7 years beyond that date. We determined this was not the best option.

The City Council approved a resolution in 2006 to join Washington County Consolidated Communication Agency (WCCCA) communication system. However, it was delayed due to the radio tower relocation and cost. The tower is scheduled to be moved and operational by July 1, 2008.

The radio project will allow Newberg communications to work off the WCCCA radio system backbone. The benefit of the project will be increased radio coverage throughout Yamhill County and the metro area. This allows us to continue utilizing the 800 MHz radio system and have interoperability with Washington, Multnomah, Clackamas and Clark County (WA) agencies along with nearly every hospital in the Metro area. Newberg-Dundee Police and Newberg and Dundee Fire Departments will continue using all existing mobile and portable radios. This option involves paying an annual fee of \$283 per radio.

One-time start-up costs to connect the Newberg-Dundee 9-1-1 Communications Center to the WCCCA radio system is estimated at \$75,000.

## Police

ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
Salaries	\$ 2,749,025	\$ 2,935,518	\$ 3,265,380	\$ 3,729,198	\$ 463,818	14.2%
Materials & Services						
Office Supplies	4,648	5,073	5,500	5,500	-	0.0%
Postage	667	457	500	500	-	0.0%
Uniforms	23,956	7,599	10,000	19,000	9,000	90.0%
Printing & Advertising	4,503	6,122	4,000	4,000	-	0.0%
Dues & Meetings	2,833	2,998	3,150	3,150	-	0.0%
Vehicle Allowance	5,400	-	-	-	-	0.0%
Recruitment Expense	2,607	-	500	500	-	0.0%
Confidential Funds	2,466	5,500	7,000	5,000	(2,000)	-28.6%
Supplies	11,637	14,538	12,000	13,200	1,200	10.0%
Ammunition	2,089	6,833	7,500	8,500	1,000	13.3%
Supplies-Dog Control	2,253	2,189	2,250	2,250	-	0.0%
Veterinarian Fees	53	698	300	300	-	0.0%
Photographic Equipment	1,064	1,399	700	700	-	0.0%
Flares	311	518	500	500	-	0.0%
Safety Program	854	1,273	1,250	1,250	-	0.0%
Travel & Training	17,246	16,869	17,500	17,500	-	0.0%
PD Regional Training	-	3,685	4,000	4,000	-	0.0%
Employee Testing	(408)	-	-	-	-	0.0%
Community Policing	3,543	2,213	3,000	2,000	(1,000)	-33.3%
Prisoner Expense	-	-	250	250	-	0.0%
K-9 Program	2,255	1,812	1,500	1,500	-	0.0%
Drug Dog	28	12,701	1,500	1,500	-	0.0%
R.A.I.N. Agreement	5,944	5,881	6,000	6,000	-	0.0%
Contractual Services	5,416	13,249	19,425	25,600	6,175	31.8%
LLEBG 2002	2,275	-	-	-	-	0.0%
LLEBG 2003	1,014	-	-	-	-	0.0%
Maintenance Agreements	-	-	-	5,000	5,000	100.0%
JAG Grant	5,697	2,621	-	-	-	0.0%
Lease Purchase	-	1,500	1,500	1,200	(300)	-20.0%
Motor Program	2,064	3,533	3,000	3,000	-	0.0%
Books & Publications	1,004	567	1,000	1,000	-	0.0%
Fuel	48,145	54,368	60,000	68,000	8,000	13.3%
Vehicle Maintenance	17,903	20,016	18,500	18,500	-	0.0%
Equip Repair & Maintenance	19,468	12,337	28,867	32,500	3,633	12.6%
Small Equipment Replace	-	-	3,000	3,000	-	0.0%
Bond Registration Costs	-	-	500	500	-	0.0%
Kid's Fair	1,006	(1,332)	-	-	-	0.0%
Professional Services	7,379	8,572	15,209	15,293	84	0.6%

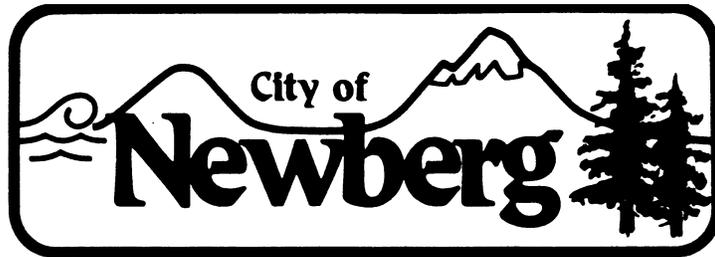
## Police

Reserve Police Costs	12,439	12,381	13,500	13,500	-	0.0%
Reserve Officers' Ammunition	1,700	1,653	1,700	1,700	-	0.0%
Interfund Transactions						
Internal Chrg-Admin Services	423,391	490,914	500,668	611,837	111,169	22.2%
Internal Chrg-Veh/Equip Replac	82,500	82,500	82,500	82,500	-	0.0%
Internal Chrg-Computer Replace	12,000	12,000	12,000	12,000	-	0.0%
Internal Chrg-Capital Replace	25,000	25,000	24,000	24,000	-	0.0%
Equipment Replacement Charges	1,300	3,240	-	-	-	0.0%
Internal Chrg-Radio Replace	-	-	38,571	38,571	-	0.0%
Capital Outlay						
Capital Outlay	47,321	2,148	16,000	16,000	-	0.0%
Capital Outlay - Vehicles	124,201	99,279	154,451	40,000	(114,451)	-74.1%
Capital Outlay-Equipment	12,115	2,306	77,070	65,000	(12,070)	-15.7%
Capital Outlay-Computers	6,930	23,001	26,156	10,000	(16,156)	-61.8%
Capital Outlay-Police Radios	-	-	38,571	3,750	(34,821)	-90.3%
<b>TOTAL</b>	<b>3,703,243</b>	<b>3,903,729</b>	<b>4,490,468</b>	<b>4,918,749</b>	<b>428,281</b>	<b>9.5%</b>

## Communications

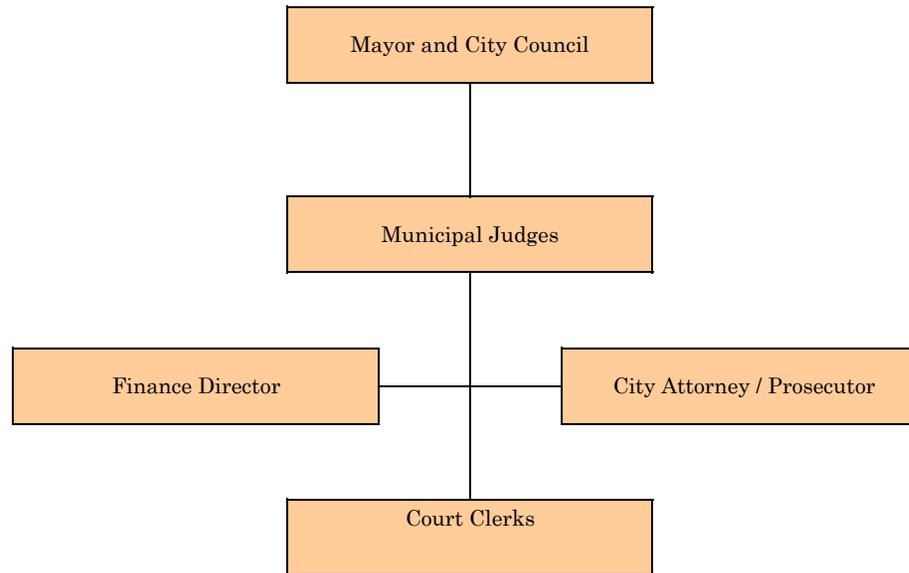
ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
Salaries	\$ 616,028	\$ 616,683	\$ 711,617	\$ 740,399	\$ 28,782	4.0%
Materials & Services						
Dues & Meetings	547	368	500	500	-	0.0%
Supplies	4,409	4,442	4,500	4,500	-	0.0%
Travel & Training	4,200	5,840	4,500	4,500	-	0.0%
Employee Testing	42	329	500	500	-	0.0%
Contractual Services	1,762	1,032	8,168	9,100	932	11.4%
Maintenance Agreements	-	-	-	1,100	1,100	100.0%
OEM Phase II Wireless	31,680	-	3,938	3,100	(838)	-21.3%
Lease Purchase	-	-	-	-	-	0.0%
Equip Repair & Maintenance	34,175	47,115	114,922	128,200	13,278	11.6%
Small Equipment Replace	-	-	2,000	2,000	-	0.0%
Professional Services	-	-	-	15,000	15,000	100.0%
Equipment Replacement	1,995	-	-	-	-	0.0%
Interfund Transactions						
Internal Chrg-Admin Services	99,376	106,126	122,195	119,515	(2,680)	-2.2%
Internal Chrg-Capital Replace	44,000	19,000	19,000	19,000	-	0.0%
Capital Outlay						
Capital Outlay-Other	7,240	32,566	39,769	45,000	5,231	13.2%
<b>TOTAL</b>	<b>845,454</b>	<b>833,501</b>	<b>1,031,609</b>	<b>1,092,414</b>	<b>60,805</b>	<b>5.9%</b>

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# MUNICIPAL COURT

# Municipal Court



# **Municipal Court Department**

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## **Description**

The Municipal Court acts as the judicial function of the City and has original jurisdiction over all 3,800 municipal code offenses, minor misdemeanor crimes, and traffic violations cited by the Newberg-Dundee Police Department. The City contracts for judicial services and the City Attorney serves as City Prosecutor. In the proposed 2008-09 budget, a part-time City Prosecutor is proposed. The City also provides interpretation services at every court session. Court is held weekly on Thursdays.

## **Value Statements**

Be fair to all participants in the system without pre-judging. Make people feel comfortable with our Court while being firm with those that violate the laws that affect others.

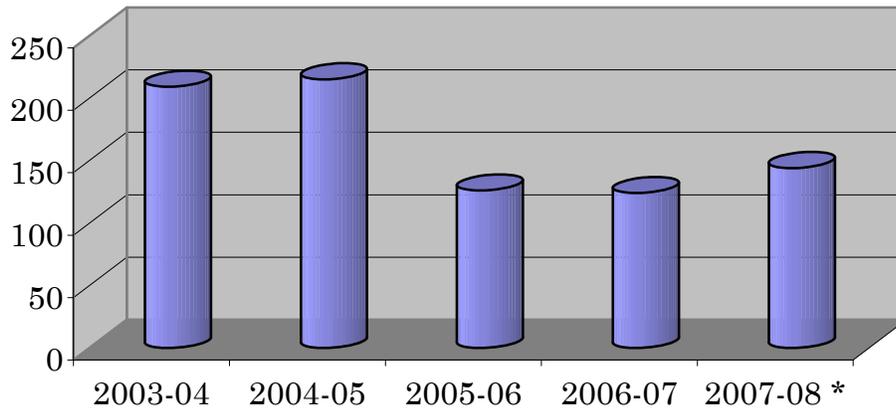
## **Highlight of Changes for 2008-09**

Court has two new staff members and has reclassified the positions to a Court Administrator and a Court Clerk. The energy and initiative in the new staff have increased the Court revenues and have brought many accounts current through efforts to enforce consequences to outstanding payments. This has increased traffic fine revenues in the General Fund by 10% in the 2007-08 fiscal year.

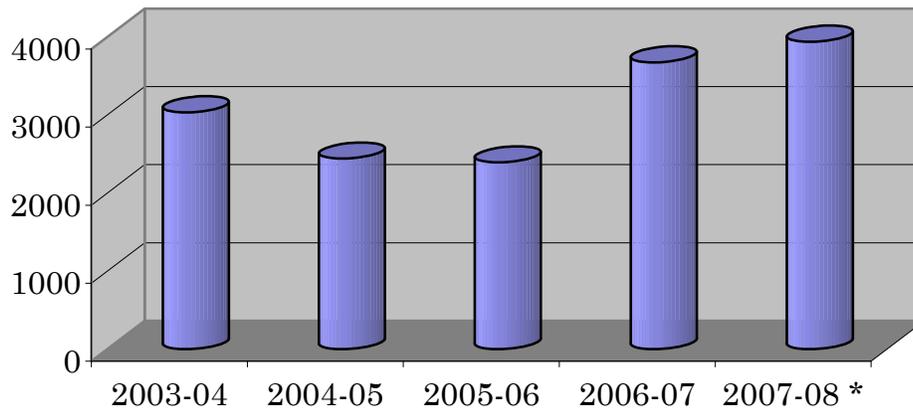
## **Objectives**

1. All clients of the court shall have their cases adjudicated efficiently and timely.
2. The Judges and staff will continue to improve the Court's system of record keeping, including the setting of trials, recovery of fines and assessments owed to the City, and the administration of traffic school.
3. The staff shall work with the Police Department to implement e-ticketing.
4. The Judges and staff will continue monthly educational/training meetings.
5. The staff will provide accurate and timely financial information and continue with an active collections program.
6. The City will continue its support of a County-wide peer court.

### Newberg Municipal Court New Criminal Citations



### Newberg Municipal Court New Violation Citations

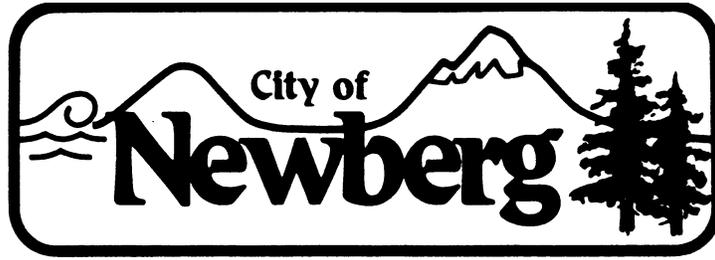


\* April, May, and June Estimated

## Court

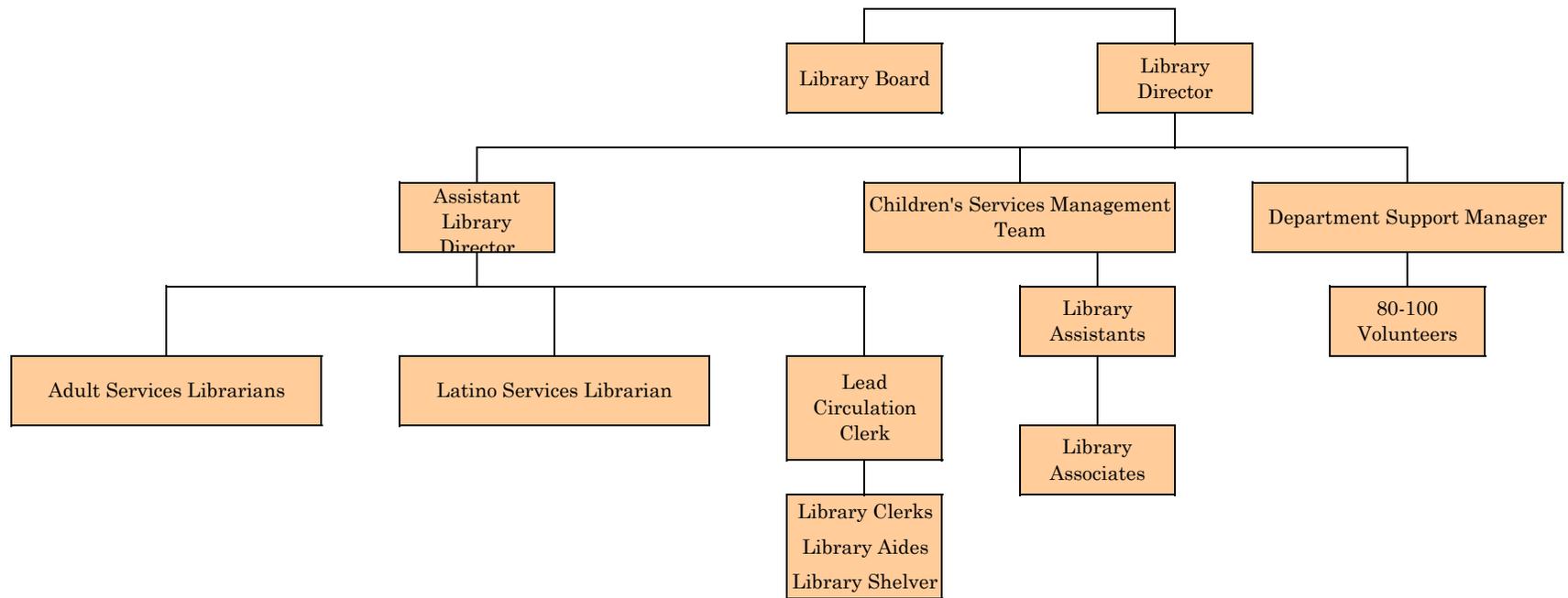
ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
Salaries	\$ 133,718	\$ 143,320	\$ 158,274	\$ 163,937	\$ 5,663	3.6%
Materials & Services						
Office Supplies	1,709	2,533	1,750	2,500	750	42.9%
Printing & Advertising	1,166	1,907	2,000	1,200	(800)	-40.0%
Dues & Meetings	533	496	500	470	(30)	-6.0%
Travel & Training	2,610	682	2,500	2,515	15	0.6%
Bank Fees	1,353	2,283	2,500	3,000	500	20.0%
Contractual Services	-	-	-	360	360	100.0%
Your Community Mediators	-	5,000	5,000	5,500	500	10.0%
Peer Court	17,000	17,000	17,000	17,000	-	0.0%
Maintenance Agreements	953	1,126	2,900	4,800	1,900	65.5%
Judicial Services	29,711	30,807	32,857	200	(32,657)	-99.4%
Court Apptd Atty Fees	16,894	16,826	16,000	16,000	-	0.0%
Court Costs	5,404	4,979	4,500	4,500	-	0.0%
Court Improvements	2,048	2,853	4,500	4,500	-	0.0%
Interfund Transactions						
Internal Chrg-Admin Services	56,051	54,045	56,491	78,537	22,046	39.0%
Internal Chrg-Computer Replace	1,500	3,700	-	1,000	1,000	100.0%
Capital Outlay						
Capital Outlay-Computers	-	-	6,646	3,000	(3,646)	-54.9%
<b>TOTAL</b>	<b>270,650</b>	<b>287,557</b>	<b>313,418</b>	<b>309,019</b>	<b>(4,399)</b>	<b>-1.4%</b>

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# LIBRARY

# Library

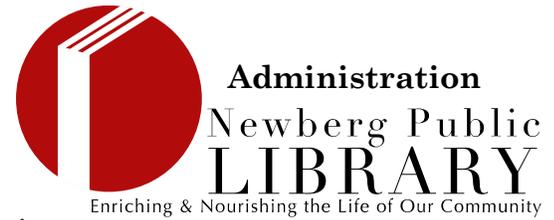


# Library Program

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## Program Description

The Library is divided into two divisions. **Administration** is responsible for the overall performance of the Library. The Director, Assistant Director and Department Support Manager staff this segment of operations. **Public Services** provides for the information needs of adults, young adults, children and families. It includes reference services for all ages, programs for children, young adults, and adults and book, video and audio collections for all ages and languages. The essential link of check-out, check-in and reshelving of library materials is provided through the circulation section of Public Services. All remaining personnel staff this segment.



## Mission Statement

Newberg Public Library enriches and nourishes the life of our community, providing countless opportunities for the integration of people and knowledge.

## Accomplishments of 2007-08

- 2008 marks the centennial of the Newberg Public Library. On November 10, 1907, a group of citizens got together and began plans to open a library. On November 10, 2007, a reception was held at the Library to honor the modern day representatives of those founding organizations. On May 26, 1908, the library opened in the 2<sup>nd</sup> floor of the YMCA at the corner of First and Meridian. A series of events and activities are planned for May 27-31, 2008 to commemorate this event. The week will culminate in the Century Walkathon, 100 blocks for 100 Years of the Newberg Public Library. This will be a fundraiser for the Children's Room remodel as well as a celebration of the centennial with walkers traversing the old town area of Newberg for 100 blocks (about 5 miles).
- Use continues to be high with Newberg as the third busiest library in the region with circulation projected to increase 10% from 2006-07. About 2,400 new library cards are issued each year with 16,000 cards active (used within the last 3 years) in the community.
- The Library's website has gone through continuous upgrades and improvements as part of a joint project with the Oregon State Library (OSL). The site has been featured as an outstanding site using the OSL program and this program recently won a national award for library cooperatives. [www.ci.newberg.or.us/library](http://www.ci.newberg.or.us/library).
- Added to the library's online services was Library2Go. This program allows patrons to download audio books directly from the Library's website to their

own MP3 players. This is part of a statewide cooperative effort. The library also began an increased involvement in L-Net, an online chat reference service. This program allows patrons to chat in real time with a librarian to get their questions answered. It is a cooperative program that is available 24/7. Newberg Library staffs the service on Thursdays from 12 to 2 pm with librarians from around Oregon and around the country staffing the other 22/7. It is a great service for those who can't get into the library or have questions when our library is closed and a librarian somewhere else can assist them.

- Children's Services has revised their storytimes to share more information with parents and caregivers regarding the importance of reading and storytime activities such as songs and fingerplays in the brain development of children. This has been very well received by caregivers.
- Staff continued to offer quality programs for children, adults and young adults. Attendance averaged 48 people at each program with 486 events planned and presented in 2006-07. Newberg is first in the State for program attendance per capita for libraries serving over 2,000 people. A highlight of this year was the final Harry Potter book release party in July. Over 200 people were here at midnight in costume to welcome the final installment.
- Service to the Latino community has grown with circulation almost double of last year. Programs include computer classes, bilingual storytime, a posada at the holidays and the annual Dia de los Ninos/Dia de los Libros (Day of the Child/Day of the Book) celebration that averages attendance of 200+.
- Volunteer hours are up 15.6% and the volunteers are doing more complex tasks such as processing new materials.
- One member of the Children's Services Department is continuing her Masters in Library Science degree program. She is almost three quarters through the program and the classes she has taken are impacting the Library and bringing new ideas and concepts to Newberg.
- A number of staff have leadership roles in the Oregon Library Association such as the Conference Committee, Young Adult Services Committee, Children's Award Committee, and the Support Staff Division. The Director wrote two grants for the Association that brought in \$270,000 for continuing education for librarians and improved Latino services programs for small libraries.

### **Highlights of 2008-09 Budget**

Revenue for Fines and Fees is up \$3,000. This is due to increased checkouts and use, which results in increased overdue materials and subsequent fines. In correlation, Patron Notices are up \$1,100 to cover those additional overdue notices.

The fee for the Chemeketa Cooperative Regional Library Service (CCRLS) is up this year. Newberg is outside the taxing district for CCRLS and the fee is based upon a tax rate of \$.0815 per thousand of Assessed Valuation, the same tax rate that is paid by taxpayers within the CCRLS taxing district.

For this payment, Newberg receives:

\$47,051 Reimbursement for service we provide to other libraries  
 \$636 Mileage paid to Newberg Staff to attend various CCRLS meetings and activities  
\$374 Reimbursement for lost books  
 \$48,061 *Income (Cash) from CCRLS*

\$22,171 CCRLS equipment on site at Newberg (17 computers and network equipment)  
 \$67,791 CCRLS central site equipment and software for the automation system (8.22% of total)  
\$90,803 CCRLS central site daily courier, IT Support for the above equipment, cataloging support and other services (8.22% of total)

*\$180,765 Value of Services and Equipment provided by CCRLS*

\$97,601 2008-09 cost to Newberg for CCRLS  
 \$48,601 2008-09 paid to Newberg by CCRLS  
 \$180,765 2008-09 value of CCRLS operations to Newberg

\$131,225 Value and Services

That is a 134% return on the annual payment made to CCRLS. The value is tremendous in the equipment, support and service that Newberg does not have to provide for the Library.

Contractual is up \$1,000 to cover wireless access in the Library. Maintenance Agreements cover the copier costs for the Library. Previously they were included in Admin Support Services.

**Goals & Objectives for 2008-09**

The Library Long Range Plan 2004-2010 is nearing the end. A number of goals have been met and plans are being made to update the Library Board and City Council on the progress. The following activities are planned for 2008-09

	<b><i>Goal</i></b>	<b><i>2008-09 Activities to meet Goals</i></b>
Goal 1.1	A comprehensive plan for facilities will be in place and implemented	1. Raise funds for the Children’s Room remodel.
Goal 1.2	Cooperative agreements with other entities will be developed to expand library service beyond the library building	1. Staff will work with a number of child care centers and home cares to bring early literacy activities to preschoolers 2. Offer adult programs at area retirement homes.

Goal 2.1	Increase number of items checked out	1. Further refine purchasing practices to obtain more “on demand” materials. 2. Develop additional marketing activities to increase the number of library users.
Goal 2.2	Increase the number of people attending programs	1. Staff will continue to offer an array of program opportunities for those of all ages and interests. 2. The Library Friends and Foundation will continue to fund this activity.
Goal 3.1	The Library web site will be an increasingly accessible tool for research and information	Increase the number of online databases and resources to better meet the needs of area residents.
Goal 3.3	At least three staff will have advanced library degrees or be enrolled in library degree programs	Support the Masters of Library Science degree for the Children’s Service Manager to bring the number of staff to three with advanced library degrees
Goal 4.4	The Library will celebrate its 100 <sup>th</sup> anniversary in 2008	Centennial celebrations will be focused in May 2008, but will carry over into summer 2008.

### **Statistics of Services**

Adult and children’s checkouts are just about at or above goal. This is a marked improvement over last year when they were 10% below goal. The change is due to an increased materials budget and effort by staff to display and market materials. We continue to see large increases in checkouts of the Teen and Spanish materials due to concentrated efforts to reach those populations.

Programming for all ages and interest groups has increased and exceeded goals. This is due to stability with staffing and the efforts by the librarians to find and present programs of interest to the community.

	<i>Goal</i>	<i>Actual</i>	<i>Difference</i>
	<i>2006-07</i>	<i>2006-07</i>	
Circulation of Materials			
Adult Checkouts	118,272	117,743	-0.4%
Children’s Checkouts	97,001	97,357	0.4%
Teen Checkouts	8,102	9,130	13%
Spanish Checkouts	2,061	4,081	98%
Attendance at Programs			
Adult Programs	961	1,121	17%
Children’s Programs	11,881	19,918	68%
Teen Programs	410	1,350	229%
Latino Programs	304	805	165%
Percentage of school district students with formal contact with the library (tours, storytime, visits)	37%	99%	183%

### Comparisons with other cities

Newberg has more registered borrowers per capita than any libraries in the area and greater attendance at programs. Checkouts are lower than most due to a smaller collection and the fact that Newberg charges for a library card for those living outside the city limits. Newberg is still below average for number of librarians with a Masters in Library Science degree. When the Children's Services Manager completes her degree there will be three with this training.

<i>City</i>	<i>Registered Borrowers Per Capita</i>	<i>Total Program Attendance</i>	<i>Total Check outs</i>	<i>Collection Size</i>	<i>Librarians with MLS</i>	<i>Number of online databases</i>
<b>Newberg</b>	<b>84.5%</b>	<b>23,194</b>	<b>228,101</b>	<b>86,709</b>	<b>2</b>	<b>26</b>
Woodburn	80.0%	11,641	139,640	73,813	4.56	70
Wilsonville	72.2%	23,082	492,979	115,452	2.9	40
Tualatin	63.2%	9,799	416,179	66,383*	6	39
West Linn	48.1%	13,860	650,623	113,300	6.7	38
ForestGrove	51.9%	3,699	271,769	101,152	2.31	39
McMinnville	81.7%	11,536	325,197	87,513	4	89
Milwaukie	59.6%	6,846	548,131	111,558	3	39
Oregon City	41.6%	3,919	500,553	120,494	2.6	39
<i>Average</i>	<i>64.8%</i>	<i>11,953</i>	<i>397,019</i>	<i>97,375</i>	<i>4</i>	<i>47</i>

#### *Statistics from 2006-07*

\*Tualatin is in a small temporary facility of just 8,505 sq/ft, which limits the number of books they can have in their collection. The average for the other libraries is 20,191 sq/ft, Newberg has 18,500 sq/ft.

# **LIBRARY GIFT, MEMORIAL & GRANT FUND**

## **Program Description**

The Gift, Memorial, and Grant Fund allows for donations and grants to be dedicated to library projects and expended throughout the year as they are received or placed in reserve for future projects. No General Fund or other city monies are part of this Fund.

## **Accomplishments of 2007-08**

- The Library Foundation provided grants from its Endowment for the support of the Kindergarten Cards program to provide a library card for every kindergarten student in the Chehalem Valley.
- The Library Friends have continued their support of the summer reading programs and other library activities (\$7,000).
- Staff were successful in obtaining grants for computer tutoring, adult book clubs, and a homework help area for the children's room.

The capital campaign to raise funds for the Children's Room Remodel began.

- The Newberg Kiwanis pledged \$10,000 for the Children's Room Remodel.
- The Newberg Early Birds Rotary pledged \$40,000 for the Children's Room Remodel.
- 100% of the Library staff have made personal donations to the Children's Room Remodel.

Members of the Friends, Board, Foundation, and City Council have made personal donations to the Children's Room Remodel.

- Fundraising events have begun for the Children's Room Remodel.

## **Highlights of 2008-09 Budget**

- A main focus for 2008-09 is fundraising for the Children's Room Remodel Project. This project needs to raise \$750,000 to increase the size of the children's room by 40%, make revisions to the Austin Meeting Room and glass in the upper lobby for sound insulation. A capital campaign committee is raising the funds through grants and donations. Some donations and grants will come to this fund and others to the Library Foundation of Newberg, a 501(c)3 organization.

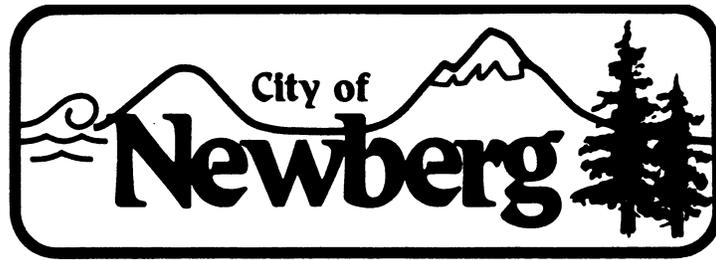
## **Goals & Objectives for 2008-09**

- 1) Continue fundraising for the expansion/remodel of the Children's Room.
- 2) Continue to work with the Library Foundation to secure additional funds for the Endowment.
- 3) Develop and promote appropriate giving programs for the community to support library activities.

# Library

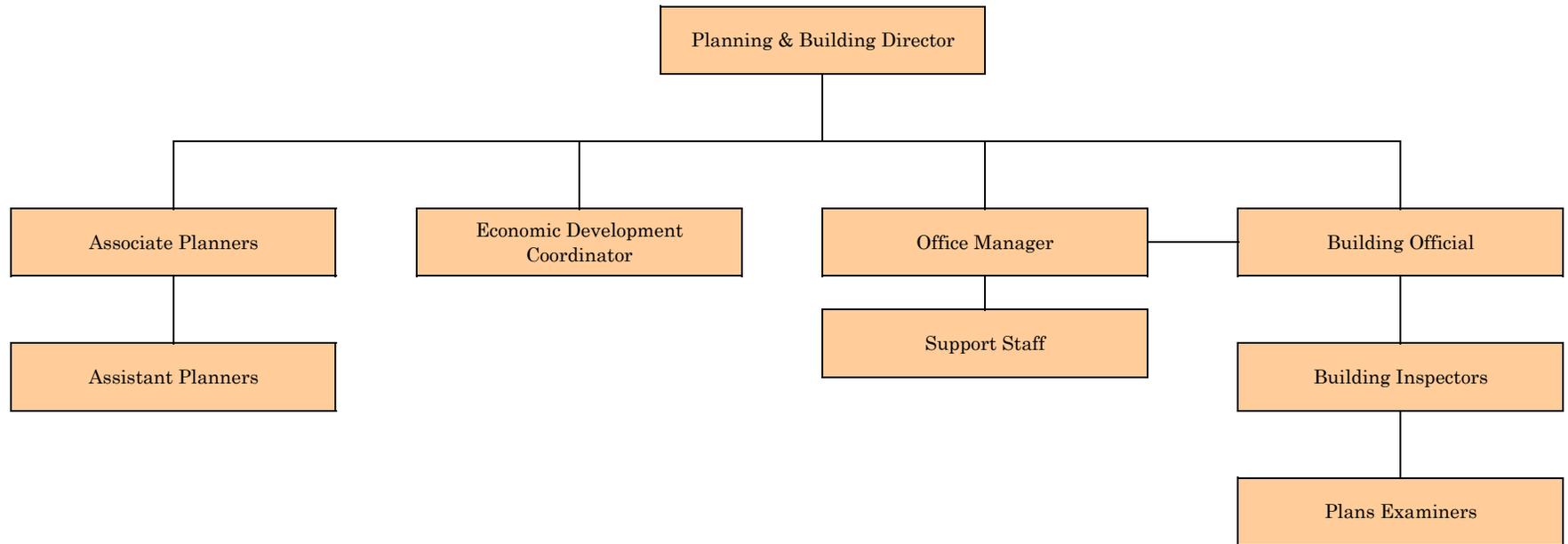
ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
Salaries	\$ 565,003	\$ 603,988	\$ 654,720	\$ 690,180	\$ 35,460	5.4%
Materials & Services						
Office Supplies	7,479	6,782	7,500	7,500	-	0.0%
Postage	42	23	250	250	-	0.0%
Printing & Advertising	748	1,325	700	700	-	0.0%
Dues & Meetings	2,038	1,718	1,010	1,010	-	0.0%
Supplies	6,484	6,356	7,500	7,500	-	0.0%
Travel & Training	976	4,450	7,285	7,285	-	0.0%
Employee Testing	135	140	200	200	-	0.0%
Bank Charges	1,017	1,197	1,200	1,200	-	0.0%
Contractual Services	11,865	2,980	3,500	4,500	1,000	28.6%
Ready To Read Grant	-	3,400	3,600	3,800	200	5.6%
Patron Notices	3,991	3,400	2,700	3,800	1,100	40.7%
Misc Grants	3,292	5	16,000	16,000	-	0.0%
Maintenance Agreements	-	-	-	2,900	2,900	100.0%
Children's Room Remodel Proj	-	-	-	5,000	5,000	100.0%
Utilities	23,137	26,508	26,000	28,000	2,000	7.7%
Library Programs	10,986	13,712	15,100	15,100	-	0.0%
Regional Library Service	74,316	80,861	90,869	97,601	6,732	7.4%
Books & Periodicals	37,258	39,600	54,500	54,500	-	0.0%
Audio-Visual	7,176	6,626	9,000	9,000	-	0.0%
Periodicals	6,388	6,970	6,500	6,500	-	0.0%
Children's Books	15,493	13,385	16,100	16,100	-	0.0%
Children's Audio-Visual	2,087	2,035	3,000	3,000	-	0.0%
Children's Periodicals	911	900	800	800	-	0.0%
Electronic Resources	1,105	1,189	2,500	2,500	-	0.0%
Adult Book Replacement	718	38	1,000	1,000	-	0.0%
Children's Book Replacement	2,902	2,423	2,500	2,500	-	0.0%
Equip Repair & Maintenance	190	504	2,000	2,000	-	0.0%
Volunteer Costs	409	371	500	500	-	0.0%
Interfund Transactions						
Internal Chrg-Admin Services	140,689	143,045	199,718	205,072	5,354	2.7%
Internal Chrg-Computer Replace	4,000	4,000	8,000	8,000	-	0.0%
Capital Outlay						
Capital Outlay	287	8,667	35,000	65,400	30,400	86.9%
Capital Outlay-Computers	5,174	4,096	8,001	8,000	(1)	0.0%
<b>TOTAL</b>	<b>936,296</b>	<b>990,694</b>	<b>1,187,253</b>	<b>1,277,398</b>	<b>90,145</b>	<b>7.6%</b>

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PLANNING  
&  
BUILDING  
INSPECTION

# Planning & Building Inspection



# Planning Department

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## Program Description

The Planning Division provides current planning, long range planning, and economic development services. Current planning services include processing applications for land divisions, new developments, variances, zone changes, and related permits. Long range planning services include examining needs for housing, commercial and industrial development, transportation, recreation, environmental protection, and public facilities, and creating plans to meet these needs. The division strives to ensure that the City meets the Statewide Planning Goals and planning programs. Economic development activities include downtown revitalization, business recruitment, and grant writing.

The Planning Division serves as staff to the Planning Commission, Downtown Revitalization Committee, Newberg Urban Area Management Commission, and various other committees.

## Accomplishments of 2007-08

- **Current Planning Accomplishments**
  - Processed 10 subdivision final plats
  - Processed applications and/or final inspections for several projects, including the Friendsview Cottages, the Allison Inn, Chehalem Springs Assisted Living, and Springbrook Place apartments
  - Created and processed the Alice Way annexation
- **Long Range Planning Accomplishments**
  - Adopted the ADA/Bike/Pedestrian improvement plan
  - Adopted the Southeast Transportation Plan
  - Adopted the 2007 Urban Reserve Area expansion
  - Adopted the Springbrook Master Plan
  - Developed a draft of the Affordable Housing/Density Plan and held several workshops and hearings
  - Created large scale retail design standards that were adopted by the Planning Commission
- **Economic Development Accomplishments**
  - Assisted several industrial businesses to expand
  - Obtained \$686,000 in grants, including \$286,000 to assist Climax's industrial expansion
- **Other**
  - Began a housing rehabilitation program
  - Adopted development agreements with two major landowners

## Highlights of 2008-09 Budget:

- ! The budget carries over funding to complete the second phase UGB amendment.

- ! The budget includes \$25,000 for downtown streetscape improvements, \$50,000 to improve trails in the Riverfront Area, and \$3,500 for a downtown breezeway sign.

### **Program Goals for 2008-09**

- 1) Provide prompt, accurate, and courteous assistance for land development applicants. Process all applications within required time frames.
- 2) Plan for Newberg's future land needs.
- 3) Administer the City's development ordinances fairly and effectively.
- 4) Meet Statewide planning laws and requirements.
- 5) Promote downtown revitalization and economic development.
- 6) Apply for and administer grant funds to assist in planning and community development projects.

### **Program Objectives for 2008-09**

- 1) Current Planning
  - a. *Timely Application Processing.* We will work with applicants and process all permit applications according to Development Code time frames.
- 2) Long Range Planning
  - a. *Complete Urban Reserve Area Expansion.* We will take the Urban Reserve Area Expansion through the State's adoption process.
  - b. *Phase II UGB Amendment.* We will prepare a UGB amendment for certain areas as recommended by the Ad Hoc Committee on Newberg's Future.
  - c. *Interchange Area Management Plan.* Work with ODOT to create Management plans for the bypass interchange areas.
  - d. *Housing Density and Affordability Plan.* We will take the housing density and affordability plan to the City Council for adoption.
  - e. *Zone Changes in UGB.* We will take forward several zone changes recommended by the Ad Hoc Committee.
  - f. *Development Code Amendments.* We will prepare several amendments to the Development Code, as requested by the City Council and Planning Commission. Requested amendments include:
    - i. Cell tower standards
    - ii. Cottage Access standards
    - iii. Large Lot industrial zoning
- 3) Communication
  - a. *Community Night:* Hold another successful community night.
- 4) Economic Development
  - a. *Downtown Revitalization.* Planning staff will work with the Downtown Revitalization Committee and Downtown Association to define and implement projects to improve downtown Newberg.
  - b. *Business Retention & Recruitment.* Work with current and potential businesses to promote business expansion and job creation in Newberg.
  - c. *Grants.* Planning Staff will pursue and administer grant funds for several projects as opportunities present themselves.

# **Building Department**

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## **Program Description**

The Building Division insures that all buildings within the City are safe for the occupants. The division is responsible for enforcement of the State Specialty Codes related to new construction, alterations, and repairs. It provides for structural, plumbing, mechanical, fire, and life safety plan reviews, and performs all required inspections (except electrical) related to both commercial and residential construction. The Building Official acts as a Code Enforcement Officer as necessary to ensure compliance with City building ordinances and codes.

## **Accomplishments of 2007-08**

- Performed an average of over 46 inspections per day, with virtually every inspection done on the day requested.
- Completed an average of 48 plan reviews per month.
- Participated in Permits Protect program to promote awareness of Building Codes.
- Continued weekly code education programs.
- Provided a biweekly cross training program.
- Began implementing the online State Minor Label program.
- In process of microfilming records.
- Purchased the permits plus offline system to use laptops in the field.

## **Highlights of 2008-09 Budget**

- Purchase needed equipment for upcoming code changes.

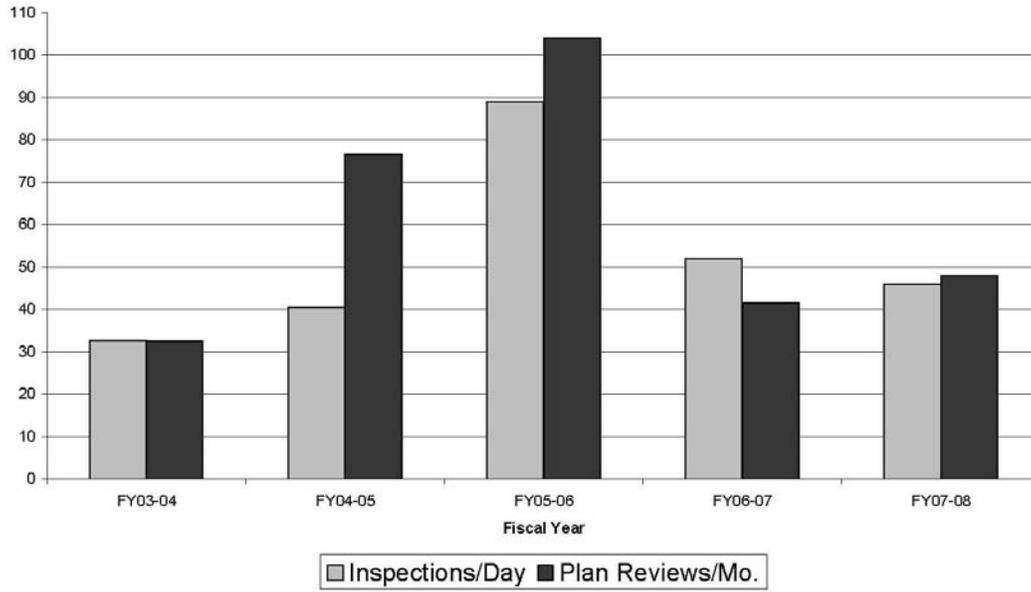
## **Program Goals for 2008-09**

- 1) Continue to provide excellent customer service, accurate, and timely plan reviews and thorough inspections.
- 2) Fund Building Division operations with permit fees.

## **Program Objectives for 2008-09**

- 1) Perform all requested inspections on time.
- 2) Perform all requested plan reviews within established timelines.

### Building Activity Levels City of Newberg FY03-04 to FY07-08

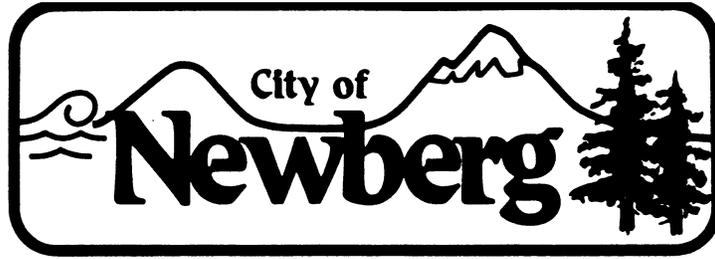


## Planning

ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
Salaries	\$ 389,234	\$ 441,814	\$ 514,095	\$ 547,709	\$ 33,614	6.5%
Materials & Services						
Office Supplies	7,941	6,772	7,200	7,340	-	1.9%
Postage	181	236	250	350	100	40.0%
Printing & Advertising	11,115	13,880	12,200	10,000	(2,200)	-18.0%
Dues & Meetings	6,021	6,779	7,005	9,580	2,575	36.8%
Recruitment Expense	662	2,305	600	600	-	0.0%
Travel & Training	4,336	5,890	7,425	10,048	2,623	35.3%
Employee Testing	513	47	600	600	-	0.0%
Bank Fees	209	549	3,100	1,100	(2,000)	-64.5%
Contractual Services	1,086	-	-	-	-	0.0%
Banner Grant	2,635	-	-	-	-	0.0%
Maintenance Agreements	1,351	1,379	3,220	6,920	3,700	114.9%
Airport Master Plan Grant	21,958	-	-	-	-	0.0%
Rotary Signage Grant	-	-	20,000	20,000	-	0.0%
Book & Publications	36	428	600	1,100	500	83.3%
Fuel	671	656	850	950	100	11.8%
Bond Registration Costs	-	-	75	100	25	33.3%
Vehicle Maintenance	141	75	420	650	230	54.8%
Recording Fees	668	585	350	1,250	900	257.1%
Professional Services	52,429	53,962	53,500	49,500	(4,000)	-7.5%
Land Use Planning Appeals	100	-	2,000	2,000	-	0.0%
EDRLF Loans	-	-	640,257	821,944	181,687	28.4%
Housing Authority Loans	5,000	225,000	60,000	100,000	40,000	66.7%
Community Support	-	4,095	12,000	-	(12,000)	-100.0%
Interfund Transactions						
Internal Chrg-Admin Services	148,838	182,113	197,683	236,075	38,392	19.4%
Internal Chrg-Veh/Equip Replac	-	1,396	-	5,500	5,500	100.0%
Internal Chrg-Computer Replace	4,000	5,000	5,000	5,300	300	6.0%
Capital Outlay						
Capital Outlay	7,911	2,670	6,136	80,100	73,964	1205.4%
Capital Outlay - Computers	1,649	3,130	11,445	10,600	(845)	-7.4%
<b>TOTAL</b>	<b>668,684</b>	<b>958,761</b>	<b>1,566,011</b>	<b>1,929,316</b>	<b>363,165</b>	<b>23.2%</b>

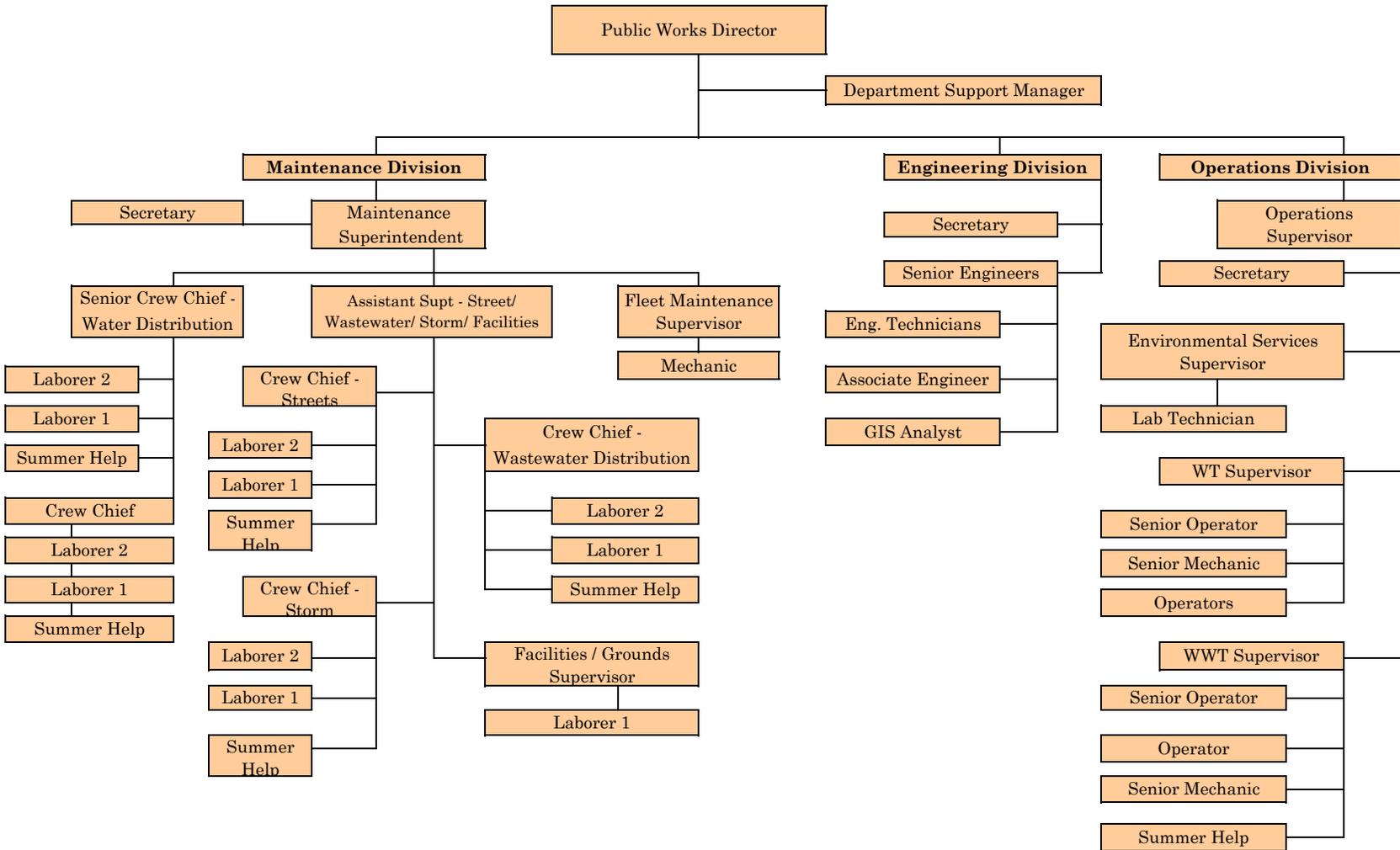
## Building Inspection

ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
Salaries	\$ 580,862	\$ 623,696	\$ 805,084	\$ 628,834	\$ (176,250)	-21.9%
Materials & Services						
Office Supplies	11,076	7,817	8,450	12,114	-	43.4%
Postage	161	8	100	100	-	0.0%
Printing & Advertising	2,673	594	5,300	5,300	-	0.0%
Dues & Meetings	4,176	1,398	1,508	1,583	75	5.0%
Recruitment Expense	1,023	-	2,500	-	(2,500)	-100.0%
Supplies	49	1,121	2,000	2,000	-	0.0%
Travel & Training	15,683	13,772	16,460	11,407	(5,053)	-30.7%
Employee Testing	906	2,021	2,800	2,800	-	0.0%
Bank Fees	189	1,023	6,000	4,000	(2,000)	-33.3%
Maintenance Agreements	19,666	16,083	21,000	25,200	4,200	20.0%
Book & Publications	1,945	2,004	1,800	2,500	700	38.9%
Fuel	3,763	2,655	6,000	6,000	-	0.0%
Vehicle Maintenance	910	319	1,500	1,500	-	0.0%
Professional Services	38,366	27,039	82,000	5,000	(77,000)	-93.9%
Interfund Transactions						
Internal Chrg-Admin Services	113,935	124,294	160,063	199,616	39,553	24.7%
Internal Chrg-Veh/Equip Replac	8,500	8,500	8,500	10,000	1,500	17.6%
Internal Chrg-Computer Replace	5,000	5,000	5,000	8,425	3,425	68.5%
Capital Outlay						
Capital Outlay	62,733	23,255	70,425	5,900	(64,525)	-91.6%
Capital Outlay-Computers	-	-	20,378	16,850	(3,528)	-17.3%
<b>TOTAL</b>	<b>871,616</b>	<b>860,599</b>	<b>1,226,868</b>	<b>949,129</b>	<b>(281,403)</b>	<b>-22.6%</b>



# PUBLIC WORKS

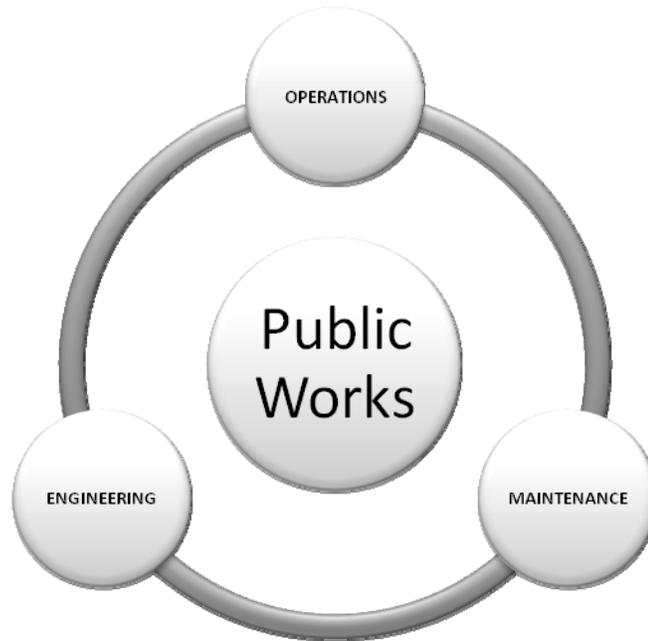
# Public Works Department



# Public Works Department

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The Public Works Department is responsible for operating, maintaining, improving, and planning for the future of the City's public infrastructure. Public infrastructure is the foundation of our lifestyles as it delivers clean water to our homes and businesses, carries away our wastewater, provides us passage from one place to another, and prevents storm water and runoff from flooding our streets. Because these social necessities are so basic, we rarely think of what it takes to meet these needs. It is the duty of the Public Works Department to make sure these needs are met, now, and in the future.



The Department, led by the Public Works Director, is organized into three divisions; Operations, Maintenance, and Engineering. These three divisions each contribute their functional expertise to the overall mission of the Department, which is:

**To plan, operate, maintain, and improve the City's significant investment in public infrastructure in the most efficient manner possible, while being accountable and effective stewards of the public trust and resources.**

## BUDGET OVERVIEW

The following pages present an overview of the infrastructure programs and discuss the key elements of each of the divisions within Public Works: Operation, Maintenance and Engineering. There are two important budget issues to point out in this year's budget development: road maintenance and wastewater treatment capacity.

Road maintenance has been historically under-funded. The sole source of funding is the City's share of state gas tax revenue. This revenue source experienced a significant decline between 2000 and 2003 and has since remained fairly level. However, the costs to operate the program (staffing, street lighting, signage, spot repairs, etc) leave few dollars to be proactive with road repairs. Over the past few years many ideas have been discussed as to how to increase maintenance funding. The approaches identified by the Transportation Task Force were to establish a maintenance fee on the monthly utility bill, increase property taxes or establish a local gas tax. Recently the City Council met to prioritize funding of all City expenditures for fiscal year 2008-09. Recognizing the need to fund various programs, there was a general feeling that the most appropriate funding mechanism for road maintenance would be a four-year levy. Early in the 2008-09 fiscal year, staff will begin the process to develop and take a levy issue to the voters in November 2008.

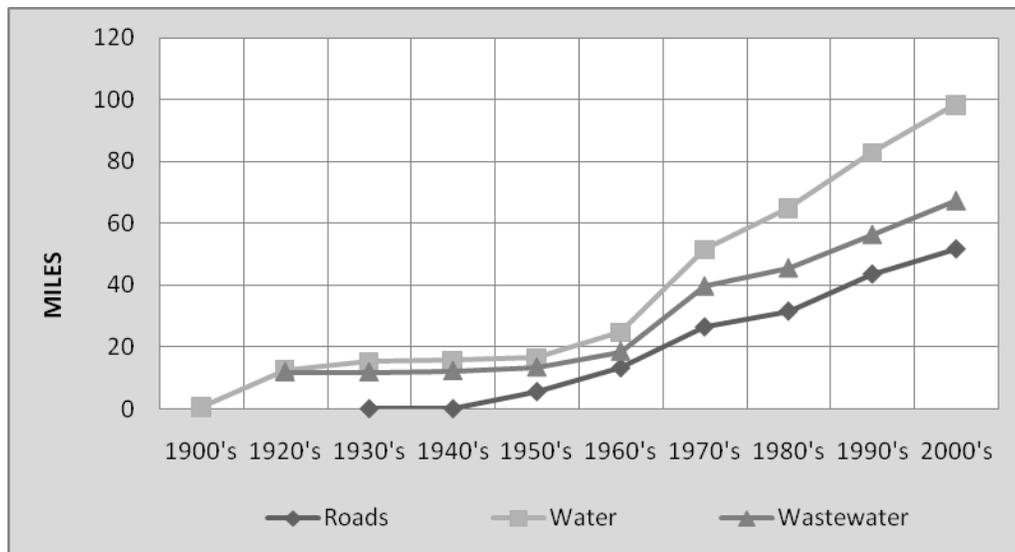
Over the past five years the City has focused efforts towards establishing a stable and adequate water treatment capability. This was accomplished by constructing a new four million gallon reservoir, two new groundwater wells and increasing treatment capacity to 9.5 million gallons per day. The time has come to attend to the wastewater treatment plant. Wastewater flows have begun to exceed the wintertime flow capacity and critical elements of the treatment process need to be rehabilitated due to age. The net result is the need to invest \$50 million over the next five to seven years. Even though certain elements of the project will increase capacity, system development fees have already been pledged to debt funded projects to the extent that further pledges are not possible. Therefore, funding this project will require a revenue bond supported by wastewater utility rates. The Citizens' Rate Review Committee has recommended a 21% rate increase in order to fund the needed work.

# INFRASTRUCTURE

The infrastructure systems which comprise the foundation of our City are the water system, wastewater system, storm water system, and transportation system. The water system consists of the well field, water treatment plant, storage reservoirs, and distribution network. The wastewater system consists of the wastewater collection network and pump stations, wastewater treatment plant, compost and reuse system, which re-distributes cleaned water for irrigation uses. The storm water system is a runoff collection network consisting of detention basins, catch basins, ditches and pipes, which direct flows into the natural drainage system. The transportation system consists of streets, sidewalks, ADA, ramps signage, and signaling. The approximate replacement value of these systems today is:

- Water System                      \$102 Million
- Wastewater System              \$76 Million
- Storm Water System            \$48 Million
- Transportation System         \$148 Million

The Public Works Department operates and maintains this \$374 million public asset. The Department must also see to it that this asset continues to grow to meet the needs of the City as it grows, as well as improve the system to address the growing environmental concerns of the public. These functional objectives, operation, maintenance, and planning and improvement, correspond to the organizational structure of the Public Works Department.



## TO OPERATE

The Operations Division operates the wastewater and water treatment facilities.

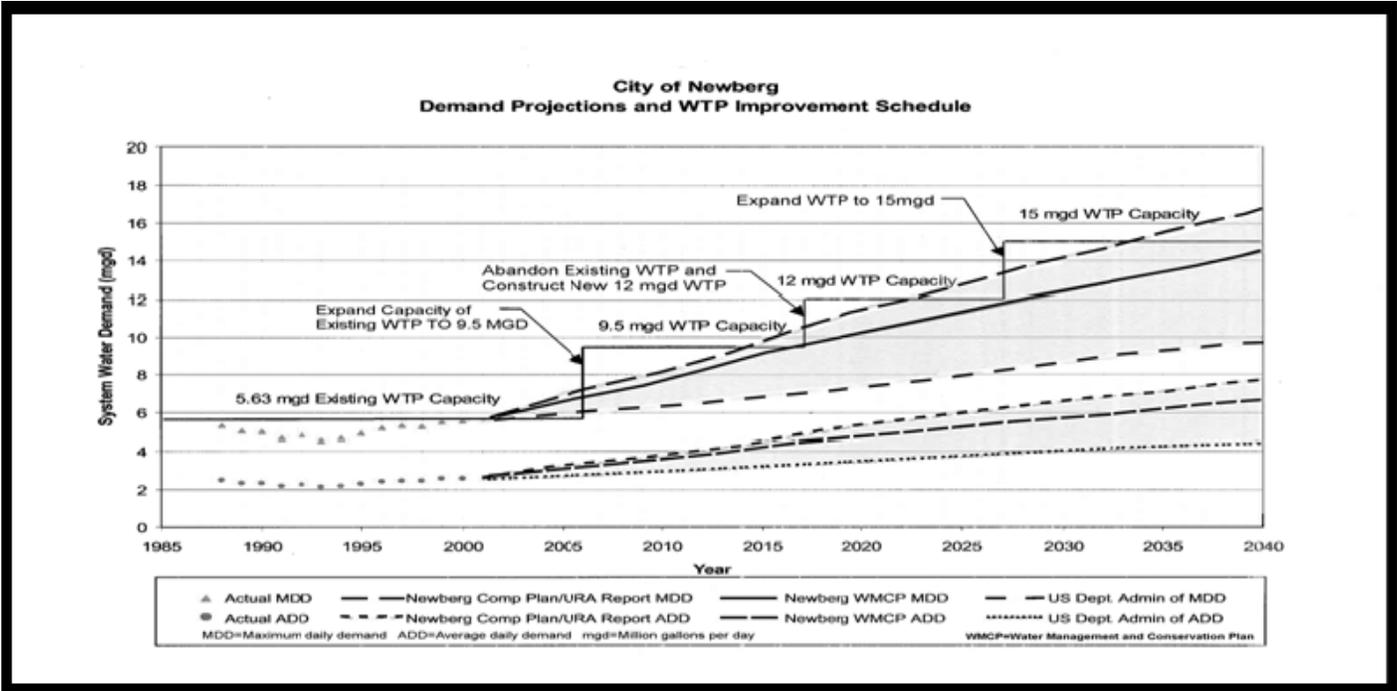
Over the past seven years, the focus of the Public Works Department has been the water distribution system and water treatment facilities. The water treatment facilities consist of the well field, springs, reservoirs, water booster pump station,



backflow prevention program, and water quality testing. In order to meet growing water needs of the City, the water treatment plant has been expanded to increase its capacity to 9.5 million gallons per day. Other recent water system improvements include the installation of Well No. 8, and the Willamette River pipeline crossing. The ability to meet the

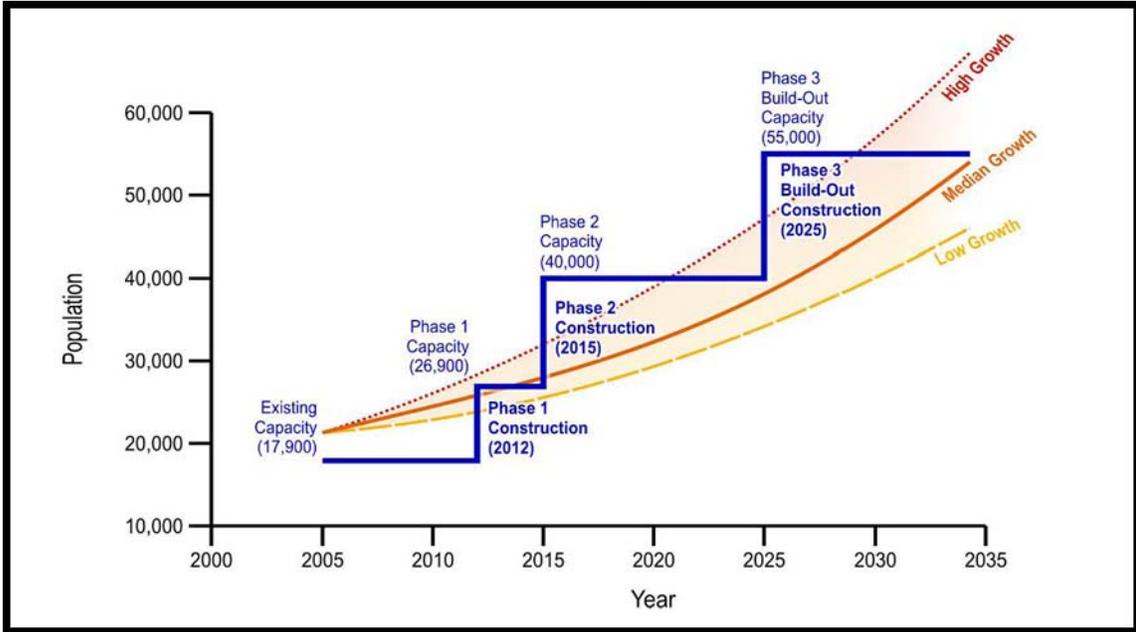
water demand of the City has also been indirectly increased by the Otis Springs and re-use projects whereby un-treated spring water and treated wastewater, rather than drinking water, are used to help meet the needs of large landscape irrigation customers such as the Chehalem Glenn Golf Course.

These system improvements have allowed the City water treatment facilities to meet today's water demand. However, staffing levels have not kept up with facilities expansion and plant operators will face new challenges in the future as growth continues and drinking water standards are increased. One such challenge will be relocation and expansion of the water treatment plant. The current site of the water treatment plant is limited on three sides by SP Newsprint and on one side by the Willamette River. The site cannot accommodate any future expansion of the plant. A new site and, therefore, a new water treatment plant will be required to meet future water demands.



The focus of the next five years will be the wastewater collection and treatment systems, which consist of the wastewater treatment plant, influent pump station, booster pump stations, collection network, industrial pre-treatment program, bio-solids re-use (composter), and wastewater re-use treatment and conveyance. A Wastewater Treatment Plant Facilities Plan Update was completed in 2007. The purpose of this plan was to identify required modifications to meet projected growth and maintain compliance with the City’s National Pollutant Discharge Elimination System Permit and potential future regulations. The plan also identified immediate improvements which are required due to the fact that the plant is currently operating beyond its design capacity. The immediately required improvements include the influent pump station upgrade, administration building re-model, clarifier, oxidation ditch, headworks expansion, and bio-solids processing facilities improvements. The wastewater treatment plant expansion will require the acquisition of adjoining property and increased staffing to operate the plant. Once the first phase of improvements brings the wastewater treatment plant up to current capacity needs, the needs caused by future growth and increased regulatory requirements will require steady upgrading of the facilities.

Wastewater Treatment Plant Expansion Phases



## TO MAINTAIN

The Maintenance Division is responsible for maintaining the City's public infrastructure.

This includes the equipment, systems and facilities associated with the cleaning and repair of the storm water system, the wastewater collection system, the water delivery system, and the transportation system. The Maintenance Division also maintains City-owned buildings and green-spaces through its Facilities Section and all City-owned vehicles through its Fleet Maintenance Section. Specific functional objectives corresponding to each of the public infrastructure systems are as follows:



**Storm Water:** *83 miles of storm water lines and ditches:* Maintain pipes, ditches, and detention basins to limit flooding and improve water quality in local streams.

**Water:** *102 miles of water lines and 6,300 water customers:* Install and read water meters, repair and maintain fire hydrants, pipes, and valves, upgrade substandard pipes, and flush and disinfect waterlines.

**Wastewater:** *75 miles of wastewater lines and 6,260 wastewater customers:* Maintain and replace lines to limit blockages and system overflows. Limit excessive introduction of fats, oils and grease into the system.

**Transportation:** *112 lane miles of roads:* Repair and overlay road surfaces, install and reconstruct ADA ramps, grade and maintain gravel roads, repair curbs and sidewalks, sweep streets, install and maintain traffic control devices such as street signs and cross walks.

The Maintenance Division is currently facing two major challenges. The first is road maintenance. Of the 112 lane miles of City roadway, 40 are in need of an immediate overlay and seven have degraded to the point of requiring complete reconstruction. The second challenge is the need for expansion of the maintenance yard. Like the wastewater and water treatment plants, the required land area available for expansion is limited. The maintenance yard location was originally purchased in the 1960's and the Maintenance Division has outgrown the site. The time has come to relocate to a new site which can accommodate expanded facilities.

## TO PLAN AND IMPROVE

**The Engineering Division** evaluates current system needs, manages capital improvement projects, and plans for future public infrastructure needs.



### Engineering

- Planning for Growth
- Design & Construction
- Inspection
- GIS Mapping

The Division accomplishes this through master planning, project management and design, infrastructure information gathering and warehousing, and inspection and regulation of private development.

The Engineering Division has recently completed master plan updates for the water and wastewater systems. The Transportation Plan of 2005 continues to guide transportation capital improvement planning and private development regulations. In 2003, a storm water rate fund was created and the Engineering Division is now positioned to begin planning for targeted storm water system improvement and maintenance programs. As Newberg's public infrastructure assets grow, there is a need for reliable and retrievable public infrastructure and property information. The formation of the Land Information Section within the Engineering Division is designed to provide a focus on this need.

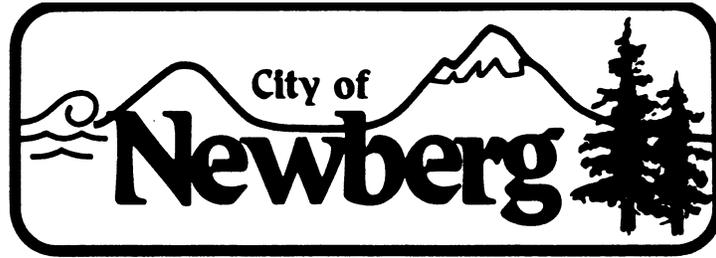
It is the objective of the Engineering Division to consider all Public Works functions and seek efficient, long-term solutions for the constant struggle between limited funding and the need for public infrastructure growth and maintenance. An example of an efficient solution resulting from a global view of City and Public Works challenges addresses the pressures that growth has placed on multiple city facilities. While the maintenance shop and the water treatment plant will need to be relocated, the wastewater plant must expand into the adjoining property. The acquisition of the vacant land adjacent to and across the street from the wastewater treatment plant could accommodate the expansion of the wastewater treatment plant, a new water treatment plant, and a new maintenance shop. The potential proximity of these facilities further suggests that the planned improvement of the waste water treatment plant administration building should be designed to accommodate the administrative office needs of water, wastewater, and maintenance personnel. If space at this facility is also provided for the engineering staff, much needed space in City Hall would be available to accommodate the Planning and Building Department while a geographically unified Public Works Department would enjoy improved communication and economy of proximity.

## Public Works - Engineering, Operations, & Maintenance

ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
Salaries	\$ 2,859,119	\$ 3,103,181	\$ 3,545,632	\$ 4,058,718	\$ 513,086	14.5%
Materials & Services						
Office Supplies	11,669	7,143	15,500	16,350	850	5.5%
Postage	2,411	1,467	4,675	4,875	200	4.3%
Uniforms	9,449	8,027	10,540	10,300	(240)	-2.3%
Printing & Advertising	2,845	10,183	11,000	11,600	600	5.5%
Dues & Meetings	12,772	12,777	28,800	29,217	417	1.4%
Recruitment Expense	164	141	300	800	500	166.7%
Road Materials	12,999	6,559	25,000	25,000	-	0.0%
Supplies & Small Tools	59,043	72,030	81,900	81,400	(500)	-0.6%
Intergovernmental Garage Costs	31,018	42,397	35,000	35,000	-	0.0%
Water Meters	109,514	123,886	100,000	100,000	-	0.0%
Conservation Program	8,024	6,852	10,000	10,000	-	0.0%
Water Meter Installations	-	-	25,000	25,000	-	0.0%
Shop Supplies/environmental	-2,468	1,557	6,500	6,500	-	0.0%
Safety Program	380	1,175	2,000	2,000	-	0.0%
Travel & Training	24,597	27,313	98,340	98,075	(265)	-0.3%
Employee Testing	2,829	3,392	5,000	5,000	-	0.0%
Bank Fees	-	156	4,600	1,350	(3,250)	-70.7%
Contractual Services	108,780	128,233	179,000	748,492	569,492	318.2%
Haz Mat Removal	-	-	3,000	2,000	(1,000)	-33.3%
Maintenance Agreements	-	-	-	51,680	51,680	100.0%
Lease Payments	9,240	49,434	24,127	2,650	(21,477)	-89.0%
Operating Supplies	166,752	142,425	165,000	255,000	90,000	54.5%
Street Improvements	-	-	250,000	50,000	(200,000)	-80.0%
Sidewalk Intersections/ADA	-	-	50,000	50,000	-	0.0%
Inflow/Infiltration Correction	-	-	35,000	35,000	-	0.0%
Wastewater Rehabilitation	-	-	150,000	150,000	-	0.0%
Wastewater System Replacement	-	-	55,000	55,000	-	0.0%
Manhole Rehabilitation	-	-	35,000	35,000	-	0.0%
Lateral Replacement	-	-	35,000	35,000	-	0.0%
Wastewater System Security	-	-	25,000	25,000	-	0.0%
Water Appurtenances Replace	-	-	50,000	50,000	-	0.0%
Water Line Replacement	-	-	70,000	70,000	-	0.0%
Water System Security	-	-	50,000	50,000	-	0.0%
Water Master Pln-Water Line Lp	-	-	50,000	50,000	-	0.0%
Storm Water Repair	-	-	50,000	50,000	-	0.0%
Utilities	498,451	554,474	655,500	699,500	44,000	6.7%
Street Signs	12,314	19,576	21,000	21,000	-	0.0%
Street Lighting	174,793	188,386	180,000	220,000	40,000	22.2%
Street Light/Pole Maintenance	-	-	-	5,000	5,000	100.0%
Lab Supplies	9,994	8,016	10,000	10,000	-	0.0%
Permits & Fees	-	9,537	13,771	15,067	1,296	9.4%
Analytical Lab Testing	4,191	7,021	25,500	36,488	10,988	43.1%
Industrial Pretreatment	-	-	2,400	2,400	-	0.0%
Books & Publications	1,345	1,658	3,900	4,800	900	23.1%
Refunds	19,170	-	-	-	-	0.0%
Property Taxes	1,186	1,154	1,500	1,500	-	0.0%
Fuel	42,866	45,576	60,606	68,400	7,794	12.9%
Vehicle Maintenance	48,444	44,618	58,350	59,100	750	1.3%
Equip Repair & Maintenance	109,995	115,999	135,150	131,650	(3,500)	-2.6%
Pipe & Materials	50,934	70,211	88,000	88,000	-	0.0%

## Public Works - Engineering, Operations, & Maintenance

ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
Riparian System Maintenance	12,331	5,860	25,000	25,000	-	0.0%
Wellfield Maintenance	10,655	11,658	20,000	25,000	5,000	25.0%
Bldg Repair	11,757	14,764	56,000	55,000	(1,000)	-1.8%
Building Repairs-City Hall/CDD	10,353	4,860	11,500	11,500	-	0.0%
Building Repairs-Public Safety	15,760	10,644	9,000	9,000	-	0.0%
Building Repairs-Fire Dept	19,897	5,914	12,000	12,000	-	0.0%
Building Repairs-Animal Ctrl	17	-	-	-	-	0.0%
Building Repair-Library	1,517	4,866	26,000	26,000	-	0.0%
Bond Registration Costs	-	-	275	275	-	0.0%
Recording Fees	298	46	500	500	-	0.0%
Professional Services	186,661	148,208	294,078	-	(294,078)	-100.0%
Janitorial Service	69,490	76,519	69,200	66,000	(3,200)	-4.6%
Grounds keeping-General	12,100	16,217	17,000	17,000	-	0.0%
Interfund Transactions						
Internal Chrg-Admin Services	902,198	1,012,676	1,082,782	1,304,744	221,962	20.5%
Internal Chrg-Veh/Equip Replac	144,050	154,370	154,370	188,600	34,230	22.2%
Internal Chrg-Computer Replace	47,150	39,498	39,998	35,329	(4,669)	-11.7%
Internal Chrg-Facilities	141,515	143,939	112,274	111,584	(690)	-0.6%
Internal Chrg-Franchise Fee	-	-	-	412,500	412,500	100.0%
Capital Outlay						
Capital Outlay	15,584	19,171	27,000	38,250	11,250	41.7%
Capital Outlay - Equipment	170,601	107,789	175,000	175,000	-	0.0%
Capital Outlay - Computers	23,157	14,699	124,069	31,000	(93,069)	-75.0%
Capital Outlay - Vehicles	159,900	114,524	571,390	300,000	(271,390)	-47.5%
Capital Outlay - Facilities	29,674	19,987	182,345	75,000	(107,345)	-58.9%
<b>TOTAL</b>	<b>6,387,485</b>	<b>6,740,763</b>	<b>9,551,372</b>	<b>10,568,194</b>	<b>1,016,822</b>	<b>10.6%</b>



# GENERAL GOVERNMENT:

COUNCIL

CABLE TV

CDBG GRANT

# General Government

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## **Program Description**

General Government provides the resources for the Mayor and City Council to lead the City through goal development, policy discussion and decisions, and community consensus building. The budget also includes expenses for general non-departmental operating expenses, such as City dues to the League of Oregon Cities, Visitor's Center support, and the fireworks contribution to the Old Fashioned Festival.

## **Highlights of Changes for 2008-09:**

- The budget includes the Mayor's position as an employee. This status is new this fiscal year and has been implemented due to a ruling of Regulation §1.1402(c)-2(b). This change comes from redefining the role of a public official. In the Ruling Publication 963, Federal State Reference Guide article it states 'A public official performs a governmental duty exercised pursuant to a public law....for the benefit of the public. Metcalf & Eddy v. Mitchell, 269 U.S. 514 (1926).'
- The Council continues a contribution of \$10,000 for public transportation to Chehalem Valley Transit which provides local bus service to Newberg residents.

## General Government: Council

ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
Salaries	\$1,671	\$1,666	\$1,756	\$5,988	4,232	241.0%
Material & Services						
Office Supplies	1,651	1,952	1,500	2,500	1,000	66.7%
Printing & Advertising	2,817	3,626	2,000	3,000	1,000	50.0%
Dues & Meetings	19,106	18,556	22,000	24,000	2,000	9.1%
Mayor's Expenses	146	322	500	500	-	0.0%
Council Committees	2,467	2,561	2,000	3,000	1,000	50.0%
Recognition	-	37	100	100	-	0.0%
Travel & Training	1,890	8,947	4,000	4,400	400	10.0%
Contractual Services	14,000	-	-	-	-	0.0%
Regional Strategies	-1,320	-	-	-	-	0.0%
CERT Grant Program	1,649	-	-	-	-	0.0%
Bond Registration Costs	3,535	3,040	500	500	-	0.0%
Professional Services	4,724	177	500	500	-	0.0%
Council/Mayor Reimbursement	5,632	5,576	5,000	6,100	1,100	22.0%
Community Support	24,480	36,130	67,000	37,000	(30,000)	-44.8%
Nuisance/Abatement Control	50	55	100	-	(100)	-100.0%
Interfund Transactions						
Internal Chrg-Admin Services	106,836	109,511	106,195	126,945	20,750	19.5%
Internal Chrg-Computer Replace	-	1,000	1,000	1,000	-	0.0%
Capital Outlay						
Capital Outlay	1,156	-	-	-	-	0.0%
Capital Outlay - Computers	-	-	2,038	2,000	(38)	-1.9%
<b>TOTAL</b>	<b>190,490</b>	<b>193,156</b>	<b>216,189</b>	<b>217,533</b>	<b>1,344</b>	<b>0.6%</b>

## General Government: Cable TV

ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
Community Support	24,858	36,899	-	83,367	83,367	100.0%
<b>TOTAL</b>	<b>24,858</b>	<b>36,899</b>	<b>0</b>	<b>83,367</b>	<b>83,367</b>	<b>100.0%</b>

## General Government: CDBG Grant

ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
State CDBG - Butler Property	5,454	0	-	-	-	0.0%
CDBG Grant - Central Windows	2,000	0	-	-	-	0.0%
CDBG Grant - Head Start Bldg	-	-	800,000	3,000	(797,000)	-99.6%
<b>TOTAL</b>	<b>7,454</b>	<b>0</b>	<b>800,000</b>	<b>3,000</b>	<b>-797,000</b>	<b>-99.6%</b>

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# Administrative Support Service Charge Analysis 2008-09 Budget Year

General Information of Changes:

## City Manager's Office

This department includes the City Manager's expenses as well as Human Resources, City Recorder, and Emergency Management. Code Enforcement activities have also been included in the City Manager's budget. Last fiscal year this position was broken out to various departments that the position supported. Through Administrative Support Services, Code Enforcement will be allocated to those departments where time and resources are expended.

Within the City Manager budget, training costs increased to cover the completion of the new City Manager's Public Administration Master's degree.

The *Human Resources* department increased its Recognition line to include additional grant funds from the City's insurance company, CCIS. These will go toward an activity for the employees of the City.

Professional Services line decreased \$30,000 from previous years. The Retirement Plan Administration services costs will be eliminated due to changing the provider of the actuarial services. \$20,000 is allocated in the 2008-09 year for a City-wide salary survey for non-represented general employees.

The *City Recorder* updates the Municipal Code manual and has seen the need for a revision of the outline. As the City has grown and Council enacts new ordinances it was determined the Municipal Code Book numbering system was not effective and did not allow for growth. There is \$14,000 allocated for transition of this service.

The position *Emergency Management* was decreased to a .5 FTE. The activities identified for the .25 FTE increase in the 2007-08 FY have already been addressed, therefore extra personnel costs are unnecessary. Material and training costs have been reduced as well. The City Departments are trained and have been brought up to the national standards for disaster preparedness.

### Finance Department

The Finance department oversees the accounting, general office, utility billing and court services. (The Court department is expensed in the General Fund.)

In the *General Office* department, functions and services provided to all city departments such as telephone and postage are located. An increase is primarily due to a new equipment lease for communications equipment. The previous system was leased for approximately \$1,400 per month. The new lease will cost \$6,333 per month. In prior years contractual services for department copiers, fax machines and printers were managed and paid out through this department. Each department now has included their contracts for these agreements in a Maintenance Agreements line which has been added to each department's budget.

The most significant change in the Finance budget is the addition of the *Utility Billing* section. In years past this account was divided between Water, Wastewater and Storm Water accounts. In the 2008-09 Budget the entire Utility Billing Department cost has been consolidated into Administrative Support Services. The cost is then reimbursed 100% from the utility funds via an administrative service charge.

### Information Technology

The Information Technology department services have increased significantly as the City incorporates the uses of internet and computerized services. The Engineering department is improving their GIS (Geological Information Systems) in planning for the City. This requires additional technological support. Together, with the Engineering department, 50%, and the needs of other City departments, 50%, one additional IT staff is added to the 2008-09 budget.

The IT Capital Outlay expense line includes expansion to the hardware of the City's email system, an advanced back up system for data, and other hardware systems to keep pace with the growing technological needs of the City.

### City Attorney

The City Attorney's budget includes a new part-time salary for a prosecutor position. Our City Attorney's time is currently shared by Court, as the City's prosecutor, on Thursday of each week.

The City's part-time paralegal staff, .40 FTE, was moved from the Court Department (within the General Fund), to the City Attorney's budget. This position is supervised by the City Attorney and works closely with our prosecution services. This change appropriately reflects the proper classification of the services provided by this position.

## Administrative Support Services

### % of Funding from Other Departments

Program	Expenses Budget	Police	Fire	Comm- uni- cations	Library	Planning	Court	Building	Public Works	Other	Total
City Manager	193,471	15%	14%	4%	4%	6%	1%	4%	52%	1%	100%
Human Resources	141,107	21%	17%	6%	9%	5%	2%	8%	32%	0%	100%
City Recorder	102,158	15%	14%	4%	4%	6%	1%	4%	52%	1%	100%
Emergency Management	42,865	15%	14%	4%	4%	6%	1%	4%	52%	1%	100%
Code Enforcement	55,822	1%	2%	0%	0%	22%	0%	40%	10%	26%	100%
Finance	557,967	15%	14%	3%	4%	7%	1%	4%	51%	1%	100%
General Office	245,592	22%	17%	5%	8%	8%	4%	7%	28%	1%	100%
Utilities	172,772	0%	0%	0%	0%	0%	0%	0%	100%	0%	100%
IT	509,891	32%	13%	6%	2%	11%	3%	7%	27%	0%	100%
Legal	376,758	6%	5%	0%	0%	14%	8%	6%	38%	23%	100%
Fleet & Facilities*	587,728	25%	9%	4%	18%	4%	1%	6%	31%	3%	100%
Insurance	267,000	20%	20%	5%	10%	4%	1%	6%	35%	0%	100%
<b>Total</b>	<b><u>\$ 3,253,131</u></b>										

\* Fleet Budget does not include \$35,000 Intergovernmental Charge

Funding by other departments are based upon a variety of factors.

Factors include:

- Full Time Equivalent Employees
- Percent of Budget
- Equipment Count
- Prior Fiscal Year Experience

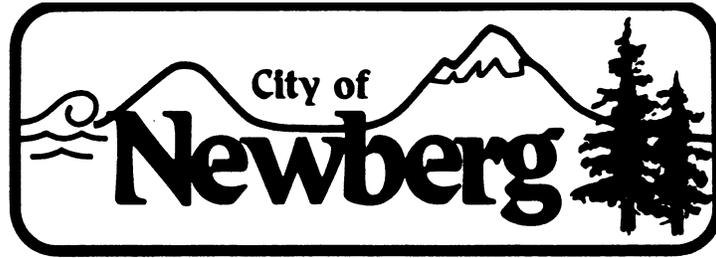
Finance, City Manager, City Recorder, and Emergency Management are allocated by percent of budget.

Code Enforcement is based on time spent resolving code compliance issues for departments.

General Office, IT, and Fleet and Facilities are funded by other departments based on use, number of phones, services calls, and repair needs.

Legal is funded by allocation of time spent based upon areas in prior year experience.

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**CITY MANAGER'S  
OFFICE:**

**CITY MANAGER**

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**HUMAN RESOURCES**

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**CITY RECORDER**

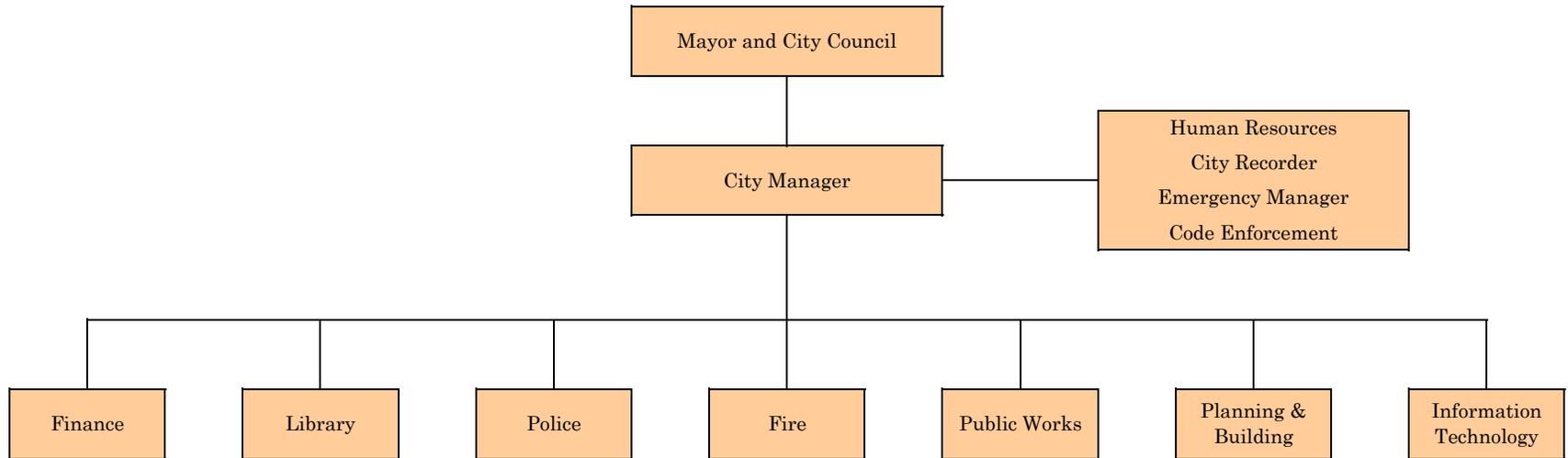
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**EMERGENCY  
MANAGEMENT**

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**CODE ENFORCEMENT**

# City Manager's Office



# City Manager's Office

## City Manager

### Program Description

The City Manager is the chief administrative officer for the City and is responsible for the management of all city activities and all aspects of City services. The City Manager is employed by the Mayor and City Council by contract. The City Manager provides staff support for the Mayor and City Council including organizing meetings, preparing agendas, issuing staff reports and providing information. The City Manager serves as the City liaison on intergovernmental issues. This office also includes the Human Resources Manager, City Recorder, Emergency Manager, and the Code Enforcement Officer.

### Mission Statement

To provide catalytic leadership within the City organization that results in the most effective and efficient provision of services to the citizens of Newberg. To assist the City Council in planning for the growth and development of the City for the betterment of all its citizens.

### Vision Statement

To preserve the quality of life and character of the City as it grows to meet the demands and challenges of the 21<sup>st</sup> century. To educate and obtain the approval of the citizens of Newberg on initiatives that will sustain and improve the City.

### Value Statements

Honesty and integrity are the hallmarks of a good City Manager. Providing frank and objective advice to the City Council is essential for the well-being of the City.

### Highlights of 2008-09 Budget

- Code Enforcement activities have been included in the City Manager's budget. Last fiscal year this position was broken out to various departments that the position supported. Through Administrative Support Services, Code Enforcement will be allocated to those departments where time and resources are expended.

### Program Goals for 2008-09

- 1) Provide the highest quality of professional City management services to the City of Newberg.
- 2) Communicate with the City Council, City employees and citizens through all available means and encourage citizen involvement.
- 3) Continue to serve as a liaison between the City and other government, non-profit and community agencies and organizations.

## City Manager's Office, City Recorder, & Code Enforcement

ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
Salaries	\$ 234,288	\$ 246,396	\$ 226,002	\$ 299,676	\$ 73,674	32.6%
Materials & Services						
Office Supplies	948	844	1,500	2,500	1,000	66.7%
Code Enforcement	-	-	-	3,100	3,100	100.0%
Postage	1	56	100	-	(100)	-100.0%
Printing & Advertising	-	716	-	-	-	0.0%
Dues & Meetings	1,703	2,714	2,625	2,825	200	7.6%
Travel & Training	9,810	7,291	13,300	22,400	9,100	68.4%
Maintenance Agreement	-	-	-	4,200	4,200	100.0%
Books & Publications	141	47	250	250	-	0.0%
Professional Services	50	1,116	12,500	14,500	2,000	16.0%
Elections	-	-	5,000	-	(5,000)	-100.0%
Interfund Transactions						
Internal Chrg-Admin Services	49,722	35,713	-	-	-	0.0%
Internal Chrg-Computer Replace	1,500	2,000	2,000	2,000	-	0.0%
Capital Outlay						
Capital Outlay-Computers	-	3,263	2,468	2,200	(268)	-10.9%
<b>TOTAL</b>	<b>298,163</b>	<b>300,156</b>	<b>265,745</b>	<b>353,651</b>	<b>87,906</b>	<b>33.1%</b>

# City Manager's Office

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## Human Resource Department

### Program Description

Responsibilities of this division are varied. It includes preparations for the recruitment of employees for various departments, employee orientations, and maintenance of the personnel activity. As part of the hiring process, duties include organizing and monitoring drug testing when necessary, pre-employment physicals and fit for duty testing and fingerprinting. The Human Resources Manager is the Safety Committee liaison from the City Manager's office and works on employee recognition. Gives general benefit advice to the employees, and takes care of the yearly insurance enrollment. Staff arranges retirement counseling and post termination counseling if needed. Responsibilities also include arranging various meetings for the City Manager, or City Council, Parkway Committee and Department Heads. Gathers needed agenda items for the Department Head meetings and does the setup for the monthly Parkway Committee meetings. The monthly Employee Newsletter is generated from this department along with the Friday Updates.

### Mission Statement

The Mission of this department is to maintain a professional and compliant department for all City personnel issues.

### Vision Statement

To continue to have an open relationship with all of the employees and make this department accessible to them whenever they need anything.

### Value Statements

Confidentiality is a must for this department and a requirement of anyone who is responsible for personnel issues.

### Accomplishments of 2007-08

- Organized a successful employee luncheon with the assistance of a committee.
- Assisted with the recruitment of many new employees.
- Administered the family leave benefits program to various employees.
- Completed the follow-up of workers compensation claims during the year.
- Completed Federal and State mandated yearly workers' compensation reports.
- Attended and advised the Safety Committee which is required by the State.
- Participated in labor contract discussions with the Police officers and Fire personnel.
- Worked with retirees on their pension processing and other related issues.

- Helped put together the profile for the new City Manager through meetings with the public, City departments and City Council.
- Worked closely with our recruiter and helped to finalize the selection of the City Manager.
- Participated in numerous HR Forums with other entities around the area.
- Continued to be the Secretary of the Newberg Old Fashioned Festival Committee and am also the Chaperone of the court.
- Appointed as State Board Member of the IPMA-HR Oregon Group.

**Highlights of 2008-09 Budget**

- Continue to participate in HR Forums with other entities in the surrounding areas to attain pertinent information for the HR department.
- Plan to attend workshops and presentations on new human resource programs
- Continue participation with IPMA-HR Oregon and PRIMA organizational meetings.
- Chair for the upcoming IPMA-HR Oregon State Conference to be held on September 12, 2008.
- Work on putting together a comprehensive salary survey for all City departments and positions.
- Process the needed paperwork and orientations for all new employees.

**Goals & Objectives for 2008-09**

- 1) Make the transition of the new City Manager a smooth one for everyone.
- 2) Keep the employees informed of any changes that would effect their employment with the City of Newberg.
- 3) Have a successful open enrollment program for the employees.
- 4) Continue to produce monthly employee newsletters so that the employees are informed of what is happening in the City and with their fellow employees.
- 5) Make sure that the Human Resources Department continues to be accessible to all of the employees and a place that they feel free to come to if there is something they need.

**Statistics of Services**

Indicators:	2004-05	2005-06	2006-07	2007-08
Number of positions advertised	15	25	39	19
Number of new employees hired	15	25	39	18
Safety Meetings attended	12	10	10	11
Training attended	8	15	17	15

## Human Resources

ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
Salaries	\$ 38,688	\$ 42,958	\$ 89,403	\$ 99,057	\$ 9,654	10.8%
Materials & Services						
Office Supplies	1,013	1,202	1,500	1,500	-	0.0%
Dues & Meetings	2,744	1,905	3,000	3,000	-	0.0%
Recognition	3,948	4,988	3,000	6,750	3,750	125.0%
Safety Program	1,902	2,270	2,500	2,500	-	0.0%
Risk Management	-	-	1,000	1,000	-	0.0%
Travel & Training	967	1,552	2,000	2,000	-	0.0%
Maintenance Agreement	500	500	575	2,700	2,125	369.6%
Books & Publications	519	851	850	850	-	0.0%
ADA Compliance	-	200	750	750	-	0.0%
Professional Services	23,558	35,053	30,000	20,000	(10,000)	-33.3%
Interfund Transactions						
Internal Chrg-Admin Services	23,618	24,203	-	-	-	0.0%
Internal Chrg-Computer Replace	-	-	1,000	1,000	-	0.0%
Capital Outlay						
Capital Outlay	-	-	1,000	-	(1,000)	-100.0%
<b>TOTAL</b>	<b>97,457</b>	<b>115,682</b>	<b>136,578</b>	<b>141,107</b>	<b>4,529</b>	<b>3.3%</b>

# City Manager's Office

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## Emergency Management Program

### Program Description

The City of Newberg's Emergency Management program was instituted in March, 2006, to address several issues within the City:

- Maintenance and upkeep of the City's Emergency Operations Plan (EOP).
- Train Newberg employees and managers in the use of the EOP through regular emergency exercises.
- Train and keep current a cadre of CERT (Community Emergency Response Team) members available to respond in times of emergency.
- Monitor Homeland Security and FEMA mandates and keep the City in compliance with the required emergency preparedness training.
- Maintain and train key City employees in the use of the CodeRED emergency notification system; educate and solicit participation from the public in CodeRED.
- Maintain an active level of participation and cooperation with State and County emergency managers and departments; and maintain an on-going liaison with local public and private businesses, dealing with emergency management issues.

### Accomplishments of 2007-08

- NIMS (National Incident Management System) training provided to all of Newberg's front-line responders in accordance with Homeland Security and FEMA mandates. (Front-line responders include Police, Fire, Maintenance, and Operations staff, as well as all department management personnel.) Meeting this mandate allows the City of Newberg to be eligible for receiving federal dollars.
- Trained 25 new CERT members; 102 total members have been trained through Newberg's CERT program ... approximately 55 reside in the Newberg-Dundee area.
- Exercised City department managers in the use of NIMS and the EOP through tabletop drills. Also walked through the activation and set-up of Newberg's Emergency Operations Center in the Public Safety Building.

### Highlights of 2008-09 Budget

- The Emergency Management department budget for 2008-09 calls for at least two classes per year of continued CERT training opportunities, one in the fall and

one in the spring. This schedule is designed to grow our volunteer base to allow for teams to be assigned to geographic areas around the City.

- This budget will also allow the Emergency Manager to continue developing working relationships with local businesses and organizations.

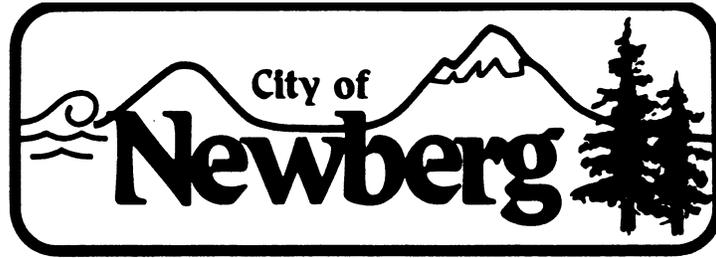
### **Goals & Objectives for 2008-09**

The Emergency Management department has the following major goals for the 2008-09 fiscal year:

- 1) Continue working with consultants in bringing the City's Emergency Operations Plan into compliance with NIMS.
- 2) Begin work on the development of a Hazard Mitigation Plan for the City.
- 3) Train 30 new CERT members.
- 4) Ensure that Newberg's first responders and managers are compliant with Homeland Security and NIMS mandates.
- 5) Continue to develop the confidence levels of the City's department managers in the use of NIMS and the EOP through regularly-scheduled exercises.

## Emergency Management

ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
Salaries	\$ 8,575	\$ 32,562	\$ 43,978	\$ 31,665	\$ (12,313)	-28.0%
Materials & Services						
Office Supplies	177	348	1,450	400	(1,050)	-72.4%
Dues & Meetings	328	68	835	400	(435)	-52.1%
Supplies	483	1,467	4,510	1,700	(2,810)	-62.3%
Travel & Training	1,669	1,676	4,375	1,700	(2,675)	-61.1%
Contractual Services	-	7,000	7,000	7,000	-	0.0%
Capital Outlay						
Capital Outlay	1,982	-	-	-	-	0.0%
<b>TOTAL</b>	<b>13,214</b>	<b>43,121</b>	<b>62,148</b>	<b>42,865</b>	<b>(19,283)</b>	<b>-31.0%</b>



# FINANCIAL SERVICES:

FINANCE

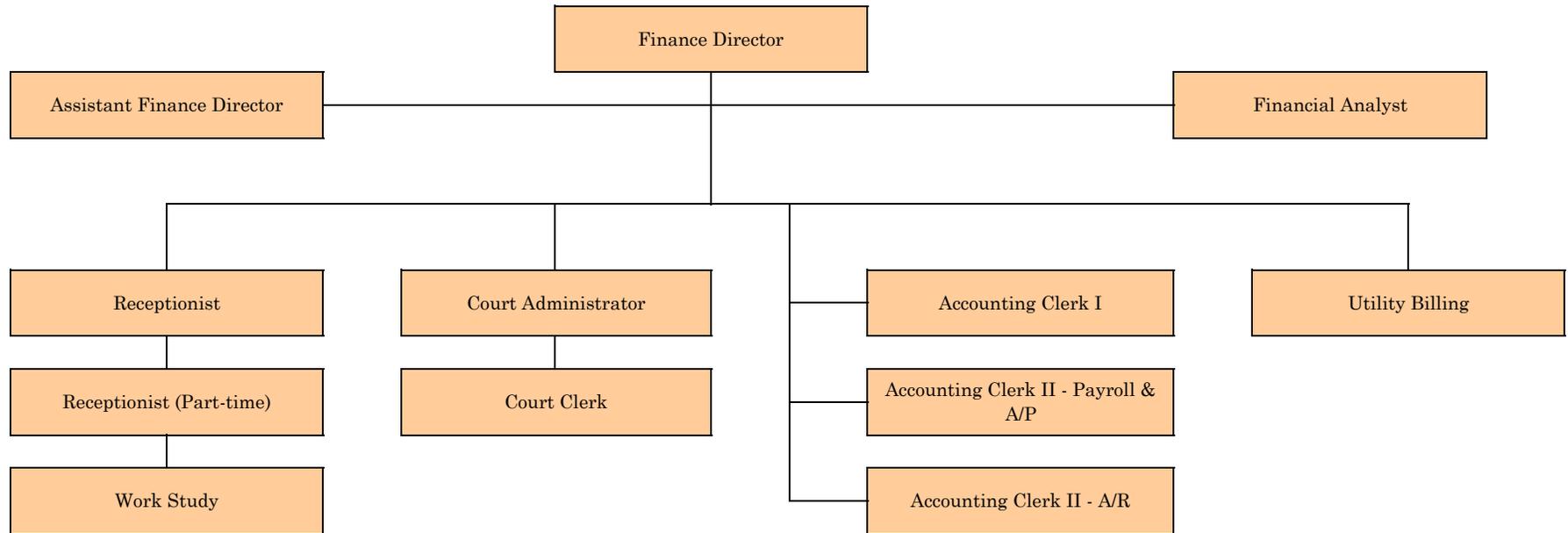
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UTILITY BILLING

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GENERAL OFFICE

# Finance Department



# Finance Department

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## Program Description

The Finance Department provides a variety of financial services to the City Council, City departments, Budget Committee, and citizens. These services include accounting, payroll, cash management and investments, debt service management, annual audit preparation, capital improvement financing, financial forecasting, annual budget preparation and administration, and utility billing (Water, Sewer, Storm Water, and Fire & EMS Equipment Fee). The Finance Department budget also includes the centralized cost of telephones, and postage. The Finance Director serves as staff liaison to the Citizens' Rate Review Committee and Budget Committee.

## Mission Statement

The mission of Finance is to maintain all financial records in keeping with the Generally Accepting Accounting Principals (GAAP) and Governmental Accounting Standard Practices. Integrity and creditability is our character and we promise to provide current, accurate and timely information.

## Value Statement

- Commitment: Members of the Newberg Finance Department are committed to the highest standards of governmental accounting and budgeting.
- Professionalism: Members of the Newberg Finance Department are ethical, dedicated employees who place their highest priority on providing sound financial information to the public and other departments.
- Partnership: Members of the Newberg Finance Department partner with other departments to provide information and products that are useful and timely.
- Communication: Members of the Newberg Finance Department pride themselves on communicating information to and working with the public.

## Accomplishments of 2007-08

- The staff works closely with the Budget Committee in providing transparent budget information and a balanced budget to meet the direction of the City Council and the needs of the Community.
- The Budget Committee met in January to listen to the City Department Directors review their department's missions and to hear deficiencies to provide desirable services. In the spring of each year, the Budget Committee meets to review and approve the proposed budget, and then forward it to the City Council for their approval and adoption.

- Staff also works with the Citizens' Rate Review Committee to develop sufficient resources to pay for the current and growing needs of the utility systems. The Citizens' Rate Review Committee meets bi-annually to evaluate monthly utility rates and systems development charges for the changing needs of the growing community.
- The Finance Department continues to see an increase in work load, including grant accounting, capital project funding (bonds and loans), payables, utility accounts, payroll, and other accounting transactions.

### **Goals and Objectives for 2008-09**

In addition to its regular responsibilities of accounts payable, accounts receivable, utility billing, payroll, cash management, purchasing, mail, daily reception, lien management, and banking, the Department will:

1. Maintain the comprehensive annual financial report award by conforming to the highest standards issued by the industry.
  - Submit the annual reports to GFOA.
  - Prepare financial reports for the City Council, and the Community
  - Work to develop the Finance page on the City's web site with links to include the Budget and the Annual Audit.
  - Maintain and enforce the City's Fiscal Policies and purchasing rules.
2. Work with all other departments and appropriate citizen committees, including the Budget Committee and Citizens' Rate Review Committee, to develop sound financial practices and processes.
  - The Finance Director will be the primary staff person for the Budget Committee, preparing agendas, attending all meetings and providing follow up.
  - The Finance Director will share responsibilities with the Public Works Director supporting the Citizens' Rate Review Committee and will provide all appropriate financial and utility billing information to ensure equitable and appropriate rate development.
  - Staff will ensure monthly reports are out in a timely manner.
  - Staff will ensure proper internal controls are in place and working effectively.
3. Maintain the highest bond rating possible by the rating agencies.
  - Finance will be in charge of all bond sales and other loans.
  - The Finance Director will work with the City's Financial Advisor and Bond Counsel on all bond sales to ensure the best debt arrangement for the City.
  - Staff will develop, update and maintain the City Debt Policy.

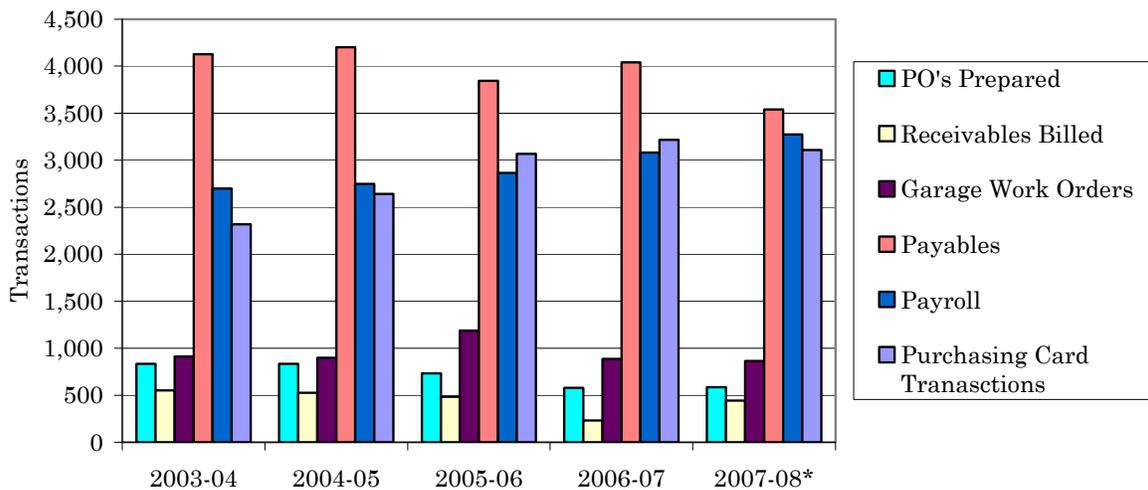
- Staff will participate in LID discussions and process.
4. Lead the City Budget process.
    - Long range financial projections shall be developed as part of the budget process.
    - Staff will work with the City Manager on compensation and benefit issues as they affect the budget.
    - The City Manager and Finance Director shall work together on balancing issues.
    - Staff will work with Public Works on the capital improvement plans.
    - Staff will participate in alternative funding discussions.
  5. Partner with Human Resources to maintain appropriate personnel and payroll practices.
    - Staff shall administer the Personnel Rules through payroll.
    - The Finance Director shall participate on the City negotiating teams.
    - The Finance Director shall manage the City's Retirement Plan and update the City Retirement Handbook.
    - Staff shall monitor the Oregon Public Employee Retirement System.
    - Staff will participate on the City's Safety Committee.
  6. Implement and use technology to enhance its services to citizens and city employees.
    - Staff shall update and maintain the Finance web page.
    - Staff will work with Information Technology to install new software or upgrades as appropriate.
    - Staff will add and train users in other departments who have access to the financial software.
    - The accounting staff shall maintain and manage the City business licensing program.
  7. Participate on statewide and regional committees.
    - The accounting staff shall participate at the Springbrook Regional meetings.
    - All staff shall attend regional and statewide finance meetings held by Oregon Municipal Finance Officers Association.

## Utility Billing Work Load Indicators

	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08
Number of Utility Customers	5,168	5,269	5,400	5,845	6,312	6,450
<i>Average number per month:</i>						
Opened accounts- New & Transfers	71	77	90	110	108	70
Door hangers	308	321	310	302	359	370
Turn offs	26	25	23	26	47	55
Direct Debit Payment Customers					413	524
Online Payments through City Website					268	370

## Finance Department Work Load Indicators

Finance Department  
Number of Annual Transactions



\*Estimated April – June months

## GFOA Financial Reporting Award – City of Newberg

The City of Newberg received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for 2006-2007! This Comprehensive Financial Reporting Award is a huge achievement and honors go to Elaina Canutt, Finance Analyst. Elaina works diligently year-long to keep the City's accounting records accurate and the City has been recognized again through her high work ethic.

## Finance

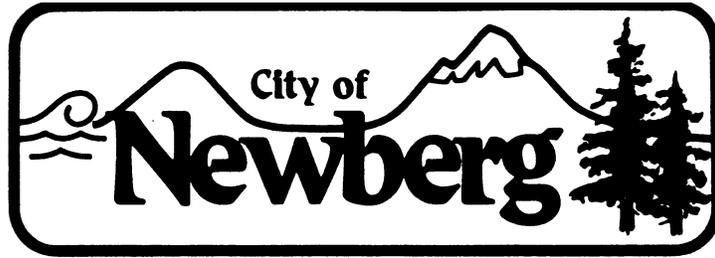
ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
Salaries	\$ 382,920	\$ 413,074	\$ 477,481	\$ 491,842	\$ 14,361	3.0%
Materials & Services						
Office Supplies	3,511	3,636	3,200	3,500	300	9.4%
Printing & Advertising	1,171	1,603	1,300	1,500	200	15.4%
Dues & Meetings	1,424	1,480	3,000	2,000	(1,000)	-33.3%
Recruitment Expense	2,015	1,317	500	-	(500)	-100.0%
Supplies	658	367	500	500	-	0.0%
Travel & Training	3,463	5,151	6,815	6,500	(315)	-4.6%
Bank Charges	112	66	-	-	-	0.0%
Contractual Services	5,637	8,791	9,000	9,000	-	0.0%
Maintenance Agreements	7,739	7,857	8,500	11,000	2,500	29.4%
Books & Publications	611	422	200	250	50	25.0%
Bond Registration Costs	-	-	875	875	-	0.0%
Professional Services	20,845	21,414	22,000	25,000	3,000	13.6%
Interfund Transactions						
Internal Chrg-Admin Services	56,502	49,925	-	-	-	0.0%
Internal Chrg-Computer Replace	5,400	5,400	-	6,000	6,000	100.0%
Capital Outlay						
Capital Outlay	642	250	1,000	-	(1,000)	-100.0%
Capital Outlay-Computers	3,854	3,616	32,469	23,900	(8,569)	-26.4%
<b>TOTAL</b>	<b>496,504</b>	<b>524,369</b>	<b>566,840</b>	<b>581,867</b>	<b>15,027</b>	<b>2.7%</b>

## Utility Billing

ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
Salaries	\$ 106,342	\$ 101,005	\$ 86,913	\$ 92,422	\$ 5,509	6.3%
Materials & Services						
Office Supplies	2,077	1,602	4,300	4,300	-	0.0%
Postage	19,602	21,048	25,531	26,000	469	1.8%
Printing & Advertising	6,117	6,268	6,400	6,700	300	4.7%
Recruitment Expense	-	70	-	-	-	0.0%
Supplies	-	130	200	200	-	0.0%
Travel & Training	454	4,620	1,600	2,100	500	31.3%
Bank Charges	2,778	7,574	14,200	20,000	5,800	40.8%
Contractual Services	6,697	3,484	2,775	650	(2,125)	-76.6%
Computer System Maintenance	3,032	10,404	6,800	9,000	2,200	32.4%
Interest On Cust Deposits	194	207	500	500	-	0.0%
Utility Assistance	240	300	1,000	7,400	6,400	640.0%
Equip Repair & Maintenance	-	-	500	500	-	0.0%
Bond Registration Costs	-	-	951	1,000	49	5.2%
Professional Services	821	-	-	-	-	0.0%
Interfund Transactions						
Internal Chrg-Admin Services	37,852	49,304	43,305	-	(43,305)	-100.0%
Internal Chrg-Computer Replace	5,700	8,000	8,000	2,000	(6,000)	-75.0%
Capital Outlay						
Capital Outlay	-	726	1,000	-	(1,000)	-100.0%
<b>TOTAL</b>	<b>191,906</b>	<b>214,742</b>	<b>203,975</b>	<b>172,772</b>	<b>(31,203)</b>	<b>-15.3%</b>

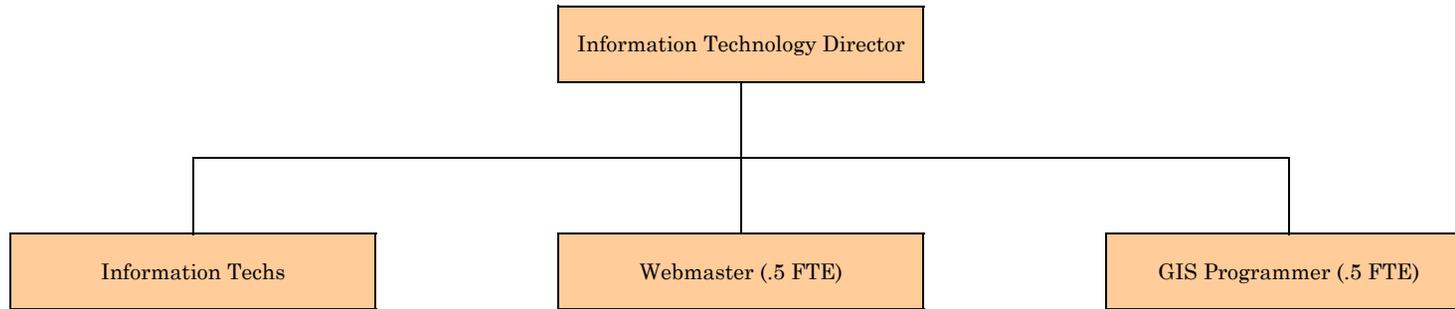
## General Office

ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Materials & Services						
Postage	21,823	22,035	30,000	35,000	5,000	16.7%
Telephones	165,976	156,888	230,000	210,592	(19,408)	-8.4%
Office Equipment Maintenance	3,432	2,173	-	-	-	0.0%
Office Equipment Rental	43,218	43,628	55,000	-	(55,000)	-100.0%
<b>TOTAL</b>	<b>234,449</b>	<b>224,724</b>	<b>315,000</b>	<b>245,592</b>	<b>(69,408)</b>	<b>-22.0%</b>



# INFORMATION TECHNOLOGY

# Information Technology



# Information Technology Department

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## Program Description

This department supports the City-wide area network, office applications, and hardware, including the city-wide e-mail system, data backup, and website. It provides support for all departments and divisions.

## Accomplishments for 2007-08

- Built New Server Room
- Installed new phone system
- Upgraded network hardware City-wide
- Implemented Intranet website
- Established Network connectivity to Library and redesigned the Library network
- Expanded wireless network to Library, Maintenance, and Station 21

## Highlights of the 2008-09 Budget

- The budget assumes adding a .5 FTE Geo Programmer and a .5 FTE IT tech. The IT department continues to see an increasing amount of computer and technology related projects throughout the City.

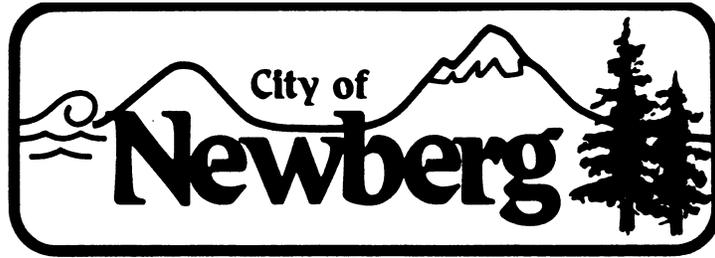
## Goals for 2008-09

- 1) Upgrade mail systems
- 2) Upgrade backup systems
- 3) Establish dedicated connectivity to remote sites
- 4) Upgrade the City website
- 5) Respond to departmental service calls

Indicators:	2003-04	2004-05	2005-06	2006-07	2007-08
Number of servers	17	22	28	32	35
Number of other stations	175	200	220	241	420
Percent down time	+(-) 1%	+(-) 1%	+(-) 1%	+(-) 1%	+(-) 1%
New services added	7	5	5	3	3
Upgrades to software	9	10	5	5	5
Service calls	1,300	3,300	3,100	3,600	4,200
Service calls per FTE	650	1,100	1,033	1,200	1,050

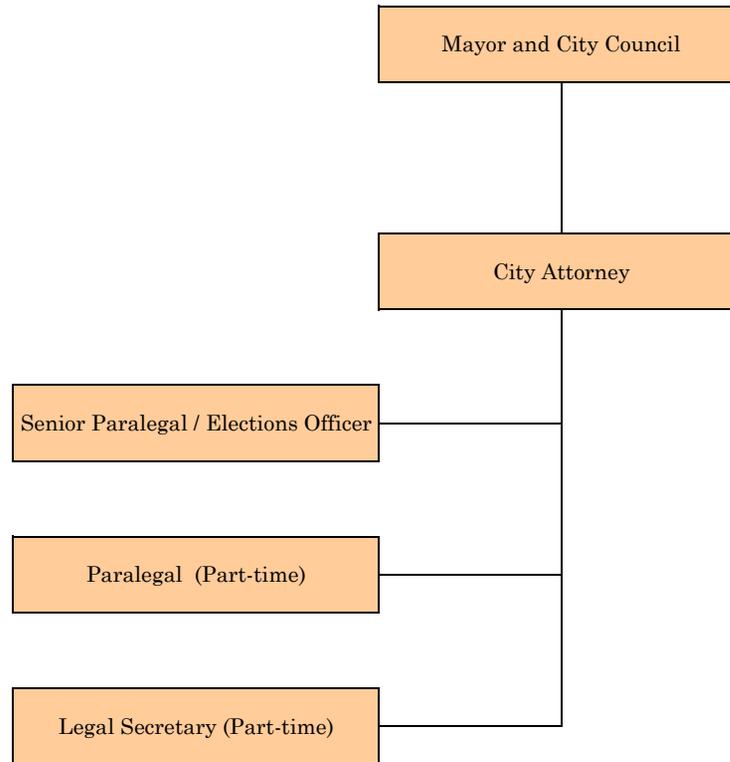
## Information Technology

ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
Salaries	\$ 236,172	\$ 299,044	\$ 329,696	\$ 414,391	\$ 84,695	25.7%
Materials & Services						
Office Supplies	594	1,780	1,000	1,200	200	20.0%
Postage	51	246	-	-	-	0.0%
Printing & Advertising	-	175	500	100	(400)	-80.0%
Dues & Meetings	1,298	540	1,000	200	(800)	-80.0%
Recruitment Expense	922	1,082	500	500	-	0.0%
Supplies	16,878	13,874	15,000	15,000	-	0.0%
Travel & Training	1,389	6,392	7,000	10,000	3,000	42.9%
Employee Testing	-	47	50	-	(50)	-100.0%
Computer System Maintenance	900	15,163	15,000	15,000	-	0.0%
Books & Publications	155	60	500	500	-	0.0%
Professional Services	490	-	3,000	3,000	-	0.0%
Interfund Transactions						
Internal Chrg-Admin Services	18,043	23,810	-	-	-	0.0%
Internal Chrg-Computer Replace	6,200	7,000	7,000	7,000	-	0.0%
Capital Outlay						
Capital Outlay	67,419	31,140	-	43,000	43,000	100.0%
Capital Outlay-Computers	1,733	11,761	13,361	9,000	(4,361)	-32.6%
<b>TOTAL</b>	<b>352,244</b>	<b>412,114</b>	<b>393,607</b>	<b>518,891</b>	<b>125,284</b>	<b>31.8%</b>



# LEGAL

# Legal Department



# Legal Department

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## **Description**

The City Attorney is appointed by the Mayor with consent of the City Council and answers directly to the City Council. The department consists of the City Attorney, Senior Paralegal/Elections Officer, a Paralegal (part-time), and a Legal Secretary (part-time).

- Works closely with the City Manager and all department heads.
- Directs all litigation and administrative hearings.
- Coordinates all insurance claims and negotiates agreements.
- City Attorney attends all City Council meetings and other meetings as needed.
- Provides legal advice concerning issues, which are addressed at the meetings and any other issues that arise. Often, a prompt response facilitates the process of the meeting and helps reach a conclusion.
- Negotiates and reviews all documents concerning the City's economic development revolving loan program.
- Sits on the Valley Development Initiatives Loan Board for the Council of Governments, which administers economic development revolving loans; and Chairperson of the Government Law Section.
- The Elections Officer of the Legal Department handles all election matters of the City.
- Assists with personnel issues, investigations, and hearings; directs staff on contract negotiation issues, coordinates litigation, and legal review of all official documents and contracts; and provides legal advice to City Manager, Department Heads, Mayor, and City Council.
- Provides prosecutorial services to Municipal Court by working closely with the part-time Paralegal (until prosecutor position is adopted and filled).
- Supervises Senior Paralegal/Elections Officer.
- Acts as Acting City Manager in the City Manager's Absence.

## **Major changes for 2008-09 to the City Attorney's Office**

- New city prosecutor position.
  - Part-time paralegal position moved to the City Attorney's Department from Municipal Court in the General Fund.

## **Departmental Goals**

- 1) Work with City commissions to provide more training.
- 2) Provide legal review of commonly used forms by the City.
- 3) Increase awareness by employees on important personnel issues, such as harassment, discrimination, and retaliation.
- 4) Work with and support Municipal Court judges and court clerks to continue a smooth operation.
- 5) Focus on City Attorney Office functions.

## **Objectives**

- 1) Provide clear and concise legal advice to staff.
- 2) Provide legal input to City Council to identify legal policy alternatives and implementation consequences.
- 3) Educate department heads and employees concerning developing legal issues and requirements.
- 4) Maintain continuing legal education as a requirement by the Oregon State Bar.
- 5) Maintain an atmosphere of openness so that employees can obtain answers to questions.
- 6) Direct City's participation in litigation.

## Legal

ITEM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	Difference	PERCENT CHANGE
Salaries	\$ 238,760	\$ 252,917	\$ 266,715	\$ 338,930	\$ 72,215	27.1%
Materials & Services						
Office Supplies	2,085	1,561	2,600	2,600	-	0.0%
Dues & Meetings	4,735	2,700	2,750	2,750	-	0.0%
Travel & Training	4,792	2,544	6,750	6,750	-	0.0%
Contractual Services	-	2,323	920	920	-	0.0%
Maintenance Agreements	-	-	-	4,058	4,058	100.0%
Books & Publications	939	897	2,500	2,500	-	0.0%
Professional Services	5,962	2,769	15,000	15,000	-	0.0%
Volunteer Costs	42	113	500	500	-	0.0%
Interfund Transactions						
Internal Chrg-Admin Services	39,642	41,101	-	-	-	0.0%
Internal Chrg-Computer Replace	2,750	2,750	2,750	2,750	-	0.0%
Capital Outlay						
Capital Outlay-Computers	1,649	-	8,111	2,500	(5,611)	-69.2%
<b>TOTAL</b>	<b>301,356</b>	<b>309,675</b>	<b>308,596</b>	<b>379,258</b>	<b>70,662</b>	<b>22.9%</b>

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# Capital Improvement Program

It is the goal of the Public Works Department to plan, operate, maintain and improve the City's infrastructure system (water, wastewater, storm water and transportation) in the most efficient manner possible, while being accountable and effective stewards of the public trust and resources.

While each element of the infrastructure system is important, it is not practical to address all of the needed projects at one time. We are limited by funding and staff resources to manage projects. We must focus on the critical elements.

The Capital Improvement Program (CIP) presented here represents both the projects to be incorporated into the fiscal year 2008-09 budget and those anticipated over the next five years to provide a glimpse into the future.

CIP planning is based on the recommendations of adopted master plans developed for each element of the infrastructure system. These plans provide an analysis to determine current deficiencies and the extent of expansion necessary to continue to serve the citizens of Newberg and accommodate growth. Following is a list of master plans and their implementation dates:

- Water Treatment Plant Facility Plan - 2002
- Water Distribution System Plan - 2004
- Water Management and Conservation Plan – 2002 (update to be completed in 2008)
- Wastewater Treatment Plant Facility Plan - 2007
- Wastewater Collection System Plan - 2007
- Storm Water System Plan – 2001
- Storm Water TMDL – (to be completed 2008)
- Vulnerability Assessment - 2004
- Transportation System Plan - 2007
- Transportation Task Force Projects Plan - 2002

Significant projects in the fiscal year 2008-09 CIP budget are:

- Property acquisition for the Wastewater Treatment Plant
- Hess Creek trunk line upsize
- Crestview Drive Improvements through Oxberg Lake Estates Subdivision
- Main Street Local Improvement District
- Design of the new Dayton Avenue Wastewater Pump Station

Looking into the future, over the next five years there will be a need to consider:

- Wastewater Treatment Plant and collection system improvements - \$50 million
- Relocation and expansion of Public Works Maintenance Yard - \$9 million
- Wells Number 9 and 10 - \$850,000



## Capital Improvement Projects 2008-09 Funding Source Summary

Project ID	PROJECT	Funding Percentage				2008/09				
		Rates	SDC	Other	Bond	Budget	Rates	SDC	Other	Bond
	<b>Waste water</b>									
WW-1	WWTP Exp. Land Purchase				100%	2,500,000	-	-	-	2,500,000
WW-2	Dayton Ave PS Project	93%	7%			200,000	186,000	14,000	-	-
WW-3	W. Sheridan/N. Harrison WW Improvement	100%				100,000	100,000	-	-	-
WW-4	PW Maint. Yard Property Purchase		100%			75,000	-	75,000	-	-
WW-5	WWTP Repairs & Upgrade Ph 1 Design (Infl PS)	15%	85%			381,276	57,698	323,578	-	-
WW-6	Upsize WW System Phase 1 of 7	100%				1,240,000	1,240,000	-	-	-
WW-7	WWTP Sawdust Dryer	25%	75%			600,000	150,000	450,000	-	-
WW-8	WWTP Effluent Reuse Facility				100%	200,000	-	-	-	200,000
WW-9	WWTP Generator Upgrade and Building				100%	100,000	-	-	-	100,000
	SUB-TOTALS					5,396,276	1,733,698	862,578	-	2,800,000
	<b>Storm Water</b>									
SW-1	Springbrook Rd - Middlebrook to Haworth		100%			119,000	-	119,000	-	-
SW-2	Illinois and Main Street	50%	50%			300,000	150,000	150,000	-	-
SW-3	Park Court to N. Main Street Bypass	80%	20%			15,000	12,000	3,000	-	-
SW-4	Columbia Drive LID		77%	23%		162,000	-	124,000	38,000	-
SW-5	PW Maint. Yard Property Purchase		100%			75,000	-	75,000	-	-
SW-6	Crestview Dr. Improvements (Oxberg 5-prty agr)		100%			125,000	-	125,000	-	-
	SUB-TOTALS					796,000	162,000	596,000	38,000	-
	<b>Transportation</b>									
	Northern Arterial S-Curve		100%			-	-	-	-	-
T-1	Main Street LID - Illinois to Lynn		30%	70%		500,000	-	500,000	-	-
T-2	Springbrook Bike lanes-Middlebrook to Hwy 99W			100%		10,000	-	-	10,000	-
T-3	Columbia Drive LID		9%	91%		154,000	-	13,540	140,460	-
T-4	Second Street - 219 to Springbrook			100%		300,000	-	-	300,000	-
T-5	PW Maint. Yard Property Purchase		100%			75,000	-	75,000	-	-
T-6	Crestview Dr. Improvements (Oxberg 5-prty agr)		100%			800,000	-	800,000	-	-
T-7	Villa Road (Crestview to Mtnview)		100%			100,000	-	100,000	-	-
T-8	Downtown Revitalization Project	67%		33%		30,000	20,000	-	10,000	-
	SUB-TOTALS					1,969,000	20,000	1,488,540	460,460	-
	<b>Water</b>									
W-1	Spring Improvements	100%				250,000	250,000	-	-	-
W-2	Mainline Valves Insertion Project	100%				450,000	450,000	-	-	-
W-3	Wellfield Improvements	100%				175,000	175,000	-	-	-
W-4	WTP Expansion Land Purchase	40%	60%			340,000	136,000	204,000	-	-
W-5	Villa Road Replacement	100%				150,000	150,000	-	-	-
W-6	Disconnect Oliver Spring from Water System	100%				25,000	25,000	-	-	-
W-7	PW Maint. Yard Property Purchase		100%			75,000	-	75,000	-	-
W-8	Crestview Dr. Improvements (Oxberg 5-prty agr)		100%			66,000	-	66,000	-	-
W-9	River Bank Erosion Repair Project		100%			200,000	-	200,000	-	-
W-10	WWTP Effluent Reuse Facility				100%	200,000	-	-	-	200,000
	SUB-TOTALS					1,931,000	1,186,000	545,000	-	200,000
	<b>TOTALS</b>					<b>10,092,276</b>	<b>3,101,699</b>	<b>3,492,117</b>	<b>498,460</b>	<b>3,000,000</b>

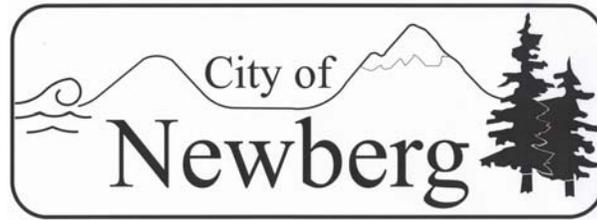
## Capital Improvement Projects Five Year Summary

Project ID	PROJECT	2008/09	2009/10	2010/11	2011/12	2012/13
		Budget	Budget	Budget	Budget	Budget
	<b>Wastewater</b>					
WW-1	WWTP Exp. Land Purchase	2,500,000	-	-	-	-
WW-2	Dayton Ave PS Project	200,000	3,200,000	-	-	-
WW-3	W. Sheridan/N. Harrison WW Improvement	100,000	-	-	-	-
WW-4	PW Maint. Yard Property Purchase	75,000	-	-	-	-
WW-5	WWTP Repairs & Upgrade Ph 1 Design (Infl PS)	381,276	5,100,000	377,000	400,000	-
WW-6	Upsize WW System Phase 1 of 7	1,240,000	-	-	-	-
WW-7	WWTP Sawdust Dryer	600,000	-	-	-	-
WW-8	WWTP Effluent Reuse Facility	200,000	-	-	-	-
WW-9	WWTP Generator Upgrade and Building	100,000	-	-	-	-
WW-10	PW Maint. Yard Design	-	162,500	-	-	-
WW-11	WWTP Repairs & Upgrade Ph 2 Design	-	4,300,000	67,000	350,000	350,000
WW-12	PW Maint. Yard Construction	-	1,650,000	-	-	-
WW-13	Upsize WW System Phases 2 thru 7	-	1,240,000	1,240,000	1,240,000	1,240,000
WW-14	Springbrook Road Reuse Pipeline - Const.	-	-	250,000	250,000	-
WW-15	WWTP Repairs & Upgrade Ph 1 Const.	-	-	14,573,000	10,000,000	-
WW-16	WWTP Repairs & Upgrade Ph 2 Const.	-	-	-	9,871,000	9,000,000
	SUB-TOTALS	5,396,276	15,652,500	16,507,000	22,111,000	10,590,000
	<b>Storm Water</b>					
SW-1	Springbrook Rd - Middlebrook to Haworth	119,000	476,000	-	-	-
SW-2	Illinois and Main Street	300,000	-	-	-	-
SW-3	Park Court to N. Main Street Bypass	15,000	-	-	-	-
SW-4	Columbia Drive LID	162,000	-	-	-	-
SW-5	PW Maint. Yard Property Purchase	75,000	-	-	-	-
SW-6	Crestview Dr. Improvements (Oxberg 5-prty agr)	125,000	-	-	-	-
SW-7	PW Maint. Yard Design	-	162,500	-	-	-
SW-8	PW Maint. Yard Construction	-	1,650,000	-	-	-
SW-9	Vermillion Street - Drain to Creek	-	-	60,000	-	-
SW-10	South College Street	-	-	10,000	90,000	-
SW-11	Villa Road - Hess Creek Crossing	-	-	-	80,000	80,000
SW-12	Coffey Lane	-	-	-	50,000	-
SW-13	Carlton Way	-	-	-	-	100,000
	SUB-TOTALS	796,000	2,288,500	70,000	220,000	180,000
	<b>Transportation</b>					
T-1	Main Street LID - Illinois to Lynn	500,000	1,000,000	-	-	-
T-2	Springbrook Bike lanes-Middlebrook to Hwy 99W	10,000	10,000	10,000	10,000	-
T-3	Columbia Drive LID	154,000	-	-	-	-
T-4	Second Street - 219 to Springbrook	300,000	300,000	-	-	-
T-5	PW Maint. Yard Property Purchase	75,000	-	-	-	-
T-6	Crestview Dr. Improvements (Oxberg 5-prty agr)	800,000	-	-	-	-
T-7	Villa Road (Crestview to Mtnview)	100,000	-	-	-	-
T-8	Downtown Revitalization Project	30,000	-	-	-	-
T-9	PW Maint. Yard Design	-	162,500	-	-	-
T-10	Sheridan Repair & Enhance (Blaine to School)	-	365,000	-	-	-
T-11	PW Maint. Yard Construction	-	1,650,000	-	-	-
T-12	Villa Road (99W to Crestview)	-	300,000	-	-	-
T-13	Springbrook Road (99W to Middlebrook)	-	200,000	800,000	-	-

## Capital Improvement Projects Five Year Summary

Project ID	PROJECT	2008/09	2009/10	2010/11	2011/12	2012/13
		Budget	Budget	Budget	Budget	Budget
T-14	Meridian Street (Fulton to Vermillion)	-	300,000	-	-	-
T-15	Elliott Road Widening (99W to HS)	-	-	50,000	500,000	-
T-16	Villa Road (Fulton to Park Ln) - Const.	-	-	500,000	1,000,000	-
T-17	Blaine Street (Hancock to 9th)	-	-	300,000	500,000	600,000
T-18	Sierra Vista Widening	-	-	-	20,000	100,000
T-19	Villa Road (99W to Fulton) - Const.	-	-	-	-	420,000
T-20	Villa Road (Park Ln. to Crestview) - Const.	-	-	-	-	560,000
T-21	Springbrook Road (99W to S. City limits)	-	-	-	-	500,000
	SUB-TOTALS	1,969,000	4,287,500	1,660,000	2,030,000	2,180,000
	<b>Water</b>					
W-1	Spring Improvements	250,000	-	-	-	-
W-2	Mainline Valves Insertion Project	450,000	-	-	-	-
W-3	Wellfield Improvements	175,000	-	-	-	-
W-4	WTP Expansion Land Purchase	340,000	-	-	-	-
W-5	Villa Road Replacement	150,000	-	-	-	-
W-6	Disconnect Oliver Spring from Water System	25,000	-	-	-	-
W-7	PW Maint. Yard Property Purchase	75,000	-	-	-	-
W-8	Crestview Dr. Improvements (Oxberg 5-prty agr)	66,000	-	-	-	-
W-9	River Bank Erosion Repair Project	200,000	-	-	-	-
W-10	WWTP Effluent Reuse Facility	200,000	-	-	-	-
W-11	PW Maint. Yard Design	-	162,500	-	-	-
W-12	Springbrook 24" Mainline Upsizing Ph. 2-6	-	1,000,000	2,500,000	2,500,000	2,500,000
W-13	PW Maint. Yard Construction	-	1,650,000	-	-	-
W-14	Springbrook Road Reuse Pipelines - Const.	-	-	250,000	250,000	-
W-15	Well #8 Pump Upsizing	-	-	150,000	-	-
W-16	Well #9	-	-	-	400,000	-
W-17	Potable Zone 1 Reservoir Study & Land	-	-	-	500,000	-
	SUB-TOTALS	1,931,000	2,812,500	2,900,000	3,650,000	2,500,000
	<b>TOTALS</b>	<b>10,092,276</b>	<b>25,041,000</b>	<b>21,137,000</b>	<b>28,011,000</b>	<b>15,450,000</b>

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**2008-09  
CAPITAL IMPROVEMENT  
PROGRAM**

**WASTEWATER SYSTEM**

April 4, 2008

## Capital Improvement Projects Wastewater System

<b>WW-1</b>	<b>Name: WWTP Expansion Land Purchase</b>	<b>Lead Division: Engineering Budget Number: 706379</b>
<p><b>Description:</b> Funds set aside to acquire property to afford the City the opportunity for future expansion of the Wastewater Treatment Plant (WWTP)</p> <p><b>Justification:</b> The WWTP, originally constructed in 1985-87, is nearing its design capacity. In order to provide increased treatment capacity, additional property needs to be acquired as the current WWTP site cannot provide the necessary area.</p> <p><b>Type of Project:</b> Property Acquisition for Expansion of Facilities.</p>		

<b>WW-2</b>	<b>Name: Dayton Avenue Pump Station</b>	<b>Lead Division: Engineering Budget Number: 706392</b>
<p><b>Description:</b> Repairs and improvements to the Dayton Avenue Pump Station to increase capacity. During heavy rainfall events, this station is unable to keep up with flows and will overflow raw sewage into Chehalem Creek.</p> <p><b>Justification:</b> This Pump Station receives wastewater from the majority of Newberg's west side. It needs to be reconfigured to manage larger flow and prevent overflows to Chehalem Creek during rain events.</p> <p><b>Type of Project:</b> Facility Improvements.</p>		

<b>WW-3</b>	<b>Name: W. Sheridan/N. Harrison Wastewater Improvements</b>	<b>Lead Division: Engineering Budget Number: 706362</b>
<p><b>Description:</b> Replace the existing sewer on W. Sheridan and N. Harrison Streets. Abandon the Harrison Street line at the railroad crossing and create a new crossing bored under ODOT State Highway and W&amp;P Railroad.</p> <p><b>Justification:</b> To reduce high maintenance and overflow situations.</p> <p><b>Type of Project:</b> Rehab/Repair of Infrastructure.</p>		

<b>WW-4</b>	<b>Name: PW Maintenance Yard Property Purchase</b>	<b>Lead Division: Engineering Budget Number: 731161</b>
<p><b>Description:</b> Funding to purchase property for the planned Public Works Maintenance Facility expansion.</p> <p><b>Justification:</b> The existing maintenance facility on W. Third Street has reached its maximum capacity. City Council has directed staff to proceed with negotiations for property on Wyooski Road adjacent to the existing Wastewater Treatment Plant as this would be an ideal location for a new PW Maintenance Yard.</p> <p><b>Type of Project:</b> Property Acquisition for Expansion of Facilities.</p>		

## Capital Improvement Projects Wastewater System

<b>WW-5</b>	<b>Name: WWTP Repairs and Upgrade Phase 1 - Influent Pump Station</b>	<b>Lead Division: Engineering Budget Number: 706383</b>
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**Description:** Significant improvements to the Wastewater Treatment Plant will be phased over the next seven years. This first phase will be to upgrade the Influent Pump Station and pipelines.

**Justification:** The 2007 WWTP Facility Plan identified the need for significant improvements to the existing plant and increases in capacity. The projects have been prioritized and the Influent Pump Station was determined to be highest priority.

**Type of Project:** Facility Improvements and Capacity Improvements to Infrastructure.

<b>WW-6</b>	<b>Name: Upsize Wastewater System Phase 1 of 7</b>	<b>Lead Division: Engineering Budget Number: 706384</b>
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**Description:** Funding for increasing capacity of the existing wastewater system.

**Justification:** As recommended in the 2007 Wastewater Collection Master Plan, these projects will begin to address system deficiencies along the Hess Creek and Springbrook Road wastewater trunk lines. This first design phase will include design of the waterline and the reuse line that will be built concurrently with this wastewater line in Springbrook Road.

**Type of Project:** Capacity Improvements to Infrastructure.

<b>WW-7</b>	<b>Name: WWTP Sawdust Dryer</b>	<b>Lead Division: Engineering Budget Number: 706385</b>
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**Description:** New sawdust dryer facility to reduce moisture content of compost and to utilize state of the art equipment.

**Justification:** This new dryer will address current capacity issues of the composter tunnel and will result in significant increase in capacity for future biosolids loading.

**Type of Project:** Capacity Improvement to Infrastructure and Construction of New Infrastructure.

## Capital Improvement Projects Wastewater System

<b>WW-8</b>	<b>Name: WWTP Effluent Reuse Facility</b>	<b>Lead Division: Engineering</b>
		<b>Budget Number: 706358</b>

**Description:** Installation of "Level IV" treatment components to treat 1 MGD of effluent to be piped to the new golf course and possibly some nearby cemeteries. The project includes a pump station, storage and pipeline to deliver the treated water to the users. The system will be designed to facilitate expansion to 2 MGD as demand increases.

**Justification:** Newberg's water demand varies from 2.5 MGD during the winter to about 6 MGD during the summer. With the alternative of treated wastewater available for irrigation, the summer potable water demand will drop, significantly reducing the demand on our well field and WTP.

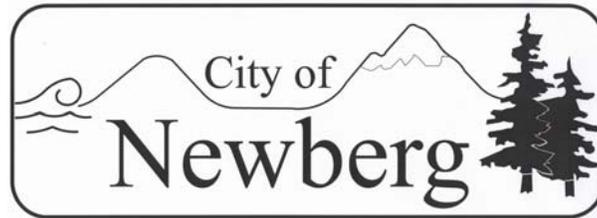
**Type of Project:** Construction of New Infrastructure.

<b>WW-9</b>	<b>Name: WWTP Generator Upgrade and Building</b>	<b>Lead Division: Engineering</b>
		<b>Budget Number: 706377</b>

**Description:** Design and construction of a new back-up power generator building.

**Justification:** The current generator is not large enough to effectively provide back-up power. The admin building does not have sufficient space to house a larger power plant so a new building is required. The new generator will also provide power to the reuse filtration system.

**Type of Project:** Facility Expansion.



**2008-09  
CAPITAL IMPROVEMENT  
PROGRAM**

**STORM WATER SYSTEM**

April 4, 2008

## Capital Improvement Projects Storm Water System

<b>SW-1</b>	<b>Name: Springbrook Road - Middlebrook to Haworth</b>	<b>Lead Division: Engineering Budget Number: 717718</b>
<b>Description:</b> Replace 257 lineal feet of existing 21-inch diameter pipe with 30-inch diameter pipe.		
<b>Justification:</b> Pipe running between homes is undersized, has roots and is prone to cause area flooding. When plugged it causes water to run through yards and under houses.		
<b>Type of Project:</b> Capacity Improvement of Infrastructure.		

<b>SW-2</b>	<b>Name: Illinois and Main Street</b>	<b>Lead Division: Engineering Budget Number: 717719</b>
<b>Description:</b> Replace/Upsize four pipes with 515 linear feet of 18" diameter pipe and 516 linear feet of 24" diameter pipe.		
<b>Justification:</b> Undersized pipes that need to be replaced in conjunction with the Main Street Improvement Project.		
<b>Type of Project:</b> Capacity Improvement of Infrastructure and Rehab/Repair of Infrastructure.		

<b>SW-3</b>	<b>Name: Park Court to N. Main Street Bypass</b>	<b>Lead Division: Engineering Budget Number: 717720</b>
<b>Description:</b> Extend 12" diameter pipe from Mountainview Drive to meet 30" diameter pipe that drains Park Court to Main Street. Rebuild north headwall at Main/Mountainview.		
<b>Justification:</b> Area south of Mountainview Drive can no longer handle storm water. This runoff water causes damage to area properties.		
<b>Type of Project:</b> Capacity Improvement of Infrastructure and Rehab/Repair of Infrastructure.		

<b>SW-4</b>	<b>Name: Columbia Drive Local Improvement District</b>	<b>Lead Division: Engineering Budget Number: 717717</b>
<b>Description:</b> New storm line to lots on the corner of Columbia Drive and College Street.		
<b>Justification:</b> Several residents petitioned the City to create a Local Improvement District to replace roads and storm lines in the area. The City Council elected only to approve the lots at the corner of College and Columbia with frontage on both streets.		
<b>Type of Project:</b> Construction of New Infrastructure.		

## Capital Improvement Projects Storm Water System

<b>SW-5</b>	<b>Name:</b>	<b>PW Maintenance Yard Property Purchase</b>	<b>Lead Division:</b>	<b>Engineering</b>	<b>Budget Number:</b>	<b>731181</b>
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**Description:** Funding to purchase property for the planned Public Works Maintenance expansion.

**Justification:** The existing maintenance facility on W. Third Street has reached its maximum capacity. City Council has directed staff to proceed with negotiations for property on Wynoski Road adjacent to the existing Wastewater Treatment Plant as this would be an ideal location for the new PW Maintenance Yard.

**Type of Project:** Property Acquisition for Expansion of Facilities.

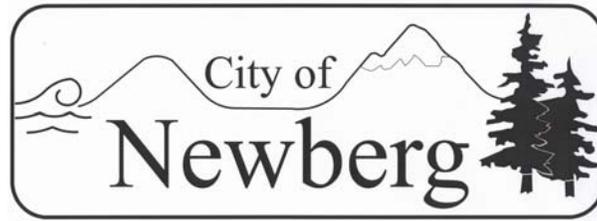
<b>SW-6</b>	<b>Name:</b>	<b>Crestview Dr. Improvements (Oxberg 5-Party Agreement)</b>	<b>Lead Division:</b>	<b>Engineering</b>	<b>Budget Number:</b>	<b>717721</b>
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**Description:** Storm water improvements to the portion of Crestview Drive located within Oxberg Lake Estates Subdivision.

**Justification:** These improvements are in keeping with the 5-party agreement developed by the Homeowners Association, City, County, Springbrook Properties and Crestview Crossing Development.

**Type of Project:** Capacity Improvements of Infrastructure.

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**2008-09  
CAPITAL IMPROVEMENT  
PROGRAM**

**TRANSPORTATION SYSTEM**

April 4, 2008

## Capital Improvement Projects Transportation System

<b>T-1</b>	<b>Name:</b> Main Street LID Illinois to Lynn	<b>Lead Division:</b> Engineering <b>Budget Number:</b> 702149
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**Description:** Reconstruction and improvement of Main Street to major collector standards. Construction will begin in 2008-09 and finish in 2009-10.

**Justification:** Continued development in northwest Newberg has increased the traffic volume on Main Street. Several substandard sections of road have reached or exceeded capacity.

**Type of Project:** Capacity Improvements to Infrastructure.

<b>T-2</b>	<b>Name:</b> Springbrook Bike lanes - Middlebrook to Hwy 99W	<b>Lead Division:</b> Engineering <b>Budget Number:</b> 702152
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**Description:** Bike lane striping and removal of parking along Springbrook Road from Middlebrook to Highway 99W.

**Justification:** A portion of the City's gas tax revenues must, by State Law, be used towards walkway and bike lane construction and improvement. This is a needed improvement that can utilize these funds.

**Type of Project:** Construction of New Infrastructure.

<b>T-3</b>	<b>Name:</b> Columbia Drive Local Improvement District	<b>Lead Division:</b> Engineering <b>Budget Number:</b> 702155
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**Description:** A Local Improvement District to construct frontage improvements at the intersection of Columbia Drive and College Street.

**Justification:** These street sections do not meet current standards for width or pedestrian amenities.

**Type of Project:** Capacity Improvements to Infrastructure.

<b>T-4</b>	<b>Name:</b> Second Street - Highway 219 to Springbrook	<b>Lead Division:</b> Engineering <b>Budget Number:</b> 702154
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**Description:** Reconstruction and improvement of Second Street to major collector standards. Design will begin in 2008-09 and construction in 2009-10.

**Justification:** Second Street serves as a crucial connector between Highway 219 and Fernwood Road as development continues in southeast Newberg. A State grant also anticipates the full improvements to be complete within a reasonable timeframe.

**Type of Project:** Construction of New Infrastructure.

## Capital Improvement Projects Transportation System

<b>T-5</b>	<b>Name:</b> PW Maintenance Yard Property Purchase	<b>Lead Division:</b> Engineering <b>Budget Number:</b> 731101
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**Description:** Funding to purchase property for the planned Public Works Maintenance Facility expansion.

**Justification:** The existing maintenance facility on W. Third Street has reached its maximum capacity. City Council has directed staff to proceed with negotiations for property on Wynoski Road adjacent to the existing Wastewater Treatment Plant as this would be an ideal location for a new PW Maintenance Yard.

**Type of Project:** Property Acquisition for Expansion of Facilities.

<b>T-6</b>	<b>Name:</b> Crestview Dr. Improvements (Oxberg 5-Party Agreements)	<b>Lead Division:</b> Engineering <b>Budget Number:</b> 702156
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**Description:** Adding sidewalks and traffic calming measures to the portion of Crestview Drive located within Oxberg Lake Estates Subdivision.

**Justification:** These improvements are in keeping with the 5-party agreement developed by the Homeowners Association, City, County, Springbrook Properties and Crestview Crossing Development.

**Type of Project:** Capacity Improvements of Infrastructure.

<b>T-7</b>	<b>Name:</b> Villa Road - Crestview to Mountainview	<b>Lead Division:</b> Engineering <b>Budget Number:</b> 702122
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**Description:** Half-street improvement to the east side of Villa Road.

**Justification:** The west side of Villa Road is being developed by George Fox University. This was an opportunity to partner with them in order to complete the entire road as a single project.

**Type of Project:** Capacity Improvements of Infrastructure.

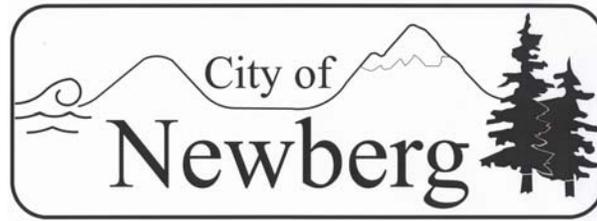
<b>T-8</b>	<b>Name:</b> Downtown Revitalization Project	<b>Lead Division:</b> Engineering <b>Budget Number:</b> 702151
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**Description:** Construction of a bulb-out on the south side of First Street at School Street and installation of various pedestrian amenities (e.g. benches, street trees, bike racks).

**Justification:** This is a demonstration project in cooperation with the Downtown Revitalization Committee. The committee shall provide at least 50% of the funding through donations and in-kind services.

**Type of Project:** Construction of New Infrastructure.

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**2008-09  
CAPITAL IMPROVEMENT  
PROGRAM**

**WATER SYSTEM**

April 4, 2008

## Capital Improvement Projects Water System

<b>W-1</b>	<b>Name: Springs Improvements</b>	<b>Lead Division: Engineering</b> <b>Budget Number: 707555</b>
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**Description:** Spring water line improvement required by the State Drinking Water Program to continue to provide safe drinking water to customers.

**Justification:** The City is under a State mandated deadline to address spring water quality.

**Type of Project:** Facility Improvements.

<b>W-2</b>	<b>Name: Mainline Valves Insertion Project</b>	<b>Lead Division: Engineering</b> <b>Budget Number: 707582</b>
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**Description:** This project involves inserting up to six valves into the College Street trunk line. This is the main supply line from the WTP to the North Valley Road Reservoir. There are an insufficient number of valves to properly operate this line.

**Justification:** The main trunk in College Street currently has no isolation valves. In the event of a break, this could present a catastrophic event if the City staff could not isolate the break. It is assumed for the CIP that six valves should be inserted along the length of this line

**Type of Project:** Infrastructure Improvements.

<b>W-3</b>	<b>Name: Wellfield Improvements</b>	<b>Lead Division: Operations</b> <b>Budget Number: 707593</b>
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**Description:** Some of the structures that house the well pump controls have begun to deteriorate. Replacement and upgrade is necessary to ensure continued operation.

**Justification:** These structures house electronic equipment that is much more delicate than the structures were originally intended to house. The roofs leak and they have holes and openings that let the weather in as well as animal life.

**Type of Project:** Facility Improvements.

<b>W-4</b>	<b>Name: Water Treatment Plant Expansion Land Purchase</b>	<b>Lead Division: Engineering</b> <b>Budget Number: 707577</b>
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**Description:** New site for the 12 MGD Water Plant, expansion capability to 23 MGD.

**Justification:** As the population increases, our water demand increases. The current WTP site cannot expand due to site constraints. Therefore, new property must be purchased. The City is currently in discussions with SP Newsprint regarding a potential site on Wynooski Road.

**Type of Project:** Property Acquisition for Expansion of Facilities.

## Capital Improvement Projects Water System

<b>W-5</b>	<b>Name:</b>	<b>Villa Road Replacement Highway 99W to Fulton Road</b>	<b>Lead Division: Engineering Budget Number: 707581</b>
<p><b>Description:</b> Replacement of failing water line in Villa Road between Highway 99W and Fulton Road.</p> <p><b>Justification:</b> This is one of the last segments of ductile iron water pipe. This section is also plagued by numerous leaks and breaks</p> <p><b>Type of Project:</b> Rehab/Repair of Infrastructure.</p>			
<b>W-6</b>	<b>Name:</b>	<b>Disconnect Oliver Spring from Water System</b>	<b>Lead Division: Engineering Budget Number: 707592</b>
<p><b>Description:</b> Disconnect Oliver Spring line from the City water system.</p> <p><b>Justification:</b> This will be the last step in the process to completely disconnect the spring fed water system from the main City water system.</p> <p><b>Type of Project:</b> Infrastructure Improvements.</p>			
<b>W-7</b>	<b>Name:</b>	<b>PW Maintenance Yard Property Purchase</b>	<b>Lead Division: Engineering Budget Number: 731171</b>
<p><b>Description:</b> Funding to purchase property for the planned Public Works Maintenance Facility expansion.</p> <p><b>Justification:</b> The existing maintenance facility on W. Third Street has reached its maximum capacity. City Council has directed staff to proceed with negotiations for property on Wynooski Road adjacent to the existing Wastewater Treatment Plant as this would be an ideal location for a new PW Maintenance Yard.</p> <p><b>Type of Project:</b> Property Acquisition for Expansion of Facilities.</p>			
<b>W-8</b>	<b>Name:</b>	<b>Crestview Dr. Improvements (Oxberg 5-Party Agreement)</b>	<b>Lead Division: Engineering Budget Number: 707595</b>
<p><b>Description:</b> Water line extension to provide system looping to the portion of Crestview Drive located within the Oxberg Lake Estates Subdivision. This does not involve installing service to the Oxberg Lake Estates Subdivision.</p> <p><b>Justification:</b> These improvements are in keeping with the 5-party agreement developed by the Homeowners Association, City, County, Springbrook Properties and Crestview Crossing Development.</p> <p><b>Type of Project:</b> Capacity Improvement of Infrastructure.</p>			

## Capital Improvement Projects Water System

<b>W-9</b>	<b>Name: River Bank Erosion Repair Project</b>	<b>Lead Division: Engineering Budget Number: 707594</b>
<p><b>Description:</b> Repair the damage that was done to the river bank on SP Newsprint's property.</p> <p><b>Justification:</b> With the recent Water Treatment Plant Expansion project some damage was done to SP Newsprint's property adjacent to the plant.</p> <p><b>Type of Project:</b> Rehab/Repair of Infrastructure.</p>		

<b>W-10</b>	<b>Name: WWTP Effluent Reuse Facility</b>	<b>Lead Division: Engineering Budget Number: 707588</b>
<p><b>Description:</b> Installation of "Level IV" treatment components to treat 1 MGD of effluent to be piped to the new golf course and possibly some nearby cemeteries. The project includes a pump station, storage and pipeline to deliver the treated water to the users. The system will be designed to facilitate expansion to 2 MGD as demand increases.</p> <p><b>Justification:</b> Newberg's water demand varies from 2.5 MGD during the winter to about 6 MGD during the summer. With the alternative of treated wastewater available for irrigation, the summer potable water demand will drop, significantly reducing the demand on our well field and WTP.</p> <p><b>Type of Project:</b> Construction of New Infrastructure.</p>		

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
					<b>FUND 01</b>	<b>GENERAL FUND</b>				
					<b>REVENUES</b>					
2,209,319	2,159,040	2,492,834	2,492,830	-	01-0000-300000	Beg F/B-Net Working Capital	-	3,015,840	3,015,840	3,015,840
3,963,996	4,553,604	4,836,708	4,836,708	-	01-0000-310000	Current Year Taxes	-	4,988,591	4,988,591	4,988,591
120,186	207,929	120,000	160,000	-	01-0000-311000	Prior Year Taxes	-	170,000	170,000	170,000
-	-	-	147,656	-	01-0000-320001	Franchise Fee-Cable	-	148,000	148,000	148,000
-	-	-	76,914	-	01-0000-320002	Franchise Fee-Garbage	-	77,000	77,000	77,000
-	-	-	283,016	-	01-0000-320003	Franchise Fee-Gas	-	285,000	285,000	285,000
-	-	-	743,668	-	01-0000-320004	Franchise Fee-Electric	-	745,000	745,000	745,000
-	-	-	88,566	-	01-0000-320005	Franchise Fee-Telephone	-	88,000	88,000	88,000
1,018,861	1,220,013	1,185,900	-	-	01-0000-321001	Franchises	-	-	-	-
100,489	129,383	108,000	125,000	-	01-0000-321003	Hotel / Motel Taxes	-	115,000	115,000	115,000
1,125	1,025	1,000	1,025	-	01-0000-321004	Other Business & Liquor Taxes	-	1,000	1,000	1,000
10	-	-	-	-	01-0000-322008	Miscellaneous Licenses / Permits	-	-	-	-
504,262	314,813	635,000	447,184	-	01-0000-322009	Community Development	-	371,400	371,400	371,400
6,730	1,702	2,000	11,800	-	01-0000-322011	Project Permit Center Fees	-	-	-	-
-	63,509	207,731	-	-	01-0000-334002	FEMA Grant - Fire	-	284,795	284,795	284,795
2,273	-	-	-	-	01-0000-334025	LLEBG 2004	-	-	-	-
-	-	9,921	3,404	-	01-0000-334027	Police Grants	-	-	-	-
504	-	-	-	-	01-0000-334043	Banners Grant Program (GFU)	-	-	-	-
5,298	-	-	-	-	01-0000-334045	CERT Grant Program	-	-	-	-
29,373	-	-	-	-	01-0000-334046	Airport Grant	-	-	-	-
-	5,127	-	2,358	-	01-0000-334048	JAG Grant	-	-	-	-
31,680	-	-	-	-	01-0000-334051	OEM Grant - Police	-	-	-	-
-	-	20,000	-	-	01-0000-334053	Rotary Signage Grant	-	-	-	-
230,613	217,529	202,584	202,584	-	01-0000-335003	State Liquor Taxes	-	220,000	220,000	220,000
37,600	37,482	31,261	34,000	-	01-0000-335004	State Cigarette Taxes	-	34,000	34,000	34,000
141,476	147,563	138,000	165,000	-	01-0000-335006	State Revenue Sharing	-	165,000	165,000	165,000
-	-	-	-	-	01-0000-336002	Dundee WCCA Subscription Fee	-	12,000	12,000	12,000
26,250	27,562	28,940	28,940	-	01-0000-336003	Dundee Communications	-	30,387	30,387	30,387
290,152	308,091	335,817	335,817	-	01-0000-336004	Dundee Police Contract	-	384,465	384,465	384,465
45,000	-	-	-	-	01-0000-336005	YCINT Contract	-	-	-	-
-	4,420	4,000	-	-	01-0000-336006	PD Regional Training	-	2,000	2,000	2,000
5,188	2,313	-	30,000	-	01-0000-338000	Reimbursed Costs	-	-	-	-
-	-	-	200	-	01-0000-338001	Reimbursed Costs - Intergovernmental	-	-	-	-
-	-	-	3,140	-	01-0000-338007	School District CET Admin Fee	-	5,000	5,000	5,000
9,880	4,619	10,800	4,500	-	01-0000-338008	Park SDC Admin Fee	-	5,970	5,970	5,970
35,288	35,000	35,000	35,000	-	01-0000-338009	School District SRO	-	35,000	35,000	35,000
-	-	-	-	-	01-0000-338010	Reimbursed Costs - Conflagration	-	8,000	8,000	8,000
375	370	100	250	-	01-0000-341000	Temporary Retail Licenses	-	-	-	-
21,396	23,792	20,000	24,000	-	01-0000-341002	PD Reports and Other Fees	-	20,000	20,000	20,000
214,142	184,631	118,000	382,690	-	01-0000-341003	Planning / Subdivision Fees	-	117,000	117,000	117,000
-	-	2,000	500	-	01-0000-341004	Fire Department Miscellaneous Fees	-	5,000	5,000	5,000
1,756	1,145	1,000	1,000	-	01-0000-341005	Permit Center Document Sales	-	1,000	1,000	1,000
39,968	38,420	40,000	36,000	-	01-0000-342001	Newberg Dog Licenses	-	36,000	36,000	36,000
273,611	312,402	296,236	296,236	-	01-0000-342002	Fire Protection Contract	-	278,214	278,214	278,214
-	-	-	11,000	-	01-0000-342003	Animal Release, Adoption Fees	-	12,000	12,000	12,000
24,310	25,849	22,000	24,000	-	01-0000-346001	Library Fines, Fees, Copies, etc	-	25,000	25,000	25,000
36	-	-	-	-	01-0000-346002	Newberg Library Friends	-	-	-	-
4,566	2,939	3,500	3,500	-	01-0000-346003	Lost Book Payments	-	3,500	3,500	3,500
34,193	37,917	50,321	50,321	-	01-0000-346004	CCRLS Reimbursement	-	47,015	47,015	47,015
21,704	20,578	20,000	19,000	-	01-0000-346005	Non-Resident Library Cards	-	20,000	20,000	20,000
326,649	477,609	350,000	525,000	-	01-0000-351000	Traffic Fines	-	500,000	499,500	499,500
8,399	12,547	10,000	13,700	-	01-0000-351001	Court Improvement Fees	-	15,000	15,000	15,000
56	848	500	100	-	01-0000-351002	Code Enforcement/Parking Fees	-	500	500	500
8,900	7,600	8,000	15,000	-	01-0000-351003	Alarm Fees	-	10,000	10,000	10,000
15,100	21,633	17,000	20,000	-	01-0000-351004	Peer Court	-	17,000	17,000	17,000
5,924	5,240	4,000	5,500	-	01-0000-351005	Court Appointed Attorneys	-	5,000	5,000	5,000
46,140	116,653	70,000	127,000	-	01-0000-351006	Traffic School Fee	-	116,000	116,000	116,000
-	39,227	40,000	40,000	-	01-0000-351008	Photo Red Light	-	40,000	40,000	40,000
-	-	5,000	5,000	-	01-0000-351009	Mediation Fee	-	5,000	5,500	5,500
11,138	24,966	10,000	5,000	-	01-0000-360000	Miscellaneous Revenues	-	5,000	5,000	5,000
70,463	103,688	50,000	105,300	-	01-0000-361000	Interest Earned	-	42,000	42,000	42,000
26,877	18,164	-	-	-	01-0000-361004	Interest-Other Investments	-	-	-	-
4,435	486	-	-	-	01-0000-364000	Sale Of Assets	-	-	-	-
-	-	-	500	-	01-0000-367001	Animal Control Donations	-	-	-	-
155	220	500	400	-	01-0000-367002	K-9 Donations	-	-	-	-
2,000	11,250	-	-	-	01-0000-367003	Drug Dog Donations	-	-	-	-
-	-	-	-	-	01-0000-370700	Internal Rev-Franchise Fee	-	412,500	412,500	412,500
-	-	-	-	-	01-0000-370750	Internal Rev-Communications Charge	-	3,742	3,742	3,742
3,200	3,500	3,500	3,500	-	01-0000-390005	Internal Rev-Communications Charge	-	-	-	-
151,250	158,816	173,300	173,300	-	01-0000-390006	Transfer In-Wastewater Fund	-	-	-	-
146,250	171,756	189,500	189,500	-	01-0000-390007	Transfer In-Water Fund	-	-	-	-
-	29,600	-	-	-	01-0000-390008	Transfer In-Building Fund	-	-	-	-
-	38,323	-	-	-	01-0000-390011	Transfer In-Special Assessments	-	-	-	-
-	15,848	-	-	-	01-0000-390012	Transfer In-Bancroft Bond	-	-	-	-
-	-	165,000	165,000	-	01-0000-390014	Transfer In-Economic Development	-	-	-	-
83,500	37,000	61,057	61,057	-	01-0000-390031	Transfer In-Admin Support Services	-	-	-	-
<b>10,362,046</b>	<b>11,383,741</b>	<b>12,136,010</b>	<b>12,562,664</b>	<b>-</b>	<b>TOTAL REVENUES</b>		<b>-</b>	<b>12,927,919</b>	<b>12,927,919</b>	<b>12,927,919</b>

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>1110 GENERAL GOVERNMENT</b>										
1,485	1,482	1,500	1,700	-	01-1110-431000	Salaries	-	1,777	1,777	1,777
-	-	-	-	-	01-1110-433000	Mayor Salaries	-	3,600	3,600	3,600
114	113	115	130	-	01-1110-441000	FICA/Medicare	-	411	411	411
69	68	137	80	-	01-1110-442000	Workers Compensation	-	196	196	196
3	3	4	4	-	01-1110-443000	Unemployment	-	4	4	4
<b>1,671</b>	<b>1,666</b>	<b>1,756</b>	<b>1,914</b>	-		<b>Total Personal Services</b>	-	<b>5,988</b>	<b>5,988</b>	<b>5,988</b>
1,651	1,952	1,500	2,500	-	01-1110-510000	Office Supplies	-	2,500	2,500	2,500
2,817	3,626	2,000	3,000	-	01-1110-515000	Printing & Advertising	-	3,000	3,000	3,000
19,106	18,556	22,000	22,000	-	01-1110-520000	Dues & Meetings	-	24,000	24,000	24,000
146	322	500	800	-	01-1110-520005	Mayor's Expenses	-	500	500	500
2,467	2,561	2,000	3,000	-	01-1110-520006	Council/Committee Expense	-	3,000	3,000	3,000
-	37	100	-	-	01-1110-520008	Recognition	-	100	100	100
1,890	8,947	4,000	4,000	-	01-1110-525000	Travel & Training	-	4,400	4,400	4,400
14,000	-	-	-	-	01-1110-533000	Contractual Services	-	-	-	-
(1,320)	-	-	-	-	01-1110-533032	Regional Strategies	-	-	-	-
1,649	-	-	-	-	01-1110-533045	CERT Grant Program	-	-	-	-
3,535	3,040	500	500	-	01-1110-575000	Bond Registration Costs	-	500	500	500
4,724	177	500	-	-	01-1110-580000	Professional Services	-	500	500	500
5,632	5,576	5,000	6,000	-	01-1110-581000	Council/Mayor Reimbursement	-	6,100	6,100	6,100
106,836	109,511	106,195	99,745	-	01-1110-590000	Internal Chrg-Admin Support Services	-	126,945	126,945	126,945
-	1,000	1,000	1,000	-	01-1110-590002	Internal Chrg-Computers	-	1,000	1,000	1,000
24,480	36,130	37,000	37,000	-	01-1110-592000	Community Support	-	37,000	37,000	37,000
50	55	100	-	-	01-1110-593000	Nuisance/Abatement Control	-	-	-	-
<b>187,663</b>	<b>191,490</b>	<b>182,395</b>	<b>179,545</b>	-		<b>Total Materials and Services</b>	-	<b>209,545</b>	<b>209,545</b>	<b>209,545</b>
1,156	-	-	-	-	01-1110-610000	Capital Outlay	-	-	-	-
<b>1,156</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>190,490</b>	<b>193,156</b>	<b>184,151</b>	<b>181,459</b>	<b>-</b>	<b>1110</b>	<b>TOTAL GENERAL GOVERNMENT</b>	<b>-</b>	<b>215,533</b>	<b>215,533</b>	<b>215,533</b>
<b>1230 CITY RECORDER/CLERK</b>										
3,444	5,334	-	-	-	01-1230-420000	Clerical Salaries	-	-	-	-
263	408	-	-	-	01-1230-441000	FICA/Medicare	-	-	-	-
14	21	-	-	-	01-1230-442000	Workers Compensation	-	-	-	-
7	11	-	-	-	01-1230-443000	Unemployment	-	-	-	-
<b>3,728</b>	<b>5,774</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>Total Personal Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
370	337	-	-	-	01-1230-510000	Office Supplies	-	-	-	-
1	56	-	-	-	01-1230-511000	Postage	-	-	-	-
-	716	-	-	-	01-1230-515000	Printing & Advertising	-	-	-	-
251	435	-	-	-	01-1230-520000	Dues & Meetings	-	-	-	-
3,704	1,934	-	-	-	01-1230-525000	Travel & Training	-	-	-	-
-	1,116	-	-	-	01-1230-580000	Professional Services	-	-	-	-
<b>4,326</b>	<b>4,594</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>Total Materials and Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>8,054</b>	<b>10,368</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1230</b>	<b>TOTAL CITY RECORDER/CLERK</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>1510 MUNICIPAL COURT</b>										
95,761	102,320	107,588	107,588	2.40	01-1510-420000	Clerical Salaries	2.00	83,954	83,954	83,954
-	-	-	-	-	01-1510-431000	Judicial Salaries	0.20	29,280	29,280	29,280
-	-	-	80	-	01-1510-435000	Overtime	-	-	-	-
-	720	720	120	-	01-1510-438000	Longevity	-	720	720	720
7,150	7,705	8,285	8,285	-	01-1510-441000	FICA/Medicare	-	8,718	8,718	8,718
466	485	693	693	-	01-1510-442000	Workers Compensation	-	507	507	507
180	206	271	271	-	01-1510-443000	Unemployment	-	285	285	285
11,460	12,502	13,628	10,000	-	01-1510-444001	Retirement-Principal	-	12,917	12,917	12,917
18,701	19,382	27,089	22,000	-	01-1510-445000	Health/Life/LTD	-	27,556	27,556	27,556
<b>133,718</b>	<b>143,320</b>	<b>158,274</b>	<b>149,037</b>	<b>2.40</b>		<b>Total Personal Services</b>	<b>2.20</b>	<b>163,937</b>	<b>163,937</b>	<b>163,937</b>

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
1,709	2,533	1,750	2,000	-	01-1510-510000	Office Supplies	-	2,500	2,500	2,500
1,166	1,907	2,000	1,500	-	01-1510-515000	Printing & Advertising	-	1,200	1,200	1,200
533	496	500	400	-	01-1510-520000	Dues & Meetings	-	470	470	470
-	-	-	1,400	-	01-1510-520003	Recruitment Expense	-	-	-	-
2,610	682	2,500	2,500	-	01-1510-525000	Travel & Training	-	2,515	2,515	2,515
1,353	2,283	2,500	2,000	-	01-1510-532000	Bank Fees	-	3,000	3,000	3,000
-	-	-	<b>100</b>	-	<b>01-1510-533000</b>	<b>Contractual Services</b>	-	<b>360</b>	<b>360</b>	<b>360</b>
-	5,000	5,000	5,000	-	01-1510-533030	Your Community Mediators	-	5,000	5,500	5,500
17,000	17,000	17,000	17,000	-	01-1510-533031	Peer Court	-	17,000	17,000	17,000
953	1,126	2,900	1,500	-	01-1510-533045	Maintenance Agreements	-	4,800	4,800	4,800
29,711	30,807	32,857	32,800	-	01-1510-580000	Judicial Services	-	200	200	200
56,051	54,045	56,491	53,060	-	01-1510-590000	Internal Chrg-Admin Support Services	-	78,537	78,537	78,537
1,500	3,700	-	-	-	01-1510-590002	Internal Chrg-Computers	-	1,000	1,000	1,000
16,894	16,826	16,000	16,000	-	01-1510-594000	Court Appointed Attorney Fees	-	16,000	16,000	16,000
5,404	4,979	4,500	5,000	-	01-1510-595000	Court Costs	-	4,500	4,500	4,500
2,048	2,853	4,500	5,205	-	01-1510-595001	Court Improvements	-	4,500	4,500	4,500
136,932	144,237	148,498	145,465	-		Total Materials and Services	-	141,582	142,082	142,082
<b>270,650</b>	<b>287,557</b>	<b>306,772</b>	<b>294,502</b>	<b>2.40</b>	<b>1510</b>	<b>TOTAL MUNICIPAL COURT</b>	<b>2.20</b>	<b>305,519</b>	<b>306,019</b>	<b>306,019</b>
<b>POLICE DEPARTMENT 21XX</b>										
<b>2110 POLICE ADMINISTRATION</b>										
87,163	109,766	89,182	89,182	1.00	01-2110-410000	Administrative Salaries	1.00	91,862	91,862	91,862
2,545	4,984	3,875	3,875	-	01-2110-420000	Clerical Salaries	-	4,015	4,015	4,015
360	270	360	360	-	01-2110-436100	Police Chief Clothing Allowance	-	360	360	360
-	4,050	5,400	5,400	-	01-2110-436200	Vehicle Allowance	-	5,400	5,400	5,400
-	360	720	720	-	01-2110-438000	Longevity	-	720	720	720
857	857	-	-	-	01-2110-440000	Misc Fringe Benefits	-	-	-	-
7,328	7,733	8,011	8,011	-	01-2110-441000	FICA/Medicare	-	8,072	8,072	8,072
3,746	3,993	4,522	4,522	-	01-2110-442000	Workers Compensation	-	2,359	2,359	2,359
175	240	251	251	-	01-2110-443000	Unemployment	-	257	257	257
20,684	20,875	22,996	22,996	-	01-2110-444000	Retirement-PERS	-	24,818	24,818	24,818
1,899	1,705	2,197	2,197	-	01-2110-444002	Retirement-Pension Bond	-	3,370	3,370	3,370
10,345	8,129	16,030	16,030	-	01-2110-445000	Health/Life/LTD	-	16,290	16,290	16,290
135,102	162,962	153,544	153,544	1.00		Total Personal Services	1.00	157,523	157,523	157,523
4,648	5,073	5,500	5,500	-	01-2110-510000	Office Supplies	-	5,500	5,500	5,500
667	457	500	500	-	01-2110-511000	Postage	-	500	500	500
4,503	6,122	4,000	4,000	-	01-2110-515000	Printing & Advertising	-	4,000	4,000	4,000
1,444	1,635	1,500	1,600	-	01-2110-520000	Dues & Meetings	-	1,500	1,500	1,500
5,400	-	-	-	-	01-2110-520001	Vehicle Allowance (see above)	-	-	-	-
-	-	-	150	-	01-2110-520003	Recruitment Expense	-	-	-	-
3,592	1,912	3,500	2,000	-	01-2110-525000	Travel & Training	-	3,500	3,500	3,500
-	-	-	-	-	<b>01-2110-533045</b>	<b>Maintenance Agreements</b>	-	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
1,004	567	1,000	1,000	-	01-2110-551000	Books & Publications	-	1,000	1,000	1,000
-	-	500	500	-	01-2110-575000	Bond Registration Costs	-	500	500	500
5,657	5,368	6,500	6,500	-	01-2110-580000	Professional Services	-	6,500	6,500	6,500
423,391	490,914	500,668	470,260	-	01-2110-590000	Internal Chrg-Admin Support Services	-	599,126	599,126	599,126
12,000	12,000	12,000	12,000	-	01-2110-590002	Internal Chrg-Computers	-	12,000	12,000	12,000
462,306	524,048	535,668	504,010	-		Total Materials and Services	-	639,126	639,126	639,126
<b>597,408</b>	<b>687,010</b>	<b>689,212</b>	<b>657,554</b>	<b>1.00</b>	<b>2110</b>	<b>TOTAL POLICE ADMINISTRATION</b>	<b>1.00</b>	<b>796,649</b>	<b>796,649</b>	<b>796,649</b>
<b>2120 PATROL</b>										
40,693	37,167	75,821	80,000	1.00	01-2120-410000	Administrative Salaries	1.00	84,054	84,054	84,054
1,152,898	1,143,704	1,194,424	1,146,424	21.00	01-2120-431000	Officer Salaries	24.00	1,339,210	1,339,210	1,339,210
-	1,274	-	-	-	01-2120-432000	Salaries-Grant	-	-	-	-
98,480	86,960	119,920	119,920	-	01-2120-435000	Overtime	-	119,920	119,920	119,920
23,654	34,800	50,000	33,000	-	01-2120-435001	Holiday Pay	-	40,000	40,000	40,000
499	480	2,250	2,250	-	01-2120-436000	Shift Differential	-	-	-	-
-	6,280	8,240	8,240	-	01-2120-438000	Longevity	-	7,360	7,360	7,360
99,869	99,127	110,974	106,974	-	01-2120-441000	FICA/Medicare	-	121,675	121,675	121,675
57,196	55,730	73,188	65,688	-	01-2120-442000	Workers Compensation	-	40,927	40,927	40,927
2,495	2,656	3,630	3,630	-	01-2120-443000	Unemployment	-	3,975	3,975	3,975
168,993	222,164	229,713	222,213	-	01-2120-444000	Retirement-PERS	-	251,795	251,795	251,795
23,231	23,012	35,828	35,828	-	01-2120-444002	Retirement-Pension Bond	-	55,143	55,143	55,143
275,857	300,488	348,549	330,549	-	01-2120-445000	Health/Life/LTD	-	393,145	393,145	393,145
1,943,865	2,013,842	2,252,537	2,154,716	22.00		Total Personal Services	25.00	2,457,204	2,457,204	2,457,204

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
23,956	7,599	10,000	11,000	-	01-2120-512000	Uniforms	-	17,500	17,500	17,500
874	612	700	700	-	01-2120-520000	Dues & Meetings	-	700	700	700
2,607	-	500	500	-	01-2120-520003	Recruitment Expense	-	500	500	500
6,207	8,066	6,500	7,800	-	01-2120-523000	Supplies	-	6,500	6,500	6,500
2,089	6,833	7,500	7,500	-	01-2120-523001	Ammunition	-	8,500	8,500	8,500
311	518	500	500	-	01-2120-523005	Flares	-	500	500	500
854	1,273	1,250	1,200	-	01-2120-524000	Safety Program	-	1,250	1,250	1,250
8,281	8,120	7,500	7,500	-	01-2120-525000	Travel & Training	-	8,500	8,500	8,500
-	3,685	4,000	2,000	-	01-2120-525005	PD Regional Training	-	4,000	4,000	4,000
(408)	-	-	-	-	01-2120-526000	Employee Testing	-	-	-	-
-	-	250	250	-	01-2120-528000	Prisoner Expense	-	250	250	250
2,255	1,812	1,500	1,700	-	01-2120-529000	K-9 Program	-	1,500	1,500	1,500
28	12,701	1,500	1,500	-	01-2120-530000	Drug Dog	-	1,500	1,500	1,500
177	51	1,000	1,000	-	01-2120-533000	Contractual Services	-	1,000	1,000	1,000
2,275	-	-	-	-	01-2120-533025	LLEBG 2004	-	-	-	-
1,014	-	-	-	-	01-2120-533030	LLEBG 2003	-	-	-	-
5,697	2,621	-	-	-	01-2120-533048	JAG Grant	-	-	-	-
-	1,500	1,500	1,500	-	01-2120-534000	Lease Purchase (motors)	-	-	-	-
2,064	3,533	3,000	3,800	-	01-2120-536000	Motor Program	-	3,000	3,000	3,000
48,145	54,368	60,000	60,000	-	01-2120-562000	Fuel	-	65,000	65,000	65,000
16,550	18,026	16,500	22,000	-	01-2120-563000	Vehicle Maintenance	-	16,500	16,500	16,500
2,054	2,232	2,000	2,000	-	01-2120-566000	Equip Repair & Maintenance	-	2,000	2,000	2,000
-	-	3,000	4,000	-	01-2120-566120	Small Equipment Replacement	-	3,000	3,000	3,000
722	1,816	2,000	25,000	-	01-2120-580000	Professional Services	-	2,000	2,000	2,000
66,500	66,500	66,500	66,500	-	01-2120-590001	Internal Chrg-Veh/Equip	-	66,500	66,500	66,500
25,000	25,000	24,000	24,000	-	01-2120-590003	Internal Chrg-Capital Replace	-	24,000	24,000	24,000
-	-	38,571	38,571	-	01-2120-590008	Internal Chrg-Radio Replace	-	38,571	38,571	38,571
1,300	3,240	-	-	-	01-2120-590004	Equipment Replacement Charges	-	-	-	-
12,439	12,381	13,500	13,500	-	01-2120-596000	Reserve Police Costs	-	13,500	13,500	13,500
1,700	1,653	1,700	1,700	-	01-2120-596003	Reserve Officers' Ammunition	-	1,700	1,700	1,700
<b>232,691</b>	<b>244,140</b>	<b>274,971</b>	<b>305,721</b>	-		<b>Total Materials and Services</b>	-	<b>287,971</b>	<b>287,971</b>	<b>287,971</b>
47,321	2,148	16,000	16,000	-	01-2120-610000	Capital Outlay	-	16,000	16,000	16,000
<b>47,321</b>	<b>2,148</b>	<b>16,000</b>	<b>16,000</b>	-		<b>Total Capital Outlay</b>	-	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>
<b>2,223,877</b>	<b>2,260,130</b>	<b>2,543,508</b>	<b>2,476,437</b>	<b>22.00</b>	<b>2120</b>	<b>TOTAL PATROL</b>	<b>25.00</b>	<b>2,761,175</b>	<b>2,761,175</b>	<b>2,761,175</b>
					<b>2130</b>	<b>INVESTIGATIONS</b>				
40,693	37,167	75,821	80,000	1.00	01-2130-410000	Administrative Salaries	1.00	84,054	84,054	84,054
231,605	276,359	229,454	229,454	4.00	01-2130-431000	Officer Salaries	5.00	306,490	306,490	306,490
22,606	31,132	29,000	29,000	-	01-2130-435000	Overtime	-	29,000	29,000	29,000
8,463	7,983	20,000	12,000	-	01-2130-435001	Holiday Pay	-	12,000	12,000	12,000
1,969	1,823	1,920	1,920	-	01-2130-436000	Beeper Pay	-	1,920	1,920	1,920
1,477	1,367	1,440	1,440	-	01-2130-436100	Detectives Clothing Allowance	-	1,800	1,800	1,800
-	760	480	880	-	01-2130-438000	Longevity	-	1,120	1,120	1,120
23,229	27,084	27,397	27,397	-	01-2130-441000	FICA/Medicare	-	33,384	33,384	33,384
13,092	14,934	18,040	18,040	-	01-2130-442000	Workers Compensation	-	11,177	11,177	11,177
584	718	896	896	-	01-2130-443000	Unemployment	-	1,094	1,094	1,094
42,852	56,652	56,912	56,912	-	01-2130-444000	Retirement-PERS	-	69,420	69,420	69,420
5,673	6,091	8,852	8,852	-	01-2130-444002	Retirement-Pension Bond	-	15,160	15,160	15,160
52,306	65,764	66,100	66,100	-	01-2130-445000	Health/Life/LTD	-	85,483	85,483	85,483
<b>444,549</b>	<b>527,834</b>	<b>536,312</b>	<b>532,891</b>	<b>5.00</b>		<b>Total Personal Services</b>	<b>6.00</b>	<b>652,102</b>	<b>652,102</b>	<b>652,102</b>
101	198	500	500	-	01-2130-520000	Dues & Meetings	-	500	500	500
2,466	5,500	7,000	7,000	-	01-2130-521000	Confidential Funds	-	5,000	5,000	5,000
2,807	3,089	3,000	3,000	-	01-2130-523000	Supplies	-	3,000	3,000	3,000
1,064	1,399	700	700	-	01-2130-523004	Photographic Equipment	-	700	700	700
2,531	4,484	3,500	3,500	-	01-2130-525000	Travel & Training	-	3,500	3,500	3,500
-	-	1,500	1,500	-	01-2130-533000	Contractual Services	-	1,500	1,500	1,500
-	-	-	4,300	-	01-2130-534000	Vehicle Lease	-	1,200	1,200	1,200
1,354	1,990	2,000	2,000	-	01-2130-563000	Vehicle Maintenance	-	2,000	2,000	2,000
1,000	1,388	2,000	2,000	-	01-2130-580000	Professional Services	-	2,000	2,000	2,000
16,000	16,000	16,000	16,000	-	01-2130-590001	Internal Chrg-Veh/Equip	-	16,000	16,000	16,000
<b>27,323</b>	<b>34,048</b>	<b>36,200</b>	<b>40,500</b>	-		<b>Total Materials and Services</b>	-	<b>35,400</b>	<b>35,400</b>	<b>35,400</b>
<b>471,872</b>	<b>561,882</b>	<b>572,512</b>	<b>573,391</b>	<b>5.00</b>	<b>2130</b>	<b>TOTAL INVESTIGATIONS</b>	<b>6.00</b>	<b>687,502</b>	<b>687,502</b>	<b>687,502</b>

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>2150 SUPPORT SERVICES</b>										
26,504	27,573	32,600	32,600	0.50	01-2150-410000	Administrative Salaries	0.50	33,525	33,525	33,525
41,992	75,787	122,524	100,000	2.75	01-2150-420000	Clerical Salaries	3.00	134,638	134,638	134,638
76,997	38,330	40,522	40,522	1.00	01-2150-431000	Salaries & Wages	1.00	42,167	42,167	42,167
3,614	5,161	4,500	10,000	-	01-2150-435000	Overtime	-	4,500	4,500	4,500
2,404	2,621	5,000	3,026	-	01-2150-435001	Holiday Pay	-	5,000	5,000	5,000
-	1,520	1,440	1,440	-	01-2150-438000	Longevity	-	1,920	1,920	1,920
11,317	11,239	15,804	15,804	-	01-2150-441000	FICA/Medicare	-	16,965	16,965	16,965
1,096	1,047	1,536	1,536	-	01-2150-442000	Workers Compensation	-	937	937	937
274	302	516	516	-	01-2150-443000	Unemployment	-	553	553	553
8,135	10,443	17,417	17,417	-	01-2150-444000	Retirement-PERS	-	20,040	20,040	20,040
14,374	16,892	16,820	16,820	-	01-2150-444001	Retirement-Principal	-	16,511	16,511	16,511
1,139	1,049	2,743	2,743	-	01-2150-444002	Retirement-Pension Bond	-	4,403	4,403	4,403
37,663	38,916	61,565	61,565	-	01-2150-445000	Health/Life/LTD	-	62,910	62,910	62,910
<b>225,509</b>	<b>230,880</b>	<b>322,987</b>	<b>303,989</b>	<b>4.25</b>		<b>Total Personal Services</b>	<b>4.50</b>	<b>344,069</b>	<b>344,069</b>	<b>344,069</b>
415	553	450	450	-	01-2150-520000	Dues & Meetings	-	450	450	450
2,623	3,383	2,500	2,500	-	01-2150-523000	Supplies	-	2,500	2,500	2,500
2,253	2,189	2,250	2,250	-	01-2150-523002	Supplies-Dog Control	-	2,250	2,250	2,250
53	698	300	700	-	01-2150-523003	Veterinarian Fees	-	300	300	300
2,842	2,353	3,000	3,000	-	01-2150-525000	Travel & Training	-	2,000	2,000	2,000
3,543	2,213	3,000	3,000	-	01-2150-527000	Community Policing	-	2,000	2,000	2,000
5,944	5,881	6,000	6,000	-	01-2150-532000	R.A.I.N. Agreement	-	6,000	6,000	6,000
5,239	13,198	16,925	16,925	-	01-2150-533000	Contractual Services	-	21,000	21,000	21,000
17,413	10,105	26,867	26,867	-	01-2150-566000	Equip Repair & Maintenance	-	30,500	30,500	30,500
1,006	(1,332)	-	-	-	01-2150-579001	Kid's Fair	-	-	-	-
<b>41,331</b>	<b>39,241</b>	<b>61,292</b>	<b>61,692</b>	<b>-</b>		<b>Total Materials and Services</b>	<b>-</b>	<b>67,000</b>	<b>67,000</b>	<b>67,000</b>
<b>266,840</b>	<b>270,121</b>	<b>384,279</b>	<b>365,681</b>	<b>4.25</b>	<b>2150</b>	<b>TOTAL SUPPORT SERVICES</b>	<b>4.50</b>	<b>411,069</b>	<b>411,069</b>	<b>411,069</b>
<b>3,559,997</b>	<b>3,779,143</b>	<b>4,189,511</b>	<b>4,073,063</b>	<b>32.25</b>		<b>TOTAL POLICE DEPARTMENT</b>	<b>36.50</b>	<b>4,656,395</b>	<b>4,656,395</b>	<b>4,656,395</b>
<b>FIRE DEPARTMENT 22XX</b>										
<b>2210 FIRE ADMINISTRATION</b>										
105,214	82,662	89,182	89,892	1.00	01-2210-410000	Administrative Salaries	1.00	115,794	115,794	115,794
54,159	56,914	60,103	58,000	1.00	01-2210-420000	Clerical Salaries	1.00	62,154	62,154	62,154
-	618	-	-	-	01-2210-435000	Overtime	-	-	-	-
-	2,473	-	-	-	01-2210-435001	Holiday Pay	-	-	-	-
600	650	650	700	-	01-2210-436100	Uniform Allowance	-	700	700	700
-	-	5,400	-	-	01-2210-436200	Vehicle Allowance	-	-	-	-
-	1,680	960	1,680	-	01-2210-438000	Longevity	-	1,680	1,680	1,680
1,629	-	-	5,400	-	01-2210-440000	Misc Fringe Benefits	-	-	-	-
12,697	10,885	11,957	11,300	-	01-2210-441000	FICA/Medicare	-	23,535	23,535	23,535
3,533	2,969	3,782	3,200	-	01-2210-442000	Workers Compensation	-	2,491	2,491	2,491
291	293	393	320	-	01-2210-443000	Unemployment	-	454	454	454
22,867	(692)	-	-	-	01-2210-444000	Retirement-PERS	-	-	-	-
7,507	28,170	28,696	29,300	-	01-2210-444001	Retirement-Principal	-	34,742	34,742	34,742
2,246	(71)	2,213	2,213	-	01-2210-444002	Retirement-Pension Bond	-	25	25	25
26,741	19,948	21,898	22,100	-	01-2210-445000	Health/Life/LTD	-	22,288	22,288	22,288
<b>237,484</b>	<b>206,499</b>	<b>225,234</b>	<b>224,105</b>	<b>2.00</b>		<b>Total Personal Services</b>	<b>2.00</b>	<b>263,863</b>	<b>263,863</b>	<b>263,863</b>
3,207	3,257	3,000	3,000	-	01-2210-510000	Office Supplies	-	3,300	3,300	3,300
495	299	600	500	-	01-2210-511000	Postage	-	600	600	600
-	208	150	-	-	01-2210-512000	Uniforms	-	200	200	200
902	108	1,100	1,000	-	01-2210-520000	Dues & Meetings	-	1,200	1,200	1,200
5,400	-	-	-	-	01-2210-520001	Vehicle Allowance	-	-	-	-
5,195	3,775	8,000	8,000	-	01-2210-523000	Supplies	-	8,200	8,200	8,200
3,106	1,512	3,000	2,500	-	01-2210-525000	Travel & Training	-	3,200	3,200	3,200
-	-	-	-	-	<b>01-2210-533045</b>	<b>Maintenance Agreements</b>	-	<b>3,250</b>	<b>3,250</b>	<b>3,250</b>
15,368	16,540	16,340	16,340	-	01-2210-540000	Utilities	-	18,500	18,500	18,500
385	79	400	300	-	01-2210-551000	Books & Publications	-	500	500	500
-	-	-	-	-	01-2210-562000	Fuel	-	2,500	2,500	2,500
-	-	-	-	-	01-2210-563000	Vehicle Maintenance	-	1,000	1,000	1,000
10	112	300	200	-	01-2210-566000	Equip Repair & Maintenance	-	500	500	500
-	-	250	-	-	01-2210-575000	Bond Registration Costs	-	250	250	250
12,038	-	-	-	-	01-2210-580000	Professional Services	-	-	-	-
209,693	216,942	259,447	243,690	-	01-2210-590000	Internal Chrg-Admin Support Services	-	303,748	303,748	303,748
30,000	30,000	30,000	30,000	-	01-2210-590001	Internal Chrg-Veh/Equip	-	-	-	-
4,500	6,000	6,000	6,000	-	01-2210-590002	Internal Chrg-Computers	-	6,000	6,000	6,000
<b>290,299</b>	<b>278,832</b>	<b>328,587</b>	<b>311,530</b>	<b>-</b>		<b>Total Materials and Services</b>	<b>-</b>	<b>352,948</b>	<b>352,948</b>	<b>352,948</b>
2,180	145	-	-	-	01-2210-610000	Capital Outlay	-	-	-	-
<b>2,180</b>	<b>145</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>529,963</b>	<b>485,476</b>	<b>553,821</b>	<b>535,635</b>	<b>2.00</b>	<b>2210</b>	<b>TOTAL FIRE ADMINISTRATION</b>	<b>2.00</b>	<b>616,811</b>	<b>616,811</b>	<b>616,811</b>

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>2220 FIRE SUPPRESSION</b>										
73,880	1,328	34,220	43,400	1.00	01-2220-410000	Administrative Salaries	1.00	77,781	77,781	77,781
538,915	786,832	809,231	809,231	14.56	01-2220-431000	Firefighter Salaries	15.56	890,780	890,780	890,780
107,314	192,871	75,000	171,500	-	01-2220-435000	Overtime	-	150,000	150,000	150,000
8,440	28,516	30,000	33,000	-	01-2220-435001	Holiday Overtime	-	40,000	40,000	40,000
9,367	17,064	14,000	15,000	-	01-2220-436000	Standby Pay	-	20,000	20,000	20,000
7,122	11,050	10,764	13,185	-	01-2220-436100	Uniform Allowance	-	12,600	12,600	12,600
-	1,600	1,680	1,680	-	01-2220-438000	Longevity	-	1,680	1,680	1,680
41,553	52,140	61,928	72,000	-	01-2220-439000	Incentive Pay	-	73,366	73,366	73,366
59,783	82,920	80,543	90,700	-	01-2220-441000	FICA/Medicare	-	98,095	98,095	98,095
26,866	35,649	42,098	41,300	-	01-2220-442000	Workers Compensation	-	26,006	26,006	26,006
1,440	2,198	2,634	2,500	-	01-2220-443000	Unemployment	-	3,208	3,208	3,208
57,043	86,653	149,364	140,000	-	01-2220-444000	Retirement-PERS	-	176,892	176,892	176,892
24,791	15,265	25,197	21,500	-	01-2220-444001	Retirement-Principal	-	36,024	36,024	36,024
9,430	15,793	21,730	24,100	-	01-2220-444002	Retirement-Pension Bond	-	36,276	36,276	36,276
92,201	114,229	158,650	142,000	-	01-2220-445000	Health/Life/LTD	-	178,668	178,668	178,668
1,058,145	1,444,108	1,517,039	1,621,096	15.56		Total Personal Services	16.56	1,821,376	1,821,376	1,821,376
-	1,270	1,500	500	-	01-2220-512000	Uniforms	-	1,500	1,500	1,500
323	297	600	500	-	01-2220-520000	Dues & Meetings	-	670	670	670
22,217	5,301	20,000	5,000	-	01-2220-523000	Supplies	-	20,000	20,000	20,000
24,209	-	2,000	-	-	01-2220-523020	Small Equipment	-	2,000	2,000	2,000
3,312	2,624	9,500	5,000	-	01-2220-525000	Travel & Training	-	10,000	10,000	10,000
503	260	500	200	-	01-2220-526000	Employee Testing	-	500	500	500
-	-	1,000	7,300	-	01-2220-533000	Contractual Services	-	9,460	9,460	9,460
-	65,009	110,000	-	-	01-2220-534002	FEMA Grant	-	-	-	-
780	94	2,000	1,750	-	01-2220-551000	Books & Publications	-	2,500	2,500	2,500
8,920	8,900	12,000	10,000	-	01-2220-562000	Fuel	-	15,000	15,000	15,000
21,411	20,966	22,000	27,000	-	01-2220-563000	Vehicle Maintenance	-	30,000	30,000	30,000
19,891	21,077	32,000	32,000	-	01-2220-566000	Equip Repair & Maintenance	-	40,000	40,000	40,000
-	36,390	25,000	20,000	-	01-2220-566100	Safety Equipment	-	30,000	30,000	30,000
-	-	32,786	32,786	-	01-2220-590008	Internal Chrg-Radio Replace	-	32,786	32,786	32,786
24,807	20,989	28,000	28,000	-	01-2220-596000	Volunteer Costs	-	28,000	28,000	28,000
13,397	6,908	18,500	12,500	-	01-2220-596001	Volunteer Training	-	18,500	18,500	18,500
17,500	17,500	17,500	17,500	-	01-2220-596002	Volunteer LOSAP	-	17,500	17,500	17,500
157,270	207,585	334,886	200,036	-		Total Materials and Services	-	258,416	258,416	258,416
3,233	-	228,505	-	-	01-2220-610000	Capital Outlay	-	13,000	13,000	13,000
-	-	-	-	-	01-2220-610534	Capital Outlay - FEMA	-	316,731	316,731	316,731
3,233	-	228,505	-	-		Total Capital Outlay	-	329,731	329,731	329,731
<b>1,218,648</b>	<b>1,651,693</b>	<b>2,080,430</b>	<b>1,821,132</b>	<b>15.56</b>	<b>2220</b>	<b>TOTAL FIRE SUPPRESSION</b>	<b>16.56</b>	<b>2,409,523</b>	<b>2,409,523</b>	<b>2,409,523</b>
<b>2230 FIRE PREVENTION</b>										
73,183	71,657	59,665	55,788	0.85	01-2230-432000	Inspector Salaries	1.00	77,781	77,781	77,781
-	(557)	-	-	-	01-2230-435000	Overtime	-	-	-	-
-	3,444	-	-	-	01-2230-435001	Holiday Pay	-	-	-	-
8,559	12,735	-	9,000	-	01-2230-436000	Standby Pay	-	12,000	12,000	12,000
600	650	650	700	-	01-2230-436100	Uniform Allowance	-	700	700	700
-	480	360	480	-	01-2230-438000	Longevity	-	480	480	480
6,982	7,132	5,579	8,400	-	01-2230-439000	Paramedic Incentive	-	7,663	7,663	7,663
6,687	7,344	5,068	5,600	-	01-2230-441000	FICA/Medicare	-	7,545	7,545	7,545
3,053	3,295	2,552	2,400	-	01-2230-442000	Workers Compensation	-	1,982	1,982	1,982
163	199	166	150	-	01-2230-443000	Unemployment	-	247	247	247
10,217	17,317	9,881	12,000	-	01-2230-444000	Retirement-PERS	-	15,440	15,440	15,440
-	-	498	250	-	01-2230-444001	Retirement-Principal	-	-	-	-
1,651	1,741	1,411	2,000	-	01-2230-444002	Retirement-Pension Bond	-	3,127	3,127	3,127
14,044	14,498	13,532	13,000	-	01-2230-445000	Health/Life/LTD	-	16,211	16,211	16,211
125,139	139,935	99,362	109,768	0.85		Total Personal Services	1.00	143,176	143,176	143,176
-	47	-	-	-	01-2230-512000	Uniforms	-	-	-	-
147	65	150	150	-	01-2230-520000	Dues & Meetings	-	150	150	150
1,015	592	1,200	1,200	-	01-2230-523000	Supplies	-	1,500	1,500	1,500
2,432	2,866	3,150	3,150	-	01-2230-523011	Fire Prevention	-	3,500	3,500	3,500
445	1,473	1,500	1,500	-	01-2230-525000	Travel & Training	-	1,900	1,900	1,900
361	411	600	600	-	01-2230-551000	Books & Publications	-	600	600	600
1,083	2,433	2,000	3,400	-	01-2230-562000	Fuel	-	4,000	4,000	4,000
673	1,357	1,000	500	-	01-2230-563000	Vehicle Maintenance	-	1,000	1,000	1,000
6,156	9,244	9,600	10,500	-		Total Materials and Services	-	12,650	12,650	12,650
131,295	149,179	108,962	120,268	0.85	<b>2230</b>	<b>TOTAL FIRE PREVENTION</b>	<b>1.00</b>	<b>155,826</b>	<b>155,826</b>	<b>155,826</b>
<b>1,879,906</b>	<b>2,286,348</b>	<b>2,743,213</b>	<b>2,477,035</b>	<b>18.41</b>		<b>TOTAL FIRE DEPARTMENT</b>	<b>19.56</b>	<b>3,182,160</b>	<b>3,182,160</b>	<b>3,182,160</b>

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>2310 COMMUNICATIONS</b>										
26,504	27,573	32,600	32,600	0.50	01-2310-410000	Administrative Salaries	0.50	33,525	33,525	33,525
282,244	276,745	287,039	287,039	7.25	01-2310-420000	Dispatch Salaries	7.00	305,111	305,111	305,111
18,630	9,955	23,730	23,730	-	01-2310-435000	Overtime	-	23,000	23,000	23,000
9,173	9,702	12,000	12,000	-	01-2310-435001	Holiday Pay	-	12,000	12,000	12,000
-	1,000	720	720	-	01-2310-438000	Longevity	-	1,080	1,080	1,080
24,844	23,864	27,239	27,239	-	01-2310-441000	FICA/Medicare	-	28,668	28,668	28,668
1,097	1,054	1,321	1,321	-	01-2310-442000	Workers Comp	-	910	910	910
626	652	890	890	-	01-2310-443000	Unemployment	-	938	938	938
47,813	50,002	56,352	56,352	-	01-2310-444000	Retirement-PERS	-	59,302	59,302	59,302
6,183	5,086	8,838	8,838	-	01-2310-444002	Retirement-Pension Bond	-	13,013	13,013	13,013
95,699	93,354	119,906	119,906	-	01-2310-445000	Health/Life/LTD	-	116,285	116,285	116,285
<b>512,813</b>	<b>498,987</b>	<b>570,635</b>	<b>570,635</b>	<b>7.75</b>		<b>Total Personal Services</b>	<b>7.50</b>	<b>593,832</b>	<b>593,832</b>	<b>593,832</b>
547	368	500	500	-	01-2310-520000	Dues & Meetings	-	500	500	500
4,409	4,105	4,000	4,000	-	01-2310-523000	Supplies	-	4,000	4,000	4,000
3,065	4,610	3,500	3,500	-	01-2310-525000	Travel & Training	-	3,500	3,500	3,500
42	329	500	500	-	01-2310-526000	Employee Testing	-	500	500	500
1,762	1,032	8,168	8,168	-	01-2310-533000	Contractual Services	-	9,100	9,100	9,100
					<b>01-2310-533045</b>	<b>Maintenance Agreements</b>	-	<b>1,100</b>	<b>1,100</b>	<b>1,100</b>
31,680	-	3,938	3,938	-	01-2310-533051	OEM Phase II Wireless	-	3,100	3,100	3,100
34,175	47,115	114,922	52,000	-	01-2310-566000	Equip Repair & Maintenance	-	128,200	128,200	128,200
-	-	2,000	2,000	-	01-2310-566120	Small Equipment Replacement	-	2,000	2,000	2,000
89,109	95,934	112,992	106,129	-	01-2310-590000	Internal Chrg-Admin Support Services	-	110,264	110,264	110,264
44,000	19,000	19,000	19,000	-	01-2310-590003	Internal Chrg-Capital Replace	-	19,000	19,000	19,000
1,995	-	-	-	-	01-2310-590004	Equipment Replacement	-	-	-	-
<b>210,784</b>	<b>172,493</b>	<b>269,520</b>	<b>199,735</b>	<b>-</b>		<b>Total Materials and Services</b>	<b>-</b>	<b>281,264</b>	<b>281,264</b>	<b>281,264</b>
<b>723,597</b>	<b>671,480</b>	<b>840,155</b>	<b>770,370</b>	<b>7.75</b>	<b>2310</b>	<b>TOTAL COMMUNICATIONS</b>	<b>7.50</b>	<b>875,096</b>	<b>875,096</b>	<b>875,096</b>
<b>LIBRARY 31XX</b>										
<b>LIBRARY ADMINISTRATION</b>										
77,256	76,763	174,556	174,556	3.00	01-3110-410000	Administrative Salaries	3.00	179,788	179,788	179,788
-	-	3,000	3,000	-	01-3110-432000	Salaries-Grant	-	3,000	3,000	3,000
-	520	800	800	-	01-3110-438000	Longevity	-	800	800	800
-	768	-	-	-	01-3110-440000	Misc Fringe Benefits	-	-	-	-
5,839	5,901	13,645	13,645	-	01-3110-441000	FICA/Medicare	-	14,045	14,045	14,045
221	204	607	607	-	01-3110-442000	Workers Compensation	-	404	404	404
145	156	446	446	-	01-3110-443000	Unemployment	-	459	459	459
8,812	13,619	17,103	17,103	-	01-3110-444000	Retirement-PERS	-	17,846	17,846	17,846
-	-	8,001	8,001	-	01-3110-444001	Retirement-Principal	-	7,756	7,756	7,756
1,428	1,366	3,116	3,116	-	01-3110-444002	Retirement-Pension Bond	-	4,577	4,577	4,577
5,471	5,629	17,722	17,722	-	01-3110-445000	Health/Life/LTD	-	18,110	18,110	18,110
<b>99,172</b>	<b>104,926</b>	<b>238,996</b>	<b>238,996</b>	<b>3.00</b>		<b>Total Personal Services</b>	<b>3.00</b>	<b>246,785</b>	<b>246,785</b>	<b>246,785</b>
2,086	645	4,000	3,300	-	01-3110-510000	Office Supplies	-	4,000	4,000	4,000
16	-	50	25	-	01-3110-511000	Postage	-	50	50	50
549	952	500	500	-	01-3110-515000	Printing & Advertising	-	500	500	500
691	185	600	600	-	01-3110-520000	Dues & Meetings	-	600	600	600
317	495	500	500	-	01-3110-523000	Supplies	-	500	500	500
249	1,030	1,695	1,695	-	01-3110-525000	Travel & Training	-	1,695	1,695	1,695
1,017	1,197	1,200	1,200	-	01-3110-532000	Bank Fees	-	1,200	1,200	1,200
10,000	-	-	-	-	01-3110-533000	Contractual Services	-	-	-	-
-	-	-	-	-	<b>01-3110-533045</b>	<b>Maintenance Agreements</b>	-	<b>2,900</b>	<b>2,900</b>	<b>2,900</b>
23,137	26,508	26,000	26,000	-	01-3110-540000	Utilities	-	28,000	28,000	28,000
74,316	80,861	90,869	90,869	-	01-3110-542001	Regional Library Service	-	97,601	97,601	97,601
394	46	500	300	-	01-3110-551000	Books & Publications	-	500	500	500
-	-	100	200	-	01-3110-551003	Lost Book Refunds	-	100	100	100
-	484	1,000	1,000	-	01-3110-566000	Equip Repair & Maintenance	-	1,000	1,000	1,000
140,689	143,045	199,718	187,588	-	01-3110-590000	Internal Chrg-Admin Support Services	-	205,072	205,072	205,072
4,000	4,000	8,000	8,000	-	01-3110-590002	Internal Chrg-Computers	-	8,000	8,000	8,000
409	371	500	400	-	01-3110-596000	Volunteer Costs	-	500	500	500
<b>257,870</b>	<b>259,819</b>	<b>335,232</b>	<b>322,177</b>	<b>-</b>		<b>Total Materials and Services</b>	<b>-</b>	<b>352,218</b>	<b>352,218</b>	<b>352,218</b>
<b>357,042</b>	<b>364,745</b>	<b>574,228</b>	<b>561,173</b>	<b>3.00</b>	<b>3110</b>	<b>TOTAL LIBRARY ADMINISTRATION</b>	<b>3.00</b>	<b>599,003</b>	<b>599,003</b>	<b>599,003</b>

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>3120 PUBLIC SERVICES</b>										
368,781	409,086	346,596	346,596	10.14	01-3120-431000	Salaries & Wages	10.14	367,637	367,637	367,637
-	161	-	-	-	01-3120-435000	Overtime	-	-	-	-
27,846	30,989	26,516	26,516	-	01-3120-441000	FICA/Medicare	-	28,125	28,125	28,125
1,427	1,473	1,125	1,125	-	01-3120-442000	Workers Compensation	-	743	743	743
699	816	865	865	-	01-3120-443000	Unemployment	-	919	919	919
-	1,136	-	-	-	01-3120-444000	Retirement-PERS	-	-	-	-
26,852	20,721	13,528	13,528	-	01-3120-444001	Retirement-Principal	-	13,953	13,953	13,953
-	256	-	-	-	01-3120-444002	Retirement-Pension Bond	-	-	-	-
40,226	34,424	27,094	27,094	-	01-3120-445000	Health/Life/LTD	-	32,018	32,018	32,018
465,831	499,062	415,724	415,724	10.14		Total Personal Services	10.14	443,395	443,395	443,395
5,393	6,137	3,500	4,200	-	01-3120-510000	Office Supplies	-	3,500	3,500	3,500
26	23	200	50	-	01-3120-511000	Postage	-	200	200	200
199	372	200	650	-	01-3120-515000	Printing & Advertising	-	200	200	200
1,347	1,534	410	410	-	01-3120-520000	Dues & Meetings	-	410	410	410
3,718	2,800	3,000	2,500	-	01-3120-523000	Supplies	-	3,000	3,000	3,000
727	3,420	5,590	5,590	-	01-3120-525000	Travel & Training	-	5,590	5,590	5,590
135	140	200	100	-	01-3120-526000	Employee Testing	-	200	200	200
1,865	2,980	3,500	3,500	-	01-3120-533000	Contractual Services	-	4,500	4,500	4,500
3,991	3,400	2,700	3,000	-	01-3120-533024	Patron Notices	-	3,800	3,800	3,800
144	-	100	-	-	01-3120-542000	Library Programs	-	100	100	100
28,589	38,108	44,000	42,700	-	01-3120-551000	Books & Publications	-	44,000	44,000	44,000
5,881	6,404	8,000	8,000	-	01-3120-551001	Audio-Visual	-	8,000	8,000	8,000
6,388	6,970	6,500	6,901	-	01-3120-551002	Periodicals	-	6,500	6,500	6,500
15,493	13,385	16,000	16,000	-	01-3120-551003	Children's Books	-	16,000	16,000	16,000
2,087	2,035	3,000	3,000	-	01-3120-551004	Children's Audio-Visual	-	3,000	3,000	3,000
911	900	800	800	-	01-3120-551005	Children's Periodicals	-	800	800	800
1,105	1,189	2,500	3,200	-	01-3120-551006	Electronic Resources	-	2,500	2,500	2,500
718	38	1,000	1,000	-	01-3120-551007	Adult Book Replacement	-	1,000	1,000	1,000
2,902	2,423	2,500	2,500	-	01-3120-551008	Children's Book Replacement	-	2,500	2,500	2,500
190	20	1,000	1,000	-	01-3120-566000	Equip Repair & Maintenance	-	1,000	1,000	1,000
81,809	92,278	104,700	105,101	-		Total Materials and Services	-	106,800	106,800	106,800
287	805	-	-	-	01-3120-610000	Capital Outlay	-	15,400	15,400	15,400
287	805	-	-	-		Total Capital Outlay	-	15,400	15,400	15,400
547,927	592,145	520,424	520,825	10.14	3120	TOTAL PUBLIC SERVICES	10.14	565,595	565,595	565,595
904,969	956,890	1,094,652	1,081,998	13.14		TOTAL LIBRARY DEPARTMENT	13.14	1,164,598	1,164,598	1,164,598
<b>4110 PLANNING</b>										
37,345	38,831	39,938	41,043	0.50	01-4110-410000	Administrative Salaries	0.50	41,132	41,132	41,132
44,271	49,072	48,513	41,517	1.25	01-4110-420000	Clerical Salaries	1.25	72,372	72,372	72,372
173,769	196,918	232,300	232,300	4.75	01-4110-431000	Salaries & Wages	4.50	238,469	238,469	238,469
30	640	-	-	-	01-4110-435000	Overtime	-	-	-	-
-	-	100	-	-	01-4110-438000	Longevity	-	480	480	480
384	-	-	-	-	01-4110-440000	Misc Fringe Benefits	-	-	-	-
19,412	21,457	24,544	22,562	-	01-4110-441000	FICA/Medicare	-	26,963	26,963	26,963
2,349	2,745	3,848	3,104	-	01-4110-442000	Workers Compensation	-	2,307	2,307	2,307
477	571	802	599	-	01-4110-443000	Unemployment	-	881	881	881
7,599	10,085	9,281	9,991	-	01-4110-444000	Retirement-PERS	-	9,603	9,603	9,603
21,411	32,791	39,696	32,804	-	01-4110-444001	Retirement-Principal	-	40,596	40,596	40,596
1,243	1,194	1,731	1,956	-	01-4110-444002	Retirement-Pension Bond	-	2,494	2,494	2,494
39,623	44,862	68,915	62,023	-	01-4110-445000	Health/Life/LTD	-	66,219	66,219	66,219
347,913	399,166	469,668	447,899	6.50		Total Personal Services	6.25	501,516	501,516	501,516

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
7,856	6,751	6,350	6,350	-	01-4110-510000	Office Supplies	-	6,480	6,480	6,480
181	236	100	300	-	01-4110-511000	Postage	-	250	250	250
10,568	13,648	11,700	9,500	-	01-4110-515000	Printing & Advertising	-	9,500	9,500	9,500
2,590	3,198	3,125	3,125	-	01-4110-520000	Dues & Meetings	-	3,200	3,200	3,200
662	2,305	600	-	-	01-4110-520003	Recruitment Expense	-	600	600	600
4,072	5,253	6,225	6,225	-	01-4110-525000	Travel & Training	-	8,670	8,670	8,670
513	47	600	300	-	01-4110-526000	Employee Testing	-	600	600	600
209	522	3,000	1,000	-	01-4110-532000	Bank Fees	-	1,000	1,000	1,000
1,086	-	-	500	-	01-4110-533000	Contractual Services	-	-	-	-
2,635	-	-	-	-	01-4110-533043	Banner Grant	-	-	-	-
-	-	1,800	1,800	-	01-4110-533045	Maintenance Agreements	-	5,500	5,500	5,500
21,958	-	-	-	-	01-4110-533046	Airport Master Plan Grant	-	-	-	-
-	-	20,000	20,000	-	01-4110-533053	Rotary Signage Grant	-	20,000	20,000	20,000
36	428	400	650	-	01-4110-551000	Books & Publications	-	900	900	900
468	479	600	600	-	01-4110-562000	Fuel	-	700	700	700
141	75	420	420	-	01-4110-563000	Vehicle Maintenance	-	650	650	650
668	585	300	850	-	01-4110-576000	Recording Fees	-	1,200	1,200	1,200
44,629	31,647	47,000	18,000	-	01-4110-580000	Professional Services	-	43,000	43,000	43,000
100	-	2,000	1,000	-	01-4110-580005	Land Use Planning Appeals	-	2,000	2,000	2,000
112,619	140,027	152,117	142,878	-	01-4110-590000	Internal Chrg-Admin Support Services	-	183,112	183,112	183,112
-	1,396	-	-	-	01-4110-590001	Internal Chrg-Veh/Equip	-	5,500	5,500	5,500
4,000	5,000	5,000	5,000	-	01-4110-590002	Internal Chrg-Computers	-	5,300	5,300	5,300
214,991	211,597	261,337	218,498	-		Total Materials and Services	-	298,162	298,162	298,162
7,012	1,035	4,740	2,000	-	01-4110-610000	Capital Outlay	-	1,600	1,600	1,600
7,012	1,035	4,740	2,000	-		Total Capital Outlay	-	1,600	1,600	1,600
<b>569,916</b>	<b>611,798</b>	<b>735,745</b>	<b>668,397</b>	<b>6.50</b>	<b>4110</b>	<b>TOTAL PLANNING</b>	<b>6.25</b>	<b>801,278</b>	<b>801,278</b>	<b>801,278</b>
<b>NONDEPARTMENTAL 91XX</b>										
<b>9170 TRANSFERS</b>										
55,427	-	-	-	-	01-9170-914000	Transfer-EDRLF	-	-	-	-
40,000	94,171	-	-	-	01-9170-932000	Transfer-Facilities Repair/Maint	-	-	-	-
<b>95,427</b>	<b>94,171</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9170</b>	<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>9180 RESERVES</b>										
-	-	941,811	-	-	01-9180-800000	Contingency	-	627,340	626,840	626,840
-	-	1,100,000	-	-	01-9180-880000	Unappropriated Fund Bal	-	1,100,000	1,100,000	1,100,000
<b>-</b>	<b>-</b>	<b>2,041,811</b>	<b>-</b>	<b>-</b>	<b>9180</b>	<b>TOTAL RESERVES</b>	<b>-</b>	<b>1,727,340</b>	<b>1,726,840</b>	<b>1,726,840</b>
<b>95,427</b>	<b>94,171</b>	<b>2,041,811</b>	<b>-</b>	<b>-</b>		<b>TOTAL NONDEPARTMENTAL</b>	<b>-</b>	<b>1,727,340</b>	<b>1,726,840</b>	<b>1,726,840</b>
<b>8,203,006</b>	<b>8,890,911</b>	<b>12,136,010</b>	<b>9,546,824</b>	<b>80.45</b>	<b>FUND 01</b>	<b>TOTAL GENERAL FUND</b>	<b>85.15</b>	<b>12,927,919</b>	<b>12,927,919</b>	<b>12,927,919</b>
2,159,040	2,492,830	-	3,015,840			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FUND 2 STREET FUND</b>										
<b>REVENUES</b>										
533,751	737,322	597,977	758,035	-	02-0000-300000	Beg F/B-Net Working Capital	-	574,700	574,700	574,700
31,312	9,956	10,000	8,000	-	02-0000-332003	Street/Curb Permits	-	10,000	10,000	10,000
971,561	946,070	961,055	960,000	-	02-0000-335000	Gas Taxes	-	948,300	948,300	948,300
9,814	9,556	9,700	9,600	-	02-0000-336000	Bike Way Taxes	-	9,700	9,700	9,700
(306)	1,420	-	-	-	02-0000-338000	Reimb Costs-Veh Repair-Materials	-	-	-	-
1,367	653	-	195	-	02-0000-338001	Reimb Costs-Veh Repair-Labor	-	-	-	-
53,845	34,656	25,000	85,000	-	02-0000-342004	Dev Review and Inspection Fee	-	25,000	25,000	25,000
20,582	21,259	30,000	3,200	-	02-0000-342005	Internal Engineering Fees	-	-	-	-
9	94	250,000	-	-	02-0000-360000	Miscellaneous Revenues	-	-	-	-
23,783	36,075	-	31,600	-	02-0000-361000	Interest Earned	-	12,500	12,500	12,500
-	232	1,010	1,295	-	02-0000-361001	Interest-Receiveables	-	1,010	1,010	1,010
-	865	7,906	5,580	-	02-0000-363000	Assessment Installments	-	7,906	7,906	7,906
538	167	-	-	-	02-0000-364000	Sale Of Assets	-	-	-	-
16,700	7,400	3,000	-	-	02-0000-390031	Transfer In-Admin Support Services	-	-	-	-
<b>1,662,956</b>	<b>1,805,725</b>	<b>1,895,648</b>	<b>1,862,505</b>	-		<b>TOTAL REVENUES</b>	-	<b>1,589,116</b>	<b>1,589,116</b>	<b>1,589,116</b>
<b>PUBLIC WORKS 51XX</b>										
<b>5110 STREET ADMINISTRATION</b>										
21,050	21,717	23,215	23,854	0.25	02-5110-410000	Administrative Salaries	0.25	23,909	23,909	23,909
205	210	-	-	-	02-5110-440000	Misc Fringe Benefits	-	-	-	-
1,485	1,659	1,776	1,795	-	02-5110-441000	FICA/Medicare	-	1,829	1,829	1,829
62	121	372	88	-	02-5110-442000	Workers Compensation	-	199	199	199
36	44	58	48	-	02-5110-443000	Unemployment	-	60	60	60
2,400	3,823	3,623	3,778	-	02-5110-444000	Retirement-PERS	-	3,731	3,731	3,731
383	384	572	596	-	02-5110-444002	Retirement-Pension Bond	-	824	824	824
3,519	3,647	4,010	4,006	-	02-5110-445000	Health/Life/LTD	-	4,075	4,075	4,075
<b>29,140</b>	<b>31,605</b>	<b>33,626</b>	<b>34,165</b>	<b>0.25</b>		<b>Total Personal Services</b>	<b>0.25</b>	<b>34,627</b>	<b>34,627</b>	<b>34,627</b>
712	194	500	500	-	02-5110-510000	Office Supplies	-	500	500	500
-	31	50	50	-	02-5110-511000	Postage	-	50	50	50
444	319	300	200	-	02-5110-515000	Printing & Advertising	-	300	300	300
337	138	500	700	-	02-5110-520000	Dues & Meetings	-	500	500	500
-	32	100	-	-	02-5110-520003	Recruitment Expense	-	100	100	100
126	1,174	1,000	750	-	02-5110-523000	Supplies	-	1,000	1,000	1,000
1,212	1,291	8,200	8,200	-	02-5110-525000	Travel & Training	-	8,000	8,000	8,000
-	-	50	50	-	02-5110-526000	Employee Testing	-	50	50	50
-	-	-	-	-	<b>02-5110-533000</b>	<b>Contractual Services</b>	-	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
134	100	100	100	-	02-5110-551000	Books & Publications	-	300	300	300
-	-	-	20	-	02-5110-562000	Fuel	-	-	-	-
-	-	200	200	-	02-5110-563000	Vehicle Maintenance	-	200	200	200
-	-	275	300	-	02-5110-575000	Bond Registration Costs	-	275	275	275
-	-	100	100	-	02-5110-576000	Recording Fees	-	100	100	100
18,435	26,812	25,000	15,000	-	02-5110-580000	Professional Services	-	-	-	-
155,635	153,576	173,610	163,066	-	02-5110-590000	Internal Chrg-Admin Support Services	-	198,794	198,794	198,794
1,000	2,500	2,500	2,500	-	02-5110-590002	Internal Chrg-Computers	-	3,417	3,417	3,417
30,617	31,141	-	-	-	02-5110-590004	Internal Chrg-Facility Rent	-	-	-	-
<b>208,652</b>	<b>217,308</b>	<b>212,485</b>	<b>191,736</b>	-		<b>Total Materials and Services</b>	-	<b>263,586</b>	<b>263,586</b>	<b>263,586</b>
<b>237,792</b>	<b>248,913</b>	<b>246,111</b>	<b>225,901</b>	<b>0.25</b>	<b>5110</b>	<b>TOTAL STREET ADMINISTRATION</b>	<b>0.25</b>	<b>298,213</b>	<b>298,213</b>	<b>298,213</b>
<b>5112 ENGINEERING DESIGN</b>										
(555)	-	-	-	-	02-5112-410000	Administrative Salaries	-	-	-	-
12,774	18,037	19,433	20,823	0.46	02-5112-420000	Clerical Salaries	0.63	28,270	28,270	28,270
73,879	71,781	77,943	75,914	1.35	02-5112-432000	Engineer Salaries	1.35	81,843	81,843	81,843
-	387	389	422	-	02-5112-438000	Longevity	-	389	389	389
6,590	6,775	7,479	7,298	-	02-5112-441000	FICA/Medicare	-	8,453	8,453	8,453
709	843	1,358	923	-	02-5112-442000	Workers Compensation	-	786	786	786
164	179	244	189	-	02-5112-443000	Unemployment	-	277	277	277
2,359	581	-	-	-	02-5112-444000	Retirement-PERS	-	-	-	-
10,091	12,811	15,194	15,103	-	02-5112-444001	Retirement-Principal	-	19,103	19,103	19,103
388	93	-	-	-	02-5112-444002	Retirement-Pension Bond	-	-	-	-
13,115	14,092	21,348	17,358	-	02-5112-445000	Health/Life/LTD	-	25,557	25,557	25,557
<b>119,514</b>	<b>125,579</b>	<b>143,388</b>	<b>138,030</b>	<b>1.81</b>		<b>Total Personal Services</b>	<b>1.98</b>	<b>164,678</b>	<b>164,678</b>	<b>164,678</b>

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
520	491	1,000	1,000	-	02-5112-510000	Office Supplies	-	1,000	1,000	1,000
-	-	25	25	-	02-5112-511000	Postage	-	25	25	25
154	26	1,000	500	-	02-5112-515000	Printing & Advertising	-	1,000	1,000	1,000
786	747	1,000	700	-	02-5112-520000	Dues & Meetings	-	1,000	1,000	1,000
1,247	2,601	1,500	1,500	-	02-5112-523000	Supplies	-	1,500	1,500	1,500
2,087	2,132	8,100	7,500	-	02-5112-525000	Travel & Training	-	8,100	8,100	8,100
-	31	50	50	-	02-5112-526000	Employee Testing	-	50	50	50
-	17	500	200	-	02-5112-532000	Bank Fees	-	250	250	250
-	489	23,000	5,000	-	02-5112-533000	Contractual Services	-	50,000	50,000	50,000
-	-	-	-	-	<b>02-5112-533045</b>	<b>Maintenance Agreements</b>	-	<b>8,750</b>	<b>8,750</b>	<b>8,750</b>
3,080	8,436	-	-	-	02-5112-534000	Lease Payments (GPS)	-	-	-	-
96	298	200	250	-	02-5112-551000	Books & Publications	-	200	200	200
592	648	500	500	-	02-5112-562000	Fuel	-	500	500	500
26	124	200	100	-	02-5112-563000	Vehicle Maintenance	-	200	200	200
-	-	100	50	-	02-5112-566000	Equip Repair & Maintenance	-	100	100	100
28,794	19,550	25,000	20,000	-	02-5112-580000	Professional Services	-	-	-	-
800	3,500	3,500	3,500	-	02-5112-590001	Internal Chrg-Veh/Equip	-	5,900	5,900	5,900
5,500	2,500	2,500	2,500	-	02-5112-590002	Internal Chrg-Computers	-	3,417	3,417	3,417
43,682	41,590	68,175	43,375	-		Total Materials and Services	-	81,992	81,992	81,992
3,448	6,025	1,750	-	-	02-5112-610000	Capital Outlay	-	4,750	4,750	4,750
3,448	6,025	1,750	-	-		Total Capital Outlay	-	4,750	4,750	4,750
<b>166,644</b>	<b>173,194</b>	<b>213,313</b>	<b>181,405</b>	<b>1.81</b>	<b>5112</b>	<b>TOTAL ENGINEERING DESIGN</b>	<b>1.98</b>	<b>251,420</b>	<b>251,420</b>	<b>251,420</b>
					<b>5120</b>	<b>STREET MAINTENANCE</b>				
16,177	16,777	22,343	22,000	0.40	02-5120-410000	Administrative Salaries	0.25	18,319	18,319	18,319
9,982	10,658	11,524	11,524	0.33	02-5120-420000	Clerical Salaries	0.33	12,462	12,462	12,462
93,613	98,592	120,812	120,000	2.50	02-5120-431000	Maintenance Salaries	3.17	152,547	152,547	152,547
-	-	6,000	-	-	02-5120-433000	Summer Help	-	6,000	6,000	6,000
997	848	6,570	5,000	-	02-5120-436000	Beeper Pay	-	6,570	6,570	6,570
-	242	250	400	-	02-5120-436100	Uniform Allowance	-	317	317	317
-	1,080	1,080	1,080	-	02-5120-438000	Longevity	-	1,280	1,280	1,280
8,784	9,405	12,897	12,000	-	02-5120-441000	FICA/Medicare	-	15,108	15,108	15,108
6,130	6,051	11,973	8,000	-	02-5120-442000	Workers Compensation	-	7,439	7,439	7,439
216	256	421	400	-	02-5120-443000	Unemployment	-	494	494	494
18,427	21,287	25,464	25,464	-	02-5120-444001	Retirement-Principal	-	30,940	30,940	30,940
33,002	35,054	50,981	48,000	-	02-5120-445000	Health/Life/LTD	-	60,157	60,157	60,157
187,328	200,250	270,315	253,868	3.23		Total Personal Services	3.75	311,633	311,633	311,633
1,626	1,301	1,500	1,500	-	02-5120-510000	Office Supplies	-	1,600	1,600	1,600
1,126	1,083	1,400	1,400	-	02-5120-512000	Uniforms	-	1,400	1,400	1,400
420	697	1,250	1,500	-	02-5120-520000	Dues & Meetings	-	1,250	1,250	1,250
12,999	6,559	25,000	20,000	-	02-5120-522000	Road Materials	-	25,000	25,000	25,000
5,951	6,003	6,500	6,500	-	02-5120-523000	Supplies & Small Tools	-	6,500	6,500	6,500
304	677	500	400	-	02-5120-524000	Safety Program	-	500	500	500
603	1,061	3,000	3,000	-	02-5120-525000	Travel & Training	-	3,000	3,000	3,000
207	357	1,000	750	-	02-5120-526000	Employee Testing	-	1,000	1,000	1,000
6,962	7,893	10,000	10,000	-	02-5120-533000	Contractual Services	-	12,000	12,000	12,000
-	-	-	-	-	<b>02-5120-533045</b>	<b>Maintenance Agreements</b>	-	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
-	-	250,000	175,000	-	02-5120-538101	Street Improvements	-	50,000	50,000	50,000
-	-	50,000	40,000	-	02-5120-538105	Sidewalk Intersections/ADA	-	50,000	50,000	50,000
5,283	5,634	5,000	6,400	-	02-5120-540000	Utilities	-	6,000	6,000	6,000
12,314	19,576	21,000	20,000	-	02-5120-541000	Street Signs	-	21,000	21,000	21,000
174,793	188,386	180,000	210,000	-	02-5120-541001	Street Lighting	-	220,000	220,000	220,000
-	-	-	-	-	02-5120-541002	Street Light/Pole Maintenance	-	5,000	5,000	5,000
8,762	9,760	15,000	14,000	-	02-5120-562000	Fuel	-	15,000	15,000	15,000
21,157	21,568	15,000	15,000	-	02-5120-563000	Vehicle Maintenance	-	15,000	15,000	15,000
1,673	3,229	6,500	6,000	-	02-5120-566000	Equip Repair & Maintenance	-	6,500	6,500	6,500
4,135	4,580	6,000	8,000	-	02-5120-571000	Bldg & Grounds Maintenance	-	6,000	6,000	6,000
20,000	20,000	20,000	20,000	-	02-5120-590001	Internal Chrg-Veh/Equip	-	25,000	25,000	25,000
1,000	2,935	2,935	2,935	-	02-5120-590002	Internal Chrg-Computers	-	2,935	2,935	2,935
279,315	301,299	621,585	562,385	-		Total Materials and Services	-	476,685	476,685	476,685
1,100	-	3,750	4,249	-	02-5120-610000	Capital Outlay	-	-	-	-
1,100	-	3,750	4,249	-		Total Capital Outlay	-	-	-	-
<b>467,743</b>	<b>501,549</b>	<b>895,650</b>	<b>820,502</b>	<b>3.23</b>	<b>5120</b>	<b>TOTAL STREET MAINTENANCE</b>	<b>3.75</b>	<b>788,318</b>	<b>788,318</b>	<b>788,318</b>
<b>872,179</b>	<b>923,656</b>	<b>1,355,074</b>	<b>1,227,808</b>	<b>5.29</b>		<b>TOTAL PUBLIC WORKS (STREET)</b>	<b>5.98</b>	<b>1,337,951</b>	<b>1,337,951</b>	<b>1,337,951</b>

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>NONDEPARTMENTAL 91XX</b>										
					<b>9170</b>	<b>TRANSFERS</b>				
-	-	30,997	30,997	-	02-9170-909000	Transfer-Debt Service	-	30,806	30,806	30,806
53,455	124,034	29,000	29,000	-	02-9170-918000	Transfer-Street Cap Projects	-	30,000	30,000	30,000
<b>53,455</b>	<b>124,034</b>	<b>59,997</b>	<b>59,997</b>	<b>-</b>	<b>9170</b>	<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>60,806</b>	<b>60,806</b>	<b>60,806</b>
					<b>9180</b>	<b>RESERVES</b>				
-	-	451,677	-	-	02-9180-800000	Contingency	-	161,759	161,759	161,759
-	-	28,900	-	-	02-9180-810000	Reserve - Walkway/Bikeway Projects	-	28,600	28,600	28,600
<b>-</b>	<b>-</b>	<b>480,577</b>	<b>-</b>	<b>-</b>	<b>9180</b>	<b>TOTAL RESERVES</b>	<b>-</b>	<b>190,359</b>	<b>190,359</b>	<b>190,359</b>
<b>53,455</b>	<b>124,034</b>	<b>540,574</b>	<b>59,997</b>	<b>-</b>		<b>TOTAL NONDEPARTMENTAL</b>	<b>-</b>	<b>251,165</b>	<b>251,165</b>	<b>251,165</b>
<b>925,634</b>	<b>1,047,690</b>	<b>1,895,648</b>	<b>1,287,805</b>	<b>5.29</b>	<b>FUND 02</b>	<b>TOTAL STREET FUND</b>	<b>5.98</b>	<b>1,589,116</b>	<b>1,589,116</b>	<b>1,589,116</b>
737,322	758,035	-	574,700			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
					<b>FUND 03</b>	<b>CIVIL FORFEITURE</b>				
					<b>REVENUES</b>					
4,109	4,279	4,509	4,508	-	03-0000-300000	Beg F/B-Net Working Capital	-	4,708	4,708	4,708
170	229	200	200	-	03-0000-361000	Interest Earned	-	85	85	85
<b>4,279</b>	<b>4,508</b>	<b>4,709</b>	<b>4,708</b>	<b>-</b>		<b>TOTAL REVENUES</b>	<b>-</b>	<b>4,793</b>	<b>4,793</b>	<b>4,793</b>
					<b>2110</b>	<b>POLICE ADMINISTRATION</b>				
-	-	4,709	-	-	03-2110-580000	Professional Services	-	4,793	4,793	4,793
-	-	4,709	-	-		Total Materials and Services	-	4,793	4,793	4,793
<b>-</b>	<b>-</b>	<b>4,709</b>	<b>-</b>	<b>-</b>	<b>2110</b>	<b>TOTAL POLICE ADMINISTRATION</b>	<b>-</b>	<b>4,793</b>	<b>4,793</b>	<b>4,793</b>
<b>-</b>	<b>-</b>	<b>4,709</b>	<b>-</b>	<b>-</b>	<b>FUND 03</b>	<b>TOTAL CIVIL FORFEITURE FUND</b>	<b>-</b>	<b>4,793</b>	<b>4,793</b>	<b>4,793</b>
4,279	4,508	-	4,708			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FUND 04 PROPRIETARY CAPITAL PROJECTS REVENUES</b>										
814	3,946	8,898	10,026	-	04-0000-300000	Beg F/B-Net Working Capital	-	10,026	10,026	10,026
20,000	-	-	-	-	04-0000-360000	Miscellaneous Revenues	-	-	-	-
3,133	6,079	-	-	-	04-0000-361000	Interest Earned	-	-	-	-
28,220	3,912	150,000	132,500	-	04-0000-390017	Transfer In-Storm Water Fund	-	162,000	162,000	162,000
220,467	392,445	450,000	182,500	-	04-0000-390026	Transfer In-Wastewater Replacement	-	1,733,698	1,733,698	1,733,698
262,101	232,713	576,000	375,750	-	04-0000-390027	Transfer In-Water Replacement	-	1,186,000	1,186,000	1,186,000
46,471	-	50,000	50,000	-	04-0000-390043	Transfer In-Storm SDC	-	634,000	634,000	634,000
241,493	721,505	1,323,000	646,254	-	04-0000-390046	Transfer In-Wastewater SDC	-	862,577	862,577	862,577
491,152	840,266	1,389,000	959,052	-	04-0000-390047	Transfer In-Water SDC	-	545,000	545,000	545,000
<b>1,313,851</b>	<b>2,200,866</b>	<b>3,946,898</b>	<b>2,356,082</b>	<b>-</b>		<b>TOTAL REVENUES</b>	<b>-</b>	<b>5,133,301</b>	<b>5,133,301</b>	<b>5,133,301</b>
<b>FUND 5150 CAPITAL PROJECTS</b>										
514	62	-	-	-	04-5150-706301	Inflow and Infiltration Correction	-	-	-	-
141,692	-	55,000	55,000	-	04-5150-706305	WW System Oversizing Reimbursement	-	-	-	-
-	248	-	-	-	04-5150-706306	WW Rehabilitation	-	-	-	-
5,921	25,909	-	-	-	04-5150-706307	WW System Replacement	-	-	-	-
57	3,527	-	-	-	04-5150-706323	Manhole Rehabilitation	-	-	-	-
5,849	15,466	-	-	-	04-5150-706325	Lateral Replacement	-	-	-	-
104,335	194,320	-	27,000	-	04-5150-706342	Wastewater Facility Plan	-	-	-	-
1,435	385,473	-	130,000	-	04-5150-706358	Effluent Reuse Study	-	-	-	-
41,665	216,623	-	70,000	-	04-5150-706360	Collection System Master Plan Update	-	-	-	-
1,555	3,276	350,000	50,000	-	04-5150-706362	W Sheridan/N Harrison WW Improvement	-	100,000	100,000	100,000
17,195	-	-	-	-	04-5150-706363	Creekside Pump Station	-	-	-	-
4,269	8,383	-	100	-	04-5150-706366	Wastewater System Security	-	-	-	-
28,392	-	-	-	-	04-5150-706371	Andrews Pump Station Improvements	-	-	-	-
26,639	-	-	-	-	04-5150-706373	Influent Pump Station Rd Rebuild	-	-	-	-
36,069	-	-	-	-	04-5150-706374	WWTP Admin Building Improvements	-	-	-	-
47,091	12,695	-	13,000	-	04-5150-706375	DEQ Pretreatment Study	-	-	-	-
-	291,331	290,000	344,154	-	04-5150-706376	Northern Arterial S-Curve Sewer	-	-	-	-
-	131,592	-	6,000	-	04-5150-706377	WWTP Generator Upgrade & Bldg	-	-	-	-
-	17,781	-	20,000	-	04-5150-706378	Wynoski Sewer	-	-	-	-
-	-	700,000	50,000	-	04-5150-706379	WWTP Exp Land Purchase (Baker Rock)	-	-	-	-
-	-	178,000	1,000	-	04-5150-706380	Alice Way WW LID	-	-	-	-
-	-	-	75,000	-	04-5150-706382	Hess Creek Sewer Phase 1 Upsizing	-	-	-	-
-	-	200,000	75,000	-	04-5150-706392	Dayton Ave PS Design	-	200,000	200,000	200,000
-	-	-	-	-	04-5150-706383	WWTP Influent Pipeline	-	381,275	381,275	381,275
-	-	-	-	-	04-5150-706384	Upsize WW System Phase 1 of 7	-	1,240,000	1,240,000	1,240,000
-	-	-	-	-	04-5150-706385	WWTP Sawdust Dryer	-	600,000	600,000	600,000
-	-	-	10,000	-	04-5150-731161	PW Maintenance Property Purchase	-	75,000	75,000	75,000
<b>462,678</b>	<b>1,306,686</b>	<b>1,773,000</b>	<b>926,254</b>	<b>-</b>		<b>Wastewater Projects</b>	<b>-</b>	<b>2,596,275</b>	<b>2,596,275</b>	<b>2,596,275</b>
11,567	5,343	-	-	-	04-5150-707507	Water Appurtenances Replacements	-	-	-	-
164,841	68,394	53,000	53,000	-	04-5150-707510	Water Lines Oversizing Reimbursement	-	-	-	-
47,515	28,588	-	-	-	04-5150-707519	Water Line Replacement	-	-	-	-
35,587	91,421	200,000	200,000	-	04-5150-707555	Spring Improvements	-	250,000	250,000	250,000
425,631	10,416	-	-	-	04-5150-707556	Parallel River Crossing	-	-	-	-
2,251	-	-	500	-	04-5150-707562	Well Field Expansion #8	-	-	-	-
18,598	9,487	-	-	-	04-5150-707573	Water System Security	-	-	-	-
-	-	340,000	20,000	-	04-5150-707577	WTP Exp Land Purchase	-	340,000	340,000	340,000
22,062	600	-	-	-	04-5150-707579	WTP Expansion, Phase 2	-	-	-	-
2,148	282,737	962,000	740,731	-	04-5150-707580	Northern Arterial-S-Curve	-	-	-	-
-	-	-	250	-	04-5150-707581	Villa Rd. Replacement (Hwy 99 to Fulton)	-	150,000	150,000	150,000
-	60	50,000	50,000	-	04-5150-707582	Mainline Valve Insertion Project	-	450,000	450,000	450,000
-	60	40,000	40,000	-	04-5150-707583	N Valley Rd Reservoir Analysis	-	-	-	-
42,335	383,136	-	321	-	04-5150-707584	Otis Springs Project	-	-	-	-
-	-	150,000	-	-	04-5150-707587	North Valley Rd Reservoir Upgrades	-	-	-	-
-	-	170,000	120,000	-	04-5150-707590	Alice Way Water LID	-	-	-	-
-	-	-	35,000	-	04-5150-707592	Oliver Springs Disconnect from City System	-	25,000	25,000	25,000
-	-	-	-	-	04-5150-707593	Wellfield Improvements	-	175,000	175,000	175,000
-	-	-	-	-	04-5150-707594	River Bank Erosion Repair	-	200,000	200,000	200,000
-	-	-	-	-	04-5150-707595	Crestview Drive Improvements	-	66,000	66,000	66,000
-	-	-	10,000	-	04-5150-731171	PW Maintenance Property Purchase	-	75,000	75,000	75,000
<b>772,535</b>	<b>880,242</b>	<b>1,965,000</b>	<b>1,269,802</b>	<b>-</b>		<b>Water Projects</b>	<b>-</b>	<b>1,731,000</b>	<b>1,731,000</b>	<b>1,731,000</b>

**2008-09 CITY OF NEWBERG BUDGET**

<b>ACTUAL 2005-06</b>	<b>ACTUAL 2006-07</b>	<b>ADOPTED 2007-08</b>	<b>ESTIMATED ACTUAL</b>	<b>FTE</b>	<b>ACCOUNT #</b>	<b>DESCRIPTION</b>	<b>FTE</b>	<b>PROPOSED 2008-09</b>	<b>APPROVED 2008-09</b>	<b>ADOPTED 2008-09</b>
14,524	2,122	-	-	-	04-5150-717702	Storm Water Repair	-	-	-	-
14,899	-	-	-	-	04-5150-717706	Hadley Road Storm	-	-	-	-
13,696	-	-	-	-	04-5150-717707	W Ninth Street/Charles Storm	-	-	-	-
-	-	50,000	-	-	04-5150-717710	Vermillion Drain to Creek	-	-	-	-
31,573	-	50,000	42,500	-	04-5150-717715	Storm Water Oversizing Reimb	-	-	-	-
-	1,790	100,000	100,000	-	04-5150-717716	SWMP-TMDL (Management Plan)	-	-	-	-
-	-	-	7,500	-	04-5150-717717	Columbia Drive LID	-	162,000	162,000	162,000
-	-	-	-	-	04-5150-717718	Springbrook Rd - Middlebrook to Haworth	-	119,000	119,000	119,000
-	-	-	-	-	04-5150-717719	Illinois and Main Street	-	300,000	300,000	300,000
-	-	-	-	-	04-5150-717720	Park Court to N Main Street Bypass	-	15,000	15,000	15,000
-	-	-	-	-	04-5150-717721	Crestview Drive Improvements	-	125,000	125,000	125,000
-	-	-	-	-	04-5150-731181	PW Maintenance Property Purchase	-	75,000	75,000	75,000
74,692	3,912	200,000	150,000	-		Storm Water Projects	-	796,000	796,000	796,000
<b>1,309,905</b>	<b>2,190,840</b>	<b>3,938,000</b>	<b>2,346,056</b>	<b>-</b>	<b>5150</b>	<b>TOTAL CAPITAL PROJECTS</b>	<b>-</b>	<b>5,123,275</b>	<b>5,123,275</b>	<b>5,123,275</b>
					<b>9170</b>	<b>TRANSFERS</b>				
-	-	-	-	-	04-9170-918000	Transfer-Street Capital Projects	-	10,026	10,026	10,026
-	-	-	-	-	<b>9170</b>	<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>10,026</b>	<b>10,026</b>	<b>10,026</b>
					<b>9180</b>	<b>RESERVES</b>				
-	-	8,898	-	-	04-9180-810000	Reserve for Restricted Interest	-	-	-	-
		8,898	-	-	<b>9180</b>	<b>TOTAL RESERVES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>1,309,905</b>	<b>2,190,840</b>	<b>3,946,898</b>	<b>2,346,056</b>	<b>-</b>	<b>FUND 04</b>	<b>TOTAL PROP CAPITAL PROJECTS</b>	<b>-</b>	<b>5,133,301</b>	<b>5,133,301</b>	<b>5,133,301</b>
3,946	10,026	-	10,026			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FUND 05 EMERGENCY MEDICAL SERVICES</b>										
<b>REVENUES</b>										
293,983	280,764	211,844	244,248	-	05-0000-300000	Beg F/B-Net Working Capital	-	174,161	174,161	174,161
-	3,060	-	-	-	05-0000-338010	Reimbursed Costs-Conflagration	-	-	-	-
934,726	969,648	980,000	1,050,000	-	05-0000-348000	User Fees	-	1,200,000	1,200,000	1,200,000
20,370	22,298	25,000	25,000	-	05-0000-348002	Firemed Memberships	-	30,000	30,000	30,000
170	488	-	40	-	05-0000-360000	Miscellaneous Revenues	-	-	-	-
10,235	11,337	8,499	8,400	-	05-0000-361000	Interest Earned	-	3,300	3,300	3,300
30,000	50,000	30,000	30,000	-	05-0000-367000	Contrib-Spec & Private	-	30,000	30,000	30,000
16,700	7,400	-	-	-	05-0000-390031	Transfer In-Admin Support Services	-	-	-	-
<b>1,306,184</b>	<b>1,344,995</b>	<b>1,255,343</b>	<b>1,357,688</b>	-	<b>TOTAL REVENUES</b>		-	<b>1,437,461</b>	<b>1,437,461</b>	<b>1,437,461</b>
<b>2250 EMERGENCY MEDICAL SERVICES</b>										
76,956	75,976	79,223	79,223	1.00	05-2250-410000	Administrative Salaries	1.00	81,613	81,613	81,613
22,733	23,952	24,252	25,088	0.60	05-2250-420000	Clerical Salaries	0.60	24,972	24,972	24,972
252,551	278,507	300,564	300,564	5.00	05-2250-431000	Salaries & Wages	5.00	305,202	305,202	305,202
39,473	48,205	70,000	40,000	-	05-2250-435000	Overtime	-	65,000	65,000	65,000
14,724	17,826	17,000	17,000	-	05-2250-435001	Holiday Overtime	-	17,000	17,000	17,000
5,111	6,969	14,000	7,000	-	05-2250-436000	Standby Pay	-	10,000	10,000	10,000
3,600	3,900	3,900	4,200	-	05-2250-436100	Uniform Allowance	-	4,200	4,200	4,200
-	1,200	1,200	1,200	-	05-2250-438000	Longevity	-	1,200	1,200	1,200
32,615	35,105	36,801	40,570	-	05-2250-439000	Paramedic Incentive	-	37,739	37,739	37,739
33,739	37,078	41,841	41,841	-	05-2250-441000	FICA/Medicare	-	41,839	41,839	41,839
14,715	15,330	20,804	20,804	-	05-2250-442000	Workers Compensation	-	10,589	10,589	10,589
834	993	1,368	1,368	-	05-2250-443000	Unemployment	-	1,367	1,367	1,367
48,415	58,947	82,617	82,617	-	05-2250-444000	Retirement-PERS	-	82,496	82,496	82,496
7,852	8,271	12,090	12,500	-	05-2250-444002	Retirement-Pension Bond	-	16,865	16,865	16,865
77,258	81,198	95,308	95,308	-	05-2250-445000	Health/Life/LTD	-	105,244	105,244	105,244
<b>630,576</b>	<b>693,457</b>	<b>800,968</b>	<b>769,283</b>	<b>6.60</b>	<b>Total Personal Services</b>		<b>6.60</b>	<b>805,326</b>	<b>805,326</b>	<b>805,326</b>
3,507	3,393	2,800	2,800	-	05-2250-510000	Office Supplies	-	3,000	3,000	3,000
380	212	600	600	-	05-2250-511000	Postage	-	600	600	600
-	125	-	-	-	05-2250-512000	Uniforms	-	-	-	-
1,000	595	1,000	3,000	-	05-2250-515000	Printing & Advertising	-	3,000	3,000	3,000
935	4,741	800	800	-	05-2250-520000	Dues & Meetings	-	2,120	2,120	2,120
20,978	6,163	9,000	9,000	-	05-2250-523000	Supplies	-	11,000	11,000	11,000
30,400	31,899	35,000	35,000	-	05-2250-523006	Medical Supplies	-	40,000	40,000	40,000
7,813	6,120	11,000	10,000	-	05-2250-523007	RX Supplies	-	9,000	9,000	9,000
4,065	1,826	1,400	1,400	-	05-2250-524000	Safety Program	-	1,400	1,400	1,400
7,955	15,280	12,000	12,000	-	05-2250-525000	Travel & Training	-	12,000	12,000	12,000
(639)	132	500	500	-	05-2250-526000	Employee Testing	-	500	500	500
-	-	5,000	5,900	-	05-2250-533000	Contractual Services	-	6,600	6,600	6,600
-	-	-	-	-	<b>05-2250-533045</b>	<b>Maintenance Agreements</b>	-	<b>2,900</b>	<b>2,900</b>	<b>2,900</b>
25,249	-	-	-	-	05-2250-534000	Lease Purchase	-	-	-	-
68,374	71,084	65,000	65,000	-	05-2250-535001	Billing Services	-	70,000	70,000	70,000
5,144	5,000	5,500	5,500	-	05-2250-535002	Medical Services	-	6,700	6,700	6,700
15,368	16,540	13,200	19,000	-	05-2250-540000	Utilities	-	19,000	19,000	19,000
843	374	1,200	1,700	-	05-2250-551000	Books & Publications	-	2,000	2,000	2,000
17,610	20,990	16,000	25,600	-	05-2250-562000	Fuel	-	30,000	30,000	30,000
11,092	35,976	35,000	35,000	-	05-2250-563000	Vehicle Maintenance	-	40,000	40,000	40,000
14,671	14,215	15,000	15,000	-	05-2250-566000	Equip Repair & Maintenance	-	15,000	15,000	15,000
-	-	250	250	-	05-2250-575000	Bond Registration Costs	-	250	250	250
(600)	24,075	12,038	12,038	-	05-2250-580000	Professional Services	-	-	-	-
71,019	73,138	70,510	66,228	-	05-2250-590000	Internal Chrg-Admin Support Services	-	75,476	75,476	75,476
3,200	3,500	3,500	3,500	-	05-2250-590005	Internal Chrg-Communications Charge	-	3,742	3,742	3,742
-	-	10,928	10,928	-	05-2250-590008	Internal Chrg-Radio Replace	-	10,928	10,928	10,928
17,811	18,066	29,000	29,000	-	05-2250-596000	Volunteer Costs	-	29,000	29,000	29,000
11,479	16,201	15,000	15,000	-	05-2250-596001	Volunteer Training	-	20,000	20,000	20,000
7,500	7,500	7,500	7,500	-	05-2250-596002	LOSAP	-	7,500	7,500	7,500
<b>345,154</b>	<b>377,145</b>	<b>378,726</b>	<b>392,244</b>	-	<b>Total Materials and Services</b>		-	<b>421,716</b>	<b>421,716</b>	<b>421,716</b>
45,604	19,947	27,400	16,000	-	05-2250-610000	Capital Outlay	-	72,000	72,000	72,000
-	8,953	-	-	-	05-2250-610005	Capital Outlay-EMS	-	-	-	-
4,086	1,245	6,000	6,000	-	05-2250-610100	Capital Outlay-EMS Computers	-	6,000	6,000	6,000
<b>49,690</b>	<b>30,145</b>	<b>33,400</b>	<b>22,000</b>	-	<b>Total Capital Outlay</b>		-	<b>78,000</b>	<b>78,000</b>	<b>78,000</b>
<b>1,025,420</b>	<b>1,100,747</b>	<b>1,213,094</b>	<b>1,183,527</b>	<b>6.60</b>	<b>2250</b>	<b>TOTAL EMERGENCY MED SERVICES</b>	<b>6.60</b>	<b>1,305,042</b>	<b>1,305,042</b>	<b>1,305,042</b>
<b>9180 RESERVES</b>										
-	-	42,249	-	-	05-9180-800000	Contingency	-	132,419	132,419	132,419
-	-	42,249	-	-	<b>9180</b>	<b>TOTAL RESERVES</b>	-	<b>132,419</b>	<b>132,419</b>	<b>132,419</b>
<b>1,025,420</b>	<b>1,100,747</b>	<b>1,255,343</b>	<b>1,183,527</b>	<b>6.60</b>	<b>FUND 05</b>	<b>TOTAL EMERG MED SRVC FUND</b>	<b>6.60</b>	<b>1,437,461</b>	<b>1,437,461</b>	<b>1,437,461</b>
280,764	244,248	-	174,161	-	ENDING FUND BALANCE		-	-	-	-
<b>FUND 06 WASTEWATER FUND</b>										

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>REVENUES</b>										
610,233	791,546	883,701	1,005,211	-	06-0000-300000	Beg F/B-Net Working Capital	-	1,368,275	1,368,275	1,368,275
2,267	8,992	-	(1,296)	-	06-0000-338000	Reimb Costs-Veh Repair-Materials	-	-	-	-
1,867	6,800	-	(1,516)	-	06-0000-338001	Reimb Costs-Veh Repair-Labor	-	-	-	-
72,222	87,726	50,000	35,000	-	06-0000-338002	Reimb Costs-Capital Project	-	-	-	-
48,935	34,156	20,000	60,000	-	06-0000-342004	Dev Review and Inspection Fee	-	20,000	20,000	20,000
21,293	28,157	25,000	25,000	-	06-0000-342005	Compost Sales	-	25,000	25,000	25,000
3,145,471	3,191,369	3,466,000	3,500,000	-	06-0000-348000	User Fees	-	3,850,000	3,850,000	3,850,000
1,250	3,250	1,000	500	-	06-0000-349001	Connection Charges	-	1,000	1,000	1,000
-	35,129	36,000	36,000	-	06-0000-350000	Utility Billing Penalties	-	36,000	36,000	36,000
-	13,294	25,000	25,000	-	06-0000-355000	Other Fees: Dumping	-	25,000	25,000	25,000
26,349	25,130	1,000	1,700	-	06-0000-360000	Miscellaneous Revenues	-	1,000	1,000	1,000
17,490	32,645	30,000	33,000	-	06-0000-361000	Interest Earned	-	13,200	13,200	13,200
-	-	-	13,775	-	06-0000-361004	Interest-Other Investments	-	3,900	3,900	3,900
355	187	-	-	-	06-0000-364000	Sale Of Assets	-	-	-	-
25,050	11,125	-	-	-	06-0000-390031	Transfer In-Admin Support Services	-	-	-	-
<b>3,972,782</b>	<b>4,269,506</b>	<b>4,537,701</b>	<b>4,732,374</b>	-		<b>TOTAL REVENUES</b>	-	<b>5,343,375</b>	<b>5,343,375</b>	<b>5,343,375</b>
<b>1320 UTILITY BILLING</b>										
36,657	28,372	20,640	17,470	0.50	06-1320-420000	Clerical Salaries	-	-	-	-
-	41	-	-	-	06-1320-435000	Overtime	-	-	-	-
-	150	-	-	-	06-1320-438000	Longevity	-	-	-	-
2,673	2,120	1,579	1,314	-	06-1320-441000	FICA/Medicare	-	-	-	-
119	94	80	62	-	06-1320-442000	Workers Compensation	-	-	-	-
65	58	52	35	-	06-1320-443000	Unemployment	-	-	-	-
1,029	(29)	-	-	-	06-1320-444000	Retirement-PERS	-	-	-	-
3,253	4,648	2,893	2,865	-	06-1320-444001	Retirement-Principal	-	-	-	-
166	(5)	-	-	-	06-1320-444002	Retirement-Pension Bond	-	-	-	-
2,586	5,400	4,272	2,838	-	06-1320-445000	Health/Life/LTD	-	-	-	-
<b>46,548</b>	<b>40,849</b>	<b>29,516</b>	<b>24,584</b>	<b>0.50</b>		<b>Total Personal Services</b>	-	-	-	-
1,040	801	1,935	1,125	-	06-1320-510000	Office Supplies	-	-	-	-
9,801	10,524	11,489	10,800	-	06-1320-511000	Postage	-	-	-	-
3,169	3,134	2,880	2,880	-	06-1320-515000	Printing & Advertising	-	-	-	-
-	35	-	-	-	06-1320-520003	Recruitment Expense	-	-	-	-
-	65	90	90	-	06-1320-523000	Supplies	-	-	-	-
227	2,310	720	720	-	06-1320-525000	Travel & Training	-	-	-	-
1,389	3,787	6,390	8,100	-	06-1320-532000	Bank Fees	-	-	-	-
3,180	1,742	1,250	2,200	-	06-1320-533000	Contractual Services	-	-	-	-
1,516	4,723	3,050	3,061	-	06-1320-533045	Maintenance Agreements	-	-	-	-
120	150	500	500	-	06-1320-558001	Utility Assistance	-	-	-	-
-	-	225	225	-	06-1320-570000	Equip Repair & Maintenance	-	-	-	-
-	-	428	444	-	06-1320-575000	Bond Registration Costs	-	-	-	-
18,231	20,883	17,341	16,288	-	06-1320-590000	Internal Chrg-Admin Support Services	-	-	-	-
2,100	3,000	3,000	3,000	-	06-1320-590002	Internal Chrg-Computers	-	-	-	-
<b>40,773</b>	<b>51,154</b>	<b>49,298</b>	<b>49,433</b>	-		<b>Total Materials and Services</b>	-	-	-	-
-	363	1,000	1,000	-	06-1320-610000	Capital Outlay	-	-	-	-
-	363	1,000	1,000	-		<b>Total Capital Outlay</b>	-	-	-	-
<b>87,321</b>	<b>92,366</b>	<b>79,814</b>	<b>75,017</b>	<b>0.50</b>	<b>1320</b>	<b>TOTAL UTILITY BILLING</b>	-	-	-	-
<b>87,321</b>	<b>92,366</b>	<b>79,814</b>	<b>75,017</b>	<b>0.50</b>		<b>TOTAL UTILITY BILLING DEPT</b>	-	-	-	-
<b>PUBLIC WORKS 51XX</b>										
<b>5110 WASTEWATER ADMINISTRATION</b>										
21,050	21,717	23,215	23,854	0.25	06-5110-410000	Administrative Salaries	0.25	23,909	23,909	23,909
(319)	-	-	-	-	06-5110-420000	Clerical Salaries	-	-	-	-
205	210	-	-	-	06-5110-440000	Misc Fringe Benefits	-	-	-	-
1,498	1,659	1,776	1,795	-	06-5110-441000	FICA/Medicare	-	1,829	1,829	1,829
61	120	372	88	-	06-5110-442000	Workers Compensation	-	199	199	199
37	44	58	48	-	06-5110-443000	Unemployment	-	60	60	60
2,400	3,823	3,623	3,779	-	06-5110-444000	Retirement-PERS	-	3,731	3,731	3,731
(31)	-	-	-	-	06-5110-444001	Retirement-Principal	-	-	-	-
383	384	572	596	-	06-5110-444002	Retirement-Pension Bond	-	824	824	824
3,519	3,644	4,010	4,005	-	06-5110-445000	Health/Life/LTD	-	4,075	4,075	4,075
<b>28,803</b>	<b>31,601</b>	<b>33,626</b>	<b>34,165</b>	<b>0.25</b>		<b>Total Personal Services</b>	<b>0.25</b>	<b>34,627</b>	<b>34,627</b>	<b>34,627</b>

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
757	109	500	350	-	06-5110-510000	Office Supplies	-	500	500	500
27	-	50	50	-	06-5110-511000	Postage	-	50	50	50
466	158	300	100	-	06-5110-515000	Printing & Advertising	-	300	300	300
753	581	1,500	1,500	-	06-5110-520000	Dues & Meetings	-	1,500	1,500	1,500
-	77	100	50	-	06-5110-520003	Recruitment Expense	-	100	100	100
-	645	500	300	-	06-5110-523000	Supplies	-	500	500	500
1,188	651	8,200	8,200	-	06-5110-525000	Travel & Training	-	8,200	8,200	8,200
-	-	-	-	-	06-5110-533000	Contractual Services	-	50,000	50,000	50,000
20	-	100	100	-	06-5110-551000	Books & Publications	-	100	100	100
-	-	-	20	-	06-5110-562000	Fuel	-	-	-	-
-	6	-	-	-	06-5110-566000	Equip Repair & Maintenance	-	-	-	-
250	984	25,000	20,000	-	06-5110-580000	Professional Services	-	-	-	-
375,434	400,132	404,040	379,501	-	06-5110-590000	Internal Chrg-Admin Support Services	-	515,266	515,266	515,266
800	1,717	1,717	1,717	-	06-5110-590002	Internal Chrg-Computers	-	2,075	2,075	2,075
55,449	56,399	56,137	56,137	-	06-5110-590004	Internal Chrg-Facilities (COP)	-	55,792	55,792	55,792
-	-	-	-	-	06-5110-590015	Internal Chrg-Franchise Fee	-	192,500	192,500	192,500
435,144	461,459	498,144	468,025	-		Total Materials and Services	-	826,883	826,883	826,883
<b>463,947</b>	<b>493,060</b>	<b>531,770</b>	<b>502,190</b>	<b>0.25</b>	<b>5110</b>	<b>TOTAL WASTEWATER ADMIN</b>	<b>0.25</b>	<b>861,510</b>	<b>861,510</b>	<b>861,510</b>
					<b>5111</b>	<b>ENG UTILITIES INFO</b>				
(555)	-	-	-	-	06-5111-410000	Administrative Salaries	-	-	-	-
15,253	19,635	-	-	-	06-5111-420000	Clerical Salaries	-	-	-	-
55,924	65,605	-	-	-	06-5111-432000	Engineer Salaries	-	-	-	-
-	419	-	-	-	06-5111-438000	Longevity	-	-	-	-
(4)	-	-	-	-	06-5111-440000	Misc Fringe Benefits	-	-	-	-
5,391	6,449	-	-	-	06-5111-441000	FICA/Medicare	-	-	-	-
700	742	-	-	-	06-5111-442000	Workers Compensation	-	-	-	-
135	174	-	-	-	06-5111-443000	Unemployment	-	-	-	-
(37)	-	-	-	-	06-5111-444000	Retirement-PERS	-	-	-	-
10,256	11,093	-	-	-	06-5111-444001	Retirement-Principal	-	-	-	-
11,332	11,761	-	-	-	06-5111-445000	Health/Life/LTD	-	-	-	-
98,395	115,878	-	-	-		Total Personal Services	-	-	-	-
257	385	-	-	-	06-5111-510000	Office Supplies	-	-	-	-
447	-	-	-	-	06-5111-515000	Printing & Advertising	-	-	-	-
135	58	-	-	-	06-5111-520000	Dues & Meetings	-	-	-	-
622	794	-	-	-	06-5111-523000	Supplies	-	-	-	-
-	369	-	-	-	06-5111-525000	Travel & Training	-	-	-	-
31	16	-	-	-	06-5111-526000	Employee Testing	-	-	-	-
-	1,500	-	-	-	06-5111-533000	Contractual Services	-	-	-	-
-	200	-	-	-	06-5111-551000	Books & Publications	-	-	-	-
565	610	-	-	-	06-5111-562000	Fuel	-	-	-	-
224	197	-	-	-	06-5111-563000	Vehicle Maintenance	-	-	-	-
75	-	-	-	-	06-5111-576000	Recording Fees	-	-	-	-
2,385	2,350	-	-	-	06-5111-580000	Professional Services	-	-	-	-
1,000	1,000	-	-	-	06-5111-590001	Internal Chrg-Veh/Equip	-	-	-	-
2,825	1,717	-	-	-	06-5111-590002	Internal Chrg-Computers	-	-	-	-
8,566	9,196	-	-	-		Total Materials and Services	-	-	-	-
1,440	-	-	-	-	06-5111-610000	Capital Outlay	-	-	-	-
1,440	-	-	-	-		Total Capital Outlay	-	-	-	-
<b>108,401</b>	<b>125,074</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5111</b>	<b>TOTAL ENG UTILITIES INFO</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
					<b>5113</b>	<b>CAP PROJ ENGINEERING</b>				
119,625	103,876	202,568	194,185	3.17	06-5113-432000	Engineer Salaries	3.32	213,292	213,292	213,292
-	-	22,170	23,681	0.52	06-5113-420000	Clerical Salaries	0.68	30,910	30,910	30,910
-	-	406	460	-	06-5113-438000	Longevity	-	406	406	406
8,962	7,735	17,224	16,344	-	06-5113-441000	FICA/Medicare	-	18,713	18,713	18,713
1,404	1,206	3,395	2,127	-	06-5113-442000	Workers Compensation	-	1,923	1,923	1,923
219	207	564	430	-	06-5113-443000	Unemployment	-	611	611	611
9,358	7,571	9,723	9,645	-	06-5113-444000	Retirement-PERS	-	10,227	10,227	10,227
3,301	4,996	19,254	18,975	-	06-5113-444001	Retirement-Principal	-	23,450	23,450	23,450
1,518	862	1,663	1,648	-	06-5113-444002	Retirement-Pension Bond	-	2,454	2,454	2,454
17,288	18,721	41,100	36,543	-	06-5113-445000	Health/Life/LTD	-	45,697	45,697	45,697
161,675	145,174	318,067	304,038	3.69		Total Personal Services	4.00	347,684	347,684	347,684

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
582	287	2,000	1,000	-	06-5113-510000	Office Supplies	-	2,000	2,000	2,000
381	363	1,000	400	-	06-5113-515000	Printing & Advertising	-	1,000	1,000	1,000
557	186	3,500	2,000	-	06-5113-520000	Dues & Meetings	-	3,500	3,500	3,500
586	2,530	2,200	1,500	-	06-5113-523000	Supplies	-	2,200	2,200	2,200
2,213	1,680	10,500	5,000	-	06-5113-525000	Travel & Training	-	10,500	10,500	10,500
21	70	100	50	-	06-5113-526000	Employee Testing	-	100	100	100
-	113	2,000	200	-	06-5113-532000	Bank Fees	-	500	500	500
-	489	5,500	3,500	-	06-5113-533000	Contractual Services	-	40,000	40,000	40,000
-	-	-	-	-	<b>06-5113-533045</b>	<b>Maintenance Agreements</b>	-	8,750	8,750	8,750
3,080	8,436	-	-	-	06-5113-534000	Lease Payments	-	-	-	-
180	243	700	400	-	06-5113-551000	Books & Publications	-	700	700	700
374	322	1,000	800	-	06-5113-562000	Fuel	-	1,000	1,000	1,000
222	84	500	100	-	06-5113-563000	Vehicle Maintenance	-	500	500	500
-	-	200	50	-	06-5113-566000	Equip Repair & Maintenance	-	200	200	200
41	-	200	150	-	06-5113-576000	Recording Fees	-	200	200	200
-	130	25,000	10,000	-	06-5113-580000	Professional Services	-	-	-	-
1,000	1,000	2,000	2,000	-	06-5113-590001	Internal Chrg-Veh/Equip	-	5,900	5,900	5,900
2,825	1,717	3,434	3,434	-	06-5113-590002	Internal Chrg-Computers	-	2,075	2,075	2,075
12,062	17,650	59,834	30,584	-		Total Materials and Services	-	79,125	79,125	79,125
-	6,025	1,750	-	-	06-5113-610000	Capital Outlay	-	4,750	4,750	4,750
-	6,025	1,750	-	-		Total Capital Outlay	-	4,750	4,750	4,750
<b>173,737</b>	<b>168,849</b>	<b>379,651</b>	<b>334,622</b>	<b>3.69</b>	<b>5113</b>	<b>TOTAL CAP PROJ ENGINEERING</b>	<b>4.00</b>	<b>431,559</b>	<b>431,559</b>	<b>431,559</b>
					<b>5131</b>	<b>WASTEWATER PLANT OP</b>				
31,430	33,190	35,566	35,843	0.50	06-5131-410000	Administrative Salaries	0.50	36,637	36,637	36,637
7,353	8,002	11,496	10,835	0.33	06-5131-420000	Clerical Salaries	0.33	12,432	12,432	12,432
232,363	274,312	279,958	273,878	5.50	06-5131-431000	Salaries & Wages	6.00	311,353	311,353	311,353
10,524	435	12,000	12,000	-	06-5131-433000	Summer Help	-	12,000	12,000	12,000
177	-	-	-	-	06-5131-435000	Overtime	-	-	-	-
2,563	2,700	2,186	2,500	-	06-5131-436000	Beeper Pay	-	2,142	2,142	2,142
-	600	600	600	-	06-5131-436100	Uniform Allowance	-	650	650	650
-	1,480	1,560	1,560	-	06-5131-438000	Longevity	-	1,800	1,800	1,800
21,267	24,033	26,267	26,016	-	06-5131-441000	FICA/Medicare	-	28,843	28,843	28,843
9,832	10,639	13,118	11,165	-	06-5131-442000	Workers Compensation	-	7,443	7,443	7,443
529	640	858	696	-	06-5131-443000	Unemployment	-	944	944	944
3,592	5,798	5,634	5,693	-	06-5131-444000	Retirement-PERS	-	5,803	5,803	5,803
35,702	42,503	46,553	45,667	-	06-5131-444001	Retirement-Principal	-	51,183	51,183	51,183
582	581	876	898	-	06-5131-444002	Retirement-Pension Bond	-	1,263	1,263	1,263
58,848	62,329	71,734	71,168	-	06-5131-445000	Health/Life/LTD	-	86,150	86,150	86,150
414,762	467,242	508,406	498,519	6.33		Total Personal Services	6.83	558,643	558,643	558,643
2,746	1,112	1,500	1,500	-	06-5131-510000	Office Supplies	-	1,500	1,500	1,500
201	190	700	700	-	06-5131-511000	Postage	-	700	700	700
1,758	1,743	2,200	2,100	-	06-5131-512000	Uniforms	-	1,800	1,800	1,800
2,454	2,523	2,650	2,400	-	06-5131-520000	Dues & Meetings	-	2,707	2,707	2,707
12,126	11,895	15,000	14,000	-	06-5131-523000	Supplies & Small Tools	-	15,000	15,000	15,000
5,507	5,299	10,430	5,500	-	06-5131-525000	Travel & Training	-	10,695	10,695	10,695
518	470	500	600	-	06-5131-526000	Employee Testing	-	500	500	500
6,002	4,318	5,500	5,500	-	06-5131-533000	Contractual Services	-	46,492	46,492	46,492
-	-	-	-	-	<b>06-5131-533045</b>	<b>Maintenance Agreements</b>	-	<b>1,840</b>	<b>1,840</b>	<b>1,840</b>
-	24,127	24,127	24,127	-	06-5131-534000	Lease Payments	-	-	-	-
87,945	90,228	90,000	90,000	-	06-5131-537000	Operating Supplies	-	170,000	170,000	170,000
-	-	25,000	25,000	-	06-5131-538366	Wastewater System Security	-	25,000	25,000	25,000
247,548	268,973	290,000	290,000	-	06-5131-540000	Utilities	-	320,000	320,000	320,000
8,202	6,659	8,000	6,000	-	06-5131-545000	Lab Supplies & Oper	-	8,000	8,000	8,000
-	8,796	11,500	10,500	-	06-5131-546000	Permits & Fees	-	12,796	12,796	12,796
-	171	18,000	10,500	-	06-5131-547000	Analytical Lab Testing	-	21,488	21,488	21,488
-	-	2,400	-	-	06-5131-548000	Industrial Pretreatment	-	2,400	2,400	2,400
456	287	400	200	-	06-5131-551000	Books & Publications	-	400	400	400
4,006	4,456	11,000	11,000	-	06-5131-562000	Fuel	-	14,300	14,300	14,300
4,353	6,307	10,000	17,000	-	06-5131-563000	Vehicle Maintenance	-	10,000	10,000	10,000
80,127	69,065	75,000	75,000	-	06-5131-566000	Equip Repair & Maintenance	-	75,000	75,000	75,000
12,331	5,860	20,000	15,000	-	06-5131-568000	Pump Station Maintenance	-	20,000	20,000	20,000
3,817	2,656	5,000	5,000	-	06-5131-571000	Building & Grounds Maintenance	-	5,000	5,000	5,000
57,755	40,561	69,078	69,078	-	06-5131-580000	Professional Services	-	-	-	-
29,500	29,500	29,500	29,500	-	06-5131-590001	Internal Chrg-Veh/Equip	-	29,500	29,500	29,500
11,900	5,700	6,200	6,200	-	06-5131-590002	Internal Chrg-Computers	-	6,200	6,200	6,200
579,252	590,896	733,685	716,405	-		Total Materials and Services	-	801,318	801,318	801,318
-	-	-	-	-	06-5131-610000	Capital Outlay	-	6,000	6,000	6,000
-	-	-	-	-		Total Capital Outlay	-	6,000	6,000	6,000
<b>994,014</b>	<b>1,058,138</b>	<b>1,242,091</b>	<b>1,214,924</b>	<b>6.33</b>	<b>5131</b>	<b>TOTAL WASTEWATER PLANT OP</b>	<b>6.83</b>	<b>1,365,961</b>	<b>1,365,961</b>	<b>1,365,961</b>
					<b>5132</b>	<b>WASTEWATER COLLECTION</b>				

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
127,601	134,904	112,074	112,000	2.33	06-5132-431000	Salaries & Wages	3.00	151,499	151,499	151,499
192	6,180	9,360	9,400	-	06-5132-433000	Summer Help	-	9,360	9,360	9,360
925	1,058	926	1,000	-	06-5132-436000	Beeper Pay	-	1,071	1,071	1,071
-	300	233	233	-	06-5132-436100	Uniform Allowance	-	300	300	300
-	540	540	540	-	06-5132-438000	Longevity	-	1,020	1,020	1,020
9,449	10,531	9,420	9,420	-	06-5132-441000	FICA/Medicare	-	12,488	12,488	12,488
6,712	7,599	8,380	7,000	-	06-5132-442000	Workers Compensation	-	5,924	5,924	5,924
235	286	309	300	-	06-5132-443000	Unemployment	-	409	409	409
19,667	21,588	18,432	18,432	-	06-5132-444001	Retirement-Principal	-	24,931	24,931	24,931
37,076	38,296	34,293	32,000	-	06-5132-445000	Health/Life/LTD	-	45,635	45,635	45,635
<b>201,857</b>	<b>221,282</b>	<b>193,967</b>	<b>190,325</b>	<b>2.33</b>		<b>Total Personal Services</b>	<b>3.00</b>	<b>252,637</b>	<b>252,637</b>	<b>252,637</b>
671	859	1,000	1,000	-	06-5132-512000	Uniforms	-	1,000	1,000	1,000
680	918	1,600	1,800	-	06-5132-520000	Dues & Meetings	-	1,600	1,600	1,600
-	-	-	-	-	06-5132-520003	Recruitment Expense	-	500	500	500
5,345	5,401	6,000	6,000	-	06-5132-523000	Supplies & Small Tools	-	6,000	6,000	6,000
10	195	500	300	-	06-5132-524000	Safety Program	-	500	500	500
843	1,096	3,100	3,100	-	06-5132-525000	Travel & Training	-	3,100	3,100	3,100
264	216	500	600	-	06-5132-526000	Employee Testing	-	500	500	500
15,010	19,314	18,500	18,000	-	06-5132-533000	Contractual Services	-	218,500	218,500	218,500
-	-	-	-	-	<b>06-5132-533045</b>	<b>Maintenance Agreements</b>	-	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
6,274	5,710	6,000	6,000	-	06-5132-562000	Fuel	-	7,000	7,000	7,000
8,476	8,588	6,500	6,000	-	06-5132-563000	Vehicle Maintenance	-	7,000	7,000	7,000
1,058	1,569	1,500	1,500	-	06-5132-566000	Equip Repair & Maintenance	-	1,500	1,500	1,500
25,000	25,000	25,000	25,000	-	06-5132-590001	Internal Chrg-Veh/Equip	-	30,000	30,000	30,000
1,000	1,470	1,470	1,470	-	06-5132-590002	Internal Chrg-Computers	-	1,470	1,470	1,470
<b>64,631</b>	<b>70,336</b>	<b>71,670</b>	<b>70,770</b>	<b>-</b>		<b>Total Materials and Services</b>	<b>-</b>	<b>280,670</b>	<b>280,670</b>	<b>280,670</b>
-	-	-	-	-	06-5132-610000	Capital Outlay	-	-	-	-
<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>266,488</b>	<b>291,618</b>	<b>265,637</b>	<b>261,095</b>	<b>2.33</b>	<b>5132</b>	<b>TOTAL WASTEWATER COLLECTION</b>	<b>3.00</b>	<b>533,307</b>	<b>533,307</b>	<b>533,307</b>
					<b>5134</b>	<b>CONSTRUCTION</b>				
16,177	16,777	20,819	20,000	0.35	06-5134-410000	Administrative Salaries	0.25	18,319	18,319	18,319
9,779	10,658	11,524	11,524	0.33	06-5134-420000	Clerical Salaries	0.33	12,462	12,462	12,462
88,528	102,052	110,275	110,000	2.50	06-5134-431000	Salaries & Wages	2.50	114,997	114,997	114,997
-	288	6,000	6,000	-	06-5134-433000	Summer Help	-	6,000	6,000	6,000
443	701	994	900	-	06-5134-436000	Beeper Pay	-	893	893	893
-	225	285	275	-	06-5134-436100	Uniform Allowance	-	275	275	275
-	915	840	840	-	06-5134-438000	Longevity	-	840	840	840
8,366	9,648	11,531	11,531	-	06-5134-441000	FICA/Medicare	-	11,764	11,764	11,764
5,459	5,524	9,229	9,000	-	06-5134-442000	Workers Compensation	-	4,886	4,886	4,886
209	262	377	377	-	06-5134-443000	Unemployment	-	385	385	385
16,729	21,850	23,483	23,483	-	06-5134-444001	Retirement-Principal	-	23,941	23,941	23,941
31,291	36,662	50,134	45,000	-	06-5134-445000	Health/Life/LTD	-	49,379	49,379	49,379
<b>176,981</b>	<b>205,562</b>	<b>245,491</b>	<b>238,930</b>	<b>3.18</b>		<b>Total Personal Services</b>	<b>3.08</b>	<b>244,141</b>	<b>244,141</b>	<b>244,141</b>
609	435	650	600	-	06-5134-512000	Uniforms	-	650	650	650
386	755	1,500	1,500	-	06-5134-520000	Dues & Meetings	-	1,500	1,500	1,500
3,747	3,438	4,000	4,000	-	06-5134-523000	Supplies & Small Tools	-	5,000	5,000	5,000
56	46	500	300	-	06-5134-524000	Safety Program	-	500	500	500
531	1,254	3,650	3,500	-	06-5134-525000	Travel & Training	-	3,650	3,650	3,650
201	346	500	500	-	06-5134-526000	Employee Testing	-	500	500	500
744	3,921	4,000	3,000	-	06-5134-533000	Contractual Services	-	4,000	4,000	4,000
-	-	35,000	10,000	-	06-5134-538301	Inflow/Infiltration Correction	-	35,000	35,000	35,000
-	-	150,000	25,000	-	06-5134-538306	Wastewater Rehabilitation	-	150,000	150,000	150,000
-	-	55,000	15,000	-	06-5134-538307	Wastewater System Replacement	-	55,000	55,000	55,000
-	-	35,000	35,000	-	06-5134-538323	Manhole Rehabilitation	-	35,000	35,000	35,000
-	-	35,000	10,000	-	06-5134-538325	Lateral Replacement	-	35,000	35,000	35,000
5,283	5,634	5,000	6,400	-	06-5134-540000	Utilities	-	6,000	6,000	6,000
2,584	3,083	3,000	3,000	-	06-5134-562000	Fuel	-	4,000	4,000	4,000
1,262	995	2,500	2,500	-	06-5134-563000	Vehicle Maintenance	-	2,500	2,500	2,500
426	2,170	2,000	2,000	-	06-5134-566000	Equip Repair & Maintenance	-	2,000	2,000	2,000
(2,960)	21,548	25,000	20,000	-	06-5134-567000	Pipe & Materials	-	25,000	25,000	25,000
4,000	4,000	4,000	4,000	-	06-5134-590001	Internal Chrg-Veh/Equip	-	10,000	10,000	10,000
1,000	1,470	1,470	1,470	-	06-5134-590002	Internal Chrg-Computers	-	1,470	1,470	1,470
<b>17,869</b>	<b>49,095</b>	<b>367,770</b>	<b>147,770</b>	<b>-</b>		<b>Total Materials and Services</b>	<b>-</b>	<b>376,770</b>	<b>376,770</b>	<b>376,770</b>

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
1,100	-	6,250	6,250	-	06-5134-610000	Capital Outlay	-	6,250	6,250	6,250
1,100	-	6,250	6,250	-		Total Capital Outlay	-	6,250	6,250	6,250
<b>195,950</b>	<b>254,657</b>	<b>619,511</b>	<b>392,950</b>	<b>3.18</b>	<b>5134</b>	<b>TOTAL CONSTRUCTION</b>	<b>3.08</b>	<b>627,161</b>	<b>627,161</b>	<b>627,161</b>
<b>2,202,537</b>	<b>2,391,396</b>	<b>3,038,660</b>	<b>2,705,781</b>	<b>15.78</b>		<b>TOTAL PUBLIC WORKS (WW)</b>	<b>17.16</b>	<b>3,819,498</b>	<b>3,819,498</b>	<b>3,819,498</b>
<b>NONDEPARTMENTAL 91XX</b>										
<b>9170 TRANSFERS</b>										
151,250	158,816	173,300	173,300	-	06-9170-901000	Transfer-General Fund	-	-	-	-
247,660	71,717	310,045	250,001	-	06-9170-915000	Transfer-Proprietary Debt	-	352,960	352,960	352,960
492,468	550,000	160,000	160,000	-	06-9170-926000	Transfer-Wastewater Repl Reserve	-	600,000	600,000	600,000
<b>891,378</b>	<b>780,533</b>	<b>643,345</b>	<b>583,301</b>	-	<b>9170</b>	<b>TOTAL TRANSFERS</b>	-	<b>952,960</b>	<b>952,960</b>	<b>952,960</b>
<b>9180 RESERVES</b>										
-	-	775,882	-	-	06-9180-800000	Contingency	-	570,917	570,917	570,917
-	-	775,882	-	-	<b>9180</b>	<b>TOTAL RESERVES</b>	-	<b>570,917</b>	<b>570,917</b>	<b>570,917</b>
<b>891,378</b>	<b>780,533</b>	<b>1,419,227</b>	<b>583,301</b>	-		<b>TOTAL NONDEPARTMENTAL</b>	-	<b>1,523,877</b>	<b>1,523,877</b>	<b>1,523,877</b>
<b>3,181,236</b>	<b>3,264,295</b>	<b>4,537,701</b>	<b>3,364,099</b>	<b>16.28</b>	<b>FUND 06</b>	<b>TOTAL WASTEWATER FUND</b>	<b>17.16</b>	<b>5,343,375</b>	<b>5,343,375</b>	<b>5,343,375</b>
791,546	1,005,211	-	1,368,275			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FUND 07 WATER FUND</b>										
<b>REVENUES</b>										
935,577	1,365,166	1,690,348	1,965,900	-	07-0000-300000	Beg F/B-Net Working Capital	-	2,586,839	2,586,839	2,586,839
19,620	3,953	-	1,916	-	07-0000-338000	Reimb Costs-Veh Repair-Materials	-	-	-	-
3,092	2,249	-	1,155	-	07-0000-338001	Reimb Costs-Veh Repair-Labor	-	-	-	-
70,224	94,113	100,000	40,000	-	07-0000-338002	Reimb Costs-Capital Project	-	-	-	-
48,435	33,666	20,000	60,000	-	07-0000-342004	Dev Review and Inspection Fee	-	20,000	20,000	20,000
3,040,326	3,521,491	3,790,000	4,000,000	-	07-0000-348000	User Fees	-	4,400,000	4,400,000	4,400,000
175,529	71,938	50,000	55,000	-	07-0000-349001	Connection Charges	-	50,000	50,000	50,000
-	35,129	36,000	36,000	-	07-0000-350000	Utility Billing Penalties	-	36,000	36,000	36,000
-	1,881	15,000	21,000	-	07-0000-355000	Other Fees: Hydrant Permits	-	15,000	15,000	15,000
27,072	28,036	15,000	15,000	-	07-0000-360000	Miscellaneous Revenues	-	15,000	15,000	15,000
37,514	79,412	25,000	83,300	-	07-0000-361000	Interest Earned	-	33,000	33,000	33,000
80	46	29	30	-	07-0000-361001	Interest-Receiveables	-	50	50	50
-	-	-	13,775	-	07-0000-361004	Interest-Other Investments	-	3,900	3,900	3,900
3,955	1,314	-	-	-	07-0000-364000	Sale Of Assets	-	-	-	-
25,050	11,125	-	-	-	07-0000-390031	Transfer In-Admin Support Services	-	-	-	-
<b>4,386,474</b>	<b>5,249,519</b>	<b>5,741,377</b>	<b>6,293,076</b>	-		<b>TOTAL REVENUES</b>	-	<b>7,159,789</b>	<b>7,159,789</b>	<b>7,159,789</b>
<b>1320 UTILITY BILLING</b>										
36,657	29,441	29,556	26,283	0.75	07-1320-420000	Clerical Salaries	-	-	-	-
-	41	-	-	-	07-1320-435000	Overtime	-	-	-	-
-	150	-	-	-	07-1320-438000	Longevity	-	-	-	-
2,673	2,202	2,261	1,977	-	07-1320-441000	FICA/Medicare	-	-	-	-
119	98	116	61	-	07-1320-442000	Workers Compensation	-	-	-	-
65	60	75	53	-	07-1320-443000	Unemployment	-	-	-	-
1,028	(29)	-	-	-	07-1320-444000	Retirement-PERS	-	-	-	-
3,253	4,648	4,355	4,311	-	07-1320-444001	Retirement-Principal	-	-	-	-
166	(5)	-	-	-	07-1320-444002	Retirement-Pension Bond	-	-	-	-
2,586	5,400	7,101	4,260	-	07-1320-445000	Health/Life/LTD	-	-	-	-
<b>46,547</b>	<b>42,006</b>	<b>43,464</b>	<b>36,945</b>	<b>0.75</b>		<b>Total Personal Services</b>	-	-	-	-
1,022	801	1,935	1,125	-	07-1320-510000	Office Supplies	-	-	-	-
9,801	10,524	11,489	10,800	-	07-1320-511000	Postage	-	-	-	-
2,948	3,134	2,880	2,880	-	07-1320-515000	Printing & Advertising	-	-	-	-
-	35	-	-	-	07-1320-520003	Recruitment Expense	-	-	-	-
-	65	90	90	-	07-1320-523000	Supplies	-	-	-	-
227	2,310	720	720	-	07-1320-525000	Travel & Training	-	-	-	-
1,389	3,787	6,390	8,100	-	07-1320-532000	Bank Fees	-	-	-	-
3,180	1,742	1,250	2,200	-	07-1320-533000	Contractual Services	-	-	-	-
1,516	4,723	3,050	3,061	-	07-1320-533045	Maintenance Agreements	-	-	-	-
194	207	500	500	-	07-1320-558000	Interest On Customer Deposits	-	-	-	-
120	150	500	500	-	07-1320-558001	Utility Assistance	-	-	-	-
-	-	225	225	-	07-1320-570000	Equip Repair & Maintenance	-	-	-	-
-	-	428	444	-	07-1320-575000	Bond Registration Costs	-	-	-	-
821	-	-	-	-	07-1320-580000	Professional Services	-	-	-	-
18,130	20,614	17,147	16,106	-	07-1320-590000	Internal Chrg-Admin Support Services	-	-	-	-
2,100	3,000	3,000	3,000	-	07-1320-590002	Internal Chrg-Computers	-	-	-	-
<b>41,448</b>	<b>51,092</b>	<b>49,604</b>	<b>49,751</b>	-		<b>Total Materials and Services</b>	-	-	-	-
-	363	-	-	-	07-1320-610000	Capital Outlay	-	-	-	-
-	363	-	-	-		<b>Total Capital Outlay</b>	-	-	-	-
<b>87,995</b>	<b>93,461</b>	<b>93,068</b>	<b>86,696</b>	<b>0.75</b>	<b>1320</b>	<b>TOTAL UTILITY BILLING</b>	-	-	-	-
<b>87,995</b>	<b>93,461</b>	<b>93,068</b>	<b>86,696</b>	<b>0.75</b>		<b>TOTAL UTILITY BILLING DEPT</b>	-	-	-	-
<b>PUBLIC WORKS 51XX</b>										
<b>5110 WATER ADMINISTRATION</b>										
21,050	21,717	23,217	23,854	0.25	07-5110-410000	Administrative Salaries	0.25	23,909	23,909	23,909
(319)	-	-	-	-	07-5110-420000	Clerical Salaries	-	-	-	-
205	210	-	-	-	07-5110-440000	Misc Fringe Benefits	-	-	-	-
1,498	1,659	1,776	1,795	-	07-5110-441000	FICA/Medicare	-	1,829	1,829	1,829
61	120	372	88	-	07-5110-442000	Workers Compensation	-	199	199	199
37	44	58	48	-	07-5110-443000	Unemployment	-	60	60	60
2,400	3,823	3,623	3,779	-	07-5110-444000	Retirement-PERS	-	3,731	3,731	3,731
(31)	-	-	-	-	07-5110-444001	Retirement-Principal	-	-	-	-
383	384	572	596	-	07-5110-444002	Retirement-Pension Bond	-	824	824	824
3,519	3,644	4,010	4,005	-	07-5110-445000	Health/Life/LTD	-	4,075	4,075	4,075
<b>28,803</b>	<b>31,601</b>	<b>33,628</b>	<b>34,165</b>	<b>0.25</b>		<b>Total Personal Services</b>	<b>0.25</b>	<b>34,627</b>	<b>34,627</b>	<b>34,627</b>

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
496	135	500	250	-	07-5110-510000	Office Supplies	-	500	500	500
-	-	50	50	-	07-5110-511000	Postage	-	50	50	50
509	267	300	150	-	07-5110-515000	Printing & Advertising	-	300	300	300
1,383	1,301	1,500	1,500	-	07-5110-520000	Dues & Meetings	-	1,500	1,500	1,500
-	32	100	50	-	07-5110-520003	Recruitment Expense	-	100	100	100
-	292	500	250	-	07-5110-523000	Supplies	-	500	500	500
8,024	6,852	10,000	10,000	-	07-5110-523010	Conservation Program	-	10,000	10,000	10,000
1,025	1,642	8,200	7,500	-	07-5110-525000	Travel & Training	-	8,200	8,200	8,200
-	-	-	-	-	07-5110-533000	Contractual Services	-	50,000	50,000	50,000
-	-	-	-	-	07-5110-534000	Lease Purchase	-	2,650	2,650	2,650
90	-	100	100	-	07-5110-551000	Books & Publications	-	100	100	100
3,202	984	25,000	25,000	-	07-5110-580000	Professional Services	-	-	-	-
322,413	386,550	461,740	433,696	-	07-5110-590000	Internal Chrg-Admin Support Services	-	512,778	512,778	512,778
800	1,584	1,584	1,584	-	07-5110-590002	Internal Chrg-Computers	-	2,375	2,375	2,375
55,449	56,399	56,137	56,137	-	07-5110-590004	Internal Chrg-Facilities (COP)	-	55,792	55,792	55,792
-	-	-	-	-	07-5110-590015	Internal Chrg-Franchise Fee	-	220,000	220,000	220,000
393,391	456,038	565,711	536,287	-		Total Materials and Services	-	864,845	864,845	864,845
<b>422,194</b>	<b>487,639</b>	<b>599,339</b>	<b>570,452</b>	<b>0.25</b>	<b>5110</b>	<b>TOTAL WATER ADMINISTRATION</b>	<b>0.25</b>	<b>899,472</b>	<b>899,472</b>	<b>899,472</b>
					<b>5111</b>	<b>ENG UTILITIES INFO</b>				
(555)	-	-	-	-	07-5111-410000	Administrative Salaries	-	-	-	-
15,253	19,635	-	-	-	07-5111-420000	Clerical Salaries	-	-	-	-
56,432	66,147	-	-	-	07-5111-432000	Engineer Salaries	-	-	-	-
-	419	-	-	-	07-5111-438000	Longevity	-	-	-	-
(4)	-	-	-	-	07-5111-440000	Misc Fringe Benefits	-	-	-	-
5,429	6,490	-	-	-	07-5111-441000	FICA/Medicare	-	-	-	-
707	749	-	-	-	07-5111-442000	Workers Compensation	-	-	-	-
136	175	-	-	-	07-5111-443000	Unemployment	-	-	-	-
(37)	-	-	-	-	07-5111-444000	Retirement-PERS	-	-	-	-
10,334	11,179	-	-	-	07-5111-444001	Retirement-Principal	-	-	-	-
11,383	11,815	-	-	-	07-5111-445000	Health/Life/LTD	-	-	-	-
99,078	116,609	-	-	-		Total Personal Services	-	-	-	-
312	140	-	-	-	07-5111-510000	Office Supplies	-	-	-	-
107	-	-	-	-	07-5111-515000	Printing & Advertising	-	-	-	-
86	20	-	-	-	07-5111-520000	Dues & Meetings	-	-	-	-
570	620	-	-	-	07-5111-523000	Supplies	-	-	-	-
1,802	1,978	-	-	-	07-5111-525000	Travel & Training	-	-	-	-
31	16	-	-	-	07-5111-526000	Employee Testing	-	-	-	-
-	1,000	-	-	-	07-5111-533000	Contractual Services	-	-	-	-
17	-	-	-	-	07-5111-551000	Books & Publications	-	-	-	-
565	610	-	-	-	07-5111-562000	Fuel	-	-	-	-
22	121	-	-	-	07-5111-563000	Vehicle Maintenance	-	-	-	-
75	-	-	-	-	07-5111-576000	Recording Fees	-	-	-	-
14,010	2,350	-	-	-	07-5111-580000	Professional Services	-	-	-	-
5,000	3,000	-	-	-	07-5111-590001	Internal Chrg-Veh/Equip	-	-	-	-
2,750	1,584	-	-	-	07-5111-590002	Internal Chrg-Computers	-	-	-	-
25,347	11,439	-	-	-		Total Materials and Services	-	-	-	-
<b>124,425</b>	<b>128,048</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5111</b>	<b>TOTAL ENG UTILITIES INFO</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
					<b>5113</b>	<b>CAP PROJ ENGINEERING</b>				
119,625	103,876	203,182	194,765	3.18	07-5113-432000	Engineer Salaries	3.83	238,635	238,635	238,635
-	-	22,170	23,730	0.52	07-5113-420000	Clerical Salaries	0.69	31,288	31,288	31,288
-	-	406	460	-	07-5113-438000	Longevity	-	406	406	406
8,962	7,735	17,271	16,392	-	07-5113-441000	FICA/Medicare	-	20,681	20,681	20,681
1,403	1,206	3,405	2,134	-	07-5113-442000	Workers Compensation	-	2,150	2,150	2,150
219	207	566	431	-	07-5113-443000	Unemployment	-	676	676	676
9,358	7,571	9,723	9,645	-	07-5113-444000	Retirement-PERS	-	10,227	10,227	10,227
3,301	4,996	19,355	19,079	-	07-5113-444001	Retirement-Principal	-	27,654	27,654	27,654
1,518	862	1,663	1,648	-	07-5113-444002	Retirement-Pension Bond	-	2,454	2,454	2,454
17,288	18,721	41,160	36,621	-	07-5113-445000	Health/Life/LTD	-	53,896	53,896	53,896
161,674	145,174	318,901	304,905	3.70		Total Personal Services	4.52	388,067	388,067	388,067

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
218	424	2,000	1,000	-	07-5113-510000	Office Supplies	-	2,000	2,000	2,000
277	552	1,000	200	-	07-5113-515000	Printing & Advertising	-	1,000	1,000	1,000
897	152	3,000	2,500	-	07-5113-520000	Dues & Meetings	-	3,000	3,000	3,000
607	2,975	3,200	2,500	-	07-5113-523000	Supplies	-	3,200	3,200	3,200
3,409	2,033	9,500	5,000	-	07-5113-525000	Travel & Training	-	9,500	9,500	9,500
21	70	100	50	-	07-5113-526000	Employee Testing	-	100	100	100
-	23	2,000	200	-	07-5113-532000	Bank Fees	-	500	500	500
-	489	5,500	4,000	-	07-5113-533000	Contractual Services	-	30,000	30,000	30,000
-	-	-	-	-	<b>07-5113-533045</b>	<b>Maintenance Agreements</b>	-	8,750	8,750	8,750
3,080	8,436	-	-	-	07-5113-534000	Lease Payments	-	-	-	-
-	254	800	500	-	07-5113-551000	Books & Publications	-	800	800	800
374	321	1,000	800	-	07-5113-562000	Fuel	-	1,000	1,000	1,000
222	84	500	100	-	07-5113-563000	Vehicle Maintenance	-	500	500	500
-	-	200	50	-	07-5113-566000	Equip Repair & Maintenance	-	200	200	200
107	-	150	100	-	07-5113-576000	Recording Fees	-	150	150	150
3,954	12,850	30,000	26,000	-	07-5113-580000	Professional Services	-	-	-	-
5,000	3,000	6,000	6,000	-	07-5113-590001	Internal Chrg-Veh/Equip	-	5,900	5,900	5,900
2,750	1,584	3,168	3,168	-	07-5113-590002	Internal Chrg-Computers	-	2,375	2,375	2,375
<b>20,916</b>	<b>33,247</b>	<b>68,118</b>	<b>52,168</b>	-		<b>Total Materials and Services</b>	-	<b>68,975</b>	<b>68,975</b>	<b>68,975</b>
-	6,025	1,750	-	-	07-5113-610000	Capital Outlay	-	4,750	4,750	4,750
-	6,025	1,750	-	-		<b>Total Capital Outlay</b>	-	<b>4,750</b>	<b>4,750</b>	<b>4,750</b>
<b>182,590</b>	<b>184,446</b>	<b>388,769</b>	<b>357,073</b>	<b>3.70</b>	<b>5113</b>	<b>TOTAL CAP PROJ ENGINEERING</b>	<b>4.52</b>	<b>461,792</b>	<b>461,792</b>	<b>461,792</b>
					<b>5141</b>	<b>WATER PLANT OP</b>				
31,429	33,190	35,566	35,842	0.50	07-5141-410000	Administrative Salaries	0.50	36,637	36,637	36,637
7,353	8,002	11,148	10,835	0.32	07-5141-420000	Clerical Salaries	0.32	11,484	11,484	11,484
232,363	274,313	279,958	273,878	5.50	07-5141-431000	Salaries & Wages	6.00	311,725	311,725	311,725
10,524	435	12,000	12,000	-	07-5141-433000	Summer Help	-	12,000	12,000	12,000
177	-	-	-	-	07-5141-435000	Overtime	-	-	-	-
2,563	2,700	2,036	2,500	-	07-5141-436000	Beeper Pay	-	2,011	2,011	2,011
-	600	600	600	-	07-5141-436100	Uniform Allowance	-	650	650	650
-	1,480	1,560	1,560	-	07-5141-438000	Longevity	-	1,800	1,800	1,800
21,266	24,033	26,230	26,016	-	07-5141-441000	FICA/Medicare	-	28,789	28,789	28,789
9,784	10,639	13,272	11,164	-	07-5141-442000	Workers Compensation	-	7,528	7,528	7,528
529	639	857	695	-	07-5141-443000	Unemployment	-	943	943	943
3,592	5,798	5,634	5,693	-	07-5141-444000	Retirement-PERS	-	5,803	5,803	5,803
35,702	42,503	46,169	45,667	-	07-5141-444001	Retirement-Principal	-	51,223	51,223	51,223
566	597	876	899	-	07-5141-444002	Retirement-Pension Bond	-	1,263	1,263	1,263
58,847	62,328	71,734	71,169	-	07-5141-445000	Health/Life/LTD	-	86,150	86,150	86,150
<b>414,695</b>	<b>467,257</b>	<b>507,640</b>	<b>498,518</b>	<b>6.32</b>		<b>Total Personal Services</b>	<b>6.82</b>	<b>558,006</b>	<b>558,006</b>	<b>558,006</b>
1,303	950	1,000	771	-	07-5141-510000	Office Supplies	-	1,000	1,000	1,000
2,183	1,246	3,800	3,800	-	07-5141-511000	Postage	-	4,000	4,000	4,000
1,974	1,353	1,040	904	-	07-5141-512000	Uniforms	-	1,200	1,200	1,200
-	8,466	6,900	6,900	-	07-5141-515000	Printing & Advertising	-	7,500	7,500	7,500
1,641	1,621	3,150	2,493	-	07-5141-520000	Dues & Meetings	-	3,110	3,110	3,110
7,066	9,058	12,000	10,120	-	07-5141-523000	Supplies & Small Tools	-	10,000	10,000	10,000
2,164	3,937	5,460	4,704	-	07-5141-525000	Travel & Training	-	5,130	5,130	5,130
535	578	500	401	-	07-5141-526000	Employee Testing	-	500	500	500
4,144	1,682	5,000	5,000	-	07-5141-533000	Contractual Services	-	35,000	35,000	35,000
-	-	-	-	-	<b>07-5141-533045</b>	<b>Maintenance Agreements</b>	-	1,840	1,840	1,840
78,807	52,197	75,000	70,506	-	07-5141-537000	Operating Supplies	-	85,000	85,000	85,000
-	-	50,000	10,000	-	07-5141-538573	Water System Security	-	50,000	50,000	50,000
181,055	208,223	278,000	272,000	-	07-5141-540000	Utilities	-	290,000	290,000	290,000
1,792	1,357	2,000	1,571	-	07-5141-545000	Lab Supplies	-	2,000	2,000	2,000
-	741	2,271	3,049	-	07-5141-546000	Permits & Fees	-	2,271	2,271	2,271
4,191	6,850	7,500	4,633	-	07-5141-547000	Analytical Lab Testing	-	15,000	15,000	15,000
352	42	400	343	-	07-5141-551000	Books & Publications	-	400	400	400
1,186	1,154	1,500	1,391	-	07-5141-560000	Property Taxes	-	1,500	1,500	1,500
2,735	2,873	4,000	3,102	-	07-5141-562000	Fuel	-	5,000	5,000	5,000
894	400	5,000	2,040	-	07-5141-563000	Vehicle Maintenance	-	5,000	5,000	5,000
23,598	31,381	40,000	32,739	-	07-5141-566000	Equip Repair & Maintenance	-	35,000	35,000	35,000
-	-	5,000	2,500	-	07-5141-568000	Riparian System Maintenance	-	5,000	5,000	5,000
8,832	11,658	15,000	18,000	-	07-5141-569000	Well & Spring Maintenance	-	20,000	20,000	20,000
799	5,207	5,000	5,000	-	07-5141-571000	Building & Grounds Maintenance	-	4,000	4,000	4,000
44,416	30,250	30,000	30,000	-	07-5141-580000	Professional Services	-	-	-	-
9,500	7,500	7,500	7,500	-	07-5141-590001	Internal Chrg-Veh/Equip	-	7,500	7,500	7,500
5,000	5,500	5,500	5,500	-	07-5141-590002	Internal Chrg-Computers	-	-	-	-
<b>384,167</b>	<b>394,224</b>	<b>572,521</b>	<b>504,967</b>	-		<b>Total Materials and Services</b>	-	<b>596,951</b>	<b>596,951</b>	<b>596,951</b>
1,969	-	-	-	-	07-5141-610000	Capital Outlay	-	7,000	7,000	7,000
1,969	-	-	-	-		<b>Total Capital Outlay</b>	-	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>
<b>800,831</b>	<b>861,481</b>	<b>1,080,161</b>	<b>1,003,485</b>	<b>6.32</b>	<b>5141</b>	<b>TOTAL WATER PLANT OP</b>	<b>6.82</b>	<b>1,161,957</b>	<b>1,161,957</b>	<b>1,161,957</b>

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>5142 WATER DISTRIB SYSTEM</b>										
77,380	92,517	99,502	99,502	2.34	07-5142-431000	Salaries & Wages	2.50	117,308	117,308	117,308
192	5,400	5,640	5,640	-	07-5142-433000	Summer Help	-	5,640	5,640	5,640
675	514	866	866	-	07-5142-436000	Beeper Pay	-	838	838	838
-	200	234	234	-	07-5142-436100	Uniform Allowance	-	250	250	250
-	240	240	240	-	07-5142-438000	Longevity	-	240	240	240
5,837	7,362	8,144	8,000	-	07-5142-441000	FICA/Medicare	-	9,506	9,506	9,506
4,852	5,018	5,994	5,800	-	07-5142-442000	Workers Compensation	-	3,223	3,223	3,223
144	197	267	267	-	07-5142-443000	Unemployment	-	312	312	312
11,085	14,814	16,358	16,358	-	07-5142-444001	Retirement-Principal	-	19,219	19,219	19,219
18,616	23,489	24,440	23,000	-	07-5142-445000	Health/Life/LTD	-	27,492	27,492	27,492
118,781	149,751	161,685	159,907	2.34		Total Personal Services	2.50	184,028	184,028	184,028
467	490	750	700	-	07-5142-512000	Uniforms	-	750	750	750
833	919	1,600	1,500	-	07-5142-520000	Dues & Meetings	-	1,600	1,600	1,600
1,750	2,197	3,000	3,000	-	07-5142-523000	Supplies & Small Tools	-	3,500	3,500	3,500
109,514	123,886	100,000	100,000	-	07-5142-523009	Water Meters	-	100,000	100,000	100,000
-	-	25,000	25,000	-	07-5142-523011	Water Meter Installations	-	25,000	25,000	25,000
455	936	3,700	3,500	-	07-5142-525000	Travel & Training	-	3,700	3,700	3,700
299	170	350	350	-	07-5142-526000	Employee Testing	-	350	350	350
15,010	19,314	18,500	20,000	-	07-5142-533000	Contractual Services	-	48,500	48,500	48,500
-	-	-	-	-	07-5142-533045	Maintenance Agreements	-	2,000	2,000	2,000
2,698	3,354	4,000	4,000	-	07-5142-562000	Fuel	-	4,500	4,500	4,500
2,271	1,840	3,000	3,000	-	07-5142-563000	Vehicle Maintenance	-	3,000	3,000	3,000
480	2,077	2,000	1,500	-	07-5142-566000	Equip Repair & Maintenance	-	3,000	3,000	3,000
6,931	5,380	30,000	15,000	-	07-5142-580000	Professional Services	-	-	-	-
8,000	8,000	8,000	8,000	-	07-5142-590001	Internal Chrg-Veh/Equip	-	10,000	10,000	10,000
1,000	1,470	1,470	1,470	-	07-5142-590002	Internal Chrg-Computers	-	1,470	1,470	1,470
149,708	170,033	201,370	187,020	-		Total Materials and Services	-	207,370	207,370	207,370
<b>268,489</b>	<b>319,784</b>	<b>363,055</b>	<b>346,927</b>	<b>2.34</b>	<b>5142</b>	<b>TOTAL WATER DISTRIB SYSTEM</b>	<b>2.50</b>	<b>391,398</b>	<b>391,398</b>	<b>391,398</b>
<b>5145 WATER CONSTRUCTION</b>										
16,177	16,777	20,819	20,000	0.35	07-5145-410000	Administrative Salaries	0.25	18,319	18,319	18,319
10,081	10,981	11,873	11,873	0.34	07-5145-420000	Clerical Salaries	0.34	12,840	12,840	12,840
123,033	126,500	155,737	155,000	3.25	07-5145-431000	Salaries & Wages	3.75	190,035	190,035	190,035
5,886	3,648	12,000	12,000	-	07-5145-433000	Summer Help	-	12,000	12,000	12,000
983	1,110	1,203	1,100	-	07-5145-436000	Beeper Pay	-	1,257	1,257	1,257
-	300	360	350	-	07-5145-436100	Uniform Allowance	-	400	400	400
-	2,115	2,520	2,520	-	07-5145-438000	Longevity	-	2,520	2,520	2,520
11,363	11,737	15,645	15,000	-	07-5145-441000	FICA/Medicare	-	18,159	18,159	18,159
6,777	6,936	10,268	10,000	-	07-5145-442000	Workers Compensation	-	6,142	6,142	6,142
281	323	512	500	-	07-5145-443000	Unemployment	-	594	594	594
22,859	25,936	31,034	31,034	-	07-5145-444001	Retirement-Principal	-	36,509	36,509	36,509
42,531	44,034	62,177	62,000	-	07-5145-445000	Health/Life/LTD	-	69,664	69,664	69,664
239,971	250,397	324,148	321,377	3.94		Total Personal Services	4.34	368,439	368,439	368,439
1,046	435	1,000	1,000	-	07-5145-512000	Uniforms	-	1,000	1,000	1,000
354	693	1,500	1,500	-	07-5145-520000	Dues & Meetings	-	1,500	1,500	1,500
4,736	4,778	5,000	5,000	-	07-5145-523000	Supplies & Small Tools	-	5,000	5,000	5,000
420	1,128	3,600	3,500	-	07-5145-525000	Travel & Training	-	3,600	3,600	3,600
213	407	500	400	-	07-5145-526000	Employee Testing	-	500	500	500
744	-	-	-	-	07-5145-533000	Contractual Services	-	-	-	-
-	-	50,000	35,000	-	07-5145-538507	Water Appurtenances Replacements	-	50,000	50,000	50,000
-	-	70,000	40,000	-	07-5145-538519	Water Line Replacement	-	70,000	70,000	70,000
-	-	50,000	20,000	-	07-5145-538585	Water Master Plan-Water Line Looping	-	50,000	50,000	50,000
5,283	5,634	5,000	7,000	-	07-5145-540000	Utilities	-	5,000	5,000	5,000
3,233	4,131	4,500	5,400	-	07-5145-562000	Fuel	-	4,500	4,500	4,500
1,781	1,865	3,000	2,500	-	07-5145-563000	Vehicle Maintenance	-	3,000	3,000	3,000
704	1,435	1,500	1,500	-	07-5145-566000	Equip Repair & Maintenance	-	2,000	2,000	2,000
41,084	42,161	45,000	40,000	-	07-5145-567000	Pipe & Materials	-	45,000	45,000	45,000
1,823	-	5,000	-	-	07-5145-569000	Wellfield Maintenance	-	5,000	5,000	5,000
17,500	17,500	17,500	17,500	-	07-5145-590001	Internal Chrg-Veh/Equip	-	20,000	20,000	20,000
1,000	1,470	1,470	1,470	-	07-5145-590002	Internal Chrg-Computers	-	1,470	1,470	1,470
79,921	81,637	264,570	181,770	-		Total Materials and Services	-	267,570	267,570	267,570
1,100	-	6,250	6,250	-	07-5145-610000	Capital Outlay	-	-	-	-
1,100	-	6,250	6,250	-		Total Capital Outlay	-	-	-	-
<b>320,992</b>	<b>332,034</b>	<b>594,968</b>	<b>509,397</b>	<b>3.94</b>	<b>5145</b>	<b>TOTAL WATER CONSTRUCTION</b>	<b>4.34</b>	<b>636,009</b>	<b>636,009</b>	<b>636,009</b>
<b>2,119,521</b>	<b>2,313,432</b>	<b>3,026,292</b>	<b>2,787,334</b>	<b>16.55</b>		<b>TOTAL PUBLIC WORKS (WATER)</b>	<b>18.43</b>	<b>3,550,628</b>	<b>3,550,628</b>	<b>3,550,628</b>

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>NONDEPARTMENTAL 91XX</b>										
					<b>9170</b>	<b>TRANSFERS</b>				
146,250	171,756	189,500	189,500	-	07-9170-901000	Transfer-General Fund	-	-	-	-
-	104,970	286,767	262,707	-	07-9170-915000	Transfer-Proprietary Debt Service	-	411,044	411,044	411,044
667,542	600,000	380,000	380,000	-	07-9170-927000	Transfer-Water Repl Reserve	-	2,200,000	2,200,000	2,200,000
<b>813,792</b>	<b>876,726</b>	<b>856,267</b>	<b>832,207</b>	-	<b>9170</b>	<b>TOTAL TRANSFERS</b>	-	<b>2,611,044</b>	<b>2,611,044</b>	<b>2,611,044</b>
					<b>9180</b>	<b>RESERVES</b>				
-	-	1,765,750	-	-	07-9180-800000	Contingency	-	998,117	998,117	998,117
-	-	<b>1,765,750</b>	-	-	<b>9180</b>	<b>TOTAL RESERVES</b>	-	<b>998,117</b>	<b>998,117</b>	<b>998,117</b>
<b>813,792</b>	<b>876,726</b>	<b>2,622,017</b>	<b>832,207</b>	-		<b>TOTAL NONDEPARTMENTAL</b>	-	<b>3,609,161</b>	<b>3,609,161</b>	<b>3,609,161</b>
<b>3,021,308</b>	<b>3,283,619</b>	<b>5,741,377</b>	<b>3,706,237</b>	<b>17.30</b>	<b>FUND 07</b>	<b>TOTAL WATER FUND</b>	<b>18.43</b>	<b>7,159,789</b>	<b>7,159,789</b>	<b>7,159,789</b>
1,365,166	1,965,900	-	2,586,839			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FUND 08 BUILDING INSPECTION FUND</b>										
<b>REVENUES</b>										
1,003,528	1,191,850	697,269	885,009	-	08-0000-300000	Beg F/B-Net Working Capital	-	633,226	633,226	633,226
718,735	365,530	653,000	546,901	-	08-0000-322001	Building Permits	-	376,441	376,441	376,441
258,176	131,188	209,000	138,341	-	08-0000-322002	Plumbing / Mechanical Permits	-	122,020	122,020	122,020
4,058	3,216	3,500	4,000	-	08-0000-322005	Mobile Home Permits	-	-	-	-
21,199	3,431	2,400	2,500	-	08-0000-322007	Electrical Permits	-	-	-	-
144	84	-	3,129	-	08-0000-322011	Permit Center Misc Fees	-	-	-	-
9,755	25,307	-	7,500	-	08-0000-360000	Miscellaneous Revenues	-	-	-	-
32,741	54,603	50,000	34,000	-	08-0000-361000	Interest Earned	-	9,500	9,500	9,500
15,130	-	-	-	-	08-0000-361004	Interest-Other Investments	-	-	-	-
<b>2,063,466</b>	<b>1,775,209</b>	<b>1,615,169</b>	<b>1,621,380</b>	<b>-</b>		<b>TOTAL REVENUES</b>	<b>-</b>	<b>1,141,187</b>	<b>1,141,187</b>	<b>1,141,187</b>
<b>4210 BUILDING INSPECTION</b>										
81,083	95,006	100,466	100,466	1.50	08-4210-410000	Administrative Salaries	1.50	109,880	109,880	109,880
102,345	122,217	121,617	125,536	3.50	08-4210-420000	Clerical Salaries	1.50	80,544	80,544	80,544
115,896	99,781	138,860	111,347	2.50	08-4210-431000	Building Inspector Salary	2.00	117,144	117,144	117,144
103,733	113,278	166,724	143,488	3.00	08-4210-432000	Plans Examiner Salary	2.00	126,419	126,419	126,419
1,031	64	-	-	-	08-4210-435000	Overtime	-	-	-	-
-	-	620	620	-	08-4210-438000	Longevity	-	1,200	1,200	1,200
384	-	-	-	-	08-4210-440000	Misc Fringe Benefits	-	-	-	-
32,043	32,357	40,412	40,412	-	08-4210-441000	FICA/Medicare	-	33,292	33,292	33,292
7,059	4,751	7,233	7,233	-	08-4210-442000	Workers Compensation	-	2,996	2,996	2,996
804	863	1,319	1,319	-	08-4210-443000	Unemployment	-	1,087	1,087	1,087
4,498	6,774	9,993	9,993	-	08-4210-444000	Retirement-PERS	-	6,553	6,553	6,553
49,707	60,971	77,543	77,543	-	08-4210-444001	Retirement-Principal	-	62,463	62,463	62,463
718	680	984	984	-	08-4210-444002	Retirement-Pension Bond	-	1,418	1,418	1,418
81,561	86,954	139,313	139,313	-	08-4210-445000	Health/Life/LTD	-	85,838	85,838	85,838
<b>580,862</b>	<b>623,696</b>	<b>805,084</b>	<b>758,254</b>	<b>10.50</b>		<b>Total Personal Services</b>	<b>7.00</b>	<b>628,834</b>	<b>628,834</b>	<b>628,834</b>
11,076	7,817	8,450	9,200	-	08-4210-510000	Office Supplies	-	12,114	12,114	12,114
161	8	100	50	-	08-4210-511000	Postage	-	100	100	100
2,673	595	5,300	1,000	-	08-4210-515000	Printing & Advertising	-	5,300	5,300	5,300
4,176	1,398	1,508	1,508	-	08-4210-520000	Dues & Meetings	-	1,583	1,583	1,583
1,023	-	2,500	-	-	08-4210-520003	Recruitment Expense	-	-	-	-
49	1,121	2,000	2,000	-	08-4210-523000	Supplies	-	2,000	2,000	2,000
15,683	13,772	16,460	10,000	-	08-4210-525000	Travel & Training	-	11,407	11,407	11,407
906	2,021	2,800	2,000	-	08-4210-526000	Employee Testing	-	2,800	2,800	2,800
189	1,023	6,000	2,000	-	08-4210-532000	Bank Fees	-	4,000	4,000	4,000
19,666	16,083	21,000	21,000	-	08-4210-533045	Maintenance Agreements	-	25,200	25,200	25,200
1,945	2,004	1,800	1,800	-	08-4210-551000	Books & Publications	-	2,500	2,500	2,500
3,763	2,655	6,000	3,000	-	08-4210-562000	Fuel	-	6,000	6,000	6,000
910	319	1,500	1,500	-	08-4210-563000	Vehicle Maintenance	-	1,500	1,500	1,500
38,366	27,039	82,000	11,000	-	08-4210-580000	Professional Services	-	5,000	5,000	5,000
113,935	124,294	160,063	150,342	-	08-4210-590000	Internal Chrg-Admin Support Services	-	199,616	199,616	199,616
8,500	8,500	8,500	8,500	-	08-4210-590001	Internal Chrg-Veh/Equip	-	10,000	10,000	10,000
5,000	5,000	5,000	5,000	-	08-4210-590002	Internal Chrg-Computers	-	8,425	8,425	8,425
<b>228,021</b>	<b>213,649</b>	<b>330,981</b>	<b>229,900</b>	<b>-</b>		<b>Total Materials and Services</b>	<b>-</b>	<b>297,545</b>	<b>297,545</b>	<b>297,545</b>
62,733	23,255	40,900	-	-	08-4210-610000	Capital Outlay	-	5,900	5,900	5,900
<b>62,733</b>	<b>23,255</b>	<b>40,900</b>	<b>-</b>	<b>-</b>		<b>Total Capital Outlay</b>	<b>-</b>	<b>5,900</b>	<b>5,900</b>	<b>5,900</b>
<b>871,616</b>	<b>860,600</b>	<b>1,176,965</b>	<b>988,154</b>	<b>10.50</b>	<b>4210</b>	<b>TOTAL BUILDING INSPECTION</b>	<b>7.00</b>	<b>932,279</b>	<b>932,279</b>	<b>932,279</b>
<b>NONDEPARTMENTAL 91XX</b>										
<b>TRANSFERS</b>										
-	29,600	-	-	-	08-9170-901000	Transfer-General Fund	-	-	-	-
<b>-</b>	<b>29,600</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9170</b>	<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>RESERVES</b>										
-	-	438,204	-	-	08-9180-800000	Contingency	-	208,908	208,908	208,908
-	-	-	-	-	08-9180-860000	Reserve for Building Inspection	-	-	-	-
<b>-</b>	<b>-</b>	<b>438,204</b>	<b>-</b>	<b>-</b>	<b>9180</b>	<b>TOTAL RESERVES</b>	<b>-</b>	<b>208,908</b>	<b>208,908</b>	<b>208,908</b>
<b>871,616</b>	<b>890,200</b>	<b>1,615,169</b>	<b>988,154</b>	<b>10.50</b>	<b>FUND 08</b>	<b>TOTAL BUILDING INSPECT FUND</b>	<b>7.00</b>	<b>1,141,187</b>	<b>1,141,187</b>	<b>1,141,187</b>
1,191,850	885,009	-	633,226	-		ENDING FUND BALANCE	-	-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FUND 09 DEBT SERVICE FUND</b>										
<b>REVENUES</b>										
422,230	549,747	546,400	564,610	-	09-0000-300000	Beg F/B-Net Working Capital	-	554,917	554,917	554,917
430,678	452,007	425,000	427,875	-	09-0000-310000	Current Year Taxes	-	364,000	364,000	364,000
15,593	23,506	20,000	22,000	-	09-0000-311000	Prior Year Taxes	-	22,000	22,000	22,000
152,126	-	-	-	-	09-0000-360000	Miscellaneous Revenues	-	-	-	-
23,991	34,031	30,000	30,000	-	09-0000-361000	Interest Earned	-	15,000	15,000	15,000
71	156	-	-	-	09-0000-361004	Interest-Other Investments	-	-	-	-
141,515	143,939	112,274	112,274	-	09-0000-370500	Internal Rev-Facilities	-	111,584	111,584	111,584
74,182	80,803	120,980	87,744	-	09-0000-372000	Pension Bond Charge	-	184,299	184,299	184,299
-	-	30,997	30,997	-	09-0000-390002	Transfer In-Street Fund	-	30,806	30,806	30,806
107,561	109,394	108,920	108,920	-	09-0000-390010	Transfer In-City Hall	-	108,251	108,251	108,251
1,857	1,889	1,880	1,880	-	09-0000-390014	Transfer In-EDRLF	-	1,869	1,869	1,869
<b>1,369,804</b>	<b>1,395,472</b>	<b>1,396,451</b>	<b>1,386,300</b>	-		<b>TOTAL REVENUES</b>	-	<b>1,392,726</b>	<b>1,392,726</b>	<b>1,392,726</b>
<b>DEBT SERVICE 91XX</b>										
<b>9150 PRINCIPAL</b>										
-	-	-	-	-	09-9150-604000	2004 Pension Bonds	-	10,000	10,000	10,000
130,000	135,000	140,000	140,000	-	09-9150-697001	1997 City Facilities Bond	-	370,000	150,000	150,000
105,000	110,000	110,000	110,000	-	09-9150-698001	1998 Fire Facilities Bond	-	295,000	115,000	115,000
-	-	-	-	-	09-9150-698002	GO Bond Refunding	-	-	400,000	400,000
115,000	125,000	130,000	130,000	-	09-9150-699001	1999 City Hall Bonds	-	135,000	135,000	135,000
<b>350,000</b>	<b>370,000</b>	<b>380,000</b>	<b>380,000</b>	-	<b>9150</b>	<b>TOTAL PRINCIPAL</b>	-	<b>810,000</b>	<b>810,000</b>	<b>810,000</b>
<b>9160 INTEREST</b>										
139,121	146,717	155,476	155,113	-	09-9160-604000	2004 Pension Bond Interest	-	162,631	162,631	162,631
107,523	101,063	94,291	94,290	-	09-9160-697001	1997 City Facilities Bond Interest	-	87,075	87,075	87,075
87,480	82,860	77,910	77,910	-	09-9160-698001	1998 Fire Facilities Bond Interest	-	72,905	72,905	72,905
135,933	130,222	124,070	124,070	-	09-9160-699001	1999 City Hall Bond Interest	-	117,510	117,510	117,510
<b>470,057</b>	<b>460,862</b>	<b>451,747</b>	<b>451,383</b>	-	<b>9160</b>	<b>TOTAL INTEREST</b>	-	<b>440,121</b>	<b>440,121</b>	<b>440,121</b>
<b>820,057</b>	<b>830,862</b>	<b>831,747</b>	<b>831,383</b>	-		<b>TOTAL DEBT SERVICE</b>	-	<b>1,250,121</b>	<b>1,250,121</b>	<b>1,250,121</b>
<b>9180 RESERVES</b>										
-	-	435,341	-	-	09-9180-840000	Reserve For Debt Service	-	-	-	-
-	-	29,363	-	-	09-9180-840001	Reserve For Pension Bond	-	-	-	-
-	-	100,000	-	-	09-9180-880000	Unappropriated Fund Balance	-	142,605	142,605	142,605
-	-	564,704	-	-	<b>9180</b>	<b>TOTAL RESERVES</b>	-	<b>142,605</b>	<b>142,605</b>	<b>142,605</b>
<b>820,057</b>	<b>830,862</b>	<b>1,396,451</b>	<b>831,383</b>	-	<b>FUND 09</b>	<b>TOTAL DEBT SERVICE FUND</b>	-	<b>1,392,726</b>	<b>1,392,726</b>	<b>1,392,726</b>
549,747	564,610	-	554,917			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FUND 10 CITY HALL FUND</b>										
<b>REVENUES</b>										
488,366	656,192	640,859	695,142	-	10-0000-300000	Beg F/B-Net Working Capital	-	767,982	767,982	767,982
251,950	116,169	203,000	150,000	-	10-0000-322010	City Hall Fee	-	123,800	123,800	123,800
12,845	14,150	20,000	15,000	-	10-0000-361000	Interest Earned	-	6,000	6,000	6,000
10,592	18,025	2,500	16,760	-	10-0000-361004	Interest-Other Investments	-	730	730	730
<b>763,753</b>	<b>804,536</b>	<b>866,359</b>	<b>876,902</b>	-		<b>TOTAL REVENUES</b>	-	<b>898,512</b>	<b>898,512</b>	<b>898,512</b>
<b>9170 TRANSFERS</b>										
107,561	109,394	108,920	108,920	-	10-9170-909000	Transfer-Debt Service	-	108,251	108,251	108,251
<b>107,561</b>	<b>109,394</b>	<b>108,920</b>	<b>108,920</b>	-	<b>9170</b>	<b>TOTAL TRANSFERS</b>	-	<b>108,251</b>	<b>108,251</b>	<b>108,251</b>
<b>9180 RESERVES</b>										
-	-	757,439	-	-	10-9180-840000	Reserve For Debt Service	-	-	-	-
-	-	-	-	-	10-9180-880000	Unappropriated Fund Bal	-	790,261	790,261	790,261
-	-	<b>757,439</b>	-	-	<b>9180</b>	<b>TOTAL RESERVES</b>	-	<b>790,261</b>	<b>790,261</b>	<b>790,261</b>
<b>107,561</b>	<b>109,394</b>	<b>866,359</b>	<b>108,920</b>	-	<b>FUND 10</b>	<b>TOTAL CITY HALL FUND</b>	-	<b>898,512</b>	<b>898,512</b>	<b>898,512</b>
656,192	695,142	-	767,982			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
					<b>FUND 11</b>	<b>SPECIAL ASSESSMENT FUND</b>				
						<b>REVENUES</b>				
27,113	33,473	-	-	-	11-0000-300000	Beg F/B-Net Working Capital	-	-	-	-
1,221	1,116	-	-	-	11-0000-361000	Interest Earned	-	-	-	-
1,313	446	-	-	-	11-0000-361001	Interest-Unbonded Assessments	-	-	-	-
5,467	3,288	-	-	-	11-0000-363002	Unbonded Assessments	-	-	-	-
<b>35,114</b>	<b>38,323</b>	-	-	-		<b>TOTAL REVENUES</b>	-	-	-	-
					<b>5150</b>	<b>CAPITAL PROJECTS</b>				
1,641	-	-	-	-	11-5150-707506	9th Street Duplexes LID	-	-	-	-
<b>1,641</b>	-	-	-	-	<b>5150</b>	<b>TOTAL CAPITAL PROJECTS</b>	-	-	-	-
					<b>9170</b>	<b>TRANSFERS</b>				
-	38,323	-	-	-	11-9170-901000	Transfer-General Fund	-	-	-	-
-	<b>38,323</b>	-	-	-	<b>9170</b>	<b>TOTAL TRANSFERS</b>	-	-	-	-
<b>1,641</b>	<b>38,323</b>	-	-	-	<b>FUND 11</b>	<b>TOTAL SPECIAL ASSESS FUND</b>	-	-	-	-
33,473	0	-	-			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

<b>ACTUAL 2005-06</b>	<b>ACTUAL 2006-07</b>	<b>ADOPTED 2007-08</b>	<b>ESTIMATED ACTUAL</b>	<b>FTE</b>	<b>ACCOUNT #</b>	<b>DESCRIPTION</b>	<b>FTE</b>	<b>PROPOSED 2008-09</b>	<b>APPROVED 2008-09</b>	<b>ADOPTED 2008-09</b>
					<b>FUND 12</b>	<b>BANCROFT BOND FUND</b>				
						<b>REVENUES</b>				
12,659	15,373	-	-	-	12-0000-300000	Beg F/B-Net Working Capital	-	-	-	-
549	475	-	-	-	12-0000-361000	Interest Earned	-	-	-	-
1,483	-	-	-	-	12-0000-361001	Interest-Installments	-	-	-	-
682	-	-	-	-	12-0000-363002	Assessment Installments	-	-	-	-
<b>15,373</b>	<b>15,848</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
						<b>DEBT SERVICE 91XX</b>				
					<b>9170</b>	<b>TRANSFERS</b>				
-	15,848	-	-	-	12-9170-901000	Transfer-General Fund	-	-	-	-
<b>-</b>	<b>15,848</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9170</b>	<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>-</b>	<b>15,848</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>FUND 12</b>	<b>TOTAL BANCROFT BOND FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
15,373	0	-	-			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
					<b>FUND 13</b>	<b>911 TAX FUND</b>				
					<b>REVENUES</b>					
95,687	102,140	92,305	106,837	-	13-0000-300000	Beg F/B-Net Working Capital	-	126,959	126,959	126,959
117,988	130,488	100,000	165,000	-	13-0000-310000	911 Excise Taxes	-	130,000	130,000	130,000
3,082	3,664	3,000	5,700	-	13-0000-361000	Interest Earned	-	2,200	2,200	2,200
<b>216,757</b>	<b>236,292</b>	<b>195,305</b>	<b>277,537</b>	-		<b>TOTAL REVENUES</b>	-	<b>259,159</b>	<b>259,159</b>	<b>259,159</b>
					<b>2310</b>	<b>COMMUNICATIONS</b>				
63,796	68,983	77,620	77,620	2.20	13-2310-420000	Dispatch Salaries	2.20	86,032	86,032	86,032
4,316	5,358	11,500	11,500	-	13-2310-435000	Overtime	-	10,000	10,000	10,000
1,489	2,609	3,000	2,725	-	13-2310-435001	Holiday Pay	-	3,500	3,500	3,500
5,494	5,714	7,500	7,500	-	13-2310-441000	FICA/Medicare	-	7,614	7,614	7,614
258	268	332	332	-	13-2310-442000	Workers Compensation	-	242	242	242
142	154	221	221	-	13-2310-443000	Unemployment	-	249	249	249
7,354	10,746	13,981	13,500	-	13-2310-444000	Retirement-PERS	-	14,710	14,710	14,710
1,036	1,316	1,992	2,200	-	13-2310-444002	Retirement-Pension Bond	-	3,193	3,193	3,193
19,330	22,548	24,836	24,836	-	13-2310-445000	Health/Life/LTD	-	21,027	21,027	21,027
103,215	117,696	140,982	140,434	2.20		Total Personal Services	2.20	146,567	146,567	146,567
-	337	500	500	-	13-2310-523000	Supplies	-	500	500	500
1,135	1,230	1,000	1,000	-	13-2310-525000	Travel & Training	-	1,000	1,000	1,000
-	-	-	-	-	13-2310-580000	Professional Services	-	15,000	15,000	15,000
10,267	10,192	9,203	8,644	-	13-2310-590000	Internal Chrg-Admin Support Services	-	9,251	9,251	9,251
11,402	11,759	10,703	10,144	-		Total Materials and Services	-	25,751	25,751	25,751
<b>114,617</b>	<b>129,455</b>	<b>151,685</b>	<b>150,578</b>	<b>2.20</b>	<b>2310</b>	<b>TOTAL COMMUNICATIONS</b>	<b>2.20</b>	<b>172,318</b>	<b>172,318</b>	<b>172,318</b>
					<b>9180</b>	<b>RESERVES</b>				
-	-	43,620	-	-	13-9180-800000	Contingency	-	86,841	86,841	86,841
-	-	<b>43,620</b>	-	-	<b>9180</b>	<b>TOTAL RESERVES</b>	-	<b>86,841</b>	<b>86,841</b>	<b>86,841</b>
<b>114,617</b>	<b>129,455</b>	<b>195,305</b>	<b>150,578</b>	<b>2.20</b>	<b>FUND 13</b>	<b>TOTAL 911 TAX FUND</b>	<b>2.20</b>	<b>259,159</b>	<b>259,159</b>	<b>259,159</b>
102,140	106,837	-	126,959			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FUND 14 ECONOMIC DEVELOPMENT FUND</b>										
<b>REVENUES</b>										
447,816	819,474	626,240	657,371	-	14-0000-300000	Beg F/B-Net Working Capital	-	860,307	860,307	860,307
36,265	42,026	42,000	40,000	-	14-0000-321004	Business License Fee	-	40,000	40,000	40,000
-	-	100,000	100,000	-	14-0000-334007	CDBG Grants	-	100,000	100,000	100,000
80	1	-	-	-	14-0000-360000	Miscellaneous Revenues	-	-	-	-
28,721	32,767	28,000	45,000	-	14-0000-361000	Interest Earned	-	35,000	35,000	35,000
29,372	21,864	-	29,000	-	14-0000-361001	Interest Earned-Receivables	-	18,000	18,000	18,000
1,681	-	-	-	-	14-0000-361004	Interest-Other Investments	-	-	-	-
-	23,165	-	-	-	14-0000-364000	Sale of Assets	-	-	-	-
319,087	63,796	195,000	375,000	-	14-0000-370000	Proceeds From Notes Receivable	-	66,000	66,000	66,000
55,427	-	-	-	-	14-0000-390001	Transfer In-General Fund	-	-	-	-
<b>918,449</b>	<b>1,003,093</b>	<b>991,240</b>	<b>1,246,371</b>	<b>-</b>	<b>TOTAL REVENUES</b>		<b>-</b>	<b>1,119,307</b>	<b>1,119,307</b>	<b>1,119,307</b>
<b>4120 ECONOMIC DEVELOPMENT</b>										
28,396	29,351	30,316	30,316	0.50	14-4120-410000	Administrative Salaries	0.50	31,217	31,217	31,217
-	-	-	-	-	14-4120-438000	Longevity	-	240	240	240
2,101	2,172	2,319	2,319	-	14-4120-441000	FICA/Medicare	-	2,406	2,406	2,406
87	86	103	103	-	14-4120-442000	Workers Compensation	-	68	68	68
53	59	76	76	-	14-4120-443000	Unemployment	-	79	79	79
3,239	3,311	2,939	2,939	-	14-4120-444000	Retirement-PERS	-	3,050	3,050	3,050
525	514	747	747	-	14-4120-444002	Retirement-Pension Bond	-	1,076	1,076	1,076
6,920	7,155	7,927	7,927	-	14-4120-445000	Health/Life/LTD	-	8,057	8,057	8,057
41,321	42,648	44,427	44,427	0.50		Total Personal Services	0.50	46,193	46,193	46,193
84	21	850	850	-	14-4120-510000	Office Supplies	-	860	860	860
-	-	150	75	-	14-4120-511000	Postage	-	100	100	100
547	232	500	250	-	14-4120-515000	Printing & Advertising	-	500	500	500
3,431	3,581	3,880	5,380	-	14-4120-520000	Dues & Meetings	-	6,380	6,380	6,380
263	637	1,200	1,200	-	14-4120-525000	Travel & Training	-	1,378	1,378	1,378
-	27	100	60	-	14-4120-532000	Bank Fees	-	100	100	100
1,351	1,379	-	-	-	14-4120-533034	Computer Maintenance Agreements	-	-	-	-
-	-	1,420	1,417	-	14-4120-533045	Maintenance Agreements	-	1,420	1,420	1,420
-	-	200	200	-	14-4120-551000	Books & Publications	-	200	200	200
203	177	250	250	-	14-4120-562000	Fuel	-	250	250	250
-	-	75	120	-	14-4120-575000	Bond Registration Costs	-	100	100	100
-	-	50	50	-	14-4120-576000	Recording Fees	-	50	50	50
7,800	22,315	6,500	5,000	-	14-4120-580000	Professional Services	-	6,500	6,500	6,500
36,219	42,086	45,566	42,799	-	14-4120-590000	Internal Chrg-Admin Support Services	-	52,963	52,963	52,963
-	4,095	12,000	12,000	-	14-4120-592000	Community Support	-	12,000	12,000	12,000
49,898	74,550	72,741	69,651	-		Total Materials and Services	-	82,801	82,801	82,801
-	-	540,257	-	-	14-4120-601000	EDRLF Loans	-	809,944	809,944	809,944
5,000	225,000	60,000	-	-	14-4120-602000	Housing Authority Loans	-	-	-	-
-	-	100,000	100,000	-	14-4120-602100	YC Housing Authority Grant	-	100,000	100,000	100,000
899	1,635	-	-	-	14-4120-610000	Capital Outlay	-	78,500	78,500	78,500
5,899	226,635	700,257	100,000	-		Total Capital Outlay	-	988,444	988,444	988,444
<b>97,118</b>	<b>343,833</b>	<b>817,425</b>	<b>214,078</b>	<b>0.50</b>	<b>4120</b>	<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>0.50</b>	<b>1,117,438</b>	<b>1,117,438</b>	<b>1,117,438</b>
<b>9170 TRANSFERS</b>										
-	-	165,000	165,000	-	14-9170-901000	Transfer-General Fund	-	-	-	-
1,857	1,889	1,880	1,880	-	14-9170-909000	Transfer-Debt Service	-	1,869	1,869	1,869
-	-	5,106	5,106	-	14-9170-938000	Transfer-CDBG Grant	-	-	-	-
<b>1,857</b>	<b>1,889</b>	<b>171,986</b>	<b>171,986</b>	<b>-</b>	<b>9170</b>	<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>1,869</b>	<b>1,869</b>	<b>1,869</b>
<b>9180 RESERVES</b>										
-	-	1,829	-	-	14-9180-800000	Contingency	-	-	-	-
<b>-</b>	<b>-</b>	<b>1,829</b>	<b>-</b>	<b>-</b>	<b>9180</b>	<b>TOTAL RESERVES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>98,975</b>	<b>345,722</b>	<b>991,240</b>	<b>386,064</b>	<b>0.50</b>	<b>FUND 14</b>	<b>TOTAL ECON DEVELOPMENT FUND</b>	<b>0.50</b>	<b>1,119,307</b>	<b>1,119,307</b>	<b>1,119,307</b>
819,474	657,371	-	860,307			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FUND 15 PROPRIETARY DEBT SERVICE FUND</b>										
<b>REVENUES</b>										
803,542	644,977	125,043	129,214	-	15-0000-300000	Beg F/B-Net Working Capital	-	-	-	-
-	-	-	113,500	-	15-0000-360000	Miscellaneous Revenue	-	-	-	-
16,798	4,522	2,060	2,286	-	15-0000-361000	Interest Earned	-	-	-	-
5,914	7,775	-	1,101	-	15-0000-361004	Interest-Other Investments	-	-	-	-
247,660	71,717	310,045	250,001	-	15-0000-390006	Transfer In-Wastewater Fund	-	352,960	352,960	352,960
-	104,970	286,767	262,707	-	15-0000-390007	Transfer In-Water Fund	-	411,044	411,044	411,044
50,846	53,118	112,021	51,986	-	15-0000-390046	Transfer In-Wastewater SDC	-	152,830	152,830	152,830
27,379	28,602	818,574	363,072	-	15-0000-390047	Transfer In-Water SDC	-	874,365	874,365	874,365
168,940	9,314,815	7,124,990	-	-	15-0000-393000	OECD: Loan Proceeds	-	8,817,000	8,817,000	8,817,000
<b>1,321,079</b>	<b>10,230,496</b>	<b>8,779,500</b>	<b>1,173,867</b>	-		<b>TOTAL REVENUES</b>	-	<b>10,608,199</b>	<b>10,608,199</b>	<b>10,608,199</b>
<b>DEBT SERVICE 91XX</b>										
<b>9150 PRINCIPAL</b>										
175,167	181,072	187,004	187,004	-	15-9150-602001	OECD: Water Reservoir	-	192,964	192,964	192,964
151,098	156,881	162,687	162,687	-	15-9150-603001	OECD: Composter / Headworks	-	168,518	168,518	168,518
-	9,280,000	-	-	-	15-9150-605000	Interim Financing WTP Exp/Parallel River Line	-	-	-	-
-	-	329,143	168,711	-	15-9150-606000	OECD: WTP Expansion/Well #8	-	234,812	234,812	234,812
-	-	127,176	66,378	-	15-9150-607000	OECD: Parallel River Line	-	90,778	90,778	90,778
-	-	7,124,990	-	-	15-9150-608000	OECD: Interim Financing Effluent Reuse	-	8,817,000	8,817,000	8,817,000
42,454	47,774	48,111	48,111	-	15-9150-698002	OECD: Fernwood Rd Improvements	-	48,473	48,473	48,473
<b>368,719</b>	<b>9,665,727</b>	<b>7,979,111</b>	<b>632,891</b>	-	<b>9150</b>	<b>TOTAL PRINCIPAL</b>	-	<b>9,552,545</b>	<b>9,552,545</b>	<b>9,552,545</b>
<b>9160 INTEREST</b>										
175,050	169,795	164,364	164,363	-	15-9160-602001	OECD: Water Reservoir	-	158,753	158,753	158,753
96,562	92,029	87,323	87,323	-	15-9160-603001	OECD: Composter / Headworks	-	82,442	82,442	82,442
-	139,785	-	-	-	15-9160-605000	Interim Financing WTP Exp/Parallel River Line	-	-	-	-
-	-	195,532	184,333	-	15-9160-606000	OECD: WTP Expansion/Well #8	-	269,752	269,752	269,752
-	-	81,162	73,089	-	15-9160-607000	OECD: Parallel River Line	-	106,979	106,979	106,979
-	-	240,140	-	-	15-9160-608000	OECD: Int Fin Interest Effluent Reuse	-	408,000	408,000	408,000
35,771	33,946	31,868	31,868	-	15-9160-698002	OECD: Fernwood Rd Improvements	-	29,728	29,728	29,728
<b>307,383</b>	<b>435,555</b>	<b>800,389</b>	<b>540,976</b>	-	<b>9160</b>	<b>INTEREST</b>	-	<b>1,055,654</b>	<b>1,055,654</b>	<b>1,055,654</b>
<b>676,102</b>	<b>10,101,282</b>	<b>8,779,500</b>	<b>1,173,867</b>	-		<b>TOTAL DEBT SERVICE</b>	-	<b>10,608,199</b>	<b>10,608,199</b>	<b>10,608,199</b>
<b>676,102</b>	<b>10,101,282</b>	<b>8,779,500</b>	<b>1,173,867</b>	-	<b>FUND 15</b>	<b>TOTAL PROP DEBT SERVICE FUND</b>	-	<b>10,608,199</b>	<b>10,608,199</b>	<b>10,608,199</b>
644,977	129,214	-	-			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
					<b>FUND 16</b>	<b>PUBLIC SAFETY FUND</b>				
					<b>REVENUES</b>					
-	-	-	-	-	16-0000-3xxxxx	Public Safety Fee	-	-	163,800	163,800
-	-	-	-	-		<b>TOTAL REVENUES</b>	-	-	<b>163,800</b>	<b>163,800</b>
					<b>2120</b>	<b>PATROL</b>				
-	-	-	-	-	16-2120-431000	Officer Salaries	3.00	-	65,376	65,376
-	-	-	-	-	16-2120-435001	Holiday Pay	-	-	5,000	5,000
-	-	-	-	-	16-2120-441000	FICA/Medicare	-	-	5,384	5,384
-	-	-	-	-	16-2120-442000	Workers Compensation	-	-	1,927	1,927
-	-	-	-	-	16-2120-443000	Unemployment	-	-	175	175
-	-	-	-	-	16-2120-444000	Retirement-PERS	-	-	11,148	11,148
-	-	-	-	-	16-2120-444002	Retirement-Pension Bond	-	-	2,464	2,464
-	-	-	-	-	16-2120-445000	Health/Life/LTD	-	-	26,826	26,826
-	-	-	-	-		Total Personal Services	3.00	-	118,300	118,300
-	-	-	-	-	16-2120-512000	Uniforms	-	-	1,500	1,500
-	-	-	-	-	16-2120-523000	Supplies	-	-	1,200	1,200
-	-	-	-	-	16-2120-525000	Travel & Training	-	-	2,100	2,100
-	-	-	-	-	16-2120-562000	Fuel	-	-	3,000	3,000
-	-	-	-	-	16-2120-590000	Internal Chrg-Admin Support Serv	-	-	12,711	12,711
-	-	-	-	-		Total Materials and Services	-	-	20,511	20,511
-	-	-	-	-	<b>2120</b>	<b>TOTAL PATROL</b>	<b>3.00</b>	-	<b>138,811</b>	<b>138,811</b>
					<b>9180</b>	<b>RESERVES</b>				
-	-	-	-	-	16-9180-800000	Contingency	-	-	24,989	24,989
-	-	-	-	-	<b>9180</b>	<b>TOTAL RESERVES</b>	-	-	<b>24,989</b>	<b>24,989</b>
-	-	-	-	-	<b>FUND 16</b>	<b>TOTAL PUBLIC SAFETY FUND</b>	<b>3.00</b>	-	<b>163,800</b>	<b>163,800</b>
						ENDING FUND BALANCE				

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FUND 17 STORM WATER FUND</b>										
<b>REVENUES</b>										
267,633	390,471	399,907	551,272	-	17-0000-300000	Beg F/B-Net Working Capital	-	522,380	522,380	522,380
617	198	-	-	-	17-0000-338000	Reimb Costs-Veh Repair-Materials	-	-	-	-
4,355	4,477	2,000	200	-	17-0000-338002	Reimb Costs-Capital Project	-	-	-	-
28,651	35,356	20,000	55,000	-	17-0000-342004	Dev Review and Inspection Fee	-	20,000	20,000	20,000
417,362	450,431	470,000	470,000	-	17-0000-348000	User Fees	-	480,000	480,000	480,000
18	305	-	-	-	17-0000-360000	Miscellaneous Revenues	-	-	-	-
12,549	22,909	10,000	28,950	-	17-0000-361000	Interest Earned	-	11,500	11,500	11,500
<b>731,185</b>	<b>904,147</b>	<b>901,907</b>	<b>1,105,422</b>	-		<b>TOTAL REVENUES</b>	-	<b>1,033,880</b>	<b>1,033,880</b>	<b>1,033,880</b>
<b>1320 UTILITY BILLING</b>										
12,124	13,161	8,904	8,813	0.25	17-1320-420000	Clerical Salaries	-	-	-	-
1,049	997	681	663	-	17-1320-441000	FICA/Medicare	-	-	-	-
47	50	37	33	-	17-1320-442000	Worker's Comp	-	-	-	-
27	27	22	18	-	17-1320-443000	Unemployment	-	-	-	-
-	1,974	1,460	1,445	-	17-1320-444001	Retirement-Principal	-	-	-	-
-	1,941	2,829	1,423	-	17-1320-445000	Health/Life/LTD	-	-	-	-
<b>13,247</b>	<b>18,150</b>	<b>13,933</b>	<b>12,395</b>	<b>0.25</b>		<b>Total Personal Services</b>	-	-	-	-
15	-	430	250	-	17-1320-510000	Office Supplies	-	-	-	-
-	-	2,553	2,400	-	17-1320-511000	Postage	-	-	-	-
-	-	640	640	-	17-1320-515000	Printing & Advertising	-	-	-	-
-	-	20	20	-	17-1320-523000	Supplies	-	-	-	-
-	-	160	160	-	17-1320-525000	Travel & Training	-	-	-	-
-	-	1,420	1,800	-	17-1320-532000	Bank Fees	-	-	-	-
337	-	275	400	-	17-1320-533000	Contractual Services	-	-	-	-
-	958	700	681	-	17-1320-533045	Maintenance Agreements	-	-	-	-
-	-	50	50	-	17-1320-566000	Equip Repair & Maintenance	-	-	-	-
-	-	95	95	-	17-1320-575000	Bond Registration Costs	-	-	-	-
1,491	7,807	8,817	8,282	-	17-1320-590000	Internal Chrg-Admin Support Services	-	-	-	-
1,500	2,000	2,000	2,000	-	17-1320-590002	Internal Chrg-Computers	-	-	-	-
<b>3,343</b>	<b>10,765</b>	<b>17,160</b>	<b>16,778</b>	-		<b>Total Materials and Services</b>	-	-	-	-
<b>16,590</b>	<b>28,915</b>	<b>31,093</b>	<b>29,173</b>	<b>0.25</b>	<b>1320</b>	<b>TOTAL UTILITY BILLING</b>	-	-	-	-
<b>16,590</b>	<b>28,915</b>	<b>31,093</b>	<b>29,173</b>	<b>0.25</b>		<b>TOTAL UTILITY BILLING DEPT</b>	-	-	-	-
<b>PUBLIC WORKS 51XX</b>										
<b>5113 CAP PROJ ENGINEERING</b>										
20,495	21,717	23,215	23,855	0.25	17-5113-410000	Administrative Salaries	0.25	23,909	23,909	23,909
4,253	4,321	5,250	8,611	-	17-5113-432000	Engineering Salaries	0.50	29,970	29,970	29,970
205	210	-	-	-	17-5113-440000	Misc Fringe Benefits	-	-	-	-
1,880	1,982	2,178	2,468	-	17-5113-441000	FICA/Medicare	-	4,122	4,122	4,122
129	189	453	224	-	17-5113-442000	Workers Comp	-	460	460	460
47	52	71	65	-	17-5113-443000	Unemployment	-	135	135	135
2,363	3,823	3,623	3,778	-	17-5113-444000	Retirement-PERS	-	3,731	3,731	3,731
-	-	-	-	-	17-5113-444001	Retirement-Principal	-	4,005	4,005	4,005
383	384	572	596	-	17-5113-444002	Retirement-Pension Bond	-	824	824	824
3,519	3,644	4,010	4,005	-	17-5113-445000	Health/Life/LTD	-	12,098	12,098	12,098
<b>33,274</b>	<b>36,322</b>	<b>39,372</b>	<b>43,602</b>	<b>0.25</b>		<b>Total Personal Services</b>	<b>0.75</b>	<b>79,254</b>	<b>79,254</b>	<b>79,254</b>
240	310	3,000	800	-	17-5113-510000	Office Supplies	-	3,000	3,000	3,000
60	32	200	100	-	17-5113-515000	Printing & Advertising	-	200	200	200
1,029	1,032	2,000	2,000	-	17-5113-520000	Due & Meetings	-	2,000	2,000	2,000
687	3,448	3,000	1,000	-	17-5113-523000	Supplies	-	3,000	3,000	3,000
95	8	6,200	6,500	-	17-5113-525000	Travel & Training	-	6,200	6,200	6,200
31	31	-	-	-	17-5113-526000	Employee Testing	-	-	-	-
-	2	100	100	-	17-5113-532000	Bank Fees	-	100	100	100
-	489	4,500	3,000	-	17-5113-533000	Contractual Services	-	30,000	30,000	30,000
-	-	-	-	-	17-5113-533045	<b>Maintenance Agreements</b>	-	<b>8,750</b>	<b>8,750</b>	<b>8,750</b>
-	-	100	100	-	17-5113-551000	Book & Publications	-	300	300	300
63	83	100	100	-	17-5113-562000	Fuel	-	100	100	100
-	-	200	100	-	17-5113-563000	Vehicle Maintenance	-	200	200	200
-	-	150	50	-	17-5113-566000	Equip Repair & Maintenance	-	150	150	150
-	46	50	50	-	17-5113-576000	Recording Fees	-	50	50	50
3,573	130	5,000	5,000	-	17-5113-580000	Professional Services	-	-	-	-
-	6,400	6,400	6,400	-	17-5113-590001	Internal Chrg-Veh/Equip	-	5,900	5,900	5,900
2,500	500	500	500	-	17-5113-590002	Internal Chrg-Computers	-	500	500	500
<b>8,278</b>	<b>12,511</b>	<b>31,500</b>	<b>25,800</b>	-		<b>Total Materials and Services</b>	-	<b>60,450</b>	<b>60,450</b>	<b>60,450</b>

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
-	1,096	1,750	-	-	17-5113-610000	Capital Outlay	-	4,750	4,750	4,750
-	1,096	1,750	-	-		Total Capital Outlay	-	4,750	4,750	4,750
<b>41,552</b>	<b>49,929</b>	<b>72,622</b>	<b>69,402</b>	<b>0.25</b>	<b>5113</b>	<b>TOTAL CAP PROJ ENGINEERING</b>	<b>0.75</b>	<b>144,454</b>	<b>144,454</b>	<b>144,454</b>
					<b>5170</b>	<b>STORM WATER MAINTENANCE</b>				
16,177	16,777	19,307	19,000	0.30	17-5170-410000	Administrative Salaries	0.25	18,319	18,319	18,319
101,851	106,082	116,096	115,000	2.58	17-5170-431000	Maintenance Salaries	3.58	170,955	170,955	170,955
4,896	768	12,000	11,000	-	17-5170-433000	Summer Help	-	12,000	12,000	12,000
1,453	1,009	1,095	800	-	17-5170-436000	Standby Pay	-	1,095	1,095	1,095
-	283	288	283	-	17-5170-436100	Uniform Allowance	-	383	383	383
-	600	600	600	-	17-5170-438000	Longevity	-	1,080	1,080	1,080
9,259	9,441	11,428	11,428	-	17-5170-441000	FICA/Medicare	-	15,593	15,593	15,593
5,241	5,391	9,208	7,500	-	17-5170-442000	Workers Comp	-	6,047	6,047	6,047
230	251	375	350	-	17-5170-443000	Unemployment	-	511	511	511
18,156	20,773	22,223	22,750	-	17-5170-444001	Retirement-Principal	-	31,076	31,076	31,076
20,326	21,068	25,570	29,000	-	17-5170-445000	Health/Life/LTD	-	41,320	41,320	41,320
<b>177,589</b>	<b>182,443</b>	<b>218,190</b>	<b>217,711</b>	<b>2.88</b>		<b>Total Personal Services</b>	<b>3.83</b>	<b>298,379</b>	<b>298,379</b>	<b>298,379</b>
1,048	1,101	1,000	1,000	-	17-5170-510000	Office Supplies	-	1,500	1,500	1,500
1,169	760	1,500	1,500	-	17-5170-512000	Uniforms	-	1,500	1,500	1,500
31	436	1,300	1,200	-	17-5170-520000	Dues & Meetings	-	1,300	1,300	1,300
4,159	5,522	5,000	4,500	-	17-5170-523000	Supplies & Small Tools	-	5,000	5,000	5,000
10	257	500	400	-	17-5170-524000	Safety Program	-	500	500	500
510	503	3,850	3,600	-	17-5170-525000	Travel & Training	-	3,850	3,850	3,850
251	290	500	500	-	17-5170-526000	Employee Testing	-	500	500	500
744	3,000	5,000	3,500	-	17-5170-533000	Contractual Services	-	5,000	5,000	5,000
-	-	-	-	-	<b>17-5170-533045</b>	<b>Maintenance Agreements</b>	-	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
-	-	50,000	25,000	-	17-5170-538702	Storm Water Repair	-	50,000	50,000	50,000
-	-	2,500	2,000	-	17-5170-540000	Utilities	-	2,500	2,500	2,500
7,692	7,390	7,500	7,800	-	17-5170-562000	Fuel	-	8,500	8,500	8,500
6,824	145	10,000	8,000	-	17-5170-563000	Vehicle Maintenance	-	10,000	10,000	10,000
431	3,008	3,000	2,500	-	17-5170-566000	Equip Repair & Maintenance	-	3,000	3,000	3,000
12,810	6,502	18,000	7,500	-	17-5170-567000	Pipe & Materials	-	18,000	18,000	18,000
19,390	38,512	43,392	40,757	-	17-5170-590000	Internal Chrg-Admin Support Services	-	77,906	77,906	77,906
17,750	17,750	17,750	17,750	-	17-5170-590001	Internal Chrg-Veh/Equip	-	20,000	20,000	20,000
2,500	2,500	2,500	2,500	-	17-5170-590002	Internal Chrg-Computers	-	2,500	2,500	2,500
<b>75,319</b>	<b>87,676</b>	<b>173,292</b>	<b>130,007</b>	<b>-</b>		<b>Total Materials and Services</b>	<b>-</b>	<b>213,556</b>	<b>213,556</b>	<b>213,556</b>
1,100	-	3,750	4,249	-	17-5170-610000	Capital Outlay	-	-	-	-
344	-	-	-	-	17-5170-610100	Capital Outlay-Computers	-	-	-	-
<b>1,444</b>	<b>-</b>	<b>3,750</b>	<b>4,249</b>	<b>-</b>		<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>254,352</b>	<b>270,119</b>	<b>395,232</b>	<b>351,967</b>	<b>2.88</b>	<b>5170</b>	<b>TOTAL STORM WATER MAINT</b>	<b>3.83</b>	<b>511,935</b>	<b>511,935</b>	<b>511,935</b>
<b>295,904</b>	<b>320,048</b>	<b>467,854</b>	<b>421,369</b>	<b>3.13</b>		<b>TOTAL PUBLIC WORKS (STORM)</b>	<b>4.58</b>	<b>656,389</b>	<b>656,389</b>	<b>656,389</b>
					<b>9170</b>	<b>NONDEPARTMENTAL 91XX TRANSFERS</b>				
28,220	3,912	150,000	132,500	-	17-9170-904000	Transfer-Capital Projects	-	162,000	162,000	162,000
<b>28,220</b>	<b>3,912</b>	<b>150,000</b>	<b>132,500</b>	<b>-</b>	<b>9170</b>	<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>162,000</b>	<b>162,000</b>	<b>162,000</b>
					<b>9180</b>	<b>RESERVES</b>				
-	-	252,960	-	-	17-9180-800000	Contingency	-	215,491	215,491	215,491
<b>-</b>	<b>-</b>	<b>252,960</b>	<b>-</b>	<b>-</b>	<b>9180</b>	<b>TOTAL RESERVES</b>	<b>-</b>	<b>215,491</b>	<b>215,491</b>	<b>215,491</b>
<b>28,220</b>	<b>3,912</b>	<b>402,960</b>	<b>132,500</b>	<b>-</b>		<b>TOTAL NONDEPARTMENTAL</b>	<b>-</b>	<b>377,491</b>	<b>377,491</b>	<b>377,491</b>
<b>340,714</b>	<b>352,875</b>	<b>901,907</b>	<b>583,042</b>	<b>3.38</b>	<b>FUND 17</b>	<b>TOTAL STORM WATER FUND</b>	<b>4.58</b>	<b>1,033,880</b>	<b>1,033,880</b>	<b>1,033,880</b>
390,471	551,272	-	522,380			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FUND 18 STREET CAPITAL PROJECTS REVENUES</b>										
34,008	20,948	-	102	-	18-0000-300000	Beg F/B-Net Working Capital	-	166,042	166,042	166,042
-	50,000	20,000	10,000	-	18-0000-334033	Grants	-	10,000	10,000	10,000
-	-	-	155,290	-	18-0000-349010	Payments in Lieu	-	-	-	-
-	2,000	-	-	-	18-0000-360000	Miscellaneous Revenues	-	-	-	-
1,381	469	-	10,650	-	18-0000-361000	Interest Earned	-	8,200	8,200	8,200
53,455	124,034	29,000	29,000	-	18-0000-390002	Transfer In-Street Fund	-	30,000	30,000	30,000
-	-	-	-	-	18-0000-390004	Transfer In-Proprietary Capital Project	-	10,026	10,026	10,026
670,990	940,695	4,254,383	3,597,547	-	18-0000-390042	Transfer In-Street Development	-	1,929,000	1,929,000	1,929,000
<b>759,834</b>	<b>1,138,146</b>	<b>4,303,383</b>	<b>3,802,589</b>	-		<b>TOTAL REVENUES</b>	-	<b>2,153,268</b>	<b>2,153,268</b>	<b>2,153,268</b>
<b>5150 CAPITAL PROJECTS</b>										
35,750	49,196	-	-	-	18-5150-702101	Street Improvements	-	-	-	-
509,742	231,691	922,000	300,000	-	18-5150-702103	Street Oversizing Reimbursement	-	-	-	-
15,336	31,610	-	-	-	18-5150-702105	Sidewalk Intersections/ADA	-	-	-	-
(1,026)	-	-	-	-	18-5150-702109	Transportation Plan Update	-	-	-	-
-	-	-	740,000	-	18-5150-702122	Villa Road Improvements	-	100,000	100,000	100,000
-	53,591	-	-	-	18-5150-702135	Illinois/Main Intersection	-	-	-	-
-	1,119	-	-	-	18-5150-702143	Foothills & Mt View @ College	-	-	-	-
17,263	-	-	-	-	18-5150-702147	N Arterial, Main To City Limit	-	-	-	-
159,453	726,139	2,500,000	2,426,837	-	18-5150-702148	Northern Arterial-S-Curve	-	-	-	-
-	2,890	200,000	78,210	-	18-5150-702149	Main Street LID-Illinois to Lynn	-	500,000	500,000	500,000
2,368	41,808	-	99	-	18-5150-702150	Oak Knoll Traffic Circle	-	-	-	-
-	-	40,000	20,000	-	18-5150-702151	Downtown Revitalization Project	-	30,000	30,000	30,000
-	-	9,000	9,000	-	18-5150-702152	Sprngbrk Bikelanes-Middlebrook-Hwy 99w	-	10,000	10,000	10,000
-	-	60,000	45,000	-	18-5150-702153	Vehicle Maintenance Enclosure	-	-	-	-
-	-	572,383	-	-	18-5150-702154	2nd Street - 219 to Springbrook	-	300,000	300,000	300,000
-	-	-	7,500	-	18-5150-702155	Columbia Drive LID	-	154,000	154,000	154,000
-	-	-	-	-	18-5150-702156	Crestview Drive Improvements	-	800,000	800,000	800,000
-	-	-	9,901	-	18-5150-731101	PW Maintenance Property Purchase	-	75,000	75,000	75,000
<b>738,886</b>	<b>1,138,044</b>	<b>4,303,383</b>	<b>3,636,547</b>	-	<b>5150</b>	<b>TOTAL CAPITAL PROJECTS</b>	-	<b>1,969,000</b>	<b>1,969,000</b>	<b>1,969,000</b>
<b>9180 RESERVES</b>										
-	-	-	-	-	18-9180-830000	Contingency - Payments in Lieu	-	184,268	184,268	184,268
<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	-	<b>9180</b>	<b>TOTAL RESERVES</b>	-	<b>184,268</b>	<b>184,268</b>	<b>184,268</b>
<b>738,886</b>	<b>1,138,044</b>	<b>4,303,383</b>	<b>3,636,547</b>	-	<b>FUND 18</b>	<b>TOTAL STREET CAPITAL PROJECTS</b>	-	<b>2,153,268</b>	<b>2,153,268</b>	<b>2,153,268</b>
20,948	102	-	166,042	-		ENDING FUND BALANCE	-	-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FUND 22 LIBRARY GIFT AND MEMORIAL REVENUES</b>										
33,948	25,681	17,806	35,875	-	22-0000-300000	Beg F/B-Net Working Capital	-	20,075	20,075	20,075
-	2,980	3,600	3,700	-	22-0000-334003	Ready to Read Grant	-	3,800	3,800	3,800
3,004	-	25,000	5,000	-	22-0000-334034	Grants	-	25,000	25,000	25,000
-	13,861	200,000	8,000	-	22-0000-334054	Children's Room Remodel/Grants	-	200,000	200,000	200,000
1,216	1,214	1,500	1,700	-	22-0000-361000	Interest Earned	-	500	500	500
-	57	-	400	-	22-0000-361003	Interest-Children's Room	-	-	-	-
13,666	21,790	29,500	20,000	-	22-0000-367000	Library Donations	-	29,500	29,500	29,500
<b>51,834</b>	<b>65,583</b>	<b>277,406</b>	<b>74,675</b>	-		<b>TOTAL REVENUES</b>	-	<b>278,875</b>	<b>278,875</b>	<b>278,875</b>
<b>3110 LIBRARY ADMINISTRATION</b>										
2,449	3,061	4,000	4,000	-	22-3110-523000	Supplies	-	4,000	4,000	4,000
-	3,400	3,600	3,600	-	22-3110-533003	Ready to Read Grant	-	3,800	3,800	3,800
3,292	5	16,000	16,000	-	22-3110-533034	Misc Grants	-	16,000	16,000	16,000
-	13	-	8,000	-	22-3110-533054	Children's Room Remodel Project	-	5,000	5,000	5,000
10,842	13,699	15,000	15,000	-	22-3110-542000	Library Programs	-	15,000	15,000	15,000
8,275	1,446	10,000	3,000	-	22-3110-551000	Books & Periodicals	-	10,000	10,000	10,000
1,295	222	1,000	1,000	-	22-3110-551001	Audio-Visual	-	1,000	1,000	1,000
<b>26,153</b>	<b>21,846</b>	<b>49,600</b>	<b>50,600</b>	-		<b>Total Materials and Services</b>	-	<b>54,800</b>	<b>54,800</b>	<b>54,800</b>
-	7,862	35,000	4,000	-	22-3110-610000	Capital Outlay	-	50,000	50,000	50,000
-	7,862	35,000	4,000	-		<b>Total Capital Outlay</b>	-	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>26,153</b>	<b>29,708</b>	<b>84,600</b>	<b>54,600</b>	-	<b>3110</b>	<b>TOTAL LIBRARY ADMIN</b>	-	<b>104,800</b>	<b>104,800</b>	<b>104,800</b>
<b>9180 RESERVES</b>										
-	-	17,806	-	-	22-9180-800000	Contingency	-	174,075	174,075	174,075
-	-	175,000	-	-	22-9180-810000	Contingency - Children's Room Remodel	-	-	-	-
-	-	<b>192,806</b>	-	-	<b>9180</b>	<b>TOTAL RESERVES</b>	-	<b>174,075</b>	<b>174,075</b>	<b>174,075</b>
<b>26,153</b>	<b>29,708</b>	<b>277,406</b>	<b>54,600</b>	-	<b>FUND 22</b>	<b>TOTAL LIB GIFT AND MEMORIAL</b>	-	<b>278,875</b>	<b>278,875</b>	<b>278,875</b>
25,681	35,875	-	20,075			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
					<b>FUND 23</b>	<b>CABLE TV FUND</b>				
					<b>REVENUES</b>					
119,441	109,371	83,803	86,967	-	23-0000-300000	Beg F/B-Net Working Capital	-	71,567	71,567	71,567
10,000	10,000	10,000	10,000	-	23-0000-360000	Miscellaneous Revenues	-	10,000	10,000	10,000
4,788	4,495	5,000	4,600	-	23-0000-361000	Interest Earned	-	1,800	1,800	1,800
<b>134,229</b>	<b>123,866</b>	<b>98,803</b>	<b>101,567</b>	-		<b>TOTAL REVENUES</b>	-	<b>83,367</b>	<b>83,367</b>	<b>83,367</b>
					<b>1610</b>					
24,858	36,899	30,000	30,000	-	23-1610-592000	Community Support	-	83,367	83,367	83,367
24,858	36,899	30,000	30,000	-		Total Materials and Services	-	83,367	83,367	83,367
<b>24,858</b>	<b>36,899</b>	<b>30,000</b>	<b>30,000</b>	-	<b>1610</b>		-	<b>83,367</b>	<b>83,367</b>	<b>83,367</b>
					<b>9180</b>	<b>RESERVES</b>				
-	-	68,803	-	-	23-9180-800000	Contingency	-	-	-	-
<b>-</b>	<b>-</b>	<b>68,803</b>	<b>-</b>	<b>-</b>	<b>9170</b>	<b>TOTAL RESERVES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>24,858</b>	<b>36,899</b>	<b>98,803</b>	<b>30,000</b>	-	<b>FUND 23</b>	<b>TOTAL CABLE TV FUND</b>	-	<b>83,367</b>	<b>83,367</b>	<b>83,367</b>
109,371	86,967	-	71,567			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

<b>ACTUAL 2005-06</b>	<b>ACTUAL 2006-07</b>	<b>ADOPTED 2007-08</b>	<b>ESTIMATED ACTUAL</b>	<b>FTE</b>	<b>ACCOUNT #</b>	<b>DESCRIPTION</b>	<b>FTE</b>	<b>PROPOSED 2008-09</b>	<b>APPROVED 2008-09</b>	<b>ADOPTED 2008-09</b>
					<b>FUND 24</b>	<b>ANIMAL SHELTER FUND</b>				
					<b>REVENUES</b>					
182,517	207,002	256,103	255,086	-	24-0000-300000	Beg F/B-Net Working Capital	-	321,716	321,716	321,716
3,068	4,798	3,000	10,000	-	24-0000-361000	Interest Earned	-	3,000	3,000	3,000
5,043	-	-	9,730	-	24-0000-361004	Interest-Other Investments	-	-	-	-
37,647	53,269	40,000	58,900	-	24-0000-367000	Donations	-	50,000	50,000	50,000
<b>228,275</b>	<b>265,069</b>	<b>299,103</b>	<b>333,716</b>	<b>-</b>		<b>TOTAL REVENUES</b>	<b>-</b>	<b>374,716</b>	<b>374,716</b>	<b>374,716</b>
					<b>5150</b>	<b>CAPITAL PROJECTS</b>				
21,273	9,983	299,103	12,000	-	24-5150-731008	Animal Shelter	-	374,716	374,716	374,716
<b>21,273</b>	<b>9,983</b>	<b>299,103</b>	<b>12,000</b>	<b>-</b>	<b>5150</b>	<b>TOTAL CAPITAL PROJECTS</b>	<b>-</b>	<b>374,716</b>	<b>374,716</b>	<b>374,716</b>
<b>21,273</b>	<b>9,983</b>	<b>299,103</b>	<b>12,000</b>	<b>-</b>	<b>FUND 24</b>	<b>TOTAL ANIMAL SHELTER FUND</b>	<b>-</b>	<b>374,716</b>	<b>374,716</b>	<b>374,716</b>
207,002	255,086	-	321,716			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FUND 26 WASTEWATER REPLACEMENT AND RESERVE FUND</b>										
<b>REVENUES</b>										
1,467,742	1,590,289	1,292,839	1,791,970	-	26-0000-300000	Beg F/B-Net Working Capital	-	1,755,331	1,755,331	1,755,331
-	650	-	-	-	26-0000-360000	Miscellaneous Revenues	-	-	-	-
54,379	81,785	-	90,000	-	26-0000-361000	Interest Earned	-	36,000	36,000	36,000
2,648	4,506	-	3,545	-	26-0000-361004	Interest-Other Investments	-	-	-	-
-	-	11,351	11,351	-	26-0000-370610	Internal Rev-Computer Replacement	-	10,350	10,350	10,350
-	-	31,500	31,500	-	26-0000-370620	Internal Rev-Vehicle Replacement	-	35,400	35,400	35,400
18,350	10,851	-	-	-	26-0000-390000	Computer Replacement Charges	-	-	-	-
31,500	31,500	-	-	-	26-0000-390001	Vehicle Replacement Charges	-	-	-	-
492,468	550,000	160,000	160,000	-	26-0000-390006	Transfer In-Wastewater Fund	-	600,000	600,000	600,000
-	-	-	-	-	26-0000-390032	Transfer From Vehicle/Equip	-	-	-	-
<b>2,067,087</b>	<b>2,269,581</b>	<b>1,495,690</b>	<b>2,088,366</b>	-		<b>TOTAL REVENUES</b>	-	<b>2,437,081</b>	<b>2,437,081</b>	<b>2,437,081</b>
<b>5110 PUBLIC WORKS</b>										
-	-	100,000	75,000	-	26-5110-610000	Capital Outlay-Ops Equip	-	100,000	100,000	100,000
-	-	8,655	-	-	26-5110-610003	Capital Outlay-Eng Veh/Equip	-	-	-	-
-	-	46,078	37,400	-	26-5110-610006	Capital Outlay-Ops Veh	-	-	-	-
-	-	21,821	10,500	-	26-5110-610103	Capital Outlay-Eng Computer	-	2,000	2,000	2,000
-	-	21,750	2,635	-	26-5110-610106	Capital Outlay-Ops Computer	-	14,500	14,500	14,500
-	-	<b>198,304</b>	<b>125,535</b>	-	<b>5110</b>	<b>TOTAL CAPITAL OUTLAY</b>	-	<b>116,500</b>	<b>116,500</b>	<b>116,500</b>
<b>5131 WASTEWATER PLANT OP</b>										
102,627	37,544	-	-	-	26-5131-610000	Capital Outlay-Ops Equip	-	-	-	-
58,424	41,419	-	-	-	26-5131-610006	Capital Outlay-Ops Veh	-	-	-	-
1,089	-	-	-	-	26-5131-610103	Capital Outlay-Eng Computer	-	-	-	-
2,998	6,203	-	-	-	26-5131-610106	Capital Outlay-Ops Computer	-	-	-	-
<b>165,138</b>	<b>85,166</b>	<b>-</b>	<b>-</b>	-	<b>5131</b>	<b>TOTAL CAPITAL OUTLAY</b>	-	<b>-</b>	<b>-</b>	<b>-</b>
<b>9170 TRANSFERS</b>										
220,467	392,445	450,000	182,500	-	26-9170-904000	Transfer-Capital Projects	-	1,733,698	1,733,698	1,733,698
91,193	-	-	-	-	26-9170-932000	Transfer-Vehicle/Equip Replace	-	-	-	-
-	-	25,000	25,000	-	26-9170-936000	Transfer-WW Financed CIPs	-	-	-	-
<b>311,660</b>	<b>392,445</b>	<b>475,000</b>	<b>207,500</b>	-	<b>9170</b>	<b>TOTAL TRANSFERS</b>	-	<b>1,733,698</b>	<b>1,733,698</b>	<b>1,733,698</b>
<b>9180 RESERVES</b>										
-	-	822,386	-	-	26-9180-850000	Reserve For Wastewater Improvement	-	502,851	502,851	502,851
-	-	-	-	-	26-9180-830000	Reserve for Capital Outlay	-	84,032	84,032	84,032
-	-	<b>822,386</b>	<b>-</b>	-	<b>9180</b>	<b>TOTAL RESERVES</b>	-	<b>586,883</b>	<b>586,883</b>	<b>586,883</b>
<b>476,798</b>	<b>477,611</b>	<b>1,495,690</b>	<b>333,035</b>	-	<b>FUND 26</b>	<b>TOTAL WASTEWATER REPLACE FUND</b>	-	<b>2,437,081</b>	<b>2,437,081</b>	<b>2,437,081</b>
1,590,289	1,791,970	-	1,755,331	-		ENDING FUND BALANCE	-	-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FUND 27 WATER REPLACEMENT AND RESERVE FUND</b>										
<b>REVENUES</b>										
933,263	1,230,588	1,241,837	1,600,974	-	27-0000-300000	Beg F/B-Net Working Capital	-	1,628,424	1,628,424	1,628,424
40,009	71,751	-	83,000	-	27-0000-361000	Interest Earned	-	33,000	33,000	33,000
-	-	10,252	10,252	-	27-0000-370610	Internal Rev-Computer Replacement	-	4,750	4,750	4,750
-	-	13,500	13,500	-	27-0000-370620	Internal Rev-Vehicle Replacement	-	13,400	13,400	13,400
11,300	10,252	-	-	-	27-0000-390000	Computer Replacement Charges	-	-	-	-
19,500	13,500	-	-	-	27-0000-390001	Vehicle Replacement Charges	-	-	-	-
667,542	600,000	380,000	380,000	-	27-0000-390007	Transfer In-Water Fund	-	2,200,000	2,200,000	2,200,000
<b>1,671,614</b>	<b>1,926,091</b>	<b>1,645,589</b>	<b>2,087,726</b>	-		<b>TOTAL REVENUES</b>	-	<b>3,879,574</b>	<b>3,879,574</b>	<b>3,879,574</b>
<b>5110 PUBLIC WORKS</b>										
-	-	75,000	50,000	-	27-5110-610000	Capital Outlay-Ops Equip	-	75,000	75,000	75,000
-	-	25,805	22,000	-	27-5110-610003	Capital Outlay-Eng Veh/Equip	-	-	-	-
-	-	14,074	-	-	27-5110-610007	Capital Outlay-Ops Veh	-	-	-	-
-	-	13,763	7,500	-	27-5110-610103	Capital Outlay-Eng Computer	-	2,000	2,000	2,000
-	-	6,538	4,052	-	27-5110-610107	Capital Outlay-Ops Computer	-	1,500	1,500	1,500
-	-	135,180	83,552	-	<b>5110</b>	<b>TOTAL CAPITAL OUTLAY</b>	-	<b>78,500</b>	<b>78,500</b>	<b>78,500</b>
<b>5141 WATER PLANT OP</b>										
67,974	70,245	-	-	-	27-5141-610000	Capital Outlay-Ops Equip	-	-	-	-
21,534	2,382	-	-	-	27-5141-610003	Capital Outlay-Eng Veh/Equip	-	-	-	-
-	17,564	-	-	-	27-5141-610007	Capital Outlay-Ops Veh	-	-	-	-
7,647	-	-	-	-	27-5141-610103	Capital Outlay-Eng Computer	-	-	-	-
2,702	2,213	-	-	-	27-5141-610107	Capital Outlay-Ops Computer	-	-	-	-
99,857	92,404	-	-	-	<b>5141</b>	<b>TOTAL CAPITAL OUTLAY</b>	-	<b>-</b>	<b>-</b>	<b>-</b>
<b>9170 TRANSFERS</b>										
262,101	232,713	576,000	375,750	-	27-9170-904000	Transfer-Capital Projects	-	1,186,000	1,186,000	1,186,000
79,068	-	-	-	-	27-9170-932000	Transfer-Veh/Equip Repl-Maint	-	-	-	-
<b>341,169</b>	<b>232,713</b>	<b>576,000</b>	<b>375,750</b>	-	<b>9170</b>	<b>TOTAL TRANSFERS</b>	-	<b>1,186,000</b>	<b>1,186,000</b>	<b>1,186,000</b>
<b>9180 RESERVES</b>										
-	-	934,409	-	-	27-9180-850000	Reserve For Water Improv	-	2,569,339	2,569,339	2,569,339
-	-	-	-	-	27-9180-830000	Reserve for Capital Outlay	-	45,735	45,735	45,735
-	-	934,409	-	-	<b>9180</b>	<b>TOTAL RESERVES</b>	-	<b>2,615,074</b>	<b>2,615,074</b>	<b>2,615,074</b>
<b>441,026</b>	<b>325,117</b>	<b>1,645,589</b>	<b>459,302</b>	-	<b>FUND 27</b>	<b>TOTAL WATER REPLACE FUND</b>	-	<b>3,879,574</b>	<b>3,879,574</b>	<b>3,879,574</b>
1,230,588	1,600,974	-	1,628,424	-		ENDING FUND BALANCE	-	-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FUND 31 ADMIN / SUPPORT SERVICES</b>										
<b>REVENUES</b>										
316,276	177,977	129,659	255,595	-	31-0000-300000	Beg F/B-Net Working Capital	-	161,046	161,046	161,046
-	1,300	-	1,995	-	31-0000-334056	CCIS Grant	-	-	-	-
1,000	-	-	-	-	31-0000-335056	CCIS Grant	-	-	-	-
32,898	41,492	35,000	30,000	-	31-0000-336007	Intergovernmental Garage Chrg	-	35,000	35,000	35,000
1,805	-	3,850	400	-	31-0000-338000	Reimbursed Costs	-	-	-	-
13,000	13,645	10,000	10,000	-	31-0000-341004	Lien Search Fees	-	12,000	12,000	12,000
413	370	325	325	-	31-0000-341012	Assessment Fees	-	325	325	325
288	1,617	10,000	3,300	-	31-0000-360000	Miscellaneous Revenues	-	1,000	13,711	13,711
23,216	22,507	10,000	38,900	-	31-0000-361000	Interest Earned	-	15,500	15,500	15,500
-	89	-	-	-	31-0000-364000	Sale Of Assets	-	-	-	-
293,086	324,605	325,427	305,662	-	31-0000-370010	Internal Rev-Admin/Recorder/EM	-	387,680	387,680	387,680
101,248	121,181	135,505	127,275	-	31-0000-370050	Internal Rev-Human Resource	-	131,859	131,859	131,859
-	-	-	-	-	<b>31-0000-370075</b>	<b>Internal Rev-Utility Billing</b>	-	<b>173,709</b>	<b>173,709</b>	<b>173,709</b>
480,835	541,590	534,370	501,915	-	31-0000-370100	Internal Rev-Finance	-	560,948	560,948	560,948
356,598	381,175	380,244	357,150	-	31-0000-370125	Internal Rev-Computer Services	-	513,787	513,787	513,787
315,415	331,605	300,486	282,236	-	31-0000-370150	Internal Rev-Legal	-	378,262	378,262	378,262
240,000	280,000	267,000	250,784	-	31-0000-370200	Internal Rev-Insurance	-	267,000	267,000	267,000
225,725	252,400	280,747	263,697	-	31-0000-370300	Internal Rev-Phone/Copiers	-	245,592	245,592	245,592
139,840	153,151	150,495	141,355	-	31-0000-370400	Internal Rev-Fleet	-	162,535	162,535	162,535
344,658	351,153	424,783	398,984	-	31-0000-370500	Internal Rev-Facilities	-	427,482	427,482	427,482
300	300	-	311	-	31-0000-371000	Intergovernmental Facility Chg	-	320	320	320
609	-	-	-	-	31-0000-377000	Victims Assistance Program	-	-	-	-
<b>2,887,210</b>	<b>2,996,157</b>	<b>2,997,891</b>	<b>2,969,884</b>	-		<b>TOTAL REVENUES</b>	-	<b>3,474,045</b>	<b>3,486,756</b>	<b>3,486,756</b>
<b>CITY MANAGER'S OFFICE (12XX)</b>										
<b>1210 CITY MANAGER</b>										
106,667	109,163	114,396	128,000	1.00	31-1210-410000	Administrative Salaries	1.00	115,368	115,368	115,368
60,244	63,666	-	-	-	31-1210-420000	Clerical Salaries	-	8,351	8,351	8,351
-	-	-	-	-	31-1210-432000	Code Enforcement Salaries	1.00	37,438	37,438	37,438
-	600	-	-	-	31-1210-438000	Longevity	-	-	-	-
-	-	-	2,800	-	31-1210-440000	Misc Fringe Benefits	-	-	-	-
11,571	12,265	7,499	9,200	-	31-1210-441000	FICA/Medicare	-	11,016	11,016	11,016
487	481	331	240	-	31-1210-442000	Workers Comp	-	558	558	558
320	348	286	280	-	31-1210-443000	Unemployment	-	403	403	403
18,580	18,999	17,852	12,000	-	31-1210-444000	Retirement-PERS	-	18,274	18,274	18,274
9,246	11,954	-	-	-	31-1210-444001	Retirement-Principal	-	6,065	6,065	6,065
2,507	1,391	2,818	1,355	-	31-1210-444002	Retirement-Pension Bond	-	4,038	4,038	4,038
20,938	21,755	13,034	5,000	-	31-1210-445000	Health/Life/LTD	-	19,132	19,132	19,132
<b>230,560</b>	<b>240,622</b>	<b>156,216</b>	<b>158,875</b>	<b>1.00</b>		<b>Total Personal Services</b>	<b>2.00</b>	<b>220,643</b>	<b>220,643</b>	<b>220,643</b>
578	507	500	5,300	-	31-1210-510000	Office Supplies	-	1,500	1,500	1,500
-	-	-	-	-	31-1210-510100	Code Enforcement	-	3,100	3,100	3,100
1,452	2,279	2,000	2,450	-	31-1210-520000	Dues & Meetings	-	2,200	2,200	2,200
-	-	-	-	-	31-1210-520001	Car Allowance	-	-	-	-
6,106	5,357	9,000	7,000	-	31-1210-525000	Travel & Training	-	18,000	18,000	18,000
-	-	-	-	-	31-1210-533045	Maintenance Agreements	-	2,100	2,100	2,100
141	47	250	200	-	31-1210-551000	Books & Periodicals	-	250	250	250
50	-	500	-	-	31-1210-580000	Professional Services	-	500	500	500
49,722	35,713	-	-	-	31-1210-590000	Internal Chrg-Admin Support Services	-	-	-	-
1,500	2,000	1,000	1,000	-	31-1210-590002	Internal Chrg-Computers	-	1,000	1,000	1,000
<b>59,549</b>	<b>45,903</b>	<b>13,250</b>	<b>18,950</b>	-		<b>Total Materials and Services</b>	-	<b>28,650</b>	<b>28,650</b>	<b>28,650</b>
<b>290,109</b>	<b>286,525</b>	<b>169,466</b>	<b>177,825</b>	<b>1.00</b>	<b>1210</b>	<b>TOTAL CITY MANAGER</b>	<b>2.00</b>	<b>249,293</b>	<b>249,293</b>	<b>249,293</b>
<b>1220 HUMAN RESOURCES</b>										
27,356	28,577	58,622	58,622	1.00	31-1220-420000	Clerical Salaries	1.00	65,992	65,992	65,992
-	600	1,200	1,200	-	31-1220-438000	Longevity	-	1,200	1,200	1,200
2,029	2,128	4,576	4,576	-	31-1220-441000	FICA/Medicare	-	5,140	5,140	5,140
84	89	203	203	-	31-1220-442000	Workers Compensation	-	141	141	141
49	57	150	150	-	31-1220-443000	Unemployment	-	168	168	168
4,172	6,293	13,206	13,206	-	31-1220-444001	Retirement-Principal	-	14,700	14,700	14,700
4,998	5,214	11,446	11,446	-	31-1220-445000	Health/Life/LTD	-	11,716	11,716	11,716
<b>38,688</b>	<b>42,958</b>	<b>89,403</b>	<b>89,403</b>	<b>1.00</b>		<b>Total Personal Services</b>	<b>1.00</b>	<b>99,057</b>	<b>99,057</b>	<b>99,057</b>

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
1,013	1,202	1,500	1,500	-	31-1220-510000	Office Supplies	-	1,500	1,500	1,500
2,744	1,905	3,000	2,750	-	31-1220-520000	Dues & Meetings	-	3,000	3,000	3,000
3,948	4,988	3,000	5,000	-	31-1220-520008	Recognition	-	6,750	6,750	6,750
1,902	2,270	2,500	2,500	-	31-1220-524000	Safety Program	-	2,500	2,500	2,500
-	-	1,000	1,000	-	31-1220-524001	Risk Management	-	1,000	1,000	1,000
967	1,552	2,000	2,000	-	31-1220-525000	Travel & Training	-	2,000	2,000	2,000
500	500	575	575	-	31-1220-533045	Maintenance Agreements	-	2,700	2,700	2,700
519	851	850	800	-	31-1220-551000	Books & Publications	-	850	850	850
-	200	750	500	-	31-1220-557001	ADA Compliance	-	750	750	750
23,558	35,053	30,000	25,000	-	31-1220-580000	Professional Services	-	20,000	20,000	20,000
23,618	24,203	-	-	-	31-1220-590000	Internal Chrg-Admin Support Services	-	-	-	-
-	-	1,000	1,000	-	<b>31-1220-590002</b>	<b>Internal Chrg-Computers</b>	-	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
58,769	72,724	46,175	42,625	-		Total Materials and Services	-	42,050	42,050	42,050
<b>97,457</b>	<b>115,682</b>	<b>135,578</b>	<b>132,028</b>	<b>1.00</b>	<b>1220</b>	<b>TOTAL HUMAN RESOURCES</b>	<b>1.00</b>	<b>141,107</b>	<b>141,107</b>	<b>141,107</b>
					<b>1230</b>	<b>CITY RECORDER/CLERK</b>				
-	-	48,659	48,029	1.00	31-1230-420000	Clerical Salaries	1.00	52,620	52,620	52,620
-	-	2,970	2,970	-	31-1230-433000	Minute Recorder Salaries	-	6,930	6,930	6,930
-	-	3,949	4,117	-	31-1230-441000	FICA/Medicare	-	4,555	4,555	4,555
-	-	246	246	-	31-1230-442000	Workers Compensation	-	257	257	257
-	-	129	129	-	31-1230-443000	Unemployment	-	149	149	149
-	-	7,980	8,364	-	31-1230-444001	Retirement-Principal	-	8,524	8,524	8,524
-	-	5,853	5,853	-	31-1230-445000	Health/Life/LTD	-	5,998	5,998	5,998
-	-	69,786	69,708	1.00		Total Personal Services	1.00	79,033	79,033	79,033
-	-	1,000	1,000	-	31-1230-510000	Office Supplies	-	1,000	1,000	1,000
-	-	100	-	-	31-1230-511000	Postage	-	-	-	-
-	-	625	600	-	31-1230-520000	Dues & Meetings	-	625	625	625
-	-	4,300	4,300	-	31-1230-525000	Travel & Training	-	4,400	4,400	4,400
-	-	-	-	-	31-1230-533045	Maintenance Agreements	-	2,100	2,100	2,100
-	-	12,000	9,500	-	31-1230-580000	Professional Services	-	14,000	14,000	14,000
-	-	1,000	1,000	-	31-1230-590002	Internal Chrg-Computers	-	1,000	1,000	1,000
-	-	5,000	-	-	31-1230-591000	Elections	-	-	-	-
-	-	24,025	16,400	-		Total Materials and Services	-	23,125	23,125	23,125
-	-	-	-	-	31-1230-610000	Capital Outlay	-	-	-	-
-	-	-	-	-		Total Capital Outlay	-	-	-	-
-	-	<b>93,811</b>	<b>86,108</b>	<b>1.00</b>	<b>1230</b>	<b>TOTAL CITY RECORDER/CLERK</b>	<b>1.00</b>	<b>102,158</b>	<b>102,158</b>	<b>102,158</b>
					<b>1240</b>	<b>EMERGENCY MANAGEMENT</b>				
7,927	30,102	40,626	40,000	0.75	31-1240-410000	Administrative Salaries	0.50	29,286	29,286	29,286
606	2,303	3,108	3,050	-	31-1240-441000	FICA/Medicare	-	2,240	2,240	2,240
28	98	142	122	-	31-1240-442000	Workers Comp	-	66	66	66
14	59	102	80	-	31-1240-443000	Unemployment	-	73	73	73
8,575	32,562	43,978	43,252	0.75		Total Personal Services	0.50	31,665	31,665	31,665
177	348	1,450	500	-	31-1240-510000	Office Supplies	-	400	400	400
328	68	835	400	-	31-1240-520000	Dues & Meetings	-	400	400	400
483	1,467	4,510	2,000	-	31-1240-523000	Supplies	-	1,700	1,700	1,700
1,669	1,676	4,375	2,600	-	31-1240-525000	Travel & Training	-	1,700	1,700	1,700
-	7,000	7,000	7,000	-	31-1240-533000	Contractual Services	-	7,000	7,000	7,000
2,657	10,559	18,170	12,500	-		Total Materials and Services	-	11,200	11,200	11,200
1,982	-	-	-	-	31-1240-610000	Capital Outlay	-	-	-	-
1,982	-	-	-	-		Total Capital Outlay	-	-	-	-
<b>13,214</b>	<b>43,121</b>	<b>62,148</b>	<b>55,752</b>	<b>0.75</b>	<b>1240</b>	<b>TOTAL EMERGENCY MANAGEMENT</b>	<b>0.50</b>	<b>42,865</b>	<b>42,865</b>	<b>42,865</b>
<b>400,780</b>	<b>445,328</b>	<b>461,003</b>	<b>451,713</b>	<b>3.75</b>		<b>TOTAL CITY MANAGER'S OFFICE</b>	<b>4.50</b>	<b>535,423</b>	<b>535,423</b>	<b>535,423</b>

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FINANCE DEPARTMENT (13XX)</b>										
<b>1310 FINANCE</b>										
142,825	143,549	147,718	149,400	2.00	31-1310-410000	Administrative Salaries	2.00	152,149	152,149	152,149
139,450	152,620	191,732	180,313	4.50	31-1310-420000	Clerical Salaries	4.50	199,265	199,265	199,265
-	-	360	360	-	31-1310-438000	Longevity	-	480	480	480
820	-	-	-	-	31-1310-440000	Misc Fringe Benefits	-	-	-	-
21,010	22,138	25,996	25,996	-	31-1310-441000	FICA/Medicare	-	26,921	26,921	26,921
904	922	1,204	1,204	-	31-1310-442000	Workers Compensation	-	819	819	819
512	590	851	700	-	31-1310-443000	Unemployment	-	880	880	880
13,748	26,913	26,253	26,638	-	31-1310-444000	Retirement-PERS	-	27,040	27,040	27,040
16,759	18,312	22,863	22,500	-	31-1310-444001	Retirement-Principal	-	23,530	23,530	23,530
2,112	2,924	4,418	4,418	-	31-1310-444002	Retirement-Pension Bond	-	6,370	6,370	6,370
44,780	45,106	56,086	50,000	-	31-1310-445000	Health/Life/LTD	-	54,388	54,388	54,388
<b>382,920</b>	<b>413,074</b>	<b>477,481</b>	<b>461,529</b>	<b>6.50</b>		<b>Total Personal Services</b>	<b>6.50</b>	<b>491,842</b>	<b>491,842</b>	<b>491,842</b>
3,511	3,636	3,200	3,500	-	31-1310-510000	Office Supplies	-	3,500	3,500	3,500
1,171	1,603	1,300	1,700	-	31-1310-515000	Printing & Advertising	-	1,500	1,500	1,500
1,424	1,480	3,000	1,500	-	31-1310-520000	Dues & Meetings	-	2,000	2,000	2,000
2,015	1,317	500	500	-	31-1310-520003	Recruitment Expense	-	-	-	-
658	367	500	750	-	31-1310-523000	Supplies	-	500	500	500
3,463	5,151	6,815	7,600	-	31-1310-525000	Travel & Training	-	6,500	6,500	6,500
112	66	-	-	-	31-1310-525001	Bank Fees	-	-	-	-
5,637	8,791	9,000	9,000	-	31-1310-533000	Contractual Services	-	9,000	9,000	9,000
7,739	7,857	8,500	8,013	-	31-1310-533045	Maintenance Agreements	-	11,000	11,000	11,000
611	422	200	200	-	31-1310-551000	Books & Publications	-	250	250	250
-	-	875	875	-	31-1310-575000	Bond Registration Costs	-	875	875	875
20,845	21,414	22,000	21,500	-	31-1310-580000	Professional Services	-	25,000	25,000	25,000
56,502	49,925	-	-	-	31-1310-590000	Internal Chrg-Admin Support Services	-	-	-	-
5,400	5,400	-	-	-	31-1310-590002	Internal Chrg-Computers	-	6,000	6,000	6,000
<b>109,088</b>	<b>107,429</b>	<b>55,890</b>	<b>55,138</b>	<b>-</b>		<b>Total Materials and Services</b>	<b>-</b>	<b>66,125</b>	<b>66,125</b>	<b>66,125</b>
642	250	1,000	-	-	31-1310-610000	Capital Outlay	-	-	-	-
<b>642</b>	<b>250</b>	<b>1,000</b>	<b>-</b>	<b>-</b>		<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>492,650</b>	<b>520,753</b>	<b>534,371</b>	<b>516,667</b>	<b>6.50</b>	<b>1310</b>	<b>TOTAL FINANCE</b>	<b>6.50</b>	<b>557,967</b>	<b>557,967</b>	<b>557,967</b>
<b>1311 GENERAL OFFICE</b>										
21,823	22,035	30,000	30,000	-	31-1311-511000	Postage	-	35,000	35,000	35,000
165,976	156,888	230,000	230,000	-	31-1311-531000	Telephones	-	210,592	210,592	210,592
3,432	2,173	-	-	-	31-1311-570000	Office Equipment Maintenance	-	-	-	-
43,218	43,628	55,000	50,000	-	31-1311-570001	Office Equipment Rental	-	-	-	-
<b>234,449</b>	<b>224,724</b>	<b>315,000</b>	<b>310,000</b>	<b>-</b>		<b>Total Materials and Services</b>	<b>-</b>	<b>245,592</b>	<b>245,592</b>	<b>245,592</b>
<b>234,449</b>	<b>224,724</b>	<b>315,000</b>	<b>310,000</b>	<b>-</b>	<b>1311</b>	<b>GENERAL OFFICE</b>	<b>-</b>	<b>245,592</b>	<b>245,592</b>	<b>245,592</b>
<b>1320 UTILITY BILLING</b>										
-	-	-	-	-	31-1320-420000	Clerical Salaries	1.50	63,420	63,420	63,420
-	-	-	-	-	31-1320-441000	FICA/Medicare	-	4,852	4,852	4,852
-	-	-	-	-	31-1320-442000	Workers Compensation	-	168	168	168
-	-	-	-	-	31-1320-443000	Unemployment	-	158	158	158
-	-	-	-	-	31-1320-444001	Retirement-Principal	-	9,302	9,302	9,302
-	-	-	-	-	31-1320-445000	Health/Life/LTD	-	14,522	14,522	14,522
<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>Total Personal Services</b>	<b>1.50</b>	<b>92,422</b>	<b>92,422</b>	<b>92,422</b>
-	-	-	-	-	31-1320-510000	Office Supplies	-	4,300	4,300	4,300
-	-	-	-	-	31-1320-511000	Postage	-	26,000	26,000	26,000
-	-	-	-	-	31-1320-515000	Printing & Advertising	-	6,700	6,700	6,700
-	-	-	-	-	31-1320-523000	Supplies	-	200	200	200
-	-	-	-	-	31-1320-525000	Travel & Training	-	2,100	2,100	2,100
-	-	-	-	-	31-1320-532000	Bank Fees	-	20,000	20,000	20,000
-	-	-	-	-	31-1320-533000	Contractual Services	-	650	650	650
-	-	-	-	-	31-1320-533045	Maintenance Agreements	-	9,000	9,000	9,000
-	-	-	-	-	31-1320-558000	Interest on Customer Deposits	-	500	500	500
-	-	-	-	-	31-1320-558001	Utility Assistance	-	7,400	7,400	7,400
-	-	-	-	-	31-1320-566000	Equip Repair & Maintenance	-	500	500	500
-	-	-	-	-	31-1320-575000	Bond Registration Costs	-	1,000	1,000	1,000
-	-	-	-	-	31-1320-590002	Internal Chrg-Computers	-	2,000	2,000	2,000
<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>Total Materials and Services</b>	<b>-</b>	<b>80,350</b>	<b>80,350</b>	<b>80,350</b>
<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1320</b>	<b>TOTAL UTILITY BILLING</b>	<b>1.50</b>	<b>172,772</b>	<b>172,772</b>	<b>172,772</b>
<b>727,099</b>	<b>745,477</b>	<b>849,371</b>	<b>826,667</b>	<b>6.50</b>		<b>TOTAL FINANCE DEPARTMENT</b>	<b>8.00</b>	<b>976,331</b>	<b>976,331</b>	<b>976,331</b>

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>1330 INFORMATION TECHNOLOGY</b>										
76,770	80,604	86,760	83,459	1.00	31-1330-410000	Administrative Salaries	1.00	85,116	85,116	85,116
76,755	114,083	128,964	128,964	3.00	31-1330-431000	Other Salaries	4.00	184,968	184,968	184,968
9,292	9,518	10,000	10,000	-	31-1330-435000	Overtime	-	10,000	10,000	10,000
3,000	3,750	3,900	3,900	-	31-1330-436000	Beeper Pay	-	3,900	3,900	3,900
768	806	-	-	-	31-1330-440000	Misc Fringe Benefits	-	-	-	-
12,159	15,537	17,567	17,567	-	31-1330-441000	FICA/Medicare	-	21,724	21,724	21,724
506	660	789	789	-	31-1330-442000	Workers Compensation	-	645	645	645
312	415	574	574	-	31-1330-443000	Unemployment	-	709	709	709
8,700	14,405	13,861	13,861	-	31-1330-444000	Retirement-PERS	-	13,600	13,600	13,600
13,422	19,666	21,594	21,594	-	31-1330-444001	Retirement-Principal	-	30,403	30,403	30,403
1,455	1,446	2,199	2,199	-	31-1330-444002	Retirement-Pension Bond	-	3,021	3,021	3,021
33,033	38,154	43,488	43,488	-	31-1330-445000	Health/Life/LTD	-	60,305	60,305	60,305
236,172	299,044	329,696	326,395	4.00		Total Personal Services	5.00	414,391	414,391	414,391
594	1,780	1,000	1,000	-	31-1330-510000	Office Supplies	-	1,200	1,200	1,200
51	246	-	-	-	31-1330-511000	Postage	-	-	-	-
-	175	500	-	-	31-1330-515000	Printing & Advertising	-	100	100	100
1,298	540	1,000	200	-	31-1330-520000	Dues & Meetings	-	200	200	200
922	1,083	500	-	-	31-1330-520003	Recruitment Expense	-	500	500	500
16,878	13,874	15,000	15,000	-	31-1330-523000	Supplies	-	15,000	15,000	15,000
1,389	6,392	7,000	7,000	-	31-1330-525000	Travel & Training	-	10,000	10,000	10,000
-	47	50	-	-	31-1330-526000	Employee Testing	-	-	-	-
900	15,163	15,000	15,000	-	31-1330-533045	Maintenance Agreements	-	15,000	15,000	15,000
155	59	500	350	-	31-1330-551000	Books & Publications	-	500	500	500
490	-	3,000	1,000	-	31-1330-580000	Professional Services	-	3,000	3,000	3,000
18,043	23,810	-	-	-	31-1330-590000	Internal Chrg-Admin Support Services	-	-	-	-
6,200	7,000	7,000	7,000	-	31-1330-590002	Internal Chrg-Computers	-	7,000	7,000	7,000
46,920	70,169	50,550	46,550	-		Total Materials and Services	-	52,500	52,500	52,500
67,419	31,140	-	-	-	31-1330-610000	Capital Outlay	-	43,000	43,000	43,000
67,419	31,140	-	-	-		Total Capital Outlay	-	43,000	43,000	43,000
<b>350,511</b>	<b>400,353</b>	<b>380,246</b>	<b>372,945</b>	<b>4.00</b>	<b>1330</b>	<b>TOTAL INFORMATION TECH</b>	<b>5.00</b>	<b>509,891</b>	<b>509,891</b>	<b>509,891</b>
<b>1410 CITY ATTORNEY</b>										
107,456	109,924	112,705	112,705	1.00	31-1410-410000	Administrative Salaries	1.00	116,085	116,085	116,085
-	-	-	-	-	31-1410-431000	Prosecution Salaries	0.30	30,000	30,000	30,000
62,702	68,660	74,940	74,940	1.60	31-1410-420000	Clerical Salaries	2.00	105,738	105,738	105,738
141	334	-	-	-	31-1410-435000	Overtime	-	1,000	1,000	1,000
-	1,480	1,680	1,680	-	31-1410-438000	Longevity	-	1,680	1,680	1,680
5,000	5,000	5,000	5,000	-	31-1410-440000	Misc Fringe Benefits	-	5,000	5,000	5,000
11,909	12,777	13,334	13,334	-	31-1410-441000	FICA/Medicare	-	18,112	18,112	18,112
517	523	672	672	-	31-1410-442000	Workers Compensation	-	589	589	589
297	362	485	485	-	31-1410-443000	Unemployment	-	650	650	650
30,159	32,468	34,250	34,250	-	31-1410-444001	Retirement-Principal	-	35,969	35,969	35,969
20,579	21,389	23,649	23,649	-	31-1410-445000	Health/Life/LTD	-	24,107	24,107	24,107
238,760	252,917	266,715	266,715	2.60		Total Personal Services	3.30	338,930	338,930	338,930
2,085	1,561	2,600	2,600	-	31-1410-510000	Office Supplies	-	2,600	2,600	2,600
4,735	2,700	2,750	2,750	-	31-1410-520000	Dues & Meetings	-	2,750	2,750	2,750
4,792	2,544	6,750	6,750	-	31-1410-525000	Travel & Training	-	6,750	6,750	6,750
-	2,323	920	920	-	31-1410-533000	Contractual Services	-	920	920	920
-	-	-	-	-	31-1410-533045	Maintenance Agreements	-	4,058	4,058	4,058
939	897	2,500	2,500	-	31-1410-551000	Books & Publications	-	2,500	2,500	2,500
5,962	2,769	15,000	15,000	-	31-1410-580000	Professional Services	-	15,000	15,000	15,000
39,642	41,101	-	-	-	31-1410-590000	Internal Chrg-Admin Support Services	-	-	-	-
2,750	2,750	2,750	2,750	-	31-1410-590002	Internal Chrg-Computers	-	2,750	2,750	2,750
42	113	500	100	-	31-1410-596000	Volunteer Costs	-	500	500	500
60,947	56,758	33,770	33,370	-		Total Materials and Services	-	37,828	37,828	37,828
<b>299,707</b>	<b>309,675</b>	<b>300,485</b>	<b>300,085</b>	<b>2.60</b>	<b>1410</b>	<b>TOTAL CITY ATTORNEY</b>	<b>3.30</b>	<b>376,758</b>	<b>376,758</b>	<b>376,758</b>
<b>5162 FLEET</b>										
75,760	78,217	80,489	81,000	1.50	31-5162-431000	Salaries & Wages	1.50	82,914	82,914	82,914
-	150	150	150	-	31-5162-436100	Uniform Allowance	-	150	150	150
-	1,030	1,080	1,080	-	31-5162-438000	Longevity	-	1,080	1,080	1,080
5,603	5,886	6,251	6,100	-	31-5162-441000	FICA/Medicare	-	6,437	6,437	6,437
2,867	2,876	3,602	3,500	-	31-5162-442000	Workers Compensation	-	1,900	1,900	1,900
133	159	204	200	-	31-5162-443000	Unemployment	-	210	210	210
11,580	12,626	13,378	13,378	-	31-5162-444001	Retirement-Principal	-	13,631	13,631	13,631
16,873	17,482	23,722	20,000	-	31-5162-445000	Health/Life/LTD	-	24,113	24,113	24,113
112,816	118,426	128,876	125,408	1.50		Total Personal Services	1.50	130,435	130,435	130,435

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
435	-	500	500	-	31-5162-510000	Office Supplies	-	500	500	500
150	435	500	500	-	31-5162-512000	Uniforms	-	500	500	500
10	-	500	450	-	31-5162-520000	Dues & Meetings	-	900	900	900
1,275	1,305	3,500	3,500	-	31-5162-523000	Supplies & Small Tools	-	3,500	3,500	3,500
31,017	42,397	35,000	34,000	-	31-5162-523008	Intergovernmental Garage Costs	-	35,000	35,000	35,000
(2,468)	1,037	5,000	6,000	-	31-5162-523012	Shop Supplies/Environmental	-	5,000	5,000	5,000
-	-	1,500	1,400	-	31-5162-525000	Travel & Training	-	1,500	1,500	1,500
112	241	250	200	-	31-5162-526000	Employee Testing	-	250	250	250
-	-	-	-	-	<b>31-5162-533045</b>	<b>Maintenance Agreements</b>	-	2,000	2,000	2,000
-	234	1,000	1,000	-	31-5162-551000	Books & Publications	-	1,500	1,500	1,500
1,307	1,103	1,500	1,200	-	31-5162-562000	Fuel	-	2,000	2,000	2,000
352	1,091	1,000	1,500	-	31-5162-563000	Vehicle Maintenance	-	1,000	1,000	1,000
799	645	1,000	750	-	31-5162-566000	Equip Repair & Maintenance	-	1,000	1,000	1,000
12,228	13,516	-	-	-	31-5162-590000	Internal Chrg-Admin Support Services	-	-	-	-
-	4,500	4,500	4,500	-	31-5162-590001	Internal Chrg-Veh/Equip	-	10,000	10,000	10,000
500	870	870	870	-	31-5162-590002	Internal Chrg-Computers	-	870	870	870
<b>45,717</b>	<b>67,374</b>	<b>56,620</b>	<b>56,370</b>	-		<b>Total Materials and Services</b>	-	<b>65,520</b>	<b>65,520</b>	<b>65,520</b>
4,327	-	-	-	-	31-5162-610000	Capital Outlay	-	-	-	-
<b>4,327</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>162,860</b>	<b>185,800</b>	<b>185,496</b>	<b>181,778</b>	<b>1.50</b>	<b>5162</b>	<b>TOTAL FLEET</b>	<b>1.50</b>	<b>195,955</b>	<b>195,955</b>	<b>195,955</b>
					<b>5164</b>	<b>FACILITIES</b>				
35,592	39,691	42,524	42,000	1.00	31-5164-431000	Salaries & Wages	1.00	45,219	45,219	45,219
-	161	-	350	-	31-5164-436000	Beeper Pay	-	-	-	-
-	100	100	100	-	31-5164-436100	Uniform Allowance	-	100	100	100
-	300	300	300	-	31-5164-438000	Longevity	-	300	300	300
2,652	3,001	3,284	3,200	-	31-5164-441000	FICA/Medicare	-	3,490	3,490	3,490
1,454	1,649	2,220	2,000	-	31-5164-442000	Workers Compensation	-	1,213	1,213	1,213
66	80	107	107	-	31-5164-443000	Unemployment	-	114	114	114
5,545	6,372	6,986	6,986	-	31-5164-444001	Retirement-Principal	-	7,390	7,390	7,390
8,674	9,674	10,785	10,785	-	31-5164-445000	Health/Life/LTD	-	10,987	10,987	10,987
<b>53,983</b>	<b>61,028</b>	<b>66,306</b>	<b>65,828</b>	<b>1.00</b>		<b>Total Personal Services</b>	<b>1.00</b>	<b>68,813</b>	<b>68,813</b>	<b>68,813</b>
418	204	500	500	-	31-5164-510000	Office Supplies	-	750	750	750
478	435	500	500	-	31-5164-512000	Uniforms	-	500	500	500
-	-	750	750	-	31-5164-520000	Dues & Meetings	-	750	750	750
164	-	-	-	-	31-5164-520003	Recruitment Expense	-	-	-	-
8,443	7,354	10,000	9,000	-	31-5164-523000	Supplies & Small Tools	-	10,000	10,000	10,000
-	520	1,500	1,200	-	31-5164-523012	Shop Supplies/environmental	-	1,500	1,500	1,500
533	315	1,150	1,100	-	31-5164-525000	Travel & Training	-	1,150	1,150	1,150
94	85	100	100	-	31-5164-526000	Employee Testing	-	100	100	100
59,420	64,336	74,000	72,000	-	31-5164-533000	Contractual Services	-	79,000	79,000	79,000
-	-	3,000	1,500	-	31-5164-533001	Haz Mat Removal	-	2,000	2,000	2,000
-	-	-	-	-	<b>31-5164-533045</b>	<b>Maintenance Agreements</b>	-	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
53,999	60,372	70,000	65,000	-	31-5164-540000	Utilities	-	70,000	70,000	70,000
637	726	800	1,000	-	31-5164-562000	Fuel	-	1,000	1,000	1,000
358	1,210	750	1,000	-	31-5164-563000	Vehicle Maintenance	-	1,000	1,000	1,000
699	1,415	2,000	1,500	-	31-5164-566000	Equip Repair & Maintenance	-	2,000	2,000	2,000
3,006	2,321	40,000	10,000	-	31-5164-571000	Bldg Repair	-	40,000	40,000	40,000
10,353	4,860	11,500	6,000	-	31-5164-571011	Building Repairs-City Hall/CDD	-	11,500	11,500	11,500
15,760	10,644	9,000	13,100	-	31-5164-571021	Building Repairs-Public Safety	-	9,000	9,000	9,000
19,897	5,914	12,000	11,000	-	31-5164-571022	Building Repairs-Fire Dept	-	12,000	12,000	12,000
17	-	-	85	-	31-5164-571025	Building Repairs-Animal Ctrl	-	-	-	-
1,517	4,866	26,000	25,000	-	31-5164-571031	Building Repair-Library	-	26,000	26,000	26,000
2,956	5,877	5,000	4,000	-	31-5164-580000	Professional Services	-	-	-	-
69,490	76,519	69,200	70,000	-	31-5164-584000	Janitorial Service	-	66,000	66,000	66,000
12,100	16,217	17,000	16,000	-	31-5164-585000	Grounds keeping-General	-	17,000	17,000	17,000
17,098	20,390	-	-	-	31-5164-590000	Internal Chrg-Admin Support Services	-	-	-	-
-	2,720	2,720	2,720	-	31-5164-590001	Internal Chrg-Veh/Equip	-	3,000	3,000	3,000
500	710	710	710	-	31-5164-590002	Internal Chrg-Computers	-	710	710	710
<b>277,937</b>	<b>288,010</b>	<b>358,180</b>	<b>313,765</b>	<b>-</b>		<b>Total Materials and Services</b>	<b>-</b>	<b>357,960</b>	<b>357,960</b>	<b>357,960</b>
<b>331,920</b>	<b>349,038</b>	<b>424,486</b>	<b>379,593</b>	<b>1.00</b>	<b>5164</b>	<b>TOTAL FACILITIES</b>	<b>1.00</b>	<b>426,773</b>	<b>426,773</b>	<b>426,773</b>
					<b>9140</b>	<b>INSURANCE</b>				
234,200	219,215	227,000	220,000	-	31-9140-550000	PCL Insurance Premiums	-	227,000	227,000	227,000
35,156	11,626	40,000	15,000	-	31-9140-550001	PCL Claims	-	40,000	40,000	40,000
<b>269,356</b>	<b>230,841</b>	<b>267,000</b>	<b>235,000</b>	<b>-</b>	<b>9140</b>	<b>TOTAL INSURANCE</b>	<b>-</b>	<b>267,000</b>	<b>267,000</b>	<b>267,000</b>

**2008-09 CITY OF NEWBERG BUDGET**

<b>ACTUAL 2005-06</b>	<b>ACTUAL 2006-07</b>	<b>ADOPTED 2007-08</b>	<b>ESTIMATED ACTUAL</b>	<b>FTE</b>	<b>ACCOUNT #</b>	<b>DESCRIPTION</b>	<b>FTE</b>	<b>PROPOSED 2008-09</b>	<b>APPROVED 2008-09</b>	<b>ADOPTED 2008-09</b>
					<b>9170</b>	<b>TRANSFERS</b>				
83,500	37,000	61,057	61,057	-	31-9170-901000	Transfer-General Fund	-	-	-	-
16,700	7,400	3,000	-	-	31-9170-902000	Transfer-Street Fund	-	-	-	-
16,700	7,400	-	-	-	31-9170-905000	Transfer-EMS Fund	-	-	-	-
25,050	11,125	-	-	-	31-9170-906000	Transfer-Wastewater Fund	-	-	-	-
25,050	11,125	-	-	-	31-9170-907000	Transfer-Water Fund	-	-	-	-
<b>167,000</b>	<b>74,050</b>	<b>64,057</b>	<b>61,057</b>	<b>-</b>	<b>9170</b>	<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
					<b>9180</b>	<b>RESERVES</b>				
-	-	15,747	-	-	31-9180-800000	Contingency	-	185,914	198,625	198,625
-	-	50,000	-	-	31-9180-802000	Reserve for Insurance	-	-	-	-
<b>-</b>	<b>-</b>	<b>65,747</b>	<b>-</b>	<b>-</b>	<b>9180</b>	<b>TOTAL RESERVES</b>	<b>-</b>	<b>185,914</b>	<b>198,625</b>	<b>198,625</b>
<b>2,709,233</b>	<b>2,740,562</b>	<b>2,997,891</b>	<b>2,808,838</b>	<b>19.35</b>	<b>FUND 31</b>	<b>TOTAL ADMIN / SUPPORT SERVICES</b>	<b>23.30</b>	<b>3,474,045</b>	<b>3,486,756</b>	<b>3,486,756</b>
177,977	255,595	-	161,046			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FUND 32 VEHICLES/EQUIP REPLACEMENT FUND</b>										
<b>REVENUES</b>										
303,286	615,325	818,703	818,702	-	32-0000-300000	Beg F/B-Net Working Capital	-	696,052	696,052	696,052
445	60	-	-	-	32-0000-360005	Pool Car Revenue	-	-	-	-
21,911	36,617	30,000	38,000	-	32-0000-361000	Interest Earned	-	15,000	15,000	15,000
43,692	10,459	-	-	-	32-0000-364000	Sale Of Assets	-	-	-	-
70,050	80,245	76,145	76,145	-	32-0000-370610	Internal Rev-Computer Replacement	-	82,704	82,704	82,704
184,050	201,766	200,370	200,370	-	32-0000-370620	Internal Rev-Vehicle Replacement	-	237,800	237,800	237,800
69,000	44,000	125,285	125,285	-	32-0000-370630	Internal Rev-Equipment Replacement	-	125,285	125,285	125,285
40,000	94,171	-	-	-	32-0000-390004	Transfer In-General Fund	-	-	-	-
91,193	-	-	-	-	32-0000-390026	Transfer In-Wastewater Replacement	-	-	-	-
79,068	-	-	-	-	32-0000-390027	Transfer In-Water Replacement	-	-	-	-
<b>902,695</b>	<b>1,082,643</b>	<b>1,250,503</b>	<b>1,258,502</b>	<b>-</b>		<b>TOTAL REVENUES</b>	<b>-</b>	<b>1,156,841</b>	<b>1,156,841</b>	<b>1,156,841</b>
<b>1110 GENERAL GOVERNMENT</b>										
-	-	2,038	-	-	32-1110-610100	Capital Outlay-Computers	-	2,000	2,000	2,000
<b>-</b>	<b>-</b>	<b>2,038</b>	<b>-</b>	<b>-</b>		<b>TOTAL GENERAL GOVERNMENT</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b>1210 CITY MANAGER</b>										
-	3,263	1,468	-	-	32-1210-610100	Capital Outlay-Computers	-	2,200	2,200	2,200
<b>-</b>	<b>3,263</b>	<b>1,468</b>	<b>-</b>	<b>-</b>	<b>1210</b>	<b>TOTAL CITY MANAGER</b>	<b>-</b>	<b>2,200</b>	<b>2,200</b>	<b>2,200</b>
<b>1220 HUMAN RESOURCES</b>										
-	-	1,000	-	-	32-1220-610100	Capital Outlay-Computers	-	-	-	-
<b>-</b>	<b>-</b>	<b>1,000</b>	<b>-</b>	<b>-</b>	<b>1220</b>	<b>TOTAL HUMAN RESOURCES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>1230 CITY RECORDER</b>										
-	-	1,000	144	-	32-1230-610100	Capital Outlay-Computers	-	-	-	-
<b>-</b>	<b>-</b>	<b>1,000</b>	<b>144</b>	<b>-</b>	<b>1230</b>	<b>TOTAL CITY RECORDER</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>1310 FINANCE</b>										
3,854	3,616	32,469	2,878	-	32-1310-610100	Capital Outlay-Computers	-	23,900	23,900	23,900
<b>3,854</b>	<b>3,616</b>	<b>32,469</b>	<b>2,878</b>	<b>-</b>	<b>1310</b>	<b>TOTAL FINANCE</b>	<b>-</b>	<b>23,900</b>	<b>23,900</b>	<b>23,900</b>
<b>1330 INFORMATION TECHNOLOGY</b>										
1,733	11,761	13,361	8,200	-	32-1330-610100	Capital Outlay-Computers	-	9,000	9,000	9,000
<b>1,733</b>	<b>11,761</b>	<b>13,361</b>	<b>8,200</b>	<b>-</b>	<b>1330</b>	<b>TOTAL INFORMATION TECH</b>	<b>-</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
<b>1410 CITY ATTORNEY</b>										
1,649	-	8,111	2,500	-	32-1410-610100	Capital Outlay-Computers	-	2,500	2,500	2,500
<b>1,649</b>	<b>-</b>	<b>8,111</b>	<b>2,500</b>	<b>-</b>	<b>1410</b>	<b>TOTAL CITY ATTORNEY</b>	<b>-</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
<b>1510 MUNICIPAL COURT</b>										
-	-	6,646	620	-	32-1510-610100	Capital Outlay-Computers	-	3,000	3,000	3,000
<b>-</b>	<b>-</b>	<b>6,646</b>	<b>620</b>	<b>-</b>	<b>1510</b>	<b>TOTAL MUNICIPAL COURT</b>	<b>-</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>2110 POLICE ADMINISTRATION</b>										
124,201	99,279	154,451	145,000	-	32-2110-610000	Capital Outlay-Vehicles	-	40,000	40,000	40,000
12,115	2,306	77,070	-	-	32-2110-610001	Capital Outlay-Equipment	-	65,000	65,000	65,000
6,930	23,001	26,156	21,000	-	32-2110-610100	Capital Outlay-Computers	-	10,000	10,000	10,000
-	-	38,571	-	-	32-2110-610108	Capital Outlay-Radio Replacement	-	3,750	3,750	3,750
<b>143,246</b>	<b>124,586</b>	<b>296,248</b>	<b>166,000</b>	<b>-</b>	<b>2110</b>	<b>TOTAL POLICE ADMINISTRATION</b>	<b>-</b>	<b>118,750</b>	<b>118,750</b>	<b>118,750</b>
<b>2210 FIRE ADMINISTRATION</b>										
4,426	1,100	13,908	13,908	-	32-2210-610100	Capital Outlay-Fire Computers	-	6,000	6,000	6,000
-	-	43,714	-	-	32-2210-610108	Capital Outlay-Radio Replacement	-	3,750	3,750	3,750
<b>4,426</b>	<b>1,100</b>	<b>57,622</b>	<b>13,908</b>	<b>-</b>	<b>2210</b>	<b>TOTAL FIRE ADMINISTRATION</b>	<b>-</b>	<b>9,750</b>	<b>9,750</b>	<b>9,750</b>
<b>2310 COMMUNICATIONS</b>										
7,240	32,566	39,769	7,623	-	32-2310-610001	Capital Outlay-Equipment	-	45,000	45,000	45,000
<b>7,240</b>	<b>32,566</b>	<b>39,769</b>	<b>7,623</b>	<b>-</b>	<b>2310</b>	<b>TOTAL COMMUNICATIONS</b>	<b>-</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>
<b>3110 LIBRARY</b>										
5,174	4,096	8,001	8,001	-	32-3110-610100	Capital Outlay-Computers	-	8,000	8,000	8,000
<b>5,174</b>	<b>4,096</b>	<b>8,001</b>	<b>8,001</b>	<b>-</b>	<b>3110</b>	<b>TOTAL LIBRARY</b>	<b>-</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
-	-	1,396	-	-	4110	<b>PLANNING</b>				
1,649	3,130	11,445	2,500	-	32-4110-610000	Capital Outlay-Vehicles	-	-	-	-
					32-4110-610100	Capital Outlay-Computers	-	10,600	10,600	10,600
<b>1,649</b>	<b>3,130</b>	<b>12,841</b>	<b>2,500</b>	-	<b>4110</b>	<b>TOTAL PLANNING</b>	-	<b>10,600</b>	<b>10,600</b>	<b>10,600</b>
					4210	<b>BUILDING INSPECTION</b>				
-	-	29,525	-	-	32-4210-610000	Capital Outlay-Vehicles	-	-	-	-
-	-	20,378	8,000	-	32-4210-610100	Capital Outlay-Computers	-	16,850	16,850	16,850
<b>-</b>	<b>-</b>	<b>49,903</b>	<b>8,000</b>	-	<b>4210</b>	<b>TOTAL BUILDING INSPECTION</b>	-	<b>16,850</b>	<b>16,850</b>	<b>16,850</b>
					5110	<b>PUBLIC WORKS</b>				
79,943	53,159	438,199	200,000	-	32-5110-610002	Capital Outlay-Maint Veh Repl	-	300,000	300,000	300,000
-	-	29,579	-	-	32-5110-610003	Capital Outlay-Eng Veh Repl	-	-	-	-
-	-	9,000	-	-	32-5110-610031	Capital Outlay-Garage Vehicles	-	-	-	-
8,033	4,371	19,064	6,000	-	32-5110-610102	Capital Outlay-Maint Computer	-	9,000	9,000	9,000
-	1,912	36,999	15,000	-	32-5110-610103	Capital Outlay-Eng Computers	-	2,000	2,000	2,000
344	-	4,134	1,076	-	32-5110-610131	Capital Outlay-Garage Computers	-	-	-	-
<b>88,320</b>	<b>59,442</b>	<b>536,975</b>	<b>222,076</b>	-	<b>5110</b>	<b>TOTAL PUBLIC WORKS</b>	-	<b>311,000</b>	<b>311,000</b>	<b>311,000</b>
					5162	<b>FLEET</b>				
405	394	706	-	-	32-5162-562000	Pool Car Fuel	-	-	-	-
<b>405</b>	<b>394</b>	<b>706</b>	<b>-</b>	<b>-</b>	<b>5162</b>	<b>TOTAL FLEET</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
					5164	<b>FACILITIES</b>				
29,674	19,987	182,345	120,000	-	32-5164-610000	Capital Outlay Facilities Rep/Repl	-	75,000	75,000	75,000
<b>29,674</b>	<b>19,987</b>	<b>182,345</b>	<b>120,000</b>	<b>-</b>	<b>5164</b>	<b>TOTAL FACILITIES</b>	<b>-</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
					9180	<b>RESERVES</b>				
-	-	-	-	-	32-9180-800000	Contingency	-	519,291	519,291	519,291
<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9180</b>	<b>TOTAL RESERVES</b>	<b>-</b>	<b>519,291</b>	<b>519,291</b>	<b>519,291</b>
<b>287,370</b>	<b>263,941</b>	<b>1,250,503</b>	<b>562,450</b>	<b>-</b>	<b>FUND 32</b>	<b>TOTAL VEH/EQUIP REPLACE FUND</b>	<b>-</b>	<b>1,156,841</b>	<b>1,156,841</b>	<b>1,156,841</b>
615,325	818,702	-	696,052			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
					<b>FUND 33</b>	<b>FIRE &amp; EMS EQUIP FEE</b>				
						<b>REVENUES</b>				
137,087	313,092	260,592	258,861	-	33-0000-300000	Beg F/B-Net Working Capital	-	385,461	385,461	385,461
131,945	133,278	137,000	136,000	-	33-0000-347000	Fire Truck Fees	-	137,000	137,000	137,000
30,019	15	-	-	-	33-0000-360000	Miscellaneous Revenues	-	-	-	-
9,041	10,075	2,000	14,600	-	33-0000-361000	Interest Earned	-	5,800	5,800	5,800
5,000	-	-	-	-	33-0000-364000	Sale of Assets	-	-	-	-
-	-	30,000	30,000	-	33-0000-370620	Internal Rev-Vehicle Replacement	-	-	-	-
-	30,000	-	-	-	33-0000-390001	Internal Rev-Vehicle Replacement	-	-	-	-
<b>313,092</b>	<b>486,460</b>	<b>429,592</b>	<b>439,461</b>	-		<b>TOTAL REVENUES</b>	-	<b>528,261</b>	<b>528,261</b>	<b>528,261</b>
-	227,599	429,592	54,000	-	33-2210-610000	Capital Outlay-Vehicle	-	192,000	192,000	192,000
-	227,599	429,592	54,000	-		Total Capital Outlay	-	192,000	192,000	192,000
<b>-</b>	<b>227,599</b>	<b>429,592</b>	<b>54,000</b>	-	<b>2210</b>	<b>TOTAL FIRE ADMINISTRATION</b>	-	<b>192,000</b>	<b>192,000</b>	<b>192,000</b>
					<b>9180</b>	<b>RESERVES</b>				
-	-	-	-	-	33-9180-800000	Contingency	-	336,261	336,261	336,261
<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	-	<b>9180</b>	<b>TOTAL RESERVES</b>	-	<b>336,261</b>	<b>336,261</b>	<b>336,261</b>
<b>-</b>	<b>227,599</b>	<b>429,592</b>	<b>54,000</b>	-	<b>FUND 33</b>	<b>TOTAL FIRE TRUCK FEE</b>	-	<b>528,261</b>	<b>528,261</b>	<b>528,261</b>
313,092	258,861	-	385,461			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FUND 36 WASTEWATER FINANCED CIP'S</b>										
<b>REVENUES</b>										
(8,385)	-	-	-	-	36-0000-300000	Beg F/B-Net Working Capital	-	-	-	-
-	-	25,000	25,000	-	<b>36-0000-390026</b>	<b>Transfer In-Wastewater Replace</b>	-	-	-	-
8,385	-	25,000	25,000	-	36-0000-390046	Transfer In-Wastewater SDC	-	-	-	-
-	-	-	-	-	36-0000-393000	Loan Proceeds	-	2,500,000	2,500,000	2,500,000
-	-	5,045,898	5,045,898	-	36-0000-393002	Interim Fin-WWTP Effluent Reuse/Gen	-	300,000	300,000	300,000
-	-	<b>5,095,898</b>	<b>5,095,898</b>	-		<b>TOTAL REVENUES</b>	-	<b>2,800,000</b>	<b>2,800,000</b>	<b>2,800,000</b>
<b>5150 WASTEWATER CAPITAL PROJECTS</b>										
-	-	2,495,863	2,495,863	-	36-5150-706358	WWTP Effluent Reuse Facility	-	200,000	200,000	200,000
-	-	350,725	350,725	-	<b>36-5150-706369</b>	<b>WWTP Effluent Reuse Pipeline</b>	-	-	-	-
-	-	-	-	-	<b>36-5150-706379</b>	<b>WWTP Exp Land Purchase(Baker Rock)</b>	-	2,500,000	2,500,000	2,500,000
-	-	1,803,110	1,803,110	-	36-5150-706377	WWTP Generator Building Upgrade	-	100,000	100,000	100,000
-	-	446,200	446,200	-	36-5150-706381	WWTP Effluent Reuse Membrane	-	-	-	-
-	-	<b>5,095,898</b>	<b>5,095,898</b>	-	<b>5150</b>	<b>TOTAL CAPITAL PROJECTS</b>	-	<b>2,800,000</b>	<b>2,800,000</b>	<b>2,800,000</b>
-	-	<b>5,095,898</b>	<b>5,095,898</b>	-	<b>FUND 36</b>	<b>TOTAL WASTEWATER FINANCED CIP'S</b>	-	<b>2,800,000</b>	<b>2,800,000</b>	<b>2,800,000</b>
ENDING FUND BALANCE										

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
					<b>FUND 38</b>	<b>CDBG GRANT FUND</b>				
					<b>REVENUES</b>					
(7,847)	(13,301)	(5,106)	(5,106)	-	38-0000-300000	Beg F/B-Net Working Capital	-	-	-	-
-	8,195	-	-	-	38-0000-334040	State CDBG-Butler Property	-	-	-	-
2,000	-	-	-	-	38-0000-334041	CDBG Grant-Central Windows	-	-	-	-
-	-	800,000	800,000	-	38-0000-334042	CDBG Grant-Head Start Building	-	3,000	3,000	3,000
-	-	5,106	5,106	-	38-0000-390014	Transfer In-EDRLF	-	-	-	-
<b>(5,847)</b>	<b>(5,106)</b>	<b>800,000</b>	<b>800,000</b>	<b>-</b>		<b>TOTAL REVENUES</b>	<b>-</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
					<b>1110</b>	<b>GENERAL GOVERNMENT</b>				
5,454	-	-	-	-	38-1110-533040	State CDBG-Butler Property	-	-	-	-
2,000	-	-	-	-	38-1110-533041	CDBG Grant-Central Windows	-	-	-	-
-	-	800,000	800,000	-	38-1110-533042	CDBG Grant-Head Start Bldg	-	3,000	3,000	3,000
7,454	-	800,000	800,000	-		Total Materials and Services	-	3,000	3,000	3,000
<b>7,454</b>	<b>-</b>	<b>800,000</b>	<b>800,000</b>	<b>-</b>	<b>1110</b>	<b>TOTAL GENERAL GOVERNMENT</b>	<b>-</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>7,454</b>	<b>-</b>	<b>800,000</b>	<b>800,000</b>	<b>-</b>	<b>FUND 38</b>	<b>TOTAL CDBG GRANT FUND</b>	<b>-</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
(13,301)	(5,106)	-	-			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FUND 39 WATER FINANCED CIP'S REVENUES</b>										
-	(177,952)	175,256	175,256	-	39-0000-300000	Beg F/B-Net Working Capital	-	-	-	-
-	2,813	6,000	6,000	-	39-0000-361000	Interest Earned	-	-	-	-
395,600	-	50,000	50,000	-	39-0000-390047	Transfer In-Water SDC	-	-	-	-
5,161,293	1,504,007	-	-	-	39-0000-393000	Interim Financing-WTP Exp & Well 8	-	-	-	-
-	2,545,929	50,822	50,822	-	39-0000-393001	Interim Financing-Parallel River	-	-	-	-
-	-	3,245,686	3,245,686	-	39-0000-393002	Interim Fin-WWTP Effluent Reuse	-	200,000	200,000	200,000
<b>5,556,893</b>	<b>3,874,797</b>	<b>3,527,764</b>	<b>3,527,764</b>	-		<b>TOTAL REVENUES</b>	-	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
<b>5150 WATER CAPITAL PROJECTS</b>										
-	2,593,703	50,822	50,822	-	39-5150-707556	Parallel River Crossing	-	-	-	-
355,311	417,858	60,000	60,000	-	39-5150-707562	Well #8	-	-	-	-
5,379,534	687,980	178	178	-	39-5150-707579	WTP Expansion, Phase 2	-	-	-	-
-	-	2,491,762	2,491,762	-	39-5150-707588	WWTP Effluent Reuse Facility	-	200,000	200,000	200,000
-	-	350,724	350,724	-	39-5150-707589	WWTP Effluent Reuse Pipeline	-	-	-	-
-	-	453,200	453,200	-	39-5150-707591	WWTP Effluent Reuse Membrane	-	-	-	-
<b>5,734,845</b>	<b>3,699,541</b>	<b>3,406,686</b>	<b>3,406,686</b>	-	<b>5150</b>	<b>TOTAL CAPITAL PROJECTS</b>	-	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
<b>9170 TRANSFERS</b>										
-	-	121,078	121,078	-	39-9170-947000	Transfer - Water System Development	-	-	-	-
-	-	<b>121,078</b>	<b>121,078</b>	-	<b>9170</b>	<b>TOTAL TRANSFERS</b>	-	-	-	-
<b>5,734,845</b>	<b>3,699,541</b>	<b>3,527,764</b>	<b>3,527,764</b>	-	<b>FUND 39</b>	<b>TOTAL WATER FINANCED CIP'S</b>	-	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
(177,952)	175,256	-	-			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FUND 42 STREET SYSTEM DEVELOPMENT FUND</b>										
<b>REVENUES</b>										
3,464,070	4,020,144	3,869,152	3,736,335	-	42-0000-300000	Beg F/B-Net Working Capital	-	837,626	837,626	837,626
85,797	-	621,191	-	-	42-0000-334000	Grant-Federal Exchange	-	600,000	600,000	600,000
920,876	426,273	500,000	500,000	-	42-0000-349002	Systems Development Fees	-	1,000,000	1,000,000	1,000,000
3,769	907	-	205	-	42-0000-349003	Traffic Control Devices	-	-	-	-
-	2,400	-	52,000	-	42-0000-360000	Miscellaneous Revenues	-	-	-	-
117,093	187,283	30,000	140,400	-	42-0000-361000	Interest Earned	-	35,000	35,000	35,000
5,006	625	290	178	-	42-0000-361001	Interest-Receiveables	-	-	-	-
40,433	32,452	-	-	-	42-0000-361004	Interest-Other Investments	-	-	-	-
73,260	6,946	1,460	6,055	-	42-0000-363000	Assessment Installments	-	-	-	-
<b>4,710,304</b>	<b>4,677,030</b>	<b>5,022,093</b>	<b>4,435,173</b>	-		<b>TOTAL REVENUES</b>	-	<b>2,472,626</b>	<b>2,472,626</b>	<b>2,472,626</b>
<b>ADMINISTRATION</b>										
19,170	-	-	-	-	42-5110-559000	Refunds	-	-	-	-
<b>19,170</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5110</b>	<b>TOTAL ADMINISTRATION</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>CAPITAL PROJECTS</b>										
-	-	-	-	-	42-5150-790103	Street System Oversizing Reimbursement	-	75,000	75,000	75,000
<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9170</b>	<b>TOTAL CAPITAL PROJECTS</b>	<b>-</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
<b>TRANSFERS</b>										
670,990	940,695	4,254,383	3,597,547	-	42-9170-918000	Transfer-Street Cap Projects	-	1,929,000	1,929,000	1,929,000
<b>670,990</b>	<b>940,695</b>	<b>4,254,383</b>	<b>3,597,547</b>	<b>-</b>	<b>9170</b>	<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>1,929,000</b>	<b>1,929,000</b>	<b>1,929,000</b>
<b>RESERVES</b>										
-	-	767,710	-	-	42-9180-800000	Contingency	-	468,626	468,626	468,626
<b>-</b>	<b>-</b>	<b>767,710</b>	<b>-</b>	<b>-</b>	<b>9180</b>	<b>TOTAL RESERVES</b>	<b>-</b>	<b>468,626</b>	<b>468,626</b>	<b>468,626</b>
<b>690,160</b>	<b>940,695</b>	<b>5,022,093</b>	<b>3,597,547</b>	<b>-</b>	<b>FUND 42</b>	<b>TOTAL STREET SYSTEM DEV FUND</b>	<b>-</b>	<b>2,472,626</b>	<b>2,472,626</b>	<b>2,472,626</b>
4,020,144	3,736,335	-	837,626			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FUND 43 STORM WATER SYSTEM DEVELOPMENT FUND</b>										
<b>REVENUES</b>										
213,148	286,878	353,355	375,368	-	43-0000-300000	Beg F/B-Net Working Capital	-	415,368	415,368	415,368
110,214	70,432	120,000	70,000	-	43-0000-349002	System Development Fees	-	500,000	500,000	500,000
9,987	18,058	10,000	20,000	-	43-0000-361000	Interest Earned	-	8,000	8,000	8,000
<b>333,349</b>	<b>375,368</b>	<b>483,355</b>	<b>465,368</b>	<b>-</b>		<b>TOTAL REVENUES</b>	<b>-</b>	<b>923,368</b>	<b>923,368</b>	<b>923,368</b>
<b>CAPITAL PROJECTS</b>										
-	-	-	-	-	43-5150-790715	Storm System Oversizing Reimbursement	-	50,000	50,000	50,000
<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9170</b>	<b>TOTAL CAPITAL PROJECTS</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>TRANSFERS</b>										
46,471	-	50,000	50,000	-	43-9170-904000	Transfer-Capital Projects	-	634,000	634,000	634,000
<b>46,471</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>9170</b>	<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>634,000</b>	<b>634,000</b>	<b>634,000</b>
<b>RESERVES</b>										
-	-	433,355	-	-	43-9180-800000	Contingency	-	239,368	239,368	239,368
<b>-</b>	<b>-</b>	<b>433,355</b>	<b>-</b>	<b>-</b>	<b>9180</b>	<b>TOTAL RESERVES</b>	<b>-</b>	<b>239,368</b>	<b>239,368</b>	<b>239,368</b>
<b>46,471</b>	<b>-</b>	<b>483,355</b>	<b>50,000</b>	<b>-</b>	<b>FUND 43</b>	<b>TOTAL STORM SYS DEV FUND</b>	<b>-</b>	<b>923,368</b>	<b>923,368</b>	<b>923,368</b>
286,878	375,368	-	415,368			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
<b>FUND 46 WASTEWATER SYSTEM DEVELOPMENT FUND</b>										
<b>REVENUES</b>										
684,399	1,396,886	883,580	1,097,549	-	46-0000-300000	Beg F/B-Net Working Capital	-	914,547	914,547	914,547
946,965	412,656	700,000	400,000	-	46-0000-349002	System Development Fees	-	1,400,000	1,400,000	1,400,000
224	500	-	83,540	-	46-0000-360000	Miscellaneous Revenues	-	-	-	-
40,933	59,824	25,000	35,000	-	46-0000-361000	Interest Earned	-	14,000	14,000	14,000
1,974	672	660	596	-	46-0000-361001	Interest-Receiveables	-	-	-	-
5,979	-	-	19,475	-	46-0000-361004	Interest-Other Investments	-	-	-	-
17,136	1,634	1,632	1,627	-	46-0000-363000	Assessment Installments	-	-	-	-
<b>1,697,610</b>	<b>1,872,172</b>	<b>1,610,872</b>	<b>1,637,787</b>	-		<b>TOTAL REVENUES</b>	-	<b>2,328,547</b>	<b>2,328,547</b>	<b>2,328,547</b>
<b>5150 CAPITAL PROJECTS</b>										
-	-	-	-	-	46-5150-790305	WW System Oversizing Reimbursement	-	56,000	56,000	56,000
-	-	-	-	-	<b>9170</b>	<b>TOTAL CAPITAL PROJECTS</b>	-	<b>56,000</b>	<b>56,000</b>	<b>56,000</b>
<b>9170 TRANSFERS</b>										
241,493	721,505	1,323,000	646,254	-	46-9170-904000	Transfer-Capital Projects	-	862,577	862,577	862,577
50,846	53,118	112,021	51,986	-	46-9170-915000	Transfer-Proprietary Debt Service	-	152,830	152,830	152,830
8,385	-	25,000	25,000	-	46-9170-936000	Transfer-WW Financed CIPs	-	-	-	-
<b>300,724</b>	<b>774,623</b>	<b>1,460,021</b>	<b>723,240</b>	-	<b>9170</b>	<b>TOTAL TRANSFERS</b>	-	<b>1,015,407</b>	<b>1,015,407</b>	<b>1,015,407</b>
<b>9180 RESERVES</b>										
-	-	150,851	-	-	46-9180-800000	Contingency	-	1,257,140	1,257,140	1,257,140
-	-	<b>150,851</b>	-	-	<b>9180</b>	<b>TOTAL RESERVES</b>	-	<b>1,257,140</b>	<b>1,257,140</b>	<b>1,257,140</b>
<b>300,724</b>	<b>774,623</b>	<b>1,610,872</b>	<b>723,240</b>	-	<b>FUND 46</b>	<b>TOTAL WASTEWATER SDC FUND</b>	-	<b>2,328,547</b>	<b>2,328,547</b>	<b>2,328,547</b>
1,396,886	1,097,549	-	914,547			ENDING FUND BALANCE		-	-	-

**2008-09 CITY OF NEWBERG BUDGET**

ACTUAL 2005-06	ACTUAL 2006-07	ADOPTED 2007-08	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2008-09	APPROVED 2008-09	ADOPTED 2008-09
						<b>FUND 47 WATER SYSTEM DEVELOPMENT FUND</b>				
						<b>REVENUES</b>				
2,362,343	3,163,997	3,133,309	2,988,941	-	47-0000-300000	Beg F/B-Net Working Capital	-	2,355,870	2,355,870	2,355,870
1,609,036	550,196	1,000,000	500,000	-	47-0000-349002	System Development Fees	-	1,200,000	1,200,000	1,200,000
-	-	-	31,000	-	47-0000-360000	Miscellaneous	-	-	-	-
88,983	143,616	80,000	117,500	-	47-0000-361000	Interest Earned	-	35,000	35,000	35,000
19	-	-	-	-	47-0000-361001	Interest-Receivables	-	-	-	-
17,747	-	10,000	19,475	-	47-0000-361004	Interest-Other Investments	-	-	-	-
-	-	-	-	-	47-0000-363000	Assessment Installments	-	50,000	50,000	50,000
-	-	-	71,078	-	47-0000-393039	Transfer In - Water Financed CIP	-	-	-	-
<b>4,078,128</b>	<b>3,857,809</b>	<b>4,223,309</b>	<b>3,727,994</b>	-		<b>TOTAL REVENUES</b>	-	<b>3,640,870</b>	<b>3,640,870</b>	<b>3,640,870</b>
						<b>5150 CAPITAL PROJECTS</b>				
-	-	-	-	-	47-5150-790510	Water System Oversizing Reimbursement	-	54,000	54,000	54,000
-	-	-	-	-	<b>9170</b>	<b>TOTAL CAPITAL PROJECTS</b>	-	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>
						<b>9170 TRANSFERS</b>				
491,152	840,266	1,389,000	959,052	-	47-9170-904000	Transfer-Capital Projects	-	545,000	545,000	545,000
27,379	28,602	818,574	363,072	-	47-9170-915000	Transfer-Proprietary Debt Svc	-	874,365	874,365	874,365
395,600	-	50,000	50,000	-	47-9170-939000	Transfer-Water Financed CIPs	-	-	-	-
<b>914,131</b>	<b>868,868</b>	<b>2,257,574</b>	<b>1,372,124</b>	-	<b>9170</b>	<b>TOTAL TRANSFERS</b>	-	<b>1,419,365</b>	<b>1,419,365</b>	<b>1,419,365</b>
						<b>9180 RESERVES</b>				
-	-	1,965,735	-	-	47-9180-800000	Contingency	-	2,167,505	2,167,505	2,167,505
-	-	<b>1,965,735</b>	-	-	<b>9180</b>	<b>TOTAL RESERVES</b>	-	<b>2,167,505</b>	<b>2,167,505</b>	<b>2,167,505</b>
<b>914,131</b>	<b>868,868</b>	<b>4,223,309</b>	<b>1,372,124</b>	-	<b>FUND 47</b>	<b>TOTAL WATER SYSTEM DEV FUND</b>	-	<b>3,640,870</b>	<b>3,640,870</b>	<b>3,640,870</b>
3,163,997	2,988,941	-	2,355,870			ENDING FUND BALANCE		-	-	-
<b>55,829,859</b>	<b>67,667,942</b>	<b>77,824,868</b>	<b>69,703,346</b>			<b>GRAND TOTAL REVENUES</b>		<b>76,783,163</b>	<b>76,959,674</b>	<b>76,959,674</b>
<b>38,117,174</b>	<b>44,125,254</b>	<b>77,824,868</b>	<b>48,773,901</b>	<b>161.85</b>		<b>GRAND TOTAL EXPENDITURES</b>	<b>173.90</b>	<b>76,783,163</b>	<b>76,959,674</b>	<b>76,959,674</b>
22,712,685	23,542,688	0	20,929,445			TOTAL ENDING FUND BALANCE		-	-	-
22,712,690	23,542,717									

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## Capital Outlay

<u>Department</u>	<u>Item</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Total</u>
General Government	Capital Outlay - Computers		2,000	32-1110-610100	
				Subtotal	2,000
City Manager's Office	Capital Outlay - Computers		2,200	32-1210-610100	
				Subtotal	2,200
Finance	Capital Outlay - Computers	Springbrook Software Upgrade	23,900	32-1310-610100	
				Subtotal	23,900
Information Technology	Capital Outlay	Backup Expansion	10,000	31-1330-610000	
		Mail System Upgrade	24,000	31-1330-610000	
		Virtualization Server	9,000	31-1330-610000	
	Capital Outlay - Computers		9,000	32-1330-610100	
				Subtotal	52,000
Legal	Capital Outlay - Computers		2,500	32-1410-610100	
				Subtotal	2,500
Municipal Court	Capital Outlay - Computers		3,000	32-1510-610100	
				Subtotal	3,000
Police	Capital Outlay	Interview Room	16,000	01-2120-610000	
	Capital Outlay - Vehicles		40,000	32-2110-610000	
	Capital Outlay - Equipment Replace	WCCCA	65,000	32-2110-610001	
	Capital Outlay - Computers		10,000	32-2110-610100	
	Capital Outlay - Police Radio Replace	MDT (Shared with Fire)	3,750	32-2110-610108	
				Subtotal	134,750
Fire	Capital Outlay	Training	13,000	01-2220-610000	
	Capital Outlay	Exhaust System / Radios	316,731	01-2220-610534	
	Capital Outlay	Stretcher	12,000	05-2250-610000	
		CPR Auto Pulse	12,000	05-2250-610000	
		Defibrillator	24,000	05-2250-610000	
		2 MDT's	20,000	05-2250-610000	
		Carbon Monoxide Detector	4,000	05-2250-610000	
	Capital Outlay - EMS Computer		6,000	05-2250-610100	
	Capital Outlay - Fire Computer		6,000	32-2210-610100	
	Capital Outlay - Fire Radio Replace	MDT (Shared with Police)	3,750	32-2210-610108	
	Capital Outlay-Vehicle	Ambulance	192,000	33-2210-610000	
				Subtotal	609,481
Communications	Capital Outlay - Other	WCCCA, Dispatch Equipment	45,000	32-2310-610001	
				Subtotal	45,000
Library	Capital Outlay	Chairs	4,400	01-3120-610000	
		Internet Counters	11,000	01-3120-610000	
	Capital Outlay	Children's Room	50,000	22-3110-610000	
	Capital Outlay - Computers		8,000	32-3110-610100	
				Subtotal	73,400

## Capital Outlay

<u>Department</u>	<u>Item</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Total</u>
Planning	Capital Outlay	Adobe Illustrator	1,600	01-4110-610000	
	Capital Outlay	Downtown Streetscape Riverfront Area	25,000	14-4120-610000	
		Downtown Breezeway Sign	50,000	14-4120-610000	
	Capital Outlay - Computers		3,500	14-4120-610000	
			10,600	32-4110-610100	
				Subtotal	90,700
Building Inspection	Capital Outlay	Software Upgrades	5,900	08-4210-610000	
	Capital Outlay - Computers		16,850	32-4210-610100	
				Subtotal	22,750
Public Works	Engineering Capital Outlay		4,750	02-5112-610000	
	Capital Outlay		4,750	06-5113-610000	
	Capital Outlay		4,750	07-5113-610000	
	Capital Outlay		4,750	17-5113-610000	
	Capital Outlay - Engineering Computer		2,000	26-5110-610103	
	Capital Outlay - Engineering Computer		2,000	27-5110-610103	
	Capital Outlay - Engineering Computer		2,000	32-5110-610103	
Operations	Capital Outlay		6,000	06-5131-610000	
	Capital Outlay		7,000	07-5141-610000	
	Capital Outlay - Operations Equipment		100,000	26-5110-610000	
	Capital Outlay - Operations Computer		14,500	26-5110-610106	
	Capital Outlay - Operations Equipment		75,000	27-5110-610000	
	Capital Outlay - Operations Computer		1,500	27-5110-610107	
Maintenance	Capital Outlay		6,250	06-5134-610000	
	Capital Outlay - Maint Vehicle Replace		300,000	32-5110-610002	
	Capital Outlay - Maint Computer		9,000	32-5110-610102	
	Capital Outlay - Facilities Repair		75,000	32-5164-610000	
				Subtotal	619,250
				<b>GRAND TOTAL</b>	<b>\$ 1,680,931</b>

\* Capital Outlay is for items that cost more than \$1,000 and have a life of more than one year. Certain "replacement" accounts are savings accounts that accumulate money based on a depreciation schedule. These items are primarily for computer hardware and major software replacement or upgrades, rolling stock, and miscellaneous equipment.

# FTE History

<u>Department</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
<b>General Fund</b>				
Municipal Court	2.38	2.38	2.40	2.20
Police	31.50	32.25	32.25	36.50
Fire	17.04	19.56	18.41	19.56
Communications	7.50	7.75	7.75	7.50
Library	12.25	12.25	13.14	13.14
Planning	<u>5.25</u>	<u>6.00</u>	<u>6.50</u>	<u>6.25</u>
<b>TOTAL</b>	<b><u>75.92</u></b>	<b><u>80.19</u></b>	<b><u>80.45</u></b>	<b><u>85.15</u></b>
<b>Street Fund</b>				
Public Works	4.65	4.81	5.29	5.98
<b>Emergency Medical Services</b>				
Fire	6.60	6.60	6.60	6.60
<b>Wastewater Fund</b>				
Finance-Utility Billing *	0.79	0.75	0.50	-
Administration	0.25	0.25	0.25	0.25
Engineering	3.52	3.69	3.69	4.00
Operations	5.75	6.25	6.33	6.83
Maintenance	<u>5.58</u>	<u>6.08</u>	<u>5.51</u>	<u>6.08</u>
<b>TOTAL</b>	<b><u>15.89</u></b>	<b><u>17.02</u></b>	<b><u>16.28</u></b>	<b><u>17.16</u></b>
<b>Water Fund</b>				
Finance-Utility Billing *	0.80	0.75	0.75	-
Administration	0.25	0.25	0.25	0.25
Engineering	3.53	3.90	3.70	4.52
Operations	5.75	6.25	6.32	6.82
Maintenance	<u>5.34</u>	<u>5.84</u>	<u>6.28</u>	<u>6.84</u>
<b>TOTAL</b>	<b><u>15.67</u></b>	<b><u>16.99</u></b>	<b><u>17.30</u></b>	<b><u>18.43</u></b>
<b>Building Inspection</b>				
Building Inspection	8.00	10.00	10.50	7.00
<b>9-1-1 Emergency</b>				
Communications	2.20	2.20	2.20	2.20
<b>Economic Development</b>				
Planning	0.50	0.50	0.50	0.50

# FTE History

<u>Department</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
<b>Public Safety</b>				
Police	-	-	-	3.00
<b>Storm Water</b>				
Finance-Utility Billing *	0.50	0.50	0.25	-
Engineering	0.25	0.25	0.25	0.75
Maintenance	<u>2.83</u>	<u>2.83</u>	<u>2.88</u>	<u>3.83</u>
TOTAL	<u>3.58</u>	<u>3.58</u>	<u>3.38</u>	<u>4.58</u>
<b>Administrative Support Services</b>				
City Manager's Office	3.50	3.50	3.75	4.50
Finance	5.67	6.00	6.50	8.00
Information Technology	3.50	4.00	4.00	5.00
Legal	2.40	2.40	2.60	3.30
Public Works - Fleet & Facilities	<u>2.50</u>	<u>2.50</u>	<u>2.50</u>	<u>2.50</u>
TOTAL	<u>17.57</u>	<u>18.40</u>	<u>19.35</u>	<u>23.30</u>
CITY TOTAL	<u>150.58</u>	<u>160.29</u>	<u>161.85</u>	<u>173.90</u>

<u>Summary of FTE by Department</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2006-07</u>	<u>2007-08</u>
General Government	-	-	-	-
City Manager's Office	3.50	3.50	3.75	4.50
Finance	7.76	8.00	8.00	8.00
Information Technology	3.50	4.00	4.00	5.00
Legal	2.40	2.40	2.60	3.30
Court	2.38	2.38	2.40	2.20
Police	31.50	32.25	32.25	39.50
Fire	23.64	26.16	25.01	26.16
Communications	9.70	9.95	9.95	9.70
Library	12.25	12.25	13.14	13.14
Planning & Building Inspection	13.75	16.50	17.50	13.75
Public Works	<u>40.20</u>	<u>42.90</u>	<u>43.25</u>	<u>48.65</u>
CITY TOTAL	150.58	160.29	161.85	173.90

## Compensation Package

Department/Position	FTE	Monthly Wage	
		Low	High
City Council			
Police Reserve*		16.00	16.00
City Manager's Office			
City Manager	1.00	9,614	9,614
HR Manager	1.00	4,283	5,466
City Recorder	1.00	4,177	5,330
Emergency Management Coordinator	0.50	4,016	5,125
Code Enforcement	1.00	3,120	3,983
Minute Recorder*		16.50	16.50
Subtotal	4.50		
Finance			
Finance Director	1.00	7,213	7,213
Assistant Finance Director	1.00	4,283	5,466
Financial Analyst	0.50	3,900	4,978
Accounting Clerk 2	3.00	2,913	3,718
Secretary	1.00	2,589	3,305
Accounting Clerk 1	1.00	2,718	3,469
Secretary PT	0.50	2,461	3,141
Work Coop*		8.03	8.03
Subtotal	8.00		
Information Technology			
Information Technology Mgr	1.00	7,093	7,093
Information Tech	4.00	3,398	4,337
Subtotal	5.00		
Legal/Court			
City Attorney	1.00	9,674	9,674
Prosecutor	0.30	2,500	2,500
Sr. Paralegal	1.00	3,660	4,671
Secretary	0.60	2,685	3,426
Assistant to Prosecutor/Paralegal	0.40	3,267	4,171
Judge	0.20	2,440	2,440
Court Administrator	1.00	2,779	3,547
Court Clerk	1.00	2,718	3,469
Bailiff*		16.00	16.00
Subtotal	5.50		

## Compensation Package

Department/Position	FTE	Monthly Wage	
		Low	High
<b>Police</b>			
Police Chief	1.00	7,542	7,542
Lieutenant	2.00	5,677	7,246
Sergeant	4.00	4,597	5,866
Police Officer	10.00	3,596	4,820
Police Officer - Intermediate	6.00	3,776	4,820
Police Officer - Advanced	5.00	3,965	5,061
Police Officer/Detective	1.00	3,776	4,820
Police Officer/Detective - Intermediate	1.00	3,965	5,061
Police Officer/Detective - Advanced	2.00	4,163	5,314
Support Services Manager	0.50	4,177	5,330
Community Resource Officer/Dog Control	1.00	2,712	3,462
Administrative Assistant	1.00	3,440	4,391
Records/Evidence Clerk	2.00	2,660	3,396
Work Coop*		8.04	8.04
Subtotal	36.50		
<b>Communications</b>			
Support Services Manager	0.50	4,177	5,330
Dispatcher	5.00	2,660	3,396
Dispatcher - Advanced	3.00	2,933	3,744
Dispatch Supervisor	1.00	3,329	4,249
CAD/MSAG Support*	0.20	20.05	20.05
Subtotal	9.70		
<b>Fire</b>			
Fire Chief	1.00	7,542	7,542
Division Chief	3.00	5,003	6,386
Captain/Mechanic	1.00		6,277
Lieutenant/Paramedic	5.00	4,624	5,977
Firefighter/Paramedic	9.00	4,100	5,232
Firefighter	3.00	3,727	4,530
Firefighter*	2.56	17.58	22.43
Department Support Services Manager	1.00	3,440	4,391
Secretary	0.60	2,718	3,469
Work Coop*		7.93	7.93
Subtotal	26.16		

## Compensation Package

Department/Position	FTE	Monthly Wage	
		Low	High
Library			
Library Director	1.00	6,755	6,755
Assistant Library Director	1.00	3,758	4,796
Dept Support Manager	1.00	3,440	4,391
Librarian (PT)	1.63	2,779	3,547
Librarian	2.00	2,913	3,718
Library Assistant/PT	0.88	2,779	3,547
Library Assistant/PT	2.03	2,461	3,141
IT Tech	0.10	2,293	2,925
Library Associate/PT	2.75	2,251	2,872
Library Shelver*	0.75	10.20	10.20
Subtotal	13.14		
Planning & Building Inspection			
Planning & Building Director	1.00	6,755	6,755
Building Official	1.00	4,713	6,015
Economic Development Coord.	1.00	4,016	5,125
Building/Plumbing Inspector	3.00	4,016	5,125
Plans Examiner	1.00	4,177	5,330
Associate Planner	2.00	3,872	4,940
Assistant Planner	2.00	3,560	4,543
Office Manager	1.00	3,120	3,983
Permit Technician	1.00	3,120	3,983
Office Assistant	0.75	3,120	3,983
Office Assistant*		17.50	17.50
Recorder*		16.50	16.50
Subtotal	13.75		

## Compensation Package

Department/Position	FTE	Monthly Wage	
		Low	High
Public Works			
Public Works Director	1.00	7,852	7,852
Senior Engineer	2.00	4,689	5,983
Public Works Superintendent	1.00	4,713	6,015
Operations Superintendent	1.00	4,713	6,015
Associate Engineer	1.00	4,411	5,630
Engineering Tech 2	1.50	3,736	4,768
Engineering Tech 3	2.00	4,016	5,125
Asst. Superintendent	1.00	4,016	5,125
WWTS Supervisor	1.00	4,016	5,125
WTS Supervisor/CSS	1.00	4,016	5,125
Environmental Specialist	1.00	4,016	5,125
GIS Analyst	1.00	3,736	4,768
Treatment Systems Senior Operator	1.00	3,736	4,768
Regulation Compliance Specialist	1.00	3,736	4,768
Senior Crew Chief	1.00	3,736	4,768
Environmental Technician	1.00	3,736	4,768
WTS Senior Operator	1.00	3,736	4,768
Fleet Maint Supervisor	1.00	3,736	4,768
Crew Chief	4.00	3,560	4,543
Senior Mechanic	2.00	3,736	4,768
Mechanic/Laborer 2	1.00	3,242	4,139
Laborer 2	4.00	3,242	4,139
Ops Lab Tech 2	1.00	3,398	4,337
Department Support Manager	1.00	3,440	4,391
Laborer 1	6.00	3,100	3,956
Meter Reader	1.00	3,100	3,956
Facilities Maintenance Supervisor	1.00	3,242	4,139
Facilities Maintenance	1.00	2,913	3,718
Treatment Systems Operator 1	3.00	3,100	3,956
Secretary	1.00	2,718	3,469
Secretary	1.65	2,461	3,141
Temporary Engineer*	0.50	50.00	50.00
Temporary Intern*		15.00	15.00
Summer Help*		12.00	12.00
Subtotal	48.65		
<b>GRAND TOTAL</b>	<b>170.90</b>		

\* Hourly Wage

**CITY OF NEWBERG**  
**Description of Funds**

The City has numerous funds which are described below. The funds are grouped together first by governmental type or business type, then by type of fund and finally into individual funds.

**Governmental Type:**

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Major Funds

01	General	Accounts for financial resources from taxes (property, franchise, and room), intergovernmental revenues (grants and intergovernmental agreements), licenses and fees, court fines and forfeitures, transfers and interest earnings. This fund finances most of the major activities of the City: police, fire, communications, court, library, and planning.
02	Street	Required by State law for receipt and expenditure of state shared gas taxes. Expenditures are for the maintenance, repair and surfacing of City streets. One percent of the gas tax is dedicated to bicycle facilities.
08	Building Inspection	Accounts for building inspection fees to enforce the State Building Codes.
14	Economic Development	Accounts for grants and loan proceeds for business revolving loans and affordable housing mortgages.

Special Revenue Funds

These funds account for the receipt of revenues that have been earmarked for specific activities.

03	Civil Forfeiture	Accounts for funds received in police seizures in federal and state cases. May be used only for Police services.
10	City Hall	Accounts for the City Hall fee dedicated to City Hall bond payments.

13	9-1-1 Emergency	Accounts for revenues from the State of Oregon 9-1-1 telephone excise tax and for expenditures related to operating the emergency telephone system by the Police Department. Expenditures are restricted by State law.
14	Public Safety Fee	The Council approved the proposal of the Public Safety Fee for adding 3 police officers, with the stipulation that the fee is only to be implemented if the public is in support of these additional police officers. Upon approval and implementation, the revenues will be collected monthly from all in-city utility customers.
22	Library Gift & Memorial	Accounts for donations received from individuals who wish to contribute toward specific items needed in the Library.
23	Cable TV	Accounts for money received from the cable television provider.
33	Fire & EMS Equip Fee	Accounts for receipts of the Fire & EMS Equip fee included on the monthly utility bill. The fee originally was approved in 1991 and was re-instituted in 1996 to purchase Fire Department rolling stock. On June 21, 2004 the City Council passed a resolution continuing the Fire & EMS Equip fee.
38	CDBG	Accounts for money received from the Community Development Block Grants on a reimbursement of expenditures basis.

Capital Projects Funds

These funds account for the acquisition of capital facilities. Revenues may be derived from bond proceeds, interfund transfers, donations or grants.

18	Street Capital	All Street capital projects have been budgeted in this fund. Revenues are derived from transfers from the Street Fund, Street Systems Development Charge Fund, grants, and bond proceeds.
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24	Animal Shelter	Accounts for donations and other resources to replace the City's animal shelter.
42	Street System Development	Accounts for receipts of revenues from street systems development charges and traffic control devices.

### Debt Service Funds

These funds account for the financing of interest and the payment of principal of long-term debt.

09	Debt Service	Accounts for revenues from property taxes and transfers that are expended for the retirement of the Public Safety Building and Fire facilities general obligation debt, and City Hall certificate of participation.
15	Proprietary Debt	Accounts for revenues from user fees and systems development charges which are expended for the retirement of wastewater, water and storm water debt.

### **Business Type:**

---

These funds account for business-type activities which are self-supported by user charges.

### Operating Funds

05	Emergency Medical	Accounts for revenue received from providing emergency medical services and its related expenditures.
06	Wastewater	Accounts for wastewater collection and treatment. Revenues are derived from monthly user fees and operating expenditures are for personnel, materials and services, capital outlay and interfund transfers to debt service and replacement reserves.

07	Water	Accounts for water treatment, distribution and source of supply. Revenues are derived from monthly user fees and operating expenditures are for personnel, materials and services, capital outlay, and interfund transfers to debt service and replacement reserves.
17	Storm Water	Accounts for the collection and treatment of storm water. Operating expenditures are for personnel, materials and services, capital outlay, reserves and capital projects.
26	Wastewater Replacement & Reserve	Accounts for depreciation of the existing system. Expenditures are for capital outlay, reserves and interfund transfers to the Capital Projects Fund.
27	Water Replacement & Reserve	Accounts for depreciation of the existing system. Expenditures are for capital outlay, reserves and interfund transfers to the Capital Projects Fund.

#### Capital Projects Funds

These funds account for the acquisition of capital facilities. Revenues may be derived from bond proceeds, interfund transfers, donations or grants.

04	Capital Projects	This fund was established in 1990-91. All capital projects have been budgeted in this fund to better account for these projects. Revenues are derived from transfers from other funds and grants.
36	Wastewater Financed CIP's	Accounts for receipt of interim financing or bond proceeds for wastewater construction projects.
39	Water Financed CIP's	Accounts for receipt of interim financing or bond proceeds for water construction projects.
43	Storm Water Systems Development	Accounts for receipt of revenues derived from the storm water system development charge. Expenditures are interfund transfers to capital projects and reserves for future capital projects related to growth.

- |    |                                |  |
|----|--------------------------------|--|
| 46 | Wastewater Systems Development | Accounts for receipt of revenues derived from the wastewater system development charge. Expenditures are interfund transfers to capital projects, debt service and reserves for future capital improvement projects related to growth. |
| 47 | Water Systems Development      | Accounts for receipt of revenues derived from the water systems development charge. Expenditures are interfund transfers to capital projects, debt service and reserves for future capital improvement projects related to growth.     |

**Internal Service Type:**

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Internal service funds account for the financing of goods and services provided by one department to all other departments on a cost reimbursement basis.

- |    |                                 |   |
|----|---------------------------------|---|
| 31 | Administrative Support Services | Accounts for general overhead costs, including City Manager, Human Resources, City Recorder, Emergency Management, Code Enforcement Officer, Finance, General Office, Information Technology, Legal, Fleet, Facilities and Insurance. |
| 32 | Vehicle/Equipment Replacement   | Accounts for the replacement of computers, equipment and vehicles.  |

# Glossary Of Common Budget Terms

Accrual Accounting:	The approach for identifying the availability of resources, the commitment and use of funds, and the consumption or application of resources. The City uses modified accrual accounting for all but the enterprise and internal service funds and full accrual for these funds.
Administration:	The group of departments that include City Manager's Office, City Recorder, Human Resources, Emergency Management, Code Enforcement, Finance, and City Attorney's Office.
Adopted Budget:	The budget as finally adopted by the City Council and represents the financial plan of the City which forms the basis and limits for appropriations for the fiscal year.
Approved Budget:	The approved budget is the budget recommended by the Budget Committee and is reviewed by the City Council prior to adoption.
Appropriation:	The legal authorization granted by the City Council to spend public funds.
ASA:	Ambulance Service Area which is designated by the County.
Assessed Value:	The value set by the County Assessor on real and personal taxable property as a basis for levying taxes.
Audit:	A review of City accounts by an independent auditing firm to substantiate year-end fund balances, reserves and cash in hand.
Bonds:	A written promise to pay a sum of money, called principal or face value at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.
Budget Committee:	A panel of citizens consisting of the City Council and an equal number of lay members responsible for the review and recommendation of the annual budget.

Budget Message:	An explanation, prepared by the City Manager, of the principal budget items, an outline of the City's experience and its current financial status, and recommendation regarding the proposed budget.
Budget Officer:	Person appointed by the City Council to be responsible for assembling the budget. For the City of Newberg, the City Manager serves this role.
Budget Resolution:	The budget is adopted each year by the City Council through passage of a resolution. This budget resolution is the guiding document for compliance with budget law and for any necessary adjustments during the fiscal year.
CAFR:	This term stands for Comprehensive Annual Financial Report.
Capital Budget:	The City's budget for projects for major repairs, improvements or additions to the City's fixed assets, such as streets, sidewalks, traffic signals, water system, wastewater system, storm water system, or buildings.
Capital Outlay:	An object classification which includes items with a useful life of one or more years, such as machinery, land, furniture, computers, or other equipment, and which cost more than \$1,000.
Capital Projects:	An object classification which includes major capital improvement projects generally related to Streets, Water, Wastewater, Storm Water systems, and facilities.
Cash Working Capital:	Funds which allow the City to meet current cash flow requirements, shortfalls in revenues or unexpected demands until tax revenues or other major revenues are available.
CDBG:	This stands for Community Development Block Grant, which is a federal grant program administered by the State.
Contingency:	A special amount set aside for necessary, unforeseen, and unplanned expenses. Contingencies may not be spent without City Council approval via a transfer resolution or supplemental budget.

Debt Ratio:	Total debt divided by total assets and used by Finance to assess fiscal health, internal controls, etc.
Debt Service:	The payment of general long-term debt, consisting of principal and interest payments.
Department:	An organizational unit of the City.
EDLRF:	Economic Development Revolving Loan Fund.
EMS:	Emergency Medical Services.
Expenditure:	The actual payment for goods and services.
Fiscal Year:	The twelve months between July 1 and June 30 of the following year.
Fund:	A fiscal and accounting entity with balancing revenues and appropriations.
Franchise Fee:	A fee charged each year to utilities as a payment in lieu of permit fees for the use of City streets. The fee is generally based on a percentage of revenues.
FTE:	An abbreviation for full-time equivalent employees. Staffing levels are measured in FTE to give consistent comparisons from year to year.
GAAP:	Generally accepted accounting procedures as determined through common practice or as promulgated by the Government Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.
Indicators:	A desired output oriented accomplishments which can be measured and achieved within a given period of time. The achievement of the indicator advances the program and organization toward accomplishing goals.
Materials, and Services:	An object classification which includes contractual and other services, materials and supplies, and other charges.

Nondepartmental Budget:	Parts of the budget composed of Administrative Support Service charges and fiscal transactions--inter-fund transfers, reserves, contingency, unappropriated fund balances, insurance premiums and debt service payments.
NPDES:	National Pollutant Discharge Elimination System program which the City annually meets the requirements for its discharge into the Willamette River.
Operating Budget:	The portion of the budget which covers the day-to-day costs of the City and including personal services, materials and services, and capital outlay.
PERS:	Oregon Public Employees Retirement System (also referred to as O-PERS).
Personal Services:	The object classification for costs associated with employees, including salaries, overtime and fringe benefit costs.
Program:	Some departments are divided into programs for better management and tracking of resources (both dollars and personnel).
Proposed Budget:	The proposed budget is the one proposed by the City Manager and is reviewed by the Budget Committee.
Reserves:	An accumulation of funds for a specific future purpose. Reserves may only be spent during the fiscal year with City Council approval through a transfer resolution or supplemental budget.
Resources:	Total funds available which include the estimated balances on hand at the beginning of the fiscal year plus all revenues anticipated being collected during the year.
Revenue:	Monies received during the year to finance City services. Such as property taxes, franchise fees, license and fees, charges for services, revenues from other governmental agencies, fines and forfeitures, and transfers.
Special Assessments:	A way to finance a local improvement which allows property owners to pay the City back over time. Special assessments may be bonded through a special bond or financed internally by the City.

Storm Water	Run off from rain water which is directed to a separate pipe and drainage system.
Supplemental Budget:	An amendment to the adopted budget that is prepared to meet unexpected needs or to appropriate revenues not anticipated at the time the budget was adopted. The supplemental budget may not increase the tax levy.
Tax Levy:	The total amount of property taxes required by the City to meet requirements.
Tax Rate:	The amount of tax stated in terms of a unit, for example, \$4.3827 per \$1,000 of assessed value of taxable property.
Transfer:	An amount distributed from one fund to finance activities in another fund. It is shown as an expenditure in the originating fund and a revenue in the receiving fund.
Unappropriated Fund Balance:	An amount set aside to be used as cash carryover for the next fiscal year's budget. This amount cannot be used under any circumstance in the current fiscal year except under very specific conditions which are set out in State law.
Working Capital:	The amount carried over from year to year. It is based on the difference between estimated revenues to be received and the estimated amount expected to be spent.
WTP:	Water Treatment Plant.
WWTP:	Wastewater Treatment Plant.