CONTRACTOR'S PREQUALIFICATION APPLICATION

This is a prequalification application is good for 3 years upon approval by the City of Newberg.

Application of: _____
(PRINT Contractor's Registered Company Name)

Contact name for this application: _____
(PRINT First and Last Name)

Date Application Prepared: _____

Indicate contractor's licenses or registration numbers held as required by Oregon Statutes:

Corporation Division Registration No. _____

Construction Contractors Board No. _____

Landscape Contractors License No. _____

Electrical License No. _____

Plumbing License No. _____

Other License No. _____

- ☐ Individual Sole Proprietorship
- ☐ General Partnership
- ☐ Corporation
- ☐ Joint Venture (JV)
- ☐ Member of Joint Venture
- ☐ Limited Liability Company (LLC)
- ☐ Limited Liability Partnership (LLP)
- ☐ Limited Partnership (LP)
- ☐ Assumed Business Name (ABN)

Address to which all correspondence should be mailed:

Physical Address:_____

Mailing Address:_____

City: _____

State: _____ Zip code: _____

Phone (incl. area code): _____

Fax (incl. area code): _____

Email: _____

Remit application back to:

City of Newberg
Engineering Services Department

414 E. First Street | P.O. Box 970 | Newberg, Oregon 97132

Phone 503.537.1273
brian.kershaw@newbergoregon.gov

Please answer each section and question in the application. Failing to do so, the application will be returned for completion. Additional documentation may be required by the City.

Part 1

Fill in the classes of work you wish to work on. Classes of work include, but are not limited to, work listed in parenthesis.

For Each Class of Work

A Enter the maximum dollar amount of work you are capable of performing.
B Enter the maximum dollar amount of work you are qualified to undertake in other states.
C Enter the number of years of experience in this class of work.

******** If more space is required, attach additional sheets ********

HIGHWAYS, ROADS, and STREETS CLASS	A. MAX. DOLLAR AMT.	B. QUALIFIED DOLLAR AMT.	C. YEARS EXPERIENCE
Aggregate Bases			
Asphalt Concrete Paving & Oiling			
Bridges, Retaining Walls			
Earthwork & Drainage (clearing, earthwork, blasting, riprap, culverts, manholes, inlets)			
Illumination			
Landscaping (roadside seeding, lawns, shrubs, trees, irrigation systems, topsoil, temporary & permanent erosion control)			
Guardrail, barrier, curbs, walks, fences, protective screening, impact attenuators, cold plane pavement removal			
Pavement markings (permanent – painted, durable, markers, delineators)			
Portland Cement Concrete paving			
Rock production (aggregate crushing, sanding rock)			
Signing (permanent)			
Temporary traffic control (all temporary traffic control items including flaggers)			
Traffic signals			

For Each Class of Work

A Enter the maximum dollar amount of work you are capable of performing.
B Enter the maximum dollar amount of work you are qualified to undertake in other states.
C Enter the number of years of experience in this class of work.

OTHER PUBLIC IMPROVEMENTS CLASS	A. MAX. DOLLAR AMT.	B. QUALIFIED DOLLAR AMT.	C. YEARS EXPERIENCE
Demolition & related excavation & clearing			
Drainage			
Electrical Wiring			
Painting			
Plumbing			
Sewer construction			
Sewage pumping station			
Water lines			
Water reservoirs			
Water tanks – steel, concrete			
Well drilling			

Part 2

Indicate the total amount of work, expressed in dollars, which the applicant can be bonded for at one time: $_____

Part 3

BID AND PERFORMANCE SURETY BONDS

If the contract(s) for which this prequalification is sought require bid and performance bonds, the applicant shall state the name of the agent and name, address, and telephone number of the surety company applicant expects to provide the bonds.

Name of the agent: _____

Name: _____

Address: _____

Phone number: _____

Part 4

Select one of the following:

☐ Oregon Corporation - When Incorporated: _____

☐ General Partnership - Date of Organization: _____

☐ Foreign (out of State) Corporation - When Incorporated: _____

In what State: _____

Date of authorization to transact business in the State of Oregon: _____

Has applicant filed with the Department of Revenue forms required by ORS279A.120: Yes ☐ No ☐

☐ Limited Liability Company (LLC)

Have you registered with the State Corporation Division, Business Registry?

☐ Yes ☐ No

☐ Limited Liability Partnership (LLP)

Have you registered with the State Corporation Division, Business Registry?

☐ Yes ☐ No

☐ Limited Partnership (LP)

Have you registered with the State Corporation Division, Business Registry?

☐ Yes ☐ No

☐ Sole Proprietorship

If you are sole proprietor using an assumed business name, please list name below: _____

Part 5

Applicant's experience questionnaire. List major projects that applicant has undertaken in the last five years. *(List most recent projects first; List on additional pages if needed.)*

Name and Address of Owner	Name of Project	Class of Work	Contract Amount
1			
2			
3			

List the following additional information for the major projects listed on the previous page *(use same line number as on preceding page; List on additions pages if needed).*

Date of Completion (if cmpltd.)	Location of Work	✸	Surety Company If Project bonded	Architects or Engineering Firms ✧✧
1				
2				
3				

✸ Indicate whether: (P) Prime Contractor, (JV) Joint Venture, (Sub) Subcontractor

✧✧ Indicate name, address, and phone number (incl. area code)

How many years has applicant been in business under present name?

As a prime contractor? _____ As a subcontractor? _____

How many years' experience in construction work has applicant had?

As a prime contractor? _____ As a subcontractor? _____

Part 6

What is the construction experience of all owners, officers, partners, and principal individuals in applicant's organization? Also list any other individuals or organization who, in any way and to any extent, controls or influences the bidding.

Individual's Name	Present Position or Office	Years of Construction	Magnitude and Type of Work	In What Capacity

Part 7

Following space may be used for general remarks and explanations pertaining to the foregoing prequalification statements: (also explain here any experience claimed which is that of a business organization or entity, other than the applicant, including a business entity superseded by the applicant).

_____

_____

_____

_____

Part 8

OWNERSHIP AND CONTROL

List any organization, owned or controlled by the applicant, its officers, directors, partners and anyone owning a least 10% interest in the firm, or in which the applicant was or is an officer, director, partner, doing business in Oregon under another name. If none, so state.

_____

_____

_____

_____

List those individuals, companies, or corporations owning 10% or more of applicant's firm.

_____

_____

_____

List all other personnel in applicant's organization who have a financial interest in or serve as officers or partners in another firm prequalified to bid in this or another state.

Individual's Name	Present Position Or Office	Other Firm Or Firms	Position in Other Firm(s)	State of Other Firm

Part 9

Has any officer or partner of the applicant ever applied for prequalification with the public contracting agency under a different name? ☐ Yes ☐ No *If yes, please explain.*

_____

_____

Has the applicant ever failed to complete a state, local, or federal public improvement (works) contract? ☐ Yes ☐ No *If yes, please explain.*

_____

_____

Has any officer or partner of the applicant ever been found in breach of a local, state, or federal contract? ☐ Yes ☐ No *If yes, please explain.*

_____

_____

Within the last five years has the applicant, or any officer, partner, agent or employee of applicant, or any parent, subsidiary or affiliate, been found to have violated any state or federal prevailing wage statute or regulation (including the federal Davis-Bacon and related Acts and ORS 279C.800 et. seq.), or any provision requiring prompt payment to subcontractors, in any Final Order of the Oregon Bureau of Labor and Industries or the United States Department of Labor, by any other state or federal agency, or by any court of competent jurisdiction? ☐ Yes ☐ No *If yes, please explain.*

_____

_____

Within the last five years has the applicant, or any officer, partner, agent or employee of applicant been found to have violated any state or federal environmental statute or regulation (including but not limited to Environmental Protection Agency, Department of Environmental Quality, US Fish and Wildlife Service, Department of Fish and Wildlife, US Army Corps of Engineers, Division of State Lands, Department of Agriculture or Department of Interior), or any permit issued by one of these agencies, in any Final Order or by any court of competent jurisdiction? ☐ Yes ☐ No *If yes, please explain.*

_____

_____

Part 10

AFFIDAVIT:

STATE OF OREGON)
) ss
County of Washington)

I, _____, being first sworn, state that I am
_____ of the applicant herein and that
(Title)
the statements made in this application are true and I acknowledge that any false, deceptive, or fraudulent statements on the application or at a hearing will result in the denial of my prequalification with the City.

_____ _____
Original signature Title

Subscribed and sworn to me this _____ day of _____, 20___.

Before me: _____
Notary Public for Oregon

My Commission Expires: _____