

City of Newberg ARPA Funds Project Application

Executive Summary

In March 2021, the 117th US Congress approved the American Rescue Plan Act (ARPA), resulting in an allocation to the City of Newberg of approximately \$5.3 Million to support local fiscal stability and economic recovery. The City of Newberg (the City) is accepting project proposals to be reviewed by the Budget Committee for funding approval.

All approved projects must follow ARPA contract rules, including project completion by December 31, 2024, with any incurred financial obligations resolved by December 31, 2026. Any funds unused by this date must be returned to the City of Newberg.

Projects approved through private partners or “passthrough” recipients (such as other agencies) are required to carry the same monitoring and reporting steps that the City meets internally and will be asked to enter a formal accountability and reporting agreement with the City, at levels compliant with the City’s yearly federal audit.

The Budget Committee is composed of all City Councilors, including the Mayor, and additionally appointed private citizens, and will hold a series of public meetings beginning in December 2021 and ending by April 30, 2022, to review applications and award funds for qualified projects using a digital dot matrix voting process

Project applications will be placed on Budget Committee Meeting agendas in the order in which they are received by City Manager Pro-Tem Will Worthey at Will.Worthey@NewbergOregon.gov, for a maximum of twelve (12) projects reviewed with maximum approval of eight (8) projects at each meeting until all available ARPA funds are allocated. Project sponsors are encouraged to attend the hybrid meetings to present their projects and answer committee questions for up to five (5) minutes per application. Unapproved project applications may be resubmitted for consideration at later ARPA Budget Committee meetings. For fairness and transparency, project voting outcomes will be retained in compliance with Oregon public meeting law.

ARPA Submission Format

Project

New Refrigeration for Coffee Cat Coffeehouse

Justification

I would like to purchase a kitchen refrigeration unit, Grill, and Electrical work within the building so I can expand my offerings at Coffee Cat Coffeehouse. During the time of COVID we had to be creative in ways to continue operating our business. We offered dinner options as well as family size pastry options. We however were limited due to our refrigeration. As we come out of COVID we are now facing price increases that are hard to keep up with leaving us with another choice to make regarding our offerings. Adding a refrigeration unit will allow my business to expand our catering options as we try to recoup revenue lost during COVID. The electrical work and addition of a grill will provide needed repairs that will help us in a much more efficient way. I estimate the cost of the repairs to the electrical, addition of a larger refrigeration unit, and addition of a Panini grill for hot lunch options will cost approximately \$20K.

Project Sustainability

List your explanations here around these issues.

- I believe by adding hot lunch options with a Panini grill we will be able to serve our customers without the increase in pricing. We also believe by adding catering services we are adding to the value of our business, thus offering an economic stability for the years to come.
- As a women owned/operated (myself) and veteran (my husband) owned business we will use local businesses as well and purchase American made as much as possible.

ARPA Expenditure Categories (EC)

2.9 Small Business Economic Assistance (General)

Appendix A – Federal ARPA EC Coding

1: Public Health	
1.1	COVID-19 Vaccination ^
1.2	COVID-19 Testing ^
1.3	COVID-19 Contact Tracing
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)*
1.5	Personal Protective Equipment
1.6	Medical Expenses (including Alternative Care Facilities)
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19
1.10	Mental Health Services*
1.11	Substance Use Services*
1.12	Other Public Health Services
2: Negative Economic Impacts	
2.1	Household Assistance: Food Programs* ^
2.2	Household Assistance: Rent, Mortgage, and Utility Aid* ^
2.3	Household Assistance: Cash Transfers* ^
2.4	Household Assistance: Internet Access Programs* ^
2.5	Household Assistance: Eviction Prevention* ^
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers*
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)* ^
2.8	Contributions to UI Trust Funds
2.9	Small Business Economic Assistance (General)* ^
2.10	Aid to Nonprofit Organizations*
2.11	Aid to Tourism, Travel, or Hospitality
2.12	Aid to Other Impacted Industries
2.13	Other Economic Support* ^
2.14	Rehiring Public Sector Staff
3: Services to Disproportionately Impacted Communities	
3.1	Education Assistance: Early Learning* ^
3.2	Education Assistance: Aid to High-Poverty Districts ^
3.3	Education Assistance: Academic Services* ^
3.4	Education Assistance: Social, Emotional, and Mental Health Services* ^
3.5	Education Assistance: Other* ^
3.6	Healthy Childhood Environments: Child Care* ^
3.7	Healthy Childhood Environments: Home Visiting* ^
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System* ^

3.9	Healthy Childhood Environments: Other* ^
3.10	Housing Support: Affordable Housing* ^
3.11	Housing Support: Services for Unhoused Persons* ^
3.12	Housing Support: Other Housing Assistance* ^
3.13	Social Determinants of Health: Other* ^
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators* ^
3.15	Social Determinants of Health: Lead Remediation ^
3.16	Social Determinants of Health: Community Violence Interventions* ^
4: Premium Pay	
4.1	Public Sector Employees
4.2	Private Sector: Grants to Other Employers