



## Community Development Department

P.O. Box 970 • 414 E First Street • Newberg, Oregon 97132  
503-537-1240. Fax 503-537-1272 [www.newbergoregon.gov](http://www.newbergoregon.gov)

### WE WANT YOUR COMMENTS ON A PROPOSED NEW DEVELOPMENT IN YOUR NEIGHBORHOOD

A property owner in your neighborhood submitted an application to the City of Newberg to make improvements to Catalyst High School. You are invited to take part in the City's review of this project by sending in your written comments. You also may request that the Planning Commission hold a hearing on the application. The applicable criteria used to make a decision on this application for preliminary development plan approval are found in Newberg Development Code 15.220.050(A). For more details about giving comments, please see the back of this sheet.

The development will include a modification to the existing north parking lot, an addition of another drop-off zone, a second school entry with a new entrance hall, a large multipurpose room, fabrication lab, additional offices, and classrooms.

APPLICANT NAME: Brad Kilby, AICP  
APPLICANT TELEPHONE: (503) 221-1131  
PROPERTY OWNER: Newberg School District  
LOCATION: 1421 Deborah Road  
TAX LOT NUMBER: 3S2W1702500



We are mailing you information about this project because you own land within 500 feet of the proposed new project. We invite you to send any written comments for or against the proposal within 14 days from the date this notice is mailed. You also may request that the Newberg Planning Commission hold a hearing on the application by sending a written request during this 14-day period and identifying the issues you would like the Planning Commission to address.

If you mail your comments to the City, please put the following information on the outside of the envelope:

Written Comments: File No. XX  
City of Newberg  
Community Development  
PO Box 970  
Newberg, OR 97132

All written comments must be turned in by 4:30 p.m. on either date two weeks from date you mailed notice. Any issue which might be raised in an appeal of this case to the Land Use Board of Appeals (LUBA) must be submitted to the City in writing before this date. You must include enough detail to enable the decision maker an opportunity to respond. The applicable criteria used to make a decision on this application for preliminary subdivision plan approval are found in Newberg Development Code 15.220.050(A).

You can look over all the information about this project or drop comments off at Newberg City Hall, 414 E. First Street. You can also buy copies of the information for a cost of 25 cents a page. If you have any questions about the project, you can call the Newberg Planning Division at 503-537-1240. The Community Development Director will make a decision at the end of a 14-day comment period. If you send in written comments about this project, you will be sent information about any decision made by the City relating to this project.

Date Mailed: