



## PUBLIC WORKS DEPARTMENT

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P.O. Box 970 • 414 E. First Street • Newberg, Oregon 97132

**POST UNTIL NOVEMBER 1, 2013**

### **PUBLIC WORKS DEPARTMENT - Operations Division INVITES APPLICATIONS FOR**



**Senior Plant Mechanic: 148 – Full-Time**  
**Salary Range: \$4,004 - \$5,126 per month with Full Benefits**  
Union Represented Position

### **THE POSITION**

This person participates as a member of a team responsible for the preventative, corrective and predictive maintenance of the Newberg (WTS) Water Treatment System well field, treatment plant, reservoirs, springs, booster pump stations and (WWTP) Wastewater Treatment System pump stations and class IV treatment plant and all associated equipment. This position is under the general supervision of the Plant Manager, with limited supervision exercised in the coordination/execution of maintenance tasks with the other mechanics, in-house personnel and outside contractors while performing maintenance activities and repair services.

Work will be performed indoors and out in all possible weather conditions. This position may encounter exposure to biological, chemical, electrical, mechanical and noise hazards. Entry into confined spaces may be required on an infrequent basis. This position requires frequent standing, walking, climbing, kneeling, sitting, reaching and manipulating objects, tools or controls. Many duties are physically demanding and may require movement of materials weighing up to 70 pounds.

Position will be subject to rotating "on call" status and emergency response after normal duty hours. May require working on weekends, and holidays.

### **Abilities, Knowledge and Skills**

- Ability to drive standard and automatic trucks and forklift.
- Ability to diagnose, troubleshoot, repair, align and rebuild various types of equipment; including electrical and electronic distribution, instrumentation, control, hydraulic, pneumatic and mechanical valves, pumps, compressors, motors and HVAC.
- Advanced computer skill level; experience with Word, Excel, Access & Outlook
- Advanced knowledge of routine preventative, predictive and corrective maintenance methods
- Knowledge of Federal, State, and City of Newberg laws and regulations applicable to position.
- Advanced skillset in proper use of electrical and mechanical tools and instruments.
- Proficiency in reading and understanding technical manuals, blueprints, CAD files and drawings.
- Ability to communicate effectively both orally and in writing.
- Ability to work well with superiors, subordinates and peers.

## **MINIMUM QUALIFICATIONS**

- High school graduate
- Valid Oregon driver's license
- Limited Maintenance Electricians License (LME)
- Two (2) year's experience in a Water or Wastewater treatment facility OR two (2) year's experience in an industrial environment performing journeyman level maintenance work
- Previous experience with lathes, milling machinery, powder coat spray and bake ovens, plasma cutters, cutoff and metal cutting band saws and various welding equipment

## **ADDITIONAL DESIRED QUALIFICATIONS**

- First Aid and CPR certifications
- Oregon CDL Designation

*A satisfactory equivalent combination of education/experience which demonstrates the knowledge, skills and abilities to perform with a minimal amount of training the job duties essential to this position may be substituted. Job related testing may be administered to ensure any applicant can meet the requirements of the position.*

Must be able to use tools and manipulate controls. Lift 30 lbs. on a regular basis. Must be able and willing to work indoors and outdoors in all types of adverse weather conditions and physical surroundings. Must be able to interact well with the public and fellow employees. Must be able to take direction and work independently without close supervision.

*The duties, qualifications and working conditions listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or logical assignment to the position. This job description is designed to give general information and is not all encompassing.*

## **SELECTION PROCESS**

The selection process will include evaluation of the experience and education submitted in the application to identify those meeting the minimum qualifications. The applicants will then be ranked according to the knowledge, skills and abilities that are indicated on the employment application with the top ranked individuals invited for an oral interview. Job related testing might be required. The selected candidate will be required to furnish references, pass a background (criminal and employment) check, drug-screening test and Fit for Duty Physical prior to hiring.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

**Applications** are available from:

City of Newberg Human Resources Department  
Online Application at [www.newbergoregon.gov](http://www.newbergoregon.gov)  
Mail: P.O. Box 970  
Physical location: 414 E. First Street Newberg, OR 97132  
503.537.1261

**Closing Date:** November 1, 2013 by 4:00 pm  
Applications are required and must be received in the no later than this date and time.  
Resumes may not be substituted for Application Form

*The City of Newberg is an Equal Opportunity-Affirmative Action Employer and supports a Drug and Violence Free Workplace.* Veterans are encouraged to apply. This employment opportunity is open to all persons without regard to race, color, religion, national origin, age, sex, marital status, political affiliation, veterans' status, physical or mental disability, sexual orientation, gender identity or any other status protected by federal, state or local laws.