



**NEWBERG CITY COUNCIL
WORK SESSION
JUNE 6, 2016, 6:00 PM
NEWBERG PUBLIC SAFETY BUILDING (401 EAST THIRD STREET)**

WORK SESSIONS ARE INTENDED FOR DISCUSSION. NO ACTION WILL BE TAKEN ON THE AGENDA ITEMS AND NO DECISIONS WILL BE MADE. NO ORAL OR WRITTEN TESTIMONY WILL BE HEARD OR RECEIVED FROM THE PUBLIC.

- I. CALL MEETING TO ORDER**
- II. ROLL CALL**
- III. DISCUSSION ON COUNCIL COMPENSATION**
- IV. ADJOURNMENT**

Pages 1-5

ACCOMMODATION OF PHYSICAL IMPAIRMENTS:

In order to accommodate persons with physical impairments, please notify the City Recorder's Office of any special physical accommodations you may need as far in advance of the meeting as possible and no later than two business days prior to the meeting. To request these arrangements, please contact the city recorder at (503) 537-1283. For TTY service please dial 711.

REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED: June 6, 2016

Order ___ No.	Ordinance ___ No.	Resolution ___ No.	Motion ___	Information <u>XX</u>
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SUBJECT: Council Compensation reference materials

**Contact Person (Preparer) for this Item: Sue Ryan, City Recorder
Dept.:
File No.:**

EXECUTIVE SUMMARY:

The Councilor Essin has asked that the topic of Council Compensation be discussed in a work session.

The following reference materials are being provided to aid the Council in their discussion.

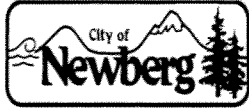
- 1) Table of Council Compensation comparisons of 12 cities
- 2) Ordinance 2008-2704, An Ordinance Amending the City Code, Section 30.01 A) Providing for compensation of the Council and Mayor by increasing the compensation for attendance at City Council and City Council Committees from \$8 to \$10 per meeting.
- 3) Resolution 2008-2807, A Resolution amending the City Council Guidelines and Rules adopted January of 2007 by adding a provision dealing with meeting compensation.

Councilor Compensation Research for CMPT Rhodes

By City Recorder Sue Ryan

May 2016 List of 12 cities used in Classification and Compensation Study for Councilor Compensation comparisons

City	Compensation	Benefits – Health or retirement	Year set/updated
Canby	Mayor \$200 per month; Councilors \$100 per month	None	2009
Dallas	None	None	Practice for many years
Forest Grove	Mayor \$150 per month Council \$100 per month	Stipend Medical Dental Vision Insurance 95 %	1998
Keizer	None	None	1982
Lake Oswego	Mayor \$389.16 per month Councilors \$171.59 per month Eligible for COLA increases	None	Practice for many years
Milwaukee	Mayor \$300 per month Councilors \$250 per month	None	2009
McMinnville	None	None	Always
Oregon City	None	None	2010
Newberg	\$10 per meeting; Mayor receives additional \$3,600 per year, mileage & phone reimbursement	None	2008
Sherwood	No compensation per City Charter Mayor receives \$80 per month for cell phone	None	Practice for many years
Tualatin	\$20 credit on water bill; \$750 Technology stipend at beginning of office	Has option to participate	
West Linn	Mayor - \$6,400 annually Councilors -\$4,000 annually	None	2009
Woodburn	None	None	2013



ORDINANCE NO. 2008-2704

**AN ORDINANCE AMENDING THE CITY CODE, SECTION 30.01
(A) PROVIDING FOR COMPENSATION OF THE COUNCIL AND
MAYOR BY INCREASING THE COMPENSATION FOR
ATTENDANCE AT CITY COUNCIL AND CITY COUNCIL
COMMITTEES FROM \$8 TO \$10 PER MEETING**

RECITALS:

1. The City Council is a volunteer position.
2. City Council Members have been given \$8 per meeting, which was set in 1984 in order to offset some of the out-of-pocket costs for attending Council meetings.
3. The City Charter provides that compensation may be set by the Council during the budget process, and this compensation is within the budget that has been adopted for fiscal year 2008-09.
4. The Council has considered the compensation and desires to increase it to \$10 per meeting.

THE CITY OF NEWBERG ORDAINS AS FOLLOWS:

1. The City Code shall be amended as follows:

§ 30.01 COMPENSATION OF COUNCIL AND MAYOR.

(A) The duly elected and qualified members of the Council of the city shall be compensated in the amount of \$10 each for each legally constituted meeting of the City Council and City Council committees. This compensation shall be accumulated and paid on a bi-annual basis.

2. The \$10 per meeting shall be effective for every meeting attended by the Council Members on or after July 1, 2008.

➤ **EFFECTIVE DATE** of this ordinance is 30 days after the adoption date, which is: October 3, 2008.

ADOPTED by the City Council of the City of Newberg, Oregon, this 2nd day of September 2008, by the following votes: **AYE: 6 NAY: 0 ABSENT: 0 ABSTAIN: 0**

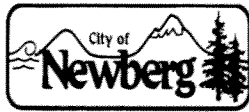

Daniel Danicic, City Recorder

ATTEST by the Mayor this 4th day of September 2008.


Bob Andrews, Mayor

LEGISLATIVE HISTORY

By and through City Council at 07/21/2008 meeting. Or, None.
(committee name) (date) (check if applicable)



RESOLUTION No. 2008-2807

**A RESOLUTION AMENDING THE CITY COUNCIL GUIDELINES
AND RULES ADOPTED JANUARY OF 2007 BY ADDING A
PROVISION DEALING WITH MEETING COMPENSATION**

RECITALS:

1. The City Council, from time to time, has revised its Guidelines and Rules.
2. The last full revision was completed and adopted by Resolution No. 2007-2692 on January 2, 2007.
3. The Council has discussed meeting compensation and after amendment, Code Section 30.01 provides that Council Members shall receive \$10 per “meeting of the City Council and City Council Committees.”
4. The City Council wishes to clarify which meetings the members will be compensated for attending and to encourage Council Members to participate fully in necessary committees and representation of the City at those committees.

THE CITY OF NEWBERG RESOLVES AS FOLLOWS:

1. The City Council Guidelines and Rules of January 2007 will be amended to add the following paragraphs under ATTENDANCE after the paragraph entitled **Filling Vacancies**:
 1. **Compensation for Attendance at Meetings:** The Newberg City Code provides that Council Members (the Mayor is a voting member of the Council and entitled to meeting compensation) will receive compensation of \$10 per meeting for attendance at “meeting[s] of the City Council and City Council Committees.” This amount was set in 2008 and can be changed by the City Council. See City Code § 30.01 COMPENSATION OF COUNCIL AND MAYOR.
 2. **City Council Meetings:** The meetings of the City Council for which meeting compensation shall be paid are any regular or special meetings of the City Council, including any work sessions, goal settings, or informational meetings that are officially called and notified whether or not a quorum is present and regardless of whether or not the Member attends in person or by other electronic means.
 3. **City Council Committees:** Meetings of the City Council Committees are any committee, board or other entity which the Council Member attends in their official capacity representing the City or the City Council. The Committee shall include any committee on which the Members are appointed by the Mayor with approval of the City

Council and shall also include any other committee in which the City Council or Mayor appoints the Member to represent the City.

4. **Voluntary Attendance:** The attendance by the Council Member may be on a volunteer basis by the Council Member.

5. **Social Meetings:** Meetings in which the main purpose of the meeting is social in nature are not subject to payment of the meeting compensation. Social meetings shall include meetings, such as City County dinners, annual banquets, award banquets, and other social events.

6. **Policy:** In considering what meetings shall be compensated, the purpose of the meeting compensation is to encourage Council Members to attend meetings and to recognize the sacrifice they make in time and expense in attending those meetings.

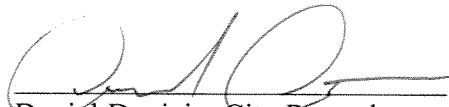
7. **Questions:** Any question as to whether a meeting should be compensated will be decided by the City Council.

2. This amendment (paragraph entitled "**Compensation for Attendance at Meetings**") to the Guidelines and Rules will be placed in the Guidelines and Rules under ATTENDANCE as the last paragraph.

3. The rules shall then reflect the rules as of January 2007 when the major revision occurred and amended on September 2, 2008 (the date this resolution is passed).

➤ **EFFECTIVE DATE** of this resolution is the day after the adoption date, which is: September 3, 2008.

ADOPTED by the City Council of the City of Newberg, Oregon, this 2nd day of September 2008.


Daniel Danicic, City Recorder

ATTEST by the Mayor this 4th day of September 2008.


Bob Andrews, Mayor

LEGISLATIVE HISTORY

By and through _____ Committee at ____/____/200x meeting. Or, ___ None.
(committee name) (date) (check if applicable)