

**CITY COUNCIL WORK SESSION
MARCH 7, 2016, 6:00 PM
NEWBERG PUBLIC SAFETY BUILDING (401 EAST THIRD STREET)**

WORK SESSIONS ARE INTENDED FOR DISCUSSION. NO ACTION WILL BE TAKEN ON THE AGENDA ITEMS AND NO DECISIONS WILL BE MADE. NO ORAL OR WRITTEN TESTIMONY WILL BE HEARD OR RECEIVED FROM THE PUBLIC.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. REVIEW OF COUNCIL AGENDA AND MEETING

IV. COUNCIL ITEMS

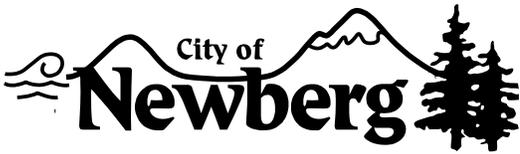
V. WORKSHOPS

1. Presentation on Urban Forestry Program Pages 1-52
2. Discuss process to fill vacancy in District 4 with the resignation of Councilor Tony Rourke

VI. ADJOURNMENT

ACCOMMODATION OF PHYSICAL IMPAIRMENTS:

In order to accommodate persons with physical impairments, please notify the City Recorder's Office of any special physical accommodations you may need as far in advance of the meeting as possible and no later than two business days prior to the meeting. To request these arrangements, please contact the city recorder at (503) 537-1283. For TTY service please dial 711.



Community Development Department
P.O. Box 970 ▪ 414 E First Street ▪ Newberg, Oregon 97132
503-537-1240 ▪ Fax 503-537-1272 ▪ www.newbergoregon.gov

MEMORANDUM

TO: Newberg City Council
THRU: Steve Rhodes, City Manager Pro-Tem
FROM: Doug Rux, Community Development Director
SUBJECT: Work Session on Urban Forestry Management Plans and Heritage Tree Programs
DATE: March 7, 2016

City Council on October 5, 2015 requested that staff investigate and bring back to Council information on urban forestry management plans and heritage tree programs. This memorandum describes the key components of an Urban Forestry Management Plan drawn from research of plans in Oregon, Washington, California, Wisconsin, Vermont, USDA Forest Service and the organizations of the International Society of Arboriculture, National Arbor Day Foundation, Alliance for Community Trees, Walkable Communities Inc., and American Planning Association. Staff also researched heritage tree programs for the cities of Albany, Lake Oswego, Oregon City, Portland, Tigard, Tualatin, Salem and Wilsonville.

What is Urban Forestry?

Urban Forestry is the study and management of the city's urban forest, which is made up of the trees, shrubs and other vegetation along streets and trails, within parks, hills or mountains, around public and private property and in urban natural areas. A recent American Planning Association report defines urban and community forestry as "*a planned and programmatic approach to the development and maintenance of the urban forest, including all elements of green infrastructure within the community, in an effort to optimize the resulting benefits in social, environmental, public health, economic and aesthetic terms*".¹

Trees, especially as part of an urban green ecosystem, help create a better quality of life. Specifically, the retention of trees in wooded areas and the establishment of street trees soften urban development, screen unattractive areas, block winds, cool streets and buildings, minimize surface and ground water runoff, filter noise and air pollution, and promote soil stability. Collectively, trees provide a number of benefits such as:²

¹ Planning Advisory Service Report Number 555: Planning the Urban Forest: Ecology, Economy, and Community Development, James C. Schwab (American Planning Association, 2009), p. 3.

² Adapted from MiniFlier from USDA Forest Service and Indiana Department of Natural Resources, Division of Forestry. The Urban Forest and Community Sustainability. March 2009.

1. Trees are important to human health and help purify air by absorbing pollutants.
 - 100 trees remove 5 tons of carbon dioxide and up to 1000 pounds of pollutants (including 400 pounds of ozone and 300 pounds of particulates) per year.
2. Trees increase property values and improve the tax base in communities.
 - Property values of homes with trees in the landscape are 5 to 20 percent higher.³
 - On average, street trees add \$7,020 to the price of a house in Portland, which is equivalent to increasing the size of a house by 106 square feet.⁴
 - Street trees positively influence the price of neighboring houses within 100 feet.
 - Street trees increase annual property tax revenue for the City of Portland by \$13 million.
3. Trees improve neighborhood appeal, attracting businesses, shoppers and homeowners.
 - Businesses on treescaped streets show 12 percent higher income streams, which is often the competitive edge needed for main street store success versus plaza discount store prices.⁵
4. Trees cool cities by reducing heat generated by buildings and paved surfaces.
 - Temperature differentials of 5 to 15 degrees are felt when walking under tree canopied streets.
 - Tree shade increases pavement life by 40 to 60 percent based on reduced daily heating and cooling (expansion/contraction).⁶
5. Trees reduce the amount of water borne pollutants that reach streams and rivers.
 - 100 mature trees intercept about 250,000 gallons of rainwater per year reducing runoff and providing clean water.
 - Street trees 32 feet tall can reduce stormwater runoff by 327 gallons.
6. Trees soften harsh building lines and large expanses of pavement, making urban environments much more pleasant.
7. Tree shade, if properly placed, can save an average household up to \$250 annually in energy costs.

³ Alliance for Community Trees http://actrees.org/files/Events/bbls41_resourceлист.pdf

⁴ US Forest Service Pacific Northwest Research Station <http://www.fs.fed.us/pnw/news/2008/03/trees.shtml>

⁵ Urban Street Trees 22 Benefits: Specific Applications, Dan Burden, Walkable Communities, Inc., 2006.

⁶ Ibid, page. 9.

- A 25 foot tree reduces annual heating and cooling costs of a typical residence by 8 to 12 percent.
8. Trees provide habitat for birds and other wildlife even in urban areas.
 9. Trees foster safer, more sociable neighborhood environments.
 - Trees placed at the street and on-street parking bring speeds down 7 to 8 mph.⁷

Why Plan for an Urban Forest

The City of Newberg is growing and continually faces the challenge of balancing the needs of urban growth and the environment. Tree canopy cover is an overall indicator of forest health and quantity. Trees in urban areas are less resilient than trees in natural areas because they lack space and irrigation. Additional data confirms that over the last 15 years, naturally forested areas of the Pacific Northwest have lost 25 percent of their tree canopy cover while impervious surfaces increased about 20 percent.⁸ These changes in land cover coupled with the City's desire to transition into a more sustainable future are key reasons why the City may want to examine how to best preserve the existing natural canopy and manage newly planted trees. Newberg's urban forest consists of both public and private trees located within specific urban environments that have particular physical characteristics, provide various benefits and serve different needs. The health and quality of trees on both public and private land depends on the knowledge, skills and involvement of the owners and managers. The City of Newberg is a primary caretaker of public trees, which are highly visible and valuable components of the urban forest. Other public tree caretakers include Newberg School District, Chehalem Park and Recreation District, Oregon Department of Transportation and Yamhill County. Public trees are located in the following areas of the city:

- Parks and trails;
- Stream Corridors;
- Streets and medians;
- Civic institutions such as schools, Newberg Public Library, fire stations, PCC Newberg Center, Chehalem Cultural Center, Chehalem Glenn Golf Course; and
- Stormwater facilities.

The majority of Newberg's trees are located on private property. One of the most prominent private properties is the George Fox University campus. Private property owners are the primary caretakers of trees located on private lands located in a variety of urban environments:

- Residential areas;
- Commercial and industrial areas;
- Parking lots; and
- Along stream corridors.

⁷ Ibid, page 10.

⁸ www.planning.org/research/forestry/index.htm

How to Develop an Urban Forestry Management Plan

The available interest, expertise, time, financial and human resources of the jurisdiction should be considered when determining how to develop an Urban Forestry Management Plan. Four principle questions drive the process, regardless of the type of plan or its complexity.^{9, 10}

1. What do you have? – Research and Analysis
2. What do you want? – Identify issues
3. How do you get what you want? – Alternative approaches
4. Are you getting what you want? – Evaluation

What do you have?

This initial assessment phase involves documenting Newberg's historical background with respect to tree resource and management in addition to assessing existing conditions. This involves evaluating staff resources, current policies in place, equipment, funding and status of the urban forest resource.

Five steps to help document existing conditions include:

1. Evaluate urban forestry issues and opportunities.
2. Assess urban forestry health.
3. Audit plans, policies, practices and the Newberg Development Code.
4. Identify federal, state and local biodiversity mandates.
5. Evaluate existing conditions against accepted urban forestry principles.

Staff conducted an initial assessment of plans and policies specific to Newberg. The Newberg Comprehensive Plan has goals and policies related to Open Space, Scenic, Natural, Historic and Recreational Resources. There is no specific goals or policies on an Urban Forestry Management Plan. The Newberg Development Code has requirements for planting of parking lot trees for commercial, industrial and institutional development; a designation of Stream Corridors; and requirements for planting of street trees.

⁹ Vermont Urban & Community Forestry Program. Guidelines for Developing Urban & Community Forestry Plans: Strategic Plans & Management Plans for Street and Park Tree Management, p. 2.

¹⁰ Wisconsin Department of Natural Resources Division of Forestry. A Technical Guide to Developing Urban Forestry Strategic Plans & Urban Forest Management Plans, p. 3 - 5.

What do you want?

A jurisdiction should determine what they want to accomplish by developing an Urban Forestry Management Plan. These broad goals should be quantifiable and able to be grouped into categories such as:

- Public Awareness;
- Administration and Management; and
- Tree Resource.

How do you get what you want?

This alternative solution development phase involves formulating recommendations into specific strategies or objectives that can be further broken down into specific actions or tasks. For example, recommendations in a Forestry Plan might look something like this:

Action Plan 1: Complete a community tree inventory.

Action: Determine how inventory will be conducted.

Action: Apply for local grant.

Action: Hire intern or consultant, as necessary.

Action: Conduct inventory.

Action: Analyze inventory findings.

Management Plan strategies are a central component of an Urban Forestry Management Plan. These strategies should consist of inventory based recommendations for accomplishing stated goals and implemented with prioritized Action Plans. An Action Plan identifies *who* is responsible for each strategy and action, *when* each will be completed and at what *cost*.

Are you getting what you want?

This final evaluation phase includes specific monitoring recommendations to help evaluate progress and an opportunity to update the Urban Forestry Management Plan. A schedule for reviewing and updating the Urban Forestry Management Plan ensures the plan remains a working document. Evaluation could involve both short and long-term monitoring approaches, identifying how many Action Plans are completed and assessing the condition of the urban forest by meeting performance measures for canopy cover targets. Performance measurement is important for urban forestry managers to evaluate canopy cover progress and rate of change.¹¹ In addition to technical tools, successful municipal tree programs incorporate the following elements:¹²

- Tree and planning commissions with historical understanding of the importance of urban forestry.

¹¹ Portland Urban Forestry Management Plan, 2004.

¹² Elmendorf, William F., Vincent J. Cotrone, and Joseph T. Mullen. 2003. "Trends in Urban Forestry Practices, Programs, and Sustainability: Contrasting a Pennsylvania, U.S. Study" *Journal of Arboriculture* 29, no. 4. (July): 237-48.

- A dedicated, educated governing body with continuity of support.
- Long-term citizen support.
- Professional assistance.
- Management plans and action plans.
- Grant funds.
- Dedicated, educated volunteers.
- Ordinances and enforcement.
- Awards and celebration.

Analysis of the different components within Urban Forestry Management Plans provides several options that Newberg could use to develop a plan. Illustrated below is the prototypical Urban Forestry Management Plan that can be used if Newberg identified developing an Urban Forestry Management Plan.

- 1) Executive Summary – synthesizes the plan into summary document
- 2) Vision – inspirational statement of Forestry Plan
- 3) Mission - identifies the reason for an Urban Forestry Program
- 4) Purpose – identifies the layout of the Forestry Plan
- 5) Introduction and Historical Background
 - a) What is the Urban Forest?
 - b) What is Urban Forestry
 - c) Why should we care?
 - d) Urban Forestry Subcommittee
 - e) Significant Trees
 - f) Existing Conditions
 - g) Organizational Structure
 - h) State of the Urban Forest
 - i) Benefits of Trees
 - i) Economic
 - ii) Community
 - iii) Environment
 - j) Forest Threats
- 6) Urban Land Environments – categories of land that have different zoning and development patterns which translates to available tree planting space
 - a) Single-family Residential
 - b) Multi-family Residential
 - c) Commercial / Industrial / Mixed Use
 - d) Parks / Natural Areas
 - e) Right-of-way / Transportation Corridors
- 7) The Planning Process
 - a) Community Forums
 - b) Urban Forestry Subcommittee meetings
 - c) Natural Resources and Sustainability Committee meetings
 - d) City Council Work Session
 - e) Planning Commission Work Session
 - f) City Staff Project Team

- g) Stakeholder Forums/Focus Groups
- 8) Implementation Strategy – using resources and time, develop a matrix of possible implementation methods for prioritized Action Plans.
 - a) Implementation Matrix
- 9) Appendices
 - a) Education, Outreach, and Incentive Programs
 - b) Canopy Estimate Results
 - c) Internet Resources
 - d) Bibliography
 - e) Acronyms / Definitions
 - f) Additional City Agency Information

Heritage Tree Programs

A subcomponent of an Urban Forestry Management Plan may be a program to acknowledge significant individual or groves of trees within a community. Staff researched the following communities for heritage trees programs:

- Albany
- Lake Oswego
- Oregon City
- Portland
- Salem
- Tigard
- Tualatin
- Wilsonville

The purpose of heritage tree programs are to recognize, foster appreciation of and protect heritage trees voluntarily within a community. The important aspect is the voluntary consent of the owner of the tree(s). To establish a program an ordinance or resolution would need to be passed by the City Council establishing requirements and processes to designate a heritage tree. Typically a local community has some form of a committee/commission/board that reviews submitted heritage tree applications. In some cases the committee/commission/board makes the decision on the applications and in other situations they are only advisory to the City Council who make the decision. For example:

- Albany – City Tree Commission
- Lake Oswego – Natural Resources Advisory Board
- Oregon City – City Commission (Council) with recommendation from Community Development Director
- Portland – City Council with recommendation from Urban Forestry Council
- Salem – City Council with recommendation form Shade Tree Advisory Committee
- Tigard – City Council with recommendation from city board or committee
- Tualatin – Parks Advisory Committee
- Wilsonville – City Council with recommendation from Heritage Tree Committee

Other elements of a heritage tree program may include:

- Deed restriction on the property on which the heritage tree is designated.
- Permit or City Council approval to cut down a heritage tree.
- Approval to do pruning and maintenance of a heritage tree.
- Designation of trees on private property, public property or within a public right-of-way.
- Violations and fines for cutting down a heritage tree.
- Identification plaque, provided by the jurisdiction, identifying the tree(s) as a heritage tree(s).
- Map identifying the location of heritage trees.

Attachments: 1. City of Albany Municipal Code and Nomination Form
2. City of Lake Oswego Municipal Code and Nomination Form
3. City of Oregon City Municipal Code and Nomination Forms
4. City of Portland Municipal Code Municipal Code and Nomination Form
5. City of Salem Heritage Tree Website
6. City of Tigard Municipal Code and Nomination Form
7. City of Tualatin Municipal Code and Nomination Form
8. City of Wilsonville Resolution No. 1982 and Nomination Form

Municipal Code

Chapter 2.23 CITY TREE COMMISSION

Sections:

- [2.23.010](#) City Tree Commission established.
- [2.23.020](#) Purpose.
- [2.23.030](#) Term of office and compensation.
- [2.23.040](#) Duties and responsibilities.
- [2.23.050](#) Procedures.
- [2.23.060](#) Review by City Council.

2.23.010 City Tree Commission established.

There is hereby established a City Tree Commission for the City of Albany, which shall consist of five members. The members shall be appointed by the Mayor and ratified by the City Council. At least one member of the City Tree Commission shall be a representative from the field of arboriculture, landscape architecture, or otherwise have professional knowledge of trees and their care. Members shall be residents of the City of Albany or shall own property or maintain a business within the City of Albany. (Ord. 5269 § 1, 1997; Ord. 5096 § 1, 1993).

2.23.020 Purpose.

The City Tree Commission is established by the Albany City Council to promote and protect the public health, safety, and general welfare of the citizens of Albany by providing for the regulation of the planting, maintenance, and removal of trees in the City of Albany. (Ord. 5096 § 1, 1993).

2.23.030 Term of office and compensation.

City Tree Commission members shall each serve a three-year term with the exception of the original members. The term of office of the first member appointed shall expire on December 31, 1994; the terms of office of the second and third members appointed shall expire on December 31, 1995; and the terms of office for the fourth and fifth members appointed shall expire on December 31, 1996. Commission members shall serve without compensation. (Ord. 5096 § 1, 1993).

2.23.040 Duties and responsibilities.

It shall be the responsibility of the City Tree Commission to:

- (1) Study, investigate, develop, and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees in parks, and in public areas, which includes the public right-of-way. The plan will be presented to the City Council and upon their acceptance and approval shall constitute the City Tree Plan for the City of Albany. The Commission, when requested by the City Council, shall consider, investigate, make finding, report, and recommend upon any special matter or question coming within the scope of its work;
- (2) Develop criteria for the City Forester to apply in making decisions entrusted to his/her discretion;
- (3) Designate heritage trees on public and private lands within the City;
- (4) Promote the planting and proper maintenance of trees through special events including an annual local celebration of Arbor Day;
- (5) Obtain the annual Tree City USA designation by the National Arbor Day Foundation; and
- (6) Review the discretionary decisions of the City Forester. (Ord. 5096 § 1, 1993).

2.23.050 Procedures.

The City Tree Commission shall elect a chairperson and a vice chairperson and shall develop its own meeting schedule. A majority of the members shall constitute a quorum. The Commission shall keep a journal of its proceedings, which shall be kept on file in the office of the City Clerk. (Ord. 5778 § 1, 2012; Ord. 5096 § 1, 1993).

2.23.060 Review by City Council.

The City Council shall have the right to review the conduct, acts, and decisions of the City Tree Commission. Any person may appeal any ruling or order of the City

ALBANY HERITAGE TREE PROGRAM

NOMINATION INSTRUCTIONS

The Albany Heritage Tree Program was established in 1999 to help increase public awareness of the important contribution of trees to Albany's history and heritage. The goal of the Albany Heritage Tree Program is to recognize and designate individual heritage trees within the city limits.

To qualify for heritage status, trees shall be unique in size, structure, or species and/or shall be significant on the basis of their importance in local, state, or national history. To be considered for Heritage status, please submit the enclosed application. A nomination for the tree must be submitted to the Albany Tree Commission before the end of January. Please attach extra sheets as necessary to answer the questions fully. Heritage Tree designations will be announced during Arbor Week, the first week in April.

Completed application forms may be sent to:

Craig Carnagey
City Forester
City of Albany
City Hall
PO Box 490
Albany, OR 97321

ALBANY HERITAGE TREE PROGRAM

NOMINATION INSTRUCTIONS

DESCRIPTION AND HISTORICAL SIGNIFICANCE OF TREE(S)

List the botanical or common name of the tree(s) _____

Give reason(s) for the nomination, including any or all of the following: 1) original owner, 2) significant person or events associated with the tree, 3) unusual, distinctive or significant aspect of the tree, or 4) association with the heritage of the community. List who planted the tree(s) (if known), and explain the historical significance of the tree(s) to the region, state, or nation.

LOCATION OF THE TREE(S)

List the county, town, and street or rural route address and directions to the tree. Attach a site map, indicating the tree's precise location.

Describe how accessible the tree is to the general public:

PHYSICAL DESCRIPTION OF THE TREE(S)

Describe the tree's approximate age, size, health, and condition:

TREE OWNERSHIP AND PROTECTION STATUS

Once a tree is designated as a heritage tree, it will remain so unless it becomes necessary to classify it as a dangerous tree and remove as such. Heritage trees may not be removed without the expressed consent of the City Tree commission. (AMC 7.98.120)

Present owner of the property where the tree(s) is located:

Name: _____

Address: _____

Telephone Number: _____

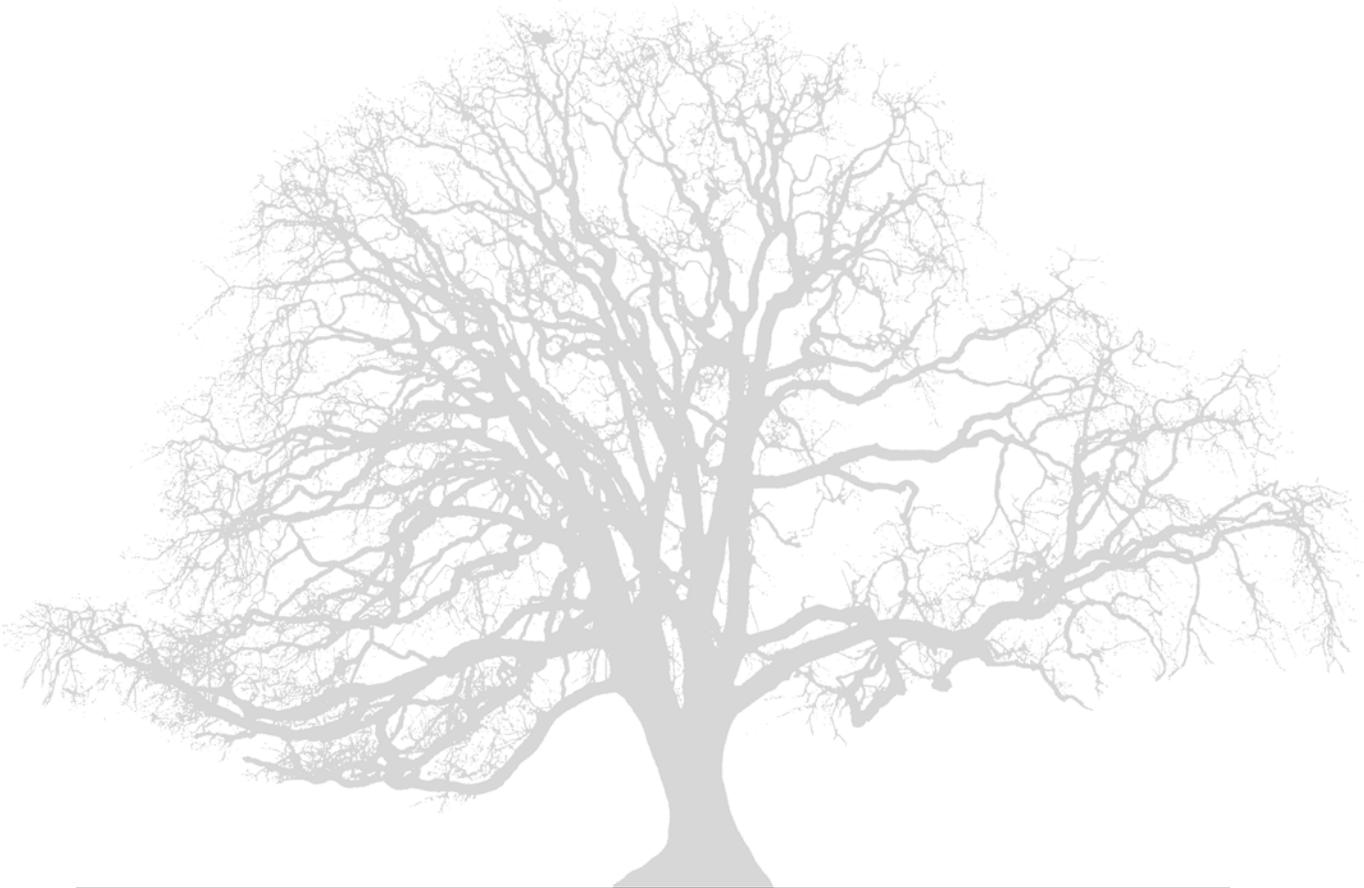
Does the present owner support the nomination of the tree(s)? If no, please explain.

APPLICATION PREPARED BY (if different from owner):

Name: _____ *Organization:* _____

Address: _____ *City, State, Zip:* _____

Phone Number: _____ *Date Submitted:* _____



**Article 55.06
Heritage Trees.**

Sections:

- [55.06.010](#) Purpose; Definition.
- [55.06.020](#) Nomination.
- [55.06.030](#) Review Process.
- [55.06.040](#) Protection of Heritage Trees.
- [55.06.050](#) Recognition of Heritage Trees.
- [55.06.060](#) Removal of Heritage Tree Designation.

55.06.010 Purpose; Definition.

1. The purpose of LOC Article [55.06](#) is to recognize, foster appreciation and provide for voluntary protection of Heritage Trees.
2. For the purpose of this Article, a "Heritage Tree" is a tree or stand of trees that is of landmark importance due to age, size, species, horticultural quality or historic importance.

(Ord. No. 2159, Enacted, 11/04/97)

55.06.020 Nomination.

1. Any person may nominate a particular tree or trees as a Heritage Tree. If the proposed Heritage Tree is located on property other than City property or public right-of-way under City or County jurisdiction, the nomination shall be submitted by the property owner or accompanied by the property owner's written consent. If the proposed Heritage Tree is located on City property or public right-of-way under City or County jurisdiction, the nomination shall be submitted to the City Manager or County Administrator, as appropriate; if the nomination is consented to by the City or County, the City Manager or County Administrator shall submit the nomination to the Natural Resources Advisory Board (NRAB) pursuant to LOC [55.06.030](#).
2. Nomination shall be made on such form as required by the City Manager. The nomination form shall include a narrative explaining why the tree qualifies for Heritage Tree status pursuant to the description in LOC [55.06.010](#) and the written consent of the property owner as described in subsection (1) of this section.

(Ord. No. 2159, Enacted, 11/04/97) (Ord. 2289, Amended, 06/05/2001)

55.06.030 Review Process.

1. The NRAB shall review all Heritage Trees nominations at a public meeting. Notice of the meeting shall be provided to the nominating applicant, the property owner (unless the nominated tree is located on public right-of-way under City or County jurisdiction, in which event notice shall be given to the respective City Manager or County Administrator) and the Chair of any recognized neighborhood association in which the tree is located.
2. Staff shall prepare a report for the NRAB analyzing whether the tree complies with the requirements for designation.
3. After considering the staff report and any testimony by interested persons, the NRAB shall vote on the nomination. The NRAB may designate a tree as a Heritage Tree if the Board determines that the following criteria are met:

- a. The tree or stand of trees is of landmark importance due to age, size, species, horticultural quality or historic importance; and
 - b. The tree is not irreparably damaged, diseased, hazardous or unsafe, or the applicant is willing to have the tree treated by an arborist and the treatment will alleviate the damage, disease or hazard;
4. Following approval of the nomination by the NRAB:
- a. If the tree is located on private property, the designation shall be complete upon the Property Owner's execution of a covenant running with the land suitable for recordation by the City. The covenant shall describe the subject property, generally describe the location of the heritage tree, and covenant that the tree is protected as a "Heritage Tree" by the City of Lake Oswego and is therefore subject to special protection as provided in LOC Chapter [55](#).
 - b. If the tree is located on public right-of-way, the designation shall be complete upon the Staff's listing of the tree on the City Heritage Tree records.
5. If the tree is located on the public right-of-way, the City or County, as appropriate, shall condition any future Property Owner-requested vacation of the public right-of-way upon the execution of a covenant in accordance with section (4) above, which shall be recorded by the City upon the vacation of the right-of-way.

(Ord. No. 2159, Enacted, 11/04/97). (Ord. 2289, Amended, 06/05/2001)

55.06.040 Protection of Heritage Trees.

1. Unless the tree qualifies for a dead or hazard tree removal permit, a permit to remove a designated Heritage Tree shall be processed as a Type II Tree Removal Permit subject to the criteria contained in LOC 55.02.080, as modified by subsection (2) of this section.
2. If an application to remove a Heritage Tree is sought pursuant to LOC [55.02.080](#) the applicant shall demonstrate that the burden imposed on the property owner, or, if the tree is located within the public right-of-way under City or County jurisdiction, then the burden imposed on the respective City or County by the continued presence of the tree outweighs the public benefit provided by the tree in order to comply with 55.02.080 (3). For the purposes of making this determination, the following tree impacts shall not be considered unreasonable burdens on the property owner, or if appropriate, the City or County:
 - a. View obstruction;
 - b. Routine pruning, leaf raking and other maintenance activities; and
 - c. Infrastructure impacts or tree hazards that can be controlled or avoided by appropriate pruning or maintenance.
3. Unless the permit is to remove a dead or hazard tree pursuant to LOC [55.02.042](#) (3) or (4), the applicant to remove a heritage tree shall be required to mitigate for the loss of the tree pursuant to LOC [55.02.084](#).
4. Any person who removes a Heritage Tree in violation of LOC Article [55.06](#) shall be subject to the penalties provided in LOC [55.02.130](#). In addition, the violator shall be subject to double the enforcement fee established pursuant to LOC [55.02.130](#)(3).

(Ord. No. 2159, Enacted, 11/04/97) (Ord. 2289, Amended, 06/05/2001; Ord. 2260, Amended, 09/05/2000)

55.06.050 Recognition of Heritage Trees.

1. A Heritage Tree plaque shall be designed and may be furnished by the City to the property owner, or if the tree is in the public right-of-way, to the appropriate City or County official, of a designated Heritage Tree. The City may charge a fee to cover the costs of the providing the plaque. The plaque shall be posted at a location at or near the tree and, if feasible, visible from a public right-of-way.
2. The Planning Department shall maintain a list and map of designated Heritage Trees.

(Ord. No. 2159, Enacted, 11/04/97) (Ord. 2289, Amended, 06/05/2001)

55.06.060 Removal of Heritage Tree Designation.

A Heritage Tree shall be removed from designation if it dies or is removed pursuant to LOC [55.06.040](#). If removed from private property, the City shall record a document extinguishing the covenant.

(Ord. No. 2159, Enacted, 11/04/97) (Ord. 2289, Amended, 06/05/2001)

The Lake Oswego Municipal Code is current through Ordinance 2697, and legislation passed through December 15, 2015.

Disclaimer: The City Recorder's Office has the official version of the Lake Oswego Municipal Code. Users should contact the City Recorder's Office for ordinances passed subsequent to the ordinance cited above.

City Website: <http://www.ci.oswego.or.us/>
(<http://www.ci.oswego.or.us/>)
City Telephone: (503) 635-0290
Code Publishing Company
(<http://www.codepublishing.com/>)

7. Use the space below to provide a description or sketch of the approximate location of the tree on the site.

8. Please explain noteworthy physical features (size, species, etc.) that make the tree worthy of Heritage Tree status. _____

9. Please explain any historical facts or significance associated with the tree. _____

10. Please describe the health of the tree. Are there any structural, health, or pruning problems associated with it? _____

11. Please attach a photograph of the tree to the nomination form.

Return completed application forms to:

Department of Planning and Building Services
Attn: Heritage Trees
380 A Avenue
Post Office Box 369
Lake Oswego, OR 97034
planning@ci.oswego.or.us

For more information about Lake Oswego's Heritage Tree Program, please contact the Department of Planning and Building Services at (503) 635-0290, or visit our website at <http://www.ci.oswego.or.us/planning/heritage-tree-program>.



Department of Planning and Building Services
380 A Avenue
Post Office Box 369
Lake Oswego, OR 97034
503-635-0290
www.ci.oswego.or.us

HERITAGE TREE PROGRAM

Trees provide aesthetic, economic, and environmental benefits to the City of Lake Oswego. Trees are also an important part of the city's living heritage; they help create the distinctive community character that we pass along to future generations.

WHY A HERITAGE TREE PROGRAM?

The City of Lake Oswego's Heritage Tree Program was established in 1997 to help foster appreciation and increase awareness about the contribution of trees to the city's history and heritage. The purpose of the program is to educate citizens about the importance of trees through protection and recognition.

WHAT IS A HERITAGE TREE?

Heritage Trees are trees of landmark importance. A Heritage Tree is designated as a landmark based on its age, size, species, horticultural quality, and its importance in the historical, cultural, environmental, and physical landscape.

HOW CAN YOU GET INVOLVED?

Anyone can nominate a tree or grove of trees on either public or private property for Heritage Tree designation. (If the tree is located on private property, the permission of the property owner is required.) To nominate a tree, complete the Heritage Tree Nomination Form. Feel free to attach extra sheets if necessary to answer the questions completely.

Once the application form is submitted, a certified arborist examines the health and condition of the nominated tree(s). Applications are then reviewed by the Natural Resources Advisory Board (NRAB) for approval. NRAB typically reviews applications annually; all applications received within a calendar year are reviewed the following February.

ONCE IT'S OFFICIAL

Once a tree is designated, a plaque is installed near the tree. The property owner is also asked to record the tree's designation on the land title, which bestows protection upon the tree. (A Heritage Tree may be removed, if necessary, under a Type II Tree Removal Permit.) New Heritage Trees are celebrated during Arbor Week, which is the first full week in April.

FOR MORE INFORMATION

For more information about Lake Oswego's Heritage Tree Program, contact the Department of Planning and Building Services at (503) 635-0290, or visit our website at <http://www.ci.oswego.or.us/planning/heritage-tree-program>.

LAKE OSWEGO HERITAGE TREES

	Year of Dedication	Species	Address	Owner
1	1998	Oregon white oak (stand)	West end of Galen Road	Private
2	1998	deodar cedar (2)	302 Furnace Street	Private
3	1998	Oregon white oak	1421 Greentree Circle	Private
4	1998	giant sequoia	16686 Maple Circle	Private
5	1998	Douglas-fir	141 Leonard Street (Peg Tree)	Private
6	1998	black walnut	1018 Laurel Street	Private
7	1998	black walnut	13041 Knaus Road (ROW)	Public
8	1998	western redcedar	Between 868 and 832 9 th Street (ROW)	Public
9	1998	sugar maple	Intersection of 3 rd Street and C Avenue (ROW)	Public
10	1998	American elm	1 st Street between B and C Avenue (ROW)	Public
11	1999	European beech	1250 Sunningdale Road	Private
12	1999	Douglas-fir	Adjacent to 642 Iron Mountain Boulevard (ROW)	Public
13	2001	giant sequoia	3025 Stonebridge Way	Private
14	2006	Douglas-fir (stand)	Lake Grove Fire District #57 – 16400 Bryant Road	Private
15	2008	coast redwood (2)	In front of 3060 Glenmorrie Drive (ROW)	Public
16	2008	Douglas-fir	Lake Grove Elementary –15777 Boones Ferry Road	Private
17	2008	European white birch	1117 Spruce Street	Private
18	2008	Oregon white oak	1305 Cornell Street	Private
19	2009	giant sequoia	Firlane Property – 195 Rosemont Road	Public
20	2009	ponderosa pine	Firlane Property – 195 Rosemont Road	Public
21	2010	Douglas-fir (stand)	5655 SW Kenny Street	Private
22	2010	Camperdown elm	Intersection of McVey Avenue and Oak Street (ROW)	Public
23	2010	American elm	706 6 th Street	Private
24	2011	Douglas-fir	George Rogers Park – 611 S. State Street	Public
25	2012	coast redwood	785 9 th Street	Private
26	2012	Douglas-fir	Intersection of Country Club Road and C Avenue (ROW)	Public
27	2012	Oregon white oak	East Waluga Park – 15505 Quarry Road	Public
28	2013	Douglas-fir	208 Durham Street	Private
29	2013	Oregon white oak	Across from 17615 Bryant Road (ROW)	Public
30	2014	Oregon white oak	38 Da Vinci Street	Private
31	2014	saucer magnolia	2211 Fernwood Circle	Private
32	2014	ginkgo	Between 568 and 590 on 3 rd Street (ROW)	Public
33	2015	sycamore (2)	16584 Roosevelt Avenue	Private
34	2015	giant sequoia	14145 Redwood Court	Private
35	2015	madrone	Oswego Pioneer Cemetery (behind the Johnson plot along the gravel road near the exit)	Private

* ROW denotes a tree in the right-of-way

Oregon City, Oregon, Code of Ordinances >> Title 12 - STREETS, SIDEWALKS AND PUBLIC PLACES >> Chapter 12.08 - PUBLIC AND STREET TREES >>

Chapter 12.08 - PUBLIC AND STREET TREES ^[5]

- 12.08.010 - Purpose.
- 12.08.015 - Street tree planting and maintenance requirements.
- 12.08.020 - Street tree species selection.
- 12.08.025 - General tree maintenance.
- 12.08.030 - Public property tree maintenance.
- 12.08.035 - Public tree removal.
- 12.08.040 - Heritage Trees and Groves.
- 12.08.045 - Gifts and funding.
- 12.08.050 - Violation—Penalty.

12.08.010- Purpose.

The purpose of this chapter is to:

- A.** Develop tree-lined streets to protect the living quality and beautify the city;
- B.** Establish physical separation between pedestrians and vehicular traffic;
- C.** Create opportunities for solar shading;
- D.** Improve air quality; and
- E.** Increase the community tree canopy and resource.

(Ord. No. 08-1014, 7-1-2009)

12.08.015- Street tree planting and maintenance requirements.

All new construction or major redevelopment shall provide street trees adjacent to all street frontages. Species of trees shall be selected based upon vision clearance requirements, but shall in all cases be selected from the Oregon City Street Tree List or be approved by a certified arborist. If a setback sidewalk has already been constructed or the Development Services determines that the forthcoming street design shall include a setback sidewalk, then all street trees shall be installed with a planting strip. If existing street design includes a curb-tight sidewalk, then all street trees shall be placed within the front yard setback, exclusive of any utility easement.

- A.** One street tree shall be planted for every thirty-five feet of property frontage. The tree spacing shall be evenly distributed throughout the total development frontage. The community development director may approve an alternative street tree plan if site or other constraints prevent meeting the placement of one street tree per thirty-five feet of property frontage.
- B.** The following clearance distances shall be maintained when planting trees:
 - 1.** Fifteen feet from streetlights;
 - 2.** Five feet from fire hydrants;
 - 3.** Twenty feet from intersections;
 - 4.** A minimum of five feet (at mature height) below power lines.
- C.** All trees shall be a minimum of two inches in caliper at six inches above the root crown and installed to city specifications.
- D.** All established trees shall be pruned tight to the trunk to a height that provides adequate clearance for street cleaning equipment and ensures ADA complaint clearance for pedestrians.

(Ord. No. 08-1014, 7-1-2009)

12.08.020- Street tree species selection.

The community development director may specify the species of street trees required to be planted if there is an established planting scheme adjacent to a lot frontage, if there are obstructions in the planting strip, or if overhead power lines are present.

(Ord. No. 08-1014, 7-1-2009)

12.08.025- General tree maintenance.

Abutting property owners shall be responsible for the maintenance of street trees and planting strips. Topping of trees is permitted only under recommendation of a certified arborist, or other qualified professional, if required by city staff. Trees shall be trimmed appropriately. Maintenance shall include trimming to remove dead branches, dangerous limbs and to maintain a minimum seven-foot clearance above all sidewalks and ten-foot clearance above the street. Planter strips shall be kept clear of weeds, obstructing vegetation and trash.

(Ord. No. 08-1014, 7-1-2009)

12.08.030- Public property tree maintenance.

The city shall have the right to plant, prune, maintain and remove trees, plants and shrubs in all public rights-of-way and public grounds, as may be necessary to ensure public safety or to preserve and enhance the symmetry or other desirable characteristics of such public areas. The natural resources committee may recommend to the community development director the removal of any tree or part thereof which is in an unsafe condition, or which by reason of its nature is injurious to above or below-ground public utilities or other public improvements.

(Ord. No. 08-1014, 7-1-2009)

12.08.035- Public tree removal.

Existing street trees shall be retained and protected during construction unless removal is specified as part of a land use approval or in conjunction with a public facilities construction project, as approved by the community development director. A diseased or hazardous street tree, as determined by a registered arborist and verified by the City, may be removed if replaced. A non-diseased, non-hazardous street tree that is removed shall be replaced in accordance with the Table 12.08.035.

All new street trees will have a minimum two-inch caliper trunk measured six inches above the root crown. The community development director may approve off-site installation of replacement trees where necessary due to planting constraints. The community development director may additionally allow a fee in-lieu of planting the tree(s) to be placed into a city fund dedicated to planting trees in Oregon City in accordance with Oregon City Municipal Code 12.08.

Table 12.08.035

Replacement Schedule for Trees Determined to be Dead, Diseased or Hazardous by a Certified Arborist		Replacement Schedule for Trees Not Determined to be Dead, Diseased or Hazardous by a Certified Arborist	
Diameter of tree to be Removed (Inches of diameter at 4-ft height)	Number of Replacement Trees to be Planted	Diameter of tree to be Removed (Inches of diameter at 4-ft height)	Number of Replacement Trees to be Planted
Any Diameter	1 Tree	Less than 6"	1 Tree
		6" to 12"	2 Trees
		13" to 18"	3 Trees
		19" to 24"	4 Trees
		25" to 30"	5 Trees
		31" and over	8 Trees

(Ord. No. 08-1014, 7-1-2009)

12.08.040- Heritage Trees and Groves.

- A. Purpose. Certain trees, because of their age, species, natural resource value, ecological or historical association, are of special importance to the city. These trees may live on private or public property.
 - 1. The purpose of this chapter is to recognize, foster appreciation and provide for voluntary protection of Heritage Trees.
 - 2. In particular, the following trees are shall be considered significant, and therefore eligible for heritage tree nomination in Oregon City, if they meet the minimum size requirements of the table below:

Tree Eligibility based on Size

Species	Common Name	Size (d.b.h)
<i>Quercus garryana</i>	Oregon white oak	8"
<i>Pseudotsuga menziesii</i>	Douglas-fir	18"
<i>Thuja plicata</i>	Western red cedar	12"
<i>Pinus ponderosa</i>	Ponderosa pine	12"
<i>Taxus brevifolia</i>	Western yew	6"
Other deciduous and horticultural tree species		20"
Other evergreen and conifer trees		18"

B. Recommendation.

1. Any citizen may recommend tree(s) to be designated as a Heritage Tree or Grove. If the proposed Heritage Tree or Grove is located on property other than city property or public right-of-way under city jurisdiction, the recommendation shall be submitted by the property owner or accompanied by the property owner's written consent. If the proposed Heritage Tree or Grove is located on city property or public right-of-way under city jurisdiction, the recommendation shall be submitted to the community development director; if the recommendation is consented to by the city, the community development director shall submit the recommendation to the city commission.
2. Recommendation shall be made on such form as required by the community development director. The recommendation form shall include a narrative explaining why the tree qualifies for Heritage Tree or Grove status pursuant to the definition in subsection 1. and the written consent of the property owner as described in subsection 1., of this section.

C. Review Process.

1. The city commission shall review all Heritage Trees and Grove recommendations at a public meeting. Notice of the meeting shall be provided to the recommending applicant, the property owner (unless the recommended tree or grove is located on public right-of-way under city jurisdiction, in which event notice shall be given to the community development director), the chair of any recognized neighborhood association in which the tree or grove is located, and the parks and recreation advisory committee (PRAC), if applicable.
2. Staff shall prepare a report for the city commission analyzing whether the tree or grove complies with the requirements for designation.
3. After considering the staff report and any testimony by interested persons, the city commission shall vote on the recommendation.
4. Following approval by the city commission:
 - a. If the tree or grove is located on private property, the designation shall be complete upon the property owner's execution of a covenant running with the land suitable for recordation by the city. The covenant shall describe the subject property, generally describe the location of the heritage tree or grove, and covenant that the tree or grove is protected as a "Heritage Tree" or "Heritage Grove" by the City of Oregon City and is therefore subject to special protection as provided in this Title.
 - b. If the tree or grove is located on public right-of-way, the designation shall be complete upon the Staff's listing of the tree or grove on the city Heritage Tree and Grove records.
 - c. If the tree or grove is located on the public right-of-way, the city shall condition any future property owner-requested vacation of the public right-of-way upon the execution of a covenant in accordance with subsection a., above, which shall be recorded by the city upon the vacation of the right-of-way.

D. Criteria.

1. The city commission may designate a tree or grove as a Heritage Tree or Heritage Grove if the commission determines that the following criteria are met:
 - a. The tree or grove is of landmark importance to the City of Oregon City due to age, size, species, horticultural quality or historic importance; or
 - b. It is listed as a State Heritage Tree, as designated by the state division of forest resources; or
 - c. It is a rare species, or provides a habitat for rare species of plants, animals or birds; and
 - d. The tree is not irreparably damaged, diseased, hazardous or unsafe, or the applicant is willing to have the tree treated by an arborist and the treatment will alleviate the damage, disease or hazard;

E. Protection of Heritage Trees and Groves.

1. No Heritage Tree or Grove may be removed, topped, or otherwise altered unless permitted by this section.
 2. An application to remove a Heritage Tree or Grove shall demonstrate that the burden imposed on the property owner, or, if the tree is located within the public right-of-way under city jurisdiction, then the burden imposed on the city by the continued presence of the tree outweighs the public benefit provided by the tree. For the purposes of making this determination, the following tree impacts shall not be considered unreasonable burdens on the property owner, or if appropriate, the city:
 - a. View obstruction;
 - b. Routine pruning, leaf raking and other maintenance activities; and
 - c. Infrastructure impacts or tree hazards that can be controlled or avoided by appropriate pruning or maintenance.
 3. Unless the tree is permitted to be removed due to poor health or hazard pursuant to Section 12.08.042, the applicant shall be required to mitigate for the loss of the tree pursuant to Table 12.08.042.
 4. Any person who removes a Heritage Tree or Grove in violation of this chapter shall be subject to the penalties provided in this chapter.
- F. Recognition of Heritage Trees and Groves.**
1. A Heritage Tree plaque may be designed and furnished by the city to the property owner, or if the tree is in the public right-of-way, to the appropriate city official, of a designated Heritage Tree or Grove. The city may charge a fee to cover the costs of the providing the plaque. The plaque shall be posted at a location at or near the tree or grove and, if feasible, visible from a public right-of-way.
 2. The community development director shall maintain a list and map of designated Heritage Trees and Groves.
- G. Removal of Heritage Tree or Grove Designation.**
1. A Heritage Tree or Grove may be removed from designation if it dies or is removed pursuant to this chapter. If removed from private property, the city shall record a document extinguishing the covenant.

(Ord. No. 08-1014, 7-1-2009)

12.08.045- Gifts and funding.

The City of Oregon City may accept gifts, which are specifically designated for the purpose of planting or maintaining trees within the city. The community development director may allow a fee in-lieu of planting the tree(s) to be placed into a city fund dedicated to planting trees in Oregon City. The community development director may determine the type, caliper and species of the trees purchased with the fund. The cost of each tree may be adjusted annually based upon current market prices for materials and labor as calculated by the community development director. A separate fund shall be established and maintained for revenues and expenditures created by activities specified in this chapter. The natural resources committee shall have authority on behalf of the city to seek grants and alternative funding for tree projects. Funds from such grant awards shall be administered by the city pursuant to this section.

(Ord. No. 08-1014, 7-1-2009)

12.08.050- Violation—Penalty.

The violation of any provision of this chapter shall be constitute a civil infraction, subject to code enforcement procedures of Chapter 1.16 and/or Chapter 1.20.

(Ord. No. 08-1014, 7-1-2009)

FOOTNOTE(S):

⁽⁵⁾ *Editor's note*— Ord. No. 08-1014, adopted Jul. 1, 2009, repealed Chapter 12.08 in its entirety and enacted new provisions to read as herein set out. Prior to amendment, Chapter 12.08 pertained to Community Forest and Street Trees. See Ordinance Disposition List for derivation. ([Back](#))



Community Development Department

221 Molalla Ave. Suite 200 | Oregon City OR 97045
Ph (503) 722-3789 | Fax (503) 722-3880

HERITAGE TREE NOMINATION FORM (PRIVATE PROPERTY)

(Use one form per tree or grove)

OCMC 17.04.1365 - Tree (or Grove), Heritage. "Heritage Tree" or "Grove" means a tree or group of trees that have been designated by the city as having unique importance, and subject to the Heritage Tree Regulations of Section 12.08.040. Where a grouping of two or more Heritage Trees is separated by no more than twenty feet on a property or properties, the term Heritage Grove may be used.

Site Address: _____

Clackamas County Map and Tax Lot: _____

Nominator(s):

Nominator(s) Signature: _____

Nominator(s) Name Printed: _____ Date: _____

Mailing Address: _____

Phone: _____ Fax: _____ Email: _____

Property Owner(s): (Property owner must sign this form if the tree is on private property.)

Property Owner(s) Signature: _____

Property Owner(s) Name Printed: _____ Date: _____

Mailing Address: _____

Phone: _____ Fax: _____ Email: _____

HERITAGE IMPORTANCE: Please explain why the tree(s) qualify for heritage tree or grove status pursuant to the heritage tree or grove definition in the city code above. Please add a separate attachment if needed.

TREE SPECIES, SIZE AND CONDITION

Tree	Species	DBH* (inches)	Height (ft)	Canopy Spread (ft)
1.				
2.				
3.				
4.				
5.				
6.				

*DBH = Diameter at Breast Height, which is the diameter of the trunk measured 4.5' above the ground.



Community Development Department

221 Molalla Ave. Suite 200 | Oregon City OR 97045
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Tree	TREE CONDITION					
	<input type="checkbox"/> GOOD	<input type="checkbox"/> FAIR	<input type="checkbox"/> POOR	<input type="checkbox"/> DISEASED	<input type="checkbox"/> DYING	<input type="checkbox"/> DEAD
1.						
2.						
3.						
4.						
5.						
6.						

APPROVAL CRITERIA

- a. Is the tree or grove is of landmark importance to the City of Oregon City due to age, size, species, horticultural quality or historic importance? **YES / NO**
- b. Is the tree listed as a State Heritage Tree, as designated by the State Division of Forest Resources? **YES / NO**
- c. Is the tree a rare species, or provides a habitat for rare species of plants, animals or birds? **YES / NO**
- d. Is the tree irreparably damaged, diseased, hazardous or unsafe? **YES / NO**

"Hazardous or diseased tree" means a tree that has a naturally occurring disease that is expected to kill the tree or that presents a significant risk to life or property as determined by a certified arborist. An otherwise healthy tree that may become a hazard to a proposed future development shall not be considered a hazardous tree. Hazardous trees may include, but are not limited to dead, diseased, broken, split, cracked, leaning, and uprooted trees. A tree harboring communicable diseases or insects of a type that could infest and cause the decline of adjacent or nearby trees may also be identified as a hazardous tree.

- e. Is the applicant willing to have the tree treated by an arborist to alleviate any damage, disease or hazard? **YES / NO**

SITE PLAN. Please identify the location of the tree or grove on a site plan and attach.

PHOTOGRAPH. Please provide a current photo of the tree or grove.

Your signature below indicates that you have read and understand the requirements for heritage tree designation and protection as described in section OCMC 12.08.040, and that a covenant is required in order to assure protection and replacement in the event of removal.

Owner Signature(s)

STAFF USE ONLY:



Community Development Department

221 Molalla Ave. Suite 200 | Oregon City OR 97045
Ph (503) 722-3789 | Fax (503) 722-3880

HERITAGE TREE NOMINATION FORM (CITY-OWNED PROPERTY)

(PLEASE USE ONE FORM PER TREE OR GROVE)

OCMC 17.04.1365 - Tree (or Grove), Heritage. "Heritage Tree" or "Grove" means a tree or group of trees that have been designated by the city as having unique importance, and subject to the Heritage Tree Regulations of Section 12.08.040. Where a grouping of two or more Heritage Trees is separated by no more than twenty feet on a property or properties, the term Heritage Grove may be used.

OCMC 12.08.040.B.1. If the proposed Heritage Tree or Grove is located on city property or public right-of-way under city jurisdiction, the recommendation shall be submitted to the community development director. The community development director shall submit the recommendation to the city commission.

Site Address: _____

Clackamas County Map and Tax Lot: _____

Nominator(s):

Nominator(s) Signature: _____

Nominator(s) Name Printed: _____ Date: _____

Mailing Address: _____

Phone: _____ Fax: _____ Email: _____

City Property Information:

Listed Property Owner _____

HERITAGE IMPORTANCE: Please explain why the tree(s) qualify for heritage tree or grove status pursuant to the heritage tree or grove definition in the city code above. Please add a separate attachment if needed.

TREE SPECIES AND SIZE

Tree	Species	DBH* (inches)	Height (ft)	Canopy Spread (ft)
1.				
2.				
3.				
4.				
5.				
6.				

*DBH = Diameter at Breast Height, which is the diameter of the trunk measured 4.5' above the ground.



Community Development Department

221 Molalla Ave. Suite 200 | Oregon City OR 97045
Ph (503) 722-3789 | Fax (503) 722-3880

Tree	TREE CONDITION					
	<input type="checkbox"/> GOOD	<input type="checkbox"/> FAIR	<input type="checkbox"/> POOR	<input type="checkbox"/> DISEASED	<input type="checkbox"/> DYING	<input type="checkbox"/> DEAD
1.						
2.						
3.						
4.						
5.						
6.						

APPROVAL CRITERIA

- a. Is the tree or grove is of landmark importance to the City of Oregon City due to age, size, species, horticultural quality or historic importance? **YES / NO**
- b. Is the tree listed as a State Heritage Tree, as designated by the State Division of Forest Resources? **YES / NO**
- c. Is the tree a rare species, or provides a habitat for rare species of plants, animals or birds? **YES / NO**
- d. Is the tree irreparably damaged, diseased, hazardous or unsafe? **YES / NO**

"Hazardous or diseased tree" means a tree that has a naturally occurring disease that is expected to kill the tree or that presents a significant risk to life or property as determined by a certified arborist. An otherwise healthy tree that may become a hazard to a proposed future development shall not be considered a hazardous tree. Hazardous trees may include, but are not limited to dead, diseased, broken, split, cracked, leaning, and uprooted trees. A tree harboring communicable diseases or insects of a type that could infest and cause the decline of adjacent or nearby trees may also be identified as a hazardous tree.

- e. Is the applicant willing to have the tree treated by an arborist to alleviate any damage, disease or hazard? **YES / NO**

SITE PLAN. Please identify the location of the tree or grove on a site plan and attach.

PHOTOGRAPH. Please provide a current photo of the tree or grove.

CONSENT TO FORWARD RECOMMENDATION TO CITY COMMISSION

Signature of Community Development Director

STAFF USE ONLY:



Charter, Code and Policies

City of Portland

GENERAL INFORMATION: 503-823-4000 EMAIL: cityinfo@portlandoregon.gov
More Contact Info (<http://www.portlandoregon.gov/citycode/article/15472>)

11.20.060 Heritage Trees.

- A. Generally. Heritage Trees are trees that because of their age, size, type, historical association or horticultural value, are of special importance to the City.
- B. Nuisance trees. Trees may not be designated as Heritage Trees if, on the date they would be designated, the tree species is on the Nuisance Plant List.
- C. Private trees. Trees on private property may not be designated as Heritage Trees without the consent of the property owner; however, the consent of a property owner will bind all successors, heirs, and assigns. When a Private Tree is designated as a Heritage Tree, the owner shall record the designation on the property deed, noting on such deed that the tree is subject to the regulations of this Chapter.
- D. Designation. The Urban Forestry Commission (UFC) makes a recommendation to City Council as to whether a tree should be designated as a Heritage Tree. A recommendation to designate a tree shall be supported by at least six members of the UFC. City Council may designate a tree if it finds that the tree’s health, aerial space, and open ground area for the root system have been certified as sufficient by an arborist.
- E. Removal of designation. The Urban Forestry Commission (UFC) makes a recommendation to City Council as to whether the Heritage Tree designation should be removed from a tree. A recommendation to remove the designation shall be supported by at least six members of the UFC. City Council may remove the designation if it finds that the designation is no longer appropriate.
- F. Heritage Tree removal. Heritage Trees may be removed only with the consent of the UFC, except as provided in Subsection I., below. The UFC shall hold a public hearing on a request to remove a Heritage Tree. Consent to remove the tree shall be supported by at least six members of the UFC.
- G. List and plaques. The City Forester maintains a list of the City’s designated Heritage Trees. The City Forester may place a plaque on or near Heritage Trees.
- H. Maintenance and Protection. The City Forester maintains Heritage Trees located on streets and on property owned or managed by the City. Heritage trees on private property shall be maintained by the property owner. It is unlawful for any person without prior written authorization from the City Forester to remove, prune, or injure any Heritage Tree. The City Forester shall report to the Urban Forestry Commission any such authorization granted.
- I. Emergencies.
 1. If the City Forester determines that a Heritage Tree is dangerous and is a threat to public safety, the City Forester may order the tree to be removed without prior consent from the UFC.
 2. In an emergency, when the City Forester is unavailable, pruning only what is necessary to abate an immediate danger may be performed without authorization by the City Forester. Any additional work shall be performed under the provisions of this Section.



Accepted _____

Declined _____

HERITAGE TREE NOMINATION FORM

- Nominations are accepted year round and reviewed on May 1 each year.
- Attachments may also be submitted, including photos and additional text.
- Anyone may nominate a tree for the Heritage Tree program, however, nominations for trees on private property must include the consent and signature of the property owner.

Tree Information
Date:
Tree species (botanic or common name):
Number of trees:
Tree Address: Where is the tree located: <input type="checkbox"/> Between the curb and sidewalk (right of way) <input type="checkbox"/> Park or other public property <input type="checkbox"/> Private property <input type="checkbox"/> Other
Tree size: Height (approximate): Crown (measure from one edge to opposite edge): Circumference (distance around the trunk 4.5 ft. from ground):
Approximate age:
Condition:
Historical facts:
Noteworthy features: <input type="checkbox"/> Beauty <input type="checkbox"/> Shade <input type="checkbox"/> Size <input type="checkbox"/> Kind <input type="checkbox"/> History

Nominator
Name:
Address:
City, State, Zip:
Phone:
Email:

Property Owner (this section not required for public trees)
Name:
Address:
City, State, Zip:
Phone:
Email:
Consent: I understand that my tree is being nominated for Heritage Tree status and give my consent to proceed forward in the nomination process.
Signature: _____ Date: _____

Submit nominations to:

PP&R Urban Forestry, Heritage Tree Program, 10910 N. Denver, Portland, OR 97217
angie.disalvo@portlandoregon.gov 503-823-4489



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- Business
- Visitors
- E-Payments

- Park Tour**
- Park Hours**
- Park Reservations**
- FAQ**
- Dogs In Parks**
- Urban Forestry**
 - Salem's Heritage Trees
 - Heritage Tree Nomination
 - Shade Tree Advisory Committee
 - Acceptable Street Trees
 - Tree Code
 - Tree City USA
- Volunteers**
- Community Service**

Heritage Tree Nomination

City of Salem Home > Residents > Parks > Parks > Urban Forestry > **Heritage Tree Nomination**

The City of Salem has long been recognized for its outstanding Shade Tree Program. In 1982, the City Council passed an amendment to the Shade Tree Ordinance to make "Heritage Trees" a part of the Master Shade Tree Plan.

"Heritage Trees" refers to trees designated as such due to their location, size, or age of their species, botanical interest, commemorative planting or historic significance. Where desirable, Heritage Trees should be typical of their species, and relatively free of damage. The trees will be designated by the City Council through nominations from the general public. The Shade Tree Advisory Committee will review all the nominations and send recommendations to the City Council. The Shade Tree Advisory Committee is a citizen body appointed because of their knowledge and/or interest in trees with three members from the Salem Park and Recreation Advisory Board, and three citizen volunteers nominated at large.

If you own or know of a tree that you think should be designated as a Heritage Tree, you may nominate this tree by writing to:

Shade Tree Advisory Committee
c/o Department of Community Services
Parks Operations Division
1460 20TH ST. SE, Building # 14
Salem, OR 97302

Nominations should be accompanied with permission from the property owner where the tree stands. The type of tree, size, location and reason for nomination should be included. The nomination of trees is voluntary, and the City will pay the fees for the deed recording.

After the tree has been designated a Heritage Tree, as per Salem Revised Code Chapter 68, someone wishing to remove a Heritage Tree can demonstrate to the Community Development, Planning Division that they meet an administrative exception, such as a hazardous or diseased tree, or an economic or hardship variance.

If the nominated trees are designated by Council to be Heritage Trees, the trees will be recorded on the property deed, and the owner will receive a certificate of the Designation and the data about the tree will be forwarded to the Historic Landmarks Commission and the Salem Planning Commission.

For more information, contact Jan Staszewski at 503-361-2215.

THE CITY OF SALEM

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TIGARD MUNICIPAL CODE

Chapter 8.16 HERITAGE TREES

Sections:

- 8.16.010 Purpose**
- 8.16.020 General Provisions**
- 8.16.030 Nomination and Designation of Heritage Trees**
- 8.16.040 Maintenance of Heritage Trees**
- 8.16.050 Nomination and Designation of Significant Trees**
- 8.16.060 Incentives for Heritage Tree Designation**
- 8.16.070 Removal of Heritage Tree Designation**
- 8.16.080 Removal of Significant Tree Designation**

8.16.010 Purpose

The purpose of this chapter is to recognize, appreciate and provide for voluntary protection of trees that are of landmark importance due to age, size, species, horticultural quality or historic importance. (Ord. 12-11 §1)

8.16.020 General Provisions

A. The city manager or designee shall authorize a city board or committee to implement the provisions of this chapter.

B. Heritage trees and significant trees may be of equivalent landmark importance due to age, size, species, horticultural quality or historic importance. The designated review body may approve designation as a significant tree for a tree nominated as a heritage tree if the review body determines the tree is of lesser landmark importance, but still worthy of recognition. Alternatively, a tree owner or responsible party may choose to nominate a tree as a significant tree rather than a heritage tree if they determine the tree is of lesser landmark importance, but still worthy of recognition, or if they desire no

regulatory protection of the tree they would like to have recognized. (Ord. 12-11 §1)

8.16.030 Nomination and Designation of Heritage Trees

A. Any person may nominate a particular tree or group of trees to be designated as a heritage tree due to age, size, species, horticultural quality or historic importance. The nomination shall be submitted by the tree owner or responsible party or accompanied by the tree owner or responsible party's written consent. If the nominated tree is located on city property, the nomination shall be submitted by the city manager or designee or be accompanied by the city manager's or designee's written consent. Upon completion of the nomination process, the remaining portions of this subsection shall apply in the order listed.

B. After reviewing the nomination materials, and any supplemental information provided by the city manager or designee, the designated city board or committee may decide by majority vote to:

1. Recommend approval of the tree to be designated as a heritage tree upon finding it is of landmark importance due to age, size, species, horticultural quality or historic importance, and forward their recommendation to the City Council.

2. Approve the tree to be designated as a significant tree upon finding it is of landmark importance due to age, size, species, horticultural quality or historic importance. Upon receipt of the tree owner's or responsible party's written consent for designation as a significant tree, the tree shall be included in a publicly accessible inventory of trees.

3. Deny the tree as a heritage tree and significant tree.

TIGARD MUNICIPAL CODE

C. When the designated city board or committee recommends that council designate a tree as a heritage tree, the city manager or designee shall prepare for the tree owner or responsible party the paperwork necessary to record the heritage tree designation on the owner's or responsible party's deed, noting on such deed that the tree is subject to the provisions of this chapter. If the tree owner or responsible party fails to sign the necessary paperwork, the heritage tree designation shall be void, the matter shall not move forward to council, and the provisions of this chapter shall cease to apply to the tree.

D. After reviewing the nomination materials, any supplemental information provided by the city manager or designee, and the designated city board or committee's recommendation, the City Council may decide by majority vote to:

1. Approve the tree to be designated as a heritage tree upon finding it is of landmark importance due to age, size, species, horticultural quality or historic importance, at which point the city shall execute the necessary paperwork to record the heritage tree designation on the tree owner's or responsible party's deed, noting on such deed that the tree is subject to the provisions of this chapter. In addition, the tree shall be included in a publicly accessible inventory of trees.

2. Approve the tree to be designated as a significant tree upon finding it is of landmark importance due to age, size, species, horticultural quality or historic importance. Upon receipt of the tree owner's or responsible party's written consent for designation as a significant tree, the tree shall be included in a publicly accessible inventory of trees.

3. Deny the tree as a heritage tree and significant tree. (Ord. 12-11 §1)

8.16.040 Maintenance of Heritage Trees

Heritage trees shall be maintained in a manner consistent with tree care industry standards and shall be maintained so as not to become hazard trees as defined in Chapter 8.02 of the Tigard Municipal Code. (Ord. 12-11 §1)

8.16.050 Nomination and Designation of Significant Trees

A. Any person may nominate a particular tree or group of trees to be designated as a significant tree due to age, size, species, horticultural quality or historic importance. The nomination shall be submitted by the tree owner or responsible party or accompanied by the tree owner or responsible party's written consent. If the nominated tree is located on city property, the nomination shall be submitted by the city manager or designee or be accompanied by the city manager's or designee's written consent. Upon completion of the nomination process, the remaining portions of this subsection shall apply.

B. After reviewing the nomination materials, and any supplemental information provided by the city manager or designee, the designated city board or committee may decide by majority vote to:

1. Approve the tree to be designated as a significant tree upon finding it is of landmark importance due to age, size, species, horticultural quality or historic importance. The tree shall be included in a publicly accessible inventory of trees.

2. Deny the tree as a significant tree. (Ord. 12-11 §1)

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8.16.060 Incentives for Heritage Tree Designation

Designated heritage trees shall be eligible for the following incentives subject to availability of city funding and city approval:

A. Plaques which may be placed on or near heritage trees; and

B. Maintenance of heritage trees including, but not limited to:

1. Pruning,
2. Pest control,
3. Unwanted planted removal,
4. Fertilization,
5. Soil amendment, and
6. Cabling and bracing. (Ord. 12-11

§1)

8.16.070 Removal of Heritage Tree Designation

Heritage trees and heritage tree designations shall not be removed, without prior written approval obtained either through:

A. The City Manager Decision Making Procedures detailed in Section 8.04.020 using the approval criteria in the Heritage Tree Designation Removal Standards in the Urban Forestry Manual; or

B. The City Board or Committee Decision Making Procedures detailed in Section 8.04.030. (Ord. 12-11 §1)

8.16.080 Removal of Significant Tree Designation

A. Significant tree designation shall be removed when requested in writing by the tree owner or responsible party.

B. The tree owner or responsible party shall notify the city in writing of the removal of any significant tree. (Ord. 12-11 §1) ■



City of Tigard

COMMUNITY DEVELOPMENT

Heritage Tree Nomination Form

(Please supply as much information as possible)

NEIGHBORHOOD: _____

Person nominating the tree:

Property Owner (if other than nominator):

Name

Name

Address

Address

Phone (day)

(eve)

Phone (day)

(eve)

Signature of Nominator

Date

Signature of Property Owner

Date

TREE DESCRIPTION

1) Location (street address): _____

2) Private Property _____ Public Property (park, parking strip, median, etc.) _____

3) Single Tree _____ More than one (give number) _____

4) Species or variety (scientific and/or common name): _____

5) Historical Facts: _____

6) Height (approx): _____ ft. Canopy Width (measure from one edge to opposite edge): _____ ft.

Trunk Diameter (in inches) at 54 Inches Above Ground Level (D.B.H) _____

7) Approximate Age: _____ years

8) Condition: _____

9) Noteworthy Features:

Beauty _____ Shade _____ Size _____ Kind _____ History _____

10) Please include a photo and narrative explaining why you feel the criteria for Heritage Trees has been met:
Tigard Municipal Code Chapter 9.08.030(3)



Search

Chapter 01-23: Heritage Trees

Municipal Code:
Title 01: Administration

Tags:
Maintenance List Designation Plaque Removal Advisory Committee

Details

Sections:

1-23-010 Purpose.

1-23-020 Definition.

1-23-030 Process of Determination of Heritage Trees.

1-23-010 Purpose.

The purpose of this ordinance is to recognize, foster appreciation of, and protect Heritage Trees. It is furthermore the intention of this ordinance to inspire awareness of the contribution of trees to the community and to encourage planting of trees. [Ord. 723-87 §1, 6/22/87]

1-23-020 Definition.

(1) HERITAGE TREE: A tree or stand of trees that due to its age, size, species, quality or historic association, is of landmark importance, and its retention as such will not unreasonably interfere with the use of the property upon which it is located. [Ord. 723-87 §2, 6/22/87]

1-23-030 Process of Determination of Heritage Trees.

(1) NOMINATION:

The nomination of a tree as a Heritage Tree may be submitted by any person on a form provided by the City. No tree shall be designated as a Heritage Tree without the voluntary consent of the owner. No tree that is located in the areas designated in the Tualatin Development Code for road, water, sanitary sewer or storm sewer improvements, or construction shall be nominated.

(2) REVIEW

(a) The Tualatin Parks Advisory Committee (TPARK) shall be the designated Tree Committee of the City.

(b) TPARK shall annually review submitted applications for Heritage Tree designation based on all the following criteria being met:

(i) Conformance with the definition of a Heritage Tree;

(ii) Condition of the tree with respect to disease, or hazardous or unsafe conditions;

(iii) Voluntary agreement of the subject property owner to the tree's designation as a Heritage Tree;

(iv) Agreement of subject property owner to forfeit for the Heritage Tree any exemptions which might otherwise have been granted under **TDC 34.200(2), (3) or (4)**. This forfeiture of exemption does not prohibit the property owner from applying for a permit to cut or otherwise remove the tree under the Tree Protection Ordinance; and

(v) The property owner shall further agree to record the tree's designation as a Heritage Tree, its site and its description on the land title.

(vi) The first year this ordinance is in effect, a maximum of ten (10) trees may be designated as Heritage Trees. Each subsequent year after the first year this ordinance is in effect, a maximum of five (5) trees may be designated as Heritage Trees.

(3) DESIGNATION OF A HERITAGE TREE FOR RECOGNITION AND PROTECTION

(a) A plaque furnished by the City stating that an approved tree has been designated as a Heritage Tree of the City of Tualatin shall be placed in a visible location near each Heritage Tree.

(b) The Community Services Director is responsible for maintaining a listing of Heritage Trees.

(c) An annual listing/map of Heritage Trees shall be provided for Arbor Day activities.

(4) REMOVAL OF DESIGNATION OF A TREE AS A HERITAGE TREE

Should a Heritage Tree die, be cut, or in any other manner be removed from its location, it will be removed from the City's listing of Heritage Trees. When a tree is removed from the City's listing of Heritage Trees, then its designation as a Heritage Tree shall also be removed from the land title. [Ord. 723-87 §3, 6/22/87]

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Tualatin's Heritage Trees

Heritage Tree Nomination Form

You are invited to nominate a tree or stand of trees for designation as a City of Tualatin Heritage Tree. Nominations are accepted continuously with final decisions being made on each year's nominations during March. Anyone may nominate a tree for Heritage Tree status, as long as the property owner gives approval for the nomination.

Since 1988, Tualatin has designated over thirty trees or stands of trees as Heritage Trees. A complete list of the trees designated and map showing their location is available from Community Services Department.

The City of Tualatin's Heritage Tree Ordinance (No. 723-87) defines a Heritage Tree as a tree or stand of trees that, due to its age, size, species, quality or historic association, is of landmark importance and its retention as such will not unreasonably interfere with the use of the property it is located on.

Nominated trees must be located within the Urban Growth Boundary of the City.

On the following pages, you will find the nomination form and a sample Heritage Tree Designation and Preservation Agreement. The agreement is required as a part of the designation in order to assure retention of the tree as a Heritage Tree. It is filed with the county recorder's office and is made a part of the deed record of the property on which the tree is located. A filing fee is also required (about \$25.00). The City coordinates this recording and filing fee process once a tree has been designated.

Nominations are judged by the Tualatin Parks Advisory Committee and a recommendation for Heritage Tree designation is forwarded to the City Council. A ceremony bestowing Heritage Tree status will occur during or near Arbor Week, the first full week in April.

Return completed nomination form to:

City of Tualatin Parks and Recreation Manager
Community Services Department
18880 SW Martinazzi Avenue
Tualatin, OR 97062

For more information about the Heritage Tree Program, please call 503-691-3064.

Thank you for your nomination.

Arrangements can be made to provide these materials in alternative formats, such as large type or audio cassette. Please contact the Community Services Department at 503.691.3061, and allow as much lead-time as possible.

Heritage Tree Nomination Form

Person Nominating Tree:

Property Owner (If other than nominator):

Name

Name

Address

Address

Phone (Day) (Evening)

Phone (Day) (Evening)

Signature of property owner giving approval of nomination

Date

TREE DESCRIPTION

1. **Check one:** Single tree _____ Stand of trees _____ If stand of trees, how many:

2. **Species of tree** (common, botanical or historical name):

3. **Location:** Street address

Use the space below to provide a description or sketch of the approximate location of the tree or stand of trees on the site.

4. **Height** _____
(Use your best estimate.)
 5. **Crown spread** _____
(Measure the distance across from outermost branch to outermost branch.)
 6. **Circumference** _____
(The distance around the trunk of the tree at a point approximately 4 feet above the ground.)
 7. **Age of tree** (in years): _____ Cite how you estimated age: _____
-
8. Are there any known problems with the tree (disease, structural conditions, requires corrective pruning?) Yes _____ No _____ If yes, please describe:
 9. Why should this tree be considered for designation as a Heritage Tree? Describe the history of the tree and note any outstanding features or other significant details. Attach additional pages or materials if desired.
 10. **Photograph:** (Please attach a photograph of the tree.) You may email a digital copy or copies of the tree to cswitzer@ci.tualatin.or.us.

SAMPLE

The following form is a representation of a Heritage Tree Designation and Preservation Agreement which the property owner of a Heritage Tree will be asked to sign once a tree has been approved for designation. It is provided here for your information only.

HERITAGE TREE DESIGNATION AND PRESERVATION AGREEMENT

Upon acceptance of the Tualatin City Council, we, _____, the owners of the following described property, agree that a certain tree or trees thereon and more fully described herein shall be placed on the City of Tualatin's list of Heritage Trees and thereafter preserved and protected. We recognize and agree that placement on this list is due to the age, size, species, quality, historic association, and/or landmark importance of such tree or trees and its retention will not interfere with the use of the property upon which it is located.

The property on which the tree is located is described on the records of the _____ County Department of Assessment and Taxation as: _____.
The species of the tree to be preserved is _____.
The tree is more particularly located at _____.

As the owners of the property and the tree, we recognize and agree that this Heritage Tree designation does not affect our title and, therefore, we will indemnify and hold the City harmless from any claim, which challenges this designation. We also understand and agree that tree maintenance, care and/or pruning continues to be our responsibility as the property owners and not the City's and that we will, to the best of our ability, preserve the tree from disease and death.

Finally, we agree to forfeit any exemption we may have from the provisions of the City of Tualatin Tree Protection Regulations, Tualatin Development Code Chapter 34, Section 34.200, which might otherwise permit us to cut down this tree. This forfeiture of exemption does not prohibit the property owner from applying for a permit to cut or otherwise remove said tree under the Tree Protection Regulations.

The covenants and conditions in this agreement shall bind ourselves as well as our heirs, successors and assigns and this document may be filed in the County Recorder's Office.

BY: _____
(Owner's Name)

Date

Approved and accepted by the Tualatin City Council this _____ day of _____, 2007.

CITY OF TUALATIN, Oregon

BY: _____
Mayor

ATTEST:

BY: _____
City Recorder

RESOLUTION NO. 1928

A RESOLUTION OF THE CITY OF WILSONVILLE DESIGNATING A HERITAGE TREE PROGRAM AND AUTHORIZING ADMINISTRATIVE ACTS CONSISTENT WITH THAT DESIGNATION.

WHEREAS, the City of Wilsonville takes great pride in its urban forest and recognizes the benefits that trees provide to quality of life, economic development and livability; and

WHEREAS, the City of Wilsonville has been recognized as a Tree City USA for the past seven years, and has been granted several Growth Awards by the National Arbor Day Foundation for outstanding accomplishments in urban forestry; and

WHEREAS, the City Council adopted a Tree Preservation and Protection Ordinance (No. 464) in October of 1996; and

WHEREAS, it is a City Council Goal to "Provide quality parks, trails, bike and pedestrian paths and protect significant open spaces and natural areas"; and

WHEREAS, to specifically accomplish this goal the Council identified the creation of a heritage tree program; and

WHEREAS, the creation of a heritage tree program will recognize, foster appreciation of, and inspire awareness of the contribution trees make to the community; and

WHEREAS, heritage tree recognition will promote awareness of our history as a community, and provides important links to the past; and

WHEREAS, for Arbor Day 2003 the City recognized the first community Heritage Tree, the Ernest L. Kolbe Giant Sequoia in Memorial Park; and

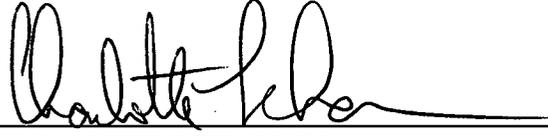
WHEREAS, at the Arbor Day celebration for 2005, the City will dedicate the Frank Lockyear Douglas-fir Grove, a grove planted by Boy Scouts, near the Library as the second community Heritage Tree designation.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

1. A Heritage Tree Program (Exhibit A) is hereby established for the City of Wilsonville.
2. The Ernest L. Kolbe Giant Sequoia and the Frank Lockyear Douglas-fir Grove are hereby designated as Heritage Trees in the City of Wilsonville.

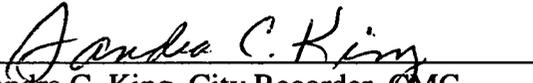
3. The Planning Division is directed to place and maintain a "City of Wilsonville Heritage Tree" plaque in a visible location near each designated tree or stand of trees.
4. The City Council hereby appoints Planning Commissioners Mary Hinds and Sue Guyton and a member of the Planning Division as the initial members of the Committee to annually review Heritage Tree nominations. Members of the heritage Tree Committee shall serve at the pleasure of the City Council.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 4th day of April 2005, and filed with the Wilsonville City Recorder this date.



CHARLOTTE LEHAN, Mayor

ATTEST:



Sandra C. King, City Recorder, CMC

SUMMARY OF VOTES:

Mayor Lehan	Yes
Councilor Kirk	Yes
Councilor Holt	Yes
Councilor Scott-Tabb	Yes
Councilor Knapp	Yes

**Planning Division
Staff Report**

Date: March 28, 2005

To: Honorable Mayor Lehan and City Council

From: Chris Neamtzu AICP, Long-Range Planner

Subject: Wilsonville Heritage Tree Program

Summary:

Staff has been working with Planning Commissioner Mary Hinds to prepare a Heritage Tree Program (Exhibit A). This project has been on the back burner for some time, but due to the volunteer efforts of Commissioner Hinds it is now in a position to be adopted in time for Arbor Week. Completion of this project is a Goal of the City Council.

The purpose of this program is to recognize, foster appreciation of, and inspire awareness of the contribution trees make to the community. Wilsonville is fortunate to have many unique and large trees that are worthy of interpretation and recognition. These trees are links to the community's past, and provide ties to the pioneer history of the area. It is a completely voluntary program that comes with no regulatory component. There would be some minor costs to the City associated with the manufacturing of small placards to identify the Heritage Trees. These costs could be absorbed by the City's Tree Fund. There have been previous discussions about creating a brochure in conjunction with the Historical Society to compliment the historic markers program that resulted in a walking or cycling tour around the community. A list and map could also be maintained on the City's website for the same purposes.

Recommendation:

Staff respectfully recommends that the City Council consider the enclosed Heritage Tree Program, provide any direction and adopt the attached Resolution.

Background:

This year, the City Council identified a Goal that was to "provide *quality parks, trails, bike and pedestrian paths and protect significant open spaces and natural areas.*" The preparation of a Heritage Tree Program was identified to be one measure that would help to accomplish this City Council Goal. A couple of years back, Mary Hinds and Staff prepared a draft of the program you have before you, and made presentations to the Parks and Recreation Advisory Board and the Historical Society. Due to other time critical and significant pressing issues, Staff put this project on the back burner. Subsequent discussions with Commissioner Hinds have resurrected this project in time for our annual Arbor Week celebration. To implement the program, a small committee would be formed. Annually they would review and recommend approval of

nominated trees to the City Council. This discussion would occur around Arbor Week. To date, Commissioners Hinds and Guyton have agreed to serve on the Committee.

Oregon Arbor Week is the first full week of April. This year, the City will be celebrating its 10th annual Arbor Day by planting trees and shrubs at the new picnic area at the Library along Memorial Drive. The celebration is planned for April 9, 2005 from 10 AM-1 PM. We will be having a BBQ, a shade tree giveaway and a ceremony designating the adjacent Douglas-fir trees as a heritage tree grove consistent with this program. The trees to be recognized were planted by Frank Lockyear and his Boy Scout Troop. Frank was a long-time Wilsonville resident who passed away a couple of years ago. Mr. Lockyear was the founder of Re-Tree International an organization dedicated to the reforestation of the world. He planted thousands of trees in dozens of countries all around the world and is the co-author of the book "Trees for Tomorrow- Frank Lockyear, the Most Passionate Tree Planter Since Johnny Appleseed Teaches Us All How We Can Green Up the World". There are trees all over Wilsonville that were planted by Frank and his Boy Scout Troop. Frank was a local legend who donated the seedlings to the City's first Arbor Day celebration 10 years ago. Today those 20' coast redwoods and incense cedar trees beautify the entry to Memorial Park thanks to Frank!

Wilsonville Heritage Tree Program-

Exhibit A

Purpose: The purpose of the Heritage Tree Program is to recognize, foster appreciation of, and inspire awareness of the contribution trees make to the community.

Goal: The goal of the Heritage Tree Program is to annually designate individual trees or groves of trees within the city limits that have some significance to the community, link to history, heritage or uniqueness. The Heritage Tree Program's aim is to educate citizens about the importance of trees through recognition and information about trees, and their role in our cultural and community history.

Definition of Heritage Tree(s): Heritage Trees shall be recognized due to their involvement or inclusion in the development of landscape architecture, forestry, city planning, and culture. They are recognized due to their species, unique features, age, size, setting, design placement, link to important events or activities, location, or persons associated with them.

Nomination: This program is totally voluntary and carries no regulatory component. Annually, one-two months prior to Arbor Week (the first full week in April), the nomination process will begin. Advertisements will be placed in the Boones Ferry Messenger as well as other media outlets. Any person may nominate a tree or trees as a Heritage Tree using a form prepared by the City. If the nominated tree is located on private property, the nomination form shall be submitted by the property owner or accompanied by the property owner's written consent, and the tree should be clearly visible from the public way. If the proposed Heritage Tree is on public property, the nomination shall be forwarded to the department responsible for use and/or maintenance of the property for review and recommendation prior to consideration. Nomination is done by filling out a form and submitting it to the Heritage Tree Committee by the end of March.

Designation: The City Council shall appoint a 3-7 member Heritage Tree Committee, preferably including individuals representing the following:

- A member of the Wilsonville Historical Society or someone with knowledge of local history;
- A member of the Wilsonville Garden Club, Master Gardener program or someone with expertise in arboriculture or forestry;
- Member of the Parks and Recreation Advisory Board
- Interested citizens of the Wilsonville area
- City Staff

The Heritage Tree Committee shall elect its own chair and adopt such rules of procedure as it deems necessary to the conduct of its duties. The Heritage Tree Committee shall meet twice a year in a public meeting to review nominations and recommend trees to be approved by the Wilsonville City Council as Heritage Trees.

Recognition: The City Planning Staff shall maintain an inventory of the Heritage Trees in Wilsonville. Upon designation by the Wilsonville City Council, a small Heritage Tree plaque identifying the species shall be furnished by the City to the property owner of a designated Heritage Tree. The plaque shall be posted at a location at or near the tree in public view. The Planning Division shall also maintain a map of designated Heritage Trees, which will be available on the City website and shall work towards preparation of a brochure that could be available at among other places, the Clackamas County Tourist Information Center.

Removal of Heritage Tree Designation: A Heritage Tree shall be removed from designation if it dies or is removed. The property owner of a Heritage Tree is asked to notify the Planning Division if the designated tree has died, falls or otherwise needs to be removed. This instruction will be given to the property owner with the plaque describing the Heritage Tree. The plaque at the tree shall be returned to the City if the tree dies or is removed.

Heritage Tree Program Nomination Form



Name of tree(s):

List the common and Latin name of the tree(s).

Location of tree(s):

- 1. The tree must be clearly visible from public view.*
- 2. Please include a map and photo of the tree.*
- 3. List the county, street or rural route address and direction to the tree.*

Is the tree visible from public way? Y / N

Is the tree accessible to the public? Y / N

The tree is located on:

Public property

Public right-of-way

Private land

Physical description of the tree(s):

Describe the tree's approximate age, size, health and condition:

Approximate Age: _____

Date Planted (if known): _____

Circumference: _____

Height: _____

Crown spread: _____

Health and condition: _____

History and Significance of the Tree:

Provide a brief factual account of the history of the tree or group of trees. Include all-important dates, people, events, and legends, activities associated with the tree(s). Please list who planted the tree(s) and when (if known). Explain the historical or other significance of the tree(s) to the region, state or nation. Describe any local recognition given to the trees by neighbors or others.

Supporting Documentation:

Please send photographs of the tree(s) and surrounding area. Copies of historic photographs are encouraged. Please date identify the location of tree(s) on the photograph. Attach a site map if possible.

Notes/Comments:



Heritage Tree Program Nomination Form

Name of Submitter: _____

Contact Information: _____

Name of tree(s):

List the common and Latin name of the tree(s).

Location of tree(s):

1. *The tree must be clearly visible from public view.*
2. *Please include a map and photo of the tree.*
3. *List the county, street, cross street, or rural route address and direction to the tree.*

Is the tree visible from public way? Y _____ N _____

Is the tree accessible to the public? Y _____ N _____

The tree is located on:

_____ Public property _____ Public right-of-way _____ Private land

Physical description of the tree(s):

Describe the tree's approximate age, size, health and condition:

Approximate Age: _____ Date Planted (if known): _____

Circumference: _____ Height: _____

Crown spread: _____ Health and condition: _____

On a separate piece of paper:

History and Significance of the Tree:

Provide a brief factual account of the history of the tree or group of trees. Include all-important dates, people, events, and legends, activities associated with the tree(s). List who planted the tree(s) and when (if known). Explain the historical or other significance of the tree(s) to the region, state or nation. Describe any local recognition given to the trees by neighbors or others.

Supporting Documentation:

Send photographs of the tree(s) and surrounding area. Copies of historic photographs are encouraged. Please date identify the location of tree(s) on the photograph. Attach a site map if possible.

List any additional notes/comments:

Applications are due March 31

Send to Dan Pauly at pauly@ci.wilsonville.or.us or 29799 SW Town Center Loop E
Wilsonville OR 97070
503-570-1574

Heritage Tree Nominations

Since 2004, the Heritage Tree Tree Committee has been accepting nominations and making recommendations to City Council about the inclusion of trees or tree groves into the Heritage Tree Program.

Help celebrate the past, and nominate a tree today!!!

Purpose

The purpose of the Heritage Tree Program is to recognize, foster appreciation of, and inspire awareness of the contribution trees make to the community.

Goal

The goal of the Heritage Tree Program is to annually designate individual trees or groves of trees within the city limits that have some significance to the community, link to history, heritage or uniqueness. The Heritage Tree Program's aim is to educate citizens about the importance of trees through recognition and information about trees, and their role in our cultural and community history.

Definition of Heritage Tree

Heritage Trees shall be recognized due to their involvement or inclusion in the development of landscape architecture, forestry, city planning, and culture. They are recognized due to their species, unique features, age, size, setting, design placement, link to important events or activities, location, or persons associated with them.

Nomination

This program is totally voluntary and carries no regulatory component. Any person may nominate a tree or trees as a Heritage Tree using the form prepared by the City. If the nominated tree is located on private property, the nomination form shall be submitted by the property owner or accompanied by the property owner's written consent, and the tree should be clearly visible from the public way. If the proposed Heritage Tree is on public property, the nomination shall be forwarded to the department responsible for use and/or maintenance of the property for review and recommendation prior to consideration.

Contact Us

Planning Division

Email

Ph: 503-682-4960

Fx: 503-682-7025

29799 SW Town

Center

Loop E

Wilsonville, OR

97070

(View Map)

Hours

Monday - Friday

8 am - 5 pm

Staff Directory

Heritage Tree
Nomination Form

**Mail/email your
nominations* to:**

Dan Pauly, Associate
Planner
City of Wilsonville
29799 SW Town Center
Loop E
Wilsonville OR 97070
pauly@ci.wilsonville.or.us

*Selected Trees will be
recognized during Arbor
Week (April) each year and
will be memorialized with a
plaque.*

**Nominations are due by March 31 each year.*

Select Language ▼