

**NEWBERG CITY MANAGER
RECRUITMENT SUBCOMMITTEE MINUTES
November 2, 2015, 12:00 p.m.
CITY HALL (414 E. FIRST STREET)**

CALL MEETING TO ORDER

Chair McKinney called the meeting to order at 12:05 p.m.

ROLL CALL

Members Present: Chair Stephen McKinney Scott Essin Mike Corey
 Ex-officio members Denise Bacon, Bob Andrews

Staff Present: City Manager Pro Tem Steve Rhodes City Attorney Truman Stone
 HR Consultant Nancy McDonald

REVIEW OF CITY MANAGER POSITION DESCRIPTION

HR Consultant Nancy McDonald reviewed her suggestions for changes to the position description. Discussion followed on the various sections of the description. McDonald noted the changes desired by the subcommittee and will include those in the document presented for Council approval at the November 16, 2015 Council meeting.

The subcommittee agreed to list the salary on the position description as \$129,000 to \$156,000.

NEXT MEETING

The next meeting was set for Monday, November 9th at 11:30 a.m. in the City Hall conference room on the second floor.

ADJOURNMENT: The meeting was adjourned at 2:07 p.m.