

**NEWBERG CITY COUNCIL MINUTES
REGULAR SESSION
NOVEMBER 2, 2015, 7:00 PM
PUBLIC SAFETY BUILDING (401 E. THIRD STREET)**

The work session was held at 6:00 p.m. preceding the meeting. Present were Mayor Bob Andrews, Councilors Lesley Woodruff, Stephen McKinney, Scott Essin, Denise Bacon, Mike Corey and Tony Rourke. Also present were City Manager Pro Tem Steve Rhodes, City Attorney Truman Stone, City Recorder Sue Ryan, Fire Chief Les Hallman and Chief Mike Duyck and Deputy Chief Dustin Morrow from Tualatin Valley Fire and Rescue.

REVIEW OF COUNCIL AGENDA:

Mayor Andrews pulled Resolution 2015-3235 from the agenda.

COUNCIL ITEMS:

The Mayor had several items to discuss. Councilor Woodruff had a question about the advisory bodies.

WORKSHOP:

FC Hallman said he had been researching different fire and EMS delivery models to find a long term solution for sustainable service levels. He had found a solution with Tualatin Valley Fire and Rescue. FC Duyck and DC Morrow, representatives from TVF&R, gave a presentation on the Newberg service delivery model. They discussed TVF&R's history of consolidations and mergers, financial and political benefits to merge with TVF&R, response performance, how they served nine cities and three counties, and how the process worked. They then discussed the components of the model including integrating personnel, deployment concepts, volunteer staffing, transport services, finances, compression, helping with community events, county agreements, and next steps. Did the Council concur to move forward with the process?

There was discussion on the cost savings and staff retention. All of the employees including FC Hallman would be kept. Everyone would be integrated into TVF&R and some might get assigned to a station elsewhere as firefighters work across 22 fire stations. There was discussion on volunteers, the rate that TVF&R would charge, compression and the ratio of responders. Councilor Rourke asked about whether they had any city not fold into TVF&R and do a separate contract. FC Duyck said in Oregon City they did not want to merge with TVF&R, however TVF&R helped with the seamless transition to a contract with Clackamas Fire District. Councilor Rourke asked about other contracts. Mr. Duyck said explained their contract with Washington County Fire District #2. There was discussion on whether or not the union would vote and how employees would enter and exit the organization and the role of the dispatch center. There was discussion on how call transfers would work between jurisdictions, the pay rate, promotional opportunities increasing staffing.

DC Morrow said Newberg's personnel and volunteers would be rolled into the existing training plan of the TVF&R District. Employee schedules were an automated process to make sure there was enough coverage. He thought staffing would be increased to replace the lost shift from previous cuts. Councilor Essin was concerned about the two fire stations remaining open. DC Morrow said population was not the main driver on where Fire Stations were placed. He explained all of the other factors used. Councilor Rourke asked about the board of directors makeup and if Newberg would have a representative. FC Duyck said all of their members were elected at large and did not represent districts. There was a diverse geography of the board. He said if Newberg were to become part of the TVF&R district through annexation then Newberg residents would be eligible to run for election on the board. Councilor Woodruff asked about Newberg's FireMed. DC Morrow said the subscription program would be honored.

CALL MEETING TO ORDER

The Mayor called the meeting to order at 7:00 p.m.

ROLL CALL

Members Present:	Mayor Bob Andrews	Scott Essin	Stephen McKinney
	Lesley Woodruff	Denise Bacon	Mike Corey
	Tony Rourke		

Staff Present: Steve Rhodes, City Manager Pro Tem Truman Stone, City Attorney
Sue Ryan, City Recorder Doug Rux, Community Development Director
Jay Harris, Public Works Director

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was performed.

CITY MANAGER PRO TEM'S REPORT: CMPT Rhodes reported on meetings he had attended and leaders in the community he had met.

PUBLIC COMMENTS: Edward Wiggins, Newberg Vapors shop, asked if changes were going to be made to Newberg Municipal Code 9.10.030 regarding drug paraphernalia. He suggested the Code should be changed to 21 and older for purchase of marijuana paraphernalia and to be able to go into businesses selling marijuana. Mayor Andrews was not aware of any changes proposed at this time. CA Stone said the State statute had changed the definition of marijuana paraphernalia and the City was working on lining up the Code with the State law. Mr. Wiggins agreed it was vague and said he had followed all the regulations before they became law for his shop and he wanted to know what the regulations might be if he opened up another business.

Jim Forkner, Newberg resident, asked about the paving of 5th Street. Mayor Andrews suggested he talk with CMPT Rhodes.

CONSENT CALENDAR:

MOTION: Corey/Essin moved to approve the minutes from October 3, 5 and 19; approve Resolution 2015-3231, A Resolution authorizing the City Manager Pro Tem to enter into a construction contract with Ward-Henshaw Co., Inc. for the North Valley Reservoirs seismic and Hydraulic upgrade project in the amount of \$1,815,165.00; approve Resolution 2015-3234 A Resolution authorizing the City Manager Pro Tem to approve the purchase of radios for police in the amount of \$118,632.60 and Fire in the amount of \$63,343.00. Motion carried (7 Yes/ 0 No).

PUBLIC HEARING – LEGISLATIVE:

Ordinance 2015-2790, Committee membership:

Mayor Andrews opened the public hearing and called for any abstentions, conflicts of interest, or objections to jurisdiction. There were none.

CA Stone said an issue had come up in a Citizen Rate Review Committee meeting regarding the Municipal Code requirement excluding family members of City officials to be appointed. The CRRC was the only statutory committee that had the requirement and this ordinance would change it to be consistent with other City committees and boards. He said the renumbering was to make things clearer. There was an emergency clause to address Mr. Bill Rourke's membership and for him to be able to attend the current meetings of the CRRC.

There was no public or written testimony.

CA Stone had drafted the ordinance at the direction of Council and had no recommendation.

Mayor Andrews closed the public hearing.

MOTION: Corey/Bacon moved to waive the second reading of the ordinance. Motion passed (7 Yes/ 0 No).

MOTION: Corey/Bacon moved to adopt Ordinance 2015-2790, An Ordinance to achieve consistency between the qualifications for service on standing boards, committees or commissions; to renumber NMC 2.15.210 for better readability; and declaring an emergency. Motion passed (7 Yes/ 0 No).

NEW BUSINESS:

Resolution 2015-3238, Chain of Command:

CA Stone explained in the absence of a City Manager, the Council had to appoint a City Manager Pro Tem which had traditionally been done by resolution. He also discussed the chain of command, and for short term, temporary absences of seven days or less, the Council would delegate the authority to the City Manager to appoint an acting City Manager for that time period from City management staff. For unplanned absences or for absences more than seven days, it would be delegated to the Community Development Director and then to the Public Works Director. For an extended absence, the Council would appoint a City Manager Pro Tem. Councilor Rourke asked if this resolution applied to the Pro Tem only or under a permanent City Manager. CA Stone said this would be the standing order until the Council passed another order.

MOTION: Corey/McKinney moved to adopt Resolution 2015-3238, A Resolution authorizing a City Manager Pro Tem designation for short term absence of the City Manager, designating a subsequent chain of command, and repealing prior resolutions inconsistent with this resolution. Motion carried (7 Yes/0 No).

COUNCIL BUSINESS:

Councilors reported on the classes they attended at the League of Oregon Cities conference in Bend.

Councilor Bacon had learned about affordable housing, toured Redmond’s Urban Renewal District and the UO Sustainable City project. She enjoyed the keynote speaker who talked about changes during the past 20 years with technology in government. Councilor Essin attended the water conservation presentations and a session on teambuilding. Councilor McKinney toured roundabouts and sessions regarding marijuana. Councilor Rourke went to a session on engaging the next generation in government, sessions on economic development in Sisters and Redmond, and outreach to the Latino population.

Mayor Andrews had attended a session on the Urban Renewal Districts, facilitated a breakout session on interaction with the senior population and the perspective of what services were available. He discussed meeting with State agencies and vendors and innovative ideas regarding tourism. CA Stone reported on the City Attorney’s session as well as a session on transparency. He had also won a free energy audit for the City.

There was discussion on the report about the CYFS organization and whether the Council needed to ask about their progress. There was agreement that there needed to be more follow-up on the issue.

Mayor Andrews said they would be hosting the Chamber’s Greeters on November 20 and encouraged Council to attend. He had relocated to City Hall and the mail distribution was being moved upstairs to a Councilor cubicle workstation.

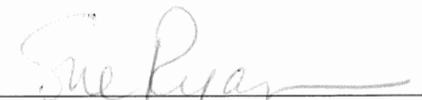
CMPT Rhodes read a statement from FC Hallman who had not been able to give his closing statement. He wanted to say that if there were no objections, they would begin a discovery phase and prepare a draft contract.

MOTION: Corey/Rourke moved to direct FC Hallman and staff to move ahead with the discovery process for TVF&R and contract preparation. Motion carried (7 Yes/0 No).

Mayor Andrews said in 2016 he wanted committees to give reports at meetings.

ADJOURNMENT: The meeting was adjourned at 8:30 p.m.

ADOPTED by the Newberg City Council this 7th day of December, 2015.


Sue Ryan, City Recorder

ATTESTED by the Mayor this 18th day of December, 2015.


Bob Andrews, Mayor