

**NEWBERG CITY COUNCIL MINUTES  
FEBRUARY 17, 2015, 7:00 PM  
PUBLIC SAFETY BUILDING (401 E. THIRD STREET)**

A work session was held at 6:00 p.m. preceding the meeting. Present were Mayor Bob Andrews, Councilor Tony Rourke, Councilor Lesley Woodruff, Councilor Mike Corey, Councilor Scott Essin, and Councilor McKinney. Councilor Denise Bacon was excused. Also present were City Manager Jacque Betz, City Recorder Sue Ryan and City Attorney Truman Stone, Associate Planner Jessica Pelz, City Engineer Kaaren Hofman and Library Director Leah Griffith.

AP Pelz introduced the Transportation System Plan update. She introduced Garth Appanaitis of DKS Associates, who gave a Powerpoint presentation on an overview of the Transportation System Plan work.

There was discussion on the potential impact of future growth in and outside Newberg on the Transportation System Plan, funding alternatives, roadway connectivity, the citizen's advisory committee, the age of evaluation scores in the packet, and disabilities access.

Council members reported on the Trail Summit for Yamhill County held earlier that day in McMinnville, Oregon.

**CALL MEETING TO ORDER**

Mayor Andrews called the business session of the meeting to order at 7:05 p.m. A moment of silence was held for communities suffering from violence throughout the world.

**ROLL CALL**

Members Present:	Mayor Bob Andrews Scott Essin	Mike Corey Stephen McKinney	Tony Rourke Lesley Woodruff
Staff Present:	Jacque Betz, City Manager Sue Ryan, City Recorder	Truman Stone, City Attorney Leah Griffith, Library Director	

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was performed.

**CITY MANAGER'S REPORT:** City Manager Jacque Betz said the Newberg Community Band would hold a free concert for children on Sunday, March 1, at 2:30 p.m. in Bauman Auditorium at George Fox University. Mayor Andrews reported on the passing of former City Councilor Bob Weaver.

**CONSENT CALENDAR:**

<p><b>MOTION:</b> Corey/Rourke moved to accept the Consent Calendar as amended by removing the financial reports, including the January 20 and February 2, 2015 meeting minutes. (6 Yes/0 No)</p>
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**NEW BUSINESS:**

Request for Council Action on TSP: Associate Planner Jessica Pelz said this was a motion to direct staff to pursue inclusion of the "Concept B: Road Diet" option as the preferred option for downtown in the Transportation System Plan update. The Council would be holding hearings on the TSP update in the future. She gave an overview of the options for downtown. Staff thought Concept B was the most flexible and cost effective option. It was a reasonable option for bicycle and pedestrian improvements while still retaining adequate mobility and could be phased in over time as a pilot project and as funds allowed.

Garth Appanaitis, DKS Associates, said this was just a concept level, and there were a number of details that could be tweaked. Parking would be considered in the upcoming downtown planning. He explained the level of service chart and how much traffic would be relieved through downtown with the extension of the Newberg-Dundee bypass which would be comparable to today's traffic.

There was discussion on parking, working with ODOT, and the potential impacts to downtown. Councilors discussed the Downtown Coalition's support of Concept B, whether the timeframe for the option would allow for any real change and when the bypass might reach capacity as well as future plans to finish the bypass to Rex Hill.

**MOTION: Corey/Rourke** moved to direct staff to pursue inclusion of the “Concept B: Road Diet” option as the preferred option for downtown in the Transportation System Plan update. Motion carried (5 Yes/ 1 No [Woodruff]/ 1 absent [Bacon]).

Ordinance No. 2015-2779: Mayor Andrews called for any abstentions, conflicts of interest, or objections to jurisdiction. There were none.

Library Director Leah Griffith gave the staff report. She explained the current cumbersome process when street closures were planned in the Cultural District for events. The ordinance would establish a process where requests were sent to the permit administrator who would reply to the Cultural District via email whether or not it was approved. The Cultural District would then send an email to all of the affected property owners. She referred to a map of the area passed out by City Attorney Truman Stone.

There was a discussion on access and parking options for the nearby homeowner and application fees for the permits. LD Griffith said the Cultural District was not charging for these events because most of the events were sponsored by the District or Library and they were trying to encourage more use of the space. Fees could possibly be charged in the future.

Mayor Andrews opened and closed public testimony on the Ordinance. There was no public testimony or written correspondence.

**MOTION: McKinney/Rourke** moved to waive the second reading of Ordinance 2015-2779, An Ordinance establishing a unified, single permit for use of the Cultural District Festival Streets within the City, replacing separate permits required elsewhere in the Newberg Municipal Code. Motion carried (6 Yes/ 0 No/1 Absent [Bacon]).

**MOTION: McKinney/Corey** moved to adopt Ordinance 2015-2779 read by title only. Motion carried (6 Yes/ 0 No/1 Absent [Bacon]).

Request for Council Action on Enterprise Zone waivers: AP Pelz said waivers to the Enterprise Zone standards were allowed and this proposed resolution would create a process and criteria to allow waivers consistent with ORS 285 C and any additional City conditions. These waivers could be an incentive for keeping the business local even though they were not increasing jobs. The additional conditions staff came up with were geared towards the benefits of workforce training for the future. There was discussion regarding how the City conditions applied.

CM Betz clarified if the exemption criteria were approved and if there was a three year exemption, it would not come to Council but would be handled administratively. It would only come to Council for the extended five years. She would find out when the Enterprise Zone expired.

**MOTION: McKinney/Corey** moved to direct staff to prepare a resolution creating a process and criteria to allow waivers to the standard Enterprise Zone requirements consistent with ORS 285 C and additional city conditions. Motion carried (6 Yes/ 0 No/1 Absent [Bacon]).

Acceptance of the December 2014 Financial Report: Councilor Essin asked for more information in the staff report on the things that Council should be made aware of. CM Betz said staff would highlight issues of importance or concern.

**MOTION: Rourke/Woodruff** moved to accept the December 2014 Financial Reports. Motion carried (6 Yes/ 0 No/1 Absent [Bacon]).

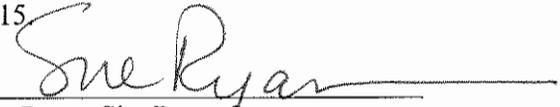
**COUNCIL BUSINESS:**

CA Stone reported on the condition of City Hall and the contract to repair the flooding. Staff was still in their temporary office spaces. He clarified that the Enterprise Zone terminated on June 30, 2024.

**EXECUTIVE SESSION:** Executive session pursuant to ORS 192.660 (2) (h) relating to an update on the Urban Growth Boundary mediation. The Council entered executive session at 8:45 p.m. The Council re-entered open session at 9:05 p.m.

**ADJOURNMENT:** The meeting adjourned at 9:06 p.m.

**ADOPTED** by the Newberg City Council this 2<sup>nd</sup> day of March, 2015.

  
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Sue Ryan, City Recorder

**ATTESTED** by the Mayor this 6<sup>th</sup> day of March, 2015.

  
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Bob Andrews, Mayor