

**CITY COUNCIL MINUTES**  
**APRIL 15, 2013**  
**7:00 P.M. MEETING**  
**PUBLIC SAFETY BUILDING TRAINING ROOM (401 EAST THIRD STREET)**

A work session was held prior to the meeting. A presentation was given by Ron Heiden, Mayer/Reed, and Jason Wuertz, City of Newberg, regarding the Chehalem Cultural Center forecourt and Sheridan Street reconstruction. No action was taken and no decisions were made. All Councilors and the Mayor were present with Bart Rierson arriving at 6:03PM.

**I. CALL MEETING TO ORDER**

Mayor Bob Andrews called the meeting to order at 7:00 PM.

**II. ROLL CALL**

Members Present:	Mayor Bob Andrews	Denise Bacon	Ryan Howard
	Bart Rierson (arrived 6:03PM)	Lesley Woodruff	Mike Corey
	Stephen McKinney		

Staff Present:	Daniel Danicic, City Manager	Terrence Mahr, City Attorney
	Janelle Nordyke, Finance Director	Barton Brierley, Planning & Building Director
	Norma Alley, City Recorder	Nicole Tannler, Minutes Recorder

Others Present: Pat Haight

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**IV. PROCLAMATION**

Declare April 21-27, 2013, as National Volunteer Week.

<b>MOTION: Rierson/Woodruff</b> Declare April 21-27, 2013, as National Volunteer Week. Motion carried (7 Yes/0 No).
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**V. CITY MANAGER'S REPORT**

Mr. Daniel Danicic, city manager, reported the fiscal year 2013-2014 proposed budget is available on the city website, and the first budget committee meeting will be April 30, 2013. The Camellia Festival was very successful and it continues to grow each year. The Burn to Learn got started, but had to be postponed until this Thursday at 4:30pm. Leah Griffith, library director, is out because she hurt her back, but she is doing well.

**VI. PUBLIC COMMENTS**

TIME – 7:10 PM

Mayor Andrews opened public comments.

Ms. Pat Haight, Newberg resident, stated she is very interested in operations of the city. At the last budget meeting she asked about the \$70,000.00 the city loaned the housing authority for the Meridian street property.

Mr. Danicic responded the housing authority has not been loaned any money from the city. Ms. Haight said she has seen documents to the contrary and will dig them up to show to the council.

Ms. Haight asked about Fund 14 and the money going to Sheridan Street improvements for the cultural center. She said there was an amount of \$312,000.00 that was supposed to be a grant but the grant fell through. She inquired as to whether or not this was a loan to Chehalem Parks and Recreation District (CPRD). She had received a response in an email from Mr. Danicic, which said it was not a loan to CPRD for improvements, but was an inter-fund transfer, which is when one department loans money to another. He said the use of the economic development fund won't be necessary. Ms. Haight stated that Fund 14 2010-11 includes a transfer from Fund 14 of \$312,000.00. Fund 14 is a business loan and business must be located in the city of Newberg and cannot be over \$200,000.00. She restated her question, asking where the \$312,000.00 came from. Mr. Danicic responded there is no loan coming from the economic development loan fund. There is no borrowing of funds from Fund 14 now and the money being used now comes from federal exchange funds. Ms. Haight asked if CPRD would be coming up with the rest of the money. Mr. Danicic said CPRD is paying for everything on their property and the city is paying for improvements in the public right-of-way. Ms. Haight said she would like this written in a memo and shared with the rest of the Council.

## VII. PUBLIC HEARING

TIME – 7:20 PM

Mayor Andrews introduced the administrative hearing and called for any conflicts of interest or abstentions; none appeared.

Consider a motion adopting **Resolution No. 2013-3039** approving Supplemental Budget #3 for fiscal year 2012-2013.

Ms. Janelle Nordyke, finance director, presented the staff report. (see official meeting packet for full report).

Councilor Ryan Howard asked if the \$77,000.00 had been anticipated. Ms. Nordyke said we have been holding it in contingency and finally they have enough money to take it out of contingency and start construction. Councilor Howard asked if this is money raised for the purpose of the children's remodel. Ms. Nordyke said yes.

Councilor Mike Corey asked about the \$100,000.00. Ms. Nordyke replied the \$100,000.00 is additional funds the library raised. Councilor Corey asked if part of it will be reimbursed when they raise the money. Ms. Nordyke said they got the money sooner than anticipated and need the money now to pay for construction. Mr. Danicic added the project has not gone over budget nor spent more than we have.

Mayor Andrews asked about page 7 and wanted to know what the \$374,888.00 is. Ms. Nordyke said it is the total resources of Fund 22 which is being increased \$177,000.00

Staff recommended adoption.

**MOTION:** **McKinney/Bacon** adopting **Resolution No. 2013-3039** approving Supplemental Budget #3 for fiscal year 2012-2013.

Councilor Bart Rierson said he supported the children's library, but finds the documents confusing. He would like to see a better explanation of where the existing funds are. Councilor Stephen McKinney asked if he is asking for a new resolution. Councilor Rierson responded he is prepared to vote for the resolution, but wants to know if there is a way to make it clearer. Councilor Denise Bacon said the executive summary is clearer.

Mayor Andrews said he is not satisfied with the material given to them, but supports the resolution. He also wants a better explanation for a layman to understand.

Councilor McKinney asked if there is any urgency to pass this tonight. Mr. Danicic responded yes as construction is underway. Councilor McKinney asked if it is all part of the public motion and said he is willing to rescind the motion if the second concurs. Councilor Corey said he is prepared to support the motion, however he would like clarification on how the funds are being transferred. Councilor Rierson asked if it is possible to have an Exhibit B. Mr. Terrance Mahr, city attorney, responded he would suggest the council could resolve it by adding the paragraph describing the funds in the executive summary to Exhibit A.

**MOTION:** **Rierson/Andrews** – inserting the executive summary from the Request for Council Action into Exhibit “A” of the resolution. Motion carried (7 Yes/0 No).

**VOTE:** adopting **Resolution No. 2013-3039** approving Supplemental Budget #3 for fiscal year 2012-2013 as amended. Motion carried (7 Yes/0 No).

## VIII. NEW BUSINESS

TIME – 7:45 PM

Consider a motion adopting **Resolution No. 2013-3041** adopting policies to fulfill federal requirements for the Housing Rehabilitation grant.

Mr. Barton Brierley, Planning and Building Director, presented the staff report including a PowerPoint slideshow (see official meeting packet for full report). Staff recommended adoption of the resolution.

Councilor Corey asked if there is going to be a permit center for those that want to apply. Mr. Brierley responded they will be administered through the Housing Authority of Yamhill County. Councilor Corey asked if contractors come to the city and win a bid for a job do they have to hire a number of low income individuals. Mr. Brierley said yes if the contract is over \$150,000.00 they would have to hire low income individuals. Councilor Corey asked if the city would track this. Mr. Brierley said yes they have to document it. Mr. Danicic said once the housing authority decides to approve a contract, the city manager has to sign off.

Mayor Andrews stated the housing authority has adopted these same policies; the city is not screening the contractors but they are essentially the agent. He also asked if these are loans or grants or both. Mr. Brierley replied we are getting a grant to loan to individuals. Mayor Andrews asked if the loan can become a grant eventually. Mr. Brierley said he believes this is only loans, although they can be as low as 0% but most are 2% which is payable when the person sells their house.

Councilor McKinney asked if the city is awarded \$400,000.00 does the housing authority receive it or will it remain in the council’s budget. Ms. Nordyke responded it comes to our account and we turn around and write a check.

Councilor Howard stated he would like to make an amendment to the motion.

**MOTION:** **Howard/Rierson** – amending fair housing resolution to incorporate all protected status’ that are protected under state law including race, color, religion, sex, sexual orientation, national origin, marital status, and source of income.

Councilor McKinney stated this is the law already. Mayor Andrews said it is a federal requirement and we have to adopt this as well as the housing authority. He asked if a different resolution is adopted, will the two be

compatible and if the city can be more restrictive. Mr. Brierley said the council can add to it. Mayor Andrews asked if they are confusing federal law with state law. Mr. Mahr replied they are going to have to abide by state and federal law. Mayor Andrews stated this will need to be added to both paragraphs. Councilor Corey said it looks like it is all covered in Exhibit A, so we will not have to amend the resolution. Councilor Woodruff suggested they add to the document so it is clear and obvious to everyone. Councilor Howard explained they are also resolving to assist anti-discrimination.

**VOTE:** amending fair housing resolution to incorporate all protected status' that are protected under state law including race, color, religion, sex, sexual orientation, national origin, marital status, and source of income. Motion carried (4 Yes/3 No [Andrews, Corey, McKinney]).

**MOTION:** Woodruff/Bacon adopting **Resolution No. 2013-3041** adopting policies to fulfill federal requirements for the Housing Rehabilitation grant, as amended. Motion carried (5 Yes/2 No [Corey, McKinney]).

## **IX. COUNCIL BUSINESS**

TIME – 8:15 PM

Mayor Andrews asked the city manager what construction is going on at the Butler property. Mr. Danicic said it is an electrical project going on for the farmers market funded by CPRD.

Lesley Woodruff reported the community open house for the 65<sup>th</sup> anniversary of the grange hall is on April 27<sup>th</sup> from 10am-2pm. She mentioned she will be there representing the city council.

Mayor Andrews stated the council district 3 vacancy received 14 applications and he is looking at sending out an additional questionnaire. He may be contacting some of the councilors for a sub-committee and the interviews scheduled for May 6<sup>th</sup> will probably be pushed back.

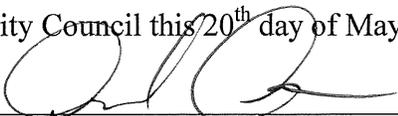
Mayor Andrews asked about the topic of art on city property brought up by the Ford Foundation Leadership Cohort. Mr. Danicic reported Cohort 3 of the Ford Family Leadership Program have developed a project that is a scaled representation of the solar system, where each planet will be an art piece as well as providing factual data. The proposed placement locates a number of planets adjacent to the library, city hall, and public safety building. He asked for Council authority to locate the art pieces on city property.

**MOTION:** Andrews/Rierson Support location of art on City property from the Ford Foundation Leadership Cohort. Motion carried (7 Yes/0 No).

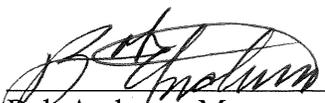
## **X. ADJOURNMENT**

The meeting adjourned at 8:25 PM.

**ADOPTED** by the Newberg City Council this 20<sup>th</sup> day of May, 2013.

  
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Daniel Danicic, City Recorder

**ATTEST** by the Mayor this 23<sup>rd</sup> day of May, 2013.

  
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Bob Andrews, Mayor