



**CITY COUNCIL WORK SESSION  
MONDAY, APRIL 21, 2014  
6:00 PM  
NEWBERG PUBLIC SAFETY BUILDING  
401 EAST THIRD STREET**

WORK SESSIONS ARE INTENDED FOR DISCUSSION. NO ACTION WILL BE TAKEN ON THE AGENDA ITEMS AND NO DECISIONS WILL BE MADE. NO ORAL OR WRITTEN TESTIMONY WILL BE HEARD OR RECEIVED FROM THE PUBLIC.

- I. CALL MEETING TO ORDER**
- II. ROLL CALL**
- III. REVIEW OF COUNCIL AGENDA AND MEETING**
- IV. COUNCIL ITEMS**

A presentation by Code Enforcement Officer Brad Allen on code compliance updates.

- V. ADJOURNMENT**

**ACCOMMODATION OF PHYSICAL IMPAIRMENTS:**

*In order to accommodate persons with physical impairments, please notify the City Recorder's Office of any special physical accommodations you may need as far in advance of the meeting as possible and no later than 48 business hours prior to the meeting. To request these arrangements, please contact the city recorder at (503) 537-1283. For TTY service please dial 711.*

**THIS PAGE INTENTIONALLY LEFT BLANK**

# REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED: April 21, 2014

Order ___ No.	Ordinance ___ No.	Resolution ___ No.	Motion ___	Information <u>XX</u>
------------------	----------------------	-----------------------	------------	-----------------------

**SUBJECT: An update to the Council on code compliance activity**

Contact Person (Preparer) for this  
Item: Brad Allen, Code Compliance Officer  
Dept.: Legal  
File No.:

## EXECUTIVE SUMMARY:

The City's approach to code enforcement was varied during 2013 while former Code Enforcement Officer, Cody Gardner, transitioned into a separate role and enforcement was handled by several city departments. Brad Allen has been the Code Compliance Officer since November 2013, serving in the Legal Department under City Attorney Truman Stone. During this time, a range of code enforcement issues have been addressed in response to citizen complaints and requests from various city departments.

Guidance from the city council is requested to help formulate a strategic approach to code enforcement consistent with the desires and intent of the council.

## FISCAL IMPACT:

None.

## STRATEGIC ASSESSMENT:

Fair, consistent, and appropriate enforcement of the requirements of the Newberg Municipal Code promotes a safe and healthy community. Voluntary compliance is the goal, so conveying a clear and consistent message to the community regarding expectations is invaluable.

**THIS PAGE INTENTIONALLY LEFT BLANK**

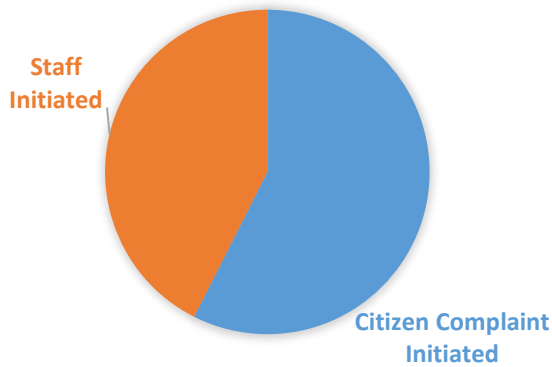
## Code Compliance Update

City Council Work Session - April 21, 2014

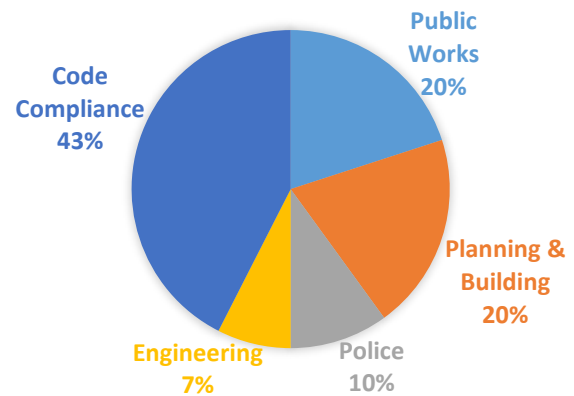
### Code Compliance Cases – November 2013 – March 2014

- Total Code Compliance Cases: **94**
  - Citizen complaint initiated: 54
  - Staff initiated: 40
    - Public Works: 8
    - Planning and Building: 8
    - Police: 4
    - Engineering: 3
    - Code Compliance: 17

**TOTAL CODE COMPLIANCE CASES**



**STAFF INITIATED CASES**



### Code Violations (Primary Issues)

- Sign(s): 12
- Junk Accumulation: 11
- Sidewalk (Tripping Hazard): 10
- Sight Obstruction: 7
- No Business License/Failure to Renew: 7
- Vacant Property (weeds, junk, debris, etc.): 6
- Discarded Vehicle(s): 5
- Trees: 5
- Construction w/out Permit: 4
- Garbage Accumulation: 4
- Recreational Vehicles: 3
- Scattering Debris: 3
- Attractive Nuisance: 2
- Other: 15





## **Code Compliance Update**

City Council Work Session - April 21, 2014

### **Questions for Consideration by Council**

How aggressive should we be? Which codes/issues should we be proactively enforcing vs. reactive, complaint-based enforcement only?

- Sidewalk tripping hazards
- Junk
- Signs
  - Portable and temporary signs
  - Election signs
- Discarded vehicles
- Recreational vehicle parking
- Vacant properties