

**CITY OF NEWBERG COUNCIL MINUTES
JANUARY 21, 2014
7:00 PM MEETING
PUBLIC SAFETY BUILDING TRAINING ROOM (401 EAST THIRD STREET)**

A work session was held prior to the meeting. A presentation was given on the audit by finance director Janelle Nordyke and Brad Bingenheimer, auditor with Boldt, Carlisle & Smith. No action was taken and no decisions were made. All councilors and the mayor were present with Ryan Howard being absent (excused).

I. CALL MEETING TO ORDER

Mayor Bob Andrews called the meeting to order at 7:00 PM.

II. ROLL CALL

Members Present:	Mayor Bob Andrews	Denise Bacon	Mike Corey
	Stephen McKinney	Bart Rierson	Lesley Woodruff

Members Absent: Ryan Howard (excused)

Staff Present:	Lee Elliott, City Manager Pro Tem	Truman Stone, City Attorney
	Barton Brierley, Planning & Building Director	Janelle Nordyke, Finance Director
	Terrance Mahr, Former City Attorney	Dave Brooks, IT Director
	DawnKaren Bevill, Minutes Recorder	Norma Alley, City Recorder

Others Present: Brandi Dalton, Tim Smith and Warren Parrish

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

Mayor Andrews announced there will be an addition to the city council agenda after the city manager's report.

IV. CITY MANAGER'S REPORT

Mr. Lee Elliott, city manager pro tem, reported a ribbon cutting for Sheridan Street will take place at the end of the month. Mr. Elliott will be meeting with Ms. Janelle Nordyke, finance director on Friday regarding the forecast and initial assessment of the audit and actual numbers. He asked the councilors to finish their vision prioritization. SP Fiber Technologies laid off employees for the next few months during an upgrade of the factory.

MOTION: Rierson/Woodruff to approve the proclamation honoring Robert Griffith for originating and coordinating the "Chili Cook-Off Day" and for his efforts in raising funds for the local veterans of foreign wars (VFW) and the Cub Scout. Motion carried (6 Yes/0 No/1 Absent [Howard]).

V. PUBLIC COMMENTS

Mayor Andrews opened and closed public comments as no one appeared to testify.

VI. PUBLIC HEARINGS

1. Consider a motion adopting **Order No. 2014-0033** approving findings for a proposed annexation and approve that concurrent zone change meet the applicable development code criteria.

Mayor Andrews introduced the quasi-judicial hearing and asked for any conflicts of interest or abstentions. Mr. Truman Stone, city attorney stated he had a conflict of interest and excused himself from participating in the hearing.

Mr. Barton Brierley, planning and building director, read ORS 197.763 and presented the staff report accompanied by a PowerPoint presentation (see meeting packet for full details).

Mayor Andrews opened the public testimony at 7:25 PM beginning with proponents.

Ms. Brandi Dalton, Multi-Tech Engineering, made herself available to answer questions.

Mr. Warren Parrish said he is not in opposition to the application as apartments are needed in Newberg. He is very familiar with the property and asked the council to consider fencing to help with the artificial lighting and aid in privacy to the surrounding property owner. He also asked the council to consider a traffic study if the apartments have multiple applicants as he is concerned with a dramatic change in traffic. He also suggested a four-way stop at Fernwood Road and Springbrook Road.

Mayor Andrews closed the public testimony at 7:33 PM.

Mr. Brierley announced the applicant has seven days to submit a final written argument. The applicant waived the seven days. Regarding the lighting issue, there are code requirements for lighting across property; they do not require a particular occupancy, but does scale parking requirements. The staff recommendation is to adopt Order No. 2014-0033 approving the findings that the proposed annexation and concurrent zone change meet the applicable city of Newberg development code criteria.

MOTION: **Corey/McKinney** adopt Order No. 2014-0033 approve the findings for a proposed annexation and approve that concurrent zone change meet the applicable city of Newberg development code criteria. Motion carried (6 Yes/0 No/1 Absent [Howard]).

2. Consider a motion adopting **Ordinance No. 2014-2768** annexing property located at 108 S. Springbrook Road subject to a public vote at the May 20, 2014, general election.

Mayor Andrews opened the legislative hearing and called for any conflicts of interest or abstentions; none appeared.

Mr. Brierley said the staff recommendation is to adopt Ordinance No. 2014-2768 annexing property located at 108 S. Springbrook Road (Yamhill County tax lot 3221-900), subject to a public vote; and scheduling this item for the May 20, 2014, general election.

Mayor Andrews closed the public hearing at 7:45 PM.

MOTION: McKinney/Bacon moved to waive the second reading Ordinance No. 2014-2768. Motion carried (5 Yes/2 No [Rierson, Woodruff]/1 Absent [Howard]).

MOTION: Rierson/Bacon to adopt Ordinance No. 2014-2768, read by title only; annexing property located at 108 S. Springbrook Road (Yamhill County tax lot 3221-900) subject to a public vote, and scheduling this item for the May 20, 2014, general election. Motion carried (6 Yes/0 No/1 Absent [Howard]).

VII. EXECUTIVE SESSION

Mayor Andrews opened the executive session at 7:50 PM.

1. Executive session pursuant to ORS 192.660(2)(m) programs related to the security of telecommunications and data transmission systems

Executive session was held with councilors, the mayor, city manager, and city attorney present; Councilor Howard was absent (excused); no action was taken and no decisions were made.

Mayor Andrews closed the executive session and recessed at 9:25 PM.

2. Executive session pursuant to ORS 192.660(2)(i) relating to the performance review of the city manager pro tem/assistant city manager.

Mayor Andrews reconvened and opened the executive session at 9:35 PM.

Executive session was held with councilors, the mayor, city manager, and city attorney present; Councilor Howard was absent (excused); no action was taken and no decisions were made.

Mayor Andrews closed the executive session at 9:45 PM.

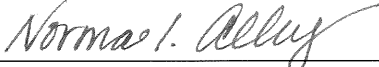
VIII. COUNCIL BUSINESS

MOTION: Rierson/Bacon directing the mayor to prepare a resolution noting Mr. Lee Elliott's performance exceeded the assistant city manager expectations. Motion carried (6 Yes/0 No/1 Absent [Howard]).

X. ADJOURNMENT


The meeting adjourned at 9:50 PM.

ADOPTED by the Newberg City Council this 7th day of April, 2014.



Norma I. Alley, MMC, City Recorder

ATTEST by the Mayor this 10th day of April, 2014.



Bob Andrews, Mayor