

**CITY OF NEWBERG COUNCIL AGENDA
MAY 16, 2011
7:00 P.M. MEETING
PUBLIC SAFETY BUILDING TRAINING ROOM (401 EAST THIRD STREET)**

City of Newberg Mission Statement

The City of Newberg serves its citizens, promotes safety, and maintains a healthy community.

Vision Statement

Newberg will cultivate a healthy, safe environment where citizens can work, play and grow in a friendly, dynamic and diverse community valuing partnerships and opportunity.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. CITY MANAGER'S REPORT

V. PUBLIC COMMENTS

(30 minutes maximum, which may be extended at the Mayor's discretion, with an opportunity to speak for no more than 5 minutes per speaker allowed)

VI. CONSENT CALENDAR

1. Consider a motion approving **Resolution No. 2011-2947** establishing the Stormwater Ad-hoc Committee. (Pgs. 3-6)
2. Consider a motion appointing members to the Stormwater Ad-hoc Committee. (Pg. 7)
3. Consider a motion approving the Chamber of Commerce 2010-2011 third quarter report for the Visitor Information Center. (Pgs. 9-13)
4. Consider a motion to approve March 21, 2011, City Council minutes. (Pgs. 15-22)

VII. PUBLIC HEARINGS

Consider a motion approving **Resolution No. 2011-2948** approving Supplemental Budget #3 for the 2010-2011 fiscal year. (Pgs. 23-26)
(Administrative Hearing)

The Mayor reserves the right to change the order of items to be considered by the Council at their meeting. No new items will be heard after 11:00 p.m., unless approved by the Council.

VIII. COUNCIL BUSINESS

Discussion on the Cultural District Concept. (Pgs. 27-43)

IX. EXECUTIVE SESSION

Executive Session pursuant to ORS 192.660(2)(d) relating to labor negotiations

X. ADJOURNMENT

ACCOMMODATION OF PHYSICAL IMPAIRMENTS: In order to accommodate persons with physical impairments, please notify the City Recorder's office of any special physical or language accommodations you may need as far in advance of the meeting as possible and no later than 48 hours prior to the meeting. To request these arrangements, please contact the City Recorder at (503) 537-1283. For TTY services please call (503) 554-7793

Council accepts comments on agenda items during the meeting. Fill out a form identifying the item you wish to speak on prior to the agenda item beginning and turn it into the City Recorder. The exception is land use hearings, which requires a specific public hearing process. The City Council asks written testimony be submitted to the City Recorder before 5:00 p.m. on the preceding Thursday. Written testimony submitted after that will be brought before the Council on the night of the meeting for consideration and a vote to accept or not accept it into the record.

The Mayor reserves the right to change the order of items to be considered by the Council at their meeting. No new items will be heard after 11:00 p.m., unless approved by the Council.

REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED: May 16, 2011

Order ___ Ordinance ___ Resolution XX Motion ___ Information ___
No. No. No. 2011-2947

SUBJECT: Establishment of the Stormwater Ad-hoc Committee

Contact Person (Preparer) for this Motion: Rob Charles, Public Works Director
Dept.: Public Works Engineering
File No.: N/A

RECOMMENDATION: Adopt Resolution No. 2011-2947.

EXECUTIVE SUMMARY: In October of 2008, the Oregon DEQ approved the Willamette TMDL (Total Maximum Daily Loads) Implementation Plan (TMDL Plan) which was officially adopted by City Council On December 1, 2008. One of the requirements of the TMDL Plan is that the City adopt regulations governing construction site erosion and sediment control (referred to as “erosion control”), stormwater facility development and maintenance standards (referred to as “stormwater management”), and prohibited non-stormwater discharges into the stormwater system (referred to as “illicit discharge”).

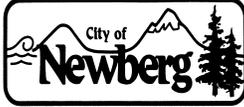
On September 10, 2010 the City Council directed the Planning Commission to hold public hearings to consider a code amendment implementing new Erosion Control and Stormwater Management regulations as proposed by staff. On October 14, 2010, the Planning Commission held a public hearing to consider the proposed code amendment. Testimony from the public addressed the scope of the code language and the Planning Commission provided feedback to staff as to how to proceed in the development of the regulations.

In addition to incorporating Planning Commission recommendations, staff is proceeding with the direction provided in the TMDL Plan that the City work with a citizen’s committee to assist in the development of Erosion Control and Stormwater Management regulations. The TMDL Plan further recommends that, in association with the development of code regulations, Erosion Control and Stormwater Management guidance manuals of other jurisdictions be reviewed and adopted with modifications appropriate to Newberg. It is proposed that a Stormwater Ad-hoc Committee be established to assist in the development of both the code regulations and the guidance manuals.

While the focus of effort thus far has been on Erosion Control and Stormwater Management, it is recommended that the Ad-hoc Committee include review and recommendation of Illicit Discharge code regulations in their objectives in order to support efficiency and continuity of processes.

FISCAL IMPACT: None

STRATEGIC ASSESSMENT: The work by the Stormwater Ad-hoc Committee will support City compliance with the *Willamette TMDL Implementation Plan* by reviewing appurtenant code amendments and manuals from other jurisdictions and recommending adoption with modifications appropriate for Newberg. The amendments and manuals to be addressed shall include the Construction Site Erosion and Sediment Control Code Amendment and Manual, and the Stormwater Facility Development and Maintenance Standards Code Amendment and Manual. Implementation of these code sections will protect adjacent and downstream properties from flooding during the construction portion of the project and after the project has been completed. In addition, the Committee will address Prohibition of Non-Stormwater Discharges into the Stormwater System. This code language will allow the city to monitor and test for non-stormwater discharges within the conveyance system and follow through with corrective actions up to and including citing for any offenses.



RESOLUTION No. 2011-2947

A RESOLUTION ESTABLISHING THE STORMWATER AD-HOC COMMITTEE

RECITALS:

1. The Oregon Department of Environmental Quality developed Total Maximum Daily Loads (TMDLs) for the Willamette River and provided a Notice of Willamette Basin TMDL Order to the City of Newberg on October 17, 2006. The Order required the City to develop and submit a list of strategies to the Oregon Department of Environmental Quality designed to improve the water quality of the City's streams and the Willamette River.
2. By adopting Resolution 2008-2820 on December 1, 2008, Newberg City Council formally accepted the *Willamette TMDL Implementation Plan*, which incorporates strategies to improve water quality of streams within Newberg City Limits that discharge to the Willamette River.
3. One of the requirements of the *Willamette TMDL Implementation Plan* is that the City shall adopt regulations governing construction site erosion and sediment control, stormwater facility development and maintenance standards, and prohibited non-stormwater discharges into the stormwater system.
4. On September 7, 2010 the City Council adopted Resolution No. 2010-2917 initiating evaluation and establishment of a Stormwater Management and Erosion Control Ordinance.
5. On October 14, 2010 the Planning Commission held a Public Hearing to consider proposed code language. Public testimony was received and the Planning Commission provided initial direction for staff to proceed with development of the stormwater regulations.
6. The *Willamette TMDL Implementation Plan* specifies that the City should establish and work with a citizen's committee to assist in the development of Ordinances to control construction site runoff and to control runoff from new and re-development. In association with development of the Ordinances, the plan requires the City to review and adopt erosion control and stormwater management manuals.

THE CITY OF NEWBERG RESOLVES AS FOLLOWS:

1. Establishment and Role. There is hereby established a Stormwater Ad-hoc Committee. This Ad-hoc Committee of the Newberg City Council will recommend amendments to Newberg Municipal Code Chapter 13.20 and appurtenant guidance manuals incorporating regulations intended to improve water quality of streams within Newberg City Limits that discharge to the Willamette River.

2. Committee Task. The Committee shall review and refine three separate draft code amendments addressing the Municipal Code requirements of the *Willamette TMDL Implementation Plan*. The Committee shall also review appurtenant manuals from other jurisdictions and recommend adoption with modifications appropriate for Newberg. The amendments and manuals to be addressed shall include the following:
 - Construction Site Erosion and Sediment Control Code Amendment
 - Construction Site Erosion and Sediment Control Manual
 - Stormwater Facility Development and Maintenance Standards Code Amendment
 - Stormwater Facility Development and Maintenance Standards Manual
 - Prohibition of Non-Stormwater Discharges into the Stormwater System

Subcommittees may be created from members of the full Committee as needed. Persons outside of the Committee and subcommittee memberships that may be of specific assistance may be invited to participate.

3. Membership.
 - A. The Newberg Mayor will appoint members of the Committee with the consent of the Newberg City Council.
 - B. The Committee will consist of no more than seven (7) members who are not employees of the City of Newberg.
 - C. The members of the committee shall either be residential stakeholders of the City of Newberg or have significant ties to the community through their business, profession, or community service. Non-residents may be considered if their professional expertise would provide significant advantage in meeting the objectives of the Committee.
 - D. In appointing members, the Mayor shall strive to include representatives from the following groups:
 - i. Local Developers;
 - ii. Local Engineers;
 - iii. Education, Parks, and other Community Organizations;
 - iv. Citizens at-large.
4. Organization. The Committee will elect a chair and vice-chair from the members. The Committee shall also appoint a chair for any subcommittees.
5. Duration. The Committee will serve until it completes its tasks. It is anticipated that this committee will serve up to six (6) months.
6. Meetings. The Committee will establish a meeting schedule as needed to accomplish its tasks.

7. Staff Support. City staff will provide a secretary to the Committee and its subcommittees as well as other staff and consultation services as may be appropriate. The secretary will keep a record of committee proceedings.

➤ **EFFECTIVE DATE** of this resolution is the day after the adoption date, which is: May 17, 2011.

ADOPTED by the City Council of the City of Newberg, Oregon, this 16th day of May 2011.

Norma I. Alley, City Recorder

ATTEST by the Mayor this 19th day of May 2011.

Bob Andrews, Mayor

LEGISLATIVE HISTORY

By and through _____ Committee at ____ / ____ / ____ meeting. Or, None.
(committee name) (date) (check if applicable)

REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED: May 16, 2011

Order ___ Ordinance ___ Resolution ___ Motion XX Information ___
No. No. No. ___

SUBJECT: Appoint Al Blodgett, Leonard Rydell, Joe Kavale, Clyde Thomas, Don Clements, Jadene Stensland, and David Craig to the City of Newberg Stormwater Ad-hoc Committee.

Contact Person (Preparer) for this Motion: Bob Andrews, Mayor
Dept.: Administration
File No.:

RECOMMENDATION: To consent to the appointment, by the Mayor, of Al Blodgett, Leonard Rydell, Joe Kavale, Clyde Thomas, Don Clements, Jadene Stensland, and David Craig for the positions on the Stormwater Ad-hoc Committee.

EXECUTIVE SUMMARY:

Resolution No. 2011-2947 establishes the Stormwater Ad-hoc Committee, which is on the agenda prior to this action item. Contingent upon approval of Resolution No. 2011-2947, this motion appoints members to this committee.

FISCAL IMPACT:

None

STRATEGIC ASSESSMENT:

The Stormwater Ad-hoc Committee serves a very important role in the betterment of our community and providing a recommendation to the Council on vital code amendments as it pertains to the Willamette TMDL Implementation Plan.

THIS PAGE INTENTIONALLY LEFT BLANK

REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED: May 16, 2011

Order ___ Ordinance ___ Resolution ___ Motion XX Information ___
No. No. No.

SUBJECT: Approve the Chamber of Commerce quarterly report for the Chehalem Valley Visitor Information Center.

Contact Person (Preparer) for this Motion: Norma Alley, City Recorder
Dept.: Administration
File No.:

RECOMMENDATION:

Approve the Chamber of Commerce 2010-2011 third quarter report for the Chehalem Valley Visitor Information Center.

EXECUTIVE SUMMARY:

The City of Newberg helps financially support the Chehalem Valley Visitor Information Center. As part of that support, the City Council has requested the Visitor Information Center provide budget reports.

FISCAL IMPACT:

The City of Newberg is currently funding the Visitor Center with a contribution of 25% of the Transient Lodging Tax revenue.

STRATEGIC ASSESSMENT:

The City Council has determined that the operation of a Visitor Information Center is in the best interests of the City's business community and promotes tourism and economic development in the Newberg area.

Chehalem Valley

CHAMBER OF COMMERCE & VISITORS CENTER

April 18, 2011

Norma Alley, MMC
City Recorder
City of Newberg
PO Box 790
Newberg, OR 97132

Dear Norma:

The Chehalem Valley Chamber of Commerce is pleased to submit the third quarter report of 2010-2011 for the Visitor Information Center. Please distribute these documents to the Mayor and City Council members.

Please schedule the Visitor Center report for the Council meeting on May 16th; I would like to make a brief presentation at that time.

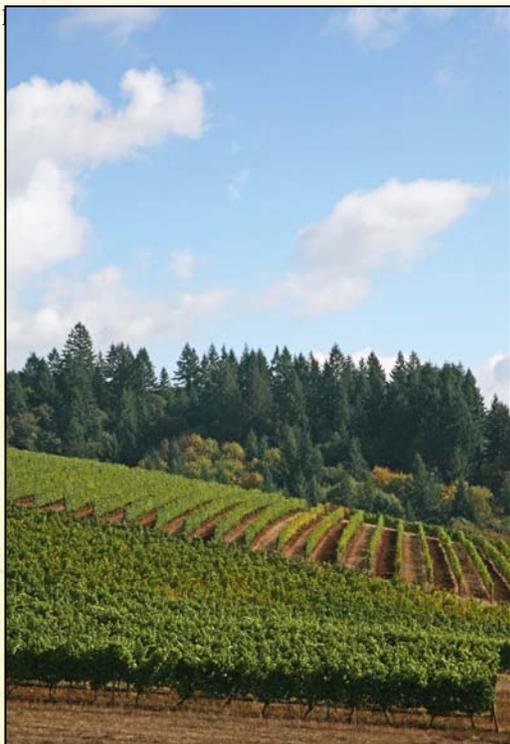
Sincerely,



Sheryl Kelsh
Executive Director

Chehalem Valley Chamber Visitors Center Report

April 2011



Visitor Center Highlights - Third Quarter

- 623 Walk-in Visitors, 12,799 Website Visits & 1123 Phone Calls
 - On January 25th I was invited to participate in a Statewide Wine Tourism Marketing Summit hosted by Travel Oregon. The purpose was to provide input on how “brand” the Oregon Wine product outside of Oregon..
 - On January 27th I facilitated a meeting between area lodging partners and Travel Oregon to discuss how we could more effectively attract international travelers to Newberg and the surrounding area.
 - In January I met with a representative from the International Academy of Dentistry to assist with post-convention planning. The meeting resulted in a dinner for 50 at SubTerra in Newberg, a trolley tour starting in Newberg and continuing throughout Yamhill County and extended nights of accommodations at The Allison for those participating.
 - On February 3 I followed up on a lead from Travel Oregon with a Travel Writer and arranged an overnight visit at Le Puy Inn for March 5 resulting in article on Trazzler. Trazzler attracts over a million readers!
-
- Throughout 3rd quarter I worked with CEO of TRAVEL SALEM on SB 442, a proposal to implement a “Wine Country License Plate”. Revenues would provide additional funding (through matching grants) for Tourism funding in Marion, Polk & Yamhill County. The bill was recommend out of committee with a do-pass recommendation. Waiting for it to go to the floor.
 - March 17th joined the planning team for upcoming Special Olympics of Oregon Summer Games which will result in 1500+ visitors to Newberg in July.

2011 Visitor Center Services

New Location Confirmed!

The Chehalem Valley Chamber of Commerce and Visitors Center is scheduled to move to its new location at 115 College Street in May 2011. Building improvements of approximately \$50,000 have been secured through fundraising and donations from the local business community and without use of Visitors Center Funding from the City of Newberg.

The handicapped access has been upgraded to the building. A new HVAC system has been installed and a community conference room is also being added to the space.



2011 Tourism Publication in Production

The 2011-2012 Newberg Community Directory & Tourism insert is currently under production. The tourism insert will have circulation of 17,500 copies. In addition for the first time both publications will also be available in online editions for visitors to view from our website.



Le Puy Inn in Newberg, Oregon Le Puy Inn is what happens when Lea Duffy and Andy Kosusko, two professional architects inspired by their travels through France's Loire Valley, decide to quit their day jobs. After years designing and renovating this 7,200 square-foot home, their efforts shine. Perched on a secluded hillside in the northern Willamette Valley, Le Puy's eight meticulously appointed suites radiate warmth and repose. Several are equipped with hot tubs and gas fireplaces, one is designed specifically for guests with pets, and each has picnic accoutrements primed for wine tours. Salvaged wood and antique furnishings bring depth to Le Puy's airy spaces—look for the old nail holes in the handmade dining tables (made from reclaimed timber), and check out the clever sliding barn doors in the bathrooms. Light bathes the inn. The expansive great room opens to a balcony, and most rooms have terraces, admitting serene views of vineyards and cherry orchards. Awaken to snuffling horses outside your balcony before heading downstairs to homemade scones, omelets, and polenta cakes, bright as cartoons. Le Puy's design and renovation proves Duffy's and Kosusko's credentials as architects. As innkeepers, they're naturals—open, attentive, and truly hospitable.

- Setting: Willamette Valley, wine country, rolling hills, starry nights*
- Vibe: Soothing, uncluttered, luxurious*
- Perks: Organic, locavore breakfasts, private hot tubs, pet-friendly rooms, spring peepers as alarm clocks*
- Nearby: Vineyards, gallery-hopping, wine-propelled cycling, Evergreen Aviation Museum (the Spruce Goose!)*

Writer: Spencer Foxworth / Photo: Le Puy Inn TRAZZLER—1.8 Million readers

	Q3	YTD 10-11	Budget
REVENUE:			
City of Newberg	\$15,375.00	\$40,750.00	\$56,000.00
Newberg Chamber contribution	\$7,324.77	\$29,787.85	\$40,725.00
TOTAL REVENUES:	\$22,699.77	\$70,537.85	\$96,725.00
EXPENSES:			
Personnel	\$10,049.90	\$31,050.59	\$44,975.00
Marketing	\$2,685.11	\$10,818.48	\$14,000.00
Overhead/Utilities, etc.	\$9,964.76	\$28,668.78	\$37,750.00
TOTAL EXPENSES:	\$22,699.77	\$70,537.85	\$96,725.00

THIS PAGE INTENTIONALLY LEFT BLANK

REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED: May 16, 2011

Order ___ Ordinance ___ Resolution ___ Motion XX Information ___
No. No. No.

SUBJECT: Approve the March 21, 2011, City Council Meeting minutes.

Contact Person (Preparer) for this Motion: Norma Alley, City Recorder
Dept.: Administration

RECOMMENDATION:

Approve the March 21, 2011, City Council minutes for preservation and permanent retention in the City's historical records.

EXECUTIVE SUMMARY:

The City of Newberg City Council held a public meeting and minutes were recorded in text. In accordance to Oregon State Records Management law, the City of Newberg must preserve these minutes in hard copy form for permanent retention.

FISCAL IMPACT:

None.

STRATEGIC ASSESSMENT:

None.

CITY OF NEWBERG CITY COUNCIL MINUTES
MARCH 21, 2011
7:00 P.M. MEETING
PUBLIC SAFETY BUILDING TRAINING ROOM (401 EAST THIRD STREET)

A work session was held prior to the meeting. A general discussion was held on the vision statement. No decisions were made.

I. CALL MEETING TO ORDER

Mayor Bob Andrews called the meeting to order at 7:00 PM.

II. ROLL CALL

Members

Present: Mayor Bob Andrews Denise Bacon Ryan Howard Stephen McKinney
 Bart Rierson Wade Witherspoon

Members

Absent: Marc Shelton (excused)

Staff

Present: Daniel Danicic, City Manager Terrence Mahr, City Attorney
 Barton Brierley, Planning and Building Director Norma Alley, City Recorder
 Janelle Nordyke, Finance Director Jennifer Nelson, Minutes Recorder

Others

Present: Hank Grum, Roger Wiltshire, Pat Haight, Bryan Stewart, Helen Brown, and Doug Lanz

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

IV. CITY MANAGER'S REPORT

Mr. Daniel Danicic, City Manager, spoke of needing RSVPs for the upcoming Chamber Of Commerce Community Awards Banquet on April 7, 2011, and gave a reminder that he will be attending the Joint Washington and Oregon States City Manager Association Conference this Tuesday through Friday.

V. PUBLIC COMMENTS

Mr. Hank Grum expressed concerns that some members of council are embracing the idea of altruism and collective rights. He said he feels the people should have to vote on things rather than having "the experts running the lives of the little people" and he said he will not live under collective rights and altruism. He said he would like to see people with those types of views removed.

Councilor Ryan Howard asked what he thinks the role of government is in terms of public welfare. Mr. Grum replied it is police and fire protection and a court system to protect contracts.

Councilor Howard asked what he felt the limit of public welfare was and how he defines altruism. Mr. Grum stated altruism is forced charity because someone else has a need. There can be voluntary contributions, but the government is trying to fix everything by assigning more people to welfare list and raising taxes; wealth redistribution to those "in need" is no longer voluntary. He said that means more money taken from his pocket

to make decisions to benefit everybody alike. He cited waiving system development charges (SDCs) to make a project more affordable as taking money out of his pocket for a small segment of people who need to move into more affordable housing.

Councilor Stephen McKinney asked what other examples of city programs he felt were altruistic. Mr. Grum said other than reducing SDCs, the Citizens' Rate Review Committee (CRRC) appeared to think the people should not have a right to vote on fees and charges because they do not study the issues.

Councilor McKinney said he could only recall altruism being referred to once regarding the city's use of a patent. He felt this level of government showed democracy at its best because it provides a chance for neighbors to gather. He felt providing diversity on other committees prevented this council from dictating to the community by altering the feelings of other citizens. He wished to know what areas of city government he felt were done collectively for an altruistic purpose.

Mr. Roger Wiltshire spoke of minutes or audio recordings from the animal shelter subcommittee not being available on the website in less than twenty-four hours and cited this as a violation of public meeting laws; he demanded records be published and provided promptly. He spoke of a prior request for research on the fire department responding to two private lock out issues and in his opinion it was an inappropriate use of funds. He argued the results reported by the city manager did not match his own research and he called for him to be chastised and terminated by the end of the budget year for misrepresentation and misinformation.

Councilor Howard asked if he could provide the council with a copy of these fire records he cited. Mr. Wiltshire responded that he could if the costs for research and copying were provided up front to him.

Mr. Danicic asked how much he was charged for the copies he received. Mr. Wiltshire offered to pay twenty-five cents per copy but his was not charged.

Ms. Pat Haight stated she finished reading all the city minutes from 2005 to 2011 and found a pattern of denial and a city with a lack of self esteem. She felt the council is closed off from the people and although they are supposed to be representing all people of Newberg, they have been brainwashed into thinking they are working for the city. She spoke of population numbers being misreported and not knowing about an eleven million dollar loan and called the council to explain how they are spending the citizens' money.

Mr. Bryan Stewart spoke about the success of the Camellia Festival and thanked the council for their support of this community event. He also reported the Oregon Camellia Society has made Newberg its home for their event and representatives from the American Camellia Society will be looking at Newberg to host their national annual convention for 2014. He added he thinks the council does a fantastic job and represents the citizens nicely.

VI. CONSENT CALENDAR

Consider a motion approving **Resolution No. 2011-2936** adopting revised design standards for construction of public utilities.

MOTION: Rierson/McKinney approving the Consent Calendar including **Resolution No. 2011-2936**. (6 Yes/0 No/1 Absent [Shelton]) Motion carried.

VII. PUBLIC HEARINGS

1. Consider a motion approving **Resolution No. 2011-2937** approving Supplemental Budget #2 for fiscal year 2010-2011.

TIME – 7:35 PM

Mayor Andrews opened the hearing and called for any conflicts of interest or abstentions; none appeared.

Ms. Janelle Nordyke, finance director, presented the staff report (see official meeting packet for full report).

Mayor Andrews asked about the difference between the \$88,000.00 cost and the balance indicating \$43,000.00. Staff replied they have reserves to cover a portion of the total; the \$43,000.00 is the balance after reserves.

Councilor Wade Witherspoon referred to page 184 and the general fund list of changes asking why all the changes add up to a figure greater than \$43,000.00. Staff explained some of the staff funds change, like the police capital outlay increase, but the \$43,000.00 is being taken from contingency; this does not relate to the changes.

Mayor Andrews questioned an increase in contingency on page 184. Staff stated the \$237,000.00 was to recognize the receipt of the federal exchange funds grant, taking out the \$82,000.00; to show money being added in and transferred out.

Mayor Andrews opened the public testimony.

Mr. Wiltshire stated he was opposed because of a lack of understanding of Exhibit “A”. He stated this was unexpected and unplanned for and with being ninety days away from a new budget he recommended disapproving this increase. He asked who is on the budget committee, who is analyzing this, and who is responsible for this not being better planned for.

Ms. Haight spoke of the police willingly taking a cut in pay to balance the budget and now they are asking for money; this is not good management. She felt the city manager should be communicating what they need and they should not have to come and ask for it; she said to give them the money.

Mayor Andrews closed the public testimony. Staff provided a summary report and recommended approval.

Councilor Howard asked if there were any items that could wait until the new budget and if they would be approved in addition to the projected budget to allow the projects to get done. Staff stated many capital improvement projects are completed during the summer so they have to prepare for them now; by asking for the acceptance of the grants. The grants can only be accepted if the funds are approved.

Police Chief Brian Casey said the only thing that could be postponed is the computers for the patrol work stations; however, we do not know if there will be a current budget for those. The records management system is currently failing or vendors are changing the product and we do not have a sufficient computer system to work with that. The digital video recording system is failing; there are gaps that cannot be explained in court.

Mayor Andrews closed the public hearing.

MOTION: Rierson/Bacon approving Resolution No. 2011-2937 approving Supplemental Budget #2 for fiscal year 2010-2011. (6 Yes/0 No/1 Absent [Shelton]) Motion carried.

2. Consider a motion approving **Ordinance No. 2011-2736** amending the Development Code and Comprehensive Plan relating to street and access standards.

TIME – 7:59 PM

Mayor Andrews opened the hearing and asked for any conflicts of interest or abstentions; none appeared.

Mr. Barton Brierley, planning and building director, presented the staff report including a PowerPoint summary and recommended adoption (see official meeting packet for full report).

Mayor Andrews asked if the proposed narrowing of the streets and the parking versus no parking standards have been vetted with the Traffic Safety Commission (TSC). Staff replied they did have a discussion with the TSC. Mayor Andrews asked for further explanation of the right-of-way measurements of fifty-six feet, the differences between when there is a sidewalk adjacent to the road versus a planting strip in between, and for parking on both sides of the street. Staff replied there were a range of widths; currently with no planting strip there is about forty-four feet of right-of-way. Mayor Andrews asked if there were any provisions, exceptions or waivers regarding right-of-way. Staff stated there was a provision in the code to apply for a variance consistent with all zoning, which will remain.

Councilor Witherspoon stated there will be situations where places do not meet code if this is approved and asked if there will be any sort of grandfathering. Staff replied code provisions do not apply retroactively.

Councilor Howard asked if the proposed standards have been discussed with the fire department. Staff replied the fire marshal and fire chief were at the first meeting and they indicated they were comfortable with the changes. The concerns they had were when there is parking in shared driveways where drivers violate the no parking areas. Discussion followed about shared driveways and past conflicts.

Councilor Howard asked about the large block lengths and asked if other cities have this standard. Staff replied Newberg has the most restrictive standards and there are other communities that do not have limits; he added on multifamily developments you can get more complexes with larger block lengths.

Mayor Andrews asked if any outreach was given to Waste Management regarding the changes in street width and block lengths. Staff replied they were also present at the first meeting and put in some good input about placement of sidewalks for garbage pick-up.

Councilor Stephen McKinney stated he felt it was difficult to agree with all the conclusions and some are contrary to conversations he had with the fire chief; he said he was aware of some critiques and felt staff should get together with the fire department and visit all of these areas.

Ms. Helen Brown questioned shared driveway situations and thought current flag lots should be addressed with the fire department; she was concerned with space needed to operate certain fire truck equipment. Staff stated there are specific fire code standards for fire apparatus, like the length of the driveway, width, type of turnarounds and number of dwellings served; if it is under one hundred and fifty feet it can be a twelve foot wide driveway, but over that would require twenty feet or a turn around at the end and passing areas.

Ms. Haight asked if two to three houses are using the same driveway then who is liable. City Attorney Terry Mahr stated once something occurs on private property or a private street it would be a private matter and insurance companies would settle or go to small claims court. Homeowners' associations can regulate this.

Mayor Andrews opened and closed the public testimony. Staff stated the recommendations by the planning commission and affordable housing committee to adopt the ordinance.

MOTION: Rierson/Bacon approving **Ordinance No. 2011-2736** amending the Development Code and Comprehensive Plan relating to street and access standards, read by title only.

Councilor Denise Bacon agreed and she appreciated the comments made by the student planning commissioner about not paving the world over; she felt many of the five empty streets she drove by to get here this evening could have been houses or yards and said it is bad for water quality.

Mayor Andrews said he was struggling with the block lengths, but most of his questions were answered that it is for non-vehicular circulation.

VOTE: To approve **Ordinance No. 2011-2736** amending the Development Code and Comprehensive Plan relating to street and access standards, read by title only. (4 Yes/2 No [Andrews, McKinney]/1 Absent [Shelton]) Motion carried.

VIII. NEW BUSINESS

Consider a motion approving **Resolution No. 2011-2938** allowing deferral of System Development Charges payments during the year 2011.

TIME – 8:56 PM

Mr. Brierley presented the staff report (see official meeting packet for full report).

Councilor Howard asked what the purpose is of collecting SDCs when permits are filed and collected. Staff replied it is simpler to pay it all at once and when the developer is done; it is more of an accounting burden than it is cost. The city will not do a final inspection and it cannot be occupied without charges being paid.

Councilor McKinney asked if this is for any inspection that could not occur until payment or just the first. Staff stated the proposal is for before any final inspection occurs. Councilor McKinney asked what the provisions for those that may default are. Staff said the city is allowed to file a lien on any property that goes into default, if there is no structure being occupied then there is no impact, but if there are systems being used then a lien could be filed.

Councilor Bart Rierson asked if this makes sense to do this as a permanent change. Staff replied it does create accounting issues when they have to go back and flag the final inspection because of non-payment and tracking developers down can be an administrative burden; but, we do not have two hundred and fifty permits open, so it is not an excessive burden now, that is why the proposed ninety days.

Mayor Andrews stated he had questions for the developer and asked how many local subcontractors he is planning to use.

Mr. Doug Lanz, developer, stated his framer is from Parr Lumber and the excavator is also from this area, but he has no way of knowing what jobs would be anticipated locally until he puts out for bids.

Councilor McKinney spoke of current experiences and problems with unpaid SDCs and said he is a little uncomfortable with this because he is unsure of how the city is going to recuperate from that needed revenue.

Mr. Danicic assumed he was referring to the Orchard Lair development and that SDC collection was delayed until the time of sale, also before occupancy. SDCs were not collected on some homes because they were vacant and now in foreclosure; but, the banks intend to pay the SDCs as it is a condition of the property and there is no burden to infrastructure until it is put into use. This proposal is intended to provide incentive to construct and promote investment in Newberg.

Mr. Lanz added their houses are all pre-sold and nine have been sold in the last three months; they have to provide financing at the end of the job so this is just a bridge to get them past all the costs upfront.

Councilor Howard asked if this would be available to any developer. Staff replied it would be and is not just limited to this one project; it can be for residential, commercial, or industrial.

Ms. Haight stated she looked for Pacific Northwest Land Development, and found nothing. She said they already asked for sixty days or a reduction in fees and now the city is giving ninety days. She asked why everything is being done on an exception basis and suggested coming back with a reduction in all SDCs. She said there are not clear ending dates and the city is not bringing in any money because the fees are too high.

Mr. Wiltshire said as a retired real estate broker he encourages development and the building of homes to increase the tax base. He said there is a lot of money to be made in this and wondered why the city is asking to loan out the citizens' money at 0% interest. He encouraged the council to extend an equal working relationship with developers during the final payment amount and to charge them the interest rate of 0.5% to use the people of this city's money. He said to charge interest during the period of deferment and cut it off at the end of 2011 and revisit it to determine who benefitted from this.

MOTION: Witherspoon/Bacon approving **Resolution No. 2011-2938** allowing deferral of System Development Charges payments during the year 2011.

Councilor McKinney asked if the developer requested sixty or ninety days. Staff replied they requested sixty but staff extended it to ninety to include more developers than just this project.

Councilor Rierson spoke of SDCs being for systems development and it is like putting money away for future development. If there is no one living in the homes, the capacity is not needed and there is no cost to the city. It seems appropriate to him to delay collection and benefit through increased construction that would not occur otherwise. He felt it was pro-business, pro-building, and a wise investment that he supported.

VOTE: To approve Resolution No. 2011-2938 allowing deferral of System Development Charges payments during the year 2011. (6 Yes/0 No/1 Absent [Shelton]) Motion carried.

IX. COUNCIL BUSINESS

TIME – 9:34 PM

Mr. Danicic spoke of making a request to the county to consider contributing to the operation of the animal shelter by offering reserved kennel space and an area for the county animal control officer to complete work when needed. Councilor Rierson spoke of it being a way to borrow against construction costs and saw it as a way to get where they cannot see getting right now.

Mayor Andrews mentioned a volunteer appreciation dessert will be held on March 29, 2011, and the council was invited to join him to say thanks.

Councilor McKinney said he was sponsoring a table for Faith in Action banquet and invited the council to be his guests in April.

X. ADJOURNMENT

The meeting adjourned at 9:44 PM.

ADOPTED by the Newberg City Council this 2nd day of May, 2011.

Norma I. Alley, City Recorder

ATTEST by the Mayor this 5th day of May, 2011.

Bob Andrews, Mayor

REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED: May 16, 2011

Order ___ No.	Ordinance ___ No.	Resolution <u>XX</u> No. 2011-2948	Motion ___	Information ___
------------------	----------------------	---------------------------------------	------------	-----------------

SUBJECT: Request for approval of Supplemental Budget #3 for fiscal year 2010-2011 as described in Exhibit "A".

Contact Person (Preparer) for this Motion: Janelle Nordyke, Finance Director
Dept.: Finance
File No.:

HEARING TYPE: ADMINISTRATIVE

RECOMMENDATION:

Adopt Resolution No. 2011-2948

EXECUTIVE SUMMARY:

In June 2010, the City of Newberg Council adopted the 2010-2011 fiscal budget, appropriating funds for specific needs and purposes for adequate operations of the City's functions.

In November 2010, the City of Newberg Council adopted Supplemental Budget #1 for the 2010-2011 fiscal budget, recognizing unexpected revenues and appropriating funds for unanticipated expenses.

In March 2011, the City of Newberg Council adopted Supplemental Budget #2 for the 2010-2011 fiscal budget, recognizing unexpected revenues and appropriating funds for unanticipated expenses.

Staff continues to review the City's budget and on occasion, additional revenues may be recognized and unexpected expenditures may be appropriated. The following adjustments are required to supplement the adopted budget appropriations to comply with Oregon Budget Law. Refer to Exhibit "A" for a detail accounting summary.

There are several hotels and motels that contribute to the Transient Lodging Tax (Fund 01). The revenues have been consistent for the past several years. However, with the completion of the Allison Inn, and as there was no prior history with the Allison, it was difficult to anticipate what the revenues would be once it opened for business. In the meantime, on February 22, 2011, the City Council adopted an agreement with the Chehalem Valley Chamber of Commerce to pay them 25% of the Transient Lodging Tax actual annual revenues for operating the Visitor's Center on behalf of the City of Newberg. Revised anticipated Transient Lodging Tax revenues are closer to \$325,000, which is \$100,000 more than initially budgeted. Therefore, the City needs to increase revenues and corresponding appropriations to account for this revised estimate of Transient Lodging Tax revenues.

The Citizens' Rate Review Committee recommended in their water and wastewater rate increases for the 2010-2011 and 2011-2012 fiscal years that 1% of each rate increase was to be set aside as reserves for future capital improvements. The City Council adopted the rate increases after the 2010-2011 Budget was adopted. This supplemental budget incorporates this 1% rate increase transfer to reserves as increases of appropriations in the Water (Fund 07) and Wastewater (Fund 06) operating funds, with corresponding decreases in the Water and Wastewater Contingencies, and recognizes those revenues as increases in the Water Reserve (Fund 27) and Wastewater Reserve (Fund 26) funds.

Many City departments apply for grants throughout the year. The Police, Fire and Public Works Operations were able to obtain grants, since Supplemental Budget #2, totaling \$38,565. Following is a detailed description of the grants:

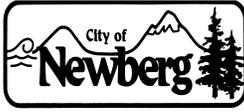
Police Grant from ACTS Oregon Bike Safety (Fund 01)	\$ 4,800
Fire Grant from FEMA (Fund 01)	\$ 2,265
Security grant for Wastewater Treatment Plant (Fund 06)	<u>\$ 31,500</u>
Total Contributions needed:	\$ 38,565

The Equipment Replacement and Reserve Fund (Fund 32) is where the City's departments hold reserved funds for vehicle, equipment and computer replacements. The Police department had originally planned to replace one of the captain's vehicles in 2011-12. However, the opportunity arose to purchase one at a significantly lower price this year. The additional amount to be appropriated comes from their portion of the Vehicle / Equipment Replacement and Reserve Contingency in the amount of \$9,500.

FISCAL IMPACT: The annual budget appropriation increase requested is \$263,165 for a total budget of \$69,074,021.

STRATEGIC ASSESSMENT:

The adoption of this supplemental budget will accurately reflect the activity of the City. The public hearing for the supplemental budget was noticed in the paper of record, the Newberg Graphic, the week of May 7th, 2011.



RESOLUTION No. 2011-2948

A RESOLUTION TO ADOPT SUPPLEMENTAL BUDGET #3 FOR FISCAL YEAR 2010-2011 BEGINNING JULY 1, 2010 AND ENDING JUNE 30, 2011

RECITALS:

1. The 2010-2011 Budget was adopted by Resolution No. 2010-2898, June 21, 2010, by the City Council.
2. A Supplemental Budget #1 was adopted by Resolution No. 2010-2922, November 2, 2010 by the City Council.
3. A Supplemental Budget #2 was adopted by Resolution No. 2011-2937, March 21, 2011 by the City Council.
4. Since then circumstances require additional changes to the budget.

THE CITY OF NEWBERG RESOLVES AS FOLLOWS:

To recognize additional revenues, expenditures, and changes in contingencies as noted in Exhibit "A", which is hereby attached and by this reference adopted.

➤ **EFFECTIVE DATE** of this resolution is the day after the adoption date, which is: May 17, 2011.

ADOPTED by the City Council of the City of Newberg, Oregon, this 16th day of May, 2011.

Norma I. Alley, City Recorder

ATTEST by the Mayor this 19th day of May, 2011.

Bob Andrews, Mayor

LEGISLATIVE HISTORY

By and through _____ Committee at ____ / ____ /2011 meeting. Or, None.
(committee name) (date) (check if applicable)

City of Newberg
 Supplemental Budget #3
 Fiscal Year 2010-2011

<u>FUND 01 - GENERAL FUND</u>		BUDGET	CHANGE	REVISED
Transient Lodging Taxes	<i>Increase</i>	225,000	100,000	325,000
FEMA Grant - Fire	<i>Increase</i>	810,000	4,800	814,800
Police Grants	<i>Increase</i>	5,000	2,265	7,265
Tourism Promotion	<i>Increase</i>	49,250	25,000	74,250
ACTS Oregon Bike Safety Grant	<i>Increase</i>	-	2,265	2,265
FEMA Grant - CBRNE Equipment	<i>Increase</i>	-	4,800	4,800
Contingency	<i>Increase</i>	591,839	75,000	666,839

To recognize and appropriate revenues and expenditures for an anticipated increase in Transient Lodging Taxes and to recognize and appropriate revenues and expenditures for a Police ACTS Oregon Bike Safety grant and another Fire FEMA grant.

<u>FUND 06 - WASTEWATER FUND</u>		BUDGET	CHANGE	REVISED
Miscellaneous Grants	<i>Increase</i>	-	31,500	31,500
WWTP Security Improvements Grant	<i>Increase</i>	-	31,500	31,500
Transfer - Wastewater Replacement Reserve	<i>Increase</i>	10,000	52,900	62,900
Contingency	<i>Decrease</i>	1,225,001	(52,900)	1,172,101

To recognize and appropriate revenues and expenditures for an Office of Emergency Management homeland security grant and to appropriate transfers to wastewater reserves recommended by the Citizens' Rate Review Committee and approved by the City Council for 2010-2011.

<u>FUND 07 - WATER FUND</u>		BUDGET	CHANGE	REVISED
Transfer - Water Replacement Reserve	<i>Increase</i>	5,000	44,700	49,700
Contingency	<i>Decrease</i>	2,006,500	(44,700)	1,961,800

To appropriate transfers to water reserves recommended by the Citizens' Rate Review Committee and approved by the City Council for 2010-2011.

<u>FUND 26 - WASTEWATER RATES RESERVE FUND</u>		BUDGET	CHANGE	REVISED
Transfer In - Wastewater Fund	<i>Increase</i>	10,000	52,900	62,900
Reserve for Wastewater Improvements	<i>Increase</i>	1,051,276	52,900	1,104,176

To recognize transfers to wastewater reserves recommended by the Citizens' Rate Review Committee and approved by the City Council for 2010-2011.

<u>FUND 27 - WATER RATES RESERVE FUND</u>		BUDGET	CHANGE	REVISED
Transfer In - Water Fund	<i>Increase</i>	5,000	44,700	49,700
Reserve for Water Improvements	<i>Increase</i>	2,805,424	44,700	2,850,124

To recognize transfers to water reserves recommended by the Citizens' Rate Review Committee and approved by the City Council for 2010-2011.

<u>FUND 32 - EQUIPMENT REPLACEMENT FUND</u>		BUDGET	CHANGE	REVISED
Capital Outlay - Vehicles - Police	<i>Increase</i>	60,000	9,500	69,500
Contingency	<i>Decrease</i>	1,283,818	(9,500)	1,274,318

To appropriate the unexpected increased equipment replacement needs for Police.



Newberg

Cultural District



What Makes a Great Place?



WHAT MAKES A GREAT PLACE?

Successful public spaces have four key qualities: they are accessible; people are engaged in activities there; the space is comfortable and has a good image; and finally, it is a sociable place: one where people meet each other and take people when they come to visit.

The Cultural District Plan focuses on creating a series of new public spaces that will achieve success based on these four key attributes. The Place Diagram was used as a tool to help people in evaluating the public spaces around the Cultural Center and library site. Imagining that the center circle on the diagram was a specific place within the Cultural District, including street corners, parking lots, plazas, and buildings on the surrounding blocks, teams of stakeholders evaluated a specific place according to four criteria in the red ring. In the ring outside these main criteria are a number of intuitive or qualitative aspects used to consider how well a place is functioning currently; the next outer ring shows the quantitative aspects that can be measured by statistics or research.

Access and Linkages

The accessibility of each place was rated in terms of its connections to its surroundings, both visual and physical. A successful public space is easy to get to and get through; it is visible both from a distance and up close. The edges of a space are important as well: for instance, a row of shops along a street is more interesting and generally safer to walk by than a blank wall or empty lot. Accessible spaces have a high parking turnover and, ideally, are convenient to public transit.

Comfort and Image

Whether a space is comfortable and presents itself well – has a good image – is key to its success. Comfort includes perceptions about safety, cleanliness, and the availability of places to sit – the importance of giving people the choice to sit where they want is generally underestimated. Creating a positive image requires keeping a place clean and well maintained, as well as fostering a sense of identity.

Uses and Activities

Activities are the basic building blocks of a place. Having something to do gives people a reason to come to a place – and return. When there is nothing to do, a space will be empty and that generally means that something is wrong. In planning for uses and activities, it is important to consider a wide range of activities for: men, women, families, people of different ages, use at various times of the day, week, and year and for people alone as well as for group activity.

Sociability

This is a difficult quality for a place to achieve, but once attained it becomes an unmistakable feature. When people see friends, meet and greet their neighbors, and feel comfortable interacting with strangers, they tend to feel a stronger sense of place or attachment to their community – and to the place that fosters these types of social activities. Therefore, planning for people and thinking about sociability first helps to reinforce the goal of creating a place that will attract people; everything should be designed to support this goal

Community Vision For The Cultural District

Newberg Cultural District should be a multi-use destination for residents, visitors to wine country, GFU students and faculty, and people from neighboring towns.

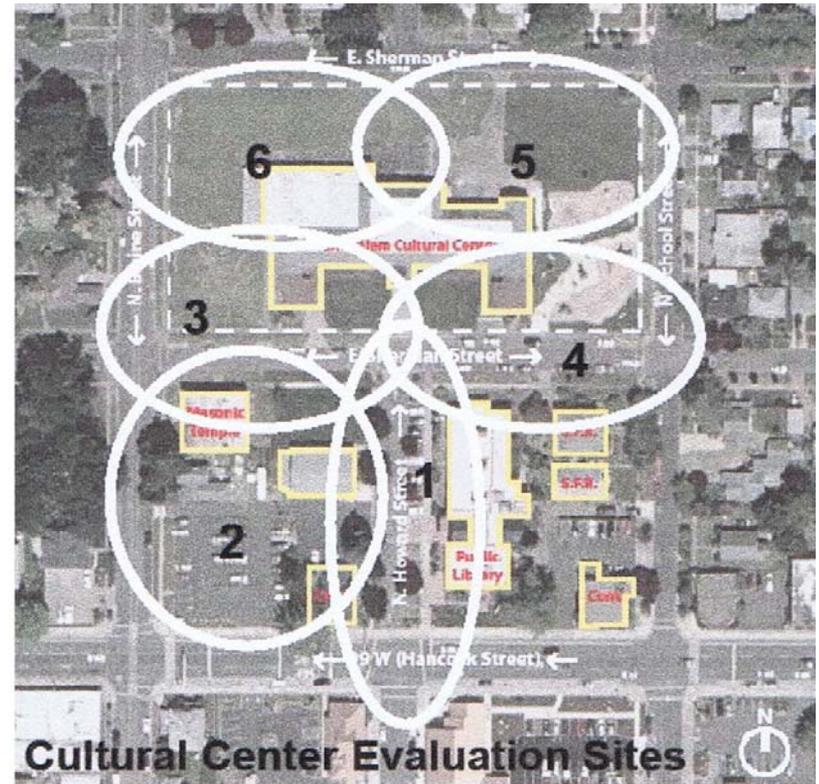
The design of this multi-use destinations should be aimed to create a “setting” or a stage for the uses that occur and that emphasize the products and authentic qualities of the place. This approach goes beyond the simple concept of “mixed use” toward a way of design and development that builds authentic places by sustaining uses and activities that related, interconnected and interdependent. When successful, such place have their own “organic” life and a true sustainability that stems from the relationships between activities, and the people who make them happen either by participating or running them – users, tenants, and community organizations. Ongoing and innovative management is key to creating such places.

Environment and Sustainability

Incorporating environmentally, ecologically, and economically sustainable practices, materials, resources and processes will help ensure the viability of the area over time, and can enhance and showcase ongoing efforts at land, air, and water management and preservation. It will also make it easier and less costly to manage and maintain the spaces . Several suggestions for achieving this include rain harvesting, eco roofs, living walls, use a green roof where vegetables and edible plants can be grown by a future cooking school.

Develop a well defined management strategy for the District as a whole. A complete management program needs to be developed for the square that includes activities such as security, maintenance, programming, and opportunities for commercial development . In addition, the environmental resources or the region and the history of the site provide many opportunities to develop tours, classes and events in conjunction with area partners.

Address access, circulation and parking issues throughout the District. Downtown Newberg should be redesigned for people, not for cars. The goal should be to maximize the use of existing parking and encourage people to park once and continue their explorations of downtown on foot. T and o provide a higher better use of parking on site, add back in angle parking to both sides of Sherman, Blaine, and School.

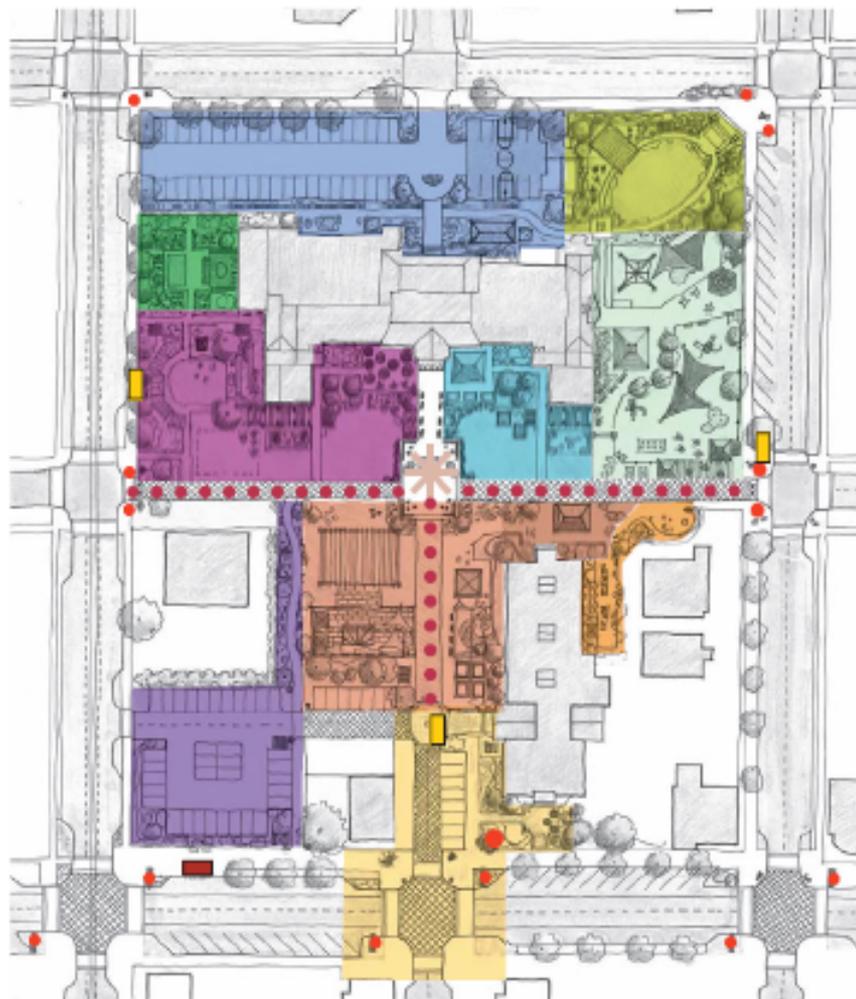


Page 30 Proposed Design Program

potential framework for implementing a placemaking plan around the Cultural District can be structured through what Project for Public Spaces calls "the Power of 10." PPS's translation of this idea is that all great places have a variety of "sub places" within them (at least 10). Each of these sub places needs at least 10

simple things for people to do in them – an opportunity to sit, touch or contemplate art, touch and play with water, purchase food, learn about the history of the place, read library books and periodicals in a public setting, etc. When a downtown has 10 such places, they become the reason why people are attracted to

that town and the reason they keep coming back to its public spaces. These places then begin to form a district filled with multiple activities. Finally, a great town or region needs at least 10 such great destinations, each with 10 places and 10 things to do.



POWER OF TEN DESTINATIONS

- Civic Corridor Gateway
- Library Plaza
- Cultural Plaza West
- Cultural Plaza East
- Library Demonstration Garden
- Rotary Park
- Neighborhood and Family Park
- Flex Activities Area / Permeable Parking
- Garden and Garden Annex
- Art Passage / Alley to public parking
- Wayfinding and Directional Signage/Informational Kiosks
- Bus Stop
- Trolley and Tour stops: Wine country tours, connections to Downtown and Parks
- Focal and meeting point
- Pedestrian road with vehicular traffic only

E. Sherman Street

Sheridan Street

Hancock Street

Blaine Street

Howard St.

School Street

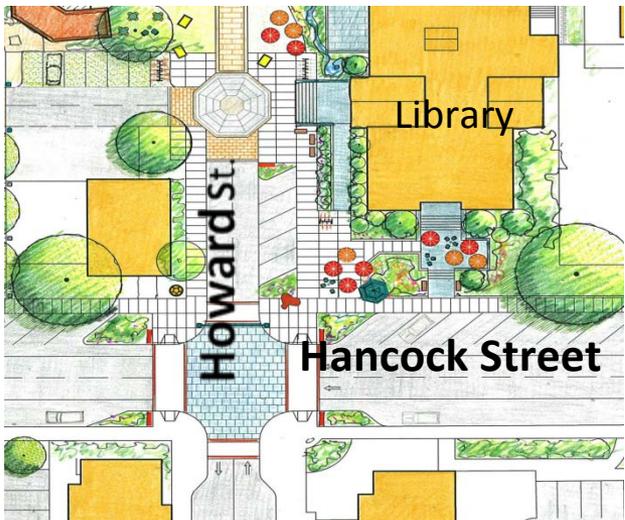


LEGEND

- UMBRELLAS AND CAFE SEATING
- TENT (RETRACTABLE)
- KIOSK
- PERGOLA WITH RAIN PROTECTION AND VINES
- FOOD VENDOR
- WAYFIND SIGNAGE
- ART DISPLAY
- CROSSWALK
- BIKE RACKS

Possible Parking Summary:
 53 Parking Spaces on Blaine Street
 56 Parking Spaces on School Street
 28 Parking Spaces on Sherman Street
 32 Parking Spaces on Hancock Street
 50 Parking Spaces in the North Parking lot
 42 Parking Spaces in the south parking lot and Howards St.
317 Total Parking

The Ten Destinations of the Cultural District



1. Gateway to the Cultural District (Howard Street) view corridor from Hancock to Square

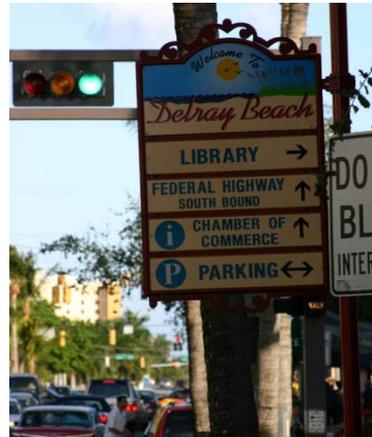
- Gateway to the Cultural District with signage, lighting, plantings, hanging flower baskets, landscaping, and other elements located along Hancock Street and at the intersection with Howard to clearly indicate the entry to the cultural district
- ADA Parking along Howard facing the library entrance
- Diagonal parking facing the library will preserve the view to the Cultural Center from Hancock
- Remove the trees that currently block visibility to the Cultural Center
- Outdoor art, art elements as bread-crumbs throughout the Hancock Street and Howard Street corridors. These could be decorative banners, hanging flower baskets, etc. that make the area read as a cohesive whole
- Artistic lighting of library, trees, and the Chehalem Cultural Center to increase its visibility and presence at night and to make the area feel safe and welcoming
- Linear garden / rain garden with possible bio-swale water play feature



The Ten Destinations of the Cultural District

1. Gateway to the Cultural District (Howard Street) view corridor from Hancock to Square (continued)

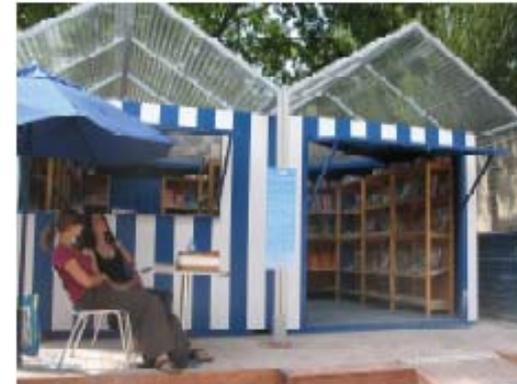
- Special event spill-over area on Howard. The street could be closed for larger events
- Remove the wall at the library on Hancock; create a patio and a place for a staffed information kiosk
- Traffic calm Hancock starting at College to slow traffic
- Food vendors, coffee carts, satellite carts for existing restaurants on Howard (during lunchtime and midday)
- Spill over markets and fairs that outgrow their current site or for concurrent markets and activities to take place during the Tuesday Farmers Market (art, antiques, teens etc.)
- Brand the downtown as a series of districts: Historic, Commercial, University, Cultural, River, Mill
- Relocate the Visitor Center to Hancock Street
- Continue intersection treatment to Howard and First Street.



The Ten Destinations of the Cultural District

2. Library Plaza / Annex Area (upper Howard Street, Annex, Annex green)

- Adult reading area (i.e. Bryant park periodical reading room) with a shelter or tent structure that could include moveable tables and chairs, heat lamps and other weather protection behind the library (along Sheridan) with wifi
- Children's reading room along Howard Street
- Wayfinding signage, kiosk, banners, archway here across Howard Street
- Obtain parking connected to future library storage facility (blue house)
- Annex lawn and stage area would be used for a wide variety of events and therefore needs to remain flexible in terms of infrastructure, stages, and backstage/storage facilities
- Performances: professional, open mike, programmed by youth, students, cultural groups, etc.
- Yoga, tai-chi, jazz aerobics, Hoola hoop, Spinning classes, yoga for kids during the morning hours weekday and weekends
- Annex re-configured as multi-purpose structure including storage, restrooms and dressing rooms, meeting rooms with covered outdoor spill-out areas)
- Large stage pad with electric, access, and rain protection
- Possible retractable rain protection for audience area
- Movable tables and chairs under rain protection



The Ten Destinations of the Cultural District

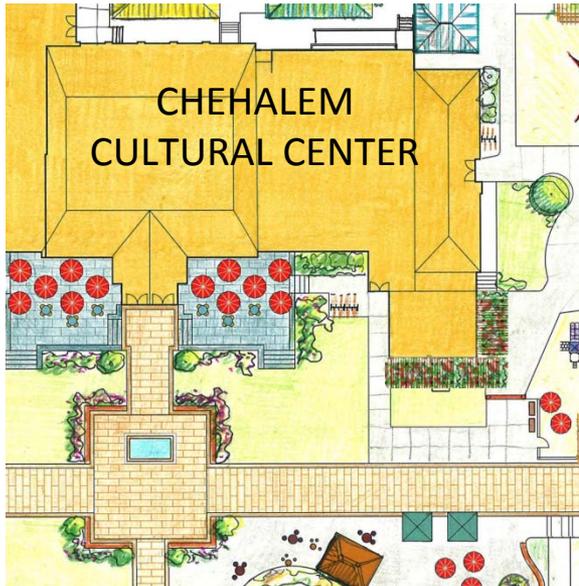


3. Cultural Plaza West (performance plaza)

- Audiences at large performances that spill-out from the Annex lawn could be seated here and Sheridan Street would be closed
- Stage to be moveable, temporary, portable. Rotate the stage.
- Incorporate storage and restroom facilities here
- Quinceneras, birthday parties, prom receptions and more formal activities that would benefit from easy access to the Cultural Center's kitchen and garden
- Larger outdoor art classes accommodated in the front of the Cultural Center. The infrastructure for classes (tents, electrical, desks, etc.) still needs to be determined



The Ten Destinations of the Cultural District



4. Cultural Plaza East - (library & arts classes convergence)

- Summer kids reading room facilitated by the children's and youth librarians
- Reptile man and other special library organized events
- Main market/fair space
- Pergola/sheltered seating area with game tables on a deck over the concrete pad
- Outdoor art exhibitions
- Outdoor author readings and other library related events
- Outdoor art classes
- Coffee shop and café seating/terrace. This area is envisioned as the place where Coffee Cat could set up an outdoor seating area
- ATM
- Concession for renting chess/checker/backgammon games



The Ten Destinations of the Cultural District



5. Library Demonstration Garden

- Building on existing garden design and plan with a sheltered structure (perhaps a canopy or awning) to provide weather protection
- Space for library staff to eat lunch, socialize, hold meeting
- Quiet space for small groups, classes, meeting space
- Game tables (chess, checkers, backgammon, etc.)



The Ten Destinations of the Cultural District

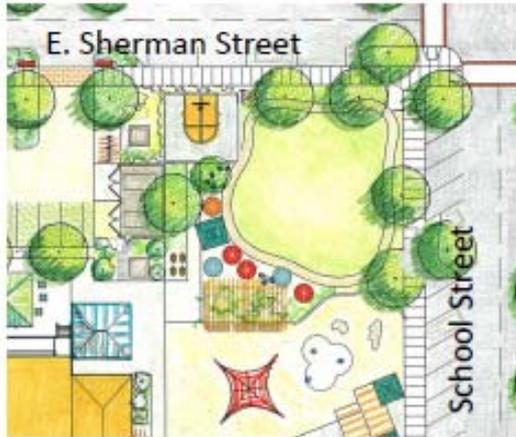


6. Rotary Park

- Gazebo with sheltered seating for parents so they can relax while they supervise their children located mid block between Sheridan and Sherman
- Restrooms (2 unisex) combined with the gazebo
- Covered bicycle parking and artist designed bike racks
- Area for outdoor art activities and demonstration projects on the north east side of the Cultural Center (i.e. glass blowing, gas kilns outdoors, pottery wheel, kilns, etc.) with a canopy extending out from the building
- Neighborhood events, block parties, children's birthday parties, picnics – movable furniture (artful tables, chairs, umbrellas, bread ovens)
- Water / Sand Park and splash pad in the middle of the park
- Sidewalk along east side of the Cultural Center building
- Rock climbing wall



The Ten Destinations of the Cultural District



7. Neighborhood and Family Park

- Pergola/sheltered picnic area backed up against the recycling/trash area
- Large lawn for pick up soccer games, kickball, basketball courts, etc.
- Community bread oven; Pizza oven on Sherman Street
- Learn to cycle track



The Ten Destinations of the Cultural District

8. Flex Area / Permeable Parking

- Miniature/toy train for special events
- Tents and activities for special events
- Pick up/drop off for the ballroom and special events
- Premium priced parking during special events
- Make the existing back door of the cultural center a real entrance and eliminate the one proposed by the architects because it will destroy the gallery inside (in its current configuration)
- Move the parking lot exit further south away from the intersection at Blaine and School



The Ten Destinations of the Cultural District



9. Garden and Garden Annex

- Toy train track extends southward during special events
- Bocce, chess, horseshoes and other lawn games
- Sculpture garden and more formal garden parties
- Wine bar/connection to wineries like wine tastings or wine dinners
- Starting point (information, orientation, gathering) for wine country tours
- Glass wall partition/retractable glass garage type doors so the area can be enclosed for private events
- Use the top of the gym for events and programs as well



The Ten Destinations of the Cultural District

10. Art Passage / Alley to public parking

- Murals on the walls leading from the parking lot to Sheridan Street
- Environmental art features (continue rain garden theme, people friendly bio-swales, local art and gardening displays)
- Special lighting and hanging decorations across the alley way to make it visible and an inviting walk between parking and enjoying!
- Move curb back along Blaine, remove the grass strip, add back in angled parking between Sherman and Sheridan
- Noise buffer here to mute traffic sounds from Hancock
- Name the bus stop on Hancock the Cultural District bus stop
- Add charging stations for electric cars and priority parking for car share and Zip Car members



